

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024  
FOR  
DOVER OUTREACH CENTRE**

SHPD Accountants  
10 Littlebourne Road  
Maidstone  
Kent  
ME14 5QP

**DOVER OUTREACH CENTRE**

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FOR THE YEAR ENDED 31 DECEMBER 2024**

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**DOVER OUTREACH CENTRE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

Please refer to the Chairman's report for a summary of the main activities undertaken in the year.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

**ACHIEVEMENT AND PERFORMANCE**

Please refer to the Chairman's report for a summary of the main achievements of the charity in the year.

**FINANCIAL REVIEW**

**Principal funding sources**

For details of the charity's principal funding sources, please refer to the Chairman's report following these financial statements.

**Reserves policy**

The charity's policy is to maintain a reserves level equivalent to at least 6 months of operational expenditure.

**FUTURE PLANS**

For the charity's future plans, please refer to the Chairman's report following these financial statements.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

**Recruitment and appointment of new trustees**

New trustees are appointed by the existing trustees.

Nominees are asked to prepare a statement of why they want to join the trustee board and what they feel they have to offer it. This is shared with existing trustees for discussion.

**Organisational structure**

For the charity's organisational structure, please refer to the Chairman's report following these financial statements.

**Decision making**

The board of trustees takes responsibility for making decisions for the charity.

**Induction and training of new trustees**

Induction is by meeting with the chair of trustees to receive an overview of the charity, attending trustee meetings, and they are encouraged to read the Charity Commission's guidance on what is involved in being a trustee.

**Key management remuneration**

For details of the charity's key management remuneration, please refer to the Chairman's report following these financial statements.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1168737

**Principal address**

Victory House  
168 Snargate Street  
Dover  
Kent  
CT17 9BZ

**DOVER OUTREACH CENTRE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

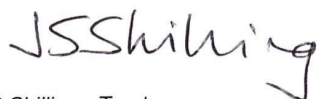
**Trustees**

J S Shilling  
P H Wallace  
J Jowett  
J E Donaldson  
J G Pryse  
R A Jones (resigned 12.3.2024)  
A Boxall

**Independent Examiner**

Peter Acott FCCA  
SHPD Accountants  
10 Littlebourne Road  
Maidstone  
Kent  
ME14 5QP

Approved by order of the board of trustees on 1 April 2025 and signed on its behalf by:

A handwritten signature in dark ink, appearing to read 'J S Shilling', with a stylized flourish at the end.

J S Shilling - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
DOVER OUTREACH CENTRE**

**Independent examiner's report to the trustees of Dover Outreach Centre**

I report to the charity trustees on my examination of the accounts of Dover Outreach Centre (the Trust) for the year ended 31 December 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Peter Acott FCCA

SHPD Accountants  
10 Littlebourne Road  
Maidstone  
Kent  
ME14 5QP

1 April 2025

**DOVER OUTREACH CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	Unrestricted fund £	Accommodation £	Winter Night Shelter £
<b>INCOME AND ENDOWMENTS FROM</b>				
Donations and legacies	2	175,904	1,760	10,253
Investment income	3	-	418,104	-
<b>Total</b>		<b>175,904</b>	<b>419,864</b>	<b>10,253</b>
<b>EXPENDITURE ON</b>				
<b>Charitable activities</b>	4			
Core fund activities		117,615	248,522	11,067
Oban House		-	88,768	-
Suffolk House		-	74,805	-
Roman Quay		-	20,268	-
Other		48,118	-	-
<b>Total</b>		<b>165,733</b>	<b>432,363</b>	<b>11,067</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>10,171</b>	<b>(12,499)</b>	<b>(814)</b>
Transfers between funds	12	(51)	-	-
<b>Net movement in funds</b>		<b>10,120</b>	<b>(12,499)</b>	<b>(814)</b>
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward		26,832	120,339	3,444
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>36,952</b>	<b>107,840</b>	<b>2,630</b>

The notes form part of these financial statements

**DOVER OUTREACH CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

		Foodbank £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>	Notes			
Donations and legacies	2	130,799	318,716	502,551
Investment income	3	-	418,104	342,837
<b>Total</b>		<b>130,799</b>	<b>736,820</b>	<b>845,388</b>
<b>EXPENDITURE ON</b>				
<b>Charitable activities</b>	4			
Core fund activities		203,300	580,504	394,403
Oban House		-	88,768	74,317
Suffolk House		-	74,805	63,925
Roman Quay		-	20,268	87,488
Other		-	48,118	33,794
<b>Total</b>		<b>203,300</b>	<b>812,463</b>	<b>653,927</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(72,501)</b>	<b>(75,643)</b>	<b>191,461</b>
Transfers between funds	12	51	-	-
<b>Net movement in funds</b>		<b>(72,450)</b>	<b>(75,643)</b>	<b>191,461</b>
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward		212,798	363,413	171,952
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>140,348</b>	<b>287,770</b>	<b>363,413</b>

The notes form part of these financial statements

## DOVER OUTREACH CENTRE

BALANCE SHEET  
31 DECEMBER 2024

	Notes	Unrestricted fund £	Accommodation £	Winter Night Shelter £
<b>FIXED ASSETS</b>				
Investments	9	2	-	-
<b>CURRENT ASSETS</b>				
Debtors	10	629	2,112	-
Cash at bank		41,014	123,058	3,160
		<u>41,643</u>	<u>125,170</u>	<u>3,160</u>
<b>CREDITORS</b>				
Amounts falling due within one year	11	(4,693)	(17,330)	(530)
<b>NET CURRENT ASSETS</b>		<u>36,950</u>	<u>107,840</u>	<u>2,630</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>36,952</u>	<u>107,840</u>	<u>2,630</u>
<b>NET ASSETS</b>		<u><u>36,952</u></u>	<u><u>107,840</u></u>	<u><u>2,630</u></u>

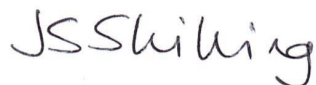


## DOVER OUTREACH CENTRE

BALANCE SHEET - continued  
31 DECEMBER 2024

	Notes	Foodbank £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>				
Investments	9	-	2	2
<b>CURRENT ASSETS</b>				
Debtors	10	935	3,676	2,224
Cash at bank		140,146	307,378	372,652
		<u>141,081</u>	<u>311,054</u>	<u>374,876</u>
<b>CREDITORS</b>				
Amounts falling due within one year	11	(733)	(23,286)	(11,465)
		<u>140,348</u>	<u>287,768</u>	<u>363,411</u>
<b>NET CURRENT ASSETS</b>				
		<u>140,348</u>	<u>287,770</u>	<u>363,413</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>				
		<u>140,348</u>	<u>287,770</u>	<u>363,413</u>
<b>NET ASSETS</b>				
		<u>140,348</u>	<u>287,770</u>	<u>363,413</u>
<b>FUNDS</b>	12			
Unrestricted funds			36,952	26,832
Restricted funds			250,818	336,581
<b>TOTAL FUNDS</b>			<u>287,770</u>	<u>363,413</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 1 April 2025 and were signed on its behalf by:



J S Shilling - Trustee



P H Wallace - Trustee

**DOVER OUTREACH CENTRE**  
**CASH FLOW STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	2024 £	2023 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>(65,274)</u>	<u>202,326</u>
Net cash (used in)/provided by operating activities		<u>(65,274)</u>	<u>202,326</u>
		<hr/>	<hr/>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>(65,274)</b>	<b>202,326</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<b><u>372,652</u></b>	<b><u>170,326</u></b>
<b>Cash and cash equivalents at the end of the reporting period</b>		<b><u><u>307,378</u></u></b>	<b><u><u>372,652</u></u></b>

The notes form part of these financial statements

DOVER OUTREACH CENTRE

NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 DECEMBER 2024

<b>1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)</b>	<b>(75,643)</b>	<b>191,461</b>
<b>Adjustments for:</b>		
(Increase)/decrease in debtors	<b>(1,452)</b>	<b>10,776</b>
Increase in creditors	<b>11,821</b>	<b>89</b>
<b>Net cash (used in)/provided by operations</b>	<b><u>(65,274)</u></b>	<b><u>202,326</u></b>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	<b>At 1.1.24</b>	<b>Cash flow</b>	<b>At 31.12.24</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Net cash</b>			
Cash at bank	<b>372,652</b>	<b>(65,274)</b>	<b>307,378</b>
	<b><u>372,652</u></b>	<b><u>(65,274)</u></b>	<b><u>307,378</u></b>
<b>Total</b>	<b><u>372,652</u></b>	<b><u>(65,274)</u></b>	<b><u>307,378</u></b>

The notes form part of these financial statements

## DOVER OUTREACH CENTRE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Taxation**

The charity is exempt from tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	66,738	52,098
Grants	241,127	259,556
Sundry receipts	1,475	1,029
Foodbank initial funds	-	156,930
Recharged building costs	3,376	32,938
Administration fee	6,000	-
	<u>318,716</u>	<u>502,551</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Dover District Council	183,912	136,258
Kent Community Foundation	7,500	8,500
DLUHC	32,001	46,310
Lord Barnaby	-	3,000
RV Colman Trust	-	10,000
The Trussell Trust	12,714	39,488
Louise Allen Trust	-	16,000
Social Enterprise	5,000	-
	<u>241,127</u>	<u>259,556</u>

**DOVER OUTREACH CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**3. INVESTMENT INCOME**

	<b>2024</b>	2023
	£	£
Rents received (VH)	<b>221,642</b>	210,934
Rents received (OH, SH & RQ)	<b>196,462</b>	131,903
	<u><b>418,104</b></u>	<u>342,837</u>

**4. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 5) £	Totals £
Core fund activities	<b>556,366</b>	<b>24,138</b>	<b>580,504</b>
Oban House	<b>88,768</b>	-	<b>88,768</b>
Suffolk House	<b>74,780</b>	<b>25</b>	<b>74,805</b>
Roman Quay	<b>20,268</b>	-	<b>20,268</b>
	<u><b>740,182</b></u>	<u><b>24,163</b></u>	<u><b>764,345</b></u>

**5. SUPPORT COSTS**

	Finance £	Information technology £	Governance costs £	Totals £
Core fund activities	<b>314</b>	<b>7,142</b>	<b>16,682</b>	<b>24,138</b>
Suffolk House	-	-	<b>25</b>	<b>25</b>
	<u><b>314</b></u>	<u><b>7,142</b></u>	<u><b>16,707</b></u>	<u><b>24,163</b></u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**7. STAFF COSTS**

	<b>2024</b>	2023
	£	£
Wages and salaries	<b>254,878</b>	209,036
	<u><b>254,878</b></u>	<u>209,036</u>

The average monthly number of employees during the year was as follows:

	<b>2024</b>	2023
	14	12
All employees	<u>14</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Accommodation £	Winter Night Shelter £	Foodbank £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	124,033	82,418	20,492	275,608	502,551
Investment income	-	342,837	-	-	342,837
<b>Total</b>	<u>124,033</u>	<u>425,255</u>	<u>20,492</u>	<u>275,608</u>	<u>845,388</u>
<b>EXPENDITURE ON Charitable activities</b>					
Core fund activities	85,834	220,454	25,245	62,870	394,403
Oban House	-	74,317	-	-	74,317
Suffolk House	-	63,925	-	-	63,925
Roman Quay	-	87,488	-	-	87,488
Other	33,794	-	-	-	33,794
<b>Total</b>	<u>119,628</u>	<u>446,184</u>	<u>25,245</u>	<u>62,870</u>	<u>653,927</u>
<b>NET INCOME/(EXPENDITURE)</b>	4,405	(20,929)	(4,753)	212,738	191,461
<b>Transfers between funds</b>	(60)	-	-	60	-
<b>Net movement in funds</b>	<u>4,345</u>	<u>(20,929)</u>	<u>(4,753)</u>	<u>212,798</u>	<u>191,461</u>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward	22,487	141,268	8,197	-	171,952
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>26,832</u>	<u>120,339</u>	<u>3,444</u>	<u>212,798</u>	<u>363,413</u>

9. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
<b>MARKET VALUE</b>	
At 1 January 2024 and 31 December 2024	<u>2</u>
<b>NET BOOK VALUE</b>	
At 31 December 2024	<u>2</u>
At 31 December 2023	<u>2</u>

There were no investment assets outside the UK.

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Prepayments	<u>3,676</u>	<u>2,224</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	5,822	3,905
Taxation and social security	10,448	733
Other creditors	7,016	6,827
	<u>23,286</u>	<u>11,465</u>

12. MOVEMENT IN FUNDS

	At 1.1.24 £	Net movement in funds £	Transfers between funds £	At 31.12.24 £
<b>Unrestricted funds</b>				
General fund	26,832	10,171	(51)	36,952
<b>Restricted funds</b>				
Accommodation	120,339	(12,499)	-	107,840
Winter Night Shelter	3,444	(814)	-	2,630
Foodbank	212,798	(72,501)	51	140,348
	<u>336,581</u>	<u>(85,814)</u>	<u>51</u>	<u>250,818</u>
<b>TOTAL FUNDS</b>	<u>363,413</u>	<u>(75,643)</u>	<u>-</u>	<u>287,770</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	175,904	(165,733)	10,171
<b>Restricted funds</b>			
Accommodation	419,864	(432,363)	(12,499)
Winter Night Shelter	10,253	(11,067)	(814)
Foodbank	130,799	(203,300)	(72,501)
	<u>560,916</u>	<u>(646,730)</u>	<u>(85,814)</u>
<b>TOTAL FUNDS</b>	<u>736,820</u>	<u>(812,463)</u>	<u>(75,643)</u>

## DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024

## 12. MOVEMENT IN FUNDS - continued

## Comparatives for movement in funds

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
<b>Unrestricted funds</b>				
General fund	22,487	4,405	(60)	26,832
<b>Restricted funds</b>				
Accommodation	141,268	(20,929)	-	120,339
Winter Night Shelter	8,197	(4,753)	-	3,444
Foodbank	-	212,738	60	212,798
	<u>149,465</u>	<u>187,056</u>	<u>60</u>	<u>336,581</u>
<b>TOTAL FUNDS</b>	<u>171,952</u>	<u>191,461</u>	<u>-</u>	<u>363,413</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	124,033	(119,628)	4,405
<b>Restricted funds</b>			
Accommodation	425,255	(446,184)	(20,929)
Winter Night Shelter	20,492	(25,245)	(4,753)
Foodbank	275,608	(62,870)	212,738
	<u>721,355</u>	<u>(534,299)</u>	<u>187,056</u>
<b>TOTAL FUNDS</b>	<u>845,388</u>	<u>(653,927)</u>	<u>191,461</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.24 £
<b>Unrestricted funds</b>				
General fund	22,487	14,576	(111)	36,952
<b>Restricted funds</b>				
Accommodation	141,268	(33,428)	-	107,840
Winter Night Shelter	8,197	(5,567)	-	2,630
Foodbank	-	140,237	111	140,348
	<u>149,465</u>	<u>101,242</u>	<u>111</u>	<u>250,818</u>
<b>TOTAL FUNDS</b>	<u>171,952</u>	<u>115,818</u>	<u>-</u>	<u>287,770</u>



**DOVER OUTREACH CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**12. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	299,937	(285,361)	14,576
<b>Restricted funds</b>			
Accommodation	845,119	(878,547)	(33,428)
Winter Night Shelter	30,745	(36,312)	(5,567)
Foodbank	406,407	(266,170)	140,237
	<u>1,282,271</u>	<u>(1,181,029)</u>	<u>101,242</u>
<b>TOTAL FUNDS</b>	<u><u>1,582,208</u></u>	<u><u>(1,466,390)</u></u>	<u><u>115,818</u></u>

**13. RELATED PARTY DISCLOSURES**

**Sunrise Cafe (Dover) Ltd**

A subsidiary of the charity.

During the year £5,588 (2023 - £6,844) was charged to Sunrise Cafe (Dover) Ltd regarding rent and utilities.

**DOVER OUTREACH CENTRE**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024 £	2023 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	66,738	52,098
Grants	241,127	259,556
Sundry receipts	1,475	1,029
Foodbank initial funds	-	156,930
Recharged building costs	3,376	32,938
Administration fee	6,000	-
	<hr/> 318,716	<hr/> 502,551
<b>Investment income</b>		
Rents received (VH)	221,642	210,934
Rents received (OH, SH & RQ)	196,462	131,903
	<hr/> 418,104	<hr/> 342,837
<b>Total incoming resources</b>	<hr/> 736,820	<hr/> 845,388
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages, NI & pension	254,878	209,036
Rent, rates and water	196,508	144,695
Insurance	8,883	8,697
Office stationery & equipment	7,804	-
Advertising and website	-	351
Sundries	-	19
General expenses	2,205	2,943
Accommodation costs	38,117	-
Move on costs	6,503	5,710
Minor equipment	2,844	12,966
Food	2,795	5,552
Drop-in centre supplies	3,094	15,061
Other costs	1,524	3,870
CEO services	15,104	19,347
Centre manager's services	17,122	15,991
Other subcontracted labour	46,458	10,443
Property repairs	44,226	127,186
FB Equipment and supplies	26,520	27,811
Travel expenses	3,327	-
Household support costs	62,270	-
	<hr/> 740,182	<hr/> 609,678
<b>Other</b>		
Subsidiary donations - Sunrise Cafe	48,118	27,794
Grants paid and transferred	-	6,000
	<hr/> 48,118	<hr/> 33,794
<b>Support costs</b>		
<b>Finance</b>		
Bank charges	314	331

This page does not form part of the statutory financial statements

**DOVER OUTREACH CENTRE**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024 £	2023 £
<b>Finance</b>		
<b>Information technology</b>		
Repairs and renewals	-	1,124
Computer & software expenses	<b>7,142</b>	-
	<hr/> <b>7,142</b>	<hr/> 1,124
 <b>Governance costs</b>		
Accountancy fees	<b>1,800</b>	1,800
Legal and professional fees	<b>8,907</b>	7,200
Administration fee	<b>6,000</b>	-
	<hr/> <b>16,707</b>	<hr/> 9,000
 Total resources expended	<hr/> <b>812,463</b>	<hr/> 653,927
 <b>Net (expenditure)/income</b>	<hr/> <b>(75,643)</b> <hr/>	<hr/> 191,461 <hr/>



# The Dover Outreach Centre

## Chairman's Report 2024

The past year was one of reasonable stability at Dover Outreach Centre (DOC). Our housing portfolio has remained constant, and our valued staff continue to support the range of clients who come to us. The Cafe and Foodbank have also helped many people in need.

### Sunrise Cafe

The Cafe did fairly well throughout the year, and we maintained our headcount at 4 members of staff. The removal of the tab system made a huge difference to the number of people coming into the Cafe, but it also stopped the debt that many of our customers had incurred. The Cafe is quieter as a result, but most customers now pay for their food.

In the middle of the year, our manager decided to move on to pastures new. We tried to recruit another full time manager, but when we couldn't find a suitable candidate, we decided to move our assistant manager to manager, and took on a cook. He fitted well with the team, and with both cooks working flexibly we were able to man the Cafe to suit our needs.

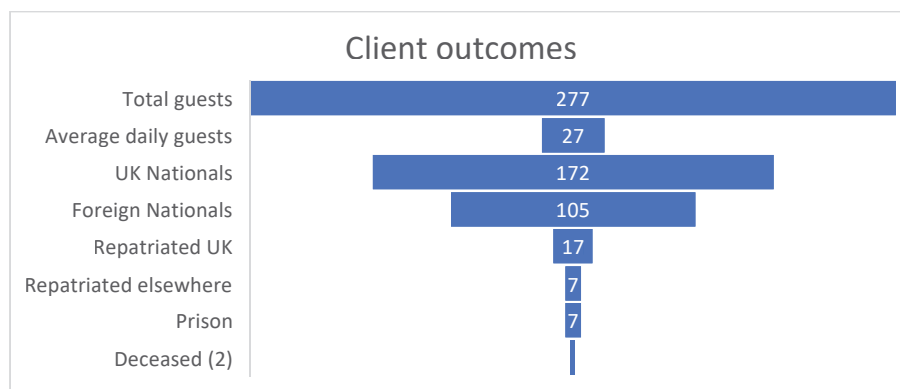
Our external catering service was very busy throughout the year, and this remains an important revenue stream for the Cafe.

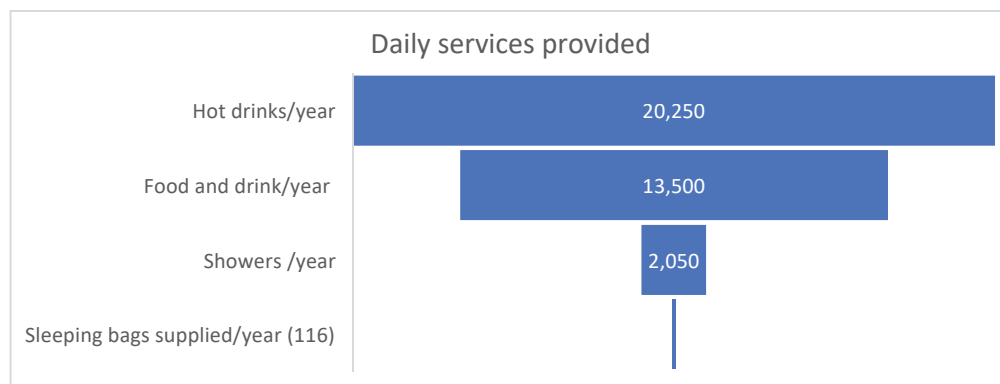
The Cafe was used by a number of different groups over the year. The Ukrainian support group continued their meetings on Thursday afternoons, and were joined in the second half of the year by the DART (Dover Afghan Resettlement Team). The drug and alcohol service Forward Trust also held meetings at the Cafe in the morning and evening across the week, for which the Cafe received payment.

### Outreach Centre – Drop In

The Centre continues to work with a range of individuals, including locals, regional and national clients along with foreign nationals from the EU and beyond. Numbers coming in on a daily basis seem to have increased, and the average was 27 people a day. We have supported wherever we can, which included moving many into accommodation and some home to other parts of the UK, and we repatriated others to their home nations. Our Centre manager offers consistency to the centre, and she works with a mix of staff and volunteers. Collaboration with the local authority and other agencies continues to be important to us and runs smoothly.

Our Resettlement Support Worker was very busy, and by the end of the year it was clear that this could be a permanent role at the centre, which was acknowledged by the Local Authority and Home Office.





### **Accommodation**

The trustees agreed early in 2024 that a new managerial role should be created as part of succession planning for our CEO. A Housing Manager job description was created, but having interviewed several applicants, it was felt that none was suitable. The role was reviewed and revised, and we recruited a Housing Assistant at the end of the year, to start in January 2025. The key elements of the role were:

- to provide housing management support within DOC, supporting team members with regular housing management tasks.
- to establish positive working relationships with service users and to work closely with Support Workers, providing practical housing management.

### **Victory House supported accommodation**

We had another good year where we were able to provide support to our residents, 14 of whom were new. In 2024, we saw 4 residents move on, one died and one went to prison. Of those moving on, one went into Oban House, and 3 into private rented accommodation.

### **Oban House**

Oban House operated at full capacity throughout 2024, with 4 new residents moving in. This included tenants who had lower support needs than those at Victory House, and it serves as a good “move on” property when Victory House tenants are ready.

### **Suffolk House, our base for the Winter Night shelter**

The winter night shelter saw its third year at Suffolk House. In a departure from previous years, no food was prepared by volunteers and residents were able to have breakfast at the Sunrise Cafe. Given the good facilities in this property, those in receipt of benefits were able to cook evening meals for themselves, and those without benefits were provided food or the means to cook for themselves. The building was used by Dover District Council to provide emergency temporary accommodation to homeless people in the Dover area when Suffolk House was not being used for the Winter Night Shelter. This was in operation from March to the end of November 2024.

### **Roman Quay**

Roman Quay remains a flat for vulnerable women. Over the year we moved 6 tenants into the 4 bed flat. Three eventually left (2 to the streets, and one to family), and one room remained vacant. Supporting vulnerable women has remained very challenging this year

### **The Bridge**

This is a meeting that takes place at the Outreach Centre on a Sunday afternoon. The aim is to explore life and faith and several people have been invited to share their faith stories. It ran an Alpha course with 6 regularly attending.



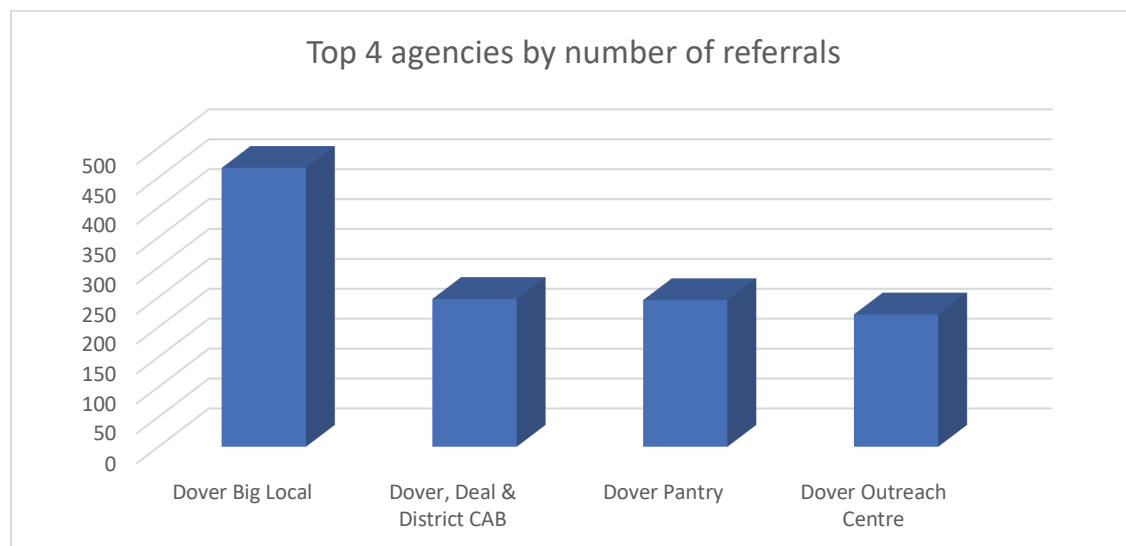
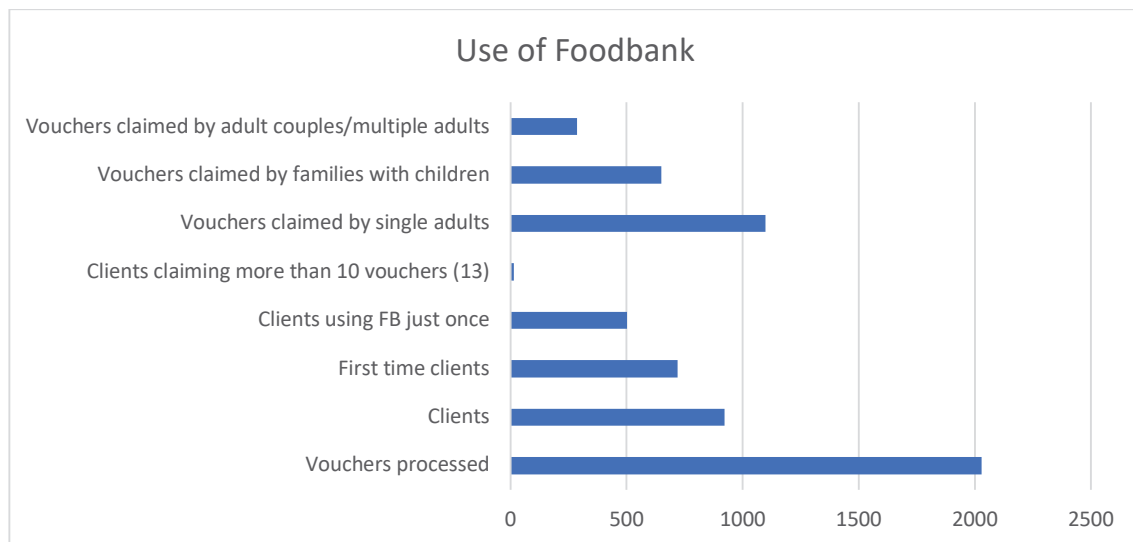
# The Dover Outreach Centre

## Dover Foodbank

In January, the Foodbank entered into an agreement with Citizens Advice Bureau (CAB), to provide a suitably qualified financial advisor to work with us for 3 days a week. This is thanks to a grant from the Trussell Trust. As well as financial advice this person has signposted our clients to other organisations, and this has proved to be very successful.

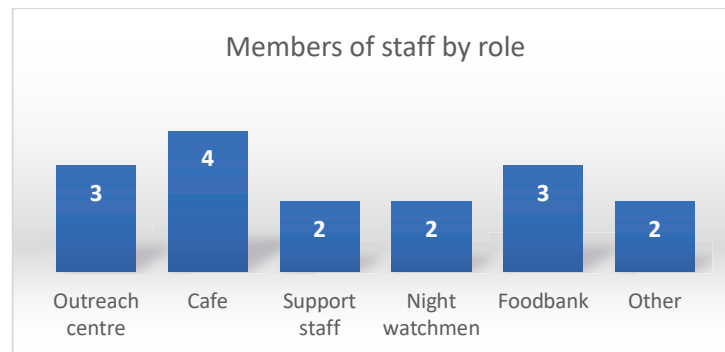
The Foodbank had a busy year, seeing 921 clients and processing 2030 vouchers. Using the Household Support Fund, bulk buying ambient food once a week from Bookers helped enormously, and with the harvest collections being higher than in 2023, and ongoing donations from the public, stock levels reached about 17 tonnes. This fund has also allowed Foodbank to provide white goods for people in need.

The Fuel bank saw a reduction in numbers over previous years, though with the onset of winter, the lack of Government funding for pensioners, and the cold weather, it was anticipated that a sharp increase in need may be seen.



## Staffing

At the end of 2024 we employed 17 people. Noel Beamish offers his services as our CEO, but is not considered a member of staff. The breakdown of staff by role is shown below.



## Key management remuneration (gross)

Centre manager (part time)	£1,630 a month
Project Manager (part time)	£2,148 a month
Cafe manager	£2,330 a month
Support workers (two)	£2,315 a month each
Resettlement support worker	£1,612 a month

## Financial position

At the end of the year there was a healthy combined bank balance of £268,885 across Dover Outreach Centre. We also felt able to invest a sum of £50,000 in a high interest deposit account in order to generate additional revenue.

This does not include the Sunrise Cafe which is set up as a limited company under the umbrella of Dover Outreach Centre and reports separately.

## Principal Funding Sources

Source	Project	Amount
Department for levelling up	Revenue grant towards the costs for Suffolk House	£32,001
Dover District Council	Contribution to outreach and support worker roles	£30,000
	Household support fund:	
	Dover Outreach Centre	£50,000
	Foodbank	£87,000
	Ukraine Reception and Support grant	£12,000
Housing Benefit	Enhanced Housing Benefit for our supported accommodation at Victory House, Oban House, Roman Quay	£354,000

## Trustees

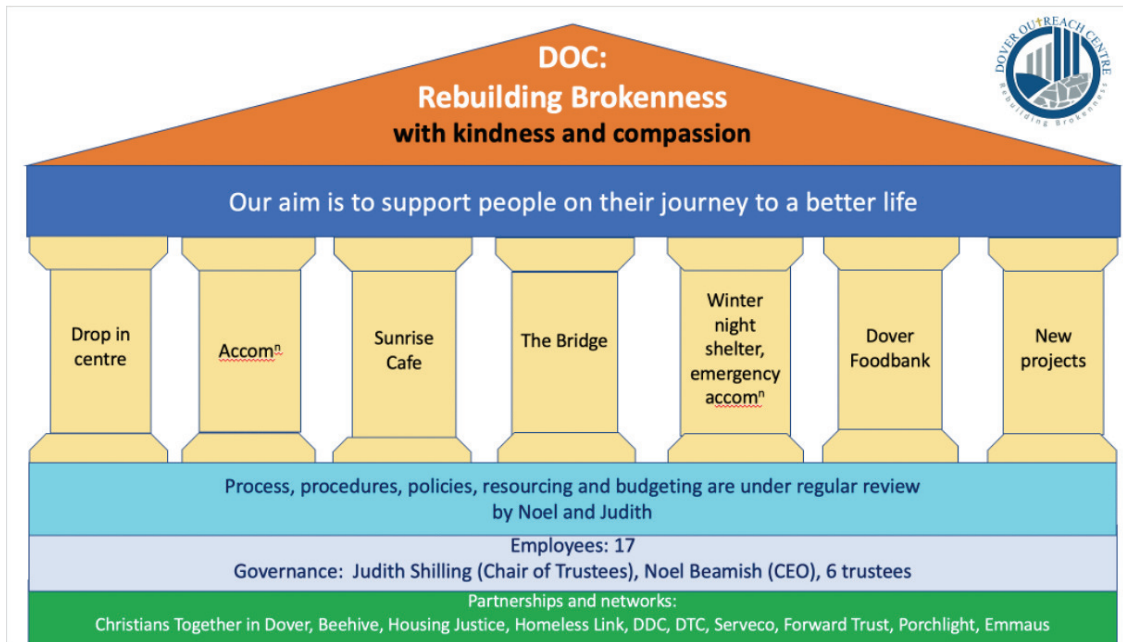
At the end of 2024 we had six trustees (including the chair), each of whom take responsibility for one of our initiatives. They are responsible for meeting with Noel Beamish on a regular basis to discuss progress and issues, and we hold four full team meetings a year, with one of them being an “away day” to allow time to discuss more strategic issues.



# The Dover Outreach Centre

	Responsibility
J S Shilling	Chair of trustees
P H Wallace	Accommodation
J Jowett	Sunrise Cafe
J E Donaldson	Drop in centre
J G Pryse	Drop in centre and client health
A Boxall	Foodbank

## Organisational structure



## Future plans

We aim to continue our efforts to offer accommodation, support and food to those in need. God asks us to look after the poor, which we feel we do well, and we are seen as the church in action and the go-to organisation for getting things done. Whether or not any changes to our model are required will be a key topic for discussion as we move forward.

Judith Shilling  
Chair of Trustees, April 1<sup>st</sup> 2025