

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. JOHN AND ST. ANNE, HYTHE

England & Wales - Charity number 1168768

Details

Status Registered

Legal form Other

Registered 2016-08-15

Register [View on the Charity Commission register](#)

Contact

Address St. John's Hall
New Road
Hythe
Southampton
SO45 6BP

Phone 02380844336

Email office@stjohnshythe.org

Website <http://www.stjohnshythe.org>

Activities

Objects: PROMOTING IN THE PARISH THE WHOLE MISSION OF THE CHURCH

Activities: The Parochial Church Council works with the vicar to promote the work of the Church of England within the Ecclesiastical Parish of St. John and St. Anne, Hythe, Southampton

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£122,666	£138,852	-	-
2023-12-31	£135,915	£138,484	-	-
2022-12-31	£225,105	£129,046	-	-
2021-12-31	£108,091	£122,724	-	-
2020-12-31	£111,695	£127,533	-	-

Trustees

Name	Role	Appointed
Rev Lee Davies	Chair	2022-01-12
Andrew Charles Pearce		2021-04-25
Carol Moody		2020-09-20
Catherine Mary Preston		2020-09-20
Craig Douglas Fowkes		2020-09-20
DAVID BLOMLEY		2021-04-25
ELIZABETH ANNE DEADMAN		2019-04-28
MARTIN HARRY DEADMAN		2021-04-25
Nicola Jane Higgins		2022-05-08
PETER MAXWELL LAWSON		2019-04-28
PHILIP JOHN PRESTON		2019-04-28
Pamela Jane Letita Gilson		2020-09-20
Patricia Jean Pearce		2021-04-25
SUSAN ALICE BLOMLEY		2019-04-28
SUSAN MARY HARVEY		2021-04-25
Timothy James Rowlandson		2022-05-08

Accounts

Parish of Hythe
St John's and St Anne's

Annual Report
And Financial Statements
Of the
Parochial Church Council

For the year ending 31st December 2024

Parish Office

St John's Hall
New Road
Hythe
Southampton
SO45 6BP

Banks

National Westminster Bank PLC
43 Commercial Road
Totton
Southampton
SO40 3TU

HSBC PLC
55 Above Bar Street
Southampton
SO14 7DS

CCLA Investment Management Ltd
80 Cheapside
London
EC2V 6DZ

Independent Examiner

Magenta Accounts
2a Poles Copse
Poles Lane
Otterbourne
Winchester
SO21 2DZ

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**St John the Baptist Church, Hythe, and St Anne`s Netley View.
Annual Report of the Parochial Church Council
for the year ended 31st December 2024**

St John`s church is situated in the centre of Hythe, and St Anne`s in Warrys Close, Netley View, Hythe. Both churches are part of the Diocese of Winchester within the Church of England. The correspondence address is: The Vicarage, 14, Atheling Road, Hythe, Southampton, SO45 6BR.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission (Reg No. 1168768).

PCC members who have served from 1st January 2024 until the date this report was approved are:

Name	Title	Elected
Rev Lee Davies		
Susan Blomley		LLM/DS 22-25
David Blomley		22-25
Carol Moody	Pro Warden	23-26
Elizabeth Deadman		22-25
Martin Deadman	Warden/DS	22-25
Craig Fowkes	Secretary/Warden	23-26
Sue Harvey	Treasurer	21-24
Peter Lawson	Co-op	21-24
Patricia Pearce		21-24
Catherine Preston		23-26
Philip Preston		22-25
Chris McMahon	Children and Families Pastor	23-24
Nicola Higgins		22-25
Tim Rowlandson		22-25
Olivia Pearce		22-25
Rosie Guidery		23-26
Don Naylor	DS	23-26

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC also has the responsibility of co-operating with the incumbent in promoting, in the ecclesiastical parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

The ecclesiastical parish includes the churches of St Anne and St John the Baptist. The PCC has maintenance responsibilities for St John's Church, Hythe and its Hall.

Achievements and Performance

Church Attendance

There are 143 names on the new Church Electoral Roll. 61 are resident within the parish and 82 non-resident. The average attendance at Communion Services, counted during 2024 was 29 for St John's and 15 for St Anne's. Also 19 for St John's and 22 for St Anne's at other services (Contemporary, Messy Church, All age Worship, Jubilate and Bubble Church). There is a regular congregation for the major Feast days and Festivals. The congregation averaged 84. There are also worship opportunities at 6.30pm for Evensong, in addition to Café Church (Jubilate) once a month at 5.30pm. There are further opportunities at St Anne's with Open House on the second Sunday. These figures do not include those attending Baptisms, Weddings or Funerals. The parish also provides Home Communion services every month to housebound and sick parishioners.

Structure

The parish is administered by the PCC - Chaired by the Incumbent. This year they met 3 times with an attendance level of 72%. The Standing Committee – comprises of the Incumbent, Churchwardens and two elected PCC members. It meets regularly to review all parish activities, policies and deals with any matters requiring urgent attention. This group also sets the agenda for the PCC meetings.

To support our regular income there were additional events held by the parish. The three main occasions during 2024 were the Mayfair, Summer Fayre and Christmas Fayre. In addition the church receives a donation from Hythe 2000 for joint hosting the Christmas Tree Festival. To coordinate these events, designated volunteers take responsibility, seeking assistance when required. This year these events realised £4,800 for the parish. Grateful thanks to all who organised and contributed to these successful outreach events, more of which are planned for 2025.

The parish administration is the responsibility of the Incumbent who is supported by a part time personal assistant and the parish office team situated in the Hall. The Hall office is now the main contact point for all church administration and activities.

The office is open between 10.00am and 13.00 Monday to Friday. It is responsible for keeping parish records (funerals, marriages etc.), maintaining the parish diary, liaising with local authorities, hirers

and aspects of outreach. It hosts the photocopying, printing and collation facilities of the monthly parish magazine (Contact) and other outreach materials. The staff and volunteers deal with telephone enquiries and personal callers. Any matters arising from the office are referred directly to the person responsible. The church office is also the main focal point for all Youth and Family outreach activities, which are overseen by Chris McMahon – our Children and Families Pastor.

In addition to the above, the PCC operates under a full **Health & Safety policy**, has an appointed **Safeguarding Officer**, and works to the latest GDPR procedures (General Data Protection Regulations).

Mission Giving

As the parish has still not fully recovered from the financial effects of covid and its reduced opportunities to raise funds for good causes, the PCC found it difficult to restart many of its previously scheduled giving opportunities.

Review of the Year

Following our Christmastide service pattern, we welcomed in the New Year with an Epiphany carol service on Sunday 7th January. We began the year by running an Alpha course. We had a routine hygiene inspection where we maintained our level 5 rating due to Emma and our amazing volunteers. There was a “drop in” coffee morning on the 25th January held by the Waterside Patient Champions.

We held a celebration of love service on 11th February. On the 13th February we held a pancake party between 4.00pm - 6.00pm. On the 14th we held our Ash Wednesday service at 10.30am. Serena returned from her trip to Rwanda and shared her experiences with the congregation. We also started our own Instagram account.

As we moved into March everyone was getting prepared for the launch of Bubble Church which would start in April. Rev. Lee Davies started off the nomination for favorite hymns of the congregation which would be used in an Easter praise service on the 31st March. Donkeyoaty had retired to the Isle of Wight and had passed the torch to Coco the donkey who joined us for our Palm Sunday service. On Good Friday there was a Waterside Churches together reflection outside Waitrose and coffee and hot cross buns available in St John’s hall. On Easter Saturday there was a Joy of Easter celebration led by Family Church with reflections from other Waterside Churches with craft and fun for children. Easter Sunday started with a Sunrise Service at Calshot beach followed by Easter Communion at St John’s 10.30am and finally Easter Praise at 5.30pm.

Tuesday the 2nd April we held an Easter Crafts ‘Hop’ In for all ages. On Saturday the 13th April between 12pm - 3.00pm there was a De-Stash event where people could bring in all their excess art and craft supplies to sell. On Sunday 14th April we launched Bubble Church and our new service pattern. Bubble Church 9.30am - Morning Worship 10.15am and Holy Communion at 11.15am. Cafe Church 1st Sunday of the month in St John’s hall, Evensong every 2nd Sunday of the month. Tim Rowlandson ran the Virtual London marathon around Hythe to raise money for St John’s. We held our APCM on the 21st April in St Anne’s.

On Saturday 11th May between 10.00am - 1pm we held our annual May Fair. Saturday 18th May, Lymington Town Band performed a spring concert of beautiful music. Everyone was getting busy due to the 150 anniversary of St John's Church being celebrated in June.

As we moved into June we celebrated St John's 150th anniversary. The day started with a Bubble Church service, followed by a combined Morning Worship and Holy Communion at 10.30am. We then had a tea party with a puppet show at 4.00pm and finally at 5.30pm we had a Celebration service with special guest Bishop Phillip. There were commemorative tea towels and a wonderful book put together by the Prestons which were on sale.

During July we carried on with our normal service pattern and were putting out requests for volunteers for the September Fair. Bishop Mounstephen sent out a message to the people of Southampton during a week of disorder in other UK cities.

As we moved into August Lymington Town Band returned for a summer concert which featured the Melody Makers Choir and a special guest performer. On the 31st August Bournemouth Concert Brass performed a "last night of the proms" concert. Hythe 2000 Charitable Trust started up a Gateway IT for all, beginning on the 2nd of September.

On the 14th September between 10.00am - 1.00pm we held our September fair which had a wide variety of stalls, refreshments, Grand Draw, homemade cakes and live entertainment. The day went well and we would like to thank the local cadets who came along and helped out with all the heavy lifting during the day.

As we moved into October on Sunday 13th we held our harvest festival which ran through all of our services that day. On Saturday the 19th October the Children's Society held a coffee morning in St John's hall with a bring and buy, gifts, raffle and also selling greeting cards.

On the 6th of November we had a new class starting in St John's hall called "Joint Effort" which helps people to exercise who find it difficult. On Sunday 10th November we held our Remembrance Service which was a very big service and I would like to thank everyone involved who made it run smoothly. On the 23rd November we held our Christmas fair which ran between 10.00am - 1.00pm. On the 30th November the Christmas Tree Festival began and we also had the Wessex Cancer Support Christmas fair in St John's Hall.

On the 8th of December we held our Christingle services. On Saturday 14th December the Lymington Town Band gave their Christmas concert. The Christmas tree festival was wonderful again this year with plenty of bids on the beautiful trees. We continued December with our seasonal services.

Financial Review

Total receipts on ordinary unrestricted funds were £122,666. £138,852 was spent on providing the Christian ministry from St John the Baptist and St Anne's churches, including the contribution to the Common Mission Fund (formerly the parish share) of £35,723. This mainly provides stipends, housing, training and pensions for the clergy.

This is the sum that churches in the Deanery have to find and is divided between the parishes according to a formula that is based mainly on average head count of the congregation and local socio economic data.

The net result for the year was an excess of payments over receipts of £16,186. Therefore recording a net deficit for 2024.

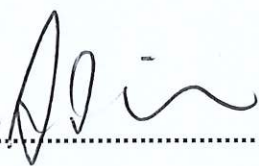
Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) which equates to a minimum of 3 months up to a maximum of 6 months normal expenditure. The surplus on unrestricted funds currently exceeds this maximum, however this is due to a large legacy that was received in 2022 that was not in respect of restricted or designated funds.

Investment policy statement:

It is our policy to invest our funds with the CBF Church of England Deposit Fund.

Approved by the PCC on the 4th May 2025, and signed by Rev. Lee Davies



.....Chair of the PCC



Section A

Independent Examiner's Report

Report to the trustees

The Parochial Church Council Of The Ecclesiastical Parish Of St. John And St. Anne, Hythe

On accounts for the year ended

31st December 2024

Charity no
(if any)

1168768

Set out on pages

10-15

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

11-4-25

Name:

Keeley Cousens

Relevant professional qualification(s) or body (if any):

FCCA DipPFS

Address:

2a Poles Copse, Poles Lane

Otterbourne

Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	72,655.82	7,078.57	—	—	79,734.39	91,043.10
Income from charitable activities	7,936.64	28,574.43	—	—	36,511.07	38,872.04
Investments	6,420.39	—	—	—	6,420.39	5,051.41
Other income	—	—	—	—	—	948.33
Total receipts	87,012.85	35,653.00	—	—	122,665.85	135,914.88
Payments						
Raising funds	184.80	—	—	—	184.80	116.57
Expenditure on charitable activities	78,568.20	60,098.99	—	—	138,667.19	138,367.87
Total payments	78,753.00	60,098.99	—	—	138,851.99	138,484.44
Excess of receipts over payments before transfer	8,259.85	(24,445.99)	—	—	(16,186.14)	(2,569.56)
Transfers						
Gross transfers between funds - in	7,510.16	27,522.66	—	—	35,032.82	29,004.75
Gross transfers between funds - out	(27,522.66)	—	(7,510.16)	—	(35,032.82)	(29,004.75)
Excess of receipts over payments before other gains / losses	(11,752.65)	3,076.67	(7,510.16)	—	(16,186.14)	(2,569.56)
Net movement in funds	(11,752.65)	3,076.67	(7,510.16)	—	(16,186.14)	(2,569.56)
All assets at 01 January 2024	118,917.13	21,840.05	12,432.25	—	153,189.43	155,758.99
All assets at 31 December 2024	107,164.48	24,916.72	4,922.09	—	137,003.29	153,189.43
Represented by						
Unrestricted						
General fund	107,157.95	—	—	—	107,157.95	118,910.60
Petty Cash	6.53	—	—	—	6.53	6.53
Designated						
Mission Fund	—	481.16	—	—	481.16	406.16
Restoration Fund	—	10,094.75	—	—	10,094.75	10,094.75
St .Anne's Hall	—	14,340.81	—	—	14,340.81	11,339.14
Restricted						
Fabric and Service Improvement Fund	—	—	—	—	—	7,510.16
Organ Fund	—	—	4,922.09	—	4,922.09	4,922.09

Balance sheet

	Total funds	Prior year funds
Current assets		
Cash at bank and in hand	137,821.79	153,394.93
	<u>137,821.79</u>	<u>153,394.93</u>
Liabilities		
Creditors: Amounts falling due in one year	818.50	205.50
	<u>818.50</u>	<u>205.50</u>
Net current assets less current liabilities	<u>137,003.29</u>	<u>153,189.43</u>
Total assets less current liabilities	<u>137,003.29</u>	<u>153,189.43</u>
Total net assets less liabilities	<u>137,003.29</u>	<u>153,189.43</u>
Represented by		
Unrestricted		
General fund	107,157.95	118,910.60
Petty Cash	6.53	6.53
Designated		
Mission Fund	481.16	406.16
Restoration Fund	10,094.75	10,094.75
St. Anne's Hall	14,340.81	11,339.14
Restricted		
Fabric and Service Improvement Fund	—	7,510.16
Organ Fund	4,922.09	4,922.09
Funds of the church	<u><u>137,003.29</u></u>	<u><u>153,189.43</u></u>

Signed on behalf of the Parish



Rev Lee Davis – Vicar

Date 04/05/25

4th May 2025

The Parochial Church Council of the Parish of Hythe

Notes to the financial statements for the year ending 31st December 2024

1. The financial statements for the PCC have been prepared in accordance with the Church Accounting and Regulations 2011, using the receipts and payments basis.
2. The Receipts and Payments Account and represented funds on page 9 reflects cash and bank balances as at year end.
3. Other operating debtors and creditors due at year end are as follows:

Amounts owed to PCC:

HMRC for recoverable tax on Gift Aid (Jul – Sep 2024)	£1,146.90	(statutory)
HMRC for recoverable tax on Gift Aid (Oct – Dec 2024)	£1,189.92	(statutory)
CCLA accrued interest to Dec 2024	£1,512.66	

Amounts owed by PCC:

HMRC (Tax and NIC)	£581.57	(statutory)
NEST December payment due	£202.88	(statutory)
WDBF Diocesan Fees (Oct – Dec)	£425.00	

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
NatWest current account -	(244,677.27)	238,971.74	11,114.90	—	5,409.37	21,557.94
CCLA (CBF) deposit account -	116,512.62	10,000.00	868.42	—	127,381.04	120,960.65
HSBC current account -	235,322.60	(224,055.02)	(6,242.73)	—	5,024.85	10,869.81
Cash in hand -	6.53	—	—	—	6.53	6.53
Totals	107,164.48	24,916.72	5,740.59	—	137,821.79	153,394.93
Liabilities - Agency accounts						
Agency collections -	—	—	818.50	—	818.50	205.50
Totals	—	—	818.50	—	818.50	205.50
Grand total	107,164.48	24,916.72	4,922.09	—	137,003.29	153,189.43

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
Improvement - Fabric and Service I							
Restricted	7,510.16	—	—	(7,510.16)	—	—	—
Sub-total for Improvement	7,510.16	—	—	(7,510.16)	—	—	—
Mission - Mission Fund							
Designated	406.16	75.00	—	—	—	—	481.16
Sub-total for Mission	406.16	75.00	—	—	—	—	481.16
Organ - Organ Fund							
Restricted	4,922.09	—	—	—	—	—	4,922.09
Sub-total for Organ	4,922.09	—	—	—	—	—	4,922.09
Petty Cash - Petty Cash							
Unrestricted	6.53	—	—	—	—	—	6.53
Sub-total for Petty Cash	6.53	—	—	—	—	—	6.53
Restore - Restoration Fund							
Designated	10,094.75	—	—	—	—	—	10,094.75
Sub-total for Restore	10,094.75	—	—	—	—	—	10,094.75
St A Hall - St .Anne's Hall							
Designated	11,339.14	12,051.53	9,049.86	—	—	—	14,340.81
Sub-total for St A Hall	11,339.14	12,051.53	9,049.86	—	—	—	14,340.81
St J Hall - St. John's Hall							
Designated	—	17,260.42	18,869.52	1,609.10	—	—	—
Sub-total for St J Hall	—	17,260.42	18,869.52	1,609.10	—	—	—
Yth and fam - Youth and Family Out							
Designated	—	6,266.05	32,179.61	25,913.56	—	—	—
Sub-total for yth and fam	—	6,266.05	32,179.61	25,913.56	—	—	—
General - General fund							
Unrestricted	118,910.60	87,012.85	78,753.00	(20,012.50)	—	—	107,157.95
Sub-total for General	118,910.60	87,012.85	78,753.00	(20,012.50)	—	—	107,157.95
Grand total	153,189.43	122,665.85	138,851.99	—	—	—	137,003.29

Analysis of receipts and payments

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
Gift Aid - Bank	2,980.00	—	—	—	2,980.00	5,355.00
Gift Aid - Envelopes	2,738.00	—	—	—	2,738.00	2,736.00
Gift Aid - Youth Worker Spons	—	4,140.00	—	—	4,140.00	4,715.00
Gift Aid - PGS	40,565.64	—	—	—	40,565.64	43,674.79
Non Gift Aid - Envelopes	377.00	—	—	—	377.00	474.00
Non Gift Aid - Bank	860.00	—	—	—	860.00	600.00
Non Gift Aid - Youth Worker Spons	—	360.00	—	—	360.00	360.00
Loose plate collections	6,558.60	—	—	—	6,558.60	5,807.73
Giving through Wall Safe	49.57	—	—	—	49.57	171.96
Church Coffee Donations	2,346.81	—	—	—	2,346.81	2,317.58
Donations & appeals etc.	3,573.04	1,802.32	—	—	5,375.36	6,336.98
Donations for Flowers	—	—	—	—	—	100.00
Tax rec on Gift Aid General	2,676.16	—	—	—	2,676.16	5,225.51
Tax rec on Gift Aid Yth & Fam	—	776.25	—	—	776.25	1,338.75
Tax rec on Gift Aid PGS General	9,931.00	—	—	—	9,931.00	10,453.88
Legacies	—	—	—	—	—	500.00
Non-recurring one-off grants	—	—	—	—	—	875.92
Total	72,655.82	7,078.57	—	—	79,734.39	91,043.10
Income from charitable activities						
Church Fundraising	4,215.27	—	—	—	4,215.27	3,741.31
Mission, Outreach (& train)	295.92	1,046.86	—	—	1,342.78	1,261.38
PCC Fees for weddings and funerals	2,147.25	—	—	—	2,147.25	2,562.00
Church lettings	390.00	—	—	—	390.00	290.00
Parish magazine sales	650.85	—	—	—	650.85	795.05
Parish magazine Advertising	140.00	—	—	—	140.00	130.00
Printing Income	97.35	—	—	—	97.35	180.80
Hall Regular Hire	—	11,879.50	—	—	11,879.50	12,662.25
Hall Occasional Hire	—	2,190.35	—	—	2,190.35	2,115.28
Hall Coffee and Cake	—	1,102.99	—	—	1,102.99	1,911.93
Hall Senior Persons Outreach	—	553.20	—	—	553.20	1,381.54
Hall Fundraising	—	50.00	—	—	50.00	—
St. Anne's Regular Hire	—	10,508.53	—	—	10,508.53	10,827.90
St. Anne's Occasional Hire	—	1,243.00	—	—	1,243.00	1,012.60
Total	7,936.64	28,574.43	—	—	36,511.07	38,872.04
Investments						
Bank and building society interest	6,420.39	—	—	—	6,420.39	5,051.41
Total	6,420.39	—	—	—	6,420.39	5,051.41
Other income						
Insurance claims	—	—	—	—	—	948.33
Total	—	—	—	—	—	948.33
INCOME TOTAL	87,012.85	35,653.00	—	—	122,665.85	135,914.88

EXPENDITURE

Raising funds

Costs of fetes & other events	184.80	—	—	—	184.80	116.57
Total	184.80	—	—	—	184.80	116.57

Expenditure on charitable activities

Giving to missionary societies	—	—	—	—	—	250.00
Secular charities	217.00	—	—	—	217.00	887.00
Ministry parish share etc.	35,722.67	—	—	—	35,722.67	37,665.08
Gross cost of parish employees	15,348.16	45,564.99	—	—	60,913.15	58,215.14
Working expenses of incumbent	761.48	—	—	—	761.48	2,054.45
Visiting speakers / locums	—	—	—	—	—	260.98
Parish Mission, Outreach (& train)	1,403.97	205.10	—	—	1,609.07	1,820.35
Printing and stationery	3,525.70	—	—	—	3,525.70	3,692.01
Hall Food	—	1,181.07	—	—	1,181.07	1,239.03
Church running - insurance	3,496.80	—	—	—	3,496.80	3,328.81
Church maintenance	181.06	—	—	—	181.06	798.00
Cleaning in Churches	—	—	—	—	—	60.00
Upkeep of services	6,239.00	—	—	—	6,239.00	2,660.61
Upkeep of churchyard	419.94	—	—	—	419.94	418.33
Parish Administration	2,481.59	18.00	—	—	2,499.59	1,509.69
Flower Expenditure	237.58	—	—	—	237.58	391.32
Youth & Family General Costs	—	209.40	—	—	209.40	138.15
Church running - electric	1,657.66	—	—	—	1,657.66	1,369.56
Church running - gas	5,265.05	—	—	—	5,265.05	3,683.39
Church running - water	253.02	—	—	—	253.02	190.30
Church running - broadband	203.52	—	—	—	203.52	267.58
Hall Office Gen Expend	—	23.95	—	—	23.95	59.64
Hall Gas	—	1,688.63	—	—	1,688.63	2,116.93
Hall Electric	—	1,547.96	—	—	1,547.96	1,814.97
Hall Water	—	770.63	—	—	770.63	651.83
Hall Maintenance Contracts	—	—	—	—	—	542.45
Hall Maintenance general	—	2,340.56	—	—	2,340.56	4,898.64
Hall Phone and Broadband	—	1,154.40	—	—	1,154.40	974.18
Hall Cleaning materials	—	108.82	—	—	108.82	210.89
Hall Insurance	—	1,179.12	—	—	1,179.12	1,247.33
Parish Magazine Costs	644.00	—	—	—	644.00	478.77
St. Anne's Gen (admin) Exp.	—	—	—	—	—	70.39
St. Anne's Gas	—	1,453.06	—	—	1,453.06	729.43
St. Anne's Elec.	—	954.79	—	—	954.79	743.83
St. Anne's Water	—	52.13	—	—	52.13	330.75
St. Anne's Maintenance	—	1,646.38	—	—	1,646.38	2,124.06
Govern examination/audit fee	510.00	—	—	—	510.00	474.00
Total	78,568.20	60,098.99	—	—	138,667.19	138,367.87
EXPENDITURE TOTAL	78,753.00	60,098.99	—	—	138,851.99	138,484.44
GRAND TOTAL	8,259.85	(24,445.99)	—	—	(16,186.14)	(2,569.56)

Accounts

Parish of Hythe
St John's and St Anne's

Annual Report
And Financial Statements
Of the
Parochial Church Council

For the year ending 31st December 2023

Parish Office

St John's Hall
New Road
Hythe
Southampton
SO45 6BP

Banks

National Westminster Bank PLC
43 Commercial Road
Totton
Southampton
SO40 3TU

HSBC PLC
55 Above Bar Street
Southampton
SO14 7DS

CCLA Investment Management Ltd
80 Cheapside
London
EC2V 6DZ

Independent Examiner

Magenta Accounts
2a Poles Copse
Poles Lane
Otterbourne
Winchester
SO21 2DZ

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**St John the Baptist Church, Hythe, and St Anne`s Netley View.
Annual Report of the Parochial Church Council
for the year ended 31st December 2023**

St John`s church is situated in the centre of Hythe, and St Anne`s in Warrys Close, Netley View, Hythe. Both churches are part of the Diocese of Winchester within the Church of England. The correspondence address is: The Vicarage, 14 Atheling Road, Hythe, Southampton, SO45 6BR.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission (Reg No. 1168768).

PCC members who have served from 1st January 2023 until the date this report was approved are:

Name	Title	Elected	
Rev Lee Davies	Vicar		
Susan Blomley		LLM/DS	22-25
David Blomley			22-25
Carol Moody		Pro Warden	23-26
Elizabeth Deadman			22-25
Martin Deadman		Warden/DS	22-25
Craig Fowkes		Secretary/Warden	23-26
Sue Harvey		Treasurer	21-24
Peter Lawson		Co-op	21-24
Patricia Pearce			21-24
Catherine Preston			23-26
Philip Preston			22-25
Chris McMahon	Children and Families Pastor		23-24
Nicola Higgins			22-25
Rowlandson			22-25
Olivia Pearce			22-25
Rosie Guidery			23-26
Don Naylor		DS	23-26

Tim

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC also has the responsibility of co-operating with the incumbent in promoting, in the ecclesiastical parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

The ecclesiastical parish includes the churches of St Anne and St John the Baptist. The PCC has maintenance responsibilities for St Anne's, St John's Church, Hythe and its Hall.

Achievements and Performance

Church Attendance

There are 144 names on the new Church Electoral Roll. 61 are resident within the parish and 83 non-resident. The average attendance at Communion Services, counted during 2023 was 34 for St John's and 19 for St Anne's. 27 for St John's and 19 for St Anne's for other services (Contemporary, Messy Church, All age Worship and Jubilate). There is a regular congregation for the major Feast days and Festivals. The congregation averaged 102. There are also worship opportunities at 6.30pm for Evensong, in addition to Café Church (Jubilate) once a month at 5.30pm. There are further opportunities at St Anne's with Open House on the second Sunday. These figures do not include those attending Baptisms, Weddings or Funerals. The parish also provides Home Communion services every month to housebound and sick parishioners.

Structure

The parish is administered by the PCC - Chaired by the Incumbent. This year they met 5 times with an attendance level of 80%. The Standing Committee – comprises of the Incumbent, Churchwardens and two elected PCC members. It meets regularly to review all parish activities, policies and deals with any matters requiring urgent attention. This group also sets the agenda for the PCC meetings.

To support our regular income there were additional events held by the parish. The three main occasions during 2023 were the Spring Fair, Summer Fete and Christmas Fayre. In addition we host the Christmas Tree Festival in conjunction with our local charity Hythe 2000. To coordinate these events, designated volunteers take responsibility, seeking assistance when required. This year these events raised £3,378 for the parish and a donation from Hythe 2000 of £1,066. Grateful thanks to all who organised and contributed to these successful outreach events, more of which are planned for 2024.

The parish administration is the responsibility of the Incumbent who is supported by a part time a personal assistant and the parish office team located in the Hall. The Hall office is now the main contact point for all church administration and activities.

The office is open between 10.00am and 1.00pm Monday to Friday. It is responsible for keeping parish records (funerals, marriages etc.), maintaining the parish diary, liaising with local authorities, hirers and aspects of outreach. It hosts the photocopying, printing and collation facilities of the

monthly parish magazine (Contact) and other outreach materials. The staff and volunteers deal with telephone enquiries and personal callers. Any matters arising from the office are referred directly to the person responsible. The church office is also the main focal point for all Youth and Family outreach activities, which are overseen by Chris McMahon – our Children and Families Pastor.

In addition to the above, the PCC operates under a full **Health & Safety policy**, has an appointed **Safeguarding Officer**, and works to the latest GDPR procedures (General Data Protection Regulations).

Mission Giving

As the parish has still not fully recovered from the financial effects of covid and its reduced opportunities to raise funds for good causes, the PCC found it difficult to restart many of its previously scheduled giving opportunities.

Review of the Year

Following our Christmastide service pattern, we welcomed in the New Year with an Epiphany carol service on Sunday the 8th January in St John's also via zoom. We began the year with an Alpha course run by Rev Lee Davies and Tim Rowlandson. We opened to create warm spaces where people could come and warm themselves and have refreshments. These were on Tuesdays 9.00am-2.00pm and Wednesday 11.30am-1.00pm. The wellbeing cafe in conjunction with Oakhaven Hospice a charity who held pop up sessions at St John's hall and other venues also commenced in January.

On the 10th February we held our first family movie night at St Anne's with refreshments and a tuck shop which was a great evening for all. As we moved on through February we held a celebration of love Service on the 19th February where couples could come and renew their vows. A service full of love and joy for everyone. On the 21st of February we held our Pancake Day Party with pancakes for everyone to come and enjoy. On Wednesday 22nd we had our Ash Wednesday Communion Service. As we moved into Lent we began our Lent Prayer course for anyone interested in joining. We held a donations day on the 25th February which was a great success and brought in donations for the Women's refuge, Southampton General Hospital clothes bank, Southampton Street Angels and Waterside Foodbank. We would like to thank everyone for their donations.

As we moved forward into March we held the New Forest Makers' market in the Hall. We held a wonderful Mothering Sunday service celebrating all of our mothers. On the 31st March we started our Messy Easter services, full of fun and joy.

At the beginning of April we had our Easter Praise service where the congregation was asked to nominate their favourite hymns to be used during the service. On the 4th April we held Hop in Easter crafts which was fun and a great way for people to show off their artistic talent. On Maundy Thursday we held another Messy Easter service. As we moved into Passiontide on Palm Sunday we were joined by the wonderfully talented Donkeyoaty who behaved admirably as he paraded through St John's and Hythe. At the end of April we held our Spring Fayre which was a great success.

As we moved into May everyone was excited for the Coronation of King Charles III. St John's hosted a community celebration with a BBQ and entertainment including TCV virtuoso, The Jingle Ladies, New Forest Meddlars, Liberty Pride Cheerleaders and the Salty Sea Dogs. On the 8th May Lymington Town Band held a Coronation concert in St John's. We had a wonderful giant poster put up in St

John's for the Coronation which was coloured in by many of the congregation in separate segments and it turned out amazing. At the end of May we celebrated Pentecost with a guest speaker, Archdeacon Richard Brand. At the end of May slight changes in our Service pattern were introduced.

On the 7th June Minstead Trust held a Friendship group for adults with learning difficulties in the hall. As we progressed through June we held another movie night which was a great success. On the 25th June we held our Patronal Festival with Praizin Hands Puppet group who are absolutely brilliant. This was followed by a bring and share lunch in the churchyard.

On the 1st July we held a community support day in the hall with local projects and services coming to offer free help, advice, support and even assistance where needed. As we moved further into July everyone was excited to hear that Bishop Philip Mounstephen was named as the new Bishop of Winchester. Our prayers and support go to Bishop Philip Mounstephen as he takes on this new role. At the end of July (31st July - 4th August) the Holiday Club was hosted at St Anne's which is always a great time filled with love, laughter, joking with lots of singing and dancing.

On the 4th August we were all sad to see the end of holiday club but very happy about having shared this time together and looking forward to the Holiday club service which was held at the end of the summer holidays.

At the beginning of September we held our Autumn Fate which is always lots of fun. On the 10th September we conducted a Baptism service where several adults were baptised, which was wonderful. As we moved forward through September on the 16th in the hall was the What's On in Waterside where people could come and meet those running groups in the area so people could possibly learn new skills, meet friends or begin a new hobby.

Moving into October we held a Craft Destash fair in the hall. On the 8th October we had our Harvest Festival with lots of donations to be distributed, Thank you everyone for all your donations throughout the year. The 14th October was filled with music from Bournemouth Concert Brass holding a Last Night of the Proms concert in St John's. The Children's Society held a coffee morning in the hall on the 28th October. The final service in October was a Bible Sunday special service followed by a shared lunch in the hall.

We began November with a charity Christmas Card sale being held in the hall. On the 5th November we held our All Souls service. On the 12th November we held our Remembrance service which filled St John's and the hall. Also many people listened to the service through loud speakers outside of St John's. We would like to thank all involved in the service and a special thank you to those who organised the service which seems to get bigger each year. On the 25th November the church joined with Hythe 2000, as the Christmas Tree Festival began with wonderfully decorated trees.

On the 7th December the Christmas tree festival came to an end and all the trees were taken to their new homes, "Thank you" to Hythe 2000 for organising the tree festival they all looked amazing. This year's Advent service was one of Joy and sadness as Bishop Debbie held her final service with us before moving onto her new Diocese. We wish Bishop Debbie all the best for her new Diocese and send our prayers and support for the future. We held several Christingle Services this year with everyone enjoying Rev Lee Davies dressed as a Christingle. The 16th December was the launch party for "Who Let The Dad's Out" which will begin formally in January 2024, "Thank you" to the Fire Service truck for helping with the Launch. We continued December with our seasonal services.

Financial Review

Total receipts on ordinary unrestricted funds were £133,596 and are detailed in the Financial Statements.

£138,484 was spent on providing the Christian ministry from St John the Baptist and St Anne's churches, including their contribution to the Common Mission Fund (CMF) of £37,665. This mainly provides stipends, housing, training and pensions for the clergy.

The total amount that supports the CMF by churches within the Deanery is divided between the parishes according to a formula that is based mainly on average head count of the congregation and local socio economic data.

The net result for the year was an excess of payments over receipts of £2,570 which reduced the parish reserves accordingly.


Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) which equates to a minimum of 3 months up to a maximum of 6 months normal expenditure. The in-year deficit, on unrestricted funds above means ongoing target is met, but supported by the £100k legacy received in 2022.

Investment policy statement:

It is our current policy to invest our funds with the CBF Church of England Deposit Fund.

Approved by the PCC on the 21st April 2024, and signed by Rev Lee Davies


..... Chair of the PCC



Section A

Independent Examiner's Report

Report to the trustees

The Parochial Church Council Of The Ecclesiastical Parish Of St. John And St. Anne, Hythe

On accounts for the year ended

31st December 2023

Charity no
(if any)

1168768

Set out on pages

10-15

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25-3-24

Name:

Keeley Cousens

Relevant professional qualification(s) or body (if any):

FCCA DipPFS

Address:

2a Poles Copse, Poles Lane

Otterbourne

Receipts and Payments Account

	Unrestricted	Designated	Restricted	Endowment	Total	Prior year
	funds	funds	funds	funds	funds	total funds
Receipts						
Donations and legacies	79,831.83	8,892.47	2,318.80	—	91,043.10	183,293.44
Income from charitable activities	7,981.93	30,890.11	—	—	38,872.04	41,469.32
Investments	5,051.41	—	—	—	5,051.41	342.00
Other income	948.33	—	—	—	948.33	—
Total receipts	93,813.50	39,782.58	2,318.80	—	135,914.88	225,104.76
Payments						
Raising funds	116.57	—	—	—	116.57	2,288.82
Expenditure on charitable activities	71,765.93	66,601.94	—	—	138,367.87	126,757.37
Total payments	71,882.50	66,601.94	—	—	138,484.44	129,046.19
Excess of receipts over payments before transfer	21,931.00	(26,819.36)	2,318.80	—	(2,569.56)	96,058.57
Transfers						
Gross transfers between funds - in	—	29,004.75	—	—	29,004.75	27,013.60
Gross transfers between funds - out	(29,004.75)	—	—	—	(29,004.75)	(27,013.60)
Excess of receipts over payments before other gains / losses	(7,073.75)	2,185.39	2,318.80	—	(2,569.56)	96,058.57
Net movement in funds	(7,073.75)	2,185.39	2,318.80	—	(2,569.56)	96,058.57
All assets at 01 January 2023	125,990.88	19,654.66	10,113.45	—	155,758.99	59,700.42
All assets at 31 December 2023	118,917.13	21,840.05	12,432.25	—	153,189.43	155,758.99
Represented by						
Unrestricted						
General fund	118,910.60	—	—	—	118,910.60	125,984.35
Petty Cash	6.53	—	—	—	6.53	6.53
Designated						
Mission Fund	—	406.16	—	—	406.16	497.87
Restoration Fund	—	10,094.75	—	—	10,094.75	10,094.75
St. Anne's Hall	—	11,339.14	—	—	11,339.14	9,062.04
Restricted						
Fabric and Service Improvement Fund	—	—	7,510.16	—	7,510.16	5,191.36
Organ Fund	—	—	4,922.09	—	4,922.09	4,922.09

Balance sheet

	Total funds	Prior year funds
Current assets		
Cash at bank and in hand	153,394.93	156,403.49
	<u>153,394.93</u>	<u>156,403.49</u>
Liabilities		
Creditors: Amounts falling due in one year	205.50	644.50
	<u>205.50</u>	<u>644.50</u>
Net current assets less current liabilities	<u>153,189.43</u>	<u>155,758.99</u>
Total assets less current liabilities	<u>153,189.43</u>	<u>155,758.99</u>
Total net assets less liabilities	<u>153,189.43</u>	<u>155,758.99</u>
Represented by		
Unrestricted		
General fund	118,910.60	125,984.35
Petty Cash	6.53	6.53
Designated		
Mission Fund	406.16	497.87
Restoration Fund	10,094.75	10,094.75
St. Anne's Hall	11,339.14	9,062.04
Restricted		
Fabric and Service Improvement Fund	7,510.16	5,191.36
Organ Fund	4,922.09	4,922.09
Funds of the church	<u><u>153,189.43</u></u>	<u><u>155,758.99</u></u>

Signed on behalf of the Parish

Mark Runk

Date

21/4/24

pl Rev Lee Davis – Vicar

21st April 2024

The Parochial Church Council of the Parish of Hythe

Notes to the financial statements for the year ending 31st December 2023

1. The financial statements for the PCC have been prepared in accordance with the Church Accounting and Regulations 2011, using the receipts and payments basis.
2. The Receipts and Payments Account and represented funds on page 9 reflects cash and bank balances as at year end.
3. Other operating debtors and creditors due at year end are as follows:

Amounts owed to PCC:

HMRC for recoverable tax on Gift Aid	£1,368 (statutory)
CCLA accrued interest to Dec 2023	£1,622.19

Amounts owed by PCC:

HMRC (Tax and NIC)	£510.48 (statutory)
NEST December payment due	£192.29 (statutory)

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
NatWest current account -	(186,177.28)	191,339.16	16,396.06	—	21,557.94	13,817.37
CCLA (CBF) deposit account -	110,092.23	10,000.00	868.42	—	120,960.65	140,909.24
HSBC current account -	194,995.65	(179,499.11)	(4,626.73)	—	10,869.81	1,670.35
Cash in hand -	6.53	—	—	—	6.53	6.53
Totals	118,917.13	21,840.05	12,637.75	—	153,394.93	156,403.49
Liabilities - Agency accounts						
Agency collections -	—	—	205.50	—	205.50	644.50
Totals	—	—	205.50	—	205.50	644.50
Grand total	118,917.13	21,840.05	12,432.25	—	153,189.43	155,758.99

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
Improvement - Fabric and Service I							
Restricted	5,191.36	2,318.80	—	—	—	—	7,510.16
Sub-total for Improvement	5,191.36	2,318.80	—	—	—	—	7,510.16
Mission - Mission Fund							
Designated	497.87	—	91.71	—	—	—	406.16
Sub-total for Mission	497.87	—	91.71	—	—	—	406.16
Organ - Organ Fund							
Restricted	4,922.09	—	—	—	—	—	4,922.09
Sub-total for Organ	4,922.09	—	—	—	—	—	4,922.09
Petty Cash - Petty Cash							
Unrestricted	6.53	—	—	—	—	—	6.53
Sub-total for Petty Cash	6.53	—	—	—	—	—	6.53
Restore - Restoration Fund							
Designated	10,094.75	—	—	—	—	—	10,094.75
Sub-total for Restore	10,094.75	—	—	—	—	—	10,094.75
St A Hall - St. Anne's Hall							
Designated	9,062.04	11,840.50	9,563.40	—	—	—	11,339.14
Sub-total for St A Hall	9,062.04	11,840.50	9,563.40	—	—	—	11,339.14
St J Hall - St. John's Hall							
Designated	—	20,633.00	26,202.39	5,569.39	—	—	—
Sub-total for St J Hall	—	20,633.00	26,202.39	5,569.39	—	—	—
Yth and fam - Youth and Family Out							
Designated	—	7,309.08	30,744.44	23,435.36	—	—	—
Sub-total for yth and fam	—	7,309.08	30,744.44	23,435.36	—	—	—
General - General fund							
Unrestricted	125,984.35	93,813.50	71,882.50	(29,004.75)	—	—	118,910.60
Sub-total for General	125,984.35	93,813.50	71,882.50	(29,004.75)	—	—	118,910.60
Grand total	155,758.99	135,914.88	138,484.44	—	—	—	153,189.43

Analysis of receipts and payments

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Totals</u>	
					<u>This year</u>	<u>Last year</u>
INCOME AND ENDOWMENTS						
Donations and legacies						
Gift Aid - Bank	5,355.00	—	—	—	5,355.00	6,574.00
Gift Aid - Envelopes	2,736.00	—	—	—	2,736.00	3,001.62
Gift Aid - Youth Worker Spons	—	4,715.00	—	—	4,715.00	4,800.00
Gift Aid - PGS	43,674.79	—	—	—	43,674.79	39,140.45
Non Gift Aid - Envelopes	474.00	—	—	—	474.00	671.00
Non Gift Aid - Bank	600.00	—	—	—	600.00	687.00
Non Gift Aid - Youth Worker Spons	—	360.00	—	—	360.00	360.00
Loose plate collections	5,807.73	—	—	—	5,807.73	5,731.78
Giving through Wall Safe	171.96	—	—	—	171.96	213.61
Church Coffee Donations	2,317.58	—	—	—	2,317.58	1,764.27
Donations & appeals etc.	2,316.63	1,701.55	2,318.80	—	6,336.98	4,427.28
Donations for Flowers	100.00	—	—	—	100.00	500.00
Tax rec on Gift Aid General	5,225.51	—	—	—	5,225.51	3,367.35
Tax rec on Gift Aid Yth &Fam	98.75	1,240.00	—	—	1,338.75	900.00
Tax rec on Gift Aid PGS General	10,453.88	—	—	—	10,453.88	9,330.08
Legacies	500.00	—	—	—	500.00	100,000.00
Non-recurring one-off grants	—	875.92	—	—	875.92	1,825.00
Total	79,831.83	8,892.47	2,318.80	—	91,043.10	183,293.44
Income from charitable activities						
Church Fundraising	3,741.31	—	—	—	3,741.31	3,095.94
Mission, Outreach (& train)	282.77	978.61	—	—	1,261.38	1,450.11
PCC Fees for weddings and funerals	2,562.00	—	—	—	2,562.00	4,026.67
Church lettings	290.00	—	—	—	290.00	763.00
Parish magazine sales	795.05	—	—	—	795.05	804.00
Parish magazine Advertising	130.00	—	—	—	130.00	105.00
Printing Income	180.80	—	—	—	180.80	46.00
Hall Regular Hire	—	12,662.25	—	—	12,662.25	12,721.00
Hall Occasional Hire	—	2,115.28	—	—	2,115.28	1,048.30
Hall Coffee and Cake	—	1,911.93	—	—	1,911.93	3,003.13
Hall Senior Persons Outreach	—	1,381.54	—	—	1,381.54	1,951.77
St. Anne's Regular Hire	—	10,827.90	—	—	10,827.90	11,276.55
St. Anne's Occasional Hire	—	1,012.60	—	—	1,012.60	1,177.85
Total	7,981.93	30,890.11	—	—	38,872.04	41,469.32
Investments						
Bank and building society interest	5,051.41	—	—	—	5,051.41	342.00
Total	5,051.41	—	—	—	5,051.41	342.00
Other income						
Insurance claims	948.33	—	—	—	948.33	—
Total	948.33	—	—	—	948.33	—
INCOME TOTAL	93,813.50	39,782.58	2,318.80	—	135,914.88	225,104.76

Totals

Unrestricted Designated Restricted Endowment This year Last year

EXPENDITURE

Raising funds

Costs of fetes & other events	116.57	—	—	—	116.57	2,288.82
Total	116.57	—	—	—	116.57	2,288.82

Expenditure on charitable activities

Giving to missionary societies	250.00	—	—	—	250.00	—
Secular charities	887.00	—	—	—	887.00	200.00
Ministry parish share etc.	37,665.08	—	—	—	37,665.08	38,426.88
Gross cost of parish employees	9,710.98	48,504.16	—	—	58,215.14	53,846.93
Working expenses of incumbent	2,054.45	—	—	—	2,054.45	1,005.83
Visiting speakers / locums	260.98	—	—	—	260.98	—
Parish Mission, Outreach (& train)	1,615.07	205.28	—	—	1,820.35	1,574.75
Printing and stationery	3,692.01	—	—	—	3,692.01	1,691.09
Hall Food	—	1,239.03	—	—	1,239.03	1,658.43
Church running - insurance	3,328.81	—	—	—	3,328.81	3,759.89
Church office - telephone	—	—	—	—	—	56.97
Church maintenance	798.00	—	—	—	798.00	227.93
Cleaning in Churches	60.00	—	—	—	60.00	520.00
Upkeep of services	2,660.61	—	—	—	2,660.61	3,489.63
Upkeep of churchyard	418.33	—	—	—	418.33	246.61
Parish Administration	1,509.69	—	—	—	1,509.69	1,900.27
Flower Expenditure	391.32	—	—	—	391.32	403.06
Youth & Family General Costs	—	138.15	—	—	138.15	301.55
Church running - electric	1,369.56	—	—	—	1,369.56	1,332.33
Church running - gas	3,683.39	—	—	—	3,683.39	1,495.44
Church running - water	190.30	—	—	—	190.30	170.35
Church running - broadband	267.58	—	—	—	267.58	301.74
Hall Office Gen Expend	—	59.64	—	—	59.64	174.79
Hall Gas	—	2,116.93	—	—	2,116.93	1,884.51
Hall Electric	—	1,814.97	—	—	1,814.97	1,871.97
Hall Water	—	651.83	—	—	651.83	144.00
Hall Maintenance Contracts	—	542.45	—	—	542.45	515.60
Hall Maintenance general	—	4,898.64	—	—	4,898.64	1,166.13
Hall Phone and Broadband	—	974.18	—	—	974.18	1,076.76
Hall Cleaning materials	—	210.89	—	—	210.89	194.26
Hall Insurance	—	1,247.33	—	—	1,247.33	1,434.00
Parish Magazine Costs	478.77	—	—	—	478.77	1,198.39
St. Anne's Wages	—	3,546.00	—	—	3,546.00	3,425.92
St. Anne's Gen (admin) Exp.	—	70.39	—	—	70.39	559.97
St. Anne's Gas	—	729.43	—	—	729.43	666.14
St. Anne's Elec.	—	743.83	—	—	743.83	753.64
St. Anne's Water	—	330.75	—	—	330.75	150.14
St. Anne's Maintenance	—	2,124.06	—	—	2,124.06	293.39
Govern examination/audit fee	474.00	—	—	—	474.00	456.00
Church major repairs - structure	—	—	—	—	—	1,608.00
Total	71,765.93	66,601.94	—	—	138,367.87	126,757.37
EXPENDITURE TOTAL	71,882.50	66,601.94	—	—	138,484.44	129,046.19

GRAND TOTAL	21,931.00	(26,819.36)	2,318.80	—	(2,569.56)	96,058.57
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Accounts

Parish of Hythe
St. John's and St. Anne's

Annual Report
And Financial Statements
Of the
Parochial Church Council

For the year ending 31st December 2022

Parish Office

St John's Hall
New Road
Hythe
Southampton
SO45 6BP

Banks

National Westminster Bank PLC
43 Commercial Road
Totton
Southampton
SO40 3TU

HSBC PLC
55 Above Bar Street
Southampton
SO14 7DS

CCLA Investment Management Ltd
80 Cheapside
London
EC2V 6DZ

Independent Examiner

Magenta Accounts
2a Poles Copse
Poles Lane
Otterbourne
Winchester
SO21 2DZ

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12	Statement of Assets and Liabilities Statement of Fund Movements
13	Analysis of Receipts and Payments

**St John the Baptist Church, Hythe, and St Anne`s Netley View.
Annual Report of the Parochial Church Council
for the year ended 31st December 2022**

St John`s church is situated in the centre of Hythe, and St Anne`s in Warrys Close, Netley View, Hythe. Both churches are part of the Diocese of Winchester within the Church of England. The correspondence address is: The Vicarage, 14, Atheling Road, Hythe, Southampton, SO45 6BR.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission (Reg No. 1168768).

PCC members who have served from 1st January 2022 until the date this report was approved are:

Name	Title	Elected	
Rev. Lee Davies	Vicar	Appointed	13.01.22
Susan Blomley		LLM/DS	22-25
David Blomley			21-22
Andy Pearce		Warden	21-22
Joyce Dowell		Resigned	15.09.22
Carol Moody		Pro Warden	20-23
Tim Gibson		Resigned	12.05.22
Elizabeth Deadman			22-25
Martin Deadman		Warden/DS	22-25
Craig Fowkes		Secretary	20-23
Pamela Gilson		DS	20-23
Sue Harvey		Treasurer	21-24
Peter Lawson		Co-op	21-24
Patricia Pearce			21-24
Catherine Preston			20-23
Philip Preston			22-25
Hannah Preston		Resigned	15.09.22
Chris McMahon		Children and Families	22-23
Nicola Higgins			22-25
Tim Rowlandson		Co-op	22-25
Olivia Pearce			22-25

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC also has the responsibility of co-operating with the incumbent in promoting, in the ecclesiastical parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

The ecclesiastical parish includes the churches of St Anne and St John the Baptist. The PCC has maintenance responsibilities for St John's Church, Hythe and its Hall.

Achievements and Performance

Church Attendance

There are 144 names on the new Church Electoral Roll. 61 are resident within the parish and 83 non-resident. The average attendance at Communion Services, counted during 2022, was 31 for St John's and 19 for St Anne's. 34 for St John's and 13 for St Anne's for other services (Contemporary, Messy Church, All age Worship and Jubilate). There is a regular congregation for the major Feast days and Festivals. The congregation averaged 75. There are also worship opportunities at 6.30pm for Evensong, in addition to Café Church (Jubilate) once a month at 5.00pm. There are further opportunities at St Anne's with Open House on the second Sunday. These figures do not include those attending Baptisms, Weddings or Funerals.

The parish also provides Home Communion services every month to housebound and sick parishioners.

Structure

The parish is administered by the PCC - Chaired by the Incumbent. This year they met 6 times with an attendance level of 96%. The Standing Committee - comprising the Incumbent, Churchwardens and two elected PCC members. It meets regularly to review all parish activities and policies and deals with any matters requiring urgent attention. This group also sets the agenda for the PCC meetings.

To support our regular income there were additional events held by the parish. The three main occasions during 2022 were the Summer Fete, Christmas Fayre, and the Christmas Tree Festival (which we share with Hythe 2000). To coordinate these events, designated volunteers take responsibility, seeking assistance when required.

This year these events realised £3,488 for the parish. Grateful thanks to all who organised and contributed to these successful outreach events, more of which are planned for 2023.

The parish administration is the responsibility of the Incumbent who is supported by a part time personal assistant and the parish office team located in St John's Hall. The Hall office is now the main contact point for all church administration and activities.

The office is open between 10.00am and 13.00 Monday to Friday. It is responsible for keeping parish records (funerals, marriages etc.), maintaining the parish diary, liaising with local authorities, hirers and aspects of outreach. It hosts the photocopying, printing and collation facilities of the monthly

parish magazine (Contact) and other outreach materials. The staff and volunteers deal with telephone enquiries and personal callers.

Any matters arising from the office are referred directly to the person responsible. The church office is also the main focal point for all Youth and Family outreach activities, which are overseen by Chris McMahon – our Children and Families Ministry Co-ordinator.

In addition to the above, the PCC operates under a full **Health & Safety policy**, has an appointed **Safeguarding Officer**, and works to the latest GDPR procedures (General Data Protection Regulations) introduced in 2019.

Mission Giving

As the parish had still not fully recovered from the financial effects of covid and its reduced prospects to raise funds for good causes, the PCC found it difficult to restart many of its previously scheduled giving opportunities. It is hopeful that the New Year may enable the church to kick start an agreed agenda for those most in need.

Review of the Year

Following our Christmastide service pattern, we welcomed in the New Year with an Epiphany Carol service on Sunday the 9th January in St John's, also via zoom. We welcomed Rev. Lee Davies on the 13th of January as he was Collated and Inducted into the Parish. We followed this with a PCC meeting the next week where Rev. Lee Davies explained his ideas for the Parish by using the concept of "HOPE" which stands for Hospitality, Outreach, Prayer and Evangelism. We also decided on dates for the PCC meetings which would occur Bi-monthly with Standing Committee meetings in between. On Wednesday 11th January our wellbeing cafe recommenced in St John's at 11.30am.

On the 23rd of February we had a Pancake party held at St John's - full of fun, laughter and plenty of yummy toppings. On the 24th of February Russia invaded Ukraine following political tensions. Our prayers are with all those who are caught in this conflict may they find a peaceful resolution soon.

In March Rev. Lee Davies appealed to all the 'crocheters' and 'knitters' to make "Bobby Buddies" for the Hampshire Constabulary which are given to child victims of Domestic abuse. Rev. Lee Davies has introduced a new agenda item at the beginning of every PCC meeting where members discuss where we see God working in the Parish, We have all seen the positive impact that Rev. Lee has brought to the Parish and the people who have started to seek out God.

As we moved out of Lent we entered Passiontide and experienced wonderful services both at St Anne's and St John's, with the ability to access the vast catalogue of resources on the Diocesan website. We also hosted an Easter crafts for all ages at St John's. St Anne's hosts the Fareshare Food Larder every Tuesday 1.00pm - 2.30pm.

During May the coffee shop reopened in St John's Church every Tuesday and Saturday morning.

Rev. Lee Davies and all the office staff worked extremely hard to get all the local businesses to participate in our all day Jubilee street party on the 4th June which included entertainment, stalls, demonstrations and welcomed distribution of goodie bags and strawberry pots with cream. Also on the 31st May and the 7th of June we had cream teas served in St John's hall to celebrate the Jubilee.

After a surprise inspection we received top marks from the Food Standards Agency so a big thank you to all who work in St John's Hall Kitchen for all the hard work. As June ended we celebrated our church's Patronal Festival with All Age Worship followed by a BBQ, picnic and churchyard games. Then from 4.00pm - 5.30pm The Duggie Dug Dug crazy science party entertained a packed church.

As we moved into August we ran a Team Builders Holiday Club every morning during the first week which was very successful.

At the beginning of September we implemented a new service pattern which is being trialed for the next 6 months. We all pray for the Royal Family following the death of Her Majesty Queen Elizabeth II on 8th September 2022. As a consequence we delayed our Autumn Fete, following the country during the period of mourning. St John's church was opened every day for the public to come in and reflect the passing of our Queen. The autumn fete was on 24th of September and was a great success.

Other events during October included a Quiz Night for JDRF type 1 Diabetes charity,-lots of fun, wonderful prizes and a delicious ploughman's supper. On 29th of October Lymington Town band held a concert in St John's church. On Sunday 30th we held our All Souls service.

On the first Saturday of November St John's Hall hosted a Charity Christmas card.

On 13th of November the church hosted our Remembrance Day Service which was held in both St John's church and streamed into the hall with additional speakers outside in the street, for those who did not wish to come inside. The service was well received by the whole village.

On 27th of November we held our Advent Carol Service.

We began December with the Christingle Service and continued with our seasonal services as the year came to a close. Please let us keep in mind those who are ill and those who have been called home this year and let us pray for peace over their families.

Financial Review

Total receipts on ordinary unrestricted funds were £225,105 which included a substantial legacy and are detailed in the Financial Statements.

£127,956 was spent on providing the Christian ministry from St John the Baptist and St Anne's churches, including the contribution to the Common Mission Fund (formerly the parish share) of £38,427. This mainly provides stipends, housing, training and pensions for the clergy. This is the sum that churches in the Deanery have to find and is divided between the parishes according to a formula that is based mainly on average head count of the congregation and local socio economic data.

The net result for the year was an excess of receipts over payments of £96,059, which when the unspent legacy is eliminated records an accounting net deficit of £3,941.

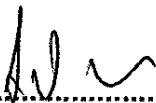
Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) which equates to a minimum of 3 months up to a maximum of 6 months normal expenditure. The in-year deficit, excluding the legacy, on unrestricted funds was £5,142 at the yearend meant that we only met the target, with the support of the legacy.

Investment policy statement:

It is our policy to invest our funds with the CBF Church of England Deposit Fund.

Approved by the PCC on the 23rd March 2023, and signed by Rev. Lee Davies



.....Chair of the PCC



Section A Independent Examiner's Report

Report to the trustees	The Parochial Church Council Of The Ecclesiastical Parish Of St. John And St. Anne, Hythe		
On accounts for the year ended	31 st December 2022	Charity no (if any)	1168768
	Set out on pages 10-15		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

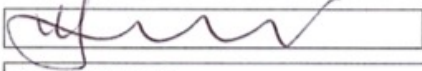
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 7-4-23

Name: Keeley Cousens

Relevant professional qualification(s) or body (if any): FCCA DipPFS

Address: 2a Poles Copse, Poles Lane Otterbourne

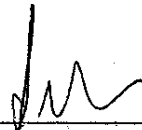
Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	177,226.29	6,067.15	—	—	183,293.44	84,846.64
Income from charitable activities	9,081.08	32,388.24	—	—	41,469.32	23,218.38
Investments	342.00	—	—	—	342.00	25.49
Total receipts	186,649.37	38,455.39	—	—	225,104.76	108,090.51
Payments						
Raising funds	1,526.02	762.80	—	—	2,288.82	128.36
Expenditure on charitable activities	66,928.85	61,028.51	(1,199.99)	—	126,757.37	122,595.63
Total payments	68,454.87	61,791.31	(1,199.99)	—	129,046.19	122,723.99
Excess of receipts over payments before transfer	118,194.50	(23,335.92)	1,199.99	—	96,058.57	(14,633.48)
Transfers						
Gross transfers between funds - in	—	27,013.60	—	—	27,013.60	28,999.70
Gross transfers between funds - out	(27,013.60)	—	—	—	(27,013.60)	(28,999.70)
Excess of receipts over payments before other gains / losses	91,180.90	3,677.68	1,199.99	—	96,058.57	(14,633.48)
Net movement in funds	91,180.90	3,677.68	1,199.99	—	96,058.57	(14,633.48)
All assets at 01 January 2022	34,809.98	15,976.98	8,913.46	—	59,700.42	74,333.90
All assets at 31 December 2022	125,990.88	19,654.66	10,113.45	—	155,758.99	59,700.42
Represented by						
Unrestricted						
General fund	125,984.35	—	—	—	125,984.35	34,803.45
Petty Cash	6.53	—	—	—	6.53	6.53
Designated						
Mission Fund	—	497.87	—	—	497.87	1,266.80
Restoration Fund	—	10,094.75	—	—	10,094.75	10,094.75
St Anne's Hall	—	9,062.04	—	—	9,062.04	4,615.43
Restricted						
Fabric and Service Improvement Fund	—	—	5,191.36	—	5,191.36	3,991.37
Organ Fund	—	—	4,922.09	—	4,922.09	4,922.09

Balance sheet

	Total funds	Prior year funds
Current assets		
Cash at bank and in hand	156,403.49	60,100.42
	<u>156,403.49</u>	<u>60,100.42</u>
Liabilities		
Creditors: Amounts falling due in one year	644.50	400.00
	<u>644.50</u>	<u>400.00</u>
Net current assets less current liabilities	<u>155,758.99</u>	<u>59,700.42</u>
Total assets less current liabilities	<u>155,758.99</u>	<u>59,700.42</u>
Total net assets less liabilities	<u>155,758.99</u>	<u>59,700.42</u>
Represented by		
Unrestricted		
General fund	125,984.35	34,803.45
Petty Cash	6.53	6.53
Designated		
Mission Fund	497.87	1,266.80
Restoration Fund	10,094.75	10,094.75
St Anne's Hall	9,062.04	4,815.43
Restricted		
Fabric and Service Improvement Fund	5,191.36	3,991.37
Organ Fund	4,922.09	4,922.09
Funds of the church	<u>155,758.99</u>	<u>59,700.42</u>

Signed on behalf of the Parish



Rev. Lee Davis – Vicar

Date

30.4.23

30th April 2023

The Parochial Church Council of the Parish of Hythe

Notes to the financial statements for the year ending 31st December 2022

1. The financial statements for the PCC have been prepared in accordance with the Church Accounting and Regulations 2011, using the receipts and payments basis.
2. The Receipts and Payments Account and represented funds on page 9 reflects cash and bank balances as at year end.
3. Other operating debtors and creditors due at year end are as follows:

Amounts owed to PCC:

HMRC for recoverable tax on Gift Aid	£2611.17 (statutory)
CCLA accrued interest to Dec 2022	£920.54

Amounts owed by PCC:

HMRC (Tax and NIC)	£440.35 (statutory)
Diocese of Winchester – Fees Oct-Dec 2022	£767.00
NEST December payment due	£156.06 (statutory)

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
NatWest current account -	(138,170.17)	138,262.48	13,725.06	—	13,817.37	13,198.07
CCLA (CBF) deposit account -	130,040.82	10,000.00	868.42	—	140,909.24	40,567.24
HSBC current account -	134,113.70	(128,607.82)	(3,835.53)	—	1,670.35	6,328.58
Cash in hand -	6.53	—	—	—	6.53	6.53
Totals	125,990.88	19,654.66	10,757.95	—	156,403.49	60,100.42
Liabilities - Agency accounts						
Agency collections -	—	—	644.50	—	644.50	400.00
Totals	—	—	644.50	—	644.50	400.00
Grand total	125,990.88	19,654.66	10,113.45	—	155,758.99	59,700.42

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
Improvement - Fabric and Service I							
Restricted	3,991.37	—	(1,199.99)	—	—	—	5,191.36
Sub-total for Improvement	3,991.37	—	(1,199.99)	—	—	—	5,191.36
Mission - Mission Fund							
Designated	1,266.80	305.00	1,073.93	—	—	—	497.87
Sub-total for Mission	1,266.80	305.00	1,073.93	—	—	—	497.87
Organ - Organ Fund							
Restricted	4,922.09	—	—	—	—	—	4,922.09
Sub-total for Organ	4,922.09	—	—	—	—	—	4,922.09
Petty Cash - Petty Cash							
Unrestricted	6.53	—	—	—	—	—	6.53
Sub-total for Petty Cash	6.53	—	—	—	—	—	6.53
Restore - Restoration Fund							
Designated	10,094.75	—	—	—	—	—	10,094.75
Sub-total for Restore	10,094.75	—	—	—	—	—	10,094.75
St A Hall – St Anne's Hall							
Designated	4,615.43	12,454.40	8,007.79	—	—	—	9,062.04
Sub-total for St A Hall	4,615.43	12,454.40	8,007.79	—	—	—	9,062.04
St J Hall – St John's Hall							
Designated	—	18,724.20	22,931.60	4,207.40	—	—	—
Sub-total for St J Hall	—	18,724.20	22,931.60	4,207.40	—	—	—
ythandfam - Youth and Family Out							
Designated	—	6,971.79	29,777.99	22,806.20	—	—	—
Sub-total for ythandfam	—	6,971.79	29,777.99	22,806.20	—	—	—
General - General fund							
Unrestricted	34,803.45	186,649.37	68,454.87	(27,013.60)	—	—	125,984.35
Sub-total for General	34,803.45	186,649.37	68,454.87	(27,013.60)	—	—	125,984.35
Grand total	59,700.42	225,104.76	129,046.19	—	—	—	155,758.99

Analysis of receipts and payments

					Total	
	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>
INCOME AND ENDOWMENTS						
Donations and legacies						
Gift Aid - Bank	6,574.00	—	—	—	6,574.00	9,639.00
Gift Aid - Envelopes	3,001.62	—	—	—	3,001.62	3,203.50
Gift Aid - Youth Worker Sponsor	—	4,800.00	—	—	4,800.00	5,235.00
Gift Aid - PGS	39,140.45	—	—	—	39,140.45	38,394.63
Non Gift Aid - Envelopes	671.00	—	—	—	671.00	792.00
Non Gift Aid - Bank	687.00	—	—	—	687.00	858.00
Non Gift Aid - Youth Worker Sponsor	—	360.00	—	—	360.00	340.00
Loose plate collections	5,731.78	—	—	—	5,731.78	3,070.27
Giving through Wall Safe	213.61	—	—	—	213.61	—
Church Coffee Donations	1,764.27	—	—	—	1,764.27	108.31
Donations & appeals etc.	4,420.13	7.15	—	—	4,427.28	2,571.00
Donations for Flowers	500.00	—	—	—	500.00	—
Tax rec on Gift Aid General	3,367.35	—	—	—	3,367.35	4,280.69
Tax rec on Gift Aid Yth and Fam	—	900.00	—	—	900.00	1,420.00
Tax rec on Gift Aid PGS General	9,330.08	—	—	—	9,330.08	9,176.24
Legacies	100,000.00	—	—	—	100,000.00	—
Non-recurring one-off grants	1,825.00	—	—	—	1,825.00	5,758.00
Total	177,226.29	6,067.15	—	—	183,293.44	84,846.64
Income from charitable activities						
Church Fundraising	3,095.94	—	—	—	3,095.94	21.00
Mission, Outreach (& train)	240.47	1,209.64	—	—	1,450.11	581.33
PCC Fees for weddings and funerals	4,026.67	—	—	—	4,026.67	4,667.00
Church lettings	763.00	—	—	—	763.00	150.00
Parish magazine sales	804.00	—	—	—	804.00	38.75
Parish magazine Advertising	105.00	—	—	—	105.00	370.00
Printing Income	46.00	—	—	—	46.00	15.10
Hall Regular Hire	—	12,721.00	—	—	12,721.00	6,789.25
Hall Occasional Hire	—	1,048.30	—	—	1,048.30	722.80
Hall Coffee and Cake	—	3,003.13	—	—	3,003.13	641.81
Hall Senior Persons Outreach	—	1,951.77	—	—	1,951.77	893.04
Hall Fundraising	—	—	—	—	—	20.00
St. Anne's Regular Hire	—	11,276.55	—	—	11,276.55	8,028.30
St. Anne's Occasional Hire	—	1,177.85	—	—	1,177.85	280.00
Total	9,081.08	32,388.24	—	—	41,469.32	23,218.38
Investments						
Bank and building society interest	342.00	—	—	—	342.00	25.49
Total	342.00	—	—	—	342.00	25.49
INCOME TOTAL	186,649.37	38,455.39	—	—	225,104.76	108,090.51

EXPENDITURE

Raising funds

Costs of fetes & other events	1,526.02	762.80	—	—	2,288.82	128.36
Total	1,526.02	762.80	—	—	2,288.82	128.36

Expenditure on charitable activities

Secular charities	200.00	—	—	—	200.00	125.50
Ministry parish share etc.	38,426.88	—	—	—	38,426.88	41,183.62
Gross cost of parish employees	7,272.12	46,574.81	—	—	53,846.93	49,068.94
Working expenses of incumbent	1,005.83	—	—	—	1,005.83	—
Parish Mission, Outreach (& train)	1,166.32	408.43	—	—	1,574.75	654.79
Printing and stationery	1,691.09	—	—	—	1,691.09	2,066.37
Hall Food	—	1,658.43	—	—	1,658.43	245.55
Church running - insurance	3,759.89	—	—	—	3,759.89	3,623.25
Church office - telephone	56.97	—	—	—	56.97	169.69
Organ / piano tuning	—	—	—	—	—	55.00
Church maintenance	227.93	—	—	—	227.93	575.58
Cleaning in Churches	520.00	—	—	—	520.00	435.29
Upkeep of services	3,489.63	—	—	—	3,489.63	2,187.54
Upkeep of churchyard	246.61	—	—	—	246.61	499.85
Parish Administration	1,900.27	—	—	—	1,900.27	2,694.66
Flower Expenditure	403.06	—	—	—	403.06	44.20
Youth & Family General Costs	—	301.55	—	—	301.55	328.99
Church running - electric	1,332.33	—	—	—	1,332.33	647.23
Church running - gas	1,495.44	—	—	—	1,495.44	582.20
Church running - water	170.35	—	—	—	170.35	140.88
Church running - broadband	301.74	—	—	—	301.74	342.00
Hall Office Gen Expend	—	174.79	—	—	174.79	280.09
Hall Gas	—	1,884.51	—	—	1,884.51	827.36
Hall Electric	—	1,871.97	—	—	1,871.97	691.14
Hall Water	—	144.00	—	—	144.00	259.00
Hall Maintenance Contracts	—	515.60	—	—	515.60	350.99
Hall Maintenance general	—	2,366.12	(1,199.99)	—	1,166.13	7,954.37
Hall Phone and Broadband	—	1,076.76	—	—	1,076.76	885.06
Hall Cleaning materials	—	194.26	—	—	194.26	408.01
Hall Insurance	—	1,434.00	—	—	1,434.00	1,378.77
Parish Magazine Costs	1,198.39	—	—	—	1,198.39	322.63
St. Anne's Gen (admin) Exp.	—	559.97	—	—	559.97	676.56
St. Anne's Gas	—	666.14	—	—	666.14	940.75
St. Anne's Elec.	—	753.64	—	—	753.64	622.25
St. Anne's Water	—	150.14	—	—	150.14	135.52
St. Anne's Maintenance	—	293.39	—	—	293.39	754.00
Govern examination/audit fee	456.00	—	—	—	456.00	438.00
Church major repairs - structure	1,608.00	—	—	—	1,608.00	—
Total	66,928.85	61,028.51	(1,199.99)	—	126,757.37	122,595.63
EXPENDITURE TOTAL	68,454.87	61,791.31	(1,199.99)	—	129,046.19	122,723.99
GRAND TOTAL	118,194.50	(23,335.92)	1,199.99	—	96,058.57	(14,633.48)

Accounts

Parish of Hythe
St. John's and St. Anne's

Annual Report
And Financial Statements
Of the
Parochial Church Council

For the year ending 31st December 2021

Parish Office

St. John's Hall
New Road
Hythe
Southampton
SO45 6BP

Banks

National Westminster Bank PLC
43 Commercial Road
Totton
Southampton
SO40 3TU

HSBC PLC
55 Above Bar Street
Southampton
SO14 7DS

CCLA Investment Management Ltd
80 Cheapside
London
EC2V 6DZ

Independent Examiner

Magenta Accounts
2a Poles Copse
Poles Lane
Otterbourne
Winchester
SO21 2DZ

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10	Balance Sheet
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12	Statement of Assets and Liabilities Statement of Fund Movements
13	Analysis of Receipts and Payments

**St John the Baptist Church, Hythe, and St Anne`s Netley View.
Annual Report of the Parochial Church Council for the year ended 31st
December 2021**

St John`s church is situated in the centre of Hythe, and St Anne`s in Warrys Close, Netley View, Hythe. Both churches are part of the Diocese of Winchester within the Church of England. The correspondence address is: The Vicarage, 14 Atheling Road, Hythe, Southampton, SO45 6BR.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission (Reg No. 1168768).

PCC members who have served from 1st January 2021 until the date this report was approved are:

Name	Title	Elected	
Susan Blomley		LLM/DS	19-22
David Blomley		Warden	20-21
Andy Pearce		Warden	20-21
Sonia Courtney			Resigned October 21
Elizabeth Deadman			19-22
Martin Deadman		DS	19-22
Joyce Dowell			19-22
Craig Fowkes		Secretary	20-23
Tim Gibson			19-22
Pamela Gilson		DS	20-23
Sue Harvey		Treasurer	21-24
Peter Lawson			19-22
Wendy Lee			Resigned May 21
Carol Moody		Pro Warden	20-23
Patricia Pearce			21- 24
Catherine Preston			20-23
Philip Preston			19-22
Hannah Preston			21-24
John Wiles			21-24

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC also has the responsibility of co-operating with the incumbent in promoting, in the ecclesiastical parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

The ecclesiastical parish includes the churches of St Anne and St John the Baptist. The PCC has maintenance responsibilities for St John's Church, Hythe and its Hall. We are also responsible for the maintenance at St Anne's.

Achievements and Performance

Church Attendance

There are 143 names on the new Church Electoral Roll, 56 are resident within the parish and 85 non-resident. The average Sunday attendance at Communion Services, counted during 2021, was 66 (inc. St Anne's) and 10 on zoom. The average Sunday attendance was 51 (inc. zoom). For the major Feast days and Festivals the congregation averaged 45 (including St Anne's and zoom). These figures do not include those attending Baptisms, Weddings or Funerals. In addition, there are Home Communion services provided every month to housebound and sick parishioners.

The usual pattern of church services had included Communion Services at St John's on Tuesday and Friday mornings, Sunday at 8.00am and Evensong at 6.00pm. These unfortunately did not take place during 2021 due to covid. In the early months of 2021 when "in-person" services did not take place at St John's, many parishioners regularly attended weekly services at 10.30am and monthly Jubilate services at 6.00pm, via zoom.

The pattern of services at St Anne's – Open House on the second Sunday at 10.30am and Taize at 6.00pm on the third Sunday of the month had also ceased to happen. Once covid restrictions were eased, there was a regular Communion Service at St Anne's at 10.30am on the first Sunday of the month

Structure

The parish is administered by the PCC - David chaired the meetings until May then they were chaired by Peter Lawson who was voted in as PCC chairperson during interregnum. This year they met 16 times with an attendance level of 97% in person and via Zoom. The Standing Committee - comprising the Incumbent, Churchwardens, Secretary, LLM, and two elected PCC members (Carol Moody pro-warden and Martin Deadman in 2021). The Standing Committee was comprised of all PCC members at the beginning of interregnum but was streamlined enabling decisions being brought to the PCC easier to decide. It meets regularly to review all parish activities and policies, and deals with any matters requiring urgent attention. This group also sets the agenda for the PCC meetings.

To support our regular income there were normally five major events held by the parish. The May Fair, Summer Fete, Christmas Fayre, Talents for Mission, and the Christmas Tree Festival (which we share with Hythe 2000). This year due to lockdown restrictions only the Christmas tree festival was held. To make these events happen, designated volunteers take responsibility, seeking assistance when required. This year the event realised £1,204 for the parish. Grateful thanks to all who organised and contributed to these successful outreach events.

The administration of the parish is the responsibility of the Incumbent who divides the administration tasks between a personnel assistant and the parish office situated in St John's Hall. The Hall office is now the main contact point for all church administration and activities.

The office is open from 10.00am to 13.00 Monday to Friday, and is responsible for keeping parish records (funerals, marriages etc.), publishing the weekly pew sheet (which was not used during 2021), keeping the parish diary up to date, assisting with preparing the Church magazine for distribution which is produced, edited and printed by Phil and Catherine Preston (Contact). It manages all telephone enquiries and personal callers. Any matters arising from the office are referred directly to the person responsible. The church office is also the main focal point for all youth and family outreach activities, which are overseen by Chris McMahon – our Children and Families Ministry Co-ordinator.

In addition to the above, the PCC operates under a full **Health & Safety policy which is being reviewed and updated**. PCC has an appointed and fully trained **Safeguarding and DBS Officer (Catherine Preston)**. PCC operates under the latest GDPR procedures (General Data Protection Regulations) introduced in 2016. Further information on this can be obtained from the Data Protection Officer Phil Preston.

Mission Giving

In line with our policy for charitable giving that we should nominate one local, one national, and one international charity in 2021., The charities nominated by the Social Transformation MAP Group and approved by the PCC were as follows:

Local – Wessex Cancer Trust, **National** – The Stroke Association and **International** – Rwanda.

Due to excessively reduced income caused by Covid restrictions, the decision to donate to our 2021 charities has been postponed to a future year. The amounts due will be kept on record and when the parish has reestablished its reserves, the full amount will be paid to the relevant chosen charities using the accepted formula.

Review of the Year

Following our Christmastide service pattern, we welcomed the New Year in with an Epiphany Carol Service on Sunday the 3rd January which was via Zoom, due to being in lockdown. St John's Hall was closed to all activity apart from the Crossings charity and office staff, whilst our MAP Groups continued with their work programs during this second year of their three year cycle.

At the end of January we had an extraordinary meeting with Bishop Debbie who explained the process to follow for appointing our new incumbent.

Our tradition of serving lunches (soup and cake) every Saturday during Lent with all proceeds going toward local housing advice charity 'The Crossings' was not able to take place due to Covid restrictions. Our Lent Course this year was entitled 'Living in Love and Faith' which was run via Zoom.

In the middle of March we had our section 11 meeting where the Parish Profile was agreed by PCC with Martin and Andy nominated as our Parish Representatives for the process to appoint a new vicar. On the 21st March we had an emergency PCC meeting to discuss Easter services and Peter Roach kindly led our Easter services which were conducted via Zoom. The warden proposed re-opening the church on 18th of April ready for the APCM and as Banns of marriage were to be read on the 18th this was agreed with minimal numbers in attendance and all Covid guidelines being adhered to.

Contact continued to be published solely as a digital version in accordance with advice from Winchester Diocese. The "support link" phone calls to members of our Parish continued throughout lockdown, to keep a check on those who were vulnerable and alone. The Diocese was continuing with its regular updates on Covid restrictions and regulations. We sent a copy of rules and regulations for St John's and St Anne's to all Clergy who were taking services so we could keep a sense of regularity to proceedings during Covid, In addition one-way systems and regulations were posted around the Churches. The APCM took place on the 25th of April and the elected PCC members were very excited to be starting to progress outreach to our local community. We held another emergency meeting to which Rev. Edgar Ruddock was invited as he had been presiding over many of our services and we needed to stay safe during Covid, It was decided that we would not process during services and agreed a visor would be worn during the sermon and masks for giving the Communion.

We were successful in obtaining a lottery grant to refurbish our Hall kitchen, which had to be completed by October.

As Lent ended and we moved into Passiontide, the Diocese made resources available for those who felt unable to attend services in person. There was the Daily Hope free phone line which could be used to listen to Hymns, Reflections, Prayers and services. There was also Thy Kingdom Come APP and Prayer Journals which could be downloaded. The Ascension service was presided over by Rev. Steve Pillis.

As we moved into June we received the quinquennial inspection report for St John's. No immediate major issues were identified. We obtained a new lawnmower and having lost our main grass cutter, Andy gave training sessions to new volunteers and Craig produced a gardening rota for those involved.

The majority of PCC members completed C0 Basic Awareness and C1 Foundations online training for safeguarding. Due to government guidelines we were unable to hold our normal Patronal festival. As we moved into July new handrails were fitted at St Anne's and the fence repaired. The advert for the new incumbent was placed. British Gas fixed the leaking pipes in front of the hall and a new cellar pump was installed in the church.

It was agreed at PCC to purchase a Sum-Up machine enabling people to donate digitally without cash, which had become scarce due to Covid. It was successfully installed in September, with everyone paying by card. It was agreed to increase the maximum number of people attending church services to 50 plus staff, which was considered a safe number. Social distancing remained in place.

As we moved forward into September, Toddliwinks and Vision sessions re-opened. PCC offered a massive "thank you" to Chris and the Parish Team for all their hard work in keeping outreach programs

running via Zoom during the time of lockdown. Also to the tech team who streamed the services. The church halls re-opened to hirers, who were obliged to produce risk assessments and follow Covid regulations to keep members safe.

Andy had to withdraw as Parish Representative on the interview panel due to a conflict of interest and Carol was voted in as his replacement, to work alongside Martin. The interview process commenced with a candidates tour of the Parish and Churches, followed by an evening meal. It was absolutely wonderful to meet the candidates and partners to the Parish. The interviews to place the following day and the panel's decision completed the process.

The PCC decided that for special services such as the upcoming Remembrance Day service the attendance could be increased to 70 plus staff. It was agreed that the church hall could accommodate additional parishioners with the service being streamed via Zoom. The Remembrance Day service was very well received. In addition to opening the hall, speakers were placed outside the church so the service could be heard in the surrounding area. We had a smaller amount of service personnel due to Covid, but there was a great response from the community.

We began December with our Advent Carol service and carried on with our seasonal services. As we close the year I would like us all to reflect on those who we have lost this year and keep their families firmly in our mind: Barbara Griffiths, Phil Bevan, Rev. Peter Murphy, Rev. Jeff Watson, Audrey Jones, Florence Hales and Sheila Kendrick.

It was announced that our new incumbent would be the Rev. Lee Davies and his collation would take place on the 13th January 2022. The PCC are very excited about the future for our Parish and are looking forward to working closely with Lee.

Financial Review

Total receipts on ordinary unrestricted funds were £102,333 and are detailed in the Financial Statements.

£116,311 was spent on providing the Christian ministry from St John the Baptist and St Anne's Churches, including the contribution to the Common Mission Fund (formerly the parish share) of £41,184. This mainly provides stipends, housing, training, and pensions for the clergy.

This is the sum that churches in the Deanery have to find and is divided between the parishes according to a formula that is based mainly on average head count of the congregation, and local socio economic data.

The net result for the year was an excess of payments over receipts of £14,633

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) which equates to a minimum of 3 months up to a maximum of 6 months normal expenditure. The further deficit on unrestricted funds of £14,151 at the yearend meant that with a carried forward reserve balance of £50,787, we could only meet above the lower monthly responsibility rather than historically the upper requirement.

Investment policy statement:

It is our policy to invest our funds with the CBF Church of England Deposit Fund.

Approved by the PCC on the 8th May 2022, and signed by Rev. Lee Davies



Chair of the PCC



**Report to the trustees/
members of**

The Parochial Church Council Of The Ecclesiastical Parish Of St. John And St. Anne, Hythe

**On accounts for the year
ended**

31st December 2021

**Charity no
(if any)**

1168768

Set out on pages

10-15

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

11-4-22

Name:

Keeley Cousens

**Relevant professional
qualification(s) or body
(if any):**

FCCA DipPFS

Address:

2a Poles Copse, Poles Lane

Otterbourne

SO21 2DZ

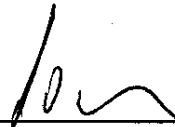
Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	72,073.64	7,015.00	5,758.00	—	84,846.64	91,927.68
Income from charitable activities	5,261.85	17,956.53	—	—	23,218.38	19,528.42
Investments	25.49	—	—	—	25.49	239.21
Total receipts	77,360.98	24,971.53	5,758.00	—	108,090.51	111,695.31
Payments						
Raising funds	128.36	—	—	—	128.36	108.32
Expenditure on charitable activities	62,444.19	53,867.07	6,284.37	—	122,595.63	127,424.72
Total payments	62,572.55	53,867.07	6,284.37	—	122,723.99	127,533.04
Excess of receipts over payments before transfer	14,788.43	(28,895.54)	(526.37)	—	(14,633.48)	(15,837.73)
Transfers						
Gross transfers between funds - in	—	28,955.50	44.20	—	28,999.70	22,400.22
Gross transfers between funds - out	(28,999.70)	—	—	—	(28,999.70)	(22,400.22)
Excess of receipts over payments before other gains / losses	(14,211.27)	59.96	(482.17)	—	(14,633.48)	(15,837.73)
Net movement in funds	(14,211.27)	59.96	(482.17)	—	(14,633.48)	(15,837.73)
All assets at 01 January 2021	49,021.25	15,917.02	9,395.63	—	74,333.90	90,171.63
All assets at 31 December 2021	34,809.98	15,976.98	8,913.46	—	59,700.42	74,333.90
Represented by						
Unrestricted						
General fund	34,803.45	—	—	—	34,803.45	49,014.72
Petty Cash	6.53	—	—	—	6.53	6.53
Designated						
Mission Fund	—	1,266.80	—	—	1,266.80	1,833.94
Restoration Fund	—	10,094.75	—	—	10,094.75	10,094.75
St Anne's Hall	—	4,615.43	—	—	4,615.43	3,988.33
Restricted						
Fabric and Service Improvement Fund	—	—	3,991.37	—	3,991.37	4,418.54
Organ Fund	—	—	4,922.09	—	4,922.09	4,977.09

Balance sheet

	Total funds	Prior year funds
Current assets		
Cash at bank and in hand	60,100.42	74,631.40
	60,100.42	74,631.40
Liabilities		
Creditors: Amounts falling due in one year	400.00	297.50
	400.00	297.50
Net current assets less current liabilities	59,700.42	74,333.90
Total assets less current liabilities	59,700.42	74,333.90
Total net assets less liabilities	59,700.42	74,333.90
Represented by		
Unrestricted		
General fund	34,803.45	49,014.72
Petty Cash	6.53	6.53
Designated		
Mission Fund	1,266.80	1,833.94
Restoration Fund	10,094.75	10,094.75
St Anne's Hall	4,615.43	3,988.33
Restricted		
Fabric and Service Improvement Fund	3,991.37	4,418.54
Organ Fund	4,922.09	4,977.09
Funds of the church	59,700.42	74,333.90

Signed on behalf of the Parish: _____



Date: _____

8th May 2022

Rev. Lee Davies – Vicar

8th May 2022

The Parochial Church Council of the Parish of Hythe

Notes to the financial statements for the year ending 31st December 2021

1. The financial statements for the PCC have been prepared in accordance with the Church Accounting and Regulations 2011, using the receipts and payments basis.
2. The Receipts and Payments Account and represented funds on page 13 reflects cash and bank balances as at year end.
3. Other operating debtors and creditors due at year end are as follows:

Amounts owed to PCC:

HMRC for recoverable tax on Gift Aid	£1503.11 (statutory)
--------------------------------------	----------------------

Amounts owed by PCC:

HMRC (Tax and NIC)	£472.59 (statutory)
Diocese of Winchester – Fees Oct-Dec 2021	£681.00
NEST December payment due	£149.40 (statutory)

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
NatWest current account -	(86,267.29)	89,428.79	10,036.57	—	13,198.07	12,232.00
CCLA (CBF) deposit account -	29,698.82	10,000.00	868.42	—	40,567.24	50,541.75
HSBC current account -	91,371.92	(83,451.81)	(1,591.53)	—	6,328.58	11,851.12
Cash in hand -	6.53	—	—	—	6.53	6.53
Totals	34,809.98	15,976.98	9,313.46	—	60,100.42	74,631.40
Liabilities - Agency accounts						
Agency collections -	—	—	400.00	—	400.00	297.50
Totals	—	—	400.00	—	400.00	297.50
Grand total	34,809.98	15,976.98	8,913.46	—	59,700.42	74,333.90

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Flowers - Flower Fund						
Restricted	—	—	44.20	44.20	—	—
Sub-total for Flowers	—	—	44.20	44.20	—	—
Improvement - Fabric and Service I						
Restricted	4,418.54	5,758.00	6,185.17	—	—	3,991.37
Sub-total for Improvement	4,418.54	5,758.00	6,185.17	—	—	3,991.37
Mission - Mission Fund						
Designated	1,833.94	—	567.14	—	—	1,266.80
Sub-total for Mission	1,833.94	—	567.14	—	—	1,266.80
Organ - Organ Fund						
Restricted	4,977.09	—	55.00	—	—	4,922.09
Sub-total for Organ	4,977.09	—	55.00	—	—	4,922.09
Petty Cash - Petty Cash						
Unrestricted	6.53	—	—	—	—	6.53
Sub-total for Petty Cash	6.53	—	—	—	—	6.53
Restore - Restoration Fund						
Designated	10,094.75	—	—	—	—	10,094.75
Sub-total for Restore	10,094.75	—	—	—	—	10,094.75
St A Hall – St Anne's Hall						
Designated	3,988.33	8,308.30	7,681.20	—	—	4,615.43
Sub-total for St Anne Hall	3,988.33	8,308.30	7,681.20	—	—	4,615.43
St J Hall – St John's Hall						
Designated	—	9,086.90	16,594.83	7,507.93	—	—
Sub-total for St John Hall	—	9,086.90	16,594.83	7,507.93	—	—
Yth and fam - Youth and Family Outreach						
Designated	—	7,576.33	29,023.90	21,447.57	—	—
Sub-total for Yth and fam	—	7,576.33	29,023.90	21,447.57	—	—
General - General fund						
Unrestricted	49,014.72	77,360.98	62,572.55	(28,999.70)	—	34,803.45
Sub-total for General	49,014.72	77,360.98	62,572.55	(28,999.70)	—	34,803.45
Grand total	74,333.90	108,090.51	122,723.99	—	—	59,700.42

Analysis of receipts and payments

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>
INCOME AND ENDOWMENTS						
Donations and legacies						
Gift Aid - Bank	9,639.00	—	—	—	9,639.00	11,706.50
Gift Aid - Envelopes	3,203.50	—	—	—	3,203.50	3,484.10
Gift Aid - Youth Worker Sponsor	—	5,235.00	—	—	5,235.00	6,940.00
Gift Aid – PGS	38,394.63	—	—	—	38,394.63	40,242.52
Non Gift Aid – Envelopes	792.00	—	—	—	792.00	1,185.00
Non Gift Aid – Bank	858.00	—	—	—	858.00	348.00
Non Gift Aid - Youth Worker Sponsor	—	340.00	—	—	340.00	240.00
Loose plate collections	3,070.27	—	—	—	3,070.27	2,071.93
Giving through Wall Safe	—	—	—	—	—	228.34
Church Coffee Donations	108.31	—	—	—	108.31	695.55
Frequent (ad hoc) Donations	—	—	—	—	—	30.10
Donations & appeals etc.	2,551.00	20.00	—	—	2,571.00	5,568.83
Donations for Flowers	—	—	—	—	—	11.75
Tax rec on Gift Aid General	4,280.69	—	—	—	4,280.69	6,940.07
Tax rec on Gift Aid Designated	—	—	—	—	—	151.46
Tax rec on Gift Aid Yth and Fam	—	1,420.00	—	—	1,420.00	2,231.25
Tax rec on Gift Aid PGS General	9,176.24	—	—	—	9,176.24	9,852.28
Non-recurring one-off grants	—	—	5,758.00	—	5,758.00	—
Total	72,073.64	7,015.00	5,758.00	—	84,846.64	91,927.68
Income from charitable activities						
Church Fundraising	21.00	—	—	—	21.00	491.00
Mission, Outreach (& train)	—	581.33	—	—	581.33	644.35
PCC Fees for weddings and funerals	4,667.00	—	—	—	4,667.00	1,775.00
Church lettings	150.00	—	—	—	150.00	—
Parish magazine sales	38.75	—	—	—	38.75	779.30
Parish magazine Advertising	370.00	—	—	—	370.00	160.00
Printing Income	15.10	—	—	—	15.10	—
Hall Regular Hire	—	6,789.25	—	—	6,789.25	5,909.45
Hall Occasional Hire	—	722.80	—	—	722.80	599.70
Hall Coffee and Cake	—	641.81	—	—	641.81	813.06
Hall Senior Persons Outreach	—	893.04	—	—	893.04	935.82
Hall Fundraising	—	20.00	—	—	20.00	—
St. Anne's Regular Hire	—	8,028.30	—	—	8,028.30	7,251.90
St. Anne's Occasional Hire	—	280.00	—	—	280.00	168.84
Total	5,261.85	17,956.53	—	—	23,218.38	19,528.42
Investments						
Bank and building society interest	25.49	—	—	—	25.49	239.21
Total	25.49	—	—	—	25.49	239.21
INCOME TOTAL	77,360.98	24,971.53	5,758.00	—	108,090.51	111,695.31

EXPENDITURE

Raising funds

Costs of fetes & other events	128.36	—	—	—	128.36	108.32
Total	128.36	—	—	—	128.36	108.32

Expenditure on charitable activities

Costs of stewardship campaign	—	—	—	—	—	93.20
Giving to missionary societies	—	—	—	—	—	1,397.00
Secular charities	125.50	—	—	—	125.50	3,225.20
Ministry parish share etc.	41,183.62	—	—	—	41,183.62	42,759.25
Gross cost of parish employees	6,369.90	42,699.04	—	—	49,068.94	42,601.07
Working expenses of incumbent	—	—	—	—	—	487.73
Visiting speakers / locums	—	—	—	—	—	57.17
Parish Mission, Outreach (& train)	40.00	614.79	—	—	654.79	1,430.24
Printing and stationery	2,066.37	—	—	—	2,066.37	2,917.90
Hall Food	—	245.55	—	—	245.55	271.38
Church running - insurance	3,623.25	—	—	—	3,623.25	3,662.17
Church office - telephone	169.69	—	—	—	169.69	—
Organ / piano tuning	—	—	55.00	—	55.00	415.00
Church maintenance	575.58	—	—	—	575.58	162.00
Cleaning in Churches	435.29	—	—	—	435.29	545.00
Upkeep of services	2,187.54	—	—	—	2,187.54	2,381.09
Upkeep of churchyard	499.85	—	—	—	499.85	53.00
Parish Administration	2,694.66	—	—	—	2,694.66	2,218.18
Flower Expenditure	—	—	44.20	—	44.20	52.07
Youth & Family General Costs	—	328.99	—	—	328.99	77.39
Church running - electric	647.23	—	—	—	647.23	977.47
Church running - gas	582.20	—	—	—	582.20	3,173.87
Church running - water	140.88	—	—	—	140.88	102.56
Church running - broadband	342.00	—	—	—	342.00	271.58
Hall Office Gen Expend	—	280.09	—	—	280.09	358.10
Hall Gas	—	827.36	—	—	827.36	1,054.09
Hall Electric	—	691.14	—	—	691.14	901.57
Hall Water	—	259.00	—	—	259.00	912.00
Hall Maintenance Contracts	—	350.99	—	—	350.99	266.65
Hall Maintenance general	—	1,769.20	6,185.17	—	7,954.37	575.00
Hall Phone and Broadband	—	885.06	—	—	885.06	1,053.96
Hall Cleaning materials	—	408.01	—	—	408.01	156.67
Hall Insurance	—	1,378.77	—	—	1,378.77	1,409.88
Parish Magazine Costs	322.63	—	—	—	322.63	245.16
St. Anne's Gen (admin) Expenditure	—	676.56	—	—	676.56	828.80
St. Anne's Gas	—	940.75	—	—	940.75	905.42
St. Anne's Elec.	—	622.25	—	—	622.25	639.40
St. Anne's Water	—	135.52	—	—	135.52	130.99
St. Anne's Maintenance	—	754.00	—	—	754.00	710.71
Govern examination/audit fee	438.00	—	—	—	438.00	420.00
Church major repairs - structure	—	—	—	—	—	7,524.80
Total	62,444.19	53,867.07	6,284.37	—	122,595.63	127,424.72
EXPENDITURE TOTAL	62,572.55	53,867.07	6,284.37	—	122,723.99	127,533.04
GRAND TOTAL	14,788.43	(28,895.54)	(526.37)	—	(14,633.48)	(15,837.73)

Accounts

Parish of Hythe
St. John's and St. Anne's

Annual Report
And Financial Statements
Of the
Parochial Church Council

For the year ending 31st December 2020

Parish Office

St. John's Hall
New Road
Hythe
Southampton
SO45 6BP

Banks

National Westminster Bank PLC
43 Commercial Road
Totton
Southampton
SO40 3TU

HSBC PLC
55 Above Bar Street
Southampton
SO14 7DS

CCLA Investment Management Ltd
80 Cheapside
London
EC2V 6DZ

Independent Examiner

Magenta Accounts
2a Poles Copse
Poles Lane
Otterbourne
Winchester
SO21 2DZ

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**St John the Baptist Church, Hythe, and St Anne's Netley View.
Annual Report of the Parochial Church Council for the year ended 31st
December 2020.**

St John's church is situated in the centre of Hythe, and St Anne's in Warrys Close, Netley View, Hythe. Both churches are part of the Diocese of Winchester within the Church of England. The correspondence address is: The Vicarage, 14, Atheling Road, Hythe, Southampton, SO45 6BR.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission (Reg. No. 1168768).

PCC members who have served from 1st January 2020 until the date this report was approved are:

Name	Title	Elected
Joanna Elvidge		Vicar (Retired 30.09.20)
Susan Blomley		LLM/DS 19-22
David Blomley		Warden 19-20
Andy Pearce		Warden 19-20
Sonia Courtney		19-22
Elizabeth Deadman		19-22
Martin Deadman		Diocesan Synod 19-22
Joyce Dowell		19-22
Craig Fowkes		Secretary 20-23
Tim Gibson		19-22
Pamela Gilson		Diocesan Synod 20-23
Sue Harvey		Treasurer 18-21
Bob Joughin		18-21
Peter Lawson		19-22
Wendy Lee		20-23
Carol Moody		Pro Warden 20-23
Patricia Pearce		18-21
Catherine Preston		20-23
Philip Preston		19-22
Marion Sutcliffe		18-21

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC also has the responsibility of co-operating with the incumbent in promoting, in the ecclesiastical parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

The ecclesiastical parish includes the churches of St Anne and St John the Baptist.

The PCC has maintenance responsibilities for St John and St Anne Churches, Hythe and its Hall.

Achievements and Performance

Church Attendance

There are 138 names on the new Church Electoral Roll. 58 are resident within the parish and 80 non-resident. The average Sunday attendance at Communion Services, counted during 2020, was 64 (inc. St Anne's). This figure includes an average Zoom audience of 20 (from July onward). Without the Zoom figure the average was 54. The average Sunday attendance was 32. For the major Feast Days and Festivals the congregation averaged 57. These figures do not include those attending Baptisms, Weddings and Funerals.

There are normally worship opportunities on Sunday at 8.00 am, 10.30 am and at 6.30 pm for Evensong. There is also Café Church (Jubilatte) once a month at 5.00 pm. In addition, there are also worship opportunities at St Anne's with 'Open House' on the second Sunday and Taize at 6.00 pm on the 3rd Sunday. Furthermore there are normally Home Communion services provided every month to housebound and sick parishioners.

However, due to the Covid-19 restrictions between March and June, none of these took place and since church re-opening in July, there has only been a Sunday Service at 10.30 am where congregations have been limited to a socially distanced maximum of 35. Daily offices and mid-week Communion Services have not taken place in church since March, similarly for Home Communion visits.

However, since the Spring, we have regularly posted weekly services and daily Morning Prayer on our Facebook page and our Church website. These services have had up to 160+ views and Morning Prayer ranging between 6 and 25, with our first online service on Easter Sunday receiving 90 views. We also held an Advent Carol Service, a Christmas Carol Service with lessons, and two online Christingle services.

Structure

The parish is administered by the PCC - Chaired by the Incumbent. This year they met 6 times with an attendance level of 91%. The Standing Committee (SC) – normally comprising of the Incumbent, Churchwardens, Secretary, Treasurer, and two elected PCC members was increased from March 2020, in response to the Covid impact, by the Finance Team, Martin Deadman, Tim Gibson, and Carol Moody. Sue Blomley and Chris McMahon replaced the elected member positions in October as the incumbent vacancy commenced. The PCC agreed that it should remain at this level during the interregnum. However Phil Preston a previous member re-joined the committee at the end of the month.

SC meets regularly to review all parish activities, policies and deals with any matters requiring urgent attention. This group also sets the agenda for PCC meetings.

To support our regular income, there are normally five major events held by the parish, the May Fair, Summer Fete, Christmas Fair, Talents for Mission and the Christmas Tree Festival (which we share with Hythe 2000). However, due to the Covid pandemic none of these events took place this year.

The administration of the parish is the responsibility of the Incumbent who divides the tasks between a personal secretary and the parish office, situated in St John's Hall. The hall office is now the main contact point for all church administration and activities.

The office is normally open from 10.00 am to 1.00 pm Monday to Friday, and is responsible for keeping parish records (funerals, marriages etc.), publishing the weekly pew sheet, keeping the parish diary up to date, assisting with photocopying, printing and collation of the monthly parish magazine (Contact). It manages all telephone enquiries and personal callers. Any matters arising from the office are referred directly to the person responsible. The church office is also the main focal point for all youth and family outreach activities, which are overseen by Chris McMahon – our Children and Families Ministry Co-ordinator. However, this year all enquiries were by phone, post or e-mail only.

All of our hall hire was suspended from mid-March, and only restarted on a phased basis from August, but was suspended again during November. All hirers had to produce robust risk assessments (RA) and adhere to the parish "Covid-19 Hall Hirers Agreement".

In addition to the above, the PCC operates under a full **Health and Safety policy**, has an appointed **Safeguarding Officer** and works to the latest GDPR procedures (General Data Protection Regulations) introduced in 2016. Further information on this can be obtained from the Data Protection Officer, Phil Preston.

Mission Giving

In line with our policy for charitable giving, that we should nominate one local, one national, and two international charities in 2020, the charities nominated by the Social Transformation MAP Group and approved by the PCC were as follows:

Local – Street Pastors, **National** – Motor Neurone Association, and **International** – half for Christian Aid and half for Rwanda. However, the Covid pandemic affected the Street Pastors' ability to operate, so the PCC agreed to divide their allocation, and give 50% to the British Legion Poppy Appeal. Additionally the Lent Lunches raised £331 for our local homeless charity 'The Crossings'.

Review of the Year

Following our Christmastide service pattern, we welcomed the New Year in with an Epiphany Carol Service on Sunday the 5th January, whilst our MAP Groups continued with their work programs during this first year of their three year cycle.

In February the church introduced two new weekly Well Being initiatives. The first – A Renew Well Being Cafe – is run by trained volunteers, is open for 3 hours every Thursday and aims to provide a safe space in God's house within an informal setting. The second is Well Being Meditation held in St. John's Hall at 7.00 pm and is run by local priest the Revd John Reeve (Netley Marsh).

At the end of February we continued our tradition of serving lunches (soup and cake) every Saturday during Lent with all proceeds going towards the local housing advice charity 'The Crossings'. Our Lent Course this year was entitled 'Finding a Voice' and as a prelude to the course the film 'The King's Speech' was shown in St John's Hall a week before Lent began.

However, everything changed mid-March as the coronavirus took hold across the UK. As society gradually closed down, social distancing, shielding, and self-isolation became a reality and the Church followed suit. Firstly the Communion Chalice was suspended, quickly followed by cessation of regular services, although churches were encouraged to try and stay open for personal prayer and Incumbents holding daily offices. At the same time, Bishop Tim's office started to send out daily updates which combined a summary of the latest Governmental advice, information for parishes and

Incumbents, with spiritual support and guidance. These started on the 16th March and continued throughout lockdown, although the subject matter changed as we neared the end of lockdown, in early June.

All gatherings, meetings, concerts, and group activities ceased until further notice, although Jo introduced an online video conference app (Zoom) to hold a SC meeting on the 20th March. Amongst the items discussed were keeping the church open, support systems for parishioners, financial planning, staffing and looking ahead at PCC and APCM prospects. However, events moved swiftly with the Diocese stating that PCCs could only meet once the ban on church gatherings had been lifted. Meanwhile Jo and the wardens arranged for a network of telephone support to those on the Electoral Roll with volunteers agreeing to phone 4 or 5 people at least once a week.

On Monday 24th March the Government announced that all businesses, shops, and places of worship would be closed, with only essential services remaining in place. Strict social distancing would become mandatory and a lockdown on all other social movement prevailed with the police given additional powers to enforce. The Diocese continued to send out daily guidance and support, via e-mail, whilst Jo convened a second interactive SC on Wednesday 25th March. The meeting discussed the following issues– staff support, on line prayers and services, parish finances, buildings' security, food bank donations and future printed publication of `Contact`. As this lockdown situation looked set to continue for at least two months Jo ran SC meetings at regular intervals to maintain contact, update parish coronavirus policies where necessary and gather information to keep parishioners informed and in touch. Additionally, the first digital edition of `Contact` (April) was sent out on 30th March by editor Phil Preston. It was also uploaded to the Parish website and Facebook page. All SC and PCC members were encouraged to forward/inform all parishioners, or their family/carers, who had access to digital technology.

As Lent ended and we moved into Passiontide, our online links became ever more important with daily updates, prayers, and support from the Diocese, plus Jo's morning and evening prayers through the St John's website. As lockdown continued an innovative way to mark Palm Sunday at home, was shared online. Originating from St Mark's Pennington, you draw a cross on the palm of your hand, add the year and add the epithet `Palm Sunday`. Then during the interactive Palm Sunday Service on Facebook, you raise your palm towards the screen where Revd Jo blessed your Palm. Another parishioner mentioned a Palm Sunday radio broadcast encouraging people to display their homemade Palm Crosses in their window. Now entering our third week of lockdown (Holy Week commencing Monday 6th April), the regular phone calls to and from church members were helping to keep us all going. Exchanges about pastimes, hobbies, shopping experiences, on line activity, book reading – bible and otherwise, DIY projects and garden maintenance, reminded us all that we were in this together and should anyone ask for assistance, then our parish links could be used to follow this up. The Diocese website also provided excellent Holy Week and Easter podcasts which enabled those with access, to experience the thoughts, views, and prayers of our most senior clergy at this important time.

Normally, following Easter, we looked forward to our Annual Meeting, but this year everything had been put back, and the Bishops' Council agreed that Annual Parochial Church Meetings (APCM) could now be held as late as the last Sunday in October. We agreed to decide on a date once the current restrictions on movement were clearer and that eventually took place following our first PCC meeting of 2020, when we settled for September.

Jo continued to hold the weekly SC meetings, although they had become a little shorter as the national situation remained unchanged and there were virtually no new issues to discuss. However, it was good to keep in touch and make sure we were doing all we could to maintain contact with our congregation and friends, use our website for outreach and worship, make sure our buildings

remained safe and secure, and generally keep the wheels turning whilst we awaited the relaxation of the lockdown.

After six solid weeks the Government announced the first easing of lockdown on Sunday 10th May. However, the earliest date given for any return to churches opening was provisionally the 4th July. In the meantime Jo continued to record the daily offices and a Sunday Service from the vicarage. Before reopening, there were many aspects to consider under the social distancing and hygiene protocols so the SC made early preparations to ensure the systems and people could be in place once the "OK" was given. On a lighter note, Phil Preston introduced and hosted a biweekly on line Quiz from Saturday 16th May. There were also other on line initiatives taking place during lockdown. Jo had begun a weekly on line 'Well Being' meditation on Thursdays between 11.00 am and 12.00 with a Well Being Zoom Drop In on the same day. An on line Alpha Course began on Thursday 21st May at 3.00 pm, and on Ascension Day we were invited to join Winchester Cathedral for an on line service via our website and Facebook page. Some of our congregation without internet access have been following Archbishop Justin via the daily free phone line for 'thought for the day', hymns and prayers. At the end of May, the Diocese hosted 24 hours of prayer over Zoom called the 'Upper Room'. This was a Pentecost Celebration and also part of the Thy Kingdom Come prayers for friends, neighbours and communities which are held for 10 days between Ascension Day and Pentecost. The hourly prayer cycle (9.00 am to 9.00 pm) started and finished with Bishop Debbie and David, whilst the other hourly slots were filled with clergy from across the Diocese. Also on the website were other prayer resources for Thy Kingdom Come which could be used locally by diocesan worship teams.

"*Generous June*" was a new diocesan initiative to engage churches, communities and individuals with generosity throughout the month of June. As a parish we were already considering a Stewardship campaign, so we decided to launch our appeal at the same time with Jo preaching on material from the Generous June resources. Packs (see sample in PCC support file) were e-mailed or posted, to congregation members along with a covering letter from Jo which not only looked at personal giving, but also at our "Time and Talents" initiative. All responses were received and collated by the end of June. The results were celebrated at a Thanksgiving service held on Sunday 5th July. We heard from the Government that places of worship could reopen for individual prayer and contemplation from 15th June, so the SC planned the safest way to give parishioners access to the church building. Because of restricted cleaning availability it was decided to open the church on Wednesday 17th June from 09.00 am -12.00, and for a couple of hours on Saturday 20th This arrangement continued until Wednesday 1st July.

However, following further Government easing of the lockdown, places of worship were able to open for public worship under strict social distancing conditions from the 4th July. The SC agreed that St John`s would hold its first service on Sunday 5th July. There would be a number of pre-conditions that needed to be met (see SC Notes), but everyone was confident our preparations were robust. So on Sunday 5th July we met for our first service since early March. There were 21 in the congregation, thanks to Sue Blomley`s hard work in organising a rota system for those wishing to return to church, whilst everyone else was invited to join in via the Zoom live streaming. However, at the end of this curtailed Service Revd Jo surprised everyone by announcing her retirement as vicar of Hythe at the end of September (see explanatory letter in PCC records). We would all miss her. After six productive years we thanked Jo for all her hard work and wished her well in retirement.

On 12th July, Sunday worship included a Communion Service – the first since mid-March - although congregation members were only able to receive a wafer with the priest taking the Communion cup on their behalf. Following successful Zoom SC meetings, the parish held its first Zoom PCC.

Throughout the lockdown and beyond Chris McMahon has been proactive with her output of on line material for all her contact groups – Little Footprints, Toddler Winks, Messy Church, Sunday Club, and Youth Vision. This is one area where social media has really kept people in touch and we thank Chris for all her work in this vital area.

In addition, there were on line activities for St John`s Patronal Festival (receiving some 190 hits), and similarly for the 75th VE Anniversary Commemoration.

“Thanks” to Chris and Hannah for their work in producing these and making them available on line. Chris has also contributed to the on line Renew Well Being Drop In which has continued via Zoom and has been particularly beneficial during this extended period of isolation and separation.

As the lockdown continued to ease, plans were in place to welcome back our regular hall hirers. After risk assessing both halls, our first hirers returned at the beginning of August with all the social distancing, hygiene measures, and one way systems in place.

In August we received the Formal Notification of the formation of a new Group Ministry (papers on file), which followed the preparation work undertaken by the Totton and Waterside Deanery Working Group. The notification reflects the proposals submitted to Deanery and which the PCCs involved discussed and approved in July 2019. However, there were still opportunities for further questions to the committee from PCC members (by 11th September) before the draft scheme went to public consultation. There were no questions from Hythe. If the scheme proceeds without issue a commencement date of 1st February 2021 is proposed.

Preparations for the Covid affected APCM continued with reports being submitted in preparation for e-mail distribution. Those not on e-mail had an opportunity to view all the reports on a dedicated notice board area at the hall entrance. To minimise verbal reports being read out at the APCM many were included in the pre reading package. As August neared its end, we continued to receive requests from hall hirers who wished to resume their sessions under strict Covid conditions. Robust RA`s from all hall users were mandatory prior to restarting. As required our outreach worker issued further Covid guidelines and notices for all hall hirers.

Slimming World and Jiu Jitsu classes re-started in September, whilst Zumba, the Tuesday Indoor Market and Coffee Shop reworked their RA`s for compliance. During the second week of September, the APCM folders were circulated for pre-reading prior to the APCM on the 20th. The APCM went off smoothly with a `full` – all socially distanced and face masked – church congregation, plus 16 Zoom attendees. This was virtually Jo`s last major service, as she bowed out to retire with Holy Communion on the 27th. Careful planning had enabled each individual in church to represent a cross section of groups contributing to the Gospel proclamation within the parish. At the end of the service Jo was presented with a gift and a bouquet of flowers from an appreciative congregation. “Goodbye Jo, we all wish you, Kevin, and the boys many blessings on the next stage of your journey.”

So we began our period of interregnum, where we will be guided by our Churchwardens and advised by Archdeacon Peter Rouch.

On the 6th October we had our first face to face PCC Meeting since January, with everyone socially distanced and wearing face coverings. There was just one person unable to attend, but they joined us on Zoom – now a tried and tested interactive medium. At the meeting we started our journey to seek Jo`s successor, with all MAP teams involved in assembling our draft Parish Profile, and the Churchwardens seeking updates from the Archdeacon. On November 18th Sue Blomley organised a half Quiet Day led by Reverend Julia Bradshaw, a Deacon serving at St. Thomas` Anglican church in Kefalas, Crete, where the parish has experienced large numbers of immigrants, who have changed the landscape of the area. Julia led the Zoom participants in contemplation and meditation using 3 icons – Trinity Prayer, Nativity, and Praying Hands - as visual aids.

Additionally, our Worship planning team looked ahead to the prominent seasonal services – Harvest, All Souls, Remembrance Sunday, Advent and Christmas all with Covid safety in mind. To enhance these services we were allowed volunteer solo singers who, accompanied by our organist, sung hymns throughout. However, a second national Government lockdown, due to increasing Covid cases, came into force on 5th November. Once again Sunday worship services were suspended, although churches were permitted to remain open for private prayer and we were allowed to broadcast `live` services involving only the leader, a cantor and accompanist. This format continued until mid-November and included the Service of Remembrance on the 8th. All singing was then suspended until

lockdown ended on 2nd December. Services and hall activities resumed under Tier 2 restrictions which allowed congregational worship and limited cantor singing. This format continued until the end of the year and will probably remain in place well into 2021. However, good news was announced on the 7th December – a Covid vaccine had been trialled and tested, which had Government approval for public use. This would be rolled out in a controlled manner with a predicted completion, by summer of next year. Despite the restrictions we managed to have the church organ serviced on the 6th November and is now in good shape for another year.

Christmas Services followed the now familiar pattern – limited congregation attendance, some cantor singing, reduced Holy Communion, Zoom, and everyone following the Covid secure procedures. And so the year closed.

The last generation to live through a pandemic was in 1918 – the year of the Spanish Flu. Now we have witnessed our 2020 pandemic – to date, in the UK 2 million people have contracted the virus, 74,000 have perished and many others are suffering the economic and social consequences. As a church we have made the best of what is available and have done all we can to retain our presence in the community. Grateful thanks must go to all who played their part in keeping our buildings safe, our systems in place and for continuing the day to day running of the parish during not only a pandemic, but also an interregnum. With the good news of an accelerated vaccine rollout early next year, we all look forward to and pray for, a brighter 2021.

Financial Review

Total receipts on ordinary unrestricted funds were £111,683 and are detailed in the Financial Statements.

£127,000 was spent on providing the Christian ministry from St John the Baptist and St Anne's Churches, including the contribution to the Common Mission Fund (formerly the parish share) of £42,759. This mainly provides stipends, housing, training, and pensions for the clergy.

This is the sum that churches in the Deanery have to find, and is divided between the parishes according to a formula that is based mainly on average head count of the congregation, and local socio economic data.


The net result for the year was an excess of payments over receipts of £15,838.

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) which equates to a minimum of 3 months up to a maximum of 6 months normal expenditure. The deficit on unrestricted funds of £15,358 at yearend reduced our reserves accordingly but the residual balance currently enables the parish to meet this target for 2021.

Investment policy statement:

It is our policy to invest our funds with the CBF Church of England Deposit Fund.



4 March 2021

Approved by the PCC at the meeting held on 4th March 2021, and signed by

Mr David Blomley Chair of the PCC



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A Independent Examiner's Report

**Report to the trustees/
members of**

The Parochial Church Council Of The Ecclesiastical Parish Of St. John And St. Anne, Hythe

**On accounts for the year
ended**

31st December 2020

**Charity no
(if any)**

1168768

Set out on pages

10-15

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

22-3-21

Name:

Keeley Cousens

**Relevant professional
qualification(s) or body
(if any):**

FCCA DipPFS

Address:

2a Poles Copse, Poles Lane

Otterbourne

SO21 2DZ

Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	82,278.80	9,637.13	11.75	—	91,927.68	99,006.33
Income from charitable activities	3,508.60	16,019.82	—	—	19,528.42	58,761.03
Investments	239.21	—	—	—	239.21	482.66
Total receipts	86,026.61	25,656.95	11.75	—	111,695.31	158,250.02
Payments						
Raising funds	108.32	—	—	—	108.32	741.94
Expenditure on charitable activities	75,751.45	51,141.20	532.07	—	127,424.72	154,774.44
Total payments	75,859.77	51,141.20	532.07	—	127,533.04	155,516.38
Excess of receipts over payments before transfer	10,166.84	(25,484.25)	(520.32)	—	(15,837.73)	2,733.64
Transfers						
Gross transfers between funds - in	—	21,091.24	1,308.98	—	22,400.22	28,814.23
Gross transfers between funds - out	(21,131.56)	—	(1,268.66)	—	(22,400.22)	(28,814.23)
Excess of receipts over payments before other gains / losses	(10,964.72)	(4,393.01)	(480.00)	—	(15,837.73)	2,733.64
Net movement in funds	(10,964.72)	(4,393.01)	(480.00)	—	(15,837.73)	2,733.64
All assets at 01 January 2020	59,985.97	20,310.03	9,875.63	—	90,171.63	87,437.99
All assets at 31 December 2020	49,021.25	15,917.02	9,395.63	—	74,333.90	90,171.63
Represented by						
Unrestricted						
General fund	49,014.72	—	—	—	49,014.72	59,980.17
Petty Cash	6.53	—	—	—	6.53	5.80
Designated						
Mission Fund	—	1,833.94	—	—	1,833.94	1,687.12
Restoration Fund	—	10,094.75	—	—	10,094.75	10,094.75
St. Anne's Hall	—	3,988.33	—	—	3,988.33	1,742.37
St. John's Hall	—	—	—	—	—	6,785.79
Restricted						
Bell Appeal	—	—	—	—	—	1,268.66
Fabric and Service Improvement Fund	—	—	4,418.54	—	4,418.54	3,149.88
Organ Fund	—	—	4,977.09	—	4,977.09	5,457.09

Balance sheet

	Total funds	Prior year funds
Current assets		
Cash at bank and in hand	74,631.40	90,171.63
	74,631.40	90,171.63
Liabilities		
Creditors: Amounts falling due in one year	297.50	—
	297.50	—
Net current assets less current liabilities	74,333.90	90,171.63
Total assets less current liabilities	74,333.90	90,171.63
Total net assets less liabilities	74,333.90	90,171.63
Represented by		
Unrestricted		
General fund	49,014.72	59,980.17
Petty Cash	6.53	5.80
Designated		
Mission Fund	1,833.94	1,687.12
Restoration Fund	10,094.75	10,094.75
St. Anne's Hall	3,988.33	1,742.37
St. John's Hall	—	6,785.79
Restricted		
Bell Appeal	—	1,268.66
Fabric and Service Improvement Fund	4,418.54	3,149.88
Organ Fund	4,977.09	5,457.09
Funds of the church	74,333.90	90,171.63

Signed on behalf of the Parish;



Date:

25-4-2021

Mr D Blomley – Interregnum Chair of PCC

25th April 2021

The Parochial Church Council of the Parish of Hythe

Notes to the financial statements for the year ending 31st December 2020

1. The financial statements for the PCC have been prepared in accordance with the Church Accounting and Regulations 2011, using the receipts and payments basis.
2. The Receipts and Payments Account and represented funds on page 15 reflects cash and bank balances as at year end.
3. Other operating debtors and creditors due at year end are as follows:

Amounts owed to PCC:

HMRC for recoverable tax on Gift Aid	£1,813.78 (statutory)
HMRC for recoverable furlough support December	£124.73 (statutory)

Amounts owed by PCC:

HMRC (Tax and NIC)	£471.42 (statutory)
Diocese of Winchester – Fees Oct-Dec 2020	£305.00
NEST December payment due	£147.20 (statutory)

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
NatWest current account -	(46,128.00)	52,254.60	6,105.40	—	12,232.00	11,484.76
CCLA (CBF) deposit account -	39,673.33	10,000.00	868.42	—	50,541.75	65,302.54
HSBC current account -	55,469.39	(46,337.58)	2,719.31	—	11,851.12	13,378.53
Cash in hand -	6.53	—	—	—	6.53	5.80
Totals	49,021.25	15,917.02	9,693.13	—	74,631.40	90,171.63
Liabilities - Agency accounts						
Agency collections -	—	—	297.50	—	297.50	—
Totals	—	—	297.50	—	297.50	—
Grand total	49,021.25	15,917.02	9,395.63	—	74,333.90	90,171.63

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Bell - Bell Appeal						
Restricted	1,268.66	—	—	(1,268.66)	—	—
Sub-total for Bell	1,268.66	—	—	(1,268.66)	—	—
Flowers - Flower Fund						
Restricted	—	11.75	52.07	40.32	—	—
Sub-total for Flowers	—	11.75	52.07	40.32	—	—
Improvement - Fabric and Service						
Restricted	3,149.88	—	—	1,268.66	—	4,418.54
Sub-total for Improvement	3,149.88	—	—	1,268.66	—	4,418.54
Mission - Mission Fund						
Designated	1,687.12	251.46	104.64	—	—	1,833.94
Sub-total for Mission	1,687.12	251.46	104.64	—	—	1,833.94
Organ - Organ Fund						
Restricted	5,457.09	—	480.00	—	—	4,977.09
Sub-total for Organ	5,457.09	—	480.00	—	—	4,977.09
Petty Cash - Petty Cash						
Unrestricted	5.80	12.65	11.92	—	—	6.53
Sub-total for Petty Cash	5.80	12.65	11.92	—	—	6.53
Restore - Restoration Fund						
Designated	10,094.75	—	—	—	—	10,094.75
Sub-total for Restore	10,094.75	—	—	—	—	10,094.75
St A Hall - St. Anne's Hall						
Designated	1,742.37	7,420.74	5,174.78	—	—	3,988.33
Sub-total for St Anne Hall	1,742.37	7,420.74	5,174.78	—	—	3,988.33
St J Hall - St. John's Hall						
Unrestricted	—	—	—	—	—	—
Designated	6,785.79	8,258.03	18,275.38	3,231.56	—	—
Sub-total for St John Hall	6,785.79	8,258.03	18,275.38	3,231.56	—	—
Yth and fam - Youth and Family Outreach						
Designated	—	9,726.72	27,586.40	17,859.68	—	—
Sub-total for yth and fam	—	9,726.72	27,586.40	17,859.68	—	—
General - General fund						
Unrestricted	59,980.17	86,013.96	75,847.85	(21,131.56)	—	49,014.72
Sub-total for General	59,980.17	86,013.96	75,847.85	(21,131.56)	—	49,014.72
Grand total	90,171.63	111,695.31	127,533.04	—	—	74,333.90

Analysis of receipts and payments

Unrestricted Designated Restricted Endowment This year Last year

INCOME AND ENDOWMENTS

Donations and legacies

Gift Aid - Bank	11,706.50	—	—	—	11,706.50	11,959.00
Gift Aid - Envelopes	3,484.10	—	—	—	3,484.10	5,700.38
Gift Aid - Youth & Fams Sponsorship	—	6,940.00	—	—	6,940.00	7,671.25
Gift Aid - PGS	40,242.52	—	—	—	40,242.52	39,093.47
Non Gift Aid - Envelopes	1,185.00	—	—	—	1,185.00	1,320.00
Non Gift Aid - Bank	348.00	—	—	—	348.00	348.00
Non Gift Aid - Youth & Fams Spons	—	240.00	—	—	240.00	240.00
Loose plate collections	2,071.93	—	—	—	2,071.93	7,503.10
Giving through Wall Safe	228.34	—	—	—	228.34	725.91
Church Coffee Donations	695.55	—	—	—	695.55	3,704.63
Frequent (ad hoc) Donations	30.10	—	—	—	30.10	2,010.00
Donations & appeals etc.	5,494.41	74.42	—	—	5,568.83	2,106.20
Donations for Flowers	—	—	11.75	—	11.75	25.00
Tax rec on Gift Aid General	6,940.07	—	—	—	6,940.07	4,896.86
Tax rec on Gift Aid Restricted	—	—	—	—	—	168.75
Tax rec on Gift Aid Designated	—	151.46	—	—	151.46	13.75
Tax rec on Gift Aid Youth & Families	—	2,231.25	—	—	2,231.25	951.00
Tax rec on Gift Aid PGS General	9,852.28	—	—	—	9,852.28	9,569.03
Legacies	—	—	—	—	—	1,000.00
Total	82,278.80	9,637.13	11.75	—	91,927.68	99,006.33

Income from charitable activities

Church Fundraising	491.00	—	—	—	491.00	6,465.68
Mission, Outreach (& train)	303.30	341.05	—	—	644.35	3,652.54
PCC Fees for weddings and funerals	1,775.00	—	—	—	1,775.00	4,152.50
Church lettings	—	—	—	—	—	120.00
Parish magazine sales	779.30	—	—	—	779.30	659.60
Parish magazine Advertising	160.00	—	—	—	160.00	400.00
Printing Income	—	—	—	—	—	120.49
Hall Regular Hire	—	5,909.45	—	—	5,909.45	15,819.90
Hall Occasional Hire	—	599.70	—	—	599.70	1,790.30
Hall Coffee and Cake	—	813.06	—	—	813.06	4,695.48
Hall Senior Persons Outreach	—	935.82	—	—	935.82	6,846.44
St. Anne's Regular Hire	—	7,251.90	—	—	7,251.90	12,438.10
St. Anne's Occasional Hire	—	168.84	—	—	168.84	1,600.00
Total	3,508.60	16,019.82	—	—	19,528.42	58,761.03

Investments

Bank and building society interest	239.21	—	—	—	239.21	482.66
Total	239.21	—	—	—	239.21	482.66
INCOME TOTAL	86,026.61	25,656.95	11.75	—	111,695.31	158,250.02

EXPENDITURE

Raising funds

Costs of fetes & other events	108.32	—	—	—	108.32	741.94
Total	108.32	—	—	—	108.32	741.94

Expenditure on charitable activities

Costs of stewardship campaign	93.20	—	—	—	93.20	—
Giving to missionary societies	1,397.00	—	—	—	1,397.00	1,405.65
Secular charities	3,125.20	100.00	—	—	3,225.20	3,571.00
Common Mission Fund (share)	42,759.25	—	—	—	42,759.25	43,440.92
Gross costs of parish employees	1,816.52	40,784.55	—	—	42,601.07	53,010.01
Working expenses of incumbent	487.73	—	—	—	487.73	1,106.38
Visiting speakers / locums	57.17	—	—	—	57.17	279.05
Parish Mission, Outreach (& train)	1,425.60	4.64	—	—	1,430.24	4,076.58
Printing and stationery	2,917.90	—	—	—	2,917.90	2,979.00
Hall Food	—	271.38	—	—	271.38	1,404.37
Church running - insurance	3,662.17	—	—	—	3,662.17	3,781.06
Organ / piano tuning	—	—	415.00	—	415.00	65.00
Church maintenance	162.00	—	—	—	162.00	1,281.90
Cleaning in Churches	545.00	—	—	—	545.00	10.20
Upkeep of services	2,316.09	—	65.00	—	2,381.09	3,569.80
Upkeep of churchyard	53.00	—	—	—	53.00	771.04
Parish Administration	2,218.18	—	—	—	2,218.18	1,884.81
Flower Expenditure	—	—	52.07	—	52.07	379.93
Youth & Family General Costs	—	77.39	—	—	77.39	188.08
Church running - electric	977.47	—	—	—	977.47	1,195.82
Church running - gas	3,173.87	—	—	—	3,173.87	3,126.89
Church running - water	102.56	—	—	—	102.56	183.70
Church running - broadband	271.58	—	—	—	271.58	274.16
Hall Office Gen Expend	—	358.10	—	—	358.10	287.58
Hall Gas	—	1,054.09	—	—	1,054.09	1,235.57
Hall Electric	—	901.57	—	—	901.57	1,432.63
Hall Water	—	912.00	—	—	912.00	905.00
Hall Maintenance Contracts	—	266.65	—	—	266.65	473.40
Hall Maintenance general	—	575.00	—	—	575.00	1,711.45
Hall Phone and Broadband	—	1,053.96	—	—	1,053.96	849.71
Hall Cleaning materials	—	156.67	—	—	156.67	205.06
Hall Insurance	—	1,409.88	—	—	1,409.88	1,502.87
Parish Magazine Costs	245.16	—	—	—	245.16	783.95
St. Anne's Gen (admin) Expenditure	—	828.80	—	—	828.80	2,189.50
St. Anne's Gas	—	905.42	—	—	905.42	1,159.30
St. Anne's Elec.	—	639.40	—	—	639.40	898.85
St. Anne's Water	—	130.99	—	—	130.99	158.06
St. Anne's Maintenance	—	710.71	—	—	710.71	2,620.51
Govern examination/audit fee	420.00	—	—	—	420.00	390.00
Church major repairs - structure	7,524.80	—	—	—	7,524.80	11,254.32
Church major repairs - installation	—	—	—	—	—	(1,268.67)
Total	75,751.45	51,141.20	532.07	—	127,424.72	154,774.44
EXPENDITURE TOTAL	75,859.77	51,141.20	532.07	—	127,533.04	155,516.38
GRAND TOTAL	10,166.84	(25,484.25)	(520.32)	—	(15,837.73)	2,733.64