

Parish of Hythe
St. John's and St. Anne's

Annual Report
And Financial Statements
Of the
Parochial Church Council

For the year ending 31st December 2022

Parish Office

St John's Hall
New Road
Hythe
Southampton
SO45 6BP

Banks

National Westminster Bank PLC
43 Commercial Road
Totton
Southampton
SO40 3TU

HSBC PLC
55 Above Bar Street
Southampton
SO14 7DS

CCLA Investment Management Ltd
80 Cheapside
London
EC2V 6DZ

Independent Examiner

Magenta Accounts
2a Poles Copse
Poles Lane
Otterbourne
Winchester
SO21 2DZ

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**St John the Baptist Church, Hythe, and St Anne`s Netley View.
Annual Report of the Parochial Church Council
for the year ended 31st December 2022**

St John`s church is situated in the centre of Hythe, and St Anne`s in Warrys Close, Netley View, Hythe. Both churches are part of the Diocese of Winchester within the Church of England. The correspondence address is: The Vicarage, 14, Atheling Road, Hythe, Southampton, SO45 6BR.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission (Reg No. 1168768).

PCC members who have served from 1st January 2022 until the date this report was approved are:

Name	Title	Elected	
Rev. Lee Davies	Vicar	Appointed	13.01.22
Susan Blomley		LLM/DS	22-25
David Blomley			21-22
Andy Pearce		Warden	21-22
Joyce Dowell		Resigned	15.09.22
Carol Moody		Pro Warden	20-23
Tim Gibson		Resigned	12.05.22
Elizabeth Deadman			22-25
Martin Deadman		Warden/DS	22-25
Craig Fowkes		Secretary	20-23
Pamela Gilson		DS	20-23
Sue Harvey		Treasurer	21-24
Peter Lawson		Co-op	21-24
Patricia Pearce			21-24
Catherine Preston			20-23
Philip Preston			22-25
Hannah Preston		Resigned	15.09.22
Chris McMahon		Children and Families	22-23
Nicola Higgins			22-25
Tim Rowlandson		Co-op	22-25
Olivia Pearce			22-25

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC also has the responsibility of co-operating with the incumbent in promoting, in the ecclesiastical parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

The ecclesiastical parish includes the churches of St Anne and St John the Baptist. The PCC has maintenance responsibilities for St John's Church, Hythe and its Hall.

Achievements and Performance

Church Attendance

There are 144 names on the new Church Electoral Roll. 61 are resident within the parish and 83 non-resident. The average attendance at Communion Services, counted during 2022, was 31 for St John's and 19 for St Anne's. 34 for St John's and 13 for St Anne's for other services (Contemporary, Messy Church, All age Worship and Jubilate). There is a regular congregation for the major Feast days and Festivals. The congregation averaged 75. There are also worship opportunities at 6.30pm for Evensong, in addition to Café Church (Jubilate) once a month at 5.00pm. There are further opportunities at St Anne's with Open House on the second Sunday. These figures do not include those attending Baptisms, Weddings or Funerals.

The parish also provides Home Communion services every month to housebound and sick parishioners.

Structure

The parish is administered by the PCC - Chaired by the Incumbent. This year they met 6 times with an attendance level of 96%. The Standing Committee - comprising the Incumbent, Churchwardens and two elected PCC members. It meets regularly to review all parish activities and policies and deals with any matters requiring urgent attention. This group also sets the agenda for the PCC meetings.

To support our regular income there were additional events held by the parish. The three main occasions during 2022 were the Summer Fete, Christmas Fayre, and the Christmas Tree Festival (which we share with Hythe 2000). To coordinate these events, designated volunteers take responsibility, seeking assistance when required.

This year these events realised £3,488 for the parish. Grateful thanks to all who organised and contributed to these successful outreach events, more of which are planned for 2023.

The parish administration is the responsibility of the Incumbent who is supported by a part time personal assistant and the parish office team located in St John's Hall. The Hall office is now the main contact point for all church administration and activities.

The office is open between 10.00am and 13.00 Monday to Friday. It is responsible for keeping parish records (funerals, marriages etc.), maintaining the parish diary, liaising with local authorities, hirers and aspects of outreach. It hosts the photocopying, printing and collation facilities of the monthly

parish magazine (Contact) and other outreach materials. The staff and volunteers deal with telephone enquiries and personal callers.

Any matters arising from the office are referred directly to the person responsible. The church office is also the main focal point for all Youth and Family outreach activities, which are overseen by Chris McMahon – our Children and Families Ministry Co-ordinator.

In addition to the above, the PCC operates under a full **Health & Safety policy**, has an appointed **Safeguarding Officer**, and works to the latest GDPR procedures (General Data Protection Regulations) introduced in 2019.

Mission Giving

As the parish had still not fully recovered from the financial effects of covid and its reduced prospects to raise funds for good causes, the PCC found it difficult to restart many of its previously scheduled giving opportunities. It is hopeful that the New Year may enable the church to kick start an agreed agenda for those most in need.

Review of the Year

Following our Christmastide service pattern, we welcomed in the New Year with an Epiphany Carol service on Sunday the 9th January in St John's, also via zoom. We welcomed Rev. Lee Davies on the 13th of January as he was Collated and Inducted into the Parish. We followed this with a PCC meeting the next week where Rev. Lee Davies explained his ideas for the Parish by using the concept of "HOPE" which stands for Hospitality, Outreach, Prayer and Evangelism. We also decided on dates for the PCC meetings which would occur Bi-monthly with Standing Committee meetings in between. On Wednesday 11th January our wellbeing cafe recommenced in St John's at 11.30am.

On the 23rd of February we had a Pancake party held at St John's - full of fun, laughter and plenty of yummy toppings. On the 24th of February Russia invaded Ukraine following political tensions. Our prayers are with all those who are caught in this conflict may they find a peaceful resolution soon.

In March Rev. Lee Davies appealed to all the 'crocheters' and 'knitters' to make "Bobby Buddies" for the Hampshire Constabulary which are given to child victims of Domestic abuse. Rev. Lee Davies has introduced a new agenda item at the beginning of every PCC meeting where members discuss where we see God working in the Parish, We have all seen the positive impact that Rev. Lee has brought to the Parish and the people who have started to seek out God.

As we moved out of Lent we entered Passiontide and experienced wonderful services both at St Anne's and St John's, with the ability to access the vast catalogue of resources on the Diocesan website. We also hosted an Easter crafts for all ages at St John's. St Anne's hosts the Fareshare Food Larder every Tuesday 1.00pm - 2.30pm.

During May the coffee shop reopened in St John's Church every Tuesday and Saturday morning.

Rev. Lee Davies and all the office staff worked extremely hard to get all the local businesses to participate in our all day Jubilee street party on the 4th June which included entertainment, stalls, demonstrations and welcomed distribution of goodie bags and strawberry pots with cream. Also on the 31st May and the 7th of June we had cream teas served in St John's hall to celebrate the Jubilee.

After a surprise inspection we received top marks from the Food Standards Agency so a big thank you to all who work in St John's Hall Kitchen for all the hard work. As June ended we celebrated our church's Patronal Festival with All Age Worship followed by a BBQ, picnic and churchyard games. Then from 4.00pm - 5.30pm The Duggie Dug Dug crazy science party entertained a packed church.

As we moved into August we ran a Team Builders Holiday Club every morning during the first week which was very successful.

At the beginning of September we implemented a new service pattern which is being trialed for the next 6 months. We all pray for the Royal Family following the death of Her Majesty Queen Elizabeth II on 8th September 2022. As a consequence we delayed our Autumn Fete, following the country during the period of mourning. St John's church was opened every day for the public to come in and reflect the passing of our Queen. The autumn fete was on 24th of September and was a great success.

Other events during October included a Quiz Night for JDRF type 1 Diabetes charity, -lots of fun, wonderful prizes and a delicious ploughman's supper. On 29th of October Lymington Town band held a concert in St John's church. On Sunday 30th we held our All Souls service.

On the first Saturday of November St John's Hall hosted a Charity Christmas card.

On 13th of November the church hosted our Remembrance Day Service which was held in both St John's church and streamed into the hall with additional speakers outside in the street, for those who did not wish to come inside. The service was well received by the whole village.

On 27th of November we held our Advent Carol Service.

We began December with the Christingle Service and continued with our seasonal services as the year came to a close. Please let us keep in mind those who are ill and those who have been called home this year and let us pray for peace over their families.

Financial Review

Total receipts on ordinary unrestricted funds were £225,105 which included a substantial legacy and are detailed in the Financial Statements.

£127,956 was spent on providing the Christian ministry from St John the Baptist and St Anne's churches, including the contribution to the Common Mission Fund (formerly the parish share) of £38,427. This mainly provides stipends, housing, training and pensions for the clergy. This is the sum that churches in the Deanery have to find and is divided between the parishes according to a formula that is based mainly on average head count of the congregation and local socio economic data.

The net result for the year was an excess of receipts over payments of £96,059, which when the unspent legacy is eliminated records an accounting net deficit of £3,941.

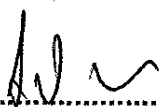
Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) which equates to a minimum of 3 months up to a maximum of 6 months normal expenditure. The in-year deficit, excluding the legacy, on unrestricted funds was £5,142 at the yearend meant that we only met the target, with the support of the legacy.

Investment policy statement:

It is our policy to invest our funds with the CBF Church of England Deposit Fund.

Approved by the PCC on the 23rd March 2023, and signed by Rev. Lee Davies



.....Chair of the PCC



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees	The Parochial Church Council Of The Ecclesiastical Parish Of St. John And St. Anne, Hythe		
On accounts for the year ended	31 st December 2022	Charity no (if any)	1168768
Set out on pages	10-15		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

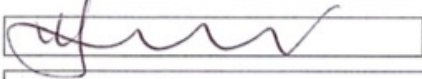
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  Date: 7-4-23

Name: Keeley Cousens

Relevant professional qualification(s) or body (if any):

FCCA DipPFS

Address: 2a Poles Copse, Poles Lane
Otterbourne

IER

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Oct 2018

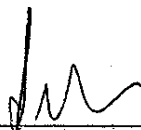
Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	177,226.29	6,067.15	—	—	183,293.44	84,846.64
Income from charitable activities	9,081.08	32,388.24	—	—	41,469.32	23,218.38
Investments	342.00	—	—	—	342.00	25.49
Total receipts	186,649.37	38,455.39	—	—	225,104.76	108,090.51
Payments						
Raising funds	1,526.02	762.80	—	—	2,288.82	128.36
Expenditure on charitable activities	66,928.85	61,028.51	(1,199.99)	—	126,757.37	122,595.63
Total payments	68,454.87	61,791.31	(1,199.99)	—	129,046.19	122,723.99
Excess of receipts over payments before transfer	118,194.50	(23,335.92)	1,199.99	—	96,058.57	(14,633.48)
Transfers						
Gross transfers between funds - in	—	27,013.60	—	—	27,013.60	28,999.70
Gross transfers between funds - out	(27,013.60)	—	—	—	(27,013.60)	(28,999.70)
Excess of receipts over payments before other gains / losses	91,180.90	3,677.68	1,199.99	—	96,058.57	(14,633.48)
Net movement in funds	91,180.90	3,677.68	1,199.99	—	96,058.57	(14,633.48)
All assets at 01 January 2022	34,809.98	15,976.98	8,913.46	—	59,700.42	74,333.90
All assets at 31 December 2022	125,990.88	19,654.66	10,113.45	—	155,758.99	59,700.42
Represented by						
Unrestricted						
General fund	125,984.35	—	—	—	125,984.35	34,803.45
Petty Cash	6.53	—	—	—	6.53	6.53
Designated						
Mission Fund	—	497.87	—	—	497.87	1,266.80
Restoration Fund	—	10,094.75	—	—	10,094.75	10,094.75
St Anne's Hall	—	9,062.04	—	—	9,062.04	4,615.43
Restricted						
Fabric and Service Improvement Fund	—	—	5,191.36	—	5,191.36	3,991.37
Organ Fund	—	—	4,922.09	—	4,922.09	4,922.09

Balance sheet

	Total funds	Prior year funds
Current assets		
Cash at bank and in hand	156,403.49	60,100.42
	<u>156,403.49</u>	<u>60,100.42</u>
Liabilities		
Creditors: Amounts falling due in one year	644.50	400.00
	<u>644.50</u>	<u>400.00</u>
Net current assets less current liabilities	<u>155,758.99</u>	<u>59,700.42</u>
Total assets less current liabilities	<u>155,758.99</u>	<u>59,700.42</u>
Total net assets less liabilities	<u>155,758.99</u>	<u>59,700.42</u>
Represented by		
Unrestricted		
General fund	125,984.35	34,803.45
Petty Cash	6.53	6.53
Designated		
Mission Fund	497.87	1,266.80
Restoration Fund	10,094.75	10,094.75
St Anne's Hall	9,062.04	4,815.43
Restricted		
Fabric and Service Improvement Fund	5,191.36	3,991.37
Organ Fund	4,922.09	4,922.09
Funds of the church	<u>155,758.99</u>	<u>59,700.42</u>

Signed on behalf of the Parish



Rev. Lee Davis – Vicar

Date

30.4.23

30th April 2023

The Parochial Church Council of the Parish of Hythe

Notes to the financial statements for the year ending 31st December 2022

1. The financial statements for the PCC have been prepared in accordance with the Church Accounting and Regulations 2011, using the receipts and payments basis.
2. The Receipts and Payments Account and represented funds on page 9 reflects cash and bank balances as at year end.
3. Other operating debtors and creditors due at year end are as follows:

Amounts owed to PCC:

HMRC for recoverable tax on Gift Aid	£2611.17 (statutory)
CCLA accrued interest to Dec 2022	£920.54

Amounts owed by PCC:

HMRC (Tax and NIC)	£440.35 (statutory)
Diocese of Winchester – Fees Oct-Dec 2022	£767.00
NEST December payment due	£156.06 (statutory)

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
NatWest current account -	(138,170.17)	138,262.48	13,725.06	—	13,817.37	13,198.07
CCLA (CBF) deposit account -	130,040.82	10,000.00	868.42	—	140,909.24	40,567.24
HSBC current account -	134,113.70	(128,607.82)	(3,835.53)	—	1,670.35	6,328.58
Cash in hand -	6.53	—	—	—	6.53	6.53
Totals	125,990.88	19,654.66	10,757.95	—	156,403.49	60,100.42
Liabilities - Agency accounts						
Agency collections -	—	—	644.50	—	644.50	400.00
Totals	—	—	644.50	—	644.50	400.00
Grand total	125,990.88	19,654.66	10,113.45	—	155,758.99	59,700.42

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
Improvement - Fabric and Service I							
Restricted	3,991.37	—	(1,199.99)	—	—	—	5,191.36
Sub-total for Improvement	3,991.37	—	(1,199.99)	—	—	—	5,191.36
Mission - Mission Fund							
Designated	1,266.80	305.00	1,073.93	—	—	—	497.87
Sub-total for Mission	1,266.80	305.00	1,073.93	—	—	—	497.87
Organ - Organ Fund							
Restricted	4,922.09	—	—	—	—	—	4,922.09
Sub-total for Organ	4,922.09	—	—	—	—	—	4,922.09
Petty Cash - Petty Cash							
Unrestricted	6.53	—	—	—	—	—	6.53
Sub-total for Petty Cash	6.53	—	—	—	—	—	6.53
Restore - Restoration Fund							
Designated	10,094.75	—	—	—	—	—	10,094.75
Sub-total for Restore	10,094.75	—	—	—	—	—	10,094.75
St A Hall – St Anne's Hall							
Designated	4,615.43	12,454.40	8,007.79	—	—	—	9,062.04
Sub-total for St A Hall	4,615.43	12,454.40	8,007.79	—	—	—	9,062.04
St J Hall – St John's Hall							
Designated	—	18,724.20	22,931.60	4,207.40	—	—	—
Sub-total for St J Hall	—	18,724.20	22,931.60	4,207.40	—	—	—
ythandfam - Youth and Family Out							
Designated	—	6,971.79	29,777.99	22,806.20	—	—	—
Sub-total for ythandfam	—	6,971.79	29,777.99	22,806.20	—	—	—
General - General fund							
Unrestricted	34,803.45	186,649.37	68,454.87	(27,013.60)	—	—	125,984.35
Sub-total for General	34,803.45	186,649.37	68,454.87	(27,013.60)	—	—	125,984.35
Grand total	59,700.42	225,104.76	129,046.19	—	—	—	155,758.99

Analysis of receipts and payments

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
Gift Aid - Bank	6,574.00	—	—	—	6,574.00	9,639.00
Gift Aid - Envelopes	3,001.62	—	—	—	3,001.62	3,203.50
Gift Aid - Youth Worker Sponsor	—	4,800.00	—	—	4,800.00	5,235.00
Gift Aid - PGS	39,140.45	—	—	—	39,140.45	38,394.63
Non Gift Aid - Envelopes	671.00	—	—	—	671.00	792.00
Non Gift Aid - Bank	687.00	—	—	—	687.00	858.00
Non Gift Aid - Youth Worker Sponsor	—	360.00	—	—	360.00	340.00
Loose plate collections	5,731.78	—	—	—	5,731.78	3,070.27
Giving through Wall Safe	213.61	—	—	—	213.61	—
Church Coffee Donations	1,764.27	—	—	—	1,764.27	108.31
Donations & appeals etc.	4,420.13	7.15	—	—	4,427.28	2,571.00
Donations for Flowers	500.00	—	—	—	500.00	—
Tax rec on Gift Aid General	3,367.35	—	—	—	3,367.35	4,280.69
Tax rec on Gift Aid Yth and Fam	—	900.00	—	—	900.00	1,420.00
Tax rec on Gift Aid PGS General	9,330.08	—	—	—	9,330.08	9,176.24
Legacies	100,000.00	—	—	—	100,000.00	—
Non-recurring one-off grants	1,825.00	—	—	—	1,825.00	5,758.00
Total	177,226.29	6,067.15	—	—	183,293.44	84,846.64
Income from charitable activities						
Church Fundraising	3,095.94	—	—	—	3,095.94	21.00
Mission, Outreach (& train)	240.47	1,209.64	—	—	1,450.11	581.33
PCC Fees for weddings and funerals	4,026.67	—	—	—	4,026.67	4,667.00
Church lettings	763.00	—	—	—	763.00	150.00
Parish magazine sales	804.00	—	—	—	804.00	38.75
Parish magazine Advertising	105.00	—	—	—	105.00	370.00
Printing Income	46.00	—	—	—	46.00	15.10
Hall Regular Hire	—	12,721.00	—	—	12,721.00	6,789.25
Hall Occasional Hire	—	1,048.30	—	—	1,048.30	722.80
Hall Coffee and Cake	—	3,003.13	—	—	3,003.13	641.81
Hall Senior Persons Outreach	—	1,951.77	—	—	1,951.77	893.04
Hall Fundraising	—	—	—	—	—	20.00
St. Anne's Regular Hire	—	11,276.55	—	—	11,276.55	8,028.30
St. Anne's Occasional Hire	—	1,177.85	—	—	1,177.85	280.00
Total	9,081.08	32,388.24	—	—	41,469.32	23,218.38
Investments						
Bank and building society interest	342.00	—	—	—	342.00	25.49
Total	342.00	—	—	—	342.00	25.49
INCOME TOTAL	186,649.37	38,455.39	—	—	225,104.76	108,090.51

EXPENDITURE

Raising funds

Costs of fetes & other events	1,526.02	762.80	—	—	2,288.82	128.36
Total	1,526.02	762.80	—	—	2,288.82	128.36

Expenditure on charitable activities

Secular charities	200.00	—	—	—	200.00	125.50
Ministry parish share etc.	38,426.88	—	—	—	38,426.88	41,183.62
Gross cost of parish employees	7,272.12	46,574.81	—	—	53,846.93	49,068.94
Working expenses of incumbent	1,005.83	—	—	—	1,005.83	—
Parish Mission, Outreach (& train)	1,166.32	408.43	—	—	1,574.75	654.79
Printing and stationery	1,691.09	—	—	—	1,691.09	2,066.37
Hall Food	—	1,658.43	—	—	1,658.43	245.55
Church running - insurance	3,759.89	—	—	—	3,759.89	3,623.25
Church office - telephone	56.97	—	—	—	56.97	169.69
Organ / piano tuning	—	—	—	—	—	55.00
Church maintenance	227.93	—	—	—	227.93	575.58
Cleaning in Churches	520.00	—	—	—	520.00	435.29
Upkeep of services	3,489.63	—	—	—	3,489.63	2,187.54
Upkeep of churchyard	246.61	—	—	—	246.61	499.85
Parish Administration	1,900.27	—	—	—	1,900.27	2,694.66
Flower Expenditure	403.06	—	—	—	403.06	44.20
Youth & Family General Costs	—	301.55	—	—	301.55	328.99
Church running - electric	1,332.33	—	—	—	1,332.33	647.23
Church running - gas	1,495.44	—	—	—	1,495.44	582.20
Church running - water	170.35	—	—	—	170.35	140.88
Church running - broadband	301.74	—	—	—	301.74	342.00
Hall Office Gen Expend	—	174.79	—	—	174.79	280.09
Hall Gas	—	1,884.51	—	—	1,884.51	827.36
Hall Electric	—	1,871.97	—	—	1,871.97	691.14
Hall Water	—	144.00	—	—	144.00	259.00
Hall Maintenance Contracts	—	515.60	—	—	515.60	350.99
Hall Maintenance general	—	2,366.12	(1,199.99)	—	1,166.13	7,954.37
Hall Phone and Broadband	—	1,076.76	—	—	1,076.76	885.06
Hall Cleaning materials	—	194.26	—	—	194.26	408.01
Hall Insurance	—	1,434.00	—	—	1,434.00	1,378.77
Parish Magazine Costs	1,198.39	—	—	—	1,198.39	322.63
St. Anne's Gen (admin) Exp.	—	559.97	—	—	559.97	676.56
St. Anne's Gas	—	666.14	—	—	666.14	940.75
St. Anne's Elec.	—	753.64	—	—	753.64	622.25
St. Anne's Water	—	150.14	—	—	150.14	135.52
St. Anne's Maintenance	—	293.39	—	—	293.39	754.00
Govern examination/audit fee	456.00	—	—	—	456.00	438.00
Church major repairs - structure	1,608.00	—	—	—	1,608.00	—
Total	66,928.85	61,028.51	(1,199.99)	—	126,757.37	122,595.63
EXPENDITURE TOTAL	68,454.87	61,791.31	(1,199.99)	—	129,046.19	122,723.99
GRAND TOTAL	118,194.50	(23,335.92)	1,199.99	—	96,058.57	(14,633.48)