

BURGESS HILL SHED

England & Wales · Charity number 1168743

Details

Other names BSHED

Status Registered

Legal form CIO

Registered 2016-08-11

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: THE OBJECTS OF THE CIO ARE:TO FURTHER OR BENEFIT THE RESIDENTS OF BURGESS HILL AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO:PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY.FOR THE PURPOSE OF THIS CLAUSE 'SOCIALLY EXCLUDED' MEANS BEING EXCLUDED FROM SOCIETY, OR PARTS OF SOCIETY, AS A RESULT OF ONE OF MORE OF THE FOLLOWING FACTORS: UNEMPLOYMENT; FINANCIAL HARDSHIP; YOUTH OR OLD AGE; ILL HEALTH (PHYSICAL OR MENTAL); SUBSTANCE ABUSE OR DEPENDENCY INCLUDING ALCOHOL AND DRUGS; DISCRIMINATION ON THE GROUNDS OF SEX, RACE, DISABILITY, ETHNIC ORIGIN, RELIGION, BELIEF, CREED, SEXUAL ORIENTATION OR GENDER RE-ASSIGNMENT; POOR EDUCATIONAL OR SKILLS ATTAINMENT; RELATIONSHIP AND FAMILY BREAKDOWN; POOR HOUSING (THAT IS HOUSING THAT DOES NOT MEET BASIC HABITABLE STANDARDS; CRIME (EITHER AS A VICTIM OF CRIME OR AS AN OFFENDER REHABILITATING INTO SOCIETY).NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE IN ACCORDANCE WITH [SECTION 7 OF THE CHARITIES AND TRUSTEE INVESTMENT (SCOTLAND) ACT 2005] AND [SECTION 2 OF THE CHARITIES ACT (NORTHERN IRELAND) 2008].

Activities: BH-Shed will provide a safe, relaxing and stimulating environment where people can socialise, make new friends and enjoy the pursuit of worthwhile activity. It will provide benefits to those needing companionship, suffering loneliness, needing access to tools and equipment, and interested in working alongside like-minded people.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Recreation
- **Who:** Elderly/old People, Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- **Area of benefit:** BURGESS HILL AND THE NEIGHBOURHOOD
- East Sussex
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£13,250	£4,749	-	-
2024-09-30	£13,570	£7,750	-	-
2023-09-30	£33,691	£19,645	-	-
2022-09-30	£26,217	£15,772	-	-
2021-09-30	£14,985	£16,382	-	-
2020-09-30	£7,501	£3,843	-	-

Trustees

Name	Role	Appointed
ERIC PALMER	Chair	2018-12-12
Brian Champion		2023-11-24
David Hayes		2017-12-05
Graham Mason		2023-11-24
Jasmine Patel		2019-12-11
Kenneth Edwards		2025-04-11
Lee Pennicard		2025-10-03

BURGESS HILL SHED

England & Wales - Charity number 1168743

Accounts

Burgess Hill Shed

AGM Trustees Report October 2025

Introduction

This report provides a summary of our work over the past year and information on our performance as a local charity. It will form part of our Trustee Annual Report to the Charity Commission which may be published on their website.

At 11am, on Tuesday 2 December 2025, we will hold our eighth Annual General Meeting. During this meeting we will review our performance over the year, followed by an open members' session to discuss our current position and how we may best move forward.

Our mission

Our core mission is to help people suffering social isolation and loneliness. To do this we operate a craft workshop with facilities and resources for members to engage in activities as a means for social interaction. It is run entirely by members on a voluntary basis and together they make it a very warm and friendly environment for members and visitors to share interests and experiences.

Our charity began in June 2016 and has operated successfully for over 9 years. Since September 2016 sessions have been run at the Burnside workshop, and we expect to be there for at least another 3 years. Unfortunately, during the next three years there will be some disruption since the building requires major repairs. We understand that repairs are likely to commence after June 2026 and take around 6 months. During this time, it will be necessary to clear the workshop entirely. As this will be an extended period, the trustees are looking at options which will minimise disruption, and allow some if not all activities to continue at alternative venues during the break.

The break will also be a good opportunity to review our mission and look at improvements that could be put in place for when we return. The aim being to make our workshop a more effective and robust place for members.

Activities and Events

This year we ran activities 5 days each week with: leatherwork and computer-controlled woodwork machines Monday mornings; Wood and metal work all day Tuesdays, Wednesdays and Thursdays; and willow-work, lino-printing and pyrography every Friday morning. All sessions were well attended.

Sessions require supervision, first aid and machine maintenance to be provided by volunteer members. Several times we struggled and although we managed to keep running sessions, this showed we need more cover if we are to avoid curtailing or closing some sessions in future.

This year we attended several events, beginning with our annual visit to St Peter and St James Open Garden event in May. In June we ran a stall at Burgess Hill Summer Fayre, the Wivelsfield Village Day and for the first time, Albourne Village Day. Fortunately, the weather was very kind for all events, there was a lot of interest and we made good sales.

Performance

Our overall performance as a charity is assessed against the following criteria: the number of people we help and benefits we provide; the level of attendance achieved; the value to our community; our ability to continue operations.

Members

Member levels tend to fluctuate in any year with the lowest in August growing to a peak mid-year. Last year we peaked at around 65 members. Currently we have 47 members and with growth currently around 15% per quarter, we can expect this to reach over 60 by June 2026, similar to 2025. However, we can then expect levels to drop as we approach the anticipated disruption later next year.

We remain very much a local charity with 60% of members from Burgess Hill, 16% from Haywards Heath and Lindfield, 10% from Hassocks and Ditchling. A few members come from Brighton, Ringmer, Cookbridge, Crawley Down and Horsted Keynes.

As always, we depend entirely on the contributions made by members to help manage and run the charity. Without them we would not be able to offer sessions or run events. Thanks to everyone who contributed to our activities and especially those that helped with voluntary roles, and thanks to all members that helped and participated in our external events. Through all of our activities, members have once again made a significant contribution to our mission and helped fund operations and engage with our community.

The Level of Attendance

Overall attendance figures for the Shed were good with most sessions well attended.

Value to Community

We continue to make a significant contribution to our community.

A measure of our contribution to the community is called the voluntary value. This is a financial assessment based on the voluntary work performed by members. This includes for example, management, admin, supervision, maintenance and repairs, first aid cover, giving and attending training courses, providing expertise, managing accounts, applying for grants, attending external events, running events, and so on. It is equivalent to the cost of employing individuals to operate a place like the Shed (NB. Some Sheds are funded directly by Councils). Last year we reported that our cumulative value was in the order of £940K. This year, this value has increased by around £90K to around £1,030K.

The Trustees pass on their thanks to all members that have contributed to this staggering amount.

Ability to Continue (Sustainability)

In our case, sustainability means ability to provide long term value to our members and community. At present we are sustainable only if we can continue to use our workshop at Burnside or we can increase income to a level that will allow us to operate elsewhere.

In the longer term, we have two options: continue to use the Burnside workshop; move to alternative premises. Both options present uncertainty and risk.

Lease Status

Finding suitable premises for community sheds is difficult in most areas, and especially in Mid Sussex. We are therefore very fortunate that West Sussex County Council (WSSC) and the Burnside Team, allow us to use the workshop on favourable terms.

Last year we reported that we had discussed a new lease with WSSC which they said was likely under similar terms. We can now report that we have since been offered a new 3-year lease with a higher rent to cover increased energy costs. The higher rent is

affordable and the Trustees have in principle accepted the new lease subject to detailed negotiations.

Unfortunately, as covered previously, there is likely to be a period over the next 3 years when the building is closed for major repairs. The timing, terms and impact have yet to be fully determined. At the end of 3 years with possibly an extension to cover the period of disruption, there is a possibility of a new lease but no guarantee.

Alternative Premises

At present there are no suitable and affordable premises that we can use at current income levels. To pay for alternative premises we therefore need to increase income significantly, possibly by increasing member levels to probably around 100 at current rates, and extend opening times.

Trustees

Trustees not only frequently contribute as members they also give up their valuable time to look after strategic and governance aspects of our organisation. The following are our current Trustees:

Brian Campion (elected 2023)
David Hayes (re-elected 2024)
Eric Palmer Chair (re-elected 2024)
Graham Mason Treasurer (elected 2023)
Jasmine Patel Membership Co-ordinator (re-elected 2023)
Ken Edwards (appointed by trustees 2025)
Lee Pennicard (appointed by Trustees 2025)
Tony Ryan (elected 2023)

Trustees stand down on rotation or at the end of three years, and may be re-elected. This year (Jas Patel, Brian Campion and Graham Mason are standing for re-election).

David Bailey, a founding trustee who served from 2016 until August 2025, has decided to stand down as a trustee and member for health reasons. He has helped many since joining and during the Kiln project took the lead in managing the workshop for several years. He continues to be a strong supporter and aims to return once he has received the health treatment he needs. As a mark of our thanks and appreciation for everything he has done for the Charity, the Trustees have made him an honorary member.

Stakeholders

We extend our thanks to two very important external stakeholders: West Sussex County Council and the Burnside team for allowing us to use the workshop on favourable terms.

We also thank Burgess Hill Town Council for giving us space in the help point and for selling some of our products.

Finance

A summary of our financial performance for year ending September 2025 will be provided during the AGM. On behalf of the trustees and members we express our thanks and appreciation to our Treasurer Graham Mason and to Lynne Adams for examining our accounts.

Summary

Overall, Burgess Hill Shed has performed well over the year. Our finances, membership and attendance are all in good shape. We have been offered a new 3-year lease at an affordable rent and we are in a great position to build on our first 9 years. Although there is little doubt that we will encounter some disruption in a year or two due to necessary building repairs, there are options for minimizing disruption. We are therefore optimistic that we can remain active for the foreseeable future and can all look forward to celebrating our 10th anniversary next year. As always, the Trustees welcome views, ideas and recommendations from members, on ways we can improve, add to our range of crafts, increase income and address our challenges.

Thank you to all members, past and present, and please keep doing what you do so well.

The Trustees
Burgess Hill Shed
13 November 2025

Burgess Hill Shed - Summary Receipts and Payments

	2025	2024	Change	
Income				
Subscriptions	2352	2112	240	
Session fees	7231	6155	1076	
Donations	616	1675	-1059	
Sales	2110	3173	-1063	
Workshop	0		0	
Other	0		0	
Interest	941	454	487	
	13250	13570		-320
Expenditure				
Equipment	458	2631	-2173	
Materials	1703		1703	
Rent	785	2366	-1581	
Sundry	1049		1049	
Grant	0		0	
Training	170	245	-75	
Insurance	584	548	36	
Other		1960	-1960	
	4749	7749		-3000
Excess Income over expenditure	8501	5821		2680
Balance Sheet				
Cash at bank	21295	13111	8184	
Cash in hand and at bank	0	470	-470	
Savings accounts	10139	35454	-25315	
95Day	26264		26264	
	57698	49035		8663

BURGESS HILL SHED

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Burgess Hill Shed

AGM Trustees Report October 2024

Introduction

On Tuesday 26 November 2024, we hold our seventh AGM and celebrate over 8 years since beginning our wonderful Shed. During the meeting we will together review our performance over the year followed by an open members' session to consider how we may best move forward.

Every year since starting, we the trustees have been able to report positive progress and consolidation, and this year is no exception. We have once again performed well and made solid progress in achieving our mission. Our financial performance has been strong, attendance and membership continues to increase steadily.

This report provides a summary of our work over the past year and information on our performance as a local charity. It will form part of our Trustee Annual Report to the Charity Commission which may be published on their website.

Our mission

As many of us have no doubt experienced at some time, loneliness and social isolation can impact on health and well-being outcomes particularly in later life. Sheds are an important if not essential way to counter isolation for some people, and we should not underestimate the value of the work we do at BH-Shed for our community.

Following the principles of the Shed movement, we perform our mission by operating a craft workshop with facilities and resources for members to engage in activities as a means for social interaction. The workshop is run entirely by members on a voluntary basis and together they make it a very warm and friendly environment in which to share experiences and help each other and visitors from the community.

Our Organisation

In August 23, we successfully completed the handover of the Kiln to Burgess Hill Creative Community BHCC which has ensured that Kiln activities and events have been able to continue and grow. Whilst the Kiln lease remains uncertain, the Kiln under its new leadership continues to be a remarkable success and we wish them all the best for the future.

The Handover involved closing down Kiln storage spaces and transferring or disposing of materials and equipment that were no longer needed. Some of this helped to raise funds and some materials were used for community projects and by members for their own projects. There remain a few items at the Kiln which are in effect 'shared' and which may be needed by either BHCC or BH Shed in the future. The final decision on these items will be made when the future of the Kiln becomes clear. We understand that they will be given notice to close the Kiln in 2025 and then we may have to help them dispose of shared items under the terms of our handover agreement.

A special thanks to all members that helped with Kiln start up and handover operations.

After handover, we were able to focus fully on our workshop and look for ways to enhance our mission. Initially we asked WSCC to extend our lease allowing us to use the workshop 5 days each week. We also asked them to consider leasing the Green

Room for other activities. Our aim to use the Green Room was well supported by our MP and councillors from WSCC, MSDC and BHTC. In the end WSCC were unwilling to allow us to use this space because they may need it for future storage of WSCC assets. They did allow us to extend our days to include Mondays and Fridays with some restrictions for which we are very grateful.

After these changes we continued to focus on the workshop and make improvements as well as restarting leatherwork and introducing willow work into our range of activities. WSCC have continued to invest in the Burnside site and have recently upgraded the electrics. We understand that Burnside is to continue operating for some time which is very good news considering it was not so long ago threatened with closure. We wish them the best and hope that we will also be able to continue to lease the workshop from them.

Lease Status

We have provisionally discussed a new lease with WSCC and they have said that this is likely (probably under similar terms but higher rent). We have asked for a longer-term lease which they are looking into. With greater assurance on the term of our lease we could release funds from our reserves to enable us to improve the workshop and buy new equipment.

Activities

This year as mentioned previously we were able to extend activities through leatherwork sessions on Mondays and willow work on Fridays. In addition at the beginning of the year we started evening sessions in the Scout Hut since WSCC will not permit evening sessions at Burnside. Evening sessions provided opportunities for members to meet socially to discuss projects and play games. Initially attendance was promising. However attendance gradually declined and after a couple of months it was decided to discontinue until there was more interest.

Woodcraft and metal work sessions continued to take place Tuesdays, Wednesday and Thursdays. These are generally well attended with members learning new skills and taking up more diverse projects.

Promotions

Last year we said that to move forward, we must begin to promote our work much more rigorously throughout the community and especially to all political parties and councils with the aim of getting more support on appropriate space, either as real space or financial support to rent other spaces. At the beginning of the year we hosted visits from BHTC and MSDC Councillors. All stated their strong support for our venture and desire to help us wherever possible.

This year we attended several events, beginning with St Peter and St James Open Garden event in May. In June we ran a stall at Hassocks Open Gardens in the Community Garden behind Age Concern and later in June we ran a stall at Burgess Hill Summer Fayre in St John's Park. All of the events gave us the opportunity to engage with the public, sell some of our products and network with stallholders and other community groups. Overall, there was a lot of interest in our products and of course we raised some funds as well as making new friends.

Thank you to all members that helped and participated in these events. Through these events you made a significant contribution in terms of finance and community engagement.

We also said last year that we should engage more with local businesses. This is still very much in our minds and Graham and Tony have offered to lead on this.

Performance

Our overall performance as a charity is assessed against the following criteria:

Membership levels - the number of people we help (i.e. our members)

Attendance levels - the level of attendance achieved

Benefits – the benefits to members and the community that they gain from attendance and involvement

Value to community – the value provided by our volunteer efforts

Sustainability – our ability to finance operations and manage continuity risks

Membership

We are pleased to report that this year membership has increased by 30% from 50 last year towards 70 this year. Over 20% of members are women. We remain very much a local charity with 65% of members living in Burgess Hill, 17% live in Haywards Heath and Lindfield, 12% live in Hassocks and Ditchling. A few members live further away in Brighton, Crawley Down and Horsted Keynes.

As always, we depend entirely on our volunteer members who give up their valuable time to keep our venture alive. Without them we would not be able to offer sessions or run events. I am sure we all want to thank our fellow members for their many fantastic and significant contributions, many amusing and fun, some just hard work but all essential in enabling us to operate.

At this point I extend a big thanks to Jasmine Patel for undertaking her voluntary role as Membership Coordinator, for leading on well-being and keeping in touch and encouraging everyone including members and external stakeholders.

Attendance

Overall attendance figures for the Shed were encouragingly higher than previous years. This was partly due to the increase in operating days and also because generally more members are attending each day. More details will be provided during the AGM.

Benefits to Members

This year members were able to enjoy more sessions and a wider range of crafts. Feedback from the member's survey is positive. More information will be given by Jas Patel during the AGM.

Value to Community and Voluntary Value

We continue to make a significant contribution to our community. Although there are many sheds now operating across the country, few have the premises and equipment to match. The workshop is well equipped which gives us opportunities to participate in community events and projects in many ways, some of which have been described previously.

We calculate the value of our work to our community in terms of voluntary value. This is the contribution made by voluntary work performed by members to enable us to operate effectively. This includes management, admin, supervision, maintenance and repairs, first aid cover, attending training courses, managing accounts, applying for grants, attending external events and running events, and so on. This value is equivalent to the amount of work a council would need to fund a place like the Shed.

Last year I reported that our cumulative voluntary contribution was in the order of £850K. This year taking into account that we are now operating 5 days each week, the value is around £90K per annum taking us to a cumulative figure over the past 8 years of around £940K.

We extend a big thanks to all the volunteer members that have contributed to this staggering amount.

Sustainability

Our current financial status is healthy in the short term (see 'Finances' below and Appendix A: Treasurer's Report).

However, now we are operating as a shed alone we do not have the extra income that was being provided by some Kiln activities. In addition we have some increased fixed costs and therefore in June 24 it was decided to raise membership subscriptions from £30 per annum, to £40 and to split this into two six monthly payments. This was the first increase for over 8 years. Sessions costs were held at the previous rate of £3 per day which is very low compared to other local social organisations considering the cost of providing a fully equipped workshop.

We have a short lease which runs out in 2025 and it has a break clause which in effect means that anytime we can be given 6 months to leave Burnside. If we have to move to alternative premises it will be very expensive. As an illustration, I have been advised that another shed has to pay £30K per annum for premises and a lot of effort is needed from their members and trustees to raise funds.

We are very fortunate that WSCC allows us to use our premises at very reasonable rates and it looks likely that we will get a new lease next year. If we have to find alternative premises we have developed a good contingency reserve to offset the change though this would only probably cover us for a couple of years and then we would need to find other ways to continue.

Trustees

Our trustees not only frequently contribute as members they also give up their valuable time to look after strategic and governance aspects of our organisation.

We are sure members would wish to thank the Trustee team for their valuable inputs and for having the courage and tenacity to help us through some difficult periods, and keep us on a steady course.

The following are current Trustees:

Brian Campion (elected 2023)

David Bailey (re-elected 2022)

David Hayes (re-elected 2021)

Eric Palmer Chair (re-elected 2022)

Graham Mason Treasurer (elected 2023)

Jasmine Patel Membership Co-ordinator (re-elected 2023)

Tim Penn (re-elected 2021)

Tony Ryan (elected 2023)

Trustees stand down on rotation at the end of three years and may be re-elected. This year David Hayes, Eric Palmer are standing for re-election. Tim Penn has decided to stand down and retire having served for over 8 years. Tim has been a trustee from the start of the Shed project. He has fully supported and contributed in many ways over the years often helping with the less glamorous but very important background jobs that we have had to do over the years. We especially thank him for his loyalty and dedication to our charity and pass on our best wishes for his future.

Stakeholders

We extend our thanks to two very important external stakeholders: West Sussex County Council and the Burnside team. Without them we simply would not be able to operate. We also thank Burgess Hill Town Council for giving us space in the help point and for selling our products.

Community projects

We continue to raise a good level of income from community projects. We raised £200 by making dormice boxes for Green Circle, £400 for scenery and stage furniture for Hurst Players Theatre and £160 for sports trophies. Taylor Wimpey donated £250 to run a competition for a sign for their Ockley Park development in Hassocks and Mid Sussex Older Peoples Council gave us £50 for making special wall hangers. In addition we made good sales at our events and received income for many repairs and products made by members.

Finance

A summary of our financial performance for year ending September 2024 compared to year ending September 2023 is given at Appendix A. As you will see, our net income was considerably down and this is all due to BH-Shed handing over the Kiln operations to BHCC. In these circumstances it is difficult to make direct comparisons on a 'like for like' basis. A more appropriate, 'like for like' comparison can be made by looking at changes in our performance since year ending Sept 2020, which was prior to the effects from the Kiln project and also the Covid pandemic. These figures are shown in Appendix B

This shows that between 2020 and 2024 our net income grew by 66%, considerably more than increases due to inflation. The figures also show that the increase was largely due to higher attendance (76% higher) and higher membership numbers as reported under Membership above. **This is really good news because it shows that today we are providing considerably greater benefits to more people than we were before the Pandemic.**

With the income generated this year, our reserves are approaching £50K. As explained earlier in this report, these funds are needed to offset the discontinuity risk should we not be able to acquire a new lease in 2025 and need to relocate. If we are able to negotiate a favourable lease, it is likely we shall use the reserve to upgrade our workshop.

Over the past year, Graham Mason has taken on the heavy load of looking after our finances. Our accounts have become more complicated with the introduction of card payments and changes to membership subs. It takes Graham quite a bit of time to keep the books, pay money into the bank and reconcile all the figures.

On behalf of the trustees and members we express our great thanks and much

appreciation to him for volunteering to do this work.

Conclusion

In concluding this report, we should obviously consider our achievements over the past year and the benefits to our members. However because this largely concludes our involvement with the Kiln project which was a big undertaking, we should also perhaps reflect on the contribution our Shed has played in the community and the benefits we have given to others. We should certainly acknowledge the value of the Kiln project and that many other people now enjoy craft activities like our members simply because BH-Shed built the Kiln. That project alone demonstrated that whilst a shed can be a place to make things, a shed can be and can do so much more.

Overall Burgess Hill Shed is in good shape and will be able to consolidate on its strong foundation and continue to develop its activities and enhance its mission. Ultimately, a shed can only be as good as its members and it is through their magnificent endeavours that the success of Burgess Hill Shed is assured and that it will continue to grow.

Thank you to all members, past and present, and please keep doing what you do so well.

The Trustees
Burgess Hill Shed

13 November 2024

Appendix A

Financial Summary

	Sep 23 BH-Shed incl KILN	Sep 24 BH-Shed only	Change
Income			
Donations	424	1675	+1251
Sales	5530	3173	-2357
Session Fees	14480	6155	-8325
Members Subs	3567	2112	-1455
Grants	7100	0	-7100
Other	2590	0	-2590
Interest		454	+454
Total Income	33691	13569	-20122
Expenditure			
Equip & Mat'l	7672	2631	-5041
Training		245	+245
Insurance	761	548	-213
Premise Hire	750	2366	+1616
Premise Refurb	3341	0	-3341
Legal & Prof			
Postage			
Gen Expenses	7121	1710	-5411
Total Expenditure	19645	7500	-12145
Net Income	14046	6069	-7977

Appendix B

Financial Summary compared to year ending Sept 2020

	Sep 20	Sep 24	Change
Income			
Donations	1220	1675	+455
Sales	2842	3173	+331
Session Fees	2229	6155	+3926
Members Subs	1025	2112	+1087
Grants	0	0	0
Other	110	0	-110
Interest		454	+454
Total Income	7501	13569	+6068
Expenditure			
Equip & Mat'l	859	2631	+1772
Training	524	245	-279
Insurance	397	548	+151
Premise Hire	0	2366	+2366
Sundries	1896	0	-1896
Legal & Prof			
Postage	4		-4
Gen Expenses	162	1710	+1548
Total Expenditure	3842	7500	+3658
Net Income	3659	6069	+2410



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Burgess Hill Shed

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period end date
01/10/2023

To

Period end date
30-Sep-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,676	-	-	1,676	424
Sales	3,173	-	-	3,173	5,530
Session Fees	6,155	-	-	6,155	14,480
Member Subs	2,112	-	-	2,112	3,567
Grants	-	-	-	-	7,100
Other	454	-	-	454	2,590
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	13,570	-	-	13,570	33,691
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	13,570	-	-	13,570	33,691
A3 Payments					
Equipment & materials	2,631	-	-	2,631	7,672
Training Courses	245	-	-	245	-
Insurance	548	-	-	548	761
Premise Hire	2,366	-	-	2,366	750
Premises refurbishment	-	-	-	-	3,341
Legal & Prof Expenses	-	-	-	-	-
Postage	-	-	-	-	-
Gen Expenses	1,960	-	-	1,960	7,121
	-	-	-	-	-
Sub total	7,750	-	-	7,750	19,645
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,750	-	-	7,750	19,645
Net of receipts/(payments)	5,820	-	-	5,820	14,046
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	5,820	-	-	5,820	14,046

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank and in hand	13,581	-	-
	Savings account	35,454	-	-
		-	-	-
	Total cash funds	49,035	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	FX	FX

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
G. Mason	Graham Mason	23/6/25

BURGESS HILL SHED

England & Wales - Charity number 1168743

Accounts

AGM Trustees Report November 23

Introduction

On 24st November 2023, we will hold our sixth AGM and once again reflect on our mission and performance, and consider options for the way forward.

Overall, we are pleased to report that once again, we have made solid progress in achieving our mission as well as dealing with some considerable management challenges. Our financial performance has been strong, and attendance and membership continues to increase steadily.

This report provides a summary of our work over the past year and information on our performance as a local charity. It will form part of our Trustee Annual Report to the Charity Commission which may be published on their website.

Our mission

Primarily, we promote and enable inclusion in order to prevent loneliness and isolation. To do this we operate and maintain safe and friendly spaces with facilities and resources. This enables members to engage, participate and share interests in arts, crafts and making activities as a means for social interaction. As far as reasonably practical we ensure that our spaces and activities are open, stimulating, accessible and affordable to all.

As many of us have no doubt experienced at some time, loneliness and social isolation can impact on health and well-being outcomes particularly in later life. Recent research¹ confirms a strong connection between loneliness, isolation and their impact on health and well-being outcomes. Sheds are an important if not essential way to counter isolation for some people, and we should not underestimate the value of the work we do at BH-Shed for our community.

Our Organisation

At the beginning of the year activities at the workshop and Kiln were continuing much as before with attendance steadily increasing. Reconfiguration work was drawing towards completion at the Kiln and as a result membership for some activities grew rapidly. By February it was clear that whilst both venues were well established, organisational problems were emerging. Whereas Shed members had close connections to the Charity's core mission, only a few Kiln members had shown interest and the load on Shed members in terms of volunteering work had become seriously unbalanced. It also became obvious that the Kiln groups favoured a different direction to that of the Shed.

This possibility was foreseen and it was always intended from the offset that the Kiln might be handed over to a new management team when groups and new activities had developed. In March, the Trustees decided that BH-Shed should if possible now hand over to a new team. In April, the Trustees informed members that they were looking into splitting the venues and asked Kiln groups to form a new charity to run the Kiln. After consideration, the Kiln groups decided to form a new charity called Burgess Hill Creative Community, and take over the building lease. Although this was a significant change, the handover process went smoothly and the one organisation has now become two separate entities which both continue to be very successful at least for the time being. The Kiln has been a remarkable success and it is great that it is able to continue and make a significant contribution to our community. We thank the Group Leaders for their groundwork, for taking on the challenge of a new charity and wish

them every success in the future.

The Shed and Kiln projects have only been possible by the considerable volunteering efforts of members and we thank everyone involved for the significant contribution they have made to our work and community.

Way Forward Post Kiln

Today, we are once again focusing on our activities at the workshop and enhancing our mission and scope of activities. Perhaps a key reason why Makerspace activities failed in the Kiln was because they were set up in the wrong working environment or were not promoted in the right way, or maybe they would have been more successful if they had been set up alongside the workshop. This was something we did consider before the Kiln project but were unable to implement because West Sussex County Council (WSSC) who own Burnside would not co-operate on space and opening times.

Since the decision to discontinue the Kiln project, we went back to WSSC to ask for the use of the 'Green' room adjacent to our workshop which is now unused by them. Initially they refused giving unsubstantiated reasons. We believe that even if WSSC objections had any merit at all, which we dispute, they are insignificant compared to the cost burden of outcomes from loneliness and isolation on society. We have therefore provided more information to WSSC and asked them to reconsider our request. They are looking into the matter again.

It is our view that in the face of such overwhelming evidence indicating such a strong connection between isolation and health outcomes, Sheds are not a 'nice to have', they are essential. It is time that all Councils provided more support rather than work against us.

Obviously with the additional space opportunity at Burnside still pending, we need to consider other options and actions. We have tentatively explored other space options including hiring spaces, taking on a smaller shop unit or other rented space such as the Scout Hut. Unfortunately, space is a premium in our area and finding the right place is not straightforward and will probably be expensive. The space we are looking for will ideally allow us to do other activities rather than more woodwork. This could include other arts and crafts, hobbies, games or interests and we would like to restart the Makerspace too. We are willing to consider any idea that would enable us to enhance our mission.

To move forward, we must begin to promote our work much more rigorously throughout the community and especially to all political parties and councils with the aim of getting more support on appropriate space, either as real space or financial support to rent other spaces. We should also consider external sponsorship and help from local businesses and the community.

One way to do this is to run open days in the workshop and target invitations, for example GP practices and Health Agencies, or local businesses, etc.

Performance

Our overall performance as a charity is assessed against the following criteria:

Membership levels - the number of people (our members) we help

Attendance levels - the level of attendance achieved

Benefits - the benefits to members and the community arising from attendance

and involvement

Value to community – the value provided by our volunteer efforts

Sustainability – our ability to finance operations and manage continuity risks

Membership

In March 23, membership was approaching 200 with a split of 30% men and 70% women. At the end of July, all memberships terminated requiring all members to rejoin if they wished to continue. We are pleased to report that most members signed up in August and today we have just over 50 members which is in line with normal levels for the Shed.

As always, we currently depend entirely on our volunteer members who give up their valuable time to keep our venture alive. Without them we would not be able to offer sessions. I am sure we all want to thank our fellow members for their many fantastic and significant contributions that keep us going.

Attendance

Overall attendance figures for the Shed were up by more than 50% and it seems that members are visiting the workshop more often than previously.

Benefits to Members

We are currently conducting a survey and interviewing members on a one to one basis to obtain information on the benefits members have gained through BH-Shed. This is ongoing, however initial indications are that members are fully satisfied with activities and arrangements, and their well-being has improved. We will be providing a report to members when the survey is completed.

Value to Community

During the year we continued to contribute to community events. Early in the year we ran 'Shed Loads of Fun' in the Kiln for parents and children and shortly after supported a St James Hospice Garden Open Day where members were able to meet the public and sell some products. In August we once again took part in MSDC at World's End Rec.

Shed Loads of Fun and MSDC away days were co-hosted with Dr Richard Robinson from the Brighton Science Festival. His enthusiasm and ideas were very helpful for both events. As well as his time, he donated £400 which we have put aside to help fund future events. On behalf of us all, we give our thanks and appreciation for his help and donation.

We continued to make products to help community interest groups such as Swift Boxes and up until August we hired the Kiln premises to the BH Repair Cafe, BHCCM and Burgess Hill Artists. Some of our members also participated and supported these events.

Voluntary Value

We also calculate the value of our work in terms of voluntary value. This is the equivalent value of our voluntary work that enables us to operate. This includes the workshop manager, admin effort, supervisor effort, maintenance and repairs, attending training courses, managing accounts, applying for grants, attending external events and running events like Shed Loads of Fun.

This value is equivalent to the amount of work a council would need to do and fund to run a place like the Shed, or reconfigure and run the Kiln.

At the moment this value is around £100K per annum. In addition, the Kiln project required effort to reconfigure the Kiln building, negotiate the lease, deal with procurement, set up the organisation and admin arrangements, start up the groups and manage activities, etc. This was estimated at £150K. Therefore in round terms the overall voluntary value is in the order of 7 years at £100K, plus £150K for the kiln making a total in the order of £850K.

Thanks to all volunteer members that have contributed to this staggering amount.

Sustainability

Our current financial status is good (see 'Finances' below and Appendix A: Treasurer's Report). The income from membership and session charges more than met outgoings this year and our reserves grew considerably to a healthy level. However, now we are operating as a Shed alone, future income levels will be much lower and more sensitive to cost increases.

Currently we have a fixed cost of rent, insurance and running costs, and if we add the cost of certifying the dust extractor and the rent increase to use our workshop 5 days and use the green room as well, our current membership fee of £30 per member will not be enough. Therefore we must either: increase income from other sources; increase membership fees; or use our reserves. We have about 18 months left on the current Burnside lease and we may need a good level of reserves if WSCC decides not to provide us with new lease.

In summary, we are likely to continue for the next few years, however after that is uncertain.

Trustees

Our trustees are all long serving volunteers who not only contribute as members, but also look after strategic and governance aspects. (NB. BH-Shed does not employ or pay anyone for work except specialist contractors when necessary.)

The following are current Trustees:

David Bailey

David Hayes

Eric Palmer Co-chair

Ian Lucas Co-chair

Jasmine Patel

Tim Penn

Trustees stand down at the end of three years on a rotation basis and may be re-elected. This year Ian Lucas and Jasmine Patel are standing for re-election. The remaining board unanimously recommends their re-election.

We are sure members would wish to thank the Trustee team for their valuable inputs and for having the courage and tenacity to help us through some difficult periods, and keep us on a steady course.

Succession

From previous correspondence you will be aware that we are seeking to increase the number of trustees on the Board. I am therefore nominating members Graham Mason and Tony Ryan to become trustees and this is seconded by Ian Lucas. Both candidates

fully meet the requirements to become trustees having already made many voluntary contributions to our work. They have agreed to stand for election at the AGM. We may consider other nominees if these come forward in time for the meeting.

External Stakeholders

We extend our thanks to two very important stakeholders: West Sussex County Council and New River who have both leased premises on favourable terms. Without them we simply would not be able to operate.

We give thanks and appreciation to three external groups that regularly hired our Kiln premises: The Repair Cafe (Anne Eves); Summerhaven (Janice Henwood) and Burgess Hill Community Crafter's Market (Jo Homan).

This year we also received grants from Burgess Hill Town Council (BHTC) and Sussex Community Foundation (SCF). BHTC provided funds to repair and upgrade the Kiln floor. The SCF grant enabled us to purchase Leather, Sewing, Makerspace and Weaving Equipment. We thank these organisations for their continued support to our ventures.

We also thank the public for donations throughout the year.

Finance

A summary of our finances is provided in Appendix A: Treasurer's Report. This shows net income was over £14K which is £4K more than last year. Income made up from members' subscriptions and fees (£18.1K), sales and donations up from £4.5K to £5.9, and rental and other income up by £0.6K to £2.6K. The main expenditure of £12.5K included £3K for equipment and materials, £7K general expenses which included £2K donated to BHCC to help with start-up costs plus credits for outstanding membership subscriptions. We also paid some of the costs to repair the Pottery Kiln and buy additional weaving equipment.

With the income generated this year, our reserves now stand at a healthy £43K. This is a considerable achievement given that over the past three years we have created and kick started the Kiln without any impact on our reserves. Overall, this is another very good performance.

Following the organisational changes, Treasurer Nigel Greg decided to stand down to take a new role in another organisation. He continued up until the end of September in order to finalise and handover accounts. His last set of accounts is shown in Appendix A: Financial Report. Nigel has not only overseen our accounts he also helps other organisations. He has helped us set up new payment methods, co-ordinated and organised daily transactions across all groups, and also provided financial advice to the Board. For his significant voluntary contributions, on behalf of the trustees and members we express our thanks and appreciation and wish him every success in his new ventures.

References

1. 'Our Epidemic of Loneliness and Isolation 2023', (Introduction) The US Surgeon General's Advisory on the healing Effects of Social Connection and Community, **Dr. Vivek H. Murthy** 19th and 21st Surgeon General of the United States

Appendix A: Financial Report

BURGESS HILLS SHED				No (if any)	CC16a
Receipts and payments accounts					
For the period from	01-Oct-22	To	30-Sep-23		
Section A Receipts and payments					
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	424	-	-	424	430
Sales	5530	-	-	5,530	4,557
Session Fees	14480	-	-	14,480	9,116
Member Subs	3567	-	-	3,567	3,785
Grants		7,100	-	7,100	6,616
Other	2590	-	-	2,590	1,713
		-	-	-	-
		-	-	-	-
<i>Sub total (Gross income for</i>	26,591	7,100	-	33,691	26,217
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total</i>	-	-	-	-	-
Total receipts	26,591	7,100	-	33,691	26,217
A3 Payments					
Equipment & materials	3072	4,600	-	7,672	3,482
Training Courses		-	-	-	-
Insurance	761	-	-	761	655
Premise Hire	750	-	-	750	750
Premises refurbishment	841	2,500	-	3,341	6,742
Legal & Prof Expenses		-	-	-	-
Postage		-	-	-	-
Gen Expenses	7121	-	-	7,121	4,143
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total</i>	12,545	7,100	-	19,645	15,772
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
<i>Sub total</i>	-	-	-	-	-
Total payments	12,545	7,100	-	19,645	15,772
<i>Net of receipts/(payments)</i>	14,046	-	-	14,046	10,445
A5 Transfers between fund					
	-	-	-	-	-
A6 Cash funds last year en	29,169			29,169	18,724
<i>Cash funds this year end</i>	43,215	-	-	43,215	29,169



Receipts and payments accounts

CC16a

For the period
from

01-Oct-22

To

30-Sep-23

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	424	-	-	424	430
Sales	5530	-	-	5,530	4,557
Session Fees	14480	-	-	14,480	9,116
Member Subs	3567	-	-	3,567	3,785
Grants		7,100	-	7,100	6,616
Other	2590	-	-	2,590	1,713
		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	26,591	7,100	-	33,691	26,217
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	26,591	7,100	-	33,691	26,217
A3 Payments					
Equipment & materials	3072	4,600	-	7,672	3,482
Training Courses		-	-	-	-
Insurance	761	-	-	761	655
Premise Hire	750	-	-	750	750
Premises refurbishment	841	2,500	-	3,341	6,742
Legal & Prof Expenses		-	-	-	-
Postage		-	-	-	-
Gen Expenses	7121	-	-	7,121	4,143
	-	-	-	-	-
	-	-	-	-	-
Sub total	12,545	7,100	-	19,645	15,772
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,545	7,100	-	19,645	15,772
Net of receipts/(payments)	14,046	-	-	14,046	10,445
A5 Transfers between funds					
A6 Cash funds last year end	29,169			29,169	18,724
Cash funds this year end	43,215	-	-	43,215	29,169

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank and cash balances	43,215	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	43,215	-	23/10/2023



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Burgess Hill Shed

On accounts for the year ended

30 September 2023	Charity no (if any)	1168743
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Set out on pages

1
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 09 2023

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Lynne Adams Date: 8 May 2024

Name: Lynne Adams

Relevant professional qualification(s) or body (if any):

Address: 32 KENDALL COURT, HAYWARDS HEATH RH16 4SX

BURGESS HILL SHED

England & Wales - Charity number 1168743

Accounts

Burgess Hill Shed

AGM Trustees Report Sept 22

[NB. Some contributors to this report are shown by an initial rather than full names.]

Introduction

In November we hold our fifth AGM where together we will reflect on our mission and performance, and look at the way forward.

This year we have seen a substantial increase in membership and the return of many long-standing members after the turmoil of the Covid lockdowns. We are pleased to report that once again, we have made solid progress in achieving our mission. Our projects have created and equipped new spaces in the Kiln and enhanced our workshop. This has enabled us to extend opening times and the range of activities on offer to members. As a result, new groups have formed and become established providing a whole range of arts, crafts and making activities. Typically, we have undertaken several community projects and taken part in local events, and through these we have made new friends and become more widely known and appreciated in our community.

Today, our membership continues to grow significantly, our finances remain healthy and we are providing a balanced range of activities for members.

This report provides a summary of our work over the past year and information on our performance as a local charity. The report will be used as a basis for our report to the Charity Commission.

Mission

We have been a registered charity since 2016. Our work is based on the recognition that social isolation and loneliness can affect people of all ages and be caused by many different circumstances. Further, it is widely understood that isolation and loneliness can lead to physical and mental illness, and that all of these can be reduced by enabling people to become more inclusive. It is this background that provides the foundations for our mission and the methods we use:

To promote and enable inclusion through arts, crafts and making activities.

We do this by creating and operating, safe and friendly spaces, supported by facilities and resources that enable people to engage, participate and share interests in arts, crafts and making activities. As far as reasonably practical we ensure that our spaces and activities are open, stimulating, accessible and affordable to all.

The Charity Commission and other stakeholders like local authorities and grant providers take an interest in our mission and performance. Our mission statement therefore provides us all with a focus and guide to who we are, what we do and how we perform. It is the baseline for all of our key decisions, actions and submissions for funding and requesting help from external bodies.

Projects

For the benefit of members recently joining, this section provides a brief overview of our history.

BH-Shed was formed and opened its doors to members in September 2016. The first project was to renovate a large abandoned workshop at Burnside, make benches and acquire equipment to create a workshop. This was completed in March 2017 and from then on members were able to use the space for wood and metal working crafts. Early on BH-Shed was asked by County Councillors to set up a pottery, and in response a grant to fund equipment was obtained and space at Burnside agreed with West Sussex County Council (WSCC). Unfortunately, after about three months, WSCC changed their mind (we believe for operational reasons) and decided not to provide any space. As no alternative venue could be found the project was put on hold, however on advice from WSCC Councillors, the grant was retained.

In 2020, BH-Shed began negotiating a new lease with WSCC. This became difficult and protracted. The trustees decided that they needed a contingency for premises in case negotiations failed. At the time shops in the Town Centre were becoming redundant and it was suggested by the Town Council that we could consider one of the larger units. The old Argos shop was seen as a possible alternative venue and had the room needed for a pottery. In less than two weeks a favourable three-year lease was negotiated with New River and we took over the building.

In September 2020, we began the Kiln project, interrupted several times by Covid restrictions. In the meantime we eventually negotiated a favourable lease at Burnside for 5 years and decided to continue to use both venues for the foreseeable future.

Two years on we can report that both venues are operating successfully and numbers are all showing a steady increase. The Burnside Shed is now open three days a week, rather than the two days previously. At the Kiln, after extensive refurbishment and reconfiguration work, including a complete rewire, new toilets, and activity spaces, the 'old Argos building' is once again a busy place where members can enjoy many activities such as pottery, sewing weaving, card-making, art, leathercrafts, electronics and IT. More information on the progress of these groups is attached at the end of this report (see Appendix C: Interest Groups).

The Kiln refurbishment work was undertaken by volunteer members supported by grants from external providers. The overall value of the Kiln project today is around £150K of which £15K was covered by grants and the rest is the equivalent financial value accomplished by our volunteer members. In 2021, the Kiln project was recognised in the community when we received an Applause Award from Mid Sussex District Council.

To date, the total voluntary contribution of the BH-Shed and Kiln projects has a combined value of over £450K and is increasing by around £70K per annum (the equivalent contribution made by our volunteer members to manage and operate our premises). Notably, all of this work has been completed without any impact on our financial reserves. In fact I am happy to report that our reserves have

grown each year, which is a reflection of the sound financial control we exercise in our procurements, projects and operations and our ability to obtain grants.

In the short term, there can be no doubt that both the original Shed and Kiln are successful projects which have been largely achieved by members' voluntary contributions.

"The passion and efforts of our members to take on such challenging projects and keep operations running throughout the Covid troubles, has been truly amazing. To see such a strong public response has been equally rewarding and is a testament to our members' hard work."

Eric Palmer, Co-Chair

A big thanks to our volunteer members who continue to put in many hours of work to develop our venues and activities.

Performance

Our overall performance as a charity is assessed against the following criteria:

Membership levels - the number of people (our members) we help

Attendance levels - the level of attendance achieved

Benefits – the benefits to members and the community arising from attendance and involvement

Value to community – the value provided by our volunteer efforts

Sustainability – our ability to finance operations and manage continuity risks

Membership

Our current membership status is provided by J in Appendix B, the Membership Report.

Since beginning, over 260 people have become members at some time. Today we have over 160 registered members, compared to 70 last year. In addition, we now have more age groups and people of different backgrounds. The main reason for this is obviously the wider range of crafts and activities available.

We thank J and the co-ordinator team for managing the membership so well.

Attendance

As might be expected, with more members, session attendance for the year ending September 2022 has also increased by around 135% compared to our best year in 2018. (NB. We have not compared with 2019 and 2021 figures because attendance was significantly affected by Covid restrictions).

Benefits

Today, there are more activities and facilities available to members than previous years and more are in the pipeline. We also know from anecdotal information (individual cases) that the well-being for some members has been enhanced by attending sessions. As a result, we are seeing more interest and

referrals from health agencies.

Value to Community

In addition to the Kiln and Shed projects and operations as discussed previously, our members have undertaken a number of small community projects which have helped people and organisations in the community. Our members have also supported local events such as Burnside's Jubilee Open Day, MSDC Play Days and St James Hospice Garden Open Day. These have all helped to promote our venues, enhance our reputation and raise funds. Thanks to all volunteer members that helped to make these events happen.

Sustainability

Our current financial status is good (see 'Finances' below and Appendix A: Treasurer's Report). The income from membership and session charges is meeting our current outgoings.

In order to provide sessions at affordable rates our members carry out most project and operational work voluntarily. Employing external staff would be helpful however, it would require increased fees to fund, and is something we would like to avoid. We also keep costs low by using appropriate premises on short-term leases. The downside is that our leases have break clauses, which mean that we could be at risk of termination at short notice.

In order to offset the disruption and discontinuity that short notice termination would cause, we have established a financial reserve. Today, we are confident that our operations will be able to run to June 2025 at Burnside and beyond June 2023 at the Kiln or alternative venues for at least a few more years after that.

It is difficult to be more certain of the long term since things change so much in our district and could easily provide more or fewer opportunities. Our membership has shown remarkable resilience and flexibility in the face of uncertainty and we have good reserves which will help us to find and relocate to alternative premises. We are therefore confident that we will continue for some time.

Activities

In terms of the activities that members can undertake, we now have over 6 interest groups. The Shed (Wood and Metal Crafts) is now open 3 days each week and the Kiln (Sew Social, Pottery, Art Club, Maker Tech, Electronics and IT, Card Making, Weaving) is open 5 days. All groups have experienced good growth over the past year and we expect further growth next year.

Activities and interest groups are managed by our group co-ordinators supported by their supervisors and volunteers, and we thank them all for their hard work and many contributions. See group reports in Appendix C.

Thanks and Acknowledgements

As mentioned in some previous sections, we currently depend entirely on our volunteer members who give up their valuable time to keep our venture alive. Without them we would not have the spaces and sessions we have today. There are many ways our volunteer members help: construction, electrics, setting up and coordinating interest groups, supervision, buying equipment and materials,

managing membership, managing finances and accounts, managing the facility, organising and making products and running the shop, making repairs, decorating, cleaning and so on. It is really encouraging that every week it seems more members are getting involved in voluntary work to keep our venues working and income streams healthy. Finally, some of our members help finances by making donations to cover materials, and buying products made by other members. I am sure we all want to thank members for their many fantastic and significant contributions to keep us going.

Trustees

Our trustees are also volunteer members who not only contribute as members, as discussed, but also look after strategic and governance aspects. Their work is often unseen but essential in ensuring our venture remains successful. Our projects usually break new ground and successful existing business models that fit our unique situation are hard to find. This means that we often have to learn new ways of working and deal with difficult and challenging circumstances.

The Board of Trustees are equally responsible for the overall management of the charity including strategy, governance and finance. All attend regular trustee meetings and contribute to key decisions and governance.

We are sure members would wish to thank the Trustee team for their valuable inputs and for having the courage and tenacity to help us through some difficult periods, and keep us on a steady course.

The following are current Trustees:

David Bailey*: Shed Workshop Manager

David Hayes: Finance

Eric Palmer*: Co-chair

Gail Anderson: Pottery Manager

Ian Lucas: Co-chair

Jasmine Patel: Membership Secretary

Tim Penn: Governance support

*Trustees stand down at the end of three years and may be re-elected. Both Eric Palmer and David Bailey are standing for re-election this year.

External Stakeholders

We extend our thanks to two very important stakeholders: West Sussex County Council and New River who have both leased premises on favourable terms. Without them we simply would not be able to operate.

We give thanks and appreciation to three external groups that regularly hire our premises: The Repair Cafe (Anne Eves); Summerhaven (Janice Henwood) and Burgess Hill Community Crafter's Market (Jo Homan).

As above, we have asked for funding help from a number of grant providers. Our projects would have been even more challenging without their support, so many thanks to all of them: West Sussex County Council, Mid Sussex District Council, Burgess Hill Town Council, Hall and Woodhouse, Sussex Community Foundation and The Lions.

We also thank the public for donations throughout the year.

Finance

A summary of our finances is provided by N in Appendix A: Treasurer's Report. This shows net income was over £10K which is around double pre-covid levels. Income made up from members' subscriptions and fees (£12.9K), sales and donations (£4.4K) and rental income (£1.7K), and the main outgoings were equipment, general expenses and training costs (£8.7K). Most of the Kiln refurbishment costs were covered directly by grants and therefore did not directly affect operational finances.

Overall, this is a very good performance and we would like to thank the finance team (N, D and Co-ordinators) for their hard work managing the books.

Plans/options for the way forward

In this section, I want to explain some of the plans yet to be completed, some new plans and options we may consider moving forward.

Enhancing Performance

Of the two venues the Shed has only limited potential for development due to being restricted to daytime for three days each week. A WiFi link to Burnside's Guest Site is being installed to enable members to use internet resources. We will discuss with Sheddors how we may improve the facility and equipment further.

The Kiln is only utilised about 20% of the time and there are few evening activities taking place especially when car parking is free. It has an excellent front space, workshop areas and specialist spaces. We do however lack a good kitchen and coffee shop which could make our Kin venue more attractive. The Kiln has the greatest potential for more activities and sessions.

Current plans to enhance spaces and increase activities are:

- Complete and equip the upstairs Makerspace area (MakerTech) to encourage younger people to join

- Establish and run a monthly STEM club (with support from local businesses and parents)

- Complete refurbishment of the downstairs Library/Meeting room

- Complete refurbishment of the upper kitchen dining area

- Complete storage facilities

Other options include:

Burgess Hill Green Hub (we are currently exploring this with other Charities)

Coffee Station/Shop (a small station is possible if volunteers are willing to run the facility)

Hiring spaces to additional external groups (currently being explored with charities and MSDC)

Premises

Our long-term aim is to continue our mission in a place where all activities are accessible under the same roof. This obviously means bringing the Shed and Kiln activities together. If we can find suitable premises, external funding opportunities may help us relocate. This all depends on reputation, performance and benefits to the community all of which we have enhanced through our work. Therefore, we can be confident that the more we perform our mission well, the more help we will receive.

There are some long-term options. One is in the new Northern Arc development which we are exploring with MSDC, the other is New River who have said they will look into providing premises for us in their Town Centre development. Whilst both options would most likely be at higher costs, if we work hard on enhancements to our activities, there is every chance we will be able to meet higher costs.

Conclusion

The overall conclusion is that we are in a stable, growing position with sound finances and membership. We have options for the long-term that need further work.

BH-Shed is not owned by investors, shareholders or a local authority. It is solely owned by its members and ultimately it is in our hands to make a complete success of our venture. I am sure that if we all work together and do more to make our spaces work better, grow membership and income, help manage and run our venues, we can be an important amenity in the Town for many years.

Thank you all.

Eric Palmer
On behalf of the Board of Trustees
31 October 2022

Appendix A: Treasurers Report, year ended 30 September 2022

N, Treasurer

The summary accounts below show the development of the organisation in this financial year.

In the previous year the Shed was closed for some 4 months because of covid and the Kiln was just getting started. Now we have an increased membership and four activities generating income from session.

Total income, excluding grants, amounted to £9116, an increase of £8659 on last year. Fees generated by each activity are as follows

The shed	2729
Sew Social	1751
Pottery	3805
Art	831
	9116

We are now averaging about 70 sessions, ie member attendances each week.

Membership has increased from 70 to 160 and we are also now benefitting from the subscription increase by £5 to £30. Overall we have booked an increase of £1420 from subscriptions.

Shop sales increased by 10%.

We have a consistent flow of income from renting out the Kiln premises. Summerhaven have used the premises each Sunday and the Repair café have a regular monthly date.

The increase in expenses, excluding the development costs of the Kiln, have increased by £3000, all of which is accounted for by increased material costs associated with the increased activity.

General overheads have surprisingly stayed at the same level as last. This though is mostly down to the timing of some large expenses at the end of last year. We are of course benefitting from the rent free period in the Kiln and we have not been paying for the utilities there.

We have incurred further costs on the refurbishment and equipping of the Kiln. There is a mismatch between incurring the cost and receiving the grants for this. This year grants have exceeded expenditure by £324.

So in total Income has exceeded our outgoings by £10,445, increasing our cash

and bank balances to £29169.

Accounts - Receipts and Payments

	2021/22	2020/21	DIFF
A1 Receipts			
Donations	430	1932	(1502)
Sales	4054	3692	362
Session Fees	9116	1626	7490
Member Subs	3785	2365	1420
Kiln rental income	1713	825	888
	19099	10440	8659
A3 Payments			
Equipment	3430	100	(3330)
Training Courses	542	455	(87)
Insurance	655	572	(83)
Premise Hire	750	1039	289
Gen Expenses	3601	3807	206
	8978	5973	-3005
Kiln refurb and equipment	6742	10368	3626
less Grants	(7066)	(4545)	(2521)
	(324)	5823	1105
Total payments	8654	11796	-1900
Net Receipts	10445	(1356)	10558
A6 Cash Funds Last Year End	18724	20120	(1396)
Cash Funds this year end	29169	18764	10405

Appendix B: Membership Report

JL, Membership Secretary

These figures are approximate at September 2022, including leavers, as I am awaiting confirmation of numbers from section heads.

For the first time in our history, membership consists of 83 women and 77 men.

Catchment Area

West Sussex is the main county and 97 members (60%) attend directly from Burgess Hill in mid Sussex.

Twenty-six members (16%) are from Haywards Heath / Lindfield / Balcombe / Cuckfield and Warninglid localities; approximately 4-miles away.

Sixteen Members (10%) are from Hassocks / Hurstpierpoint, about 4-miles away. Seven members (4%) are from the Horsham district, a distance of 15-miles. Two members are 11-miles away from Crawley and one member is from Chichester which is 37-miles away.

In East Sussex, four members (2.5%) are from Lewes / Hove commuting from 11-miles away.

Burgess Hill Locality

2021 is significant for the renovation of north Burgess Hill and the current construction of 241 new homes in the 'Northern Arc' which is rapidly changing the infrastructure of Mid Sussex. This includes building new transport links, schools, employment and sports and leisure facilities. This is exciting as it will certainly impact next year's membership figures.

The long term vision is to build 4000 houses and bring 10,000 people over the next fifteen years.

Activities

Membership is across two sites with numerous activities to engage in. A breakdown of those doing their main or first activity is as follows: -

37% engage in The Pottery on Tuesdays, Wednesdays and Thursday; the only group with a waiting list. Led by G.

29% attend the Burnside Workshop where Tuesdays and Wednesdays are the busiest days and Thursdays being the quietest. Led by D.

15% attend Sew Social between two sessions from 10am – 8:30pm, led by J.

11% attend Art club three times a week, led by K.

4% attend the monthly Make-a-Card monthly led by S and 4% attend Weaving weekly, jointly led by V and J respectively.

10 members enjoy two activities at both sites and one member is doing three

activities at the Kiln.

Health information

Health information is given on a voluntary basis and the Shed continues to receive referrals from social prescribers. Eighteen members (11%) registered themselves as a vulnerable person (VP) for health reasons. The VP tick box was added in the last 12 months, the main reason was mental [ill] health followed closely by mobility issues.

There are many reasons for attending and reports show a correlation with happiness and health that strengthens our brain cells. Happiness improves our general well-being, increases resilience, strengthens social relationships, and reduces stress and depression. The benefits are stronger immune systems, lower blood pressure, better sleeps (and better waking). We are more alert, generous and compassionate. Happy members have a greater capacity for joy and positive emotions.

Appendix C: Interest Group Reports

Art Club by K

The Art club started on the 7th February, in the hope of spreading art with like-minded members. Over the nine months we took part in events and open days and an interview on radio to appeal to public. The club started with 3 members and now has about 14. Each session sees between 3 and 5 attending.

We have plenty of easels and materials available (due to the closure of Marle Place). Perhaps we can rent out some of them to members with a deposit.

Apart from practical sessions (Monday, Thursday and Friday), there's a new session (Wednesdays) for people who like to talk about art rather than painting.

I suggest we have a workshop open to public in the hope of increasing members and attempt to increase the number of members who come regularly.

The studio upstairs needs to be utilised more (a leak isn't helping this).

In conclusion, a good start but open to ideas on how to improve things, to entice more people to join and encourage members to attend more regularly.

Pottery by G

Pottery at The Kiln has been open for over a year, and I think we can say it's been a success!

We opened our studio on the 12th October 2021 with one member joining the first session! We have grown our membership and regularly have anything from 4 to 10 members attending each session.

We run 4 sessions a week, each session is 3 hours long, and we have space for a maximum of 10 members.

We started with an initial seed fund from West Sussex County Council which purchased an electric kiln, a small amount of clay and tools to start us off.

We now have three electric wheels and one renovated kick wheel and another that needs some work! We were lucky enough to receive a small grant from Hall and Woodhouse brewery that helped buy two electric wheels and we have had another donated from the Charity Headway in Newick.

Rather than offer formal teaching we endeavour to share skills to facilitate members to create with clay using different techniques and surface decoration.

We have recently had a review of what we are doing and run basic supervisor training sessions to enable other members to take on leading sessions and develop confidence with using the kiln.

We have had a lot of interest and now must consider how to accommodate and manage this.

Issues going forward are:

- Can we run more sessions?
- Throughput of work and the necessary equipment to help with this.
- Size of groups is limited by space and lack of volunteer time to take on separate sessions.
- Funds to support what we are doing.

Possible solutions:

- signing up for sessions
- pre-paid for clusters of sessions
- limited / rolling membership access to help others come to pottery.
- Advertising for another experienced potter to volunteer
- Running limited workshops/ 'taster' type sessions for non-members that maybe offered at an increased fee and discounted to members ??

Create a Card by S

Create a Card has been running for a year. We are a small group of 6 members.

We started the group having a session every Friday, but due to lack of members joining change to the last Friday of the month.

We make all sorts of cards from: Iris Folding, Die Cutting, Silk Painting, Teabag Folding, Rubber Stamping, Embossing, Decoupage. We also recycle used cards (a lot of cards have been donated).

We are having 2 sessions in November to recycle into Christmas cards.

We are a friendly Group though small, but enjoy making personal cards for friends and family.

Sew Social by J

Sew Social started on the 6th July 2021. It is what it says, a group for people to come and sew socially! In the first three months we had 12 Members join.

We currently now have 30 Members that have joined through the sewing group. Sew Social has contributed not only financially through weekly session fees but also supporting at local events like:

- The St Peter & St James' open day.
- The MSDC Playdays Tour Bus & The Lions Town Day, where we created a simple sewing activity for youngsters to complete.
- We organised a community yarn display for the late Queen's Jubilee.
- P helped organise to work alongside the repair cafe, with a Youths Guides & Scouts Activity day, to obtain skill badges, from up-cycling & altering T-shirts.

We also arranged a Fabric Wreath Making activity last November, raising £70 for the BH-Shed Charity.

We are looking forward to the 19th of November, where we will be repeating the Fabric Wreath Activity this year again on the BHTC's Light Switch on day, joining in with the community, and raising awareness of our facilities. Other user groups will be joining in too with the Christmas activities at The Kiln. Come along and visit us that day, there will be lots going on in town so hopefully a good footfall. We will be raising funds for the BH-Shed Charity.

We look forward to what next year has in store, with an extra exciting event to plan for King Charles III's Coronation in May.

Sew Social has a lovely bunch of people. We all learn from each other, giving and receiving inspiration to one another. Friendships and laughter, with lots of creativity: aprons, bags, quilts, teddy bears, clothing, embroidery, stitching and more. These are just some of the wonderful things people have created this year. Come see our photo display board!

Tuesdays are one of my favourite days of the week, and I am very privileged to be the co-ordinator of such a great group!

This year it would be good to increase our members, and reach out to more people out there that are in need of social interaction for their well-being, whilst having a place to be able to come and create things with their hands.

Shed by D

Membership and attendance of the shed workshop is gradually recovering after the setback caused by covid. There are approximately 50 members who are dedicated to the Shed, and there is an average attendance of about 12 people per session.

The workshop is now open 3 days a week (Tuesday, Wednesday & Thursday). Thursday is mainly a training & tidy up day.

The Shed is now being recognised as a place that offers friendship and a place to pursue a hobby.

A few weeks ago, we were visited by two lady health workers from a local Doctors Surgery, asking if we are happy to take people who are recovering from bereavement or illness and need company and occupational therapy, which of course we are.

Members not only make things for themselves but are asked to help in community projects by MSDC, like the Queens Jubilee bench, which has been designed by local school children.

Weaving at the Kiln by V

There were two looms on display at the Kiln early in 2022, when I joined to warp them up and start weaving classes. I hoped that there would be members using

them which would tempt passersby to come in and see what they were doing and join us. Unfortunately it hasn't happened - yet.

Over the summer, I was joined by J, who volunteered to teach tapestry weaving and J and T also came in to help and they have generously provided samples of smaller items that can be produced with weaving.

There was some interest in weaving when we held the Open Day in July and as a result we enrolled one weaver and a spinner, both of whom were already members of the pottery class. The weaver has made great progress and has picked up the basics on two kinds of loom very quickly. The spinner made a good start and I hope will continue. Another Kiln member joined for a morning but did not come back.

There was also some interest from the mothers when we went to the MSDC Play Day in August and the children were encouraged to try the looms and make braids etc. I also went on Mid Sussex Radio to point out the therapeutic advantages of weaving, but progress in getting a proper class together has been very slow.

The anticipated children's day in November and the Christmas event in December may bring in more members but it is difficult to assess whether there will be enough interest to continue offering this as a class.

I am uncertain how to proceed with so little interest currently, but I hope more members will join if the pedestrian footfall increases with the proposals for the nearby empty space. I am happy to continue while our one member is interested in continuing. Any suggestions to improve recruitment will be gratefully received.



Receipts and payments accounts

For the period from	01-Oct-21	To	30-Sep-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	430	-	-	430	1932
Sales	4557	-	-	4,557	3692
Session Fees	9116	-	-	9,116	1626
Member Subs	3785	-	-	3,785	2365
Grants		6,616	-	6,616	4545
Other	1713	-	-	1,713	825
Petty Cash Bal In Hand		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	19,601	6,616	-	26,217	14,985
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,601	6,616	-	26,217	14,985
A3 Payments					
Equipment & materials	3482	-	-	3,482	3266
Training Courses		-	-	-	455
Insurance	655	-	-	655	572
Premise Hire	750	-	-	750	1039
Premises refurbishment		6,742	-	6,742	7242
Legal & Prof Expenses		-	-	-	
Postage		-	-	-	
Gen Expenses	4143	-	-	4,143	3807
	-	-	-	-	-
	-	-	-	-	-
Sub total	9,030	6,742	-	15,772	16,381
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	9,030	6,742	-	15,772	16,381
Net of receipts/(payments)	10,571	- 126	-	10,445	- 1,396
A5 Transfers between funds	1,744	- 1,744	-	-	-
A6 Cash funds last year end	16,854	1,870	-	18,724	20,120
Cash funds this year end	29,169	-	-	29,169	18,724

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank and cash balances	29,169	-	-
		-	-	-
		-	-	-
	Total cash funds	29,169	-	-

(agree balances with receipts and payments account(s))

OK OK OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

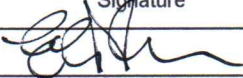
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ERIC PALMER	20/08/23

Burgess Hill Shed

The accounts were produced by Nigel Greg, a qualified accountant.

Auditor Report

No examination was conducted for the period.

Eric Palmer
Co-Chair, Board of Trustees.

BURGESS HILL SHED

England & Wales - Charity number 1168743

Accounts



Trustees' Annual Report for the period

From: 1 October 2020 Period start date To 30 September 2021 Period end date

Charity name: Burgess Hill Shed

Charity registration number: 1168743

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To further or benefit the residents of Burgess Hill and the neighbourhood by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to: Promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The establishment and operation of safe community places for the people of Burgess Hill and surrounding areas, to enable the aims stated above to be achieved. Essentially, the community places are craft workshops which have been organised and provided with tools and equipment to enable members of the public to come together and pursue their own projects, group projects and community projects. The charity has been effective in providing craft activities and enabling inclusive activities over the current year and has helped other community organisations.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are given a brief on the Constitution, the Charity Mission and objectives and the role of Trustee using guidance from the Charity Commission

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity does not award grants

Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	See Achievements below
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charities performance can be measured in several ways and the most important is achieving the mission.</p> <p>Achievement can be measured by the number of people (members) helped; the level of attendance achieved; the quality of the benefits to members and their level of satisfaction.</p> <p>Achievement can also be measured by ability to operate in a sustainable way, potential for growth and value to the community.</p> <p>In the period, the Charity leased a redundant shop in Burgess Hill to enhance its service. This project was called the Kiln and required the shop to be reconfigured for the Charity's purposes. Work effectively started in 2020 and continued throughout 2021 to create spaces for a pottery, sewing and art. By September 21 these new spaces commenced use and as a result new members joined.</p> <p>Membership Throughout the pandemic membership remained constant. Recently more new members joined some directly as a result of the Kiln project. The increase over last year is approximately 14% and we are optimistic that membership will continue to increase as more crafts and sessions are added. The return to our Burnside workshop has been relatively slow and we hope that once restrictions are eased, more members will return. Many members have undertaken voluntary work in the Kiln to help move the project along. Sometimes this work has been quite demanding, nonetheless they kept going, stuck to the brief</p>

		<p>and have done some amazing work.</p> <p>To run the venture, we estimate that the annual voluntary value is over £75K and since we began, members have contributed a cumulative value of over £375K to the community. The Kiln project when completed, is valued at around £150K in terms of voluntary contribution. For the investment from external sources, BH-Shed provides a significant return when compared to other organisations in the area. This performance measure is useful to Councils in deciding grant awards and other forms of support and it was likely a key factor in WSCC offering a low rent for the Burnside workshop.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our current finances have held up remarkably well bearing in mind that attendance income has been reduced significantly by the pandemic. This has mostly been as a result of good sales in the shop and several grants and donations to cover work at the Kiln. Although we have invested some of our funds too, our overall balance on a like for like basis is about £2K lower than at September 2020.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity has built a financial reserve. The purpose of the reserve is to cover costs due to relocation to other premises. It is needed because the Charity rents spaces on short term leases (6 and 3 month break clause). Our workshops are specially configured spaces. Relocation will be expensive since there are no immediately available spaces elsewhere in the area. In the event of having to relocate, equipment assets and materials will need storage at commercial rates. Relocation and restart costs will be significant. The contingency set aside will enable the Charity to rent premises for approximately one year until alternative longer term premises are found.
Amount of reserves held	Para 1.22	£18724
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The biggest risk is loss of current premises due to the closure by our Landlords: West Sussex County Council; New River REIT

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Members' subscriptions and attendance charges. Members' fund raising activities. Donations. Small grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Charity invests all funds internally in pursuit of its mission.
A description of the principal risks facing the charity	Para 1.46	Loss of premises as above
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Burgess Hill Shed written Constitution as submitted to the Charity Commission.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by members or invited by trustees. Trustees invited by trustees stand for election at the next AGM. Trustees stand for re-election after 3 years.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Constitution Document. Supporting policies include Health and Safety, Membership.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is formed with a board of trustees drawn from members. All trustees and members are volunteers.
Relationship with any related parties	Para 1.51	None
Other		

Reference and Administrative details

Charity name	Burgess Hill Shed
Other name the charity uses	BH-Shed
Registered charity number	1168743
Charity's principal address	3 Farnlea, Burgess Hill, West Sussex. RH15 0BD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Eric Palmer	Co-Chair		
2	Ian Lucas	Co-Chair		
3	David Bailey			
4	David Hayes	Treasurer		
5	Tim Penn			
6	Jasmine Patel			
7	David Cook			
8	Gail Anderson			
9	Philip Malet		Resigned July 21	
10	Keith Mckenzie		Resigned July 21	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Eric Palmer	Ian Lucas
Position (eg Secretary, Chair, etc)	Co-Chair	Co-Chair

Date



Receipts and payments accounts

For the period from	01-Oct-20	To	30-Sep-21
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	1932	-	-	1,932	1220
Sales	3692	-	-	3,692	2842
Session Fees	1626	-	-	1,626	2229
Member Subs	2365	-	-	2,365	1025
Grants		4,545	-	4,545	0
Other	825	-	-	825	75
Petty Cash Bal In Hand	-	-	-	-	110
	-	-	-	-	-
Sub total (Gross income for AR)	10,440	4,545	-	14,985	7,501
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	10,440	4,545	-	14,985	7,501
A3 Payments					
Equipment	3266	-	-	3,266	859
Training Courses		455	-	455	524
Insurance	572	-	-	572	397
Premise Hire	1039	-	-	1,039	0
Premises refurbishment	5142	2,100	-	7,242	1896
Legal & Prof Expenses		-	-	-	0
Postage		-	-	-	4
Gen Expenses	3687	120	-	3,807	162
	-	-	-	-	-
	-	-	-	-	-
Sub total	13,706	2,675	-	16,381	3,842
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	13,706	2,675	-	16,381	3,842
Net of receipts/(payments)	- 3,266	1,870	-	- 1,396	3,659
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 3,266	1,870	-	- 1,396	3,659

1,870

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Bank and cash balances	16,854	1,870	-
		-	-	-
		-	-	-
	Total cash funds	16,854	1,870	-

(agree balances with receipts and payments account(\$))

Agreement Error

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BURGESS HILL SHED

England & Wales - Charity number 1168743

Accounts



Trustees' Annual Report for the period

From: 1 October 2019 Period start date To 30 September 2020 Period end date

Charity name: Burgess Hill Shed

Charity registration number: 1168743

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To further or benefit the residents of Burgess Hill and the neighbourhood by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to:</p> <p>Promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The establishment and operation of a safe community place for the people of Burgess Hill and surrounding areas, to enable the aims stated above to be achieved.</p> <p>Essentially, the community place is a craft workshop which has been organised and equipped with tools and equipment to enable members of the public to come together and pursue their own projects, group projects and community projects.</p> <p>The charity has been effective in providing craft activities over the current year and has helped other community organisations.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Trustees are given a brief on the Constitution, the Charity Mission and objectives and the role of Trustee using guidance from Charity Commission</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity does not award grants

Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	See Achievements below
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charities performance can be measured in several ways and the most important is achieving the mission.</p> <p>Achievement can be measured by the number of people (members) helped; the level of attendance achieved; the quality of the benefits to members and their level of satisfaction.</p> <p>Achievement can also be measured form ability to operate in a sustainable way, potential for growth and value to the community.</p> <p>At the beginning of the year the Charity made steady progress, building on our previous successes, improving the workshop and increasing membership. Unfortunately, as many other charities and organisations, activities were significantly affected by the Covid 19 pandemic. The Pandemic meant the workshop had to be closed for nearly 6 months, re-opening again in August with operating restrictions. Nonetheless on many measures the Charity improved performance as described further below.</p> <p>Membership</p> <p>Notwithstanding the impact of the Pandemic, remarkably our overall membership increased by over 10% year on year (from 50 members to 56). We were also pleased to attract 2 more ladies into our membership and several people are waiting to join when the Covid situation improves.</p> <p>During the year a few members left for health, personal and relocation reasons. However this was more than compensated by new members joining and most importantly the majority of members continued their membership. Thanks to all</p>

those that joined and renewed this year, and thanks also to previous members for their contributions in the past.

Attendance

At the beginning of the year, there was a real buzz in the workshop with as many as 25 members attending each day. To satisfy growing attendance rates, we looked into opening 5 days each week with quiet machine-less days for a wider range of crafts. Initially with Burnside's permission, we set up leatherwork and upholstery sessions on Mondays. Had things continued this way there is no doubt we would have increased attendance levels this year. Unfortunately further expansion was prevented because the Burnside Management decided for unexplained reasons, not to allow us to open more than 3 days each week (see Lease below) and more significantly, attendance was affected from March by the Covid crisis. We returned to the workshop as soon as possible in August with Covid controls in place and numbers quickly grew to around 12 in the workshop, and with the Kiln starting in September, attendance increased further.

During lockdown Jasmine Patel initiated and co-ordinated support and communications, especially to our more vulnerable members. Special attention was paid to celebrations (a wedding, birthdays and good news items). The website was updated and other features added. Many members continued projects at home by making products which were later sold, and this helped to limit the financial consequences of the lockdown.

Quality of Benefits

In September 2019, we conducted a survey of members to measure the qualitative benefits they had experienced through membership. The survey was based on similar surveys conducted at other sheds. The survey compares well with the results from other Sheds and showed that we are providing a high level of satisfaction overall.

Volunteer Value

Another wider measure of performance, relevant to our role in the community is volunteer value. Our members not only receive benefits from being part of the Shed, they also make significant contributions mainly in time to help community projects, to run the workshop, attend events and contribute to finances.

		<p>Using standard approaches which equate to how much it would cost a local authority to run the venture, we estimate that the annual voluntary value is over £75K and since we began, members have contributed a cumulative value of over £300K to local authorities and the community. Most importantly, for the investment made by Councils and the public, BH-Shed provides a significant return when compared to other organisations in the area. This performance measure is useful to Councils in deciding grant awards and other forms of support and it was likely a key factor in WSCC offering a low rent for the Burnside workshop.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in good financial health. Overall, our bank balance increased from £16.5K (2019) to £20.1K (2020) which is a very good result considering the restrictions this year. Outgoings are low due to support from West Sussex County Council mainly allowing use of premises at low cost. The charity has no debts.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity has built a financial reserve. The purpose of the reserve is to cover costs due to relocation to other premises. It is needed because the Charity rents space on short term lease (6 months break clause). The workshop is a configured space which has to be built to appropriate needs and cannot be sources elsewhere. In the event of having to relocate, equipment assets and materials will need storage at commercial rates. Relocation and restart costs will be significant. The contingency will enable the Charity to rent premises for a year until alternative longer term premises are found.
Amount of reserves held	Para 1.22	£20, 121
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The biggest risk is loss of current premises due to the closure by the Landlord, West Sussex County Council

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Members Subscriptions and attendance charges. Members fund raising activities. Donations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Charity invests all funds internally in pursuit of its mission.
A description of the principal risks facing the charity	Para 1.46	Los of premises as above
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Burgess Hill Shed written Constitution as submitted to the Charity Commission
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by members or invited by trustees. Trustees invited by trustees stand for election at the next AGM. Trustees stand for re-election after 3 years.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Constitution Document. Supporting policies include Health and Safety, Membership.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is formed on a board of trustees and members. All trustees and members are volunteers.
Relationship with any related parties	Para 1.51	None
Other		

Reference and Administrative details

Charity name	Burgess Hill Shed
Other name the charity uses	BH-Shed
Registered charity number	1168743
Charity's principal address	3 Farnlea, Burgess Hill, West Sussex. RH15 0BD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Eric Palmer	Chair		
2	Ian Lucas			
3	David Bailey			
4	David Hayes	Treasurer		
5	Tim Penn			
6	Philip Malet			
7	Jasmine Patel			
8	Keith McKenzie			
9	David Friend		Died May 20	
10	Martin Cornish		Resigned Sep 20	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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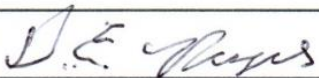
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	E. PALMER	DAVID HAYES
Position (eg Secretary, Chair, etc)	CO CHAIR	CO SECRETARY
Date	5 August 2021	

Accounts - Receipts and Payments

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
A1 Receipts				
Donations	1220			1220
Sales	2842			2842
Session Fees	2229			2229
Member Subs	1025			1025
Grants	0			0
Other	75			75
Petty Cash Bal In Hand	110			110
Sub Total	7501	0	0	7501
A2 Asset and Investment Sales				
Loans Received				
Sub Total	0	0	0	0
Total Receipts	7501	0	0	7501
A3 Payments				
Equipment	859			859
Training Courses	524			524
Insurance	397			397
Premise Hire	0			0
Sundries	1896			1896
Legal & Prof Expenses	0			0
Postage	4			4
Gen Expenses	162			162
Sub Total	3842			3842
A4 Asset & Invest Purchases				
Loans repayed				
Sub Total	0	0	0	0
Total Payments	3842			3842
Net Receipts	3659			3659
A5 Transfers between funds				
A6 Cash Funds Last Year End	16462			16462
Cash Funds this year end	20121			20121