

**Wollaton Park Community Association**  
(Registered charity, number 1168667)  
**Financial statements**  
**for the year ended 30 September 2022**

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**Wollaton Park Community Association  
Trustees' annual report  
for the year ended 30 September 2022**

**Full name** Wollaton Park Community Association

**Organisation type** Charitable incorporated organisation

**Registered charity number** 1168667

**Principal address**

Wollaton Park Community Centre, Harrow Road, Nottingham, NG8 1FG

**Trustees**

Sue Twyford, Chair

Pauline Peck, Vice Chair

Jean Low, Treasurer

Miriam Pearman, Secretary

Nancy Briggs

Joan Rosalyn Clarke

Derek Shaw

William Clarke

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

**Governance and management**

The charity is operated under the rules of its CIO Association Constitution, adopted 08/08/16.

Trustees are elected or re-appointed at the AGM.

**Objectives and activities**

- To promote the benefit of the inhabitants of the Wollaton Park area of Nottingham without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants;
- To establish, or secure the establishment of, a community centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objects;
- To promote such other charitable purposes as may from time to time be determined.

**Public benefit statement**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

## **Wollaton Park Community Association**

### **Summary of the main activities undertaken for the public benefit**

We hire out rooms to various groups for activities, for example Tai chi, Pilates, Songtime, badminton ladies' and men's groups, and religious groups. We also hire out the centre for birthday parties, wedding celebrations and for other occasions. We also started a coffee morning for local residents and this has proved very popular.

We continue to run a garden tidy on the first Friday of the month which is manned by local volunteers. The garden is also used by people who use the doctors' surgery and their staff who sit in it for their lunch break when the weather is fine. It is also used by parents when they collect their children from the school next door.

The Coffee Morning that we started is very well attended each week, it is a place where people can meet their friends for a chat or come and meet others and make new friends. The Community Police Officers call in regularly and chat to people and listen to any problems that they may be able to help with.

### **Summary of the main achievements during the period**

We held a Christmas Fair which was well attended and we were entertained by the Songtime members.

We also held a Garden Party to celebrate the Queens Platinum Jubilee which was very well attended but unfortunately the weather wasn't very kind to us as it poured down halfway through and it had to be abandoned.

### **Financial review**

We lost quite a lot of income due to the previous lockdown but things began to improve once we were able to function again and we are back to being able to hold parties again which means we are still in a good financial position.

We are prudent and careful in what we spend, as the grant from the Council gets less each year. We still have a savings account with the Skipton Building Society which is set aside for our reserves should we need it.

### **The charity's policy on reserves**

The operating reserve is intended to provide an internal source of funds for situations such as a sudden increase in expenses, one-time unbudgeted expenses, unanticipated loss of income or uninsured losses. The target minimum operating reserve is equal to six months of average operating costs. The maximum will be nine months operating costs and any amount retained above this will be reallocated as 'opportunity reserve'.

- For the financial year ending September 2022, six months operating costs have been set at £34,000.

## **Wollaton Park Community Association**

Specific reserves will be designated as decided by the Board of Trustees, where specific, one-off expenditure is identified as necessary within the next two years.

- Hall Floor reserve - £10,000 – we have been told this will need replacing in the next two years.
- Operating reserves may be used as necessary, however the Board must be informed if they are being used at the next available meeting. Specific and opportunity reserves may be used with the approval of the Board of Trustees. The policy is reviewed regularly.

Signed on behalf of the charity's trustees:

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Sue Twyford, Trustee

**Independent examiner's report to the trustees of  
Wollaton Park Community Association  
for the year ended 30 September 2022**

I report to the trustees on my examination of the accounts of Wollaton Park Community Association (the charity) for the year ended 30 September 2022.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed \_\_\_\_\_ Date \_\_\_\_\_

John O'Brien MSc, FCCA, FCIE

Employee of Community Accounting Plus

**Wollaton Park Community Association**  
**Receipts & payments account**  
**for the year ended 30 September 2022**

2021				2022
Total		Unrestricted	Restricted	Total
Funds		Funds	Funds	Funds
£	Note	£	£	£
	<b>Receipts</b>			
112	Activities income	1910	-	1910
15	Bank interest	69	-	69
229	Community Café sales	2396	-	2396
-	Garden receipts	9	-	9
47051	Grants & donations	2	3635	1587
1455	Room hire & car park	16848	-	16848
18206	Sundry receipts	1460	-	1460
<u>67068</u>	<b>Total receipts</b>	<u>26327</u>	<u>1587</u>	<u>27914</u>
	<b>Payments</b>			
200	Activity classes	651	-	651
108	Bookkeeping	762	-	762
(111)	Cleaning	556	-	556
1043	Community Café costs	997	-	997
2470	Equipment, repairs & renewals	53	-	53
72	Freelance pay	870	-	870
1250	Honorarium	1250	-	1250
1059	Insurance	1067	-	1067
158	Licences	802	-	802
4695	Premises maintenance & security	1638	1293	2931
69	Printing & stationery	56	-	56
3415	Refreshments	950	-	950
50	Sundry payments	163	-	163
918	Telephone & postage	996	-	996
7	Training	-	-	-
1278	Utilities & rent	2500	-	2500
17942	Wages, NI & pension	20545	971	21516
<u>34623</u>	<b>Total payments</b>	<u>33856</u>	<u>2264</u>	<u>36120</u>
32445	<b>Net receipts/(payments)</b>	(7529)	(677)	(8206)
71958	Cash funds at start of this period	84858	19545	104403
-	Transfers between funds	529	(529)	-
<u>104403</u>	<b>Cash funds at end of this period</b>	<u>77858</u>	<u>18339</u>	<u>96197</u>

**Wollaton Park Community Association**  
**Statement of assets and liabilities**  
**at 30 September 2022**

2021			2022
£	<b>Cash assets</b>	Note	£
104304	Bank accounts		95992
<u>99</u>	Cash in hand		<u>205</u>
<u>104403</u>			<u><b>96197</b></u>
	 <b>Other monetary assets</b>		
<u>688</u>	Prepayments - insurance		<u>693</u>
<u>688</u>			<u><b>693</b></u>
	 <b>Assets retained for the charity's own use</b>		
	General equipment.		
	Kitchen appliances purchased December 2020, £949.		
	Steam cleaning system purchased February 2020, £3,780.		
	Storage units purchased September 2019, £8,056.		
	Sound system purchased August 2019, £2,739.		
	Hot water heater purchased February 2017, £1,178.		
	 <b>Liabilities</b>		
<u>(1281)</u>	Creditors	4	<u>(1861)</u>
<u>(1281)</u>			<u><b>(1861)</b></u>

These financial statements are accepted on behalf of the charity by:

Signed \_\_\_\_\_ Dated \_\_\_\_\_  
Jean Low, Trustee

**Wollaton Park Community Association**  
**Notes to the accounts**  
**for the year ended 30 September 2022**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

	Unrestricted £	Restricted £	Total £
Nottingham City Council	2920	-	2920
Castle Cavendish	-	1500	1500
Sundry donations	715	87	802
	<b>3635</b>	<b>1587</b>	<b>5222</b>

**3. Funds analysis**

	Opening balance £	Receipts (Payments) £		Transfers £	Closing balance £
<b>Restricted funds</b>					
Community Café	246	1500	(971)	(529)	246
Garden Fund	325	87	(98)	-	314
Marjorie Kingsland Trust	18974	-	(1195)	-	17779
	<b>19545</b>	<b>1587</b>	<b>(2264)</b>	<b>(529)</b>	<b>18339</b>
<b>Unrestricted funds</b>					
General fund	74858	26327	(33856)	529	67858
Hall floor reserve	10000	-	-	-	10000
	<b>84858</b>	<b>26327</b>	<b>(33856)</b>	<b>529</b>	<b>77858</b>

The Marjorie Kingsland Fund. This was a bequest made by Mrs Kingsland, a former Trustee of the Centre, which was requested that at least a third of it be used for the upkeep of the garden and the rest to be spent on projects which the Trustees approved that could not be provided by the Council.

The transfer from the Community Cafe fund to the General fund reflects a contribution to room hire overheads.



## Wollaton Park Community Association

### 4. Creditors

	£
Independent examination	636
Utilities	561
Wages, NI & pension (HMRC)	664
	<u>1861</u>

### 5. Premises & staff

The premises are provided by the local authority for a nominal rent of £10 per annum.

### 6. Trustees' remuneration

During the year, a total of £1,250 was paid to two trustees, for administrative work done for the charity. Another trustee received a gift to the value of £100 for their longstanding service.

### 7. Related party transactions

During the year, Jason Pearman, who is the husband of Trustee Miriam Pearman was paid a total of £81 for PAT testing at the centre. Catherine, daughter of Jean Low, was given £30 of vouchers as thanks for her help at the centre.

### 8. Badminton clubs analysis

	Opening balance	Receipts (Payments)		Closing balance
	£	£	£	£
Thursday badminton	396	397	(524)	269
Friday badminton	50	907	(862)	95
	<u>446</u>	<u>1304</u>	<u>(1386)</u>	<u>364</u>

### 9. Glossary of terms

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.