

Wollaton Park Community Association
(Registered charity, number 1168667)
Financial statements
for the year ended 30 September 2021

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**Wollaton Park Community Association
Trustees' annual report
for the year ended 30 September 2021**

Full name Wollaton Park Community Association

Organisation type Charitable incorporated organisation

Registered charity number 1168667

Principal address

Wollaton Park Community Centre, Harrow Road, Nottingham, NG8 1FG

Trustees

Nancy Briggs, Chair

Pauline Peck, Vice Chair

Jean Low, Treasurer

Miriam Pearman, Secretary

Sue Twyford

Joan Rosalyn Clarke

Derek Shaw

William Clarke

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its CIO Association Constitution, adopted 08/08/16.

Trustees are elected or re-appointed at the AGM.

Objectives and activities

- To promote the benefit of the inhabitants of the Wollaton Park area of Nottingham without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants;
- To establish, or secure the establishment of, a community centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objects;
- To promote such other charitable purposes as may from time to time be determined.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Wollaton Park Community Association

Summary of the main activities undertaken for the public benefit

We hire out rooms to various groups for activities such as Tai Chi, Slimming World, Pilates, Songtime, Men's and Ladies' groups, to name but a few. We also ran a foodbank for several months during lockdown.

Summary of the main achievements during the period

We still run a garden tidy on the first Friday in the month which is manned by volunteers from the local community.

We also ran the foodbank for the people in the area who were finding it difficult to manage.

We were unable to hold our usual Garden Party and Christmas Fair once again due to the restrictions.

Financial review

We are still in a fairly reasonable position at the moment but lost a lot of income on not being able to hire out rooms due to the lockdown. We got some help from the government furlough scheme but we still had to cover the costs of gas, electricity and security.

The charity's policy on reserves

The operating reserve is intended to provide an internal source of funds for situations such as a sudden increase in expenses, one-time unbudgeted expenses, unanticipated loss of income or uninsured losses. The target minimum operating reserve is equal to six months of average operating costs. The maximum will be nine months operating costs and any amount retained above this will be reallocated as 'opportunity reserve'.

- For the financial year ending September 2021, six months operating costs have been set at £34,000.

Specific reserves will be designated as decided by the Board of Trustees, where specific, one-off expenditure is identified as necessary within the next two years.

- Hall Floor reserve - £10,000 – we have been told this will need replacing in the next two years.
- Operating reserves may be used as necessary, however the Board must be informed if they are being used at the next available meeting. Specific and opportunity reserves may be used with the approval of the Board of Trustees. The policy is reviewed regularly.

Signed on behalf of the charity's trustees:

Signed _____ Date _____
Nancy Briggs, Trustee

**Independent examiner's report to the trustees of
Wollaton Park Community Association
for the year ended 30 September 2021**

I report to the trustees on my examination of the accounts of Wollaton Park Community Association (the charity) for the year ended 30 September 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____ Date _____

John O'Brien MSc, FCCA, FCIE

Employee of Community Accounting Plus

Wollaton Park Community Association
Receipts & payments account
for the year ended 30 September 2021

2020				2021
Total		Unrestricted	Restricted	Total
Funds		Funds	Funds	Funds
£	Note	£	£	£
Receipts				
796	Activities income	112	-	112
10	Affiliations	-	-	-
177	Bank interest	15	-	15
-	Community Café sales	229	-	229
94	Coffee, photocopying & phone	-	-	-
78	Garden receipts	-	-	-
33589	Grants & donations	2 40605	6446	47051
17857	Room hire & car park	1455	-	1455
-	Sundry receipts	18206	-	18206
<u>52601</u>	Total receipts	<u>60622</u>	<u>6446</u>	<u>67068</u>
Payments				
-	Activity classes	200	-	200
94	Bookkeeping	108	-	108
1077	Cleaning	(111)	-	(111)
-	Community Café costs	289	754	1043
5001	Equipment, repairs & renewals	952	1518	2470
628	Events & activities expenditure	-	-	-
380	Freelance pay	72	-	72
1200	Honorarium	1250	-	1250
630	Independent examination	-	-	-
1021	Insurance	1059	-	1059
155	Licences	158	-	158
3247	Premises maintenance & security	652	4043	4695
133	Printing & stationery	69	-	69
263	Refreshments	9	3406	3415
-	Sundry payments	-	50	50
806	Telephone & postage	918	-	918
-	Training	7	-	7
2000	Utilities & rent	1278	-	1278
17690	Wages, NI & pension	17942	-	17942
<u>34325</u>	Total payments	<u>24852</u>	<u>9771</u>	<u>34623</u>
18276	Net receipts/(payments)	35770	(3325)	32445
53682	Cash funds at start of this period	47667	24291	71958
-	Transfers between funds	1421	(1421)	-
<u>71958</u>	Cash funds at end of this period	<u>84858</u>	<u>19545</u>	<u>104403</u>

Wollaton Park Community Association
Statement of assets and liabilities
at 30 September 2021

<i>2020</i>			<i>2021</i>
£	Cash assets	Note	£
71901	Bank accounts		104304
<u>57</u>	Cash in hand		<u>99</u>
<u>71958</u>			<u>104403</u>
	 Other monetary assets		
<u>663</u>	Prepayments - insurance		<u>688</u>
<u>663</u>			<u>688</u>
	 Assets retained for the charity's own use		
	General equipment.		
	Kitchen appliances purchased December 2020, £949.		
	Steam cleaning system purchased February 2020, £3,780.		
	Storage units purchased September 2019, £8,056.		
	Sound system purchased August 2019, £2,739.		
	Hot water heater purchased February 2017, £1,178.		
	 Liabilities		
<u>(583)</u>	Creditors	4	<u>(1281)</u>
<u>(583)</u>			<u>(1281)</u>

These financial statements are accepted on behalf of the charity by:

Signed _____ Dated _____
Jean Low, Trustee

Wollaton Park Community Association
Notes to the accounts
for the year ended 30 September 2021

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	Unrestricted £	Restricted £	Total £
Arnold Clark	-	1000	1000
DEFRA	-	4657	4657
HMRC: Job retention scheme	10526	-	10526
Nottingham City Council	22961	-	22961
The National Lottery Community Fund	7118	-	7118
Sundry donations	-	789	789
	40605	6446	47051

3. Funds analysis

	Opening balance £	Receipts (Payments) £		Transfers £	Closing balance £
Restricted funds					
Community Café equipment	-	1000	(754)	-	246
Foodbank	-	5446	(4025)	(1421)	-
Garden Fund	325	-	-	-	325
Marjorie Kingsland Trust	23966	-	(4992)	-	18974
	24291	6446	(9771)	(1421)	19545
Unrestricted funds					
General fund	37667	60622	(24852)	1421	74858
Hall floor reserve	10000	-	-	-	10000
	47667	60622	(24852)	1421	84858

The Marjorie Kingsland Fund. This was a bequest made by Mrs Kingsland, a former Trustee of the Centre, which was requested that at least a third of it be used for the upkeep of the garden and the rest to be spent on projects which the Trustees approved that could not be provided by the Council.

The transfer from the Foodbank fund to the General fund reflects a contribution to wages and room hire overheads.

Wollaton Park Community Association

4. Creditors

	£
Independent examination	636
Utilities	97
Wages, NI & pension (HMRC)	446
Wages, NI & pension (NEST)	102
	<u>1281</u>

5. Premises & staff

The premises are provided by the local authority for a nominal rent of £10 per annum.

6. Trustees' remuneration

During the year, a total of £1,250 was paid to two trustees, for administrative work done for the charity.

7. Related party transactions

During the year, Jason Pearman, who is the husband of Trustee Miriam Pearman was paid a total of £2,480 for supplying and fitting kitchen appliances and worktops.

8. Badminton clubs analysis

	Opening balance	Receipts (Payments)		Closing balance
	£	£	£	£
Thursday badminton	396	-	-	396
Friday badminton	50	-	-	50
	<u>446</u>	<u>-</u>	<u>-</u>	<u>446</u>

9. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.