

**St Athan Community  
Hub and Library  
(SACHaL)  
Charity Number:  
1168648**



**Trustees' Annual Report  
and Financial Statements  
for the Period  
01 April 2024 to 31 March 2025**

**Board of Trustees:**

David Crompton (Chair)  
Derek Willmot (Secretary, Head of Facilities and Logistics)  
David Lindsay (Treasurer)  
Clifton Russell  
Kate Stavrides

**30 July 2025**

## Reference & Administration Details

**Charity name:** St Athan Community Hub and Library

Other names charity is known by: SACHaL

Charity number: 1168648

Operating address: St Athan Library, Church Lane, St Athan, Barry, CF62 4PL

### Names of the Charity Trustees who Manage the Charity *(Add extra rows as required)*

	<b><i>Trustee Name</i></b>	<b><i>Office (if any)</i></b>	<b><i>Appointed</i></b>	<b><i>Retired</i></b>
1	David Crompton	Chair	01-08-2016	
2	Derek Willmot	Secretary, Head of Facilities and Logistics	01-08-2016	
3	Clifton Russell	-	09-08-2022	
4	David Lindsay	Treasurer	09-08-2022	
5	Kate Stavrides	-	20-09-2022	
		-		

## Structure, Governance & Management

### Description of the Charity's Trusts

**Type of Governing Document:** Constitution

**How the Charity is Constituted:** Charitable Incorporated Organisation (CIO)

**Trustee Selection Methods:** Local advertising, interview, appointment by vote of board (simple majority at a quorate meeting)

**How New Trustees are Inducted and Trained:** Each new trustee receives a pack which fully outlines the objectives of the charity, the services it provides, and a full account of its charitable benefits. Each new trustee job-shadows the others to learn their roles and also undertakes library training and on-the-job training in all policies and standard operating procedures. This training is carried out by other trustees and also by one of Vale of Glamorgan Council's Peripatetic Library Support Officers. Trustees also attend the training that the Vale of Glamorgan Council provides for its library service staff (appropriate to role) and courses put on by Glamorgan Voluntary Services, the Welsh Council for Voluntary Action, and other training providers as required. These cover all aspects of governing and running a charity, delivering library services, and operating a building and grounds for usage by community groups.

## Objectives & Activities

### Summary of the Objects of the Charity as set out in its Governing Document

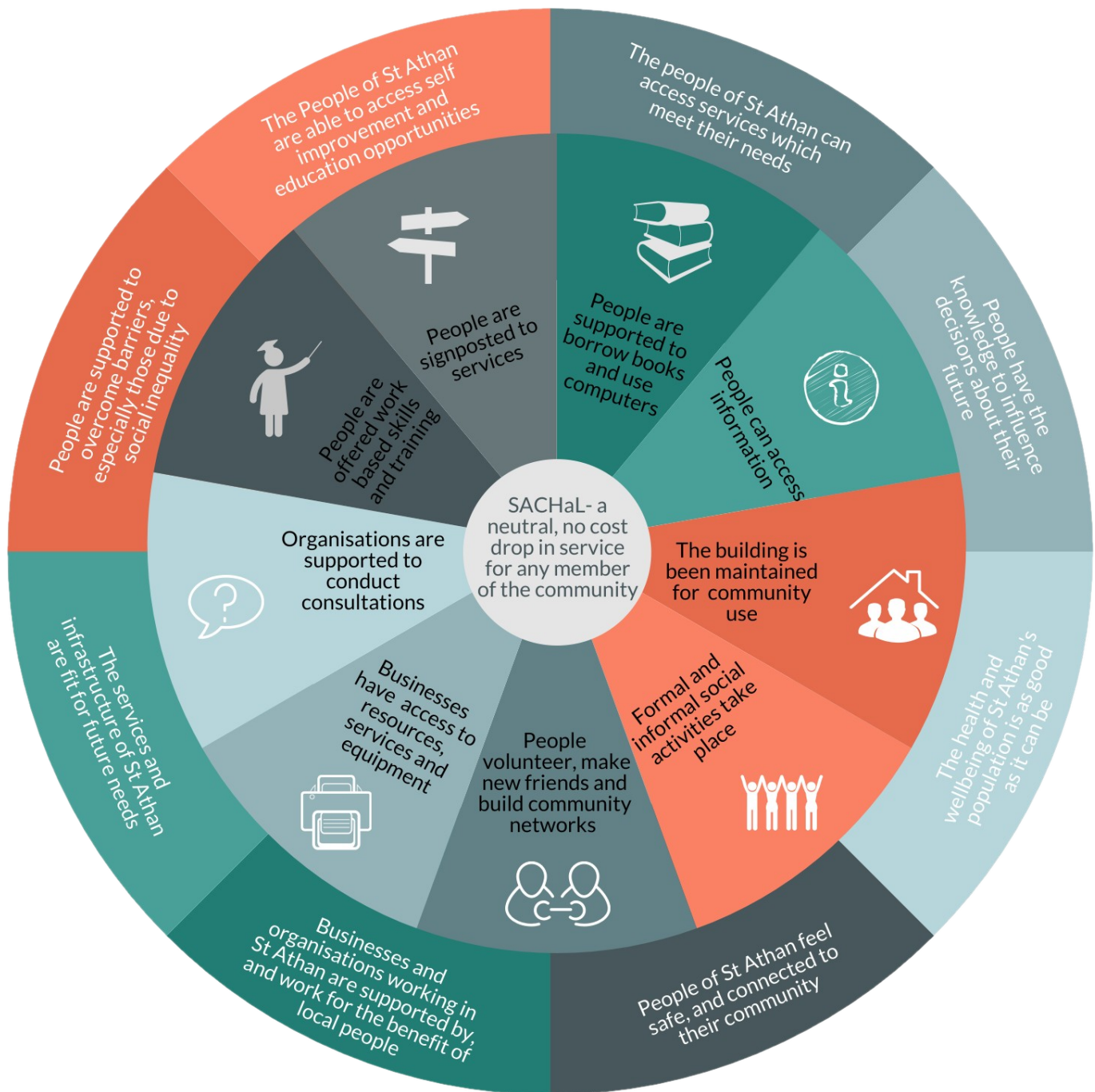
To further or benefit the residents of St Athan in the Vale of Glamorgan and the surrounding areas, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To assist in the running of the Library and Community Centre in St Athan and to maintain, develop or manage or co-operate with any statutory authority in the maintenance, development and management of such a center for activities promoted by the charity in furtherance of the above objectives.

### Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

Our main public benefit activities, and their effects on the community of St Athan, are shown in the following diagram, which is based on our charitable objectives and also rooted in our service level agreement for the provision of library services:



The diagram also accurately reflects our activities since the community asset transfer took place on 2 December 2016, and remains the basis of our activities programme in 2024-25. It was also supplemented by a number of high level benefits for St Athan, the Vale of Glamorgan and the south central Wales region, which relate directly to our charitable objects and to which the work of SACHaL contributes. These have been removed from around the outer edge of the diagram and listed below for clarity:

- The diverse needs of local people are met through the provision of customer focused, accessible services and information
- People of all ages are actively engaged in life in the Vale and have the capacity and confidence to identify their own needs as individuals and within communities
- Health inequalities are reduced and residents are able to access the necessary services, information and advice to improve their wellbeing and quality of life
- Residents and visitors are safe and feel safe and the Vale is recognised as a low crime area

- The Vale maximises the potential of its position within the region working with neighbours for the benefit of local people and businesses, attracting visitors, residents and investment
- Vale residents and organisations respect the local environment and work together to meet the challenge of climate change
- The underlying causes of deprivation are tackled and the regeneration of the Vale continues, opportunities for individuals and businesses are developed and the quality of the built and natural environment is protected and enhanced
- Older people are valued and empowered to remain independent, healthy and active. They have equality of opportunity and receive high quality services to meet their diverse needs.
- Children and young people in the Vale are well informed and supported to access a broad range of quality services that enable them to take full advantage of the life opportunities available in their local communities and beyond
- People of all ages are able to access coordinated learning opportunities and have the necessary skills to reach their full potential, helping to remove barriers to employment

## Achievements & Performance

### Statutory Declaration

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

### Summary of the Main Achievements of the Charity for the Year

Good working relations were maintained with the Community Council. After careful consideration, the possibility of combining our two premises in order to be able to provide more indoor space for community activities was not pursued.

Work in respect of the project to refurbish the interior of the library building, to provide external storage and to make other improvements outside the building. Funding from the Strong Communities Grant Fund was provided. The total cost was £23,336.65. The grant of £21,338.73 covered the majority of the cost, with the balance of £1,997.32 coming from funds that we already held. Work on the project was started in the year 2023-24 and was completed the year 2024-25.

The library building was used as a polling station for the first time in May 2024 (Police and Crime Commissioner) and again in July 2024 (General Election). The premises used previously were no longer available. We provided a readily accessible venue, for use by the local community.

A plant sale was organised: bringing attention to the charity. We received gifts of plants, which were then sold, producing funds.

The charity continued to engaged with the local primary school. There was a library visit by a group of children, who were encouraged to investigate the library facilities and to borrow books.

We started creating a garden area outside the library building in order to make the premises more appealing and to attract visitors. Outside furniture was delivered in February 2025. This was paid for by a grant from the Co-op Local Community Fund . Plans were put in place acquire suitable plants and to recruit “garden volunteers” in the spring.

In February 2025, there was a fire at the local primary school, during school hours. Fortunately no one was hurt. Two classrooms, the IT Suite and the kitchen area were destroyed. The weather was bad at that time so the library building was opened in order to provide shelter in a comfortable

space while the children were waiting to be picked up. Warm drinks were available. The school buildings were not useable for several days. The library building was used over the next seven working days as a lunchtime pick up point for the free school meals. It was also used on two days for educational therapy sessions. The facilities were provided at no cost to the users, as our contribution to the needs of the local community.

We participated in the Warm Space initiative in January to March 2025, providing warm drinks and biscuits.

We ordered new doors for the library building in January 2025. The deposit was paid through a grant from the Co-op Local Community Fund . However, because of a considerable delay at the manufacturer, they were not installed until June 2025.

- Unfailingly provided the statutory library service, IT services, community information, and various retail services in accordance with by our service level agreement with the Vale of Glamorgan Council.
- Used the library for fundraising activities in aid of our charity, including Craft Clubs and a Book Club (with refreshments).
- Stabilised the number of our library volunteers at 8.
- Operated within our financial projections for the current accounting period (01 April 2024 to 31 March 2025).
- Continued a programme of ongoing community fundraising
- Continued working within the projections and requirements of our Theory of Change model and made a start on medium to large grant and award funding applications (ongoing).
- Continued to implement the established set of policies, standard operating procedures, risk management protocols, and quality assurance systems.
- Trained all the trustees to run the library in case of volunteer shortfall.
- Continued a well-stocked ongoing book sale, generating funds.
- Continued to raise awareness of our charity, through putting on various events.
- Increased library membership.

## Financial Review

### Brief Statement of the Charity's Policy on Reserves

Reserves will be used for the areas of greatest need at the discretion of the Trustees, as decided by a simple majority at a quorate meeting. This applies to the use of reserves for non- emergency situations such as meeting a shortfall in operating costs, improving facilities, or work on the library building or grounds where these have become necessary but cannot be met by grant funding or unrestricted funds in the current account or annual fund.

If access to reserves is needed to meet the immediate costs of an emergency then this vote can be held by email, telephone, or instant messaging and if a quorum is not possible (at least 5 of the Trustees to vote) then the treasurer and one other trustee may authorise access to financial reserves. This will apply to any situation which any reasonable person would recognise as an emergency, such as storm damage to the library building, flood, fire, or burglary.

It was agreed that an amount approximately equal to £1,000 plus half of the annual operating payments, without taking any receipts into account, would be set aside and formally designated as being reserves. Based on the projections for the year 2024-25 the amount was set at £3,000.

It has not been necessary to make use of any of the money set aside as reserves. The Trustees have managed the routine expenditure incurred so that there was no shortfall and there has not been an emergency.

### Details of Any Funds Materially in Deficit

Not applicable

### Further Financial Review Details

Not applicable

## Statutory Notes to the Accounts

### Particulars of Any Outstanding Guarantee Given by the CIO

Not applicable

### Particulars of Any Outstanding Debt

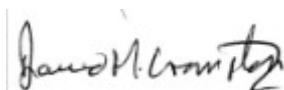
Not applicable

## Declaration

**The Trustees declare that they have approved the Trustees' Report above.**

Signed by the Charity Trustees (not including the ex-officio and nominated trustee as they are not empowered to make such a declaration):

**Signature(s):**



**Full Name(s):** David Crompton

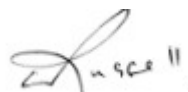

Derek Willmot

**Position(s):** Trustee, Chair

Trustee, Secretary

**Date:**

**Signature(s):**



**Full Name(s):** David Lindsay

Clifton Russell

**Position(s):** Trustee, Treasurer

Trustee

**Date:**

**Signature(s):** 

**Full Name(s):** Kate Stavrides

**Position(s):** Trustee

**Date:**





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

St Athan Community Hub and Library (SACHaL)

No (if any)

1168648

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/24

To

Period end date  
31/03/25

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations and Grants	1,776	12,968	-	14,744	23,972
Library Service Sales	461	-	-	461	555
Other Income	1,872	-	-	1,872	774
Bank Interest	311	-	-	311	406
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	4,420	12,968	-	17,388	25,707
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	4,420	12,968	-	17,388	25,707
<b>A3 Payments</b>					
Utilities		2,634	-	2,634	2,926
Insurance (Combined)	1,246	-	-	1,246	1,085
Library Service Costs	855	-	-	855	601
Other Costs		3,328	-	3,328	23,114
Bank Charges	60	-	-	60	60
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	2,161	5,962	-	8,123	27,786
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	2,161	5,962	-	8,123	27,786
<b>Net of receipts/(payments)</b>	2,259	7,006	-	9,265	- 2,079
<b>A5 Transfers between funds</b>	8,713	- 8,713	-	-	
<b>A6 Cash funds last year end</b>	3,152	6,657	-	9,809	11,887
<b>Cash funds this year end</b>	14,124	4,950	-	19,074	9,808

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash On Hand	163	-	-
	Bank Current Account	106	-	-
	Bank Deposit Account	13,856	4,950	-
	<b>Total cash funds</b>	<b>14,125</b>	<b>4,950</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	