



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2021 To 31 March 2022

Charity name: Dorchester Youth & Community Centre

Charity registration number: 1168701

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Our objective is to provide encouragement and motivation for young people resident in Dorchester and its surrounding areas. We will do this through the provision of recreational and leisure time activities designed to enrich their life experience, develop their skills, capacities and capabilities, to enable them to develop as mature and responsible individuals.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We run youth clubs on 5 nights per week and for a SEND group on alternative Saturdays. We seek to obtain funding to expand our range of youth services.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have read the guidance notes on Public Benefit and are satisfied that we take full account of the guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	We encourage volunteer participation both as a means to develop young people (Senior member helpers) and as an opportunity of additional help in ensuring the smooth running of the club. (Adult volunteers)

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The club provides a secure place for the young people to meet, and join in social activities. This encourages participation and social mixing. During the year we continued to increase the attendance, supporting more young people.</p> <p>The club provides support for NEET young people. We help them find the best way to plan their future, be that further education or training, or applying for jobs.</p> <p>The club also provides outreach support in Dorchester and Poundbury. This ensures that we are supporting the general youth population of the town. Feedback from external bodies suggests that this has helped to reduce antisocial behaviour in the town.</p> <p>The club supports a local traveller camp to assist young people's integration into the school system. Our team have successfully won the support of both the parents and the young people This work has been complimented by Dorset Council and</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Throughout the COVID restrictions, the club operated in digital mediums to support our young people. This allowed us to continue to provide support to young people through those difficult times. The club re-opened fully in September 2021
Performance of fundraising activities against objectives set	Para 1.41	We have received sufficient Fundraising support in the year, which has allowed us to successfully operate the club, make provision for future expansion and build a fund to meet any unexpected costs in subsequent years. Continuing support from Dorchester Town Council is the mainstay of this funding.

Investment performance against objectives	Para 1.41	As will be seen in the financial report below, we set aside funds each year to meet future large expenditure. This money is held in safe interest bearing accounts following the advice of our treasurer.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Charity has achieved a surplus in its activities this year and is holding a strong level of Reserves to cover future emergencies. Sufficient funds are held both in the Bank Account and Reserves to sustain the Charity for a period of up to 3 years assuming the same level of support is received from Dorchester Town Council and our other regular sources of income/grants. The Grants Team have been very successful in obtaining grants to support our ongoing activities.</p> <p>It is important that the Trustees continue look to new sources of funding to ensure that DYCC is safe as a going concern for the future and in the meantime, costs need to be contained as far as possible.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity continues to set aside £5000 per annum to build a reserve fund to meet future building maintenance costs. It is anticipated that these reserves may need to be drawn on in the new financial year
Amount of reserves held	Para 1.22	£52,000
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns about the charity as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Dorchester Town Council provides the sum of £20,000 per annum to assist in covering the core running costs of the centre. We also raise funds through renting the facilities to other organisations and actively pursue grants to enable the charity to continue to provide youth services to the town of Dorchester and its surrounding villages.
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>Reserves will be held by the trust on deposit obtaining the best interest rate available at the time the deposit is made.</p> <p>The term of any fixed deposit or the notice period will be agreed by the Trustees on a case by case basis.</p> <p>The Financial Institution will be researched to ensure, as far as it is possible to do so, that it carries out its business in an ethical manner. Investments other than deposit accounts are not to be held.</p>

A description of the principal risks facing the charity	Para 1.46	<p><u>There are two key risks that the Charity faces:</u></p> <ul style="list-style-type: none"> • The first and the biggest risk is the future of the Charity if the funding from Dorchester Town Council were to stop. This would result in the need find significant funding from elsewhere and to look closely at the level of services that could be offered. • The second risk is the potential cost of redundancies. If services need to be reduced and staff made redundant, it is important that the Trustees understand the full implication of any costs in this respect.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The procedure for the appointment of Trustees is et out in Para 12 of the Constitution.</p> <p>We have established a group of Trustees who provide financial and business experience. Each of our trustees assumes responsibility for an aspect of the organisation:-</p> <p>Chairman - C Davies Safeguarding- S Jones HR – R Brind Finance – D Harris Funding – L Fry Buildings – T Stiles Governance – R Biggs</p> <p>We endeavour to identify weaknesses in our team, and look to recruit candidates with complementary skills to those in place.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The first step is to invite prospective candidates to join the management team. They can then experience the management of the organisation.</p> <p>They will also be encouraged to review the Charity Commission guidelines on the role and responsibilities of trustees</p> <p>Additional training if required, can be sort from Dorset Community Action.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The charity endeavours to work closely with local and nations regulatory bodies including Dorset Council Youth Services, Dorchester Town Council, Dorset Community Action and Dorchester Youth Association.</p> <p>The charity follows the guidelines set out by the National Youth Association</p>
Relationship with any related parties	Para 1.51	None
Other		

Reference and Administrative details

Charity name	Dorchester Youth & Community Centre
Other name the charity uses	
Registered charity number	1168701
Charity's principal address	Kings Road Dorchester DT1 9NJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Davies	Chairman		
2	Richard Brind	Vice Chairman		
3	Richard Biggs	Risk Management		
4	Enid Stella Jones	Safeguarding Lead		
5	Lesley Fry BEM	Funding Lead		
6	Tim Stiles	Buildings Lead		
7	David Russel Harris	Treasurer		
8	Rory Major			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Sarah Grant	1A South Terrace, Soth Street Dorchester DT1 1DE

Name of chief executive or names of senior staff members (Optional information)

Kathleen Parkman Youth Work Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

Other optional information

Not applicable

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher John Davies	D R Harris
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date	November 2022	

	Dorchester Youth and Community Centre		
No.	Income	BUDGET 2021-2022	Actual to date at 25.04.2022
	Dorchester Town Council	20,000	21,800.00
	Lettings main hall and barn (stage)	2,000	2,425.00
	Home-Start Rent	6,000	6,000.00
	Home-Start Services Contribution	2,100	1,485.00
	Bank Interest	100	225.26
	HMRC	8,000	7,222.29
	Members attendance fees	12,247	5,832.40
	Shop sales	4,455	3,511.46
	Fund Raising		
	Car Boot Fund (WDDC) - Project 1 (18/19)	0	0.00
	WDDC Innovation fund	0	0.00
	DYCC Car Park Income	940	500.00
	100 CLUB	0	120.00
	Anon - Significant Donor	0	0.00
	OPEN DAY - 05.10.19	0	0.00
	Project 2 - NETWORKS Jun 19 - Mar 22 - NEETS	1,680	2,040.00
	Project 3 - Poundbury Outreach - 2019	0	0.00
	Project 4 - WDDC - CBF - Cookery Project - Sep 19	0	0.00
	Project 5 - LANTERN - Dec 2019	0	0.00
	Project 6 - Zoom & Online Networks 19-21	0	0.00
	Project 7 - Poundbury Outreach - 2020/2021	0	1,000.00
	Project 8 - Dorchester Centre Outreach - 21/22	0	17,032.00
	Project 9 - Stratton Outreach - 2020/2021	0	304.11
	Project 10 - Low Carbon - New centre lights 2020	0	0.00
	Project 11 - Online (Dec 2020 onwards)	0	0.00
	Project 12 - Shoebox Appeal 2020	0	0.00
	Project 13 - Piddlehinton Outreach (Bridge)	0	17,050.00

	Project 14 - Centre Redecoration	0	400.00
	Project 15 - (HAF) Summer Sessions 2021	0	6,480.00
	Project 16 - Shoebox Appeal 2021	0	320.00
	Project 17 - Groundworks NEETS (Dec 2021)	0	8,000.00
	Project 18 - DC Piddlehinton Education	0	13,260.00
	Project 19 - Youth Club Food & Drink - Healthy Eat	0	3,000.00
	Project 20 - Toilets	0	500.00
	Rotary	1,000	1,000.00
	Beerex	2,000	90.00
	OPEN DAY & SUMMER EVENTS 2021	720	0.00
	Year 10 +	200	0.00
	COVID GRANTS	5,250	23,894.00
	DONATIONS - OTHER	15,820	20,518.62
	Total Income	82,512	164,010.14
	Expenditure		
	Staff		
	Centre Manager	12,850	7,648.12
	Part time Youth Workers in Charge	7,579	4,737.50
	Part time Youth Workers	10,039	8,091.25
	Administration	5,200	5,389.38
	IT Support Staff	0	320.00
	Caretaker/keyholder	0	
	Cleaner	0	
	PAYE (Tax/Employer NIC)	3,000	2,601.43
	Pension	800	1,015.83
15	Training	500	454.99
27	Travel	50	0.00
14	Recruitment & DBS	750	602.00
	TOTAL STAFFING COSTS	40,768	30,860.50
	Premises		

23	Electricity	3,000	1,256.72
24	Gas	1,500	1,972.11
26	Business Rates 80% reduction	0	0.00
25	Water	900	289.84
8	Contract Cleaning	5,250	3,405.00
9	Waste disposal	550	386.80
28	Building maintenance	4,000	264.00
37	Fire Contract	180	473.40
38	Boiler Contract	350	243.60
39	Alarm Contract	500	589.97
40	Lift Contract & Repairs	250	428.71
5	Maintenance repairs & materials	1,500	3,073.33
22	Hygiene Contract	400	610.21
30	Grounds maintenance and trees	250	884.22
31	Buildings Insurance & Contents	2,500	2,614.07
18	Insurance - Other	0	0.00
TOTAL PREMISES COSTS		21,130	16,491.98
Supplies			
3	Youth Club activities/craft	1,000	297.57
11	Phone Line Rental & Calls + Broadband	1,000	1,247.00
10	Internet connection	0	0.00
12	IT Licenses/Software and Equipment	100	747.36
19	Medical	50	46.10
4	Stationery, postage and print	250	243.61
29	Furniture	0	0.00
2	YC Food and drink	1,000	464.29
1	Shop stock	2,500	3,037.39
16	Gifts	0	120.80
13	Payroll	400	1,012.50
7	Cleaning materials/supplies	150	75.06
17	Music and Licences(TV)	300	637.83

20	Legal support (Tenancy)	1,000	360.00
6	Survey Costs	0	0.00
	100 CLUB	0	0.00
	Misc - DO NOT PUT ANY ITEMS TO MISC.		
21	Subscriptions	50	0.00
	Car Boot Fund - Project 1 (18/19)	0	0.00
32	Project 2 - NETWORKS - June 2019 - Mar 22 NEETS	1,680	36.50
41	Project 6 - Zoom & 121 - 20/21/22	5,257	960.75
42	Project 7 - Poundbury Outreach 2020/2021	0	1,150.91
43	Project 8 - Dorchester Town Outreach 21/22	5,823	823.37
44	Project 9 - Stratton Outreach 2020/2021	0	349.73
46	Project 11 - Online (Dec 2020 onwards)	970	0.00
48	Project 13 - Piddlehinton Outreach	15,820	13,429.58
50	Project 14 - Centre Redecoration	0	1,000.00
49	OPEN DAY & SUMMER EVENTS 2021	0	0.00
51	Project 15 - (HAF) Summer Sessions 2021	0	4,021.07
53	Project 16 - Shoebox Appeal 2021	0	317.00
54	Project 17 - NETWORKS (Dec 2021)	0	1,397.88
55	Project 18 - DC Piddlehinton Education	0	1,075.13
56	Project 19 - Youth Club Food & Drink	0	0.00
57	Project 20 - Toilets	0	0.00
52	Bank Charges	0	54.64
TOTAL SUPPLIES EXP		37,350	32,906.06
Building Maintenance Reserve Transfer		5,000	35,500.00
Equipment depreciation and replacement		500	
Total expenditure		104,748	115,758.54
Annual Surplus		-22,236	48,251.60
Carry Forward		-23,143	47,344.60

TOTAL SURPLUS

#REF!





CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

DORCHESTER YOUTH & COMMUNITY CENTRE

On accounts for the year
ended

31 MARCH 2022

Charity no
(if any)

1168701

Set out on pages

SECTIONS A & B - 2 Pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Desmond Eric Smallman CPFA

Date:

19/10/2022

Name:

DESMOND ERIC SMALLMAN

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Public Finance
and Accountancy.

Address:

77 Mansell Street

LONDON, E1 8AN

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.