

DOVER OUTREACH CENTRE

England & Wales · Charity number 1168737

Details

Status Registered

Legal form CIO

Registered 2016-08-11

Register [View on the Charity Commission register](#)

Contact

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168 Snargate Street
Dover
Kent
CT17 9BZ

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Website www.doveroutreachcentre.org.uk

Activities

Objects: TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY.FOR THE PURPOSE OF THIS CLAUSE "SOCIALLY EXCLUDEDÆ" MEANS BEING EXCLUDED FROM SOCIETY, OR PARTS OF SOCIETY, AS A RESULT OF ONE OF MORE OF THE FOLLOWING FACTORS: UNEMPLOYMENT; FINANCIAL HARDSHIP; YOUTH OR OLD AGE; ILL HEALTH (PHYSICAL OR MENTAL); SUBSTANCE ABUSE OR DEPENDENCY INCLUDING ALCOHOL AND DRUGS; DISCRIMINATION ON THE GROUNDS OF SEX, RACE, DISABILITY, ETHNIC ORIGIN, RELIGION, BELIEF, CREED, SEXUAL ORIENTATION OR GENDER RE-ASSIGNMENT; POOR EDUCATIONAL OR SKILLS ATTAINMENT; RELATIONSHIP AND FAMILY BREAKDOWN; POOR HOUSING (THAT IS HOUSING THAT DOES NOT MEET BASIC HABITABLE STANDARDS; CRIME (EITHER AS A VICTIM OF CRIME OR AS AN OFFENDER REHABILITATING INTO SOCIETY).ÖTHE PREVENTION OR RELIEF OF POVERTY IN DOVER AND THE SURROUNDING AREAS BY PROVIDING: GRANTS, ITEMS AND SERVICES TO INDIVIDUALS IN NEED AND/OR CHARITIES, OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY.THE RELIEF OF FINANCIAL HARDSHIP AMONG PEOPLE LIVING OR WORKING IN DOVER AND THE SURROUNDING AREAS BY PROVIDING SUCH PERSONS WITH GOODS AND SERVICES WHICH THEY COULD NOT OTHERWISE AFFORD THROUGH LACK OF MEANS

Activities: DOVER OUTREACH CENTRE WILL OFFER OPPORTUNITIES FOR SOCIALLY ISOLATED GROUPS SUCH AS THE HOMELESS AND VULNERABLE TO RECEIVE SERVICES AT THE CENTRE. AS WELL AS BEING A PLEASANT ENVIRONMENT IN WHICH TO SOCIALISE THE SERVICES OFFERED INCLUDE A NEEDS ASSESSMENT, LOOKING AT EACH PERSON'S INDIVIDUAL NEEDS AND DIRECTING THEM TO APPROPRIATE SERVICES.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Disability, The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£736,820	£812,463	£287,770	14
2023-12-31	£845,388	£653,927	£363,413	12
2022-12-31	£691,709	£591,217	£171,952	10
2021-12-31	£246,214	£246,508	-	-
2020-12-31	£249,384	£215,902	-	-

Trustees

Name	Role	Appointed
Dr JUDITH SIAN SHILLING	Chair	2016-07-01
Alan Leslie Boxall		2023-06-09
Dr Jonathan Grant Pryse		2023-03-11
Janet Elisabeth Jowett		2018-12-07
Joanna Elizabeth Donaldson		2023-03-11
PETER HOLDEN WALLACE		2016-07-01
Rev Steven Bradford		2025-06-06

DOVER OUTREACH CENTRE

England & Wales - Charity number 1168737

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024
FOR
DOVER OUTREACH CENTRE**

SHPD Accountants
10 Littlebourne Road
Maidstone
Kent
ME14 5QP

DOVER OUTREACH CENTRE

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4 to 5
Balance Sheet	6 to 7
Cash Flow Statement	8
Notes to the Cash Flow Statement	9
Notes to the Financial Statements	10 to 15
Detailed Statement of Financial Activities	16 to 17

DOVER OUTREACH CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

Please refer to the Chairman's report for a summary of the main activities undertaken in the year.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

ACHIEVEMENT AND PERFORMANCE

Please refer to the Chairman's report for a summary of the main achievements of the charity in the year.

FINANCIAL REVIEW

Principal funding sources

For details of the charity's principal funding sources, please refer to the Chairman's report following these financial statements.

Reserves policy

The charity's policy is to maintain a reserves level equivalent to at least 6 months of operational expenditure.

FUTURE PLANS

For the charity's future plans, please refer to the Chairman's report following these financial statements.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Recruitment and appointment of new trustees

New trustees are appointed by the existing trustees.

Nominees are asked to prepare a statement of why they want to join the trustee board and what they feel they have to offer it. This is shared with existing trustees for discussion.

Organisational structure

For the charity's organisational structure, please refer to the Chairman's report following these financial statements.

Decision making

The board of trustees takes responsibility for making decisions for the charity.

Induction and training of new trustees

Induction is by meeting with the chair of trustees to receive an overview of the charity, attending trustee meetings, and they are encouraged to read the Charity Commission's guidance on what is involved in being a trustee.

Key management remuneration

For details of the charity's key management remuneration, please refer to the Chairman's report following these financial statements.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1168737

Principal address

Victory House
168 Snargate Street
Dover
Kent
CT17 9BZ

DOVER OUTREACH CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024

Trustees

J S Shilling
P H Wallace
J Jowett
J E Donaldson
J G Pryse
R A Jones (resigned 12.3.2024)
A Boxall

Independent Examiner

Peter Acott FCCA
SHPD Accountants
10 Littlebourne Road
Maidstone
Kent
ME14 5QP

Approved by order of the board of trustees on 1 April 2025 and signed on its behalf by:



J S Shilling - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DOVER OUTREACH CENTRE**

Independent examiner's report to the trustees of Dover Outreach Centre

I report to the charity trustees on my examination of the accounts of Dover Outreach Centre (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Peter Acott FCCA

SHPD Accountants
10 Littlebourne Road
Maidstone
Kent
ME14 5QP

1 April 2025

DOVER OUTREACH CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted fund £	Accommodation £	Winter Night Shelter £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	2	175,904	1,760	10,253
Investment income	3	-	418,104	-
Total		175,904	419,864	10,253
EXPENDITURE ON				
Charitable activities				
Core fund activities	4	117,615	248,522	11,067
Oban House		-	88,768	-
Suffolk House		-	74,805	-
Roman Quay		-	20,268	-
Other		48,118	-	-
Total		165,733	432,363	11,067
NET INCOME/(EXPENDITURE)				
Transfers between funds	12	10,171 (51)	(12,499) -	(814) -
Net movement in funds		10,120	(12,499)	(814)
RECONCILIATION OF FUNDS				
Total funds brought forward		26,832	120,339	3,444
TOTAL FUNDS CARRIED FORWARD		36,952	107,840	2,630

The notes form part of these financial statements

DOVER OUTREACH CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Foodbank £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	2	130,799	318,716	502,551
Investment income	3	-	418,104	342,837
Total		130,799	736,820	845,388
EXPENDITURE ON				
Charitable activities				
Core fund activities	4	203,300	580,504	394,403
Oban House		-	88,768	74,317
Suffolk House		-	74,805	63,925
Roman Quay		-	20,268	87,488
Other		-	48,118	33,794
Total		203,300	812,463	653,927
NET INCOME/(EXPENDITURE)				
Transfers between funds	12	(72,501) 51	(75,643) -	191,461 -
Net movement in funds		(72,450)	(75,643)	191,461
RECONCILIATION OF FUNDS				
Total funds brought forward		212,798	363,413	171,952
TOTAL FUNDS CARRIED FORWARD		140,348	287,770	363,413

The notes form part of these financial statements

DOVER OUTREACH CENTRE

**BALANCE SHEET
31 DECEMBER 2024**

	Notes	Unrestricted fund £	Accommodation £	Winter Night Shelter £
FIXED ASSETS				
Investments	9	2	-	-
CURRENT ASSETS				
Debtors	10	629	2,112	-
Cash at bank		41,014	123,058	3,160
		<u>41,643</u>	<u>125,170</u>	<u>3,160</u>
CREDITORS				
Amounts falling due within one year	11	(4,693)	(17,330)	(530)
		<u>36,950</u>	<u>107,840</u>	<u>2,630</u>
NET CURRENT ASSETS				
		<u>36,952</u>	<u>107,840</u>	<u>2,630</u>
TOTAL ASSETS LESS CURRENT LIABILITIES				
		<u>36,952</u>	<u>107,840</u>	<u>2,630</u>
NET ASSETS		<u>36,952</u>	<u>107,840</u>	<u>2,630</u>

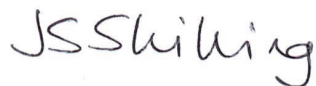
The notes form part of these financial statements

DOVER OUTREACH CENTRE

BALANCE SHEET - continued
31 DECEMBER 2024

	Notes	Foodbank £	2024 Total funds £	2023 Total funds £
FIXED ASSETS				
Investments	9	-	2	2
CURRENT ASSETS				
Debtors	10	935	3,676	2,224
Cash at bank		140,146	307,378	372,652
		<u>141,081</u>	<u>311,054</u>	<u>374,876</u>
CREDITORS				
Amounts falling due within one year	11	(733)	(23,286)	(11,465)
		<u>140,348</u>	<u>287,768</u>	<u>363,411</u>
NET CURRENT ASSETS				
		<u>140,348</u>	<u>287,770</u>	<u>363,413</u>
TOTAL ASSETS LESS CURRENT LIABILITIES				
		<u>140,348</u>	<u>287,770</u>	<u>363,413</u>
NET ASSETS				
		<u>140,348</u>	<u>287,770</u>	<u>363,413</u>
FUNDS	12			
Unrestricted funds			36,952	26,832
Restricted funds			250,818	336,581
TOTAL FUNDS			<u>287,770</u>	<u>363,413</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 1 April 2025 and were signed on its behalf by:



J S Shilling - Trustee



P H Wallace - Trustee

DOVER OUTREACH CENTRE
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	(65,274)	202,326
Net cash (used in)/provided by operating activities		(65,274)	202,326
Change in cash and cash equivalents in the reporting period		(65,274)	202,326
Cash and cash equivalents at the beginning of the reporting period		372,652	170,326
Cash and cash equivalents at the end of the reporting period		307,378	372,652

The notes form part of these financial statements

DOVER OUTREACH CENTRE

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2024

1.	RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES	2024	2023
		£	£
	Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(75,643)	191,461
	Adjustments for:		
	(Increase)/decrease in debtors	(1,452)	10,776
	Increase in creditors	11,821	89
	Net cash (used in)/provided by operations	<u>(65,274)</u>	<u>202,326</u>

2.	ANALYSIS OF CHANGES IN NET FUNDS	At 1.1.24	Cash flow	At 31.12.24
		£	£	£
	Net cash			
	Cash at bank	372,652	(65,274)	307,378
		<u>372,652</u>	<u>(65,274)</u>	<u>307,378</u>
	Total	<u>372,652</u>	<u>(65,274)</u>	<u>307,378</u>

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	66,738	52,098
Grants	241,127	259,556
Sundry receipts	1,475	1,029
Foodbank initial funds	-	156,930
Recharged building costs	3,376	32,938
Administration fee	6,000	-
	318,716	502,551

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Dover District Council	183,912	136,258
Kent Community Foundation	7,500	8,500
DLUHC	32,001	46,310
Lord Barnaby	-	3,000
RV Colman Trust	-	10,000
The Trussell Trust	12,714	39,488
Louise Allen Trust	-	16,000
Social Enterprise	5,000	-
	241,127	259,556

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

3. INVESTMENT INCOME

	2024 £	2023 £
Rents received (VH)	221,642	210,934
Rents received (OH, SH & RQ)	196,462	131,903
	<u>418,104</u>	<u>342,837</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Core fund activities	556,366	24,138	580,504
Oban House	88,768	-	88,768
Suffolk House	74,780	25	74,805
Roman Quay	20,268	-	20,268
	<u>740,182</u>	<u>24,163</u>	<u>764,345</u>

5. SUPPORT COSTS

	Finance £	Information technology £	Governance costs £	Totals £
Core fund activities	314	7,142	16,682	24,138
Suffolk House	-	-	25	25
	<u>314</u>	<u>7,142</u>	<u>16,707</u>	<u>24,163</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

7. STAFF COSTS

	2024 £	2023 £
Wages and salaries	254,878	209,036
	<u>254,878</u>	<u>209,036</u>

The average monthly number of employees during the year was as follows:

	2024	2023
All employees	<u>14</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Accommodation £	Winter Night Shelter £	Foodbank £	Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	124,033	82,418	20,492	275,608	502,551
Investment income	-	342,837	-	-	342,837
Total	<u>124,033</u>	<u>425,255</u>	<u>20,492</u>	<u>275,608</u>	<u>845,388</u>
EXPENDITURE ON Charitable activities					
Core fund activities	85,834	220,454	25,245	62,870	394,403
Oban House	-	74,317	-	-	74,317
Suffolk House	-	63,925	-	-	63,925
Roman Quay	-	87,488	-	-	87,488
Other	33,794	-	-	-	33,794
Total	<u>119,628</u>	<u>446,184</u>	<u>25,245</u>	<u>62,870</u>	<u>653,927</u>
NET INCOME/(EXPENDITURE)	4,405	(20,929)	(4,753)	212,738	191,461
Transfers between funds	(60)	-	-	60	-
Net movement in funds	<u>4,345</u>	<u>(20,929)</u>	<u>(4,753)</u>	<u>212,798</u>	<u>191,461</u>
RECONCILIATION OF FUNDS					
Total funds brought forward	22,487	141,268	8,197	-	171,952
TOTAL FUNDS CARRIED FORWARD	<u>26,832</u>	<u>120,339</u>	<u>3,444</u>	<u>212,798</u>	<u>363,413</u>

9. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
MARKET VALUE	
At 1 January 2024 and 31 December 2024	<u>2</u>
NET BOOK VALUE	
At 31 December 2024	<u>2</u>
At 31 December 2023	<u>2</u>

There were no investment assets outside the UK.

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
			2024	2023
			£	£
Prepayments			<u>3,676</u>	<u>2,224</u>
11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
			2024	2023
			£	£
Trade creditors			5,822	3,905
Taxation and social security			10,448	733
Other creditors			7,016	6,827
			<u>23,286</u>	<u>11,465</u>
12. MOVEMENT IN FUNDS				
	At 1.1.24	Net	Transfers	At
	£	movement	between	31.12.24
		in funds	funds	£
		£	£	
Unrestricted funds				
General fund	26,832	10,171	(51)	36,952
Restricted funds				
Accommodation	120,339	(12,499)	-	107,840
Winter Night Shelter	3,444	(814)	-	2,630
Foodbank	212,798	(72,501)	51	140,348
	<u>336,581</u>	<u>(85,814)</u>	<u>51</u>	<u>250,818</u>
TOTAL FUNDS	<u>363,413</u>	<u>(75,643)</u>	<u>-</u>	<u>287,770</u>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
Unrestricted funds			
General fund	175,904	(165,733)	10,171
Restricted funds			
Accommodation	419,864	(432,363)	(12,499)
Winter Night Shelter	10,253	(11,067)	(814)
Foodbank	130,799	(203,300)	(72,501)
	<u>560,916</u>	<u>(646,730)</u>	<u>(85,814)</u>
TOTAL FUNDS	<u>736,820</u>	<u>(812,463)</u>	<u>(75,643)</u>

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	22,487	4,405	(60)	26,832
Restricted funds				
Accommodation	141,268	(20,929)	-	120,339
Winter Night Shelter	8,197	(4,753)	-	3,444
Foodbank	-	212,738	60	212,798
	<u>149,465</u>	<u>187,056</u>	<u>60</u>	<u>336,581</u>
TOTAL FUNDS	<u>171,952</u>	<u>191,461</u>	<u>-</u>	<u>363,413</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	124,033	(119,628)	4,405
Restricted funds			
Accommodation	425,255	(446,184)	(20,929)
Winter Night Shelter	20,492	(25,245)	(4,753)
Foodbank	275,608	(62,870)	212,738
	<u>721,355</u>	<u>(534,299)</u>	<u>187,056</u>
TOTAL FUNDS	<u>845,388</u>	<u>(653,927)</u>	<u>191,461</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.24 £
Unrestricted funds				
General fund	22,487	14,576	(111)	36,952
Restricted funds				
Accommodation	141,268	(33,428)	-	107,840
Winter Night Shelter	8,197	(5,567)	-	2,630
Foodbank	-	140,237	111	140,348
	<u>149,465</u>	<u>101,242</u>	<u>111</u>	<u>250,818</u>
TOTAL FUNDS	<u>171,952</u>	<u>115,818</u>	<u>-</u>	<u>287,770</u>

DOVER OUTREACH CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	299,937	(285,361)	14,576
Restricted funds			
Accommodation	845,119	(878,547)	(33,428)
Winter Night Shelter	30,745	(36,312)	(5,567)
Foodbank	406,407	(266,170)	140,237
	1,282,271	(1,181,029)	101,242
TOTAL FUNDS	1,582,208	(1,466,390)	115,818

13. RELATED PARTY DISCLOSURES

Sunrise Cafe (Dover) Ltd

A subsidiary of the charity.

During the year £5,588 (2023 - £6,844) was charged to Sunrise Cafe (Dover) Ltd regarding rent and utilities.

DOVER OUTREACH CENTRE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	66,738	52,098
Grants	241,127	259,556
Sundry receipts	1,475	1,029
Foodbank initial funds	-	156,930
Recharged building costs	3,376	32,938
Administration fee	6,000	-
	318,716	502,551
Investment income		
Rents received (VH)	221,642	210,934
Rents received (OH, SH & RQ)	196,462	131,903
	418,104	342,837
Total incoming resources	736,820	845,388
EXPENDITURE		
Charitable activities		
Wages, NI & pension	254,878	209,036
Rent, rates and water	196,508	144,695
Insurance	8,883	8,697
Office stationery & equipment	7,804	-
Advertising and website	-	351
Sundries	-	19
General expenses	2,205	2,943
Accommodation costs	38,117	-
Move on costs	6,503	5,710
Minor equipment	2,844	12,966
Food	2,795	5,552
Drop-in centre supplies	3,094	15,061
Other costs	1,524	3,870
CEO services	15,104	19,347
Centre manager's services	17,122	15,991
Other subcontracted labour	46,458	10,443
Property repairs	44,226	127,186
FB Equipment and supplies	26,520	27,811
Travel expenses	3,327	-
Household support costs	62,270	-
	740,182	609,678
Other		
Subsidiary donations - Sunrise Cafe	48,118	27,794
Grants paid and transferred	-	6,000
	48,118	33,794
Support costs		
Finance		
Bank charges	314	331

This page does not form part of the statutory financial statements

DOVER OUTREACH CENTRE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	2024 £	2023 £
Finance		
Information technology		
Repairs and renewals	-	1,124
Computer & software expenses	7,142	-
	<hr/> 7,142	<hr/> 1,124
 Governance costs		
Accountancy fees	1,800	1,800
Legal and professional fees	8,907	7,200
Administration fee	6,000	-
	<hr/> 16,707	<hr/> 9,000
 Total resources expended	<hr/> 812,463	<hr/> 653,927
 Net (expenditure)/income	<hr/> (75,643) <hr/>	<hr/> 191,461 <hr/>



The Dover Outreach Centre

Chairman's Report 2024

The past year was one of reasonable stability at Dover Outreach Centre (DOC). Our housing portfolio has remained constant, and our valued staff continue to support the range of clients who come to us. The Cafe and Foodbank have also helped many people in need.

Sunrise Cafe

The Cafe did fairly well throughout the year, and we maintained our headcount at 4 members of staff. The removal of the tab system made a huge difference to the number of people coming into the Cafe, but it also stopped the debt that many of our customers had incurred. The Cafe is quieter as a result, but most customers now pay for their food.

In the middle of the year, our manager decided to move on to pastures new. We tried to recruit another full time manager, but when we couldn't find a suitable candidate, we decided to move our assistant manager to manager, and took on a cook. He fitted well with the team, and with both cooks working flexibly we were able to man the Cafe to suit our needs.

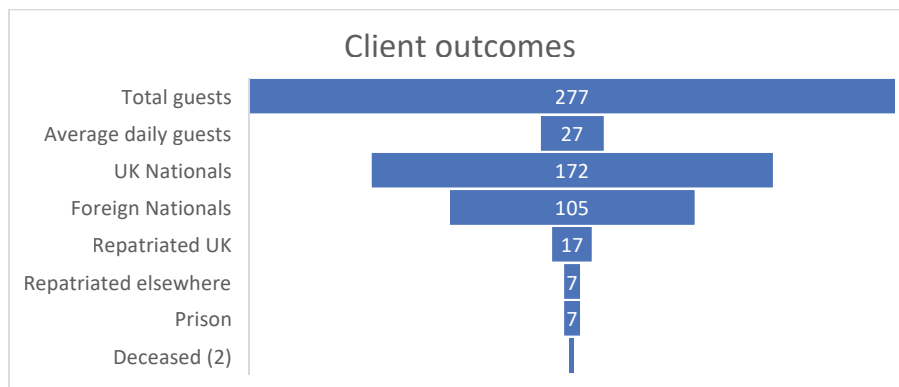
Our external catering service was very busy throughout the year, and this remains an important revenue stream for the Cafe.

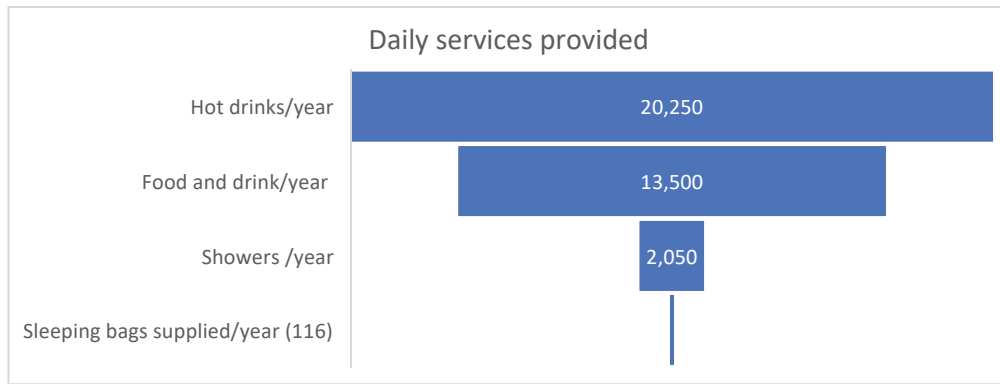
The Cafe was used by a number of different groups over the year. The Ukrainian support group continued their meetings on Thursday afternoons, and were joined in the second half of the year by the DART (Dover Afghan Resettlement Team). The drug and alcohol service Forward Trust also held meetings at the Cafe in the morning and evening across the week, for which the Cafe received payment.

Outreach Centre – Drop In

The Centre continues to work with a range of individuals, including locals, regional and national clients along with foreign nationals from the EU and beyond. Numbers coming in on a daily basis seem to have increased, and the average was 27 people a day. We have supported wherever we can, which included moving many into accommodation and some home to other parts of the UK, and we repatriated others to their home nations. Our Centre manager offers consistency to the centre, and she works with a mix of staff and volunteers. Collaboration with the local authority and other agencies continues to be important to us and runs smoothly.

Our Resettlement Support Worker was very busy, and by the end of the year it was clear that this could be a permanent role at the centre, which was acknowledged by the Local Authority and Home Office.





Accommodation

The trustees agreed early in 2024 that a new managerial role should be created as part of succession planning for our CEO. A Housing Manager job description was created, but having interviewed several applicants, it was felt that none was suitable. The role was reviewed and revised, and we recruited a Housing Assistant at the end of the year, to start in January 2025. The key elements of the role were:

- to provide housing management support within DOC, supporting team members with regular housing management tasks.
- to establish positive working relationships with service users and to work closely with Support Workers, providing practical housing management.

Victory House supported accommodation

We had another good year where we were able to provide support to our residents, 14 of whom were new. In 2024, we saw 4 residents move on, one died and one went to prison. Of those moving on, one went into Oban House, and 3 into private rented accommodation.

Oban House

Oban House operated at full capacity throughout 2024, with 4 new residents moving in. This included tenants who had lower support needs than those at Victory House, and it serves as a good “move on” property when Victory House tenants are ready.

Suffolk House, our base for the Winter Night shelter

The winter night shelter saw its third year at Suffolk House. In a departure from previous years, no food was prepared by volunteers and residents were able to have breakfast at the Sunrise Cafe. Given the good facilities in this property, those in receipt of benefits were able to cook evening meals for themselves, and those without benefits were provided food or the means to cook for themselves. The building was used by Dover District Council to provide emergency temporary accommodation to homeless people in the Dover area when Suffolk House was not being used for the Winter Night Shelter. This was in operation from March to the end of November 2024.

Roman Quay

Roman Quay remains a flat for vulnerable women. Over the year we moved 6 tenants into the 4 bed flat. Three eventually left (2 to the streets, and one to family), and one room remained vacant. Supporting vulnerable women has remained very challenging this year

The Bridge

This is a meeting that takes place at the Outreach Centre on a Sunday afternoon. The aim is to explore life and faith and several people have been invited to share their faith stories. It ran an Alpha course with 6 regularly attending.



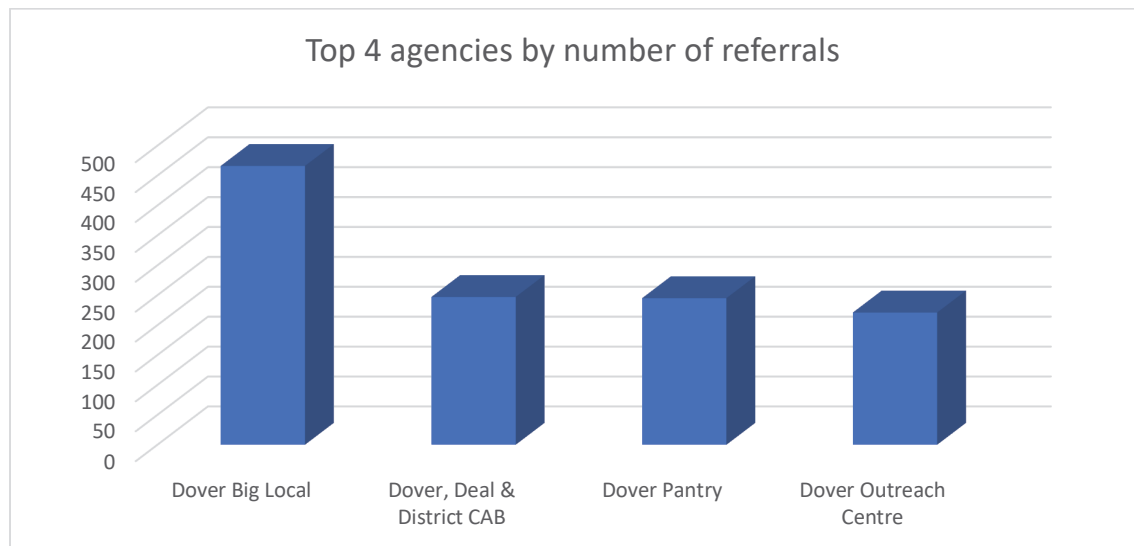
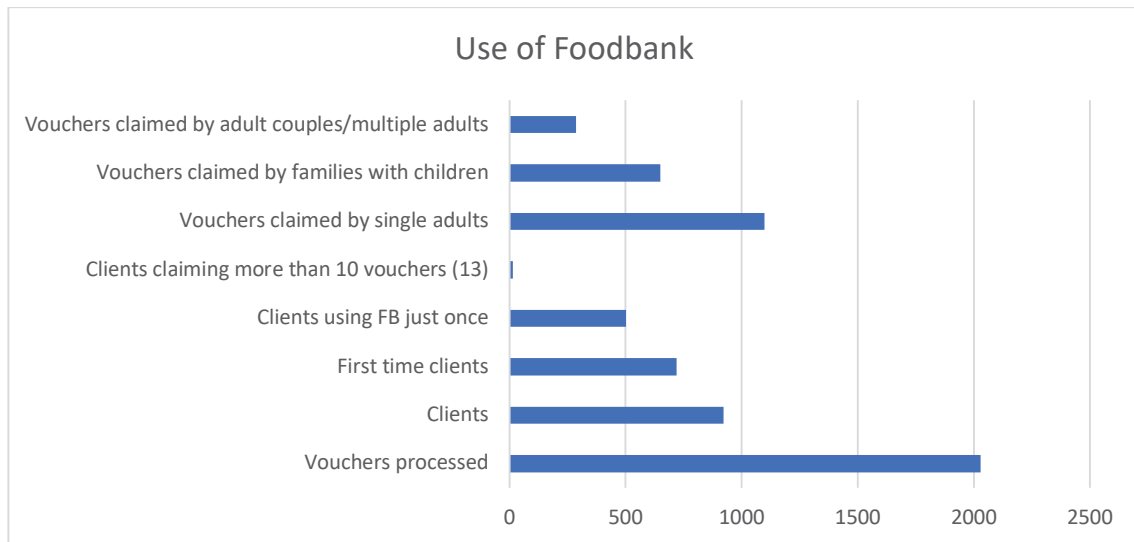
The Dover Outreach Centre

Dover Foodbank

In January, the Foodbank entered into an agreement with Citizens Advice Bureau (CAB), to provide a suitably qualified financial advisor to work with us for 3 days a week. This is thanks to a grant from the Trussell Trust. As well as financial advice this person has signposted our clients to other organisations, and this has proved to be very successful.

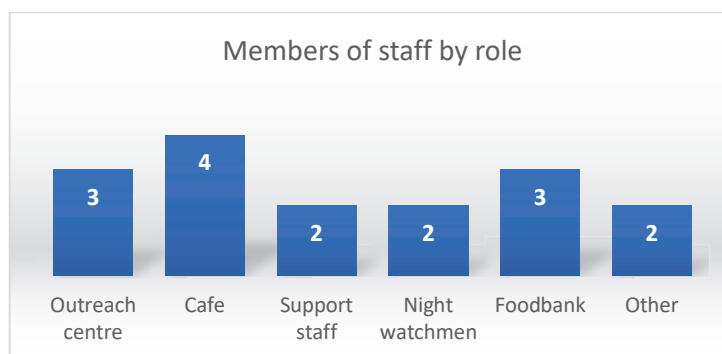
The Foodbank had a busy year, seeing 921 clients and processing 2030 vouchers. Using the Household Support Fund, bulk buying ambient food once a week from Bookers helped enormously, and with the harvest collections being higher than in 2023, and ongoing donations from the public, stock levels reached about 17 tonnes. This fund has also allowed Foodbank to provide white goods for people in need.

The Fuel bank saw a reduction in numbers over previous years, though with the onset of winter, the lack of Government funding for pensioners, and the cold weather, it was anticipated that a sharp increase in need may be seen.



Staffing

At the end of 2024 we employed 17 people. Noel Beamish offers his services as our CEO, but is not considered a member of staff. The breakdown of staff by role is shown below.



Key management remuneration (gross)

Centre manager (part time)	£1,630 a month
Project Manager (part time)	£2,148 a month
Cafe manager	£2,330 a month
Support workers (two)	£2,315 a month each
Resettlement support worker	£1,612 a month

Financial position

At the end of the year there was a healthy combined bank balance of £268,885 across Dover Outreach Centre. We also felt able to invest a sum of £50,000 in a high interest deposit account in order to generate additional revenue.

This does not include the Sunrise Cafe which is set up as a limited company under the umbrella of Dover Outreach Centre and reports separately.

Principal Funding Sources

Source	Project	Amount
Department for levelling up	Revenue grant towards the costs for Suffolk House	£32,001
Dover District Council	Contribution to outreach and support worker roles	£30,000
	Household support fund:	
	Dover Outreach Centre	£50,000
	Foodbank	£87,000
	Ukraine Reception and Support grant	£12,000
Housing Benefit	Enhanced Housing Benefit for our supported accommodation at Victory House, Oban House, Roman Quay	£354,000

Trustees

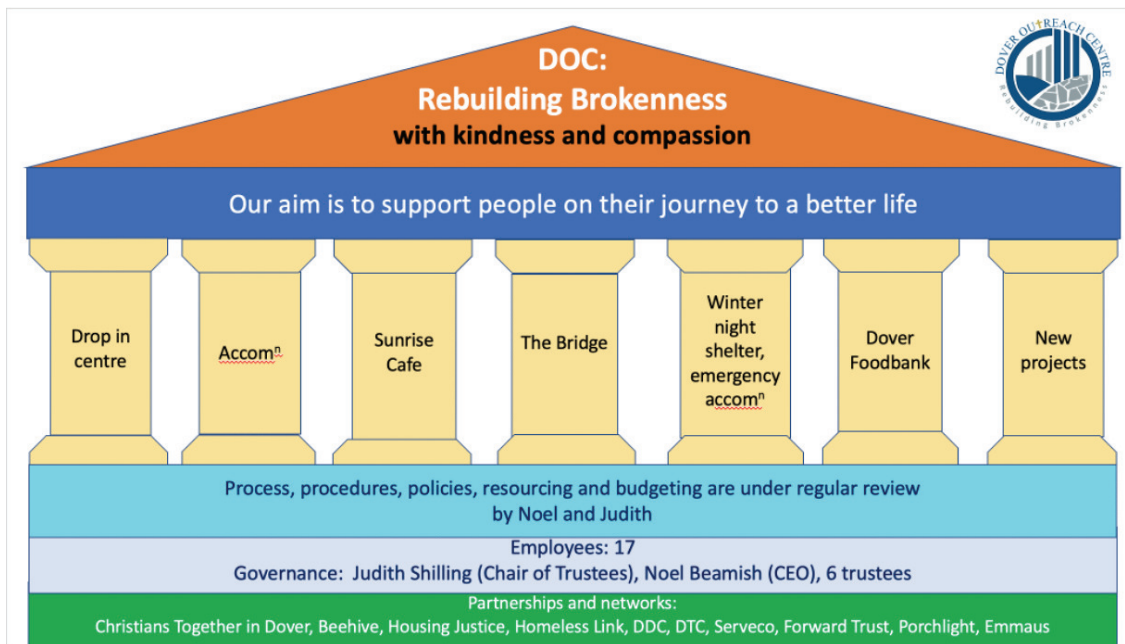
At the end of 2024 we had six trustees (including the chair), each of whom take responsibility for one of our initiatives. They are responsible for meeting with Noel Beamish on a regular basis to discuss progress and issues, and we hold four full team meetings a year, with one of them being an “away day” to allow time to discuss more strategic issues.



The Dover Outreach Centre

	Responsibility
J S Shilling	Chair of trustees
P H Wallace	Accommodation
J Jowett	Sunrise Cafe
J E Donaldson	Drop in centre
J G Pryse	Drop in centre and client health
A Boxall	Foodbank

Organisational structure



Future plans

We aim to continue our efforts to offer accommodation, support and food to those in need. God asks us to look after the poor, which we feel we do well, and we are seen as the church in action and the go-to organisation for getting things done. Whether or not any changes to our model are required will be a key topic for discussion as we move forward.

Judith Shilling
Chair of Trustees, April 1st 2025

DOVER OUTREACH CENTRE

England & Wales - Charity number 1168737

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023
FOR
DOVER OUTREACH CENTRE**

SHPD Accountants
10 Littlebourne Road
Maidstone
Kent
ME14 5QP

DOVER OUTREACH CENTRE

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4 to 5
Balance Sheet	6 to 7
Cash Flow Statement	8
Notes to the Cash Flow Statement	9
Notes to the Financial Statements	10 to 15
Detailed Statement of Financial Activities	16 to 17

DOVER OUTREACH CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

Please refer to the Chairman's report for a summary of the main activities undertaken in the year.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

ACHIEVEMENT AND PERFORMANCE

Please refer to the Chairman's report for a summary of the main achievements of the charity in the year.

FINANCIAL REVIEW

Principal funding sources

For details of the charity's principal funding sources, please refer to the Chairman's report following these financial statements.

Reserves policy

The charity's policy is to maintain a reserves level equivalent to at least 6 months of operational expenditure.

FUTURE PLANS

For the charity's future plans, please refer to the Chairman's report following these financial statements.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Recruitment and appointment of new trustees

New trustees are appointed by the existing trustees.

Nominees are asked to prepare a statement of why they want to join the trustee board and what they feel they have to offer it. This is shared with existing trustees for discussion.

Organisational structure

For the charity's organisational structure, please refer to the Chairman's report following these financial statements.

Decision making

The board of trustees takes responsibility for making decisions for the charity.

Induction and training of new trustees

Induction is by meeting with the chair of trustees to receive an overview of the charity, attending trustee meetings, and they are encouraged to read the Charity Commission's guidance on what is involved in being a trustee.

Key management remuneration

For details of the charity's key management remuneration, please refer to the Chairman's report following these financial statements.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1168737

Principal address

Victory House
168 Snargate Street
Dover
Kent
CT17 9BZ

DOVER OUTREACH CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023

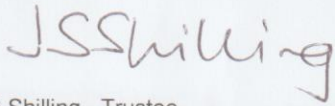
Trustees

J S Shilling
P H Wallace
J Jowett
G May (resigned 22.9.2023)
J E Donaldson (appointed 11.3.2023)
J G Pryse (appointed 11.3.2023)
R A Jones (resigned 12.3.2024)
A Boxall (appointed 9.6.2023)

Independent Examiner

Peter Acott FCCA
SHPD Accountants
10 Littlebourne Road
Maidstone
Kent
ME14 5QP

Approved by order of the board of trustees on 25 June 2024 and signed on its behalf by:



J S Shilling - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DOVER OUTREACH CENTRE**

Independent examiner's report to the trustees of Dover Outreach Centre

I report to the charity trustees on my examination of the accounts of Dover Outreach Centre (the Trust) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Peter Acott FCCA

SHPD Accountants
10 Littlebourne Road
Maidstone
Kent
ME14 5QP

25 June 2024

DOVER OUTREACH CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted fund £	Accommodation £	Winter Night Shelter £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	2	124,033	82,418	20,492
Investment income	3	-	342,837	-
Total		<u>124,033</u>	<u>425,255</u>	<u>20,492</u>
EXPENDITURE ON				
Charitable activities	4			
Core fund activities		85,834	220,454	25,245
Oban House		-	74,317	-
Suffolk House		-	63,925	-
Roman Quay		-	87,488	-
Other		33,794	-	-
Total		<u>119,628</u>	<u>446,184</u>	<u>25,245</u>
NET INCOME/(EXPENDITURE)				
Transfers between funds	12	4,405	(20,929)	(4,753)
		(60)	-	-
Net movement in funds		4,345	(20,929)	(4,753)
RECONCILIATION OF FUNDS				
Total funds brought forward		22,487	141,268	8,197
TOTAL FUNDS CARRIED FORWARD		<u><u>26,832</u></u>	<u><u>120,339</u></u>	<u><u>3,444</u></u>

The notes form part of these financial statements

DOVER OUTREACH CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Foodbank £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	2	275,608	502,551	492,563
Investment income	3	-	342,837	199,146
Total		275,608	845,388	691,709
EXPENDITURE ON				
Charitable activities				
Core fund activities	4	62,870	394,403	508,161
Oban House		-	74,317	11,728
Suffolk House		-	63,925	8,556
Roman Quay		-	87,488	-
Other		-	33,794	62,772
Total		62,870	653,927	591,217
NET INCOME				
Transfers between funds	12	212,738 60	191,461 -	100,492 -
Net movement in funds		212,798	191,461	100,492
RECONCILIATION OF FUNDS				
Total funds brought forward		-	171,952	71,460
TOTAL FUNDS CARRIED FORWARD		212,798	363,413	171,952

The notes form part of these financial statements

DOVER OUTREACH CENTRE

**BALANCE SHEET
31 DECEMBER 2023**

	Notes	Unrestricted fund £	Accommodation £	Winter Night Shelter £
FIXED ASSETS				
Investments	9	2	-	-
CURRENT ASSETS				
Debtors	10	734	1,490	-
Cash at bank		29,022	127,388	3,444
		<u>29,756</u>	<u>128,878</u>	<u>3,444</u>
CREDITORS				
Amounts falling due within one year	11	(2,926)	(8,539)	-
		<u>26,830</u>	<u>120,339</u>	<u>3,444</u>
NET CURRENT ASSETS				
		<u>26,832</u>	<u>120,339</u>	<u>3,444</u>
TOTAL ASSETS LESS CURRENT LIABILITIES				
		<u>26,832</u>	<u>120,339</u>	<u>3,444</u>
NET ASSETS		<u>26,832</u>	<u>120,339</u>	<u>3,444</u>

The notes form part of these financial statements

DOVER OUTREACH CENTRE

BALANCE SHEET - continued
31 DECEMBER 2023

	Notes	Foodbank £	2023 Total funds £	2022 Total funds £
FIXED ASSETS				
Investments	9	-	2	2
CURRENT ASSETS				
Debtors	10	-	2,224	13,000
Cash at bank		212,798	372,652	170,326
		<u>212,798</u>	<u>374,876</u>	<u>183,326</u>
CREDITORS				
Amounts falling due within one year	11	-	(11,465)	(11,376)
NET CURRENT ASSETS		<u>212,798</u>	<u>363,411</u>	<u>171,950</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>212,798</u>	<u>363,413</u>	<u>171,952</u>
NET ASSETS		<u>212,798</u>	<u>363,413</u>	<u>171,952</u>
FUNDS	12			
Unrestricted funds			26,832	22,487
Restricted funds			336,581	149,465
TOTAL FUNDS			<u>363,413</u>	<u>171,952</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 25 June 2024 and were signed on its behalf by:

J S Shilling

J S Shilling - Trustee

P H Wallace - Trustee

P H Wallace

DOVER OUTREACH CENTRE
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	202,326	110,788
Net cash provided by operating activities		202,326	110,788
Change in cash and cash equivalents in the reporting period		202,326	110,788
Cash and cash equivalents at the beginning of the reporting period		170,326	59,538
Cash and cash equivalents at the end of the reporting period		372,652	170,326

The notes form part of these financial statements

DOVER OUTREACH CENTRE

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2023

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net income for the reporting period (as per the Statement of Financial Activities)	191,461	100,492
Adjustments for:		
Decrease in debtors	10,776	-
Increase in creditors	89	10,296
Net cash provided by operations	<u>202,326</u>	<u>110,788</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.1.23 £	Cash flow £	At 31.12.23 £
Net cash			
Cash at bank	<u>170,326</u>	<u>202,326</u>	<u>372,652</u>
	<u>170,326</u>	<u>202,326</u>	<u>372,652</u>
Total	<u>170,326</u>	<u>202,326</u>	<u>372,652</u>

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	52,098	42,573
Grants	259,556	448,954
Sundry receipts	1,029	1,036
Foodbank initial funds	156,930	-
Recharged building costs	32,938	-
	<u>502,551</u>	<u>492,563</u>

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

2. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2023 £	2022 £
Dover District Council	136,258	205,836
Charities Trust	-	10,000
Age UK South	-	1,000
SEK Wellbeing Fund	-	9,998
Dover Town Council	-	4,550
Kent Community Foundation	8,500	5,000
Spacehive Limited	-	19,334
Jowett	-	9,000
Quinn Estates	-	2,500
DLUHC	46,310	155,465
Ellen Gertrude Sneller Small	-	6,273
The Philip and Connie Phillips Foundation	-	9,998
Help the Homeless	-	5,000
Rotary	-	5,000
Lord Barnaby	3,000	-
RV Colman Trust	10,000	-
The Trussell Trust	39,488	-
Louise Allen Trust	16,000	-
	<u>259,556</u>	<u>448,954</u>

3. INVESTMENT INCOME

	2023 £	2022 £
Rents received (VH)	210,934	171,094
Rents received (OH, SH & RQ)	131,903	28,052
	<u>342,837</u>	<u>199,146</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Core fund activities	392,148	2,255	394,403
Oban House	73,717	600	74,317
Suffolk House	63,525	400	63,925
Roman Quay	80,288	7,200	87,488
	<u>609,678</u>	<u>10,455</u>	<u>620,133</u>

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

5. SUPPORT COSTS

	Finance £	Information technology £	Governance costs £	Totals £
Core fund activities	331	1,124	800	2,255
Oban House	-	-	600	600
Suffolk House	-	-	400	400
Roman Quay	-	-	7,200	7,200
	<u>331</u>	<u>1,124</u>	<u>9,000</u>	<u>10,455</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

7. STAFF COSTS

	2023 £	2022 £
Wages and salaries	209,036	174,001
	<u>209,036</u>	<u>174,001</u>

The average monthly number of employees during the year was as follows:

	2023	2022
All employees	12	10
	<u>12</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Accommodation £	Winter Night Shelter £	Foodbank £	Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	294,631	180,804	17,128	-	492,563
Investment income	-	199,146	-	-	199,146
Total	<u>294,631</u>	<u>379,950</u>	<u>17,128</u>	<u>-</u>	<u>691,709</u>
EXPENDITURE ON Charitable activities					
Core fund activities	208,056	244,247	55,858	-	508,161
Oban House	-	11,728	-	-	11,728
Suffolk House	-	8,556	-	-	8,556
Other	62,772	-	-	-	62,772
Total	<u>270,828</u>	<u>264,531</u>	<u>55,858</u>	<u>-</u>	<u>591,217</u>
NET INCOME/(EXPENDITURE)	23,803	115,419	(38,730)	-	100,492
Transfers between funds	<u>(8,000)</u>	<u>-</u>	<u>8,000</u>	<u>-</u>	<u>-</u>
Net movement in funds	15,803	115,419	(30,730)	-	100,492

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Accommodation £	Winter Night Shelter £	Foodbank £	Total funds £
RECONCILIATION OF FUNDS					
Total funds brought forward	6,684	25,849	38,927	-	71,460
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD	<u>22,487</u>	<u>141,268</u>	<u>8,197</u>	<u>-</u>	<u>171,952</u>

9. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
MARKET VALUE	
At 1 January 2023 and 31 December 2023	<u>2</u>
NET BOOK VALUE	
At 31 December 2023	<u>2</u>
At 31 December 2022	<u>2</u>

There were no investment assets outside the UK.

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Prepayments	<u>2,224</u>	<u>13,000</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade creditors	3,905	6,555
Taxation and social security	733	3,019
Other creditors	<u>6,827</u>	<u>1,802</u>
	<u>11,465</u>	<u>11,376</u>

12. MOVEMENT IN FUNDS

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	22,487	4,405	(60)	26,832
Restricted funds				
Accommodation	141,268	(20,929)	-	120,339
Winter Night Shelter	8,197	(4,753)	-	3,444
Foodbank	-	212,738	60	212,798
	<hr/>	<hr/>	<hr/>	<hr/>
	149,465	187,056	60	336,581
TOTAL FUNDS	<u>171,952</u>	<u>191,461</u>	<u>-</u>	<u>363,413</u>

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	124,033	(119,628)	4,405
Restricted funds			
Accommodation	425,255	(446,184)	(20,929)
Winter Night Shelter	20,492	(25,245)	(4,753)
Foodbank	275,608	(62,870)	212,738
	<u>721,355</u>	<u>(534,299)</u>	<u>187,056</u>
TOTAL FUNDS	<u>845,388</u>	<u>(653,927)</u>	<u>191,461</u>

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	6,684	23,803	(8,000)	22,487
Restricted funds				
Accommodation	25,849	115,419	-	141,268
Winter Night Shelter	38,927	(38,730)	8,000	8,197
	<u>64,776</u>	<u>76,689</u>	<u>8,000</u>	<u>149,465</u>
TOTAL FUNDS	<u>71,460</u>	<u>100,492</u>	<u>-</u>	<u>171,952</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	294,631	(270,828)	23,803
Restricted funds			
Accommodation	379,950	(264,531)	115,419
Winter Night Shelter	17,128	(55,858)	(38,730)
	<u>397,078</u>	<u>(320,389)</u>	<u>76,689</u>
TOTAL FUNDS	<u>691,709</u>	<u>(591,217)</u>	<u>100,492</u>

DOVER OUTREACH CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023**

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	6,684	28,208	(8,060)	26,832
Restricted funds				
Accommodation	25,849	94,490	-	120,339
Winter Night Shelter	38,927	(43,483)	8,000	3,444
Foodbank	-	212,738	60	212,798
	<u>64,776</u>	<u>263,745</u>	<u>8,060</u>	<u>336,581</u>
TOTAL FUNDS	<u>71,460</u>	<u>291,953</u>	<u>-</u>	<u>363,413</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	418,664	(390,456)	28,208
Restricted funds			
Accommodation	805,205	(710,715)	94,490
Winter Night Shelter	37,620	(81,103)	(43,483)
Foodbank	275,608	(62,870)	212,738
	<u>1,118,433</u>	<u>(854,688)</u>	<u>263,745</u>
TOTAL FUNDS	<u>1,537,097</u>	<u>(1,245,144)</u>	<u>291,953</u>

13. RELATED PARTY DISCLOSURES

Sunrise Cafe (Dover) Ltd

A subsidiary of the charity.

During the year £6,844 (2022 - £3,390) was charged to Sunrise Cafe (Dover) Ltd regarding rent and utilities.

DOVER OUTREACH CENTRE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	52,098	42,573
Grants	259,556	448,954
Sundry receipts	1,029	1,036
Foodbank initial funds	156,930	-
Recharged building costs	32,938	-
	502,551	492,563
Investment income		
Rents received (VH)	210,934	171,094
Rents received (OH, SH & RQ)	131,903	28,052
	342,837	199,146
Total incoming resources	845,388	691,709
EXPENDITURE		
Charitable activities		
Wages, NI & pension	209,036	174,001
Rent, rates and water	144,695	101,224
Insurance	8,697	6,736
Advertising and website	351	-
Sundries	19	3,718
General expenses	2,943	1,733
Accommodation costs	-	1,300
Move on costs	5,710	9,855
Minor equipment	12,966	15,354
Food	5,552	7,320
Drop-in centre supplies	15,061	6,834
Other costs	3,870	5,361
CEO services	19,347	18,165
Centre manager's services	15,991	11,894
Drop-in centre manager's services	-	1,196
Other subcontracted labour	10,443	12,151
Property repairs	127,186	117,445
FB Equipment and supplies	27,811	-
	609,678	494,287
Other		
Subsidiary donations - Sunrise Cafe	27,794	62,772
Grants paid and transferred	6,000	-
	33,794	62,772
Support costs		
Finance		
Bank charges	331	199
Information technology		
Repairs and renewals	1,124	5,860

This page does not form part of the statutory financial statements

DOVER OUTREACH CENTRE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	2023 £	2022 £
Information technology		
Governance costs		
Accountancy fees	1,800	1,800
Legal and professional fees	7,200	26,299
	<u>9,000</u>	<u>28,099</u>
Total resources expended	<u>653,927</u>	<u>591,217</u>
Net income	<u><u>191,461</u></u>	<u><u>100,492</u></u>

This page does not form part of the statutory financial statements



The Dover Outreach Centre

Chairman’s Report 2023

The past year has built on the strengths of Dover Outreach Centre (DOC). We have expanded our housing portfolio allowing us a range of accommodation options, brought Dover Foodbank under our umbrella, and we continue to look for projects that fit with our ethos.

Sunrise Cafe

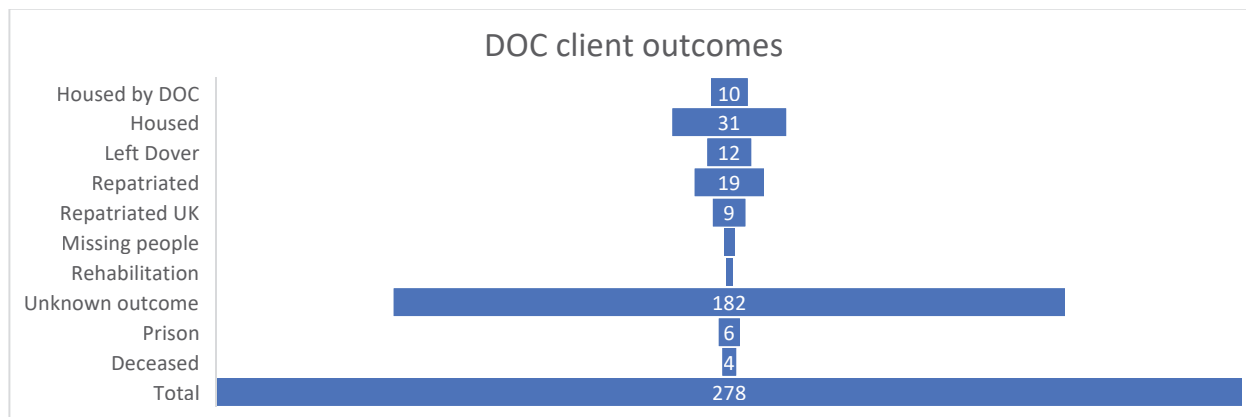
Our cafe continued to do well throughout the year, and we had 4 members of staff by the end of 2023. Additional support is undertaken by a rota of willing and invaluable volunteers, including students from local schools and colleges. Changes were made to our tab system to try to reduce the debt incurred by a number of our customers, and as a result of the cost of living crisis we felt that we needed to increase our prices mid-year. Our external catering service continues and this remains an important revenue stream for the Cafe.

Ukrainian Reception Centre and Warm Hub

The Ukrainian Reception Centre was no longer needed in 2023, although Ukrainian families were still welcomed to support sessions at the Sunrise Cafe one afternoon a week. The warm hub operated through the coldest months of the year.

Outreach Centre

The Centre continues to work with a range of individuals, including locals, regional and national clients along with foreign nationals from the EU and beyond, and numbers range from 20 to 30 people a day. We have supported wherever we can, helped many into accommodation and moved some home to other parts of the UK, and repatriated others to their home nations (see chart). Our Centre manager offers consistency to the centre, and she works with a mix of staff and volunteers. Collaboration with the local authority and other agencies continues to be important to us and runs smoothly. Our centre manager spent a lot of time working with foreign nationals wanting to return home. The amount of work required to do this became unmanageable, so we created a role for a Resettlement Support Worker. Our new colleague began in July 2023, funded by the Dover District Council Rough Sleeper Initiative, and by the end of the year had made a big difference to those seeking her help. Every effort will be made to renew the funding for this role.



Victory House supported accommodation

We had another good year where we were able to provide an adequate amount of support to our residents. In 2023, we saw 5 residents move on. 2 went into our move on accommodation, 2 into council property, and 1 into private rented accommodation.

Oban House

Oban House operated at full capacity throughout 2023. We moved in tenants who had lower support needs than those at Victory House, and it serves as a good “move on” property when Victory House tenants are ready.

Suffolk House, our base for the Winter Night shelter

The winter night shelter saw its second year at Suffolk House. Local church members provided evening meals every day, and residents were able to have breakfast at the Sunrise Cafe.

Dover Outreach Centre entered into an agreement with Dover District Council to provide emergency temporary accommodation to be used to house homeless people in the Dover area when Suffolk House was not being used for the Winter Night Shelter. This was in operation from March to the end of November 2023.

Roman Quay

Our proposal to offer the flat above the pub to vulnerable women, and The Beehive, run by The Vineyard Church, to take on an under-lease to offer a pre-loved, quality women’s clothing boutique and cafe on the ground floor was endorsed. We moved tenants into the 4 bed flat in October and The Beehive opened in November.

The Bridge

This is a meeting that takes place at the Outreach Centre on a Sunday afternoon. The aim is to explore life and faith and several people have been invited to share their faith stories. In 2023 it ran an Alpha course with 6 regularly attending.

Dover Foodbank (DFB)

The trustees of DFB were finding it difficult to support the organisation, and we were approached in the spring to ask if we would consider bringing under the umbrella of Dover Outreach Centre. The key financial commitments for DFB were staff costs (3 part time employees) and rent/utilities on storage facilities. They were also looking at renting a town centre property to act as a hub which would replace their distribution centres run from 3 churches. The DOC and DFB trustees met with the Trussell Trust and the move was endorsed. This was completed in July, and shortly after, the lease in a new building was signed. The DFB trustee then joined our trustee board.

Staffing

At the end of 2023 we employed 17 people. Noel Beamish offers his services as our CEO, but is not considered a member of staff. The breakdown of staff by role is shown below.





The Dover Outreach Centre

Key management remuneration (at the end of 2023)

Centre manager (part time)	£1,550 a month
Cafe manager	£2,020 a month
Support workers (two)	£2,205 a month each
Resettlement support worker	£1,228 a month

Financial position

At the end of the year there was a healthy combined bank balance of £372,651 across Dover Outreach Centre. This does not include the Sunrise Cafe which is set up as a limited company under the umbrella of Dover Outreach Centre and reports separately.

Principal Funding Sources

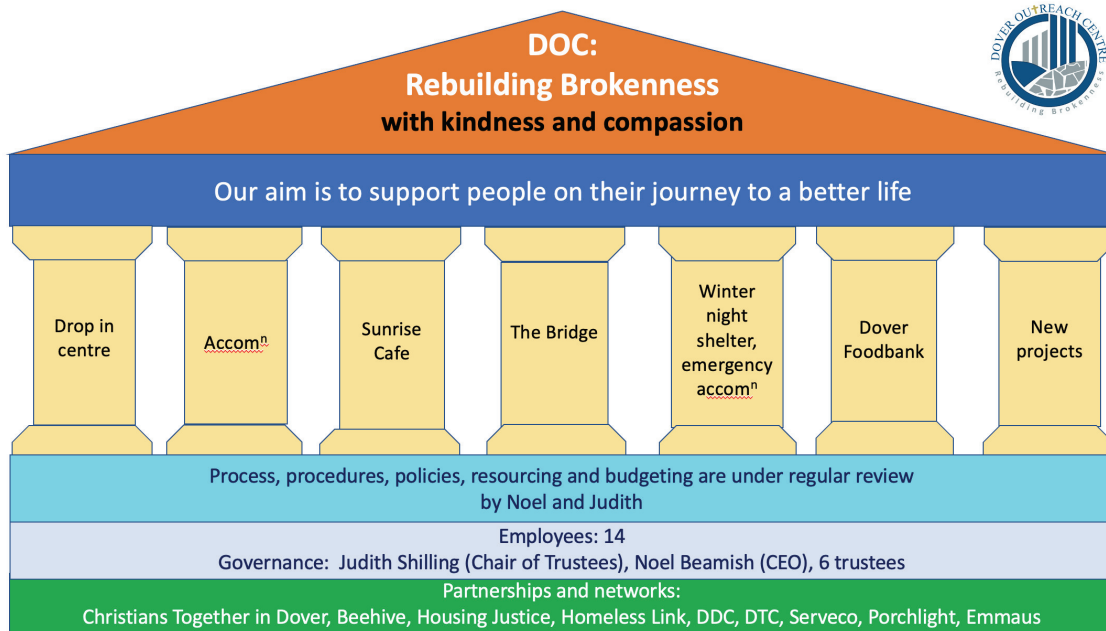
Source	Project	Amount
Department for levelling up	Revenue grant towards the costs for Suffolk House	£46,310
Dover District Council	Contribution to outreach and support worker roles	£30,000
	Household support fund	£94,000
	Ukraine Reception and Support grant	£12,000
Housing Benefit	Enhanced Housing Benefit for our supported accommodation at Victory House, Oban House, Roman Quay	£300,000

Trustees

At the end of 2023 we had six trustees (including the chair), each of whom align with one of our initiatives. They are responsible for meeting with Noel Beamish on a regular basis to discuss progress and issues, and we hold four full team meetings a year. The board of trustees takes responsibility for making decisions for DOC.

J S Shilling		
P H Wallace		
J Jowett		
J E Donaldson	Appointed 11.3.2023	
J G Pryse	Appointed 11.3.2023	
A Boxall	Appointed 9.6.2023	
G May		resigned 22.9.2023

Organisational structure



Future plans

Our key task moving forward is to consider the next steps for our accommodation portfolio, and who we should be seeking to accommodate. This also raises the issue of how we manage our properties, and we will be actively seeking an additional managerial role for this.

Judith Shilling
Chair of Trustees, June 2024

DOVER OUTREACH CENTRE

England & Wales - Charity number 1168737

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022
FOR
DOVER OUTREACH CENTRE**

SHPD Accountants
10 Littlebourne Road
Maidstone
Kent
ME14 5QP

DOVER OUTREACH CENTRE

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Page
Chairman's Report	1
Report of the Trustees	2 to 3
Statement of Trustees' Responsibilities	4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Cash Flow Statement	8
Notes to the Cash Flow Statement	9
Notes to the Financial Statements	10 to 15
Detailed Statement of Financial Activities	16 to 17

DOVER OUTREACH CENTRE
CHAIRMAN'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022

The Chairman's report follows the final page of these financial statements.

DOVER OUTREACH CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

Please refer to the Chairman's report for a summary of the main activities undertaken in the year.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

ACHIEVEMENT AND PERFORMANCE

Please refer to the Chairman's report for a summary of the main achievements of the charity in the year.

FINANCIAL REVIEW

Principal funding sources

For details of the charity's principal funding sources, please refer to the Chairman's report following these financial statements.

Reserves policy

The charity's policy is to maintain a reserves level equivalent to at least 6 months of operational expenditure.

FUTURE PLANS

Although we are comfortable that we have the resources to properly manage all of our activities, and those that are coming on stream in 2023, we believe it is right that in 2023 and perhaps early 2024, we take a pause to consolidate and improve further our operational procedures so we can best service all the current projects in hand.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Recruitment and appointment of new trustees

New trustees are appointed by the existing trustees.

Nominees are asked to prepare a statement of why they want to join the trustee board and what they feel they have to offer it. This is shared with existing trustees for discussion.

Organisational structure

For the charity's organisational structure, please refer to the Chairman's report following these financial statements.

Decision making

The board of trustees takes responsibility for making decisions for the charity.

Induction and training of new trustees

Induction is by meeting with the chair of trustees to receive an overview of the charity, attending trustee meetings, and they are encouraged to read the Charity Commission's guidance on what is involved in being a trustee.

Key management remuneration

For details of the charity's key management remuneration, please refer to the Chairman's report following these financial statements.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1168737

Principal address

Victory House
168 Snargate Street
Dover
Kent
CT17 9BZ

DOVER OUTREACH CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022

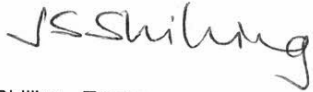
Trustees

J S Shilling
P H Wallace
J Jowett
S Sheffield (resigned 30.9.2022)
G May (resigned 22.9.2023)
J E Donaldson (appointed 11.3.2023)
J G Pryse (appointed 11.3.2023)
R A Jones (appointed 9.6.2022)
A Boxall (appointed 9.6.2023)

Independent Examiner

Peter Acott FCCA
SHPD Accountants
10 Littlebourne Road
Maidstone
Kent
ME14 5QP

Approved by order of the board of trustees on 22 September 2023 and signed on its behalf by:



J S Shilling - Trustee

DOVER OUTREACH CENTRE

STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DOVER OUTREACH CENTRE**

Independent examiner's report to the trustees of Dover Outreach Centre

I report to the charity trustees on my examination of the accounts of Dover Outreach Centre (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Peter Acott FCCA

SHPD Accountants
10 Littlebourne Road
Maidstone
Kent
ME14 5QP

22 September 2023

DOVER OUTREACH CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

		Unrestricted fund £	Accommodation £	Winter Night Shelter £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	294,631	180,804	17,128	492,563	159,955
Investment income	3	-	199,146	-	199,146	86,259
Total		<u>294,631</u>	<u>379,950</u>	<u>17,128</u>	<u>691,709</u>	<u>246,214</u>
EXPENDITURE ON Charitable activities						
Core fund activities	4	208,056	244,247	55,858	508,161	234,586
Oban House		-	11,728	-	11,728	-
Suffolk House		-	8,556	-	8,556	-
Other		62,772	-	-	62,772	-
Total		<u>270,828</u>	<u>264,531</u>	<u>55,858</u>	<u>591,217</u>	<u>234,586</u>
NET INCOME/(EXPENDITURE)						
Transfers between funds	12	23,803 (8,000)	115,419 -	(38,730) 8,000	100,492 -	11,628 -
Net movement in funds		15,803	115,419	(30,730)	100,492	11,628
RECONCILIATION OF FUNDS						
Total funds brought forward		6,684	25,849	38,927	71,460	59,832
TOTAL FUNDS CARRIED FORWARD		<u>22,487</u>	<u>141,268</u>	<u>8,197</u>	<u>171,952</u>	<u>71,460</u>

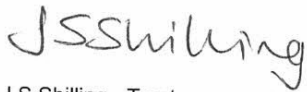
The notes form part of these financial statements

DOVER OUTREACH CENTRE

BALANCE SHEET
31 DECEMBER 2022

	Notes	Unrestricted fund £	Accommodation £	Winter Night Shelter £	2022 Total funds £	2021 Total funds £
FIXED ASSETS						
Investments	9	2	-	-	2	2
CURRENT ASSETS						
Debtors	10	-	13,000	-	13,000	13,000
Cash at bank		29,861	132,268	8,197	170,326	59,538
		<u>29,861</u>	<u>145,268</u>	<u>8,197</u>	<u>183,326</u>	<u>72,538</u>
CREDITORS						
Amounts falling due within one year	11	(7,376)	(4,000)	-	(11,376)	(1,080)
NET CURRENT ASSETS		<u>22,485</u>	<u>141,268</u>	<u>8,197</u>	<u>171,950</u>	<u>71,458</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>22,487</u>	<u>141,268</u>	<u>8,197</u>	<u>171,952</u>	<u>71,460</u>
NET ASSETS		<u>22,487</u>	<u>141,268</u>	<u>8,197</u>	<u>171,952</u>	<u>71,460</u>
FUNDS	12					
Unrestricted funds					22,487	6,684
Restricted funds					149,465	64,776
TOTAL FUNDS					<u>171,952</u>	<u>71,460</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 22 September 2023 and were signed on its behalf by:



J S Shilling - Trustee



P H Wallace - Trustee

DOVER OUTREACH CENTRE
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	110,788	(294)
Net cash provided by/(used in) operating activities		110,788	(294)
Change in cash and cash equivalents in the reporting period		110,788	(294)
Cash and cash equivalents at the beginning of the reporting period		59,538	59,832
Cash and cash equivalents at the end of the reporting period		170,326	59,538

The notes form part of these financial statements

DOVER OUTREACH CENTRE

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2022

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income for the reporting period (as per the Statement of Financial Activities)	100,492	11,628
Adjustments for:		
Increase in debtors	-	(13,000)
Increase in creditors	10,296	1,078
Net cash provided by/(used in) operations	110,788	(294)

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.1.22 £	Cash flow £	At 31.12.22 £
Net cash			
Cash at bank	59,538	110,788	170,326
	59,538	110,788	170,326
Total	59,538	110,788	170,326

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	42,573	48,105
Grants	448,954	100,495
COVID/Furlough income	-	11,355
Sundry receipts	1,036	-
	<hr/> 492,563 <hr/>	<hr/> 159,955 <hr/>

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

2. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Arnold Clark Auto	-	1,000
Dover District Council	205,836	68,995
Hope Into Action	-	500
Homeless Link	-	30,000
Charities Trust	10,000	-
Age UK South	1,000	-
SEK Wellbeing Fund	9,998	-
Dover Town Council	4,550	-
Kent Community Foundation	5,000	-
Spacehive Limited	19,334	-
Jowett	9,000	-
Quinn Estates	2,500	-
DLUHC	155,465	-
Ellen Gertrude Sneller Small	6,273	-
The Philip and Connie Phillips Foundation	9,998	-
Help the Homeless	5,000	-
Rotary	5,000	-
	448,954	100,495

3. INVESTMENT INCOME

	2022	2021
	£	£
Rents received (VH)	171,094	86,259
Rents received (OH & SH)	28,052	-
	199,146	86,259

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Core fund activities	483,503	24,658	508,161
Oban House	2,228	9,500	11,728
Suffolk House	8,556	-	8,556
	494,287	34,158	528,445

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

5. SUPPORT COSTS

	Finance £	Information technology £	Governance costs £	Totals £
Core fund activities	199	5,860	18,599	24,658
Oban House	-	-	9,500	9,500
	<u>199</u>	<u>5,860</u>	<u>28,099</u>	<u>34,158</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

7. STAFF COSTS

	2022 £	2021 £
Wages and salaries	174,001	77,928
	<u>174,001</u>	<u>77,928</u>

The average monthly number of employees during the year was as follows:

	2022	2021
All employees	10	6
	<u>10</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Accommodation £	Winter Night Shelter £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	46,541	13,130	100,284	159,955
Investment income	-	86,259	-	86,259
Total	<u>46,541</u>	<u>99,389</u>	<u>100,284</u>	<u>246,214</u>
EXPENDITURE ON				
Charitable activities				
Core fund activities	56,866	88,538	89,182	234,586
NET INCOME/(EXPENDITURE)	(10,325)	10,851	11,102	11,628
Transfers between funds	(4,794)	685	4,109	-
Net movement in funds	<u>(15,119)</u>	<u>11,536</u>	<u>15,211</u>	<u>11,628</u>
RECONCILIATION OF FUNDS				
Total funds brought forward	21,803	14,313	23,716	59,832
TOTAL FUNDS CARRIED FORWARD	<u>6,684</u>	<u>25,849</u>	<u>38,927</u>	<u>71,460</u>

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

9. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
MARKET VALUE	
At 1 January 2022 and 31 December 2022	<u>2</u>
NET BOOK VALUE	
At 31 December 2022	<u>2</u>
At 31 December 2021	<u>2</u>

There were no investment assets outside the UK.

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Prepayments	<u>13,000</u>	<u>13,000</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	6,555	-
Taxation and social security	3,019	478
Other creditors	1,802	602
	<u>11,376</u>	<u>1,080</u>

12. MOVEMENT IN FUNDS

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	6,684	23,803	(8,000)	22,487
Restricted funds				
Accommodation	25,849	115,419	-	141,268
Winter Night Shelter	38,927	(38,730)	8,000	8,197
	<u>64,776</u>	<u>76,689</u>	<u>8,000</u>	<u>149,465</u>
TOTAL FUNDS	<u>71,460</u>	<u>100,492</u>	<u>-</u>	<u>171,952</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	294,631	(270,828)	23,803
Restricted funds			
Accommodation	379,950	(264,531)	115,419
Winter Night Shelter	17,128	(55,858)	(38,730)
	<u>397,078</u>	<u>(320,389)</u>	<u>76,689</u>
TOTAL FUNDS	<u>691,709</u>	<u>(591,217)</u>	<u>100,492</u>

DOVER OUTREACH CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	21,803	(10,325)	(4,794)	6,684
Restricted funds				
Accommodation	14,313	10,851	685	25,849
Winter Night Shelter	23,716	11,102	4,109	38,927
	<u>38,029</u>	<u>21,953</u>	<u>4,794</u>	<u>64,776</u>
TOTAL FUNDS	<u>59,832</u>	<u>11,628</u>	<u>-</u>	<u>71,460</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	46,541	(56,866)	(10,325)
Restricted funds			
Accommodation	99,389	(88,538)	10,851
Winter Night Shelter	100,284	(89,182)	11,102
	<u>199,673</u>	<u>(177,720)</u>	<u>21,953</u>
TOTAL FUNDS	<u>246,214</u>	<u>(234,586)</u>	<u>11,628</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	21,803	13,478	(12,794)	22,487
Restricted funds				
Accommodation	14,313	126,270	685	141,268
Winter Night Shelter	23,716	(27,628)	12,109	8,197
	<u>38,029</u>	<u>98,642</u>	<u>12,794</u>	<u>149,465</u>
TOTAL FUNDS	<u>59,832</u>	<u>112,120</u>	<u>-</u>	<u>171,952</u>

DOVER OUTREACH CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	341,172	(327,694)	13,478
Restricted funds			
Accommodation	479,339	(353,069)	126,270
Winter Night Shelter	117,412	(145,040)	(27,628)
	<u>596,751</u>	<u>(498,109)</u>	<u>98,642</u>
TOTAL FUNDS	<u>937,923</u>	<u>(825,803)</u>	<u>112,120</u>

13. RELATED PARTY DISCLOSURES

Sunrise Cafe (Dover) Ltd

A subsidiary of the charity.

During the year £3,390 was charged to Sunrise Cafe (Dover) Ltd regarding rent and utilities.

14. ADOPTION OF FRS102

The charity's accounts for this reporting period have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Prior to this reporting period, the charity prepared accounts on a receipts and payments basis. The prior year figures in this report have been adjusted to follow FRS 102. These adjustments have resulted in a total funds balance of £71,460 (previously reported as £59,538 when prepared under the receipts and payments basis).

DOVER OUTREACH CENTRE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	42,573	48,105
Grants	448,954	100,495
COVID/Furlough income	-	11,355
Sundry receipts	1,036	-
	<u>492,563</u>	<u>159,955</u>
Investment income		
Rents received (VH)	171,094	86,259
Rents received (OH & SH)	28,052	-
	<u>199,146</u>	<u>86,259</u>
Total incoming resources	691,709	246,214
EXPENDITURE		
Charitable activities		
Wages, NI & pension	174,001	77,928
Rent, rates and water	101,224	59,090
Insurance	6,736	3,645
Sundries	3,718	3,304
General expenses	1,733	5,944
Gifts and donations	-	4,918
Accommodation costs	1,300	29,217
Move on costs	9,855	17,378
Minor equipment	15,354	1,466
Food	7,320	4,799
Drop-in centre supplies	6,834	-
Other costs	5,361	-
CEO services	18,165	-
Centre manager's services	11,894	-
Drop-in centre manager's services	1,196	-
Other subcontracted labour	12,151	-
Property repairs	117,445	22,817
	<u>494,287</u>	<u>230,506</u>
Other		
Subsidiary donations - Sunrise Cafe	62,772	-
Support costs		
Finance		
Bank charges	199	-
Information technology		
Repairs and renewals	5,860	-
Governance costs		
Accountancy fees	1,800	480
Legal and professional fees	26,299	3,600
	<u>28,099</u>	<u>4,080</u>

This page does not form part of the statutory financial statements

DOVER OUTREACH CENTRE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 £	2021 £
Total resources expended	<u>591,217</u>	<u>234,586</u>
Net income	<u><u>100,492</u></u>	<u><u>11,628</u></u>

This page does not form part of the statutory financial statements



The Dover Outreach Centre

Chairman's Report 2022

The past year is one that has seen quite a few changes for Dover Outreach Centre (DOC). We have expanded our housing portfolio allowing us a range of accommodation options, took on two special roles in the town, and we continue to look for projects that fit with our ethos.

Sunrise Cafe

Our cafe did well throughout the year, and we had employed 5 members of staff by the end of 2022. Additional support is undertaken by a rota of willing and invaluable volunteers. We provide a number of free and discounted meals every day in line with our “pay what you can afford” model, and our regular clients have a tab so that we can keep track of what they are spending – this is reclaimed from them when their benefits come in. Meals are prepared with purchased and supermarket surplus food. This year we started offering an external catering service and have become the preferred provider for several organisations, including Dover Harbour Board and Dover Town Council. This has proved to be an important revenue stream for the Cafe.

Ukrainian Reception Centre and Warm Hub

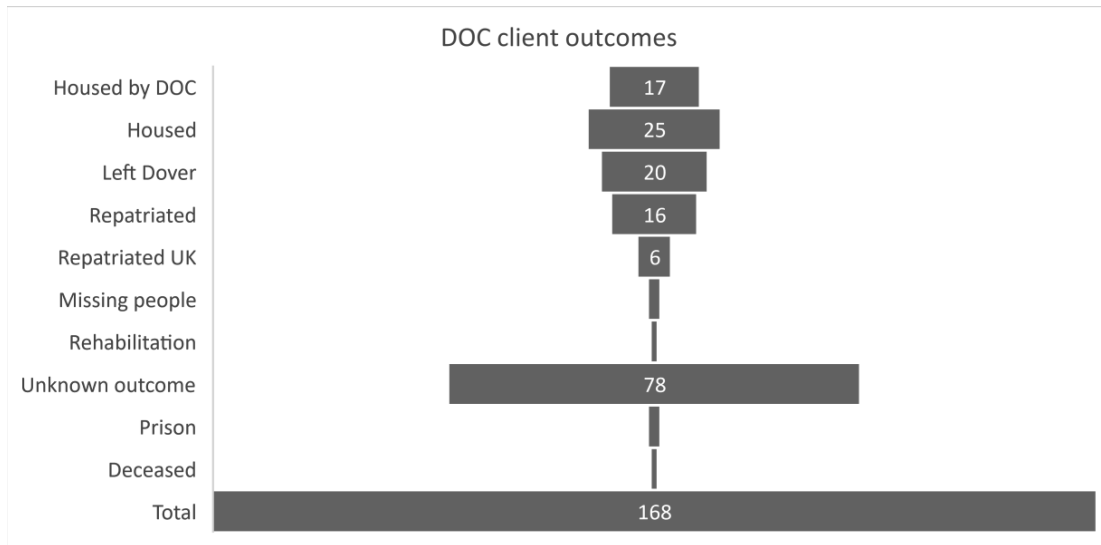
In March, DOC became the Ukrainian Reception Centre for the town. Funding was received from DDC, and we ran 24 hours a day, employing staff to cover the welcome desk. Although most Ukrainian refugees were able to go straight to host families, a number needed help and called in when necessary. We extended this offering by running Ukrainian support meetings (for Ukrainians settling in the Dover area) every Thursday afternoon at the Sunrise Cafe. Refreshments were provided, and it offered an opportunity to seek support, welfare assistance and advice.

Towards the end of the year, it was clear that local residents would need support during the cost-of-living crisis, and again with the financial help of DDC, we extended the Sunrise Cafe's opening hours to offer a warm hub. One member of staff became full time to cover these hours and the financial support allowed us to continue our pay what you can afford model.

Outreach Centre

The Centre continues to work with a range of individuals, including locals, regional and national clients along with foreign nationals from the EU and beyond, and numbers range from 3 to 23 people a week. We have supported wherever we can, helped many into accommodation and moved some home to other parts of the UK, and repatriated others to their home nations. Our Centre manager offers consistency to the centre, and she works with a mix of staff and volunteers. We engaged a new empowerment worker early in the year, and in addition to supporting our clients in accommodation, he meets with churches and local groups to help develop support networks. Collaboration with the local authority and other agencies continues to be important to us and runs smoothly.

The table below shows the outcomes for the clients we worked with in 2022.



Victory House supported accommodation

We had a good year where we were able to provide an adequate amount of support to our residents. We officially became supported accommodation, and as a result, a higher level of housing benefit is paid directly to us for each resident. In 2022, we saw eleven residents move on. Four went into move on accommodation, 2 into council property, 3 into private rented accommodation, 1 into a nursing home and 1 into other supported accommodation. We hope to be able to increase these numbers year on year.

Our Support Worker made the decision to leave DOC at the end of the year but we were able to recruit a replacement to start in early 2023.

Our franchise with Hope into Action did not progress as we had hoped, as we found it difficult to secure an appropriate property in Dover. At the end of the year we started trustee discussions on ending the franchise.

Oban House

The Home Group organisation owns two large residential properties in Dover, and we initiated discussions with them to explore the option of taking on one of them, Oban House, on a long term lease. The lease was signed in June and the ten bedsits were fully refurbished and ready for occupation by 1st August 2022. We moved in tenants who had lower support needs than those at Victory House, and it serves as a good “move on” property when Victory House tenants are ready.

Suffolk House, our new base for the Winter Night shelter

In the third quarter of the year, we approached Home Group again about taking on a lease for the second of their properties, Suffolk House. The property is on the main road through Dover and offers ten bedrooms and a self-contained flat in the basement. It required substantial refurbishment, and costs for that, as well as for operating the night shelter, were secured by a grant from the Ministry of Housing, Communities and Local Government. We employed a Service Manager who lives in the flat, and we got the property ready for operation as a night shelter by December 4th. Local church members provided evening meals every day, and residents were able to have breakfast at the Sunrise Cafe.

Dover Outreach Centre has entered into an agreement with Dover District Council to provide emergency temporary accommodation to be used to house homeless people in the Dover area when Suffolk House is not being used for the Winter Night Shelter. This will come into operation in March 2023.

Roman Quay

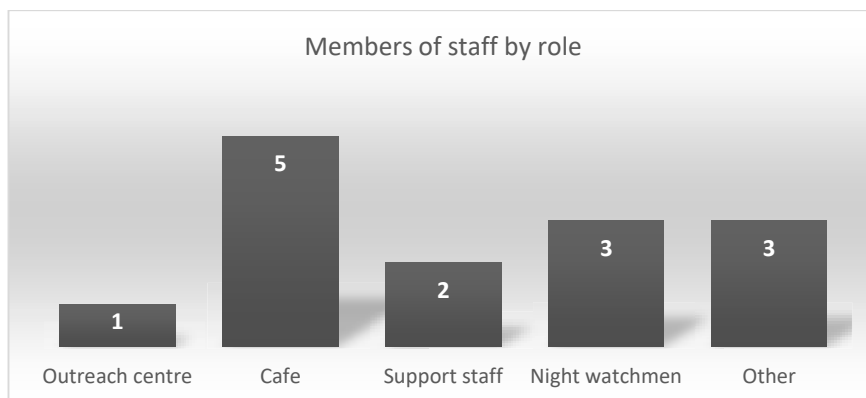
The Roman Quay is an old public house in the centre of Dover which has been empty for a number of years. DDC invited bids for a long term lease on the property, and we found out in September that ours had been accepted. Our proposal was to offer the flat above the pub to vulnerable women, and The Beehive, run by The Vineyard Church, will take on an under-lease to offer a pre-loved, quality women's clothing boutique and cafe on the ground floor. It is expected that the lease will be signed in 2023.

The Bridge

This is a meeting that takes place at the Outreach Centre on a Sunday afternoon. The aim is to explore life and faith and several people have been invited to share their faith stories.

Staffing

At the end of 2022 we employed 14 people. Noel Beamish offers his services as our CEO, but is not considered a member of staff. The breakdown of staff by role is shown below.



Key management remuneration (at the end of 2022)

Centre manager (part time)	£1,400 a month
Cafe manager	£1,950 a month
Support workers (two)	£2,000 a month each

Financial position

At the end of the year there was a healthy combined bank balance of approximately £170,000 across Dover Outreach Centre. This does not include the Sunrise Cafe which is set up as a limited company under the umbrella of Dover Outreach Centre and reports separately.

Principal Funding Sources

Source	Project	Amount
Department for levelling up	Capital and revenue grant towards the costs for Suffolk House	£150,000
Dover District Council	Contribution to outreach and support worker roles	£55,000
	Protect and vaccinate grant to encourage Covid vaccinations	£19,000
	Ukraine Reception and Support grant	£65,000

Housing Benefit	Now receiving enhanced Housing Benefit for our supported accommodation at Victory and Oban House	£200,000
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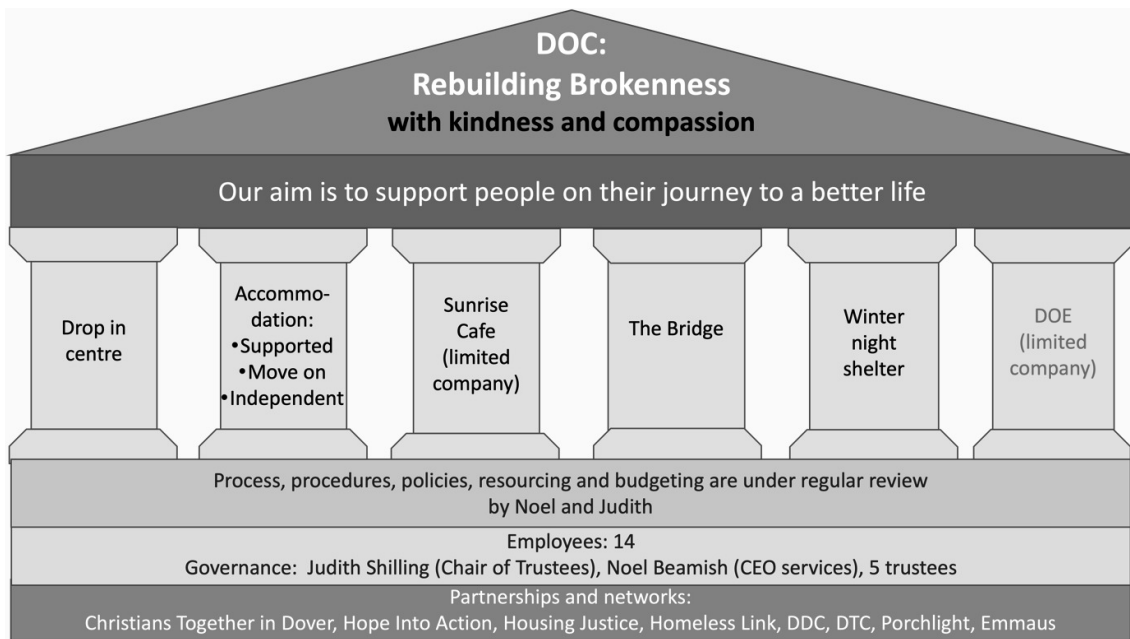
Trustees

At the end of 2022 we had five trustees, each of whom align with one of our initiatives. They are responsible for meeting with Noel Beamish on a regular basis to discuss progress and issues, and we hold four full team meetings a year. By September 2023 the number of trustees had increased to eight.

We are always on the lookout for new trustees, and rely on personal recommendations for this. Any nominees are asked to prepare a statement of what they felt they could offer the board and this is shared with existing trustees for discussion.

Induction is by meeting with the chair of trustees to receive an overview of DOC, attending trustee meetings, and they are encouraged to read the Charity Commission’s guidance on what is involved in being a trustee. The board of trustees takes responsibility for making decisions for DOC.

Organisational structure



Future plans

Although we are comfortable that we have the resources to properly manage all of our activities, and those that are coming on stream in 2023, we believe it is right that in 2023 and perhaps early 2024, we take a pause to consolidate and improve further our operational procedures so we can best service all the current projects in hand.

Judith Shilling
Chair of Trustees, September 2023

DOVER OUTREACH CENTRE

England & Wales - Charity number 1168737

Accounts

DOVER OUTREACH CENTRE

(Charity No: 1168737)

INDEPENDENT EXAMINATION AND
FINANCIAL STATEMENTS OF THE

CHARITABLE INCORPORATED ORGANISATION

FOR THE YEAR ENDED 31 DECEMBER 2021

DOVER OUTREACH CENTRE

CONTENTS

- Independent examiners report 1
- Receipts & payments accounts 2
- Statement of assets & liabilities 3
- Trustees' annual report 4-8
- Chairman's report 9-10



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

Dover Outreach Centre

On accounts for the
period ended

31/12/2021

Charity no
(if any)

1168737

Set out on pages

2 - 3

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

08/08/22

Name:

Peter Acott

Relevant professional
qualification(s) or body:

FCCA

Address:

SHPD Accountants, 10 Littlebourne Road, Maidstone, Kent, ME14 5QP



Receipts and payments accounts

For the period from	01/01/2021	To	31/12/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Unrestricted funds (VH) to the nearest £	Restricted funds (WNS) to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	31,686	13,130	3,289	48,105	58,799
Grant income	3,500	-	96,995	100,495	58,503
Rental income	-	86,259	-	86,259	88,252
Management fee	-	-	-	-	10,086
COVID grants & furlough income	11,355	-	-	11,355	28,629
Mental health services	-	-	-	-	-
Gift Aid	-	-	-	-	5,115
Sub total (Gross income for AR)	46,541	99,389	100,284	246,214	249,384
A2 Asset and investment sales, (see table).					
Sale of equipment	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	46,541	99,389	100,284	246,214	249,384
A3 Payments					
Wages and salaries	44,798	286	32,366	77,450	57,415
Accommodation costs	-	-	29,217	29,217	-
Move on costs	-	-	17,378	17,378	-
CEO Services	-	-	-	-	13,000
Management fee	-	-	-	-	10,086
Rent, Rates & Utilities	3,381	68,097	612	72,090	64,418
Building work	-	22,817	-	22,817	15,814
Insurance	3,645	-	-	3,645	3,910
General expenses (mileage, stationery etc)	2,025	1,660	2,259	5,944	4,573
Drop in centre supplies	-	-	-	-	110
Vehicle costs	-	-	-	-	900
Minor equipment	-	-	1,466	1,466	2,028
Accountancy	480	-	-	480	480
Legal and professional fees	-	3,000	-	3,000	-
Training	-	-	-	-	140
Loans repaid	-	-	-	-	30,000
Gifts and donations	538	4,380	-	4,918	7,371
Food	-	-	4,799	4,799	3,585
Supermarket vouchers	-	-	-	-	1,020
Loans paid out	-	1,298	-	1,298	-
Sundry expenses	921	-	1,085	2,006	1,052
Sub total	55,788	101,538	89,182	246,508	215,902
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	55,788	101,538	89,182	246,508	215,902
Net of receipts/(payments)	(9,247)	(2,149)	11,102	(294)	33,482
A5 Transfers between funds	(4,794)	685	4,109	-	-
A6 Cash funds last year end	21,803	14,313	23,716	59,832	26,350
Cash funds this year end	7,762	12,849	38,927	59,538	59,832

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Unrestricted funds (VH) to nearest £	Restricted funds to nearest £
B1 Cash funds	Current account	7,762	-	-
	VH account	-	12,849	-
	WNS account	-	-	38,927
	Total cash funds	7,762	12,849	38,927
	(agree balances with receipts and payments account(s))	OK	OK	OK

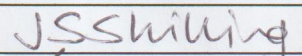
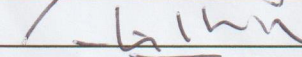
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Campbeds	Unrestricted	801	-
	Laptop	Restricted	399	100
	Campbeds	Restricted	500	125
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Judith Shilling	08/08/2022
	Peter Wallace	08/08/2022



Trustees' Annual Report for the period

	Period start date			Period end date			
From	01	01	2021	To	31	12	2021

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Judith Shilling	Chair (from 01/04/21)	Whole period	Fellow trustees
2	Peter Wallace	Vice Chairman	Whole period	Fellow trustees
3	Noel Beamish	Chair (to 31/03/21)	To 31/03/21	Fellow trustees
4	Vee Bentley		To 12/06/21	Fellow trustees
5	Janet Jowett		Whole period	Fellow trustees
6	Sean Sheffield		Whole period	Fellow trustees
7	Gary May		From 05/11/21	Fellow trustees
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

Please refer to the Chairman's report for a summary of the main activities undertaken in the year.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Please refer to the Chairman's report for a summary of the main achievements of the charity in the year.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The charity's policy is to maintain a reserves level equivalent to at least 6 months of operational expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

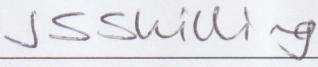
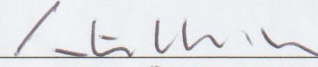
You **may choose** to include additional information, where relevant about:

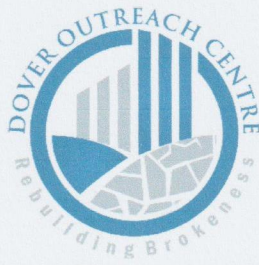
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Judith Shilling	Peter Wallace
Position (eg Secretary, Chair, etc)	Chair	Vice Chairman
Date	08/08/2022	



The Dover Outreach Centre

Chairman's Report 2021

The Coronavirus pandemic continued to present us with challenges in 2021, but we continued our work and have seen progress in all areas. We currently have an engaged board of trustees, and Judith Shilling took over as chair in April 2021. Noel Beamish maintains his CEO role and is involved each and every day in all aspects of the centre.

Sunrise Cafe - Our community cafe opened in July 2021 and employed 4 members of staff up to year end, two of whom were young people on a government scheme. Additional support is undertaken by a rota of willing and invaluable volunteers. We provide a number of free meals every day in line with our "pay what you can afford" ethos, prepared with purchased and supermarket surplus food, and feedback from customers has been very positive. We are working with local primary schools on a new initiative to provide pay what you can afford family meals.

Day Centre – The Centre remained open all the way through this year. Numbers fluctuated from 7 or 8 daily to more than 15. The range of clients included locals, regional and national folks along with foreign nationals from the EU and beyond. We have supported wherever we can, helped many into accommodation and also some home to other parts of the UK and repatriated others to their home nations. As we are in Dover, a coastal and border town we do see an eclectic mix of people. The Centre has been manned with a mix of staff and volunteers. Collaboration with the local authority and other agencies has been excellent and client rather than organisation focused.

Dover Outreach Enterprise – it was again a difficult year to operate in so after a few small projects the directors decided to mothball this social enterprise. This coincided with two of the directors deciding to step down on the 30th September. The future of this enterprise will depend primarily upon the correct person to lead and develop it as we still believe it has a value in giving folks training opportunities and a route back into employment.

Winter Night shelter – the 2020/21 shelter accommodation was provided in two B & B venues, both providing five single occupancy rooms. This was to comply with the Government's Covid guidelines and funding to cover most of our costs were secured by a grant from the Ministry of Housing, Communities and Local Government. Volunteering opportunities were limited to providing meals which were delivered take away style to both accommodation venues. Outcomes were the best that we have achieved to date with none of the guests returning to the street.

The 2021/22 Shelter built upon the experience of the 2020/21 and operated from a single B & B venue with accommodation for ten people in single units of accommodation. This may be the way forward in the future and the possibility of returning to the dormitory style, rotating model seems less and less likely. We are hopeful that outcomes will match 2020/21.

Victory House supported accommodation – a mostly positive year where we were able to provide an adequate amount of support to our residents. Voids and bad debts were minimal during the year

again. Work on the application to become exempt accommodation has been ongoing and we submitted this to Dover District Council in January 2022. If the application is successful, then we officially become supported accommodation and housing benefit is paid direct to us for each resident and at a higher level. If this is successful it will allow us to improve what we offer to our residents.

Our aim is to see residents stay in Victory House for up to 2 years and then move on to accommodation where they need and receive less support, many also moving into proper full-time employment. In 2021 we have seen 3 residents move on and hope this number will be greater in 2022.

We have also taken on a franchise with a national Christian charity, Hope into Action based in Peterborough which provides funding and support for move on properties. These would be mainly two to three bedroom houses. their model requires a local church to be involved and to provide friendship and support for the residents. During 2021 the housing market has been very difficult with few houses and many times more purchases which has driven up prices significantly. It is hoped that we will be in a position to secure a property early in 2022.

Staffing – 2021 has been a challenging year again primarily due to COVID 19 restrictions, but also as one of our long standing members of staff, the Drop In Centre Manager had to resign in July due to ill health. She had been involved since 2016 when the charity was formed so left a big hole to fill. We were fortunate to find a great replacement who began in November. We are thankful again for the furlough scheme which has helped significantly during the year.

The opening of the Sunrise Cafe presented us with a number of challenges, but we were fortunate and blessed to have found a very able manager and assistant. We took advantage of the Department for Work and Pensions scheme, Kickstart to employ two cafe assistants. They have also settled into their roles very well

At the end of 2021 we again recruited two people to help our CEO with the running of the night shelter.

Funding - This year has seen the level of general donations from private individuals and churches start to recover but still affected by the uncertainty cause by the pandemic. However, grants have again come in to cover any shortfall, notably:

- Dover District Council £19,000
- MHCLG £20,000
- Homeless Link - Winter Transformation fund £30,000
- Protect Plus £19,600 – additional winter funding
- Furlough Scheme £21,000

Trustees - We have 5 trustees, each of whom align with one of our initiatives. They are responsible for working with Noel on a regular basis to discuss progress and issues. The trustees have agreed that DOC will adopt the NCVO Governance guidelines. Implementation in full is expected to take some time and the trustees will report on progress as and when this occurs. We also work with a volunteer fundraiser who has helped us with preparing grants.

Future - In all we feel that we are doing well, but there is always more work to be done and we gladly continue rise to the challenge to help rebuilding brokenness.

Judith Shilling

Chair of Trustees

DOVER OUTREACH CENTRE

England & Wales - Charity number 1168737

Accounts

DOVER OUTREACH CENTRE

(Charity No: 1168737)

INDEPENDENT EXAMINATION AND
FINANCIAL STATEMENTS OF THE

CHARITABLE INCORPORATED ORGANISATION

FOR THE YEAR ENDED 31 DECEMBER 2020

DOVER OUTREACH CENTRE

CONTENTS

- Independent examiners report 1
- Receipts & payments accounts 2
- Statement of assets & liabilities 3
- Trustees' annual report 4-8
- Chairman's report 9-10



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of Dover Outreach Centre

On accounts for the period ended 31/12/2020 **Charity no (if any)** 1168737

Set out on pages 2 - 3

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: **Date:** 10/09/2021

Name: Peter Acott

Relevant professional qualification(s) or body: FCCA

Address: SHPD Accountants, 10 Littlebourne Road, Maidstone, Kent, ME14 5QP



DOVER OUTREACH CENTRE 1168737

Receipts and payments accounts

CC16a

For the period from 01/01/2020 To 31/12/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Unrestricted funds (VH) to the nearest £	Restricted funds (WNS) to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	40,864	14,440	3,495	58,799	84,214
Grant income	25,600	-	32,903	58,503	42,050
Rental income	-	88,252	-	88,252	41,669
Management fee	10,086	-	-	10,086	30,000
COVID grants & furlough income	28,629	-	-	28,629	-
Mental health services	-	-	-	-	6,500
Gift Aid	5,115	-	-	5,115	-
Sub total (Gross income for AR)	110,294	102,692	36,398	249,384	204,433
A2 Asset and investment sales, (see table).					
Sale of equipment	-	-	-	-	1,090
Sub total	-	-	-	-	1,090
Total receipts	110,294	102,692	36,398	249,384	205,523
A3 Payments					
Wages and salaries	50,620	-	6,795	57,415	59,087
CEO Services	13,000	-	-	13,000	13,000
Management fee	-	-	10,086	10,086	-
Rent, Rates & Utilities	435	63,872	111	64,418	67,557
Building work	-	15,814	-	15,814	54,141
Insurance	1,991	1,919	-	3,910	4,195
General expenses (mileage, stationery etc)	2,272	1,049	1,252	4,573	3,536
Drop in centre supplies	110	-	-	110	1,372
Vehicle costs	-	-	900	900	1,500
Minor equipment	549	128	1,351	2,028	1,782
Accountancy	480	-	-	480	360
Website, advertising and events	-	-	-	-	28
Training	140	-	-	140	360
Loans repaid	-	30,000	-	30,000	-
Gifts and donations	1,500	5,700	171	7,371	-
Food	-	-	3,585	3,585	-
Supermarket vouchers	-	420	600	1,020	-
Sundry expenses	647	37	368	1,052	576
Sub total	71,744	118,939	25,219	215,902	207,494
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	71,744	118,939	25,219	215,902	207,494
Net of receipts/(payments)	38,550	(16,247)	11,179	33,482	(1,971)
A5 Transfers between funds	(33,765)	29,928	3,837	-	-
A6 Cash funds last year end	17,018	632	8,700	26,350	28,321
Cash funds this year end	21,803	14,313	23,716	59,832	26,350

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Unrestricted funds (VH) to nearest £	Restricted funds to nearest £
B1 Cash funds	Current account	21,803	-	-
	VH account	-	14,313	-
	WNS account	-	-	23,716
	Total cash funds	21,803	14,313	23,716
<small>(agree balances with receipts and payments account(s))</small>				

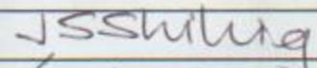

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Campbeds	Unrestricted	801	200
	Laptop	Restricted	399	200
	Campbeds	Restricted	500	250
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Judith Shilling	10/09/2021
	Peter Wallace	10/09/2021



Trustees' Annual Report for the period

	Period start date			Period end date			
From	01	01	2020	To	31	12	2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Judith Shilling	Chair (from 01/04/21)	Whole period	Fellow trustees
2	Peter Wallace	Vice Chairman	Whole period	Fellow trustees
3	Noel Beamish	Chair (to 01/04/21)	Whole period	Fellow trustees
4	Vee Bentley		Whole period	Fellow trustees
5	Janet Jowett		Whole period	Fellow trustees
6	Sean Sheffield		Whole period	Fellow trustees
7				
8				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by existing trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

Please refer to the Chairman's report for a summary of the main activities undertaken in the year.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Please refer to the Chairman's report for a summary of the main achievements of the charity in the year.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The charity's policy is to maintain a reserves level equivalent to at least 6 months of operational expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

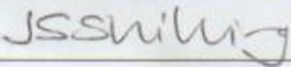
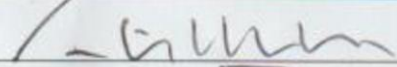
You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Judith Shilling	Peter Wallace
Position (eg Secretary, Chair, etc)	Chair	Vice Chairman
Date	10/09/2021	



The Dover Outreach Centre

Chairman's Report 2020

I start this years' report with a quote from 2019's – "*having seen a year of significant change in 2019 it would be nice to think that 2020 would be a calm, peaceful year.....*" How wrong could I have been in a year which has brought us the Covid 19 pandemic which has affected the lives of all of us to a lesser or greater extent. One thing that I have been very aware of is that, through the challenges of this year, we have not been alone, God has very much been with us through it all.

Day Centre – the Centre closed in March to comply with the first National Lockdown Government guidance and did not open again until September. During those five months three members of staff were furloughed, the only meaningful activity of the Centre was to distribute supermarket vouchers (£30 per person each week) to those with no recourse to public funds. All rough sleepers were housed during this time by a government initiative to get everyone in. Funding was provided to Local Authorities to enable this to happen. When the Centre re-opened in September, appropriate risk assessments were carried out and adhered to and numbers allowed in at any one time were limited and no volunteers were used. Most rough sleepers accommodated stayed in their accommodation so the clients arriving at the Centre were mostly new people that we had not seen before.

Dover Outreach Enterprise – it was a difficult year to operate in apart from the periods of Lockdown enforced by the Government. Customers were few and far between due to the uncertainty and fear of infection caused by the pandemic. Both work supervisors were fully and flexibly furloughed for significant periods throughout the year which meant that opportunities to employ any previously homeless folks were not possible. The future of this enterprise will need to be considered carefully in 2021.

Winter Night shelter – the 2019/20 shelter was quieter than previous years. It ran again for three months, across seven venues with 100+ volunteers. 16 people used the shelter for one or more nights and of the 1395 bed spaces (91 nights x 15 spaces) only 594 were filled. Outcomes were good with 60% of guests moving into accommodation during the shelter period.

The 2020/21 shelter accommodation was provided in two B & B venues, both providing five single occupancy rooms. This was to comply with the Government's Covid guidelines and funding to cover most of our costs were secured by a grant from the Ministry of Housing, Communities and Local Government. Volunteering opportunities were limited to providing meals which were delivered take away style to both accommodation venues.

Dover Outreach Centre
Victory House
168 Snargate Street
Dover
CT17 9BZ
Charity Reg No.1168737
www.doveroutreachcentre.org
Tel: 01304 339022

Victory House supported accommodation – during the year we saw a few of the longstanding tenants move on to other more suitable accommodation which was good as it allowed us to house more rough sleepers. We were also able to assist the Local Authority with two rooms in their drive to get everyone in. Voids and bad debts were minimal during the year. The worst issue was that for several months of 2020 it was difficult to provide some positive support for the residents particularly in finding them meaningful activities or volunteer and work opportunities to help them in their rehabilitation.

Staffing – No new personnel were taken on during the year apart from two part time workers for the Night Shelter who thankfully had worked for us in the previous year. We were thankful for the Furlough scheme which supported the retention of five staff. I filled in where necessary across all areas of the Charity throughout the year and continued with sole responsibility for the day to day management of the residents.

Funding - This year has seen the level of general donations from private individuals and churches fall due primarily to the uncertainty caused by the pandemic. Thankfully the shortfall has been covered by grants, notably:

- Dover Town Council £10,000
- Nationwide £20,000
- Port of Dover £5,000
- MHCLG £21,000
- Winter Transformation fund £11,000
- Furlough Scheme £20,000

Future – having mentioned the impact of the pandemic throughout this report and the affect it has had on all areas of what we do, it cannot all be seen as negative. It has given us an opportunity as trustees and senior management to reflect on the areas we currently operate in and also consider the future. During the year we have explored and believe God is moving us forward with:

- Community Cafe initiative – to occupy the redundant area of the ground floor of Victory House
- Move On Housing - Working with Hope Into Action and local Churches to provide accommodation for our current resident of Victory House when they are ready to move on.

Finally - All that remains is to say a big thank you to our Trustees, staff, volunteers, funders and supporters without you we would not have been able to continue.

God bless you

Noel

Noel Beamish
Chair of Trustees
noel.beamish@doveroutreachcentre.com