



Section A Reference and administration details

Charity name Sheringdale Parent Teachers Association

Other names charity is known by Sheringdale PTA

Registered charity number (if any) 1168706

Charity's principal address Sheringdale Primary School

Standen Road

London

Postcode

SW18 5TR

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1. Katharina Roelofs	PTA Chair		AGM or PTA Committee
2. Rachael Douglas	PTA Secretary		AGM or PTA Committee

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Ms Karishma Anand	4 Eden Court, 55 Standen Road, London SW18 5TH
Head Teacher	Ms Sarah Jones	Sheringdale Primary School, Standen Road, London SW18 5TR
Teacher	Mr Paddy Hill	Sheringdale Primary School, Standen Road, London SW18 5TR

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution document adopted at the PTA Committee meeting of 5th May 2016.

How the charity is constituted
(eg. trust, association, company)

The Sheringdale PTA is an Association.

Trustee selection methods
(eg. appointed by, elected by)

Nominated, seconded and voted for at the AGM. Between each AGM trustees can be co-opted by PTA Committee Members at PTA Committee meetings.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Sheringdale PTA works closely with the school and Head Teacher, or their representative.

The Sheringdale PTA is a member of PTA UK.

PTA Committee meetings are held regularly, mostly each half term, and as a minimum once a term. Project teams may be formed to work on specific events and activities independently, and regularly report back to the PTA Committee.

Each class has a PTA representative who liaises between the PTA Committee, project teams and parent volunteers.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the Sheringdale PTA is to advance the education of pupils in the school in particular by:

- Developing effective relationships between the staff, parents and others associated with the school.
- Engaging in activities or providing facilities or equipment, which support the school and advance the education of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

<p>Development of effective relationships between the staff, parents and others associated with the school:</p> <ul style="list-style-type: none"> • Each year, the PTA hosts the Annual Quiz Night with wide participation from the parents and staff. • Every year the PTA organises a Christmas Fair and Summer Fair. In addition to raising funds for the school, participation by parents and teachers develops a sense of school community increasing commitment to the school. All families are encouraged to participate in these events. <p>Activities aimed at advancing the education of pupils funded by the Sheringdale PTA include:</p> <ul style="list-style-type: none"> • Playground equipment and wet play structure. • Additional reading books for the school. • IT Enrichment workshops and equipment. • Maths Enrichment workshops. • Geography Enrichment workshops. • IT Enrichment and equipment. • Black History Month workshops. • Queens jubilee workshops and celebrations. • Coaches for school trips to the seaside. <p>The trustees declare that they have throughout their activities had regard to the guidance issued by the charity commission on public benefit.</p>
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Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

PTA is a member of Parentkind with an annual subscription cost of £128. As part of our membership, we are covered by a bespoke insurance policy with Zurich which covers our PTA organised activities and volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

It was a successful year of fundraising. Our charity performed well this past year, raising funds for Sheringdale Primary School and its pupils.

Christmas fundraising activities raised £9,980. This included the sale of Christmas trees, a Christmas Auction, an Online Christmas Market and Christmas cards/mugs.

The sale of PE t-shirts raised £1,447.
Class Cake Sales raised £1,664.
The Summer Raffle and Fair raised £13,349.
World book day readathon raised £5,347.

Further funds of £3,632 were generated from several initiatives, including Bags 2 School collection £182, Fancy dress sales £610, Quiz nights £2,340, John D Wood Boards for the Community Library £500.

Donations from other sources such as Gift Aid, Easy Fundraising and Amazon Smile contributed £1,057.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity's policy on reserves is to maintain a minimum of £5,000 for the purpose of being able to fund all forthcoming expenses and floats for our fundraising events and any donation commitments to the school.

Balance in the charity bank accounts on 1 September 2021 totalled £41,954 and the balance on 31 August 2022 was £31,606

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/A

Section F Other optional information

The Sheringdale PTA would like to thank all the parents, carers, teachers and school staff for their continued support and participation in our activities this year. We would particularly like to thank the staff in the school office.

The Sheringdale PTA would also like to thank John D Wood for their generous sponsorship of our Community Library.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

K. Roelofs

R. Douglas

Full name(s)

Katharina Roelofs

Rachael Douglas

Position (eg Secretary, Chair, etc)

Chair

Secretary

Date

30/5/2023

30/5/2023

Receipts and payments accounts

CC16a

For the period
from

1-Sep-21

To

31-Aug-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
T-shirts	1,447	-	-	1,447	
Fundraising - Amazon, Easyfundraising	780	-	-	780	
Fancy Dress Day & Stalls	610	-	-	610	
Bags to School	182	-	-	182	
Cake sale	1,664	-	-	1,664	
Quiz Night	2,340	-	-	2,340	
2022 Summer fair inc raffle	13,849	-	-	13,849	
Website & Subscriptions	128	-	-	128	
Queens Diamond Jubilee Party	50	-	-	50	
World Book Day Readathon	5,347	-	-	5,347	
All Christmas Events	9,980	-	-	9,980	
Marathon 2021	98	-	-	98	
Previous FY Adjustments				-	
Sub total (Gross income for AR)	36,476	-	-	36,476	
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	
Total receipts	36,476	-	-	36,476	
A3 Payments					
Fundraising Costs					
T-shirts	- 1,044	-	-	- 1,044	
Fundraising - Amazon, Easyfundraising	-	-	-	-	
Fancy Dress Day & Stalls	-	-	-	-	
Bags to School	-	-	-	-	
Quiz Night	- 1,240	-	-	- 1,240	
2022 Summer fair inc raffle	- 3,333	-	-	- 3,333	
Website & Subscriptions	-	-	-	-	
World Book Day Readathon	- 40	-	-	- 40	
All Christmas Events	- 7,122	-	-	- 7,122	
Marathon 2021	- 89	-	-	- 89	
Previous FY Adjustments	-	-	-	-	
Operating Cost					
Parentkind Insurance	-	-	-	-	
Website Cost	- 227	-	-	- 227	
Appropriations					
Misc. Cost Incl Gifts	- 249	-	-	- 249	
Cake Sale Spend or Teacher Spend	- 300	-	-	- 300	
Maths Enrichment	- 1,066	-	-	- 1,066	
History Enrichment (Incl. Black History)	- 1,000	-	-	- 1,000	
English/Literacy Enrichment	-	-	-	-	
Geography Enrichment	- 1,000	-	-	- 1,000	
IT Enrichment	- 6,649	-	-	- 6,649	
Music Enrichment	-	-	-	-	
Wellbeing Spend	-	-	-	-	
Year 6 Leavers Contribution	- 500	-	-	- 500	
World Book Day Breakfast	- 475	-	-	- 475	
School coach trips	- 9,485	-	-	- 9,485	
Infrastructure - Playground Furniture/Equipment	- 9,998	-	-	- 9,998	
Queens Diamond Jubilee Party	- 3,008	-	-	- 3,008	
Sub total	- 46,824	-	-	- 25,776	
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
Sub total	-	-	-	-	
Total payments	- 46,824	-	-	- 25,776	
Net of receipts/(payments)	- 10,348	-	-	- 10,348	
A5 Transfers between funds	-	-	-	-	
A6 Cash funds last year end	41,954	-	-	41,954	
Cash funds this year end	31,606	-	-	31,606	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest current account	7,596	-	-
	Barclays current account	24,010	-	-
	Total cash funds	31,606	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	N/A	-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	N/A		-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Cupboard Shelving for storage		-	-
	Trestle Tables and chairs		-	-
	Marquees and other equipment used for school fairs		-	-
	Letter box, coin counter and other equipment used for running PTA		-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	N/A		-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	K. Roelofs	Katharina Roelofs	30/5/2023	
	R. Douglas	Rachael Douglas	30/5/2023	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Sheringdale PTA

On accounts for the year
ended

31 August 2022

Charity no
(if any)

1168706

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 31 May 20223

Name:

Karishma Anand

Relevant professional qualification(s) or body (if any):

Institute of Chartered Accountants of Scotland

Address:

CA House, 21 Haymarket Yards

Edinburgh EH12 5BH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.