



Trustees' Annual Report for the period

Period start date		Period end date	
From	To		
01	04	2021	31
			03
			2022

Section A Reference and administration details

Charity name	Sacriston Youth Project		
Other names charity is known by	Sacriston Youth and Community Project		
Registered charity number (if any)	1168668		
Charity's principal address	Unit E, Old Coop Buildings, Plawsworth Road Sacriston Postcode DH7 6PD		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanne Cameron			
2	Nathan Hopkins		Resigned 31 st January 2022	
3	Ben Hopson			
4	Vanessa Duffy			
5	Charlotte Burn		Resigned 30 th November 2022	
6	Heather Liddle	Chair	Appointed 01.09.2022	
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Graeme Bell	GBM Accountants Limited
HR Consultant	Beverly Sherratt	Launchpad HR
IT Consultant	Lee Vest	ALV IT Solutions

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

To act as a resource for children and young people up to the age of 19 living in Sacriston and the current surrounding areas by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- a) *Advancing life and helping young people be developing their skills,*

capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;

b) Advancing education;

c) Providing recreational and leisure time activities provided in the interest provided in the interest of social welfare, designed to improve their conditions of life.

The charity continues to thrive and grow to meet the needs of families in Sacriston and surrounding areas.

We have a holistic approach to the support we offer which encompasses the whole family including grandparents and extended members of the family. We provide a wide and varied range of sessions from birth to age 19 and provide additional activities for parents.

Our weekly programme of activities includes:

Unifrog Careers

Duke of Edinburgh

Forest School

Relax Kids

Lego club

Step up Sisters

Crafternoon

Gourmet Kids

Gourmet Families

Foody Friday

Mini Melodies music for birth to pre school

2 x Pregnancy to Preschool sessions

Mini youth club

Junior youth club

Mini and Junior mixed youth club

Senior's youth club.

We run sessions for parents that promote positive health and wellbeing, grow confidence and self esteem such as Working to Wellness.

Our World of Work for young people continues to be a huge success. Due to covid restrictions and limitations, we currently have 1 employee under the age of 16 and look to grow this number over the next couple of years.

We continue to provide crises support to families which involves lots of handholding to appointments and providing reassurance. We work closely with local schools, churches and GPs who refer families to us. We provide support with evictions, rehousing, finances and poverty, special educational needs to name a few. We continue to run a Christmas appeal with support from PACT House Stanley, Metro FM Cash for Kids, the Salvation Army and donations from the local community which enables us to provide Christmas gifts and Christmas lunch packs (cooked and uncooked to families in Sacriston and surrounding areas).

The food bank and hot meal provision we set up at the start of the lock down has decreased in demand. This is partly due to self isolation restrictions being removed, and independent people in the area taking this on themselves to provide food packages and house hold items to anyone who requests one.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We continue to be supported by Sherburn House who have awarded grants to us to purchase white goods for our families in poverty.

We expect the next year to be extremely busy as the local community starts to rebuild itself following the impact of the pandemic and the impact it has had on mental health.

Additional details of objectives and activities (Optional information)

☐ You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Thanks to funding from County Councillors, DCC S106, The JD Foundation and gift in kind from Gray & Sons, DCM Electricals, ALV IT Solutions, Ash Print and Design, Meridian Cooling and Finchale CLLD Funding we finally have a permanent base which will act as our head office. It is a small space which will keep our overheads low but will provide a much needed base for our staff and volunteer team. It will also allow us to be more accessible to our families and local community which proves difficult at present due to staff moving between the community buildings where we deliver our large group sessions.

It hasn't been an easy project due to delays with supply of materials and prices escalating due to covid and Brexit. Staff from JD Sports property team managed the procurement process and once contractors were selected, they also managed the refit and the contractors which has been a huge benefit to SYP. We are forever grateful to everyone who has been involved with our new base. Each contractor and funder went above and beyond to ensure local families and young people had a safe space they can use.

Section E Financial review

Brief statement of the charity's policy on reserves

The policy is to keep 3 months running costs

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Heather Liddle

Full name(s)

Heather Liddle

Position (eg Secretary, Chair, etc)

Chair

Date

12.01.2023

Unaudited Financial Statements for the Year Ended 31st March 2022

for

Sacriston Youth Project

Sacriston Youth Project

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for the Year Ended 31st March 2022**

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Sacrison Youth Project

Unaudited Financial Statements for the Year Ended 31st March 2022

Reference and Administrative Details

Registered Charity Number

1168668

Trustees

Mr Ben Hopson
Mrs Heather Liddle (appointed 1st September 2022)
Mr Nathan Hopkins (resigned 1st September 2022)
Ms Beth Young
Ms Joanne Cameron
Ms Vanessa Duffy
Ms Charlotte Burn

Independent Examiner

GBM Accountants Ltd
19B Front Street
Sacrison
County Durham
DH17 6JS

Independent examiner's report to the trustees of Sacriston Youth Project

I report on the accounts for the year ended 31st March 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.


Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr G Bell, ACCA
GBM Accountants Ltd
19B Front Street
Sacriston
County Durham
DH7 6JS

12th January 2023

Sacriston Youth Project

Year Ended 31st March 2022

Income and Expenditure Account

	General	Restricted	Total	General	Restricted	Total
	2022 £	2022 £	2022 £	2021 £	2021 £	2021 £
Grants	1010	175209	176219	30485	75568	106053
Other income						
Donations	5554		5554	1047		1047
Total income	6564	175209	181773	31532	75568	107100
Expenditure						
Activities	6444	45364	51808		30057	30057
Premises costs	1164	11208	12372		3346	3346
Insurance	681		681		414	414
Case workers	2708	49572	52280	892	14819	15711
Repairs	3071	5087	8158			0
Postage, Printing, Stationery, Adverts	234	1620	1854	38		38
Telephone		1548	1548		708	708
Licences	50	159	209	72	50	122
Accountancy fees		240	240		240	240
Hub refit	3887	86410	90277			0
			0			0
Total expenses	18219	201208	219427	1002	49634	50636
Transfers between funds			0			0
Net surplus/(deficit) for the year	-11655	-25999	-37654	30530	25834	56464
Retained surplus/(deficit) brought forward	21253	61625	82878	-9277	35691	26414
Retained surplus/(deficit) carried forward	<u>9598</u>	<u>35626</u>	<u>45224</u>	<u>21253</u>	<u>61625</u>	<u>82878</u>

Sacriston Youth Project

Year Ended 31st March 2022

Balance Sheet

	Notes	2022 £	2022 £	2021 £	2021 £
Fixed Assets					
Plant and equipment	1		0		0
Current Assets					
Bank current account		46368		82307	
Other debtors		0		841	
		<u>46368</u>		<u>83148</u>	
Current Liabilities					
Creditors and accrua's		1144		270	
		<u>1144</u>		<u>270</u>	
Net Current Assets / (Liabilities)			45224		82878
Total Net Assets			<u>45224</u>		<u>82878</u>
Reserves					
Restricted funds	2	35626		61625	
General funds		<u>9598</u>		<u>21253</u>	
			<u>45224</u>		<u>82878</u>

The financial statements were approved by the Board of Trustees on 12th January 2023 and signed on its behalf by:

Mrs Heather Liddle - Chair

Heather Liddle

Sacrison Youth Project

Unaudited Financial Statements for the Year Ended 31st March 2022

Notes to the financial statements

1. Accounting Policies

Accounting Convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming Resources

All incoming resources are included on the Income and Expenditure Account when the charity is legally entitled to the income and the amount can be quantified with reasonable certainty.

Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to a particular heading they have been allocated to activities on a basis consistent with the use of resources.

Sacriston Youth Project

Year Ended 31st March 2022

Notes to the financial statements

2. Tangible Fixed Assets

	Plant & Equipment £
Cost	
B/fwd	3200
Additions	
C/fwd	<u>3200</u>
Depreciation	
Brought forward	3200
Charge for year	0
Carried forward	<u>3200</u>
Net book value at 31.03.22	<u>0</u>
Net book value at 31.03.21	<u>0</u>

3. Restricted Funds

Fund	Balance C/Fwd	Incoming Resources	Expenditure	Balance C/Fwd
Awards for All	0	9960	3149	6811
CDCF	15688	37657	37236	16109
CLLD	0	2880	2880	0
Crowdfunder	555	0	555	0
Durham Community Action	0	500	500	0
Durham County Council	19898	66473	85663	708
JD Foundation	21232	48500	57734	11998
Karbon Homes	0	1000	1000	0
Keyfund	0	493	493	0
Plawsworth & Kimblesworth Council	4252	4500	8752	0
Sported	0	200	200	0
Street Games	0	2745	2745	0
WGEF	0	300	300	0
	<u>61625</u>	<u>175208</u>	<u>201207</u>	<u>35626</u>