



Trustees' Annual Report for the period

Period start date

Period end date

From

01

07

2021

To

30

06

2022

Section A

Reference and administration details

Charity name

The Dusty Shed

Other names charity is known by

Registered charity number (if any)

1168742

Charity's principal address

460 Cowbridge Road West

Cardiff

Postcode

CF5 5BZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Wallace	Chairperson	01-07-21 to 24-02-22	AGM or Trustee Committee
2	Michelle Powell	Chairperson	24-02-22 to 30-06-22	AGM or Trustee Committee
3	Paul Perera	Treasurer	whole year	AGM or Trustee Committee
4	Natasha Hayes	Trustee	whole year	AGM or Trustee Committee
5	Doug Smith	Trustee	whole year	AGM or Trustee Committee
6	Peter Kearns	Trustee	01-07-21 to 30-06-22	AGM or Trustee Committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

The Shed executive is the Trustee Committee.

All members are volunteers and participate in the communal management of the organisation.

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document: Other Constitution
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

All trustees are volunteers. They are either elected by the membership at an AGM; or if a vacancy occurs between AGMs, a replacement is appointed by the other trustees at a formal Trustee Committee Meeting.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All new Trustees are provided with a copy of the Charity Commission Pack for new trustees, and are encouraged to attend the free trustee's training provided by the Cardiff 3rd Sector Council.

All current and past trustees have had a close association with the Shed prior to volunteering to become a trustee; hence, when appointed they are already conversant with the policies and procedures and the wider network of interaction with other organisations.

Three of trustees are also Shed members and play an active role in the day-to-day running of the Shed and provide feedback at Trustee Meetings on membership issues.

There is also a Shedders Committee that holds monthly meetings, to which all Shed members are invited to attend. This committee deals with day-to-day management issues and brings to the trustees' attention any issues that may require trustee intervention and/or mediation.

The trustees continually monitor safety in the work environment and any financial risks that could threaten the continued viability of the Shed.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To facilitate the coming together of lonely and socially isolated people, with emphasis on older men, in a physically and emotionally safe environment where they can participate, with their peers, in woodworking, craft and social activities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The problems that the Covid restrictions had caused were detailed in our previous Annual report. These issues are no longer affecting the conduct of our activities; however, the age and underlying health issues of many of our members remains something that we have to be cognizant of in all our planning.

The development program we undertook during the Covid period to roof a large outdoor area with clear polycarbonate sheeting has proved a great success. We are still to hold an official opening event, but the area is in constant use, even in colder weather. The provision of tables and seating and some recreation equipment, namely a dartboard, chess set, and some other not so well-known board games, has encouraged a small group of members to enjoy their activities without being disturbed by the noise and dusty generated by the machines in the woodworking area.

Our plans for rebuilding our membership post pandemic have produced a significant increase in numbers, which has doubled since the Covid restriction were lifted. We have been advised by several of these new members that the loneliness they experienced during the lockdown showed them how vital it was for their mental health to get out and reconnect with their community.

On 24th February 2022 we finally held our long overdue AGM. As previously reported, the AGM planned for mid-April 2020 had to be indefinitely postponed due to the Covid social distancing restrictions in place at the time.

A copy of the minutes of the AGM meeting and of the Trustees' Report to Members are attached to this report.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In early 2021 a review was undertaken by the Trustees of our Constitution, which had not been reviewed since the organisation was formed in 2016. The following problems were identified:

- it is poorly constructed with several different paragraph numbering systems being used, which makes cross-referencing difficult;
- it addresses a number of topics that are not relevant to the way our Shed functions; and
- it does not provide governance-guidance relevant to some things that have occurred since the Shed was formed, and may well occur again in the future.

Hence, the Constitution was rewritten to address all the above problems, and to include a relevant title page and a 'Mission Statement'.

A campaign was then initiated to make all shed members aware of the proposed changes with a view to having them approved at the AGM; this included:

- copies of the old and the updated Constitution being displayed on the Shed notice board for the last six months; and
- copies of the old and the updated Constitution being emailed to all registered Shed members on 16 Dec 2021 and again on 03 Feb 2022.

In both the above case, a letter of explanation was provided advising members that there would be insufficient time at the AGM to discuss

every change in detail, and they were requested to compare the two documents and provided the Trustee Committee with questions and/or comments before the AGM.

None were received and the amended Constitution received membership endorsement at the AGM

Our understanding of the guidance provided on the Charity Commission website, is that the only amendments to a constitution requiring Charity Commission approval are those relevant to the Objectives or to the appointment/remuneration of trustees. In our case, there has been no amendment to the latter, and we will be seeking Charity Commission agreement to proposed amendments of the objectives in a separate submission.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the reporting period we provided support to our members through the following activities:

- provision of a meeting place where they could engage in woodworking, craft activities, play games, or simply sit and have a chat with fellow members over a cuppa;
- through our WhatsApp group and personal telephone calls we maintained contact with members who, due to sickness, infirmity or other reasons, were unable to get to the Shed;
- we visited members who were in hospital or who we knew were experiencing emotional problems due to their long periods of isolation; and
- we also provided physical support where necessary in the form of assistance with shopping and transport.

We also provide support for other organisations such as the Diana Gardens Regeneration Project for whom we constructed five very large garden boxes, and a stroke recover unit for whom we made ten painting easels.

We provided the following support for the work of the Dusty Forge, with which we have a very close association:

- Assistance with the renovation of a house for a disadvantaged family.
- Fit-out of racking and shelving in container for a new 'Library of Things' project.
- Provider a work station for their monthly Repair Café to undertake general repairs and back-up support for other repairers.
- Conducting a woodworking project for a parent-child relationship development initiative.
- Construction of partitioning between desks in their Training Room.

Section E

Financial review

We hold significant reserves to cover payment of our portion of the redundancy entitlement of a Dusty Forge staff member who works for us one day per week (see next paragraph), plus any other costs that we envisage could be incurred if the Shed were to close.

We have limited regular income from member subscriptions, and we bid annually for approximately £10,000 from the National Lottery to cover our overheads and to pay the Dusty Forge for one of their staff to maintain our documentation and website, promoted our organisation, and act as a secretariat for the Trustees Committee and Sheddars' meetings.

We also periodically bid for funding from other grant providing organisations to procure and maintain equipment or undertake a more significant development project.

Nil



You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We do not impose any compulsory fees on our members; however we ask for member donations to cover tea and coffee costs and we do sell some of the items produced by our members and we accept commission work from people wanting items of garden furniture or custom items to fit in confined spaces, etc.
We do not have any investments.

The trustees declare that they have approved the trustees' report above.

Signature(s)

	
Charles Wallace	Paul Perera

Full name(s)

Charles Wallace

Paul Perera

Position

Chair Trustee Committee

TREASURER

Date

19/04/2023

19/04/2023

Attachments:

1. Trustees' Report to the AGM
2. Treasurer's Report to the AGM
3. Minutes of the AGM



The Dusty Shed

1168742

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/07/2021

To

Period end date
30/06/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
Receipts				
Subscriptions	606.96		606.96	478
Donations	82.57		82.57	109
Grants	2,529.00		2,529.00	14,125
Sales / event income	1,850.00		1,850.00	430
Interest				
Other	707.08		707.08	
Sub total (Gross income for AR)	5,775.61		5,775.61	15,142
Asset and investment sales				
Sale of assets				
Sale of investments				
Sub total				
Total receipts	5,775.61		5,775.61	15,141.76
Payments				
Heating & Lighting costs	663.44		663.44	445.71
Insurance	650.00		650.00	595.50
Materials & consumables	2,445.89		2,445.89	189.98
Small tools (<£25)	182.80		182.80	59.88
Repairs and renewals	379.30		379.30	
Refreshments & cleaning	231.27		231.27	
Staff and admin costs	65.00		65.00	6,777.00
Training & courses				
Sundry	94.24		94.24	62.83
Structural improvements	81.40		81.40	12,627.00
Sub total	4,793.34		4,793.34	20,757.90
Asset and investment purchases				
Hand and power Tools (>£25)	119.99		119.99	
Workshop machines	2,907.16		2,907.16	
Sub total	3,027.15		3,027.15	
Total payments	7,820.49		7,820.49	20,757.90
Net of receipts/(payments)	-2,044.88		-2,044.88	-5,616.14
Transfers between funds				
Cash funds last year end	9,744.86		9,744.86	15,361.00
Cash funds this year end	7,699.98		7,699.98	9,744.86

Section B Statement of assets and liabilities at the end of the period

Categories

	Unrestricted funds	Restricted funds	Total current Period	Last year
	to nearest £	to nearest £	to the nearest £	to the nearest £
Cash funds				
Current account	7,642.69		7,642.69	9,548.51
Cash	57.29		57.29	196.35
Total cash funds	7,699.98		7,699.98	9,744.86
(agree balances with receipts and payments account(s))	OK	OK	OK	OK

Other monetary assets

Stocks/goods for sale				
Debtors				

Investment assets

Assets retained for the Shed's own use

Buildings				
Large items of machinery				
Power tools				
Hand tools				
Other assets				

Liabilities

Trade creditors				
Accrued expenses				

Signed by one or two trustees on behalf of all the trustees

Signature

Paul Perera
Charles Wallace

Print Name

PAUL PERERA
Charles Wallace

Date of approval

19/4/23
19/4/23