

# DORCHESTER YOUTH & COMMUNITY CENTRE

England & Wales · Charity number 1168701

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2016-08-10

**Register** [View on the Charity Commission register](#)

## Contact

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**Phone** 07725329002

**Email** [richard.brind@dycc.org.uk](mailto:richard.brind@dycc.org.uk)

**Website** [www.dycc.org.uk](http://www.dycc.org.uk)

## Activities

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**Objects:** TO ADVANCE IN LIFE AND RELIEVE NEEDS OF YOUNG PEOPLE RESIDENT IN DORCHESTER AND ITS SURROUNDING AREAS THROUGH THE PROVISION OF RECREATIONAL AND LEISURE TIME ACTIVITIES PROVIDED IN THE INTEREST OF SOCIAL WELFARE, DESIGNED TO IMPROVE THEIR CONDITIONS OF LIFE AND PROVIDING SUPPORT AND ACTIVITIES WHICH DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS.

**Activities:** Youth Service provision, and facilities for Community use

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Recreation
- **Who:** Children/young People

## Geography

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- Dorset

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£175,131	£149,777	-	-
2024-03-31	£174,646	£161,359	-	-
2023-03-31	£107,611	£171,048	-	-
2022-03-31	£164,010	£80,258	-	-
2021-03-31	£96,461	£77,425	-	-

## Trustees

Name	Role	Appointed
<b>Richard Martin Biggs</b>	Chair	2016-08-10
Dr Richard James Brind		2016-08-10
Peter Farrington		2024-02-21
Vanessa Caroline Lloyd-Jones		2025-08-21

**DORCHESTER YOUTH & COMMUNITY CENTRE**

England & Wales - Charity number 1168701

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# Accounts

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## Trustees' Annual Report for the period

From 1 April 2024

To 31 March 2025

Charity name: Dorchester Youth and Community Centre

Charity registration number:1168701

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Our objective is to provide encouragement and motivation for young people resident in Dorchester and its surrounding areas. We will do this through the provision of recreational and leisure time activities designed to enrich their life experience, develop their skills, capacities and capabilities, to enable them to develop as mature and responsible individuals.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We run youth club events 5 days a week including one night in Poundbury with different nights focused on differing age ranges. Additionally, a Saturday club is run for young people with SEND.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have read the notes on Public Benefit and remain satisfied that we take full account of the guidance. We believe DYCC continues to deliver Public Benefit through reducing the likelihood of young person's offending, a reduction in substance abuse, supporting community cohesion, improving young person's well-being with enhanced educational outcomes and support to families.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment including program related	Para 1.38	<b>Not applicable</b>

investment		
Contribution made by volunteers	Para 1.38	<b>We continue to encourage volunteer participation to develop young people (senior member helpers) and as an opportunity of additional help ensuring the smooth running of the centre and with some building maintenance activities by adult volunteers.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>DYCC provides a safe, inclusive and fun space where young people can meet with friends, socialise and take part in activities. Activities are designed to help them mix with others and try new things with the support and guidance of our excellent youth work team. Our Youth Workers are dedicated to supporting our young people's mental health and nurturing their wellbeing. Networks Project, that is funded through the Reaching Communities Lottery Funding has a growing cohort of young people who are Not in Education, Employment or Training. Our dedicated Networks team hold our young people at the heart of what they do, helping them to navigate their futures in a supportive, nurturing way. They find meaningful opportunities to help tackle disengagement, build confidence to gain skills and qualifications. Our outreach youth work team have continued to work with our families and young people from the nearby Gypsy and Traveller Camp. We have continued to help them access education and have one young person successfully accessing higher education for the first time.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>The DYCC have continued to provide a wide range of activities while keeping the building safe and welcoming for all.</b>
		<b>Dorchester Town Council has remained a great supporter both in financial grant</b>

Performance of fundraising activities against objectives set	Para 1.41	<b>and engagement with councillors and officers.</b>
Investment performance against objectives	Para 1.41	<b>Not applicable</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity continues to hold cash reserves to cover unforeseen risks such as redundancy, legal and major building repairs.</b>
Amount of reserves held	Para 1.22	<b>£20,000</b>
Reasons for holding zero reserves	Para 1.22	<b>Not applicable</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>There is no major concern of the charity remaining as a going concern but as always securing ongoing revenue is an ongoing challenge.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Dorchester Town Council remains the principal source of revenue at over £20K per year. Room hire, a long-term tenant, fees and project grants are the main source of funding. There are local fundraisers too.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>All investments are held in cash bonds providing a competitive rate of interest. Bonds are reviewed prior to maturity to ensure that new bonds give a good rate of return and flexibility. The United Trust Bank has a focus on environmental and social banking it is committed to equality and diversity in its hiring and gives employees the opportunity to invest in charities.</b>
A description of the principal risks facing the charity	Para 1.46	<b>Upkeeping an old building (partly listed) remain the biggest challenge as well as rising energy costs and keeping volunteers motivated and trained to a higher standard required by the National Youth Agency</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are appointed by following our constitution as set out in para 12.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustees are made aware of of changes and essential reading to ensure they carry out their role.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The charity remains good working relations with Dorset Youth, Dorchester Town Council and Dorset Council to ensure best use of resource and activity relates to identified community need.</b>
Relationship with any related parties	Para 1.51	<b>Many members and trustees are town councillors, Dorset councillors and many are members of various local Rotaries</b>
Other		

### Reference and Administrative details

Charity name	Dorchester Youth and Community Centre
Other name the charity uses	NA
Registered charity number	1168701
Charity's principal address	Kings Road, Dorchester, Dorset DT1 9Nj



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Richard Biggs*

Full name(s) Richard Biggs

Position (eg Secretary,  
Chair, etc) Chair

Date 14<sup>th</sup> Jan 2026

# **Financial Report for the Year 01/04/2024 to 31/3/2025**

## **Policies and processes**

- Charity Commission guideline are adopted with regards to the Accounts of DYCC.
- The Accounts of DYCC are prepared under a Receipts and Payments basis.
- All financial decisions are made by the Trustees. Other members of the management committee are permitted to speak on such matters but do not have a vote.
- The financial Year is set as 31<sup>st</sup> March.
- A quarterly report is given to the Trustees by the Administrator outlining the current financial position.
- A detailed examination of the accounts confirms the validity of all income and expenditure. This is checked against the Bank Statements.
- A bank and cash reconciliation is done quarterly.

## **Statement of Policy for Holding Funds**

Part of our funds are held on deposit, obtaining the best interest rate available at the time the deposit is made.

The term of any fixed deposit or the notice period will be agreed by the Trustees on a case by case basis.

The Financial Institution will be researched to ensure, as far as it is possible to do so, that it carries out its business in an ethical manner.

Investments other than deposit accounts are not to be held.

## **Review of the Charities Position at the Year ending 31/03/2025**

We started the year with assets of £98,473.56 and generated unrestricted income of £82,643.06 along with £89,984.27 of restricted income, giving us a total available funds for the period of £271,100.89. The successful Reaching Communities bid with funding for 5 years is continuing well and we continue to increase the support we offer from this project.

Our expenditure totalled £148,729.51, which was £75,293.00 from unrestricted funds and £73,436.51 Projects expenditure from restricted funds.

The year end funds position stood at a total of £124,875.73 with a split of unrestricted at £56,262.97 and restricted funding at £68,612.76 to move into the 2025/2026 financial year. Out of our unrestricted funds we have agreed that £20,000.00 will be our current Reserves figure which are there to meet any unexpected costs such as repairs to the building or in case the charity needs to cease activities these will allow us to meet our outstanding financial obligations including redundancy costs.

**Income:** Looking at how the budget compared with the actuals we received unrestricted funding of £82,643.06 against a budgeted amount of £63,694.00. A new tenant in the first floor offices meant that we received income that was in doubt when Homestart vacated. We gained additional room bookings and car parking fees to those budgeted which helped our unrestricted income to increase along with 12 new projects who each contributed a figure towards overheads.

We had budgeted restricted income of £47,042.00 and actually received £89,984.27. Major funding to support our project work was from The Bridge Trust and The National Lottery, along with some

smaller projects supported by Wessex Water, Dorset Council, Dorchester & Weymouth LAGs and Police Commissioning all contributed to the funds and the services we were able to provide to our young people.

The Grants team continue to be very active and as can be seen with the list of projects we have completed or continue to run this year, achieved success in obtaining grants to not only cover the running costs of the centre but also expand our delivery.

**Expenditure:** Our unrestricted expenditure is split into 3 sections, Staffing, Premises and Supplies. The budget for staffing charged to Unrestricted funds was £44,500.00 with an actual of £29,447.26 – considerably lower than the budget due to staffing costs being very closely analysed and charged to the relevant projects. The Premises budget of £45,200.00 which included a large sum for roof work, produced an actual spend of £37,624.32 however there is more work needed on the roof and items like the lift, and the boiler (heating) cost more than budgeted. The Supplies budget was £9,800.00 and with most items matching the budget we actually spent £9,269.30.

The budget for the restricted expenditure was £98,509.00 (this included monies carried forward from the previous year) and the actual spend totalled £73,436.51 – main reasons for difference being that the £16,000 Project Steven was not utilised along with approximately £9,000 from Reaching Communities as this project expenditure spans 2 of our financial years. A number of new projects had expenditure that had not been included in the budget – however neither was the income but it is reflected in the spend. A detailed financial breakdown of each project is calculated and monitored to make sure the spending is in line with the funding proposal.

### **Interest Bearing Accounts**

There are currently 4 accounts held with the United Trust Bank and 2 accounts with the Hampshire Trust Bank totalling £61,355.48. Our initial investments into these accounts was £57,500.00 therefore the interest we have made since they were opened is £3,855.48). Interest is added to the accounts as each one comes to term. The interest earned in 2024-25 was £2504 and the anticipated return on these for the next financial year is approximately £2,630.00.

### **Statement of the Charity as a going Concern**

The Charity has achieved a surplus in its activities this year but is holding a lower than desirable amount of Reserves to cover future emergencies. There is 2 further years of funding planned for the Reaching Communities project. We will need to continue to monitor all income and expenditure very closely and continue to apply for where possible unrestricted donations to sustain the Charity. We have secured continued support from Dorchester Town Council and hope that some of our other generous grants will also continue. The Grants Team have been very successful in obtaining funds to support our ongoing activities as well as attracting funding for new projects, however it is important that the Trustees continue look to new sources of funding to ensure that DYCC is safe as a going concern for the future.

### **There are two key risks that the Charity faces:**

- The first and the biggest risk is the future of the Charity if the funding from Dorchester Town Council were to stop. This would result in the need find significant funding from elsewhere and to look closely at the level of services that could be offered.
- The second risk is the potential cost of redundancies. If services need to be reduced and staff made redundant, it is important that the Trustees understand the full implication of any costs in this respect.

## **Summary**

In summary, the Trust has had a good 12 months financially but will need to continue to apply for grants on an ongoing basis or obtain additional sources of long term funding to ensure the position remains that way. The continued need to identify and recruit a Treasurer is extremely important at this time.

Dorchester Youth and Community Centre					
No.		24/25 Income / Spend	BUDGET 2024-2025	Actual to date at 31.03.2025	TOTALS
	<b>PREVIOUS YEAR END BALANCE C/F:</b>	<b>£46,408.64</b>	<b>46,408</b>		<b>£46,408.64</b>
	<b>UNRESTRICTED INCOME</b>				
	Dorchester Town Council	21,200.00	21,200	21,200.00	
	Lettings main hall and barn (stage)	10,450.00	7,500	10,450.00	
	Training room lettings				
	Home-Start Rent/Chele Care Rent	5,729.83	6,250	5,729.83	
	Home-Start Services Contribution/Chele Care Utilities	2,750.00	3,000	2,750.00	
	Bank Interest				
	HMRC				
	Members attendance fees	6,880.00	8,000	6,880.00	
	Shop sales	3,738.72	3,500	3,738.72	
	Beerex	2,771.69		2,771.69	
	Rotary				
	Car Boot Fund (WDDC) - Project 1 (18/19)				
	WDDC Innovation fund				
	DYCC Car Park Income	1,004.00	500	1,004.00	
	100 CLUB				
	Anon - Significant Donation				
	OPEN DAY - 05.10.19				
	OPEN DAY & SUMMER EVENTS 2021				
	Year 10 +				
	COVID GRANTS				
	DONATIONS - OTHER	16,185.00	6,000	16,185.00	
	Project 2 - Networks		400		
	Project 12 - Shoebox Appeal 2020				
	Project 13 - Bridge Trust	600.00	1,850	600.00	
	Project 14 - Centre Redecoration				
	Project 16 - Shoebox Appeal 2021				
	Project 18 - Piddlehinton Education/Link				
	Project 20 - Toilets				
	Project 21 - Shoebox 2022				
	Project 22 - Silent Disco - Fund Raiser				
	Project 23 - Steven - Unrestricted contribution				
	Project 24 - Music - Unrestricted contribution				
	Project 25 - Reaching Communities - Unrestricted	5,700.00	5,430	5,700.00	
	Project 26 - Easter HAF 2023 - Unrestricted contribution				
	Project 27 - Summer HAF 2023 - Unrestricted contribution				
	Project 28 - Friday Wellbeing				
	Project 30 - Easter HAF 2024	64.00	64	64.00	
	Project 31 - FUNdraiser May 2024	273.05		273.05	
	Project 32 - Sensory Room Revamp 2024	835.00		835.00	
	Project 33 - Transition Youth Sessions Year 8 to Year 9	285.60		285.60	
	Christmas Fayre 2024	329.17		329.17	
	Project 34 - Poundbury Outreach	150.00		150.00	
	Project 35 - Together Thursdays	1,050.00		1,050.00	
	Project 36 - Wessex Activities	150.00		150.00	
	Project 38 - GRT Project	500.00		500.00	
	Project 39 - Wellbeing	250.00		250.00	
	Project 40 - Saturday Club 25/26	772.00		772.00	
	Project 41 - Bystander	975.00		975.00	
	<b>TOTAL UNRESTRICTED INCOME</b>	<b>£82,643.06</b>	<b>£110,102.00</b>	<b>£82,643.06</b>	<b>£129,051.70</b>
	<b>CLOSED PROJECTS - BALANCES MOVED FROM RESTRICTED</b>	<b>297.15</b>			
	<b>UNRESTRICTED EXPENDITURE</b>				
	<b>Staff</b>				
	Youth Work Manager	5,252.59	8,500	5,252.59	
	Part time Youth Workers in Charge	3,835.94	7,000	3,835.94	
	Part time Youth Workers	5,461.73	12,000	5,461.73	
	Administration	5,160.89	6,000	5,160.89	
	Cleaner				
	PAYE (Tax/Employer NIC)	5,882.25	6,000	5,882.25	
	Pension	3,320.26	3,500	3,320.26	
15	Training	226.20	750	226.20	
27	Travel	27.50	250	27.50	
14	Recruitment & DBS	279.90	500	279.90	
	<b>TOTAL STAFFING COSTS</b>	<b>£29,447.26</b>	<b>£44,500.00</b>	<b>£29,447.26</b>	
	<b>Premises</b>				
23	Electricity	2,201.26	3,000	2,201.26	
24	Gas	3,841.11	4,500	3,841.11	
26	Business Rates 80% reduction			0.00	
25	Water	479.54	500	479.54	
8	Contract Cleaning	6,177.60	8,000	6,177.60	
9	Waste disposal	830.92	700	830.92	
28	Building maintenance		3,000	0.00	
37	Fire & Emergency Lights Contract & Repairs	1,315.92	1,000	1,315.92	
38	Boiler Contract & Repairs	4,991.70	3,000	4,991.70	
39	Alarm Contract & Repairs	344.61	1,000	344.61	
40	Lift Contract & Repairs	1,536.00	500	1,536.00	
5	Maintenance repairs & materials	1,869.00	5,000	1,869.00	
22	Hygiene Contract	875.80	500	875.80	
30	Grounds maintenance and trees	0.00	500	0.00	
31	Buildings Insurance & Contents	4,068.46	4,000	4,068.46	
50	Project 14 - Centre Redecoration	0.00		0.00	
57	Project 20 - Toilets	0.00		0.00	
62	Roof	9,092.40	10,000	9,092.40	
18	Insurance - Other			0.00	
	<b>TOTAL PREMISES COSTS</b>	<b>£37,624.32</b>	<b>£45,200.00</b>	<b>£37,624.32</b>	
	<b>Supplies/Inhouse Projects</b>				
3	Youth Club activities/craft	171.49	500	171.49	
11	Phone Line Rental & Calls + Broadband	1,016.93	1,000	1,016.93	
10	Internet connection			0.00	
12	IT Licenses/Software and Equipment	348.30	600	348.30	
19	Medical	91.15	150	91.15	
4	Stationery, postage and print	897.35	400	897.35	
29	Furniture	0.00	1,000	0.00	
2	YC Food and drink	821.39	500	821.39	
1	Shop stock	3,350.76	4,000	3,350.76	
16	Gifts	123.10	100	123.10	
13	Payroll	555.00	800	555.00	
7	Cleaning materials/supplies	407.56	200	407.56	
17	Music and Licences(TV)	398.76	400	398.76	

20	Legal support (Tenancy)	0.00		0.00	
6	Survey Costs			0.00	
	100 CLUB				
	Misc - DO NOT PUT ANY ITEMS TO MISC.				
	Car Boot Fund - Project 1 (18/19) - SEE NOTE ADDED 27.08.24				
36	OPEN DAY - 05.10.2019 - SEE NOTE ADDED 27.08.24				
47	Project 12 - Shoebox Appeal 2020				
53	Project 16 - Shoebox Appeal 2021			0.00	
58	Project 21 - Shoebox 2022			0.00	
59	Project 22 - Silent Disco			0.00	
21	Subscriptions	40.00		40.00	
52	Bank Charges	100.85	150	100.85	
69	Project 31 - FUNdraiser May 2024	76.29		76.29	
70	Project 32 - Sensory Room Revamp 2024	586.94		586.94	
73	Christmas Fayre 2024	283.43		283.43	
	<b>TOTAL SUPPLIES COSTS</b>	<b>£9,269.30</b>	<b>£9,800.00</b>	<b>£9,269.30</b>	
	<b>TOTAL UNRESTRICTED EXPENDITURE</b>	<b>£76,340.88</b>	<b>£99,500.00</b>	<b>£76,340.88</b>	<b>£76,340.88</b>
	<b>PROJECT BALANCE C/F 23/24</b>	<b>£52,064.92</b>	<b>52,065</b>	<b>52,065.00</b>	
	<b>RESTRICTED INCOME</b>				
	Project 2 - NETWORKS Jun 19 - Mar 22 - NEETS	0.00	2,040		
	Project 8 - Dorchester Centre Outreach - 21/22	0.00	0		
	Project 9 - Stratton Outreach - 2020-2023	1,610.87	0	1,610.87	
	Project 13 - Piddlehinton Outreach (Bridge)	17,326.40	3,010	17,326.40	
	Project 18 - DC Piddlehinton Education	0.00	0		
	Project 19 - Youth Club Food & Drink - Healthy Eat	0.00	0		
	Project 23 - Steven 2023	0.00	0		
	Project 25 - Reaching Communities	43,862.00	41,772	43,862.00	
	Project 29 - Ingredients & Utensils	0.00	0	0.00	
	Project 30 - Easter HAF 2024	265.00	220	265.00	
	Project 33 - Transition Youth Sessions Year 8 to Year 9	3,583.00		3,583.00	
	Project 34 - Poudbury Outreach	350.00		350.00	
	Project 35 - Together Thursdays	3,950.00		3,950.00	
	Project 36 - Wessex Activities	3,850.00		3,850.00	
	Project 37 - All Saints	1,634.00		1,634.00	
	Project 38 - GRT Project	5,500.00		5,500.00	
	Project 39 - Wellbeing	2,250.00		2,250.00	
	Project 40 - Saturday Club 25/26	4,228.00		4,228.00	
	Project 41 - Bystander	1,575.00		1,575.00	
		0.00			
	<b>TOTAL RESTRICTED INCOME</b>	<b>£89,984.27</b>	<b>£99,107.00</b>	<b>£89,984.27</b>	<b>£142,049.27</b>
	<b>PROJECTS - RESTRICTED EXPENDITURE</b>				
	Project 2 - NETWORKS - June 2019 - Mar 22 NEETS	950.03	6,304.00	950.03	
	Project 8 - Dorchester Town Outreach 21/22/23	6,992.56	10,500.00	6,992.56	
	Project 9 - Stratton Outreach 2020-2023	2,277.75		2,277.75	
	Project 13 - Piddlehinton Outreach	9,682.77	6,955.00	9,682.77	
	Project 18 - DC Piddlehinton Education	7,097.29	7,000.00	7,097.29	
	Project 19 - Youth Club Food & Drink	443.05	400.00	443.05	
	Project 23 - Steven 2023	3,726.52	20,000.00	3,726.52	
	Project 25 - Reaching Communities	37,152.05	46,000.00	37,152.05	
	Project 29 - Ingredients & Utensils	247.85	500.00	247.85	
	Project 30 - Easter HAF 2024	1,083.13	850.00	1,083.13	
	Project 33 - Transition Youth Sessions Year 8 to Year 9	1,681.75	0.00	1,681.75	
	Project 34 - Poudbury Outreach	0.00	0.00	0.00	
	Project 35 - Together Thursdays	236.34	0.00	236.34	
	Project 36 - Wessex Activities	407.15	0.00	407.15	
	Project 37 - All Saints	797.27	0.00	797.27	
	Project 38 - Dorchester GRT	412.87	0.00	412.87	
	Project 39 - Wellbeing	61.13	0.00	61.13	
	Project 40 - Saturday Club 25/26	187.00	0.00	187.00	
	Project 41 - Bystander Project	0.00	0.00	0.00	
	<b>TOTAL RESTRICTED EXPENDITURE</b>	<b>£73,436.51</b>	<b>£98,509.00</b>	<b>£73,436.51</b>	
	<b>CLOSED PROJECTS - BALANCES MOVED TO UNRESTRICTED</b>	<b>£297.15</b>			
	<b>UNRESTRICTED INCOME MINUS UNRESTRICTED EXPENDITURE</b>	<b>£68,315.53</b>			<b>£68,612.76</b>
	Check lines:				
	Unrestricted Income B/F from 23/24			£46,408.64	
	Unrestricted Income 24/25			£82,643.06	
	Unrestricted Expenditure 24/25 - that has been paid from the accounts			£75,293.00	
	<b>Balance of Unrestricted funds at 31.03.25</b>				<b>£53,758.70</b>
	Reserves are £30,000 of this figure therefore £22,000 for running				
	Restricted Income B/F from 23/24			£52,064.92	
	Restricted Income 24/25			£89,984.27	
	Restricted Expenditure 24/25			£73,436.51	
	<b>Balance of Restricted funds at 31.03.25</b>				<b>£68,612.68</b>
	Difference is the interest earned but not appeared in bank.				£122,371.38
	Bank Balance at 31.03.2025			£62,708.32	
	PLEO Balance at 31.03.25			£340.11	
	Interest bearing accounts held at 31.03.25			£61,355.78	
	Cash held at 31.03.2025			£471.52	
	<b>Current funds held</b>			<b>£124,875.73</b>	
	Current restricted project funds as at 31.03.2025			£67,240.53	
	<b>Available unrestricted funds as at 31.03.2025</b>			<b>£57,635.20</b>	
	Check figure			£124,875.73	
	<b>Project Adjustments:</b>				
	Project 8 - Moved £500 To Project 34 to match fund - Nov 24		£500.00		
	Project 8 - Moved £500 to Project 39 to match fund - Jan 25		£500.00		

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

<b>Report to the trustees</b>	Charity Name DORCHESTER YOUTH & COMMUNITY CENTRE		
<b>On accounts for the year ended</b>	31 March 2025	<b>Charity no (if any)</b>	1168701
<b>Set out on pages</b>	1 & 2 (Sections A and B here) <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **DD / MM / YYYY**.

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:** K M Reid **Date:** 4th January 2026

**Name:** KATHARINE MARY REID

### Relevant professional qualification(s) or body (if any):

Institute of Chartered Secretaries & Administrators (ICSA)  
– now The Chartered Governance Institute (CGI)

**Address:**

28 South Walks Road

Dorchester

Dorset, DT1 1ED

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None

**DORCHESTER YOUTH & COMMUNITY CENTRE**

England & Wales - Charity number 1168701

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# Accounts

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## Trustees' Annual Report for the period

From 1 April 2023 31 March 2024

Charity name: **Dorchester Youth & Community Centre**

Charity registration number: **1168701**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Our objective is to provide encouragement and motivation for young people resident in Dorchester and its surrounding areas. We will do this through the provision of recreational and leisure time activities designed to enrich their life activities designed to enrich their life experience, develop their skills, capacities and capabilities, to enable them to develop as mature and responsible individuals.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We run youth clubs on 5 nights per week and for a SEND group on alternate Saturdays. We are year 4 into a 'Reaching Communities' Lottery funded outreach project aimed those not in education, employment or training.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have read the notes on Public Benefit and remain satisfied that we take full account of the guidance. We believe that DYCC continues to deliver public benefit through reducing the likelihood of young person's offending, reduction in substance abuse, supporting community cohesion improving young person's well-being enhanced educational outcomes and support to families.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment	Para 1.38	<b>Not applicable</b>

including program related investment		
Contribution made by volunteers	Para 1.38	<b>We continue to encourage volunteer participation to develop young people (Senior member helpers) and as an opportunity of additional help ensuring the smooth running of the club and with some building maintenance activities (Adult volunteers). This all adds significantly to the social value.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The club continues to provide a safe, inclusive and welcoming fun space for young people to meet, socialise with their peers and join in activities. Mixing is encouraged through the activities provided for social development. The supporting environment allows young people to express themselves and receive support to foster better mental health and well-being. It is believed that young persons have improved their self confidence and self-esteem and sense of accomplishment through their attendance. Through the Reaching Communities Lottery funded 'Networks' project the club continues to effectively target youth work to children Not in Education, Employment or Training often tackling disengagement, family issues and the lack of academic and social skills to progress to secure employment or worthwhile training. The club has continued to provide very well received and respected targeted outreach youth work at the nearby Gypsy and Traveller camp that has resulted in some very positive outcome for young people at the camp who are often difficult to reach and bring back in to mainstream education.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>The DYCC has continued to find new and innovative activities and maintain financial stability in testing times.</b>
-------------------------------------	-----------	--

<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	<p><b>We are very grateful to Dorchester Town Council that it has continued its regular significant unrestricted funding, and grants continue to be sourced through all available funders, generous donors continue to come forward. Funding ongoing overheads to run an old building remains a challenge. A long term tenant of our upstairs office space moved out of however we were able to quite quickly find a new tenant on slightly better terms on a 3 year lease. Spare hall space continues to be hired out to commercial outlets providing services to the wider community as well as providing a vital income stream.</b></p>
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	<p><b>Not applicable</b></p>
<p>Other</p>		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The financial position remains good in respect of the level of reserves. Some significant unavoidable levels of repair and modernisation have put expenditure levels above the normal but have been managed well. The grant s team have remained successful in partly offsetting some repair projects.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity continues to consider it prudent to set aside reserves to cover unexpected events and building defects as well as a level to cover redundancy and other legal and financial obligations.</b>
Amount of reserves held	Para 1.22	<b>£20,000</b>
Reasons for holding zero reserves	Para 1.22	<b>Not applicable</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>There is no great concern about the charity remaining a going concern but it remains ever challenging to get grants to support revenue spend and particularly administrative overheads. The charity is one of many local groups looking for a treasurer trustee.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Dorchester Town Council remains the largest regular funder with £20,200 provided (unrestricted). Remaining funds are generated through lettings, our office tenant and membership fees small grants.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>All investments are in cash saving account bonds providing good rate of return. Bonds are reviewed by a Financial Working Group of Trustees prior to them maturing to consider the best returns and the likelihood of needing the investments in the near to long term. With regard to social investment The United Trust Bank has a focus on environmental and social banking it is committed to equality and diversity in its hiring and gives employees the opportunity to invest in charities. The Hampshire Trust Bank does not have a direct policy but is committed to responsible business practice including and section related to modern slavery and corporate responsibility.</b>
A description of the principal	Para 1.46	<b>Maintaining an old building partly listed and losing some regular grant funders.</b>

risks facing the charity		
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees appointment follows our constitution and set out at para 12.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustees are made aware of changes and essential reading to ensure they carry out their role.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The charity has a close relationship with the Dorset Youth, the Town Council and Dorset Council to ensure best use of resource and activity relates to identified need.</b>
Relationship with any related parties	Para 1.51	<b>Many members are also elected representatives of Dorchester Town and Dorset Council and many are also members of the various local Rotaries.</b>
Other		

### Reference and Administrative details

Charity name	Dorchester You and Community Centre
Other name the charity uses	
Registered charity number	1168701
Charity's principal address	Kings Road Dorchester Dorset DT1 9NJ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Richard Biggs	Chair		
2	Richard Brind	Vice Chair		
3	Stella Jones	Safeguarding Lead		
4	Lesley Fry BEM	Funding Lead		
5	Peter Farrington	Health and Safety Lead		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
<b>None</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>None</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Richard Biggs*

Full name(s) RICHARD MARTIN BIGGS

Position (eg Secretary,  
Chair, etc) Chair

Date 03/10/2020

<b>Dorchester Youth and Community Centre</b>					
No.		BUDGET 2023-2024	Actual to date at 31.03.24	SUBTOTALS	TOTALS
	<b>UNRESTRICTED INCOME</b>				
	Dorchester Town Council	21,200	21,200.00		
	Lettings main hall and barn (stage)	7,500	6,375.00		
	Training room lettings				
	Home-Start Rent/Chele Care Rent	6,250	5,562.49		
	Home-Start Services Contribution/Chele Care Utilities	3,000	1,950.00		
	Bank Interest	500			
	HMRC				
	Members attendance fees	10,000	7,188.50		
	Shop sales	5,000	3,404.35		
	Beerex	3,400	3,401.08		
	Rotary	1,488	1,488.00		
	Car Boot Fund (WDDC) - Project 1 (18/19)				
	WDDC Innovation fund				
	DYCC Car Park Income	1,000	326.00		
	100 CLUB				
	Anon - Significant Donation	15,000	15,000.00		
	OPEN DAY - 05.10.19				
	OPEN DAY & SUMMER EVENTS 2021				
	Year 10 +				
	COVID GRANTS				
	DONATIONS - OTHER		1,791.15		
	Project 2 - Networks		400.00		
	Project 13 - Bridge Trust	4,320	1,850.00		
	Project 14 - Centre Redecoration				
	Project 16 - Shoebox Appeal 2021				
	Project 18 - Piddlehinton Education/Link		500.00		
	Project 20 - Toilets	19,864	19,864.00		
	Project 21 - Shoebox 2022				
	Project 22 - Silent Disco - Fund Raiser				
	Project 23 - Steven - Unrestricted contribution				
	Project 24 - Music - Unrestricted contribution				
	Project 25 - Reaching Communities - Unrestricted	4,850	5,430.00		
	Project 26 - Easter HAF 2023 - Unrestricted contribution	160	300.00		
	Project 27 - Summer HAF 2023 - Unrestricted contribution	480	477.90		
	Project 28 - Friday Wellbeing		625.00		
	Project 30 - Easter HAF 2024		256.00		
	<b>TOTAL UNRESTRICTED INCOME</b>	<b>104,012</b>		<b>£97,389.47</b>	
	<b>RESTRICTED INCOME</b>				
	Project 2 - NETWORKS Jun 19 - Mar 22 - NEETS	2,040	3,680.00		
	Project 3 - Poundbury Outreach - 2019				
	Project 4 - WDDC - CBF - Cookery Project - Sep 19				
	Project 5 - LANTERN - Dec 2019				
	Project 6 - Zoom & Online Networks 19-21				
	Project 7 - Poundbury Outreach - 2020/2021				
	Project 8 - Dorchester Centre Outreach - 21/22				
	Project 9 - Stratton Outreach - 2020-2023	1,200	1,444.40		
	Project 10 - Low Carbon - New centre lights 2020				
	Project 11 - Online (Dec 2020 onwards)				
	Project 12 - Shoebox Appeal 2020				
	Project 13 - Piddlehinton Outreach (Bridge)	9,030	10,600.00		
	Project 15 - (HAF) Summer Sessions 2021				
	Project 17 - Groundworks NEETS (Dec 2021)				
	Project 18 - DC Piddlehinton Education		12,080.00		
	Project 19 - Youth Club Food & Drink - Healthy Eat				
	Project 23 - Steven 2023				
	Project 24 - Music 2023				
	Project 25 - Reaching Communities	42,352	41,772.00		
	Project 26 - Easter HAF 2023	1,475	1,475.00		
	Project 27 - Summer HAF 2023	1,390	1,686.60		
	Project 28 - Friday Wellbeing		1,787.00		
	Project 29 - Ingredients & Utensils		500.00		
	Project 30 - Easter HAF 2024		880.00		
	<b>TOTAL RESTRICTED INCOME</b>	<b>57,487</b>		<b>£75,905.00</b>	
	<b>TOTAL INCOME</b>	<b>161,498.50</b>	<b>173,294.47</b>		<b>£173,294.47</b>
	<b>EXPENDITURE</b>				
	<b>Staff</b>				
	Youth Work Manager	12,500	6,418.32		
	Part time Youth Workers in Charge	7,500	5,742.46		
	Part time Youth Workers	13,270	9,354.96		
	Administration	6,000	5,075.23		
	Cleaner				
	PAYE (Tax/Employer NIC)	3,500	4,429.34		
	Pension	1,100	2,888.52		
15	Training	500	517.50		
27	Travel	480	154.80		
14	Recruitment & DBS	1,000	306.95		
	<b>TOTAL STAFFING COSTS</b>	<b>45,850</b>		<b>£34,888.08</b>	
	<b>Premises</b>				
23	Electricity	3,000	2,477.90		
24	Gas	4,450	3,914.14		
26	Business Rates 80% reduction				
25	Water	500	469.63		
8	Contract Cleaning	11,000	6,907.20		
9	Waste disposal	700	658.56		
28	Building maintenance	1,000	0.00		

37	Fire Contract & Repairs	250	1,788.54		
38	Boiler Contract & Repairs	1,000	1,749.21		
39	Alarm Contract & Repairs	600	820.86		
40	Lift Contract & Repairs	400	168.00		
5	Maintenance repairs & materials	3,000	4,349.17		
22	Hygiene Contract	700	174.04		
30	Grounds maintenance and trees	500	130.00		
31	Buildings Insurance & Contents	5,000	3,815.64		
50	Project 14 - Centre Redecoration	0	0.00		
57	Project 20 - Toilets	14,372	15,824.00		
62	Roof	10,000	2,580.85		
18	Insurance - Other				
	<b>TOTAL PREMISES COSTS</b>	<b>56,472</b>		<b>£45,827.74</b>	
	<b>Supplies/Inhouse Projects</b>				
3	Youth Club activities/craft	1,000	146.03		
11	Phone Line Rental & Calls + Broadband	800	1,010.88		
10	Internet connection		0.00		
12	IT Licenses/Software and Equipment	800	538.98		
19	Medical	100	82.86		
4	Stationery, postage and print	400	344.92		
29	Furniture	1,000	0.00		
2	YC Food and drink	500	317.98		
1	Shop stock	4,000	2,461.86		
16	Gifts	150	0.00		
13	Payroll	800	660.00		
7	Cleaning materials/supplies	150	140.61		
17	Music and Licences(TV)	400	318.85		
20	Legal support (Tenancy)		750.00		
6	Survey Costs	100	0.00		
	100 CLUB	0			
	Misc - DO NOT PUT ANY ITEMS TO MISC.				
53	Project 16 - Shoebox Appeal 2021		0.00		
58	Project 21 - Shoebox 2022		0.00		
59	Project 22 - Silent Disco		0.00		
21	Subscriptions	50	0.00		
52	Bank Charges	150	90.87		
	<b>TOTAL SUPPLIES COSTS</b>	<b>10,400</b>		<b>£6,863.84</b>	
	<b>TOTAL UNRESTRICTED COSTS</b>	<b>112,722</b>			<b>£87,579.66</b>
	<b>PROJECTS - RESTRICTED EXPENDITURE</b>				
	Car Boot Fund - Project 1 (18/19)				
32	Project 2 - NETWORKS - June 2019 - Mar 22 NEETS	4,100	1,553.39		
33	Project 3 - Poundbury Outreach - Jul 19		0.00		
34	Project 4 - WDDC - CBF - Cookery Project - Sep 19		0.00		
35	Project 5 - LANTERN - Dec 2019		0.00		
36	OPEN DAY - 05.10.2019		0.00		
41	Project 6 - Zoom & 121 - 20/21/22		0.00		
42	Project 7 - Poundbury Outreach 2020/2021		0.00		
43	Project 8 - Dorchester Town Outreach 21/22/23	14,591	3,313.12		
44	Project 9 - Stratton Outreach 2020-2023	1,200	1,444.40		
45	Project 10 - Low Carbon - New Centre Lights		0.00		
46	Project 11 - Online (Dec 2020 onwards)		0.00		
47	Project 12 - Shoebox Appeal		0.00		
48	Project 13 - Piddlehinton Outreach	15,350	9,615.49		
49	OPEN DAY & SUMMER EVENTS 2021		0.00		
51	Project 15 - (HAF) Summer Sessions 2021		0.00		
54	Project 17 - NETWORKS (Dec 2021)	0	0.00		
55	Project 18 - DC Piddlehinton Education	4,642	9,624.78		
56	Project 19 - Youth Club Food & Drink	1,804	1,360.96		
60	Project 23 - Steven 2023	20,000	0.00		
61	Project 24 - Music 2023	4,480	4,480.00		
63	Project 25 - Reaching Communities	42,352	37,389.51		
64	Project 26 - Easter HAF 2023	1,635	862.33		
65	Project 27 - Summer HAF 2023	1,869	2,287.54		
66	Project 28 - Friday Wellbeing		1,831.16		
67	Project 29 - Ingredients & Utensils		0.00		
68	Project 30 - Easter HAF 2024		16.87		
	<b>TOTAL RESTRICTED COSTS</b>	<b>112,023</b>		<b>£73,779.55</b>	
	<b>TOTAL EXPENDITURE</b>	<b>224,745</b>	<b>161,359.21</b>		<b>£161,359.21</b>
	<b>Unrestricted Income minus Unrestricted Expenditure</b>	<b>£9,810</b>			
	<b>Restricted Income minus Restricted Expenditure</b>	<b>£2,125</b>			
		<b>£11,935</b>			
	<b>Total Income minus total Expenditure - Check line</b>	<b>11,935</b>			
	<b>Project money ringfenced as at 31 Mar 24</b>	<b>52,065</b>			
	Bank Balance at 31 Mar 24		£37,782.69		
	Interest Bearing Accounts at 31 Mar 24		£58,851.43		
	Cash held at 31 Mar 24		£1,839.44		
	<b>Current funds held 31 Mar 24</b>		<b>£98,473.56</b>		
	Current restricted project funds as at 31 Mar 24		£52,064.92		
	<b>Available unrestricted funds as at 31 Mar 24</b>		<b>£46,408.64</b>		
	Check figure		£98,473.56		

# Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

DORCHESTER YOUTH & COMMUNITY CENTRE

On accounts for the year ended

31 MARCH 2024

Charity no  
(if any)

1168701

Set out on pages

SECTIONS A & B - 2 Pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

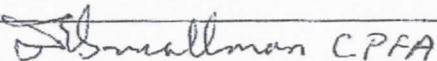
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

 CPFA

Date:

08 October 2024

Name:

DESMOND ERIC SMALLMAN

Relevant professional qualification(s) or body

Chartered Institute of Public Finance and Accountancy

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

DORCHESTER YOUTH & COMMUNITY CENTRE (DYCC)

Final Accounts 2023/24

Report of the Independent Examiner (D E Smallman)

1. The major object placed upon the Independent Examiner, is to report to the Charity Commissioners that DYCC is complying with the Financial Rules, that have been stipulated for charity organisations, as part of ensuring public trust, and confidence in charities.
2. My role is to complete an Annual Statement, which is then submitted to the CC by DYCC. The Statement for the 2023/24 is attached for DYCC to forward to the CC. There are NO issues that I consider need to be raised with the Charity Commissioners. However, I have made some comments below which I feel need to be given consideration by the DYCC Trustees in the current year.
3. In the Trustees excellent report, mention was made of the total income sum of £258,702.11, that was available in 2023/24. This sum included £85,407 of income received from previous years. It should be noted that the Charity Commissioners will require Charities to adopt Accrual Accounting procedures, rather than the current Receipts and Payments accounting basis, if the income received in one year exceeds £250,000. Since the actual income levels in 2023/24 did not exceed £250,000 I do not view that any action to change the Accounting Practices will be required. It is, however, something that the Trustees should be aware of, if the income levels start to reach the £250,000 level.
4. A far more important issue is the current absence of a DYCC TREASURER. This position is vital for DYCC, and an appointment should be made as quickly as possible.

**DORCHESTER YOUTH & COMMUNITY CENTRE**

England & Wales - Charity number 1168701

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# Accounts

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## Trustees' Annual Report for the period

From 1 April 2022 to 31 March 2023

Charity name: **Dorchester Youth & Community Centre**

Charity registration number: **1168701**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Our objective is to provide encouragement and motivation for young people resident in Dorchester and its surrounding areas. We will do this through the provision of recreational and leisure time activities designed to enrich their life experience, develop their skills, capacities and capabilities, to enable them to develop as mature and responsible individuals.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We run youth clubs on 5 nights per week and for a SEND group on alternative Saturdays.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have read the guidance notes on Public Benefit and are satisfied that we take full account of the guidance.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment including program related investment	Para 1.38	<b>Not applicable</b>
Contribution made by volunteers	Para 1.38	<b>We encourage volunteer participation both as a means to develop young people (Senior member helpers) and as an opportunity of additional help in ensuring the smooth running of the club. (Adult volunteers)</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The club provides a secure place for the young people to meet, and join in social activities. This encourages participation and social mixing.</b></p> <p><b>The club provides support for NEET young people.</b></p> <p><b>The club also provides outreach support in Dorchester and Poundbury.</b></p> <p><b>In addition, the club supports a local traveller camp to assist young people's integration into the school system</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p><b>Using digital social media we advertise the club offering and have seen a significant increase in the number of young people attending.</b></p> <p><b>We established a group of Trustees who provide financial and business experience.</b></p>
Performance of fundraising activities against objectives set	Para 1.41	<p><b>We have received sufficient Fundraising support in again this year, which has allowed us to successfully operate the club, make provision for future expansion and build a fund to meet any unexpected costs in subsequent years.</b></p> <p><b>Continuing support from Dorchester Town Council is the mainstay of this funding.</b></p>
Investment performance against objectives	Para 1.41	<b>Not applicable</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is holding a strong level of Reserves to cover future emergencies. Sufficient funds are held both in the Bank Account and Reserves to sustain the Charity for a period of up to 3 years assuming the same level of support is received from Dorchester Town Council and our other regular sources of income/grants. The Grants Team have been very successful in obtaining grants to support our ongoing activities. It is important that the Trustees continue look to new sources of funding to ensure that DYCC is safe as a going concern for the future and in the meantime, costs need to be contained as far as possible.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity continues to set aside £5000 per annum to build a reserve fund to meet future building maintenance costs. It is anticipated that these reserves may need to be drawn on in the new financial year
Amount of reserves held	Para 1.22	£58,500
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns about the charity as a going concern.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Dorchester Town Council provides the sum of £20,000 per annum to assist in covering the core running costs of the centre. We also raise funds through renting the facilities to other organisations and actively pursue grants to enable the charity to continue to provide youth services to the town of Dorchester and its surrounding villages.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Reserves will be held by the trust on deposit obtaining the best interest rate available at the time the deposit is made. The term of any fixed deposit or the notice period will be agreed by the Trustees on a case by case basis. The Financial Institution will be researched to ensure, as far as it is possible to do so, that it carries out its business in an ethical manner. Investments other than deposit accounts are not to be held.

A description of the principal risks facing the charity	Para 1.46	<p><b><u>There are two key risks that the Charity faces:</u></b></p> <ul style="list-style-type: none"> <li>• The first and the biggest risk is the future of the Charity if the funding from Dorchester Town Council were to stop. This would result in the need find significant funding from elsewhere and to look closely at the level of services that could be offered.</li> <li>• The second risk is the potential cost of redundancies. If services need to be reduced and staff made redundant, it is important that the Trustees understand the full implication of any costs in this respect.</li> </ul>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The procedure for the appointment of Trustees is set out in Para 12 of the Constitution.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p><b>The current trustees review any weaknesses in our capabilities and seek to recruit additional trustees. The policy is to initially invite suitably qualified persons to join the management committee. In this way, we can measure how the experiences that they offer complement the team. After an evaluation period of at least 1 year, we would invite suitable persons to join as trustees. New trustees are advised to review the role of a trustee and are supported by the rest of the team</b></p>
The charity's organisational structure and any wider		<b>The charity works closely with Dorset Youth Association.</b>

network with which the charity works	Para 1.51	<b>The charity follows the guidelines set out by the National Youth Association</b>
Relationship with any related parties	Para 1.51	<b>None</b>
Other		

## Reference and Administrative details

Charity name	Dorchester Youth & Community Centre
Other name the charity uses	
Registered charity number	1168701
Charity's principal address	Kings Road Dorchester DT1 9NJ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Davies	Chairman Acting treasurer	1/4/22 to 27/2/23 1/12/22 to 31/3/23	
2	Richard Brind	Vice Chairman		
3	Richard Biggs	Risk Management Acting Chairman	1/4/22 to 27/2/23 1/12/22 to 31/3/23	
4	Enid Stella Jones	Safeguarding Lead		
5	Lesley Fry BEM	Funding Lead		
6	Tim Stiles	Buildings Lead		
7	David Russel Harris	Treasurer	1/4/22 to 1/12/22	
8	Rory Major		1/4/22 to 18/10/22	
9				
10				
11				
12				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
<b>None</b>		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
<b>None</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Sarah Grant	1A South Terrace, South Street Dorchester DT1 1DE

#### Name of chief executive or names of senior staff members (Optional information)

Kathleen Parkman Youth Work Manager

## Exemptions from disclosure

### Reason for non-disclosure of key personnel details

Not applicable

### Other optional information

Not applicable

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s) Christopher Davies

Full name(s) Christopher John Davies

**Position (eg Secretary,  
Chair, etc)**

Acting Treasurer

**Date**

2 January 2024

<b>Dorchester Youth and Community Centre</b>					
<b>No.</b>	<b>UNRESTRICTED INCOME</b>	<b>21/22 Income / Spend</b>	<b>BUDGET 2022-2023</b>	<b>Actual to date at 31.03.2023</b>	<b>SUBTOTALS TOTALS</b>
	Dorchester Town Council	21,800.00	20,000	21,200.00	
	Lettings main hall and barn (stage)	2,425.00	3,750	4,320.00	
	Training room lettings				
	Home-Start Rent	6,000.00	6,000	6,000.00	
	Home-Start Services Contribution	1,485.00	2,100	1,800.00	
	Bank Interest	225.26	250	515.60	
	HMRC	7,222.29			
	Members attendance fees	5,832.40	10,000	9,279.50	
	Shop sales	3,511.46	4,500	5,067.11	
	Beerex	90.00	6,500	9,490.88	
	Rotary	1,000.00			
	Car Boot Fund (WDDC) - Project 1 (18/19)	0.00			
	WDDC Innovation fund	0.00			
	DYCC Car Park Income	500.00	1,000	700.00	
	100 CLUB	120.00		120.00	
	Anon - Significant Donor	0.00			
	OPEN DAY - 05.10.19	0.00			
	OPEN DAY & SUMMER EVENTS 2021	0.00			
	Year 10 +	0.00			
	COVID GRANTS	23,894.00			
	DONATIONS - OTHER	20,518.62		6,101.17	
	Project 9 - Stratton Outreach - 2020-2023	304.11		205.67	
	Project 13 - Unrestricted for resources and insurance			1,490.00	
	Project 14 - Centre Redecoration	400.00			
	Project 16 - Shoebox Appeal 2021	320.00			
	Project 20 - Toilets	500.00		450.00	
	Project 21 - Shoebox 2022			150.00	
	Project 22 - Silent Disco - Fund Raiser			141.20	
	Project 23 - Project Steven - Unrestricted contribution			5,000.00	
	Project 24 - Music - Unrestricted contribution			500.00	
	<b>TOTAL UNRESTRICTED INCOME</b>		<b>54,100</b>		<b>£72,531.13</b>
	<b>RESTRICTED INCOME</b>				
	Project 2 - NETWORKS Jun 19 - Mar 22 - NEE	2,040.00	2,000	134.02	
	Project 3 - Poundbury Outreach - 2019	0.00			
	Project 4 - WDDC - CBF - Cookery Project - Sep	0.00			
	Project 5 - LANTERN - Dec 2019	0.00			
	Project 6 - Zoom & Online Networks 19-21	0.00			
	Project 7 - Poundbury Outreach - 2020/2021	1,000.00			
	Project 8 - Dorchester Centre Outreach - 21/22	17,032.00			
	Project 10 - Low Carbon - New centre lights 20	0.00			
	Project 11 - Online (Dec 2020 onwards)	0.00			
	Project 12 - Shoebox Appeal 2020	0.00			
	Project 13 - Piddlehinton Outreach (Bridge)	17,050.00	16,000	8,560.00	
	Project 15 - (HAF) Summer Sessions 2021	6,480.00			
	Project 17 - Groundworks NEETS (Dec 2021)	8,000.00	12,000	1,905.98	
	Project 18 - DC Piddlehinton Education	13,260.00			
	Project 19 - Youth Club Food & Drink - Healthy	3,000.00			
	Project 23 - Steven 2023			20,000.00	
	Project 24 - Music 2023			4,480.00	
	<b>TOTAL RESTRICTED INCOME</b>		<b>30,000</b>		<b>£35,080.00</b>
	<b>TOTAL INCOME</b>	<b>164,010.14</b>	<b>138,200</b>	<b>107,611.13</b>	<b>£107,611.13</b>
	<b>EXPENDITURE</b>				
	<b>Staff</b>				
	Centre Manager	7,648.12	14,770	10,907.69	
	Part time Youth Workers in Charge	4,737.50	11,135	6,555.01	
	Part time Youth Workers	8,091.25	13,698	13,146.72	
	Administration	5,389.38	6,705	5,182.79	

	IT Support Staff	320.00		0.00	
	Caretaker/keyholder	0.00			
	Cleaner	0.00			
	PAYE (Tax/Employer NIC)	2,601.43	3,000	3,290.62	
	Pension	1,015.83	1,000	1,227.72	
15	Training	454.99	1,380	217.80	
27	Travel	0.00	500	81.90	
14	Recruitment & DBS	602.00	1,000	394.00	
	<b>TOTAL STAFFING COSTS</b>	<b>30,860.50</b>	<b>53,188</b>		<b>£41,004.25</b>
	<b>Premises</b>				
23	Electricity	1,256.72	3,500	2,629.60	
24	Gas	1,972.11	2,000	2,690.92	
26	Business Rates 80% reduction	0.00		0.00	
25	Water	289.84	900	1,122.43	
8	Contract Cleaning	3,405.00	4,500	6,830.40	
9	Waste disposal	386.80	600	622.30	
28	Building maintenance	264.00	4,000	5,462.40	
37	Fire Contract	473.40	200	422.18	
38	Boiler Contract	243.60	350	4,572.01	
39	Alarm Contract	589.97	550	1,132.45	
40	Lift Contract & Repairs	428.71	250	1,511.29	
5	Maintenance repairs & materials	3,073.33	3,500	2,926.87	
22	Hygiene Contract	610.21	750	668.36	
30	Grounds maintenance and trees	884.22	250	1,171.00	
31	Buildings Insurance & Contents	2,614.07	3,000	4,408.22	
50	Project 14 - Centre Redecoration	1,000.00	2,000	0.00	
57	Project 20 - Toilets	0.00		29,679.40	
62	Roof			24,790.50	
18	Insurance - Other	0.00		0.00	
	<b>TOTAL PREMISES COSTS</b>	<b>17,491.98</b>	<b>26,350</b>		<b>£90,640.33</b>
	<b>Supplies/Inhouse Projects</b>				
3	Youth Club activities/craft	297.57	1,000	885.61	
11	Phone Line Rental & Calls + Broadband	1,247.00	1,250	611.43	
10	Internet connection	0.00		0.00	
12	IT Licenses/Software and Equipment	747.36	1,000	600.00	
19	Medical	46.10	100	4.14	
4	Stationery, postage and print	243.61	250	401.65	
29	Furniture	0.00		0.00	
2	YC Food and drink	464.29		404.48	
1	Shop stock	3,037.39	3,000	4,115.59	
16	Gifts	120.80	150	105.00	
13	Payroll	1,012.50	1,000	840.00	
7	Cleaning materials/supplies	75.06	150	74.38	
17	Music and Licences(TV)	637.83	300	430.93	
20	Legal support (Tenancy)	360.00		0.00	
6	Survey Costs	0.00	1,500	450.00	
	100 CLUB	0.00		0.00	
	Misc - DO NOT PUT ANY ITEMS TO MISC.				
44	Project 9 - Stratton Outreach 2020-2023	349.73		205.67	
53	Project 16 - Shoebox Appeal 2021	317.00		0.00	
58	Project 21 - Shoebox 2022			9.00	
59	Project 22 - Silent Disco			281.18	
21	Subscriptions	0.00	50	0.00	
52	Bank Charges	54.64	140	112.49	
	<b>TOTAL SUPPLIES COSTS</b>	<b>9,011</b>	<b>9,890</b>		<b>£9,531.55</b>
	<b>TOTAL UNRESTRICTED COSTS</b>	<b>57,363</b>	<b>89,428</b>		<b>£141,176.13</b>
	<b>PROJECTS - RESTRICTED EXPENDITURE</b>				
	Car Boot Fund - Project 1 (18/19)	0.00		0.00	
32	Project 2 - NETWORKS - June 2019 - Mar 22 N	36.50	2,000	0.00	
33	Project 3 - Poundbury Outreach - Jul 19			0.00	
34	Project 4 - WDDC - CBF - Cookery Project - Sep 19			0.00	
35	Project 5 - LANTERN - Dec 2019			0.00	

36	OPEN DAY - 05.10.2019			0.00
41	Project 6 - Zoom & 121 - 20/21/22	960.75		0.00
42	Project 7 - Poundbury Outreach 2020/2021	1,150.91		0.00
43	Project 8 - Dorchester Town Outreach 21/22/23	823.37	12,000	3,424.26
45	Project 10 - Low Carbon - New Centre Lights			0.00
46	Project 11 - Online (Dec 2020 onwards)	0.00		0.00
47	Project 12 - Shoebox Appeal			0.00
48	Project 13 - Piddlehinton Outreach	13,429.58	16,000	9,200.73
49	OPEN DAY & SUMMER EVENTS 2021	0.00		0.00
51	Project 15 - (HAF) Summer Sessions 2021	4,021.07		0.00
54	Project 17 - NETWORKS (Dec 2021)	1,397.88	19,000	8,508.10
55	Project 18 - DC Piddlehinton Education	1,075.13	12,500	7,542.80
56	Project 19 - Youth Club Food & Drink	0.00	3,000	1,195.99
60	Project 23 - Steven 2023			0.00
61	Project 24 - Music 2023			0.00

<b>TOTAL RESTRICTED COSTS</b>	<b>22,895</b>	<b>64,500</b>	<b>£29,871.88</b>
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<b>TOTAL EXPENDITURE</b>	<b>80,259</b>	<b>153,928</b>	<b>171,048.01</b>	<b>£171,048.01</b>
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<b>Unrestricted Income minus Unrestricted Expenditure</b>	<b>-£68,645</b>
<b>Restricted Income minus Restricted Expenditure</b>	<b>£5,208</b>
	<b>-£63,437</b>

<b>Total Income minus Expenditure - Check line</b>	<b>-63,437</b>
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<b>Project money ringfenced as at 31 March 2023</b>	<b>49,907</b>
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Bank Balance at 31 March 2023	£27,023.82
Reserves held at 31 March 2023	£57,500.00
Cash held at 31 March 2023	£883.82
	<b>£85,407.64</b>

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees

Charity Name

On accounts for the year ended

Charity no  
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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**DORCHESTER YOUTH & COMMUNITY CENTRE**

England & Wales - Charity number 1168701

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# Accounts

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## Trustees' Annual Report for the period

From 1 April 2021 To 31 March 2022

Charity name: **Dorchester Youth & Community Centre**

Charity registration number: **1168701**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Our objective is to provide encouragement and motivation for young people resident in Dorchester and its surrounding areas. We will do this through the provision of recreational and leisure time activities designed to enrich their life experience, develop their skills, capacities and capabilities, to enable them to develop as mature and responsible individuals.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We run youth clubs on 5 nights per week and for a SEND group on alternative Saturdays. We seek to obtain funding to expand our range of youth services.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have read the guidance notes on Public Benefit and are satisfied that we take full account of the guidance.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment including program related investment	Para 1.38	<b>Not applicable</b>
Contribution made by volunteers	Para 1.38	<b>We encourage volunteer participation both as a means to develop young people (Senior member helpers) and as an opportunity of additional help in ensuring the smooth running of the club. (Adult volunteers)</b>

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The club provides a secure place for the young people to meet, and join in social activities. This encourages participation and social mixing. During the year we continued to increase the attendance, supporting more young people.</b></p> <p><b>The club provides support for NEET young people. We help them find the best way to plan their future, be that further education or training, or applying for jobs.</b></p> <p><b>The club also provides outreach support in Dorchester and Poundbury. This ensures that we are supporting the general youth population of the town. Feedback from external bodies suggests that this has helped to reduce antisocial behaviour in the town.</b></p> <p><b>The club supports a local traveller camp to assist young people's integration into the school system. Our team have successfully won the support of both the parents and the young people This work has been complimented by Dorset Council and</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>Throughout the COVID restrictions, the club operated in digital mediums to support our young people. This allowed us to continue to provide support to young people through those difficult times. The club re-opened fully in September 2021</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>We have received sufficient Fundraising support in the year, which has allowed us to successfully operate the club, make provision for future expansion and build a fund to meet any unexpected costs in subsequent years. Continuing support from Dorchester Town Council is the mainstay of this funding.</b>

Investment performance against objectives	Para 1.41	<b>As will be seen in the financial report below, we set aside funds each year to meet future large expenditure. This money is held in safe interest bearing accounts following the advice of our treasurer.</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Charity has achieved a surplus in its activities this year and is holding a strong level of Reserves to cover future emergencies. Sufficient funds are held both in the Bank Account and Reserves to sustain the Charity for a period of up to 3 years assuming the same level of support is received from Dorchester Town Council and our other regular sources of income/grants. The Grants Team have been very successful in obtaining grants to support our ongoing activities.</p> <p>It is important that the Trustees continue look to new sources of funding to ensure that DYCC is safe as a going concern for the future and in the meantime, costs need to be contained as far as possible.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity continues to set aside £5000 per annum to build a reserve fund to meet future building maintenance costs. It is anticipated that these reserves may need to be drawn on in the new financial year
Amount of reserves held	Para 1.22	£52,000
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns about the charity as a going concern.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Dorchester Town Council provides the sum of £20,000 per annum to assist in covering the core running costs of the centre. We also raise funds through renting the facilities to other organisations and actively pursue grants to enable the charity to continue to provide youth services to the town of Dorchester and its surrounding villages.
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>Reserves will be held by the trust on deposit obtaining the best interest rate available at the time the deposit is made.</p> <p>The term of any fixed deposit or the notice period will be agreed by the Trustees on a case by case basis.</p> <p>The Financial Institution will be researched to ensure, as far as it is possible to do so, that it carries out its business in an ethical manner. Investments other than deposit accounts are not to be held.</p>

A description of the principal risks facing the charity	Para 1.46	<p><b><u>There are two key risks that the Charity faces:</u></b></p> <ul style="list-style-type: none"> <li>• The first and the biggest risk is the future of the Charity if the funding from Dorchester Town Council were to stop. This would result in the need find significant funding from elsewhere and to look closely at the level of services that could be offered.</li> <li>• The second risk is the potential cost of redundancies. If services need to be reduced and staff made redundant, it is important that the Trustees understand the full implication of any costs in this respect.</li> </ul>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p><b>The procedure for the appointment of Trustees is et out in Para 12 of the Constitution.</b></p> <p><b>We have established a group of Trustees who provide financial and business experience. Each of our trustees assumes responsibility for an aspect of the organisation:-</b></p> <p><b>Chairman - C Davies</b>  <b>Safeguarding- S Jones</b>  <b>HR – R Brind</b>  <b>Finance – D Harris</b>  <b>Funding – L Fry</b>  <b>Buildings – T Stiles</b>  <b>Governance – R Biggs</b></p> <p><b>We endeavour to identify weaknesses in our team, and look to recruit candidates with complementary skills to those in place.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p><b>The first step is to invite prospective candidates to join the management team. They can then experience the management of the organisation.</b></p> <p><b>They will also be encouraged to review the Charity Commission guidelines on the role and responsibilities of trustees</b></p> <p><b>Additional training if required, can be sort from Dorset Community Action.</b></p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p><b>The charity endeavours to work closely with local and nations regulatory bodies including Dorset Council Youth Services, Dorchester Town Council, Dorset Community Action and Dorchester Youth Association.</b></p> <p><b>The charity follows the guidelines set out by the National Youth Association</b></p>
Relationship with any related parties	Para 1.51	<b>None</b>
Other		

### Reference and Administrative details

Charity name	Dorchester Youth & Community Centre
Other name the charity uses	
Registered charity number	1168701
Charity's principal address	Kings Road Dorchester DT1 9NJ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Christopher Davies	Chairman		
2	Richard Brind	Vice Chairman		
3	Richard Biggs	Risk Management		
4	Enid Stella Jones	Safeguarding Lead		
5	Lesley Fry BEM	Funding Lead		
6	Tim Stiles	Buildings Lead		
7	David Russel Harris	Treasurer		
8	Rory Major			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Sarah Grant	1A South Terrace, Soth Street Dorchester DT1 1DE

#### Name of chief executive or names of senior staff members (Optional information)

Kathleen Parkman Youth Work Manager

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

## Other optional information

Not applicable

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Christopher John Davies	D R Harris
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	Treasurer
<b>Date</b>	November 2022	

<b>Dorchester Youth and Community Centre</b>			
<b>No.</b>	<b>Income</b>	<b>BUDGET 2021-2022</b>	<b>Actual to date at 25.04.2022</b>
	Dorchester Town Council	20,000	21,800.00
	Lettings main hall and barn (stage)	2,000	2,425.00
	Home-Start Rent	6,000	6,000.00
	Home-Start Services Contribution	2,100	1,485.00
	Bank Interest	100	225.26
	HMRC	8,000	7,222.29
	Members attendance fees	12,247	5,832.40
	Shop sales	4,455	3,511.46
	<b>Fund Raising</b>		
	Car Boot Fund (WDDC) - Project 1 (18/19)	0	0.00
	WDDC Innovation fund	0	0.00
	DYCC Car Park Income	940	500.00
	100 CLUB	0	120.00
	Anon - Significant Donor	0	0.00
	OPEN DAY - 05.10.19	0	0.00
	Project 2 - NETWORKS Jun 19 - Mar 22 - NEETS	1,680	2,040.00
	Project 3 - Poundbury Outreach - 2019	0	0.00
	Project 4 - WDDC - CBF - Cookery Project - Sep 19	0	0.00
	Project 5 - LANTERN - Dec 2019	0	0.00
	Project 6 - Zoom & Online Networks 19-21	0	0.00
	Project 7 - Poundbury Outreach - 2020/2021	0	1,000.00
	Project 8 - Dorchester Centre Outreach - 21/22	0	17,032.00
	Project 9 - Stratton Outreach - 2020/2021	0	304.11
	Project 10 - Low Carbon - New centre lights 2020	0	0.00
	Project 11 - Online (Dec 2020 onwards)	0	0.00
	Project 12 - Shoebox Appeal 2020	0	0.00
	Project 13 - Piddlehinton Outreach (Bridge)	0	17,050.00

	Project 14 - Centre Redecoration	0	400.00
	Project 15 - (HAF) Summer Sessions 2021	0	6,480.00
	Project 16 - Shoebox Appeal 2021	0	320.00
	Project 17 - Groundworks NEETS (Dec 2021)	0	8,000.00
	Project 18 - DC Piddlehinton Education	0	13,260.00
	Project 19 - Youth Club Food & Drink - Healthy Eat	0	3,000.00
	Project 20 - Toilets	0	500.00
	Rotary	1,000	1,000.00
	Beerex	2,000	90.00
	OPEN DAY & SUMMER EVENTS 2021	720	0.00
	Year 10 +	200	0.00
	COVID GRANTS	5,250	23,894.00
	DONATIONS - OTHER	15,820	20,518.62
	<b>Total Income</b>	<b>82,512</b>	<b>164,010.14</b>
	<b>Expenditure</b>		
	<b>Staff</b>		
	Centre Manager	12,850	7,648.12
	Part time Youth Workers in Charge	7,579	4,737.50
	Part time Youth Workers	10,039	8,091.25
	Administration	5,200	5,389.38
	IT Support Staff	0	320.00
	Caretaker/keyholder	0	
	Cleaner	0	
	PAYE (Tax/Empliyer NIC)	3,000	2,601.43
	Pension	800	1,015.83
15	Training	500	454.99
27	Travel	50	0.00
14	Recruitment & DBS	750	602.00
	<b>TOTAL STAFFING COSTS</b>	<b>40,768</b>	<b>30,860.50</b>
	<b>Premises</b>		

23	Electricity	3,000	1,256.72
24	Gas	1,500	1,972.11
26	Business Rates 80% reduction	0	0.00
25	Water	900	289.84
8	Contract Cleaning	5,250	3,405.00
9	Waste disposal	550	386.80
28	Building maintenance	4,000	264.00
37	Fire Contract	180	473.40
38	Boiler Contract	350	243.60
39	Alarm Contract	500	589.97
40	Lift Contract & Repairs	250	428.71
5	Maintenance repairs & materials	1,500	3,073.33
22	Hygiene Contract	400	610.21
30	Grounds maintenance and trees	250	884.22
31	Buildings Insurance & Contents	2,500	2,614.07
18	Insurance - Other	0	0.00
<b>TOTAL PREMISES COSTS</b>		<b>21,130</b>	<b>16,491.98</b>
<b>Supplies</b>			
3	Youth Club activities/craft	1,000	297.57
11	Phone Line Rental & Calls + Broadband	1,000	1,247.00
10	Internet connection	0	0.00
12	IT Licences/Software and Equipment	100	747.36
19	Medical	50	46.10
4	Stationery, postage and print	250	243.61
29	Furniture	0	0.00
2	YC Food and drink	1,000	464.29
1	Shop stock	2,500	3,037.39
16	Gifts	0	120.80
13	Payroll	400	1,012.50
7	Cleaning materials/supplies	150	75.06
17	Music and Licences(TV)	300	637.83

20	Legal support (Tenancy)	1,000	360.00
6	Survey Costs	0	0.00
	100 CLUB	0	0.00
	Misc - DO NOT PUT ANY ITEMS TO MISC.		
21	Subscriptions	50	0.00
	Car Boot Fund - Project 1 (18/19)	0	0.00
32	Project 2 - NETWORKS - June 2019 - Mar 22 NEETS	1,680	36.50
41	Project 6 - Zoom & 121 - 20/21/22	5,257	960.75
42	Project 7 - Poundbury Outreach 2020/2021	0	1,150.91
43	Project 8 - Dorchester Town Outreach 21/22	5,823	823.37
44	Project 9 - Stratton Outreach 2020/2021	0	349.73
46	Project 11 - Online (Dec 2020 onwards)	970	0.00
48	Project 13 - Piddlehinton Outreach	15,820	13,429.58
50	Project 14 - Centre Redecoration	0	1,000.00
49	OPEN DAY & SUMMER EVENTS 2021	0	0.00
51	Project 15 - (HAF) Summer Sessions 2021	0	4,021.07
53	Project 16 - Shoebox Appeal 2021	0	317.00
54	Project 17 - NETWORKS (Dec 2021)	0	1,397.88
55	Project 18 - DC Piddlehinton Education	0	1,075.13
56	Project 19 - Youth Club Food & Drink	0	0.00
57	Project 20 - Toilets	0	0.00
52	Bank Charges	0	54.64
<b>TOTAL SUPPLIES EXP</b>		<b>37,350</b>	<b>32,906.06</b>
Building Maintenance Reserve Transfer		5,000	35,500.00
Equipment depreciation and replacement		500	
<b>Total expenditure</b>		<b>104,748</b>	<b>115,758.54</b>
Annual Surplus		-22,236	48,251.60
Carry Forward		-23,143	47,344.60

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**TOTAL SURPLUS**

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#REF!

















Section A

Independent Examiner's Report

Report to the trustees/ members of

DORCHESTER YOUTH & COMMUNITY CENTRE

On accounts for the year ended

31 MARCH 2022

Charity no (if any)

1168701

Set out on pages

SECTIONS A & B - 2 Pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

ES Smallman CPFA

Date:

19/10/2022

Name:

DESMOND ERIC SMALLMAN

Relevant professional qualification(s) or body (if any):

Chartered Institute of Public Finance and Accountancy.

Address:

77 Mansell Street
LONDON, E1 8AN

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

**DORCHESTER YOUTH & COMMUNITY CENTRE**

England & Wales - Charity number 1168701

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# Accounts

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## Chairman's Report for Charity Commission 2020/21

This report, covers the period April 1 2020 to end March 2021.

At the last AGM (18 February 2021) the Trustees agreed to re-schedule our next AGM to September 2021, as soon as the audited accounts have been finalised, bringing our charity return timetable closer to our financial year, and ensuring that we submit our Charity Commission returns on time.

I am grateful to our Treasurer David Harris, who has spent considerable time again working on the accounts, both to meet the requirements of our reporting to the Charity Commission, and to keep the management team fully informed of the current financial position.

**I must thank our auditor Des Smallman for his assiduous work in again examining our accounts.**

**We are grateful for the continued financial support that we receive from Dorchester Town Council**, providing some baseline financial support, giving us the confidence to tackle the challenges we face. The Government Furlough scheme coupled with the energetic and successful results obtained by our funding team, ensured that the financial year ended with the charity in a strong overall financial position.

### **Overview of the year**

What a strange year this has been, blighted by the Coronavirus epidemic, nevertheless our Youth team have done an excellent job to support our young people via digital methods, one to one telephone contact, and outreach work.

In mid-March 2020, following the Government decision to impose lockdown, the Trustees reluctantly took the decision to close the club until the situation improved. We could never have realised how long this would last and the affect it would have on our country and particularly our staff and young people'

The Trustees recognised that our staff are our key resource and applied to partake in the Government Furlough scheme and to "top up" staff salaries to 100% (The government paying 80%) until end of July. The Trustees subsequently agreed to continue this top up until the end of June 2021. I must applaud our staff who have been very willing to supportive to allow us to take advantage of the partial furlough rules, throughout this period, to deliver as much youth support as possible, through digital online resources, face to face and telephone, one to one contact, and outreach where appropriate.



In July 2020, at the end of the first lockdown, the club opened with reduced numbers, and with Social distance precautions in place. We were forced to close again in September, when lockdown was re-introduced.

We opened again in December, participating in the Xmas window displays in the town but closed at the end of December and remained so to the end of the financial period.

### **Youth Work**

Kate Parkman, our Youth Work Manager took the initiative to organise our continued support. **What would we do without her inspired team guidance?**

The following are some of the key initiatives that Kate introduced and managed: -

DYCC Online- responding and adapting quickly to deliver an online project. Working out what worked and didn't work along the way - a brand new way of working for all youth organisations. Producing inspiring and informative content.

Free One to One support - DYCC stepped up to provide a more distinctive one to one support for local young people which has continued. Parent feedback shows us that the work carried out by Youth Workers has made such a positive impact.

DYCC team - everyone stepping out of their 'evening session comfort zones' to work with people they didn't know that well. The team is much stronger, skills have been shared and developed.

Outreach- the outreach team have gone out into the community come rain or shine (and Baltic conditions) to ensure young people get access to support. Their commitment and enthusiasm is outstanding. DYCC added town centre and Stratton plus villages to this developing project

Traveller Community - We were asked by a local charity if we could assist with children of a local static traveller community, helping them to integrate into the local community, particularly school entry.

A trial period commenced in February 2021. Our Youth worker team led by Kate, provided outreach work at the community, successfully gaining the trust of the young people and their parents. Following the successful trial, funding has been provided by The Bridge House Trust and the program will continue in the new financial year.

Kate also spent considerable time liaising with external organisation, Dorset Council, DYA, Schools, the Police and the NHS to deliver a more holistic approach to help young people. It is testament to her work that the reputation of the Youth team and Kate in particular has been recognised by these organisations.



We are so lucky that we have a well led, very capable team who all deserve our thanks for the work they have accomplished this year.

Covid - Secure sessions - a huge effort from everyone to get the centre Covid secure. The sessions of 15 people max, during the no lockdown periods, were busy (year 10's needing to pre book) and young people were so happy to be back.

Covid fatigue- we have had to work extra hard to maintain links with young people, navigate changing restrictions, ensure staff balance DYCC hours with other often changeable/uncertain jobs and family life; not to mention Covid infections and isolation situations. All this made for challenging times but everyone should be very proud of their efforts and what we have all achieved.

We continued to follow the National Youth Association (NYA) guidelines to inform our use of the facility and ensure that appropriate Covid precautions are in place.

**I am sure that you will all agree that Kate and our youth team deserve a vote of thanks for sterling work in difficulty circumstance.**

### **Buildings**

Early in the lockdown we were able to implement the European Union energy grant we received, which was also supported by Dorchester Town Council, and all the lighting in the centre has been converted to low energy LEDs. This should support the Dorchester Green initiative and also reduce our ongoing energy costs.

With Grateful thanks to Magnet joinery, we have had a new reception desk provided.

We have already purchased a full CCTV upgrade for the inside of the club and wait for Covid to end to continue and implement the installation.

The Dorset Mental Health Team have continued to work in the garden, providing therapeutic work for their clients and good maintenance for the centre garden.

### **Home-Start**

The Home-start 3 year lease expires at the end of November 2021. The Chairman of Home-start has indicated their intention to continue the lease and the Trustees agreed to offer this lease on the same basis as current. If agreed, the new lease will commence in November 2021 and will continue to generate approximately £7000 of income per annum for the ensuing 3 years.

**Kathleen Rice**, who managed our safeguarding activities, has resigned from the management committee. A small gift was presented to **Kathleen** to thank her for her valuable service over many years.



Stella Jones has on the role as our Safeguarding lead. An updated Safeguarding Policy has been produced to reflect societal changes in recent times.

Molly Rennie has taken over the role for Dorchester Town Council representative

### **Governance**

We have spent the last year reviewing our policies, adjusting these to the latest requirements and Covid situation. Policy review has been requested of the responsible Trustee for each area.

We were thankful to gain support from the Furlough scheme. The Trustees were anxious to ensure that we did not transgress either the spirit or the rules of this scheme.

### **The future**

The Trustees agreed a budget for 2021/22. This was not be an easy task as we could not predict the further extent of the Covid situation.

The centre has been very fortunate this year in the grant applications that were made, and the funding that we have received. We anticipate that the funding situation will become increasingly challenging as we come out of the Covid pandemic. This will represent a challenge to ensure that the current financial stability of the club can be maintained.

We will continue looking at the building, with regard to ongoing maintenance and decoration, ensuring that it is a safe and inviting venue both for our young people, and to encourage more use by the local community.

The young people will need our support now more than ever. Our team is ready and waiting. We are all anxious to return to providing a safe and secure environment at the centre for our young people to meet and socialise. We will continue to follow government guidance and the recommendations of the National Youth Organisation, ensuring at all times that safety of all is our key driver.

The Trustees are confident that the club remains on a secure footing to continue our work for the young people of Dorchester.

Chris Davies

Chairman of Trustees

September 2021



## **Financial Report for the Year 01/04/2020 to 31/3/2021**

### **Policies and processes**

- Charity Commission guidelines are adopted with regards to the Accounts of DYCC
- The Accounts of DYCC are prepared under a Receipts and Payments basis
- All financial decisions are made by the Trustees. Members of the management committee are permitted to speak on such matters but do not have a vote.
- The financial Year is set as 31<sup>st</sup> March.
- A monthly report is given to the Trustees by the Treasurer outlining the current financial position.
- The Treasurer makes a detailed examination of the accounts monthly and confirms the validity of all income and expenditure. This is checked against the Bank Statement.
- The Treasurer will carry out a Bank reconciliation quarterly.

### **Statement of Policy for Holding Reserves**

Reserves will be held by the trust on deposit obtaining the best interest rate available at the time the deposit is made.

The term of any fixed deposit or the notice period will be agreed by the Trustees on a case by case basis.

The Financial Institution will be researched to ensure, as far as it is possible to do so, that it carries out its business in an ethical manner.

Investments other than deposit accounts are not to be held.

### **Review of the Charities Position at the Year ending 31/3/2021**

This was a very difficult year with regards to the finances due to the closure of the centre for much of the period because of the Covid pandemic. The performance of both income and expenditure against the budget was completely out of sync with the projections due to the unexpected situation the whole world found itself in.

The Accounts for the year ending 31/3/21 show a surplus for the year of £19,035. This is after allowing for £6,500 to be placed in Reserve for potential future emergencies and building and maintenance costs. Without this set aside amount the surplus would have been £25,535.

The monies that are held in Reserve have been invested in interest bearing accounts. The purpose of the set aside funds is to have a separate reserve account in case there is a need for major expenditure on the building such as roof repairs. The funds "set aside" this year will also be placed in an interest bearing account to increase this reserve position. This allows the HSBC account to be used for day to day activities. Details of the Reserves held and the financial policy for holding them is set out below.



**Total income received** was £96,461 compared to a budgeted figure of £57,800. The largest income source was again Dorchester Town Council who contributed £20,400 to the Trust. This was in line with the ongoing agreement with the Town Council and the Trustees are grateful for their continued support.

Members fees and shop income were almost non-existent due to the closure of the centre for long periods of time. In following NYA guidelines, it was only possible to open for a limited number of young people for short periods.

Income from Home Start was lower than budgeted due to the centre being closed. This reduced the utility bills for the centre and therefore the contribution towards them that is made by Home Start was reduced accordingly. This was achieved through agreement between the Trustees of the two charities.

Other sources of income were achieved during the year in response to the effects of the global pandemic:

- The sum of £16763 was received from HMRC under the Coronavirus Job Retention Scheme (CJRS).
- Covid related grants were received from Dorset Council which totalled £11,000. These grants were awarded to enable the Trust to pay its ongoing bills and cover re-opening costs.
- A Grant of £6841 was received to allow the Trust to replace all the lighting with low carbon lights. This will save money in future energy costs. An identical amount appears in the accounts as expenditure.

The Grants team were very active and achieved success in obtaining grants to the total of £18695 to enable the Trust to change the way it worked. Youth sessions were run online and additional outreach services were delivered. These funds were spent under various project headings detailed in the accounts as Projects 6 through to 9

Dorset Council provided a Grant of £6,100 to cover ongoing costs and activities for the first 6 months of the next financial year.

**Expenditure in total** was in line with the budget but where the funds were spent was markedly different.

The Salaries line was lower than budgeted as much of the actual salary cost was placed in the relevant Project lines. In addition, the CJRS income offset much of the cost.

Premises expenditure was much reduced with Gas & Electricity £2,427 lower than budgeted, cleaning £4587 below budget and building and maintenance £3,294 less than had been budgeted. All these reductions were due to the centre being closed. Supplies excluding projects was below budget by £6,552 for the same reason.

It is important to note that expenditure on projects was £25,898 against income for those projects of £30,725. The difference is largely due to the £4,000 grant from the Foyle Foundation the terms of which allowed the Trust to use the funds for ongoing youth work sessions into the new financial year. This negated the need to spend the funds or hand them back as was the case with other grant monies awarded for our ongoing projects.



### **Reserves Held**

Having set aside a further £6,500 into reserves during the financial year, the total Reserves held are now standing at £16,500.

These funds have been placed in various interest bearing accounts. The Trust currently holds £5,000 in a 120 day notice account with Hampshire Trust Bank (HTB) and a further £5,000 with HTB in a 1 year business bond. The sum of £6,500 is held with United Trust Bank (UTB) in a 1 year bond.

The reserves are held for two primary purposes. First, to be able to meet major unanticipated building costs such as repairs to the roof and secondly in case of the need for the charity to cease its activities. In that situation the reserves will enable the charity to meet all outstanding financial obligations including redundancy costs.

It is anticipated that extensive refurbishment work will be required in the next financial year as we re-open the Centre following the long closure due to Covid.

### **Statement of the Charity as a going Concern**

The Charity has achieved a surplus in its activities this year and is holding a strong level of Reserves to cover future emergencies.

Sufficient funds are held both in the Bank Account and Reserves to sustain the Charity for a period of up to 3 years assuming the same level of support is received from Dorchester Town Council and our other regular sources of income/grants. The Grants Team have been very successful in obtaining grants to support our ongoing activities.

It is important that the Trustees continue look to new sources of funding to ensure that DYCC is safe as a going concern for the future and in the meantime, costs need to be contained as far as possible.

### **There are two key risks that the Charity faces:**

- The first and the biggest risk is the future of the Charity if the funding from Dorchester Town Council were to stop. This would result in the need find significant funding from elsewhere and to look closely at the level of services that could be offered.
- The second risk is the potential cost of redundancies. If services need to be reduced and staff made redundant, it is important that the Trustees understand the full implication of any costs in this respect.

### **Summary**

In summary, the Trust is in good financial order but will need to continue to apply for grants on an ongoing basis to ensure the position remains that way.

Dave Harris – Treasurer. August 2021

<b>Dorchester Youth and Community Centre</b>		
<b>Income</b>	<b>BUDGET 2020-2021</b>	<b>Actual to date at 15.05.21</b>
Dorchester Town Council	20,000	20,400.00
Lettings main hall and barn (stage)	5,000	880.00
Training room lettings	0	0.00
Home-Start Rent	6,000	6,000.00
Home-Start Services Contribution	2,100	1,330.00
Bank Interest	0	63.54
HMRC JRS Grant	0	16,763.20
Members attendance fees	12,000	122.00
Shop sales	5,400	64.40
<b>Fund Raising</b>		
Car Boot Fund (WDDC) - Project 1 (18/19)	0	0.00
WDDC Innovation fund	0	0.00
DYCC Car Park Income	700	250.00
100 CLUB	1,800	120.00
Anon - Significant Donor	0	0.00
OPEN DAY 05.10.19	0	0.00
Project 2 - NETWORK Jun 19 - Mar 20	1,600	0.00
Project 3 - Poundbury Outreach - 2019	0	0.00
Project 4 - WDDC - CBF - Cookery Project - Sep 19	0	0.00
Project 5 - LANTERN - Dec 2019	0	0.00
Project 6 - Zoom & Online Networks	0	14,695.00
Project 7 - Poundbury Outreach - 2020	0	750.00
Project 8 - Dorchester Centre Outreach - 2020	0	3,000.00
Project 9 - Stratton Outreach - 2020	0	612.50
Project 10 - Low Carbon - New centre lights	0	6,841.04
Project 11 - Online (Dec 2020 onwards)	0	4,000.00
Project 12 - Shoebox Appeal	0	220.00
Project 13 - Piddlehinton Outreach	0	607.00
Rotary	1,000	1,000.00
Beerex	2,000	
Year 10 +	200	
COVID GRANTS	0	11,000.00
DONATIONS - OTHER	0	7,742.93
<b>Total Income</b>	<b>57,800</b>	<b>96,461.61</b>
<b>Expenditure</b>		
<b>Staff</b>		
Centre Manager	14,750	10,858.10
Part time Youth Leaders In Charge	8,260	11,439.81
Part time Youth Workers	9,900	3,429.92
Administration	6,400	5,020.07
Caretaker/keyholder	0	0.00
Cleaner	0	0.00

PAYE (Tax/Employer NIC)	1,750	3,161.20
Pension	1,000	784.62
Training	500	60.00
Travel	50	0.00
Recruitment & DBS	750	153.00
	<b>43,360</b>	<b>34,906.73</b>
<b>Premises</b>		
Electricity	3,000	1,143.15
Gas	1,500	930.32
Business Rates 80% reduction	0	0.00
Water	900	40.50
Contract Cleaning	5,250	663.50
Waste disposal	550	158.20
Building maintenance	2,000	0.00
Fire Contract	180	305.40
Boiler Contract	270	308.40
Alarm Contract	1,000	300.00
Lift Contract & Repairs	225	842.22
Maintenance repairs & materials	1,500	205.58
Hygiene Contract	400	562.77
Grounds maintenance and trees	250	0.00
Buildings Insurance & Contents	1,600	2,262.76
Insurance - Other	0	0.00
	<b>18,625</b>	<b>7,722.80</b>
<b>Supplies</b>		
Youth Club activities/craft	1,000	0.00
Phone Line Rental & Calls + Broadband	700	996.38
Internet connection	0	0.00
IT Licenses/Software and Equipment	50	71.61
Medical	50	0.00
Stationery, postage and print	250	120.76
Furniture	0	0.00
YC Food and drink	1,000	0.00
Shop stock	2,500	0.00
Gifts	0	30.00
Payroll	400	585.00
Cleaning materials/supplies	50	288.00
Music and Licences(TV)	500	291.16
Legal support (Tenancy)	0	0.00
Survey Costs	0	0.00
100 CLUB	960	0.00
Misc - DO NOT PUT ANY ITEMS TO MISC.		
Subscriptions	50	15.00
Car Boot Fund - Project 1 (18/19)	0	0.00
Project 2 - NETWORKS - June 2019 - Mar 20	1,440	0.00
Project 3 - Poundbury Outreach - Jul 19	0	0.00
Project 4 - WDDC - CBF - Cookery Project - Sep 19	0	0.00

Project 5 - LANTERN - Dec 2019	0	0.00
OPEN DAY - 05.10.2019	0	0.00
Project 6 - Zoom & Online 2020	0	15,273.61
Project 7 - Poundbury Outreach 2020	0	472.07
Project 8 - Dorchester Town Outreach 2020	0	1,881.85
Project 9 - Stratton Outreach 2020	0	586.63
Project 10 - Low Carbon - New Centre Lights	0	6,841.04
Project 11 - Online (Dec 2020 onwards)	0	0.00
Project 12 - Shoebox Appeal	0	217.44
Project 13 - Piddlehinton Outreach	0	625.76
	<b>8,950</b>	<b>28,296.31</b>
Building Maintenance Reserve Transfer	5,000	6,500.00
Equipment depreciation and replacement	500	
<b>Total expenditure</b>	<b>76,435</b>	<b>77,425.84</b>
Annual Surplus	-18,635	19,035.77







#REF!





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
**DORCHESTER YOUTH & COMMUNITY CENTRE**

**On accounts for the year  
ended**

**31 MARCH 2021**

**Charity no  
(if any)**

**1168701**

**Set out on pages**

**Sections A & B, 2 Pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**DES SMALLMAN CPFA**

**Date:**

**04/09/2021**

**Name:**

**DESMOND ERIC SMALLMAN**

**Relevant professional  
qualification(s) or body  
(if any):**

**Chartered Institute of Public Finance  
and Accountancy**

**Address:**

**77 Mansell Street  
LONDON, E1 8AN**