

Polish Saturday School in Darlington

Trustees' Annual Report and Accounts

Period 01 April 21 to 31 March 2022

Trustees' Annual Report

Objectives and activities

The charity was established for the public benefit to advance education; to advance culture and heritage; and to promote racial harmony, in particular by:

- a) Establishing, maintaining and developing the Polish school in Darlington and by providing resources and teaching where necessary to support the education and development of its pupils/the children;
- b) Assisting pupils/ children attending the school (and their families) integrate into the local cultural environment and British society;
- c) Helping children attending the school to sustain their own cultural identity and by ensuring Polish cultural heritage is handed down for the benefit of future generations and for posterity; and by
- d) Nurturing Polish culture, traditions and values.

Nothing in the constitution allows an application of the property of the charity for purposes which are not charitable.

The trustees have complied with the duty in the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Achievements and performance

The period, which was sixth operational year, was still under great influence of the Covid19 pandemic, especially between April and June 2021 when we still have had online classes only.

Number of pupils as well as attendances increased when school started classroom education again in October 2021. For academic year 2021-2022 we have signed up 90 pupils in total. Schools seems to be operating normally since then. In November 2021 we organized first since the beginning of the pandemic partially open event where all parents and local authorities have been invited to celebrate Polish Independence Day. This proven to be great success and encourage school to prepare more open performances in the future. School also organized Santa Clause day for all children in the school and also remote online activities like tombola and auction for general public. This also went well. At the beginning of 2022 School started preparation for main annual event – Polish Heritage Day which will be fully open to general public and will take place in May 2022.

In addition to the normal classes where education of Polish language, history, geography and culture has been delivered, we reintroduced meeting with 'interesting people' This meeting proven to be great success in previous years. This time children had opportunity to meet with vets.

Financial review

During the period income received from attendance at the school, grants and other events was £20216 and expenditure £18324. This created surplus of £1892. This is mainly because school returned to classroom education and increase in number of pupils. This looks promising but there were still online classes for April, May and June 2021 which took teachers costs down. Also next year school anticipate operational cost to increase due to inflation. Therefore this surplus may be mitigated in the next financial year. The bank and cash balance brought forward on 31 March 2022 was £16129. This fund still should secure school operation for a year ahead. The restricted fund were Grant from Polish Consulate in Manchester to help cover cost of organization of Polish Heritage Day and also grant from 'Wspolnota Polska, which subsidise classroom rental. This grant needed to be partially returned as was overpaid by Wspolnota. This happened because number of pupils on which it was based has been provided before the pandemic.

School also has opened savings account which currently has a balance of £10001. This is to keep extra funds separate from the current operational account and also to generate some interest.

Trustees' Annual Report (continued)

Reserves

The charity aims to be in a position to adopt a policy to maintain reserves at a level to enable continued operation for a period of 1 year. The reserves are kept in savings account at the balance of £10001.

Risk management

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, Governance and Management

As at 31 March 2022 the Charity Trustees are:

Mr Z. Krawiec

Mrs A. Kindel

Mrs A. Wieckiewicz

Mrs E. Mozdyniewicz

Mrs E. Kozłowska

Mr P Urban

There must be at least 3 trustees, and a maximum of 9. A quorum for meetings is 2. New trustees are provided with information about the organisation, its objectives and constitution and sets out the responsibilities of trustees in line with the Charity Commission published guidance.

The charity relies on volunteers to provide services and also offers remuneration for teachers professional services.

Reference and Administrative details

Charity name: Polish Saturday School in Darlington
Registered charity number: 1168672

Charity's principal address:
Polish White Eagle Club
2 Maple Terrace
Newcastle upon Tyne
NE4 7SF

Trustees' Annual Report (continued)

The trustees declare that they have approved the trustees report above:

Receipts and payments accounts

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Receipts				
School fees	13962	-	13962	8450
Other events	2662	-	2662	3816
Grants	290	3302	3592	2314
Total receipts	16914	3302	20216	14580
Payments				
Printing, post and stationery	237	-	237	103
Classroom resources	824	-	824	319
Training	386	-	386	292
Insurance	480	-	480	515
Teachers fees	9785	-	9785	6333
Room hire	4301	-	4301	2070
Travel	30	-	30	-
Parents Covid-19 fees refund		-		6103
Events	431	-	431	-
Volunteer expenses	231		231	-
Return of overreceived grant from Wspolnota Polska		1269	1269	
Other expenses	350		350	91
Total payments	17055	1269	18324	16366
Net income / (expenditure)			1892	-1786
Bank and cash balances brought forward			14235	16617
Current account			6128	
Savings account			10001	
Bank and cash balances at 31 .03.2021			16129	14831

Polish Saturday School in Darlington
 Charity registration number 1168672
 Period 01 April 2021 to 31 March 2022

Statement of assets and liabilities at 31.03.2022

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Cash funds				
Balance at bank	16129	-	16129	14235
Cash balances	431	-	431	596
	16560	-	16560	14831

Name: Zbigniew Krawiec
 Trustee

Name: Piotr Urban
 Trustee