

Trustees' Annual Report for the period				
Period start date		Period end date		
From	To	2020	31	03 2021
<div> <div>Section A</div> <div>Reference and administration details</div> </div>				
Charity name	Friends of Marsden Library			
Other names charity is known by	FOML			
Registered charity number (if any)	1168781			
Charity's principal address	Marsden Library Mechanics Hall Peel Street, Marsden			
	Postcode	HD76BW		
Names of the charity trustees who manage the charity				
Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)	
Diane Barkley	Chair			
Jenny Hemming	Publicity Officer			
Mike Binns	Secretary			
Gail Ward	Treasurer			
Sheila Bates				

Taru Sinclair			
Anne Barnes			
Mavis Buckley			
Dot Lord			
Sue Pilkington			
Gary Godolphin			
Mary Snaddon			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not applicable		

Name of chief executive or names of senior staff members (Optional information)

Not applicable
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Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed and elected by members

Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"><li>• policies and procedures adopted for the induction and training of trustees;</li><li>• the charity's organisational structure and any wider network with which the charity works;</li><li>• relationship with any related parties;</li><li>• trustees' consideration of major risks and the system and procedures to manage them.</li></ul>	Not applicable
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## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The object of the CIO is to support the continuation of a library service in Marsden for the benefit of the residents of Marsden and the surrounding area, and in so doing to provide facilities for education, recreation, leisure time, occupation and social interaction with the object of improving the personal development and conditions of life for the residents.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities of the FOML relate to the promotion of library use and include:

- A website and other social media
- Membership
- Events and activities to promote library use to under 18s
- Events and activities to promote library use to adults
- Fundraising events and activities
- Submission of funding applications to support events and activities to promote the library
- Joint events with other organisations, eg Huddersfield Literature Festival
- Publicity to promote library use
- Publicity to promote Kirklees organised library events
- Publicity to promote the opportunity to volunteer in the library

These events are planned and co-ordinated by the trustees at our monthly meetings. In developing the programme of events and activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Not applicable



**Summary of the main achievements of the charity during the year**

Our activities were severely curtailed this year due to the Coronavirus pandemic and the subsequent lockdowns that resulted in the Library service closing down its physical presence. We did however maintain our on line presence and were able to produce our annual calendar. We were also able to continue with some collaborative on line events

**Website and social media** - maintained and updated with news about on line access to library services and plans to re-open post lockdown: [www.friendsofmarsdenlibrary.org.uk](http://www.friendsofmarsdenlibrary.org.uk)  
Twitter and Facebook - @MarsdenLibrary

**Marsden Calendar - 2021**

- May – 31 July 2020 - entries open on the website for the submission photographs for the competition to produce images for the annual Marsden calendar that includes information about the library service and local events
- Selection of winning photographs and production of the calendar August -September
- Exhibition of winning photographic entries for the calendar – in the Mechanics entrance hall
- Calendars on sale – October 2020

**Local Writers events**

None

**Collaborative events – live streaming**

14 May 2020 - Mark Thomas Bravo Figaro  
9 June 2020 – Mark Thomas Showtime from the Frontline  
13 October 2020 – Ruby Wax How to Be Human

**Regular events held in the Library**

None

**Special events to promote the library**

25 January 2021 - AGM held on line

**Information stalls promoting FOML and volunteering in the library** - none

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity does not hold any reserves

Details of any funds materially in deficit

The Charity has no funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funds include small grants from 2 local charities, Cuckoos Nest and Marsden Avalanche Dodgers and sales of annual calendar

Income from these sources has funded the activities listed in Section D

Section F

Other optional information


## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*D Barker*

Full name(s)

*Diane Barker*

Position

*Chair*

Date

*13/12/21*





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of Marston Library

(if any)

## Receipts and payments accounts

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For the period from	01.04.2020	To	31.03.21
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Funds at end of last year	4,211	-	-	4,211	-
Petty Cash	117	-	-	117	-
Library donations and calendar sales	2,985	-	-	2,985	-
Avalanche Dodgers donation	300	-	-	300	-
Live events	116	-	-	116	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>7,729</b>	<b>-</b>	<b>-</b>	<b>7,729</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>7,729</b>	<b>-</b>	<b>-</b>	<b>7,729</b>	<b>-</b>
<b>A3 Payments</b>					
MCT room hire/event cost	134	-	-	134	-
Cleaning costs	704	-	-	704	-
Calendar costs	1,239	-	-	1,239	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>2,077</b>	<b>-</b>	<b>-</b>	<b>2,077</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>2,077</b>	<b>-</b>	<b>-</b>	<b>2,077</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>5,652</b>	<b>-</b>	<b>-</b>	<b>5,652</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>5,652</b>	<b>-</b>	<b>-</b>	<b>5,652</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
G.Ward	Gail Ward	09.11.21
		