

COMPANY REGISTRATION NUMBER: 10236925
CHARITY REGISTRATION NUMBER: 1168688

**Creative Connected Communities
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2023**

WESTCOTTS

Chartered accountants
Plym House
3 Longbridge Road
Marsh Mills
Plymouth
PL6 8LT

Creative Connected Communities

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2023

	Page
Trustees' annual report (incorporating the director's report)	1
Independent examiner's report to the trustees	13
Statement of financial activities (including income and expenditure account)	144
Statement of financial position	1515
Notes to the financial statements	166

Creative Connected Communities

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

Reference and administrative details

Registered charity name Creative Connected Communities

Charity registration number 1168688

Company registration number 10236925

Principal office and registered office 3 Longbridge Road
Marsh Mills
Plymouth
Devon
PL6 8LT
England

The trustees

D Kasturiratne	(Resigned 01 June 2023)
H Neve	(Resigned 31 August 2022)
J Shawe	
L Withers	(Resigned 14 June 2023)
S Thorpe	
H Knight	(Appointed 1 February 2023)

Independent examiner M Keane ACCA
Plym House
3 Longbridge Road
Marsh Mills
Plymouth
PL6 8LT

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 25th October 2023 and signed on behalf of the board of trustees by Mr Simon Thorpe, Trustee.



Creative Connected Communities

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

REVIEW OF ACTIVITIES

1. 2022-23: Review

Creative Connected Communities continue to deliver its core aims, delivering a range of its long-term programmes, as well as a number of new opportunities.

Our key focus during the year has been to build on our three core anchors:

- **To build on the success** of the organisation delivering our current programmes
- **Think differently**, being bolder with new ideas and exploring new income streams, and;
- **Maximise our potential**, investing in the team, becoming more efficient and effective and having a strong voice externally to help gather support and interest

We have been looking to reach out to new partners to promote our work, including updating our website and networking, as well as exploring new funding opportunities. This has resulted in new partnerships with the University of Plymouth, Faculty of Health inter professional learning initiative, working with the School of Medicine at Cardiff University and Luton Council Public Health. Details can be found below.

a) Trustee Update

We would like to express our thanks to them both for their contribution to Well Connected over the last few years.

We were delighted that Dr Hanne Knight joined the Board in 2023, a lecturer in marketing and a practitioner in digital marketing solutions.

b) Team Update

During 2022-23, we had a consistent and steady team throughout the year. Our Chief Executive oversaw the management of the charity, reporting to the Trustees, as well as working alongside the Strategic Lead, who both deliver on many of the programmes and securing new opportunities. The Charity Administrator supports the delivery of the Supervised Toothbrushing Programme, and our Community Engagement Officer supports our work with the University of Plymouth, delivering the Social Engagement Programme. We continue to work with our Finance consultant who offers support to the Chief Executive and Board of Trustees.

The team continue to work remotely, with weekly online update meetings, as well as a number of face-to-face Connecting Days.

3. Our Core Products

a). Future Health Professionals

We manage and co-ordinate social accountability programmes within the established curriculum for the clinicians of the future, via experiential learning opportunities which bring the Social Determinants of Health to life.

Creative Connected Communities

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

University of Plymouth

i) Peninsula Medical School: Social Engagement Programme

The Social Engagement Programme enables medical students to recognise the critical role community-based services have on wellbeing overall and leads them to acknowledge the value of their impact on the daily lives and experiences of their clients and beneficiaries. The Programme comprises of 200 2nd year medical students working alongside 18 community organisations to deliver health themed interventions and activities. Well Connected facilitate 4 milestone sessions across the academic year to help students research, plan, deliver review and evaluate their interventions.

For the September 2021-May 2022 programme, the students presented their findings at a Symposium in May 2022, with an invited panel of experts who assessed their presentations, commented and asked questions. The event was held in the University of Plymouth's Sherwell Lecture Theatre offering the students the opportunity for public speaking in a professional setting. They used the visual and audio equipment to great effect and there was a sense of real pride in their projects.

To record the impact and legacy of the Programme, we worked with Fotonow CIC to create a film to capture the spirit and outcomes of the Symposium. The film caught the impact and atmosphere not only of the day, but the Social Engagement Programme as a whole. It includes a variety of voices; students, hosts organisations as well the Peninsula Medical School academic team and Well Connected colleagues.

September 2022 saw the commencement of the Social Engagement Programme in its eighth year. As well as many regular host organisations, we recruited many new community partners located across the city providing a variety support in mental and emotional health, food poverty, debt advice and social isolation, including Leadworks, The Village Hub, Four Greens Trust, YMCA and the National Trust.

We continued the 4-milestone approach which enabled students to research, plan, meet, deliver and review their activity.

During Milestone 1 students explore any preconceived ideas about themselves and/or the host organisation. This an opportunity to discuss the various labels and assumption which are often made and differ when asked to consider commonality, helping them to create connection and challenge stereotypes.

Students reflected;

"I changed stereotypes I had myself towards people with learning disabilities, I learnt about stigma in the NHS and how to combat it. John told me that he had a medical condition but that when he went to the GP, they are always trying to link it to his learning disabilities even when it isn't related and its taught me to try and consider just the conditions that they are talking about" Year 2 Medical Student

This awareness helps to improve the inter professional relationship between medical professionals and community-based groups which in turn benefit the health of the general population.

The benefit is far reaching as students have a positive effect on the host organisations. For example, The Foyer, who provide residential accommodation and support for young people aged 16-25, and who took part in the Programme for the first time told us;

Creative Connected Communities

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

"Our residents really enjoyed the session and having peers there that were genuinely interested in where they were at in their lives. It has part prompted us to step up some of the elements we are offering around trips out, and the value that the improved social interaction it brought, is what we've taken forward with this thinking and planning." Manager of The Foyer.

The strength of the Social Engagement pathway is to connect students with people and areas of the Plymouth that they are not familiar with, and through this develop empathy and understanding for real people in real places. Following one activity a student reflected that;

"I realised the discovery of my disconnect to locals in the city of Plymouth, something which as potential health care professionals in the area is not a positive thing. How can you treat people if you don't know them?" Year 2 Medical Student

Sadly, due to pressures on the medical curriculum, we were informed by Peninsula Medical School that the Social Engagement Programme would not be proceeding in the 2023/24 academic year. We will continue to deliver the programme until it concludes in May 2023.

We have a deep pride for the work we have delivered, which has seen in excess of 1,500 students have the opportunity to engage directly with people across the city and believe that as a direct involvement have developed their understanding of communities and their health and wellbeing.

ii) Peninsula Dental School

Our community insights enabled us to respond to a request from the Peninsula Dental School, to create a programme which added value to the existing curriculum and provided additional support for students. Following conversations with the Associate Head of School and the individual Year Leads we developed a programme of activity for:

- Year 1 Dental [BDS] and Dental Hygiene Therapy [DTH] students
- Year 3 BDS students
- Year 4 BDS students

The programmes included:

Year 1: Resilience Workshop

Learning outcomes

- Recognise the importance of yourself as an individual and dental care professional of the future.
- Discuss ways you can positively inform your own behaviours and attitudes.
- Identify ways of using positive ideas from today into the future.

Workshops took place as part of the induction weeks in September 2022; this was a good time as it supported other aspects of the induction timetable and encouraged students to explore the importance of resilient thinking. A PowerPoint presentation was used as the basis for students to work in their Enquiry Based Learning groups [EBL] to discuss approaches and attitudes to various scenarios and case studies as well consider the impact of stress and how emotional intelligence can help in challenging situations. A recorded video from a Peninsula Dental School graduate gave a powerful insight into why resilience is important for all dental professionals.

Creative Connected Communities

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

74% of students rated the session as good or excellent. We also received verbal feedback following the session, comments included:

'I loved your presentation! Really helpful to share ideas and thoughts about how we can increase our resilient thinking.'

'This has been really helpful. A great way to start the induction week!'

Year 1 Programme Lead, Associate Professor Vehid Salih said; ***'Thank you for delivering this excellent session. It was good to see students really engaging with the activities and discussion topics. A great addition to the induction weeks.'***

To further support and respond to feedback from students and the Programme Lead, a resilience themed resource has been created with links to a variety of websites, podcasts, books and other materials and shared with students.

Year 3: Roles and Goals Workshop **Learning outcomes**

Practice active listening

Recognise own and patients' feelings and perspectives

Develop interprofessional learning, awareness and understanding

Formulate questions to explore patients experiences and perspectives

Reflect upon the patient journey and consider which other health disciplines they may meet to manage their health condition.

Consider how shared messages can be communicated with patients

The workshops encouraged the students to think more broadly about their role as a dental care professional and consider the variety of roles they encompass as an individual. They were asked to reflect on the attributes and personality traits which impact on these roles and how these may compliment or conflict with each other.

We used a variety of methods to deliver the workshops including:

- A video narrative from a person with Sjogren's Syndrome to demonstrate the number of health care professionals involved in providing treatment as well as giving an insight into the impact on an individual's daily life.
- Teamwork activity requiring student to make a tower from spaghetti!
- Introducing Simon Sinek and the Golden Circle approach to goal setting and exploring the 'why' in personal and professional development.

Students engaged fully in the sessions; the Programme Lead has invited us to take part in the symposium event in May 2023.

Following both workshop sessions students were asked to complete a brief reflection/evaluation form which provided insight into the students' personal values, inter professional learning goals and communication skills.

55% of students responded and told us that they found the workshop to be fun and engaging, they felt it helped them to gel as EBL groups and at they were now looking forward to the inter-professional learning as part of IPE3 and the PIHC Connect sessions.

Year 3 Programme Lead Dr Aengus Kelly said, ***'Thank you so much for developing and delivering the workshops. I am really pleased with them, and I think they clearly enhance the IPE3 experience for the students.'***

Creative Connected Communities

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

Year 4: Exploring Health Conditions

Learning Outcomes

- By end of this workshop the students will be able to discuss the impact of a condition from a patient's perspective
- Recognise signs, symptoms and medication side effects, plus coping strategies and the challenges experienced by people with these conditions
- Demonstrate that learning has been synthesised and can apply to a patient centred model of care

We used both face to face and online formats to deliver these sessions which enabled 60 Year 4 BDS students based at Truro Dental Education Facility to meet a variety of people with medical conditions and to gain a deeper insight and understanding of the impact on daily lives and activities. By asking questions they could then recognise how simple adaptations and changes such as booking appointments when clients weren't fatigued, showing toothbrush adaptations for those with reduced mobility, improve and enhance person centred care.

We spent some considerable time recruiting and communicating with the Experts to ensure they felt fully informed and confident about meeting and talking to students about their experiences. We fully recognise that these can often be delicate and sensitive subjects to discuss with other people and we fully appreciated all the speakers for being so open and honest. We provided them with an overview of the purpose of these sessions, guidance and suggested prompts for topic areas.

The feedback from the participants was that they thought it was important to amplify knowledge of their conditions but that they also enjoyed hearing from other's and felt that they learnt from their experiences as well. They also told us that they enjoyed taking part in the process.

"It was a pleasure to speak to the students yesterday. I also learned a lot from the other participants. It worked well having two of us with the same or similar conditions as we were able to help and support each other. I would encourage the students to remember to treat every person and their needs on an individual basis and not prejudge them." Expert by Experience and informative. It would be great if more conditions could be represented." Year 4 BDS student Dr Cara Ball

Outcomes

The sessions are increasing the students empathy and understanding of others and the need to be person centred within their communication, engagement and treatment planning for everyone and to be particularly mindful of those with conditions such as the ones they explored.

"Thank you very much everybody for your participation and contribution. The feedback we are receiving from the students has been very good and they really enjoyed it. Tremendous job!" Dr Casper Jonker Year 4 Programme Lead

iii) Plymouth Intergrative Health and Social Care Education Centre [PIHC]

Well Connected has worked closely with the PIHC team since 2021-22 and as a result proposed a formal working agreement to consolidate our joint working. This has led to an exciting strategic and focused approach to supporting the Inter Professional Learning ambitions of the Faculty of Health and to better inform curriculum development. This has included establishing an Experts By Experience (EbE's) group which was largely created with the people who took part in the *Experiencing Health Conditions* workshops delivered to Year 2 medical students during academic year 2021/22.

Creative Connected Communities

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

Experts by Experience

We approached the people we already had developed a good working relationship with and invited them to take part in this broader group to work alongside an academic researcher and the PIHC project management team. The aim was to establish regular meetings, to review existing Inter Professional Learning (IPL) curriculum content and to discuss how student engagement could be further enhanced.

A series of community-based meetings were agreed and took place approximately every two months. Experts reviewed:

- Recorded video scenario-based learning sessions which enabled students to follow a typical patient journey to an Accident and Emergency unit. The aim is for them to consider admission to hospital, treatment and discharge.

The EbE's shared their insight and experiences and as a result changes were made to the learning session which helped to bring the situation to life; for example, the patient was given a name, audio was added to the video and an additional session was included which had a deeper focus the patient's experience, both physical and emotional.

The EbE's supported an element of IPL called *Synergy*. Academics and researchers were discussing that this session which had a focus on sustainability did not fully engage the students; as a result, the EbE's helped to reframe the online plenary to focus more on kindness, compassion and care for the wider team. We were delighted to be invited to join the online session which saw an Expert and our Strategic Lead for Community Engagement taking part in the panel discussion with students and others.

"It's an incredible idea where research and experience collaborate and really cause ripples in the medical world that will have far reaching outcomes especially for patients in the future who need a human approach more than a textbook one". Expert by Experience

- Centre for the Advancement of Interprofessional Education

Well Connected were invited by the University of Plymouth to present at a national forum focusing on inter professional learning in March 2023 to discuss our work with the EbE group. The Experts also presented at the event and were warmly received by the audience which included academics from Higher Education establishments across the UK and Europe. This was a great opportunity for Well Connected to introduce ourselves to new contacts.

"Experts by Experience are those whose experience of being in the health and social care system informs how the University goes about educating the health care professionals of the future. Well Connected are a key to us being able to work with the community around us." Dr Phil Gee Associate Dean for Teaching and Learning Faculty of Health and Director of PIHC

iv) Dietetic Presentation

As in previous years we were invited to present to students studying Dietetic and Diet and Nutrition as they began their community outreach module. This is an opportunity to discuss the meaning of true community engagement, encourage students to develop meaningful and authentic methods of engagement and to encourage active listening. An insight into several of our community programmes were highlighted as well as the link between diet and oral wellbeing. We focused on how to encourage participation, the importance of creating SMART objectives and creative methods to evaluate and stay connected with community groups.

An online presentation was given with 54 Year 3 students and 8 Master's students attending.

Creative Connected Communities

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

"Thanks again for supporting the module - we really appreciate Well Connected's input."

Clare Pettinger Lecturer Public Health Dietetics & Admissions Tutor BSc (Hons) Dietetics

Foundation Dentist Programme

Newly qualified dental graduates undertake a community focused project as part of their Foundation Training Programme and Well Connected is asked to provide the community engagement expertise and support. The Programme sees graduates from across the South West working together in small teams to create something relevant and meaningful in neighbourhoods across the region. This year graduates were asked to:

- Consider how young people/children could be encouraged to consider dentistry as a career choice,
- Create activities to share key oral health prevention messages to young people/children,
- Attend an outreach dental session to provide care for vulnerable adults with Dentaid, a dental charity

Well Connected provided advice and guidance for several groups and supported by loaning resources. 128 dental and dental hygiene therapy graduates are taking part, they will be delivering their projects from January 2023 and will present the outcomes in May 2023.

"The Community Engagement Project is such an important element of the Foundation Programme and its always a great pleasure to have Well Connected involved."

Jenny Albiston Associate Postgraduate Dental Dean

School of Medicine, Cardiff University

We are delighted that Well Connected has been invited to provide the community expertise for School of Medicine, Cardiff University as they undertake a curriculum review and consider how to increase widening participation, the inclusion of all voices and to encourage graduates to remain in the Principality as Doctors serving their local communities.

An initial scoping visit took place in February 2023 when we met with Dr Jamie Read and his Senior Management Team. This was an opportunity to introduce Well Connected, our approach and engagement methodologies as well as to begin the development of an action plan which reflects the changing needs of the curriculum.

We are looking forward to working more closely with the Team in the forthcoming months, to attending a Staff Development Day and to hosting an exchange visit between Peninsula Medical School and colleagues from Cardiff.

"It has been great to share our thoughts and ambitions with you as we plan the new medical curriculum. Your insight and expertise will really help us to create something relevant and meaningful for our students and our communities."

Dr Jamie Read Dean of Medical Education and Director for Medical Education

b). Community Health & Wellbeing

Well Connected embrace health, in its broadest sense and are expert providers in the delivery of community-based initiatives.

i) Supervised Toothbrushing Programme

We are currently in the fourth year of delivering the programme in partnership with the Peninsula Dental Social Enterprise (PDSE) which is now well established across the early settings. The programme has provided regular toothbrushing sessions for children who live in areas which

Creative Connected Communities

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

experience significant levels of inequality and disadvantage. It is well evidenced that children who live in these areas are more likely to experience higher levels of dental decay than their peers in more affluent neighborhoods and therefore encouraging regular toothbrushing has added benefit for this population group.

Maintaining the programme across the settings has been particularly challenging again this year as many report that staffing levels continue to be much reduced, with many relying on temporary or cover staff who are unable to supervise the toothbrushing as they may not have taken part in the training. In addition, there appears to be an increased number of issues relating to the changing needs of the children which impacts on the time available for staff to carry out the toothbrushing regularly.

We have continued to provide home packs at the end of the various academic terms (Christmas/Easter/Summer), the aim of the packs is to encourage and enable toothbrushing at home during the holiday periods. The packs contain:

- Toothbrush
- Fluoride toothpaste
- Two-minute timer
- Oral health guidance sheet

To gather feedback from parents we created a QR code which was included in the Christmas 2022 home pack, asking them to reflect on the quality and content of the pack.

Those who responded told us that they liked the pack and thought the programme was excellent as it encouraged their children to enjoy toothbrushing. They also mentioned the amount of plastic within the pack, echoing our thoughts about the possibility of creating a more ethical and sustainable pack.

We have subsequently contacted settings asking them to encourage and remind parents to respond. It is useful to remember that we have no direct contact with parents and rely solely on members of staff to encourage wider engagement and participation.

At the end of the reporting period (March 2023) 205 early years settings were taking part in the programme with approximately 6,500 children brushing regularly during term time.

We have provided training for 818 members of early years staff using both face to face and online approaches. We have also provided additional advice and information which has helped us to develop meaningful relationships and effective communication with settings, this includes creating a termly newsletter as well as information for websites and links to resources.

A re-tendering process was launched by NHS England and NHS Improvement South West in February 2023. Our tender partner, PDSE, informed us in March 2023 that they would not be inviting us to continue our partnership with them. We spent considerable time discussing and exploring the benefit of Well Connected submitting an independent tender application, however felt that the tender criteria was not in the best interest of the charity.

We continue to deliver the 2022-23 programme which will be completed in August 2023. We are very proud of the role Well Connected has played in developing and delivering this successful and impactful programme and would like to offer our thanks to all the staff teams we have worked with throughout the lifetime of the programme.

ii) Camphill MK Communities

We have established a link with Camphill MK Communities, an organisation who provide care and meaningful work opportunities for adults with a range of learning disabilities.

They were particularly interested in increasing the knowledge and awareness of oral health across the staff teams and for their clients who live in supported housing.

Creative Connected Communities

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

As a result of conversations and discussions we delivered an online training workshop in July 2022. 22 members of support staff took part in the interactive and engaging session. The 6 key oral health messages were explained, a toothbrushing demonstration was given as well as helping the staff team to identify the next steps in raising the profile of the importance of happy and healthy smiles.

We have stayed in contact with the Camphill Team and are delighted that they will be taking part in the Oral Health Foundations National Smile Month on May/June 2023.

"Thank you very much for today's presentation! Our staff group now has a baseline of information and we can begin to better support our residents with their oral/teeth health. Thank you for kick starting our thinking!"

Marija Tudor Training Manager Camphill Communities

iii) Happy Smiles in Luton

The Public Health Manager for Children and Families in Luton contacted us in December 2022 asking for advice and guidance about promoting and delivering oral health themed initiatives across the locality. As a result of several conversations and undertaking some research into the needs of the area we suggested creating a programme which could be delivered via children's centres to encourage active participation and conversations with parents. The aim was to provide a resource which was friendly, fun and inclusive and so the *Happy Smiles in Luton* project was born!

We created a bespoke box of resources which enable key workers to talk about teeth, diet, give toothbrushing demonstrations, create displays as well as establish happy smiles story time activities. A colourful information pack was also developed containing advice and guidance cards, activity sheets, toothbrushing charts etc. A total of fifteen boxes and 200 Open Wide and Step Inside story books have been ordered.

"The boxes are amazing! The contents really help us to share key messages quickly and easily with our families. Well Connected's advice, help and guidance has been brilliant, and we look forward to maintaining our connection with them."

Neila Agyeman, Luton Council Public Health Manager (Children & Families)

c). Engagement and Outreach

i) Research Projects

We have acted as the Public and Patient Involvement Lead for the following University of Plymouth research projects during the reporting period:

- Dental Health and Pregnancy

We worked with researchers to refine the final application document to ensure it provided sufficient information and insight into the needs of members of the public and established a consultation focus group of young parents and/or those who would soon be giving birth to their babies.

Researchers asked a series of questions and developed discussion points which informed the final application document. The aim was to explore how this population group accessed information, the barriers to receiving adequate information and how to ensure advice was given in a way which is relevant and meaningful. The outcome from the application is due in Spring 2023.

Creative Connected Communities

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

- Robotics in Dentistry

We have been asked to support two elements of this research:

a) How neurodivergent people respond to external stimuli in dental settings

We engaged with young people with learning disabilities who are studying at Plymouth City College and created two workshops which:

- Introduced the students to a robot
- Encouraged them to explore a simulated dental setting
- Introduced a variety of sensory cues which may impact on dental anxiety
- Invited them to rethink the dental setting using creativity and imagination

Each session was lively and energetic with the young people responding well to each element. A final report was prepared and submitted to the researchers.

b) Exploring the use of socially assistive robots in dental settings

We are currently creating a methodology to bring together dental practitioners, dental professionals and members of the public to explore how robotics can be used in dental care and dental education in the future. We aim for ethical approval by May/June 2023 when the first consultation group will be held.

"Well Connected ensures we meet people where they are and ensures we engage meaningful ways. They always have new ideas and approaches which ensure we remain relevant. Thank you!" Professor Mona Nasser, University of Plymouth

d). Networking/Partnerships

As an organisation who is passionate about partnership, Well Connected has continued to engage and develop new relationships with organisations and groups. This includes attending events and conferences such as a **Community Engaged Teaching Conference**, where we were asked to share our knowledge and expertise with attendees to discuss the benefits of students developing a clear understanding of value of effective listening, communication and interpersonal skills; as well as a **Knowledge Exchange Conference**, where we hosted a roundtable discussion to profile our work and the links to inter professional learning.

Financial Review

Income for the year totalled £201,958 (2022: £165,836). Expenditure for the year totalled £238,049 (2022: £208,209). This resulted in a total deficit for the financial year of £36,091 (2022: £42,373).

Total funds as at 31 March 2023 were £93,746 (2022: £129,837).

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

Reserves Policy

The Charity's unrestricted funds are freely available to spend, arising from previous years' operating results and donations.

The Charity's restricted funds fall outside the definition of reserves as these funds are funds which have been given to Creative Connected Communities for a specific purpose and as such are not freely available to the Charity.

Creative Connected Communities

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

The Board of Trustees agreed that Creative Connected Communities require a minimum level of unrestricted reserves (£50K) which, currently is the equivalent to three months' worth of expenditure:

- To meet our staff responsibilities and obligations
- To meet obligations under our overheads
- To provide a buffer in the absence of ongoing funding or termination of a contract whilst alternative funding is sought.

As of 31 March 2023, creative Connected Communities had £68,556 in unrestricted reserves which is above the level of reserves assessed as being required for working capital to meet our legal, statutory, and best practice requirements.

However, considering the current needs and the present economic climate, the Trustees agreed in the year to 31 March 2021 to draw on the reserves to buffer the Charity for the next 12-18 months and set up a designated reserve of £47,500.

Risk Management

The Board of Trustees has conducted a review of the major risks to which the Charity is exposed through the establishment of a risk register. These risks are reviewed on an ongoing basis, at least annually, to satisfy ourselves that adequate measures have been taken to manage the risks identified. Where appropriate, systems or procedures have been established to mitigate the risks that the Charity faces.

Funds held as custodian trustee on behalf of others

The Charity does not hold any funds as a custodian trustee on behalf of others during the period ending 31 March 2023.

Approved by order of the members of the Board of Trustees on 25th October 2023 and signed on their behalf by Mr Simon Thorpe, Trustee.



Creative Connected Communities

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Creative Connected Communities *(continued)*

Year ended 31 March 2023

I report to the trustees on my examination of the financial statements of Creative Connected Communities ('the charity') for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M Keane ACCA
Independent Examiner

12/12/2023

Plym House
3 Longbridge Road
Marsh Mills
Plymouth
PL6 8LT

Creative Connected Communities

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2023

		Unrestricted funds	2023 Restricted funds	Total funds	2022 Total funds
	Note	£	£	£	£
Income and endowments					
Donations and legacies	5	1,317	—	1,317	3,162
Charitable activities	6	200,420	—	200,420	162,666
Investment income	7	221	—	221	8
Total income		<u>201,958</u>	<u>—</u>	<u>201,958</u>	<u>165,836</u>
Expenditure					
Expenditure on charitable activities	8,9	231,049	7,000	238,049	208,209
Total expenditure		<u>231,049</u>	<u>7,000</u>	<u>238,049</u>	<u>208,209</u>
Net expenditure and net movement in funds		<u>(29,091)</u>	<u>(7,000)</u>	<u>(36,091)</u>	<u>(42,373)</u>
Reconciliation of funds					
Total funds brought forward		97,647	32,190	129,837	172,210
Total funds carried forward		<u>68,556</u>	<u>25,190</u>	<u>93,746</u>	<u>129,837</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 16 to 24 form part of these financial statements.

Creative Connected Communities

Company Limited by Guarantee

Statement of Financial Position

31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible fixed assets	15	2,828	3,534
Current assets			
Debtors	16	17,632	2,867
Cash at bank and in hand		80,823	137,046
		<u>98,455</u>	<u>139,913</u>
Creditors: amounts falling due within one year	17	<u>7,537</u>	<u>13,610</u>
Net current assets		90,918	126,303
Total assets less current liabilities		<u>93,746</u>	<u>129,837</u>
Net assets		<u>93,746</u>	<u>129,837</u>
Funds of the charity			
Restricted funds		25,190	32,190
Unrestricted funds		68,556	97,647
Total charity funds	18	<u>93,746</u>	<u>129,837</u>

For the year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 25th October 2023, and are signed on behalf of the board by: Mr Simon Thorpe, Trustee.



The notes on pages 16 to 24 form part of these financial statements.

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2023

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 3 Longbridge Road, Marsh Mills, Plymouth, Devon, PL6 8LT, England.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Office Equipment	- 20% reducing balance
Computer Equipment	- 20% reducing balance

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

4. Limited by guarantee

The company is limited by guarantee without share capital. In the event of the company being wound up the members would be limited to a liability of £1 each.

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Donations	397	—	397
Grants			
Grants receivable	920	—	920
	<u>1,317</u>	<u>—</u>	<u>1,317</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Donations	662	—	662
Grants			
Grants receivable	—	2,500	2,500
	<u>662</u>	<u>2,500</u>	<u>3,162</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Education and training	<u>200,420</u>	<u>200,420</u>	<u>162,666</u>	<u>162,666</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Interest receivable	<u>221</u>	<u>221</u>	<u>8</u>	<u>8</u>

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

8. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	2023
Charitable activities	228,529	7,000	235,529
Support costs	2,520	—	2,520
	<u>231,049</u>	<u>7,000</u>	<u>238,049</u>
	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	2022
Charitable activities	197,499	8,550	206,049
Support costs	2,160	—	2,160
	<u>199,659</u>	<u>8,550</u>	<u>208,209</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds	Total fund
	£	£	2023	2022
Charitable activities	235,529	—	235,529	206,049
Governance costs	—	2,520	2,520	2,160
	<u>235,529</u>	<u>2,520</u>	<u>238,049</u>	<u>208,209</u>

10. Analysis of support costs

	Analysis of support costs	Total 2023	Total 2022
	£	£	£
Governance costs	<u>2,520</u>	<u>2,520</u>	<u>2,160</u>

11. Net expenditure

Net expenditure is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation of tangible fixed assets	<u>706</u>	<u>884</u>

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

12. Independent examination fees

	2023	2022
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	2,520	2,340

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	122,534	100,118
Social security costs	7,575	6,061
Other pension costs	6,336	6,224
	<u>136,465</u>	<u>112,403</u>

The average head count of employees during the year was 4 (2022: 4).

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

No trustee expenses have been incurred.

15. Tangible fixed assets

	Office Equipment £	Computer equipment £	Total £
Cost			
At 1 April 2022 and 31 March 2023	<u>941</u>	<u>7,432</u>	<u>8,373</u>
Depreciation			
At 1 April 2022	633	4,206	4,839
Charge for the year	<u>61</u>	<u>645</u>	<u>706</u>
At 31 March 2023	<u>694</u>	<u>4,851</u>	<u>5,545</u>
Carrying amount			
At 31 March 2023	<u>247</u>	<u>2,581</u>	<u>2,828</u>
At 31 March 2022	<u>308</u>	<u>3,226</u>	<u>3,534</u>

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2023

16. Debtors

	2023	2022
	£	£
Trade debtors	16,132	1,709
Prepayments and accrued income	1,435	1,063
Other debtors	65	95
	<u>17,632</u>	<u>2,867</u>

17. Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	1,120	5,893
Accruals and deferred income	2,520	3,260
Social security and other taxes	3,013	3,088
Other creditors	884	1,369
	<u>7,537</u>	<u>13,610</u>

18. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 22	Income	Expenditure	At 31 Mar 23
	£	£	£	£
General funds	50,147	201,958	(231,049)	21,056
Designated fund				
Reorganisation reserve	47,500	—	—	47,500
	<u>97,647</u>	<u>201,958</u>	<u>(231,049)</u>	<u>68,556</u>

	At 1 Apr 21	Income	Expenditure	At 31 Mar 22
	£	£	£	£
General funds	86,470	163,336	(199,659)	50,147
Designated fund				
Reorganisation reserve	47,500	—	—	47,500
	<u>133,970</u>	<u>163,336</u>	<u>(199,659)</u>	<u>97,647</u>

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

Restricted funds

	At 1 April 23	Income	Expenditure	At 31 Mar 23
	£	£	£	£
DRCP	20,857	–	–	20,857
Great Western Railways	3,333	–	–	3,333
University of Plymouth	7,000	–	(7,000)	–
Norman Family Charitable Trust	1,000	–	–	1,000
	<u>32,190</u>	<u>–</u>	<u>(7,000)</u>	<u>25,190</u>

	At 1 April 21	Income	Expenditure	At 31 Mar 22
	£	£	£	£
DRCP	27,740	–	(6,883)	20,857
Great Western Railways	5,000	–	(1,667)	3,333
University of Plymouth	4,500	2,500	–	7,000
Norman Family Charitable Trust	1,000	–	–	1,000
	<u>38,240</u>	<u>2,500</u>	<u>(8,550)</u>	<u>32,190</u>

18. Analysis of charitable funds cont'd

Designated funds

Reorganisation reserve

The Reorganisation reserve represents funds put aside for reorganisation of the Charity following the loss of contract.

Restricted funds

DRCP

To improve the overall health and wellbeing of the people of Devonport. With targets beneficiaries including families with children, members of the BME community, the elderly, the homeless, people with mental health problems, people recovering from substance misuse and people with disabilities and special education needs.

Great Western Railways

Funding for developing and creating the 'You Matter, We Care' project for vulnerable and disadvantaged women and men in the Stonehouse area. You will be used to create 75 female and 25 male wellbeing packs with personal hygiene items and oral health resources alongside a signposting information card.

University of Plymouth

To support and facilitate a Higher Education Innovation Fund outreach project; this involved brokering contracts with a local primary school in Plymouth and specialist college in Dartington.

Norman Family Charitable Trust

Funding to create wellbeing gift bags for vulnerable and at-risk adult groups in Exeter.

Creative Connected Communities

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

19. Analysis of net assets between fun

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	2,828	—	2,828
Current assets	73,265	25,190	98,455
Creditors greater than 1 year	(7,537)	—	(7,537)
Net assets	<u>68,556</u>	<u>25,190</u>	<u>93,746</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	3,534	—	3,534
Current assets	107,723	32,190	139,913
Creditors greater than 1 year	(13,610)	—	(13,610)
Net assets	<u>97,647</u>	<u>32,190</u>	<u>129,837</u>