

**St Athan Community
Hub and Library
(SACHaL)
Charity Number:
1168648**



**Trustees' Annual Report
and Financial Statements
for the Period
01 April 2023 to 31 March 2024**

Board of Trustees:

David Crompton (Chair)
Derek Willmot (Secretary, Head of Facilities and Logistics)
David Lindsay (Treasurer)
Clifton Russell
Kate Stavrides

xx xxx 2024

Reference & Administration Details

Charity name: St Athan Community Hub and Library

Other names charity is known by: SACHaL

Charity number: 1168648

Operating address: St Athan Library, Church Lane, St Athan, Barry, CF62 4PL

Names of the Charity Trustees who Manage the Charity *(Add extra rows as required)*

	<i>Trustee Name</i>	<i>Office (if any)</i>	<i>Appointed</i>	<i>Retired</i>
1	David Crompton	Chair	01-08-2016	
2	Derek Willmot	Secretary, Head of Facilities and Logistics	01-08-2016	
3	Clifton Russell	-	09-08-2022	
4	David Lindsay	Treasurer	09-08-2022	
5	James Stavrides	-	20-09-2022	18-04-2023
6	Kate Stavrides	-	20-09-2022	

Structure, Governance & Management

Description of the Charity's Trusts

Type of Governing Document: Constitution

How the Charity is Constituted: Charitable Incorporated Organisation (CIO)

Trustee Selection Methods: Local advertising, interview, appointment by vote of board (simple majority at a quorate meeting)

How New Trustees are Inducted and Trained: Each new trustee receives a pack which fully outlines the objectives of the charity, the services it provides, and a full account of its charitable benefits. Each new trustee job-shadows the others to learn their roles and also undertakes library training and on-the-job training in all policies and standard operating procedures. This training is carried out by other trustees and also by one of Vale of Glamorgan Council's Peripatetic Library Support Officers. Trustees also attend the training that the Vale of Glamorgan Council provides for its library service staff (appropriate to role) and courses put on by Glamorgan Voluntary Services, the Welsh Council for Voluntary Action, and other training providers as required. These cover all aspects of governing and running a charity, delivering library services, and operating a building and grounds for usage by community groups.

Objectives & Activities

Summary of the Objects of the Charity as set out in its Governing Document

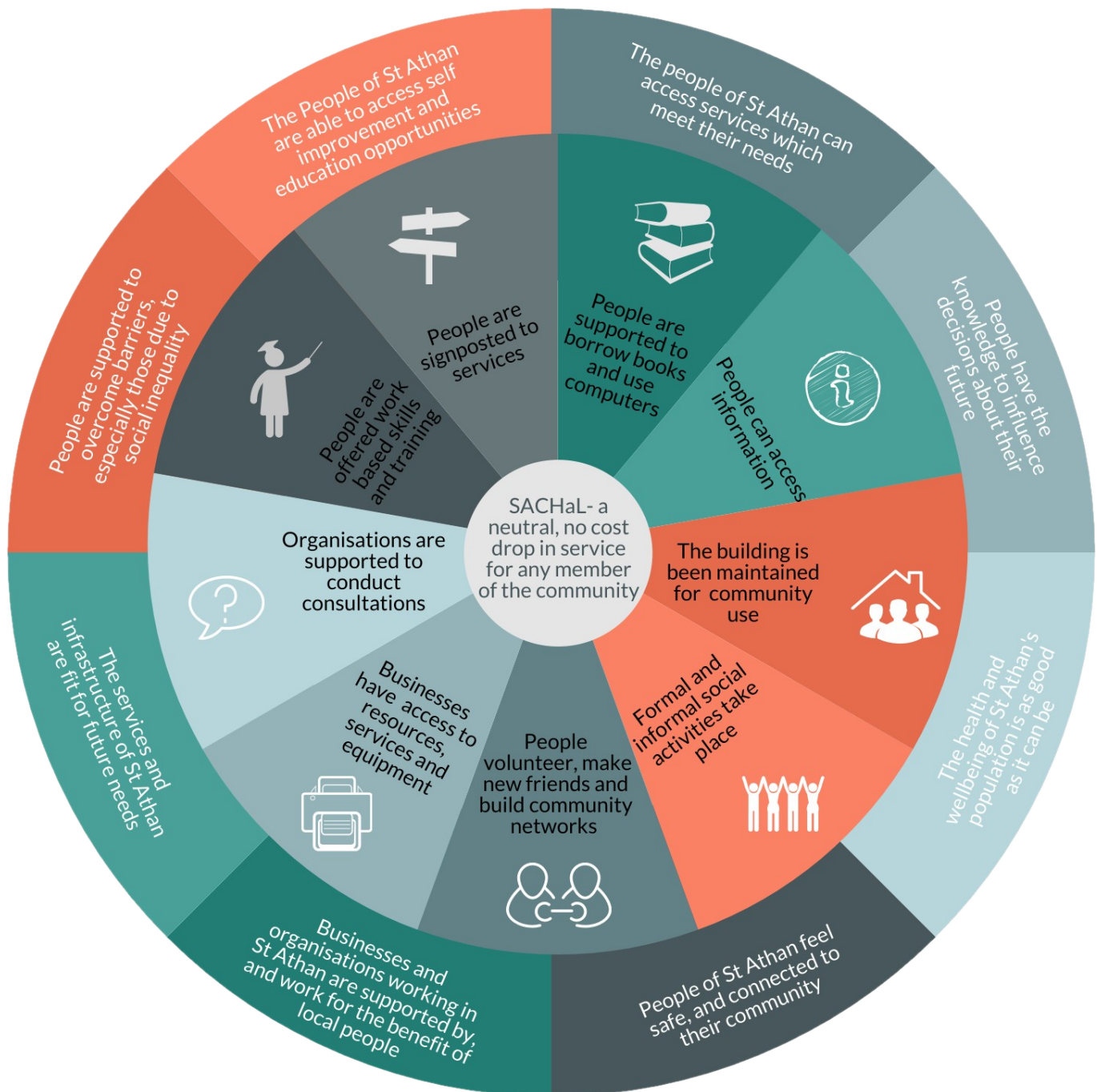
To further or benefit the residents of St Athan in the Vale of Glamorgan and the surrounding areas, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To assist in the running of the Library and Community Centre in St Athan and to maintain, develop or manage or co-operate with any statutory authority in the maintenance, development and management of such a center for activities promoted by the charity in furtherance of the above objectives.

Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

Our main public benefit activities, and their effects on the ward and village of St Athan, are shown in the following diagram, which is based on our charitable objectives and also rooted in our service level agreement for the provision of library services:



The diagram also accurately reflects our activities since the community asset transfer took place on 2 December 2016, and remains the basis of our activities programme in 2023-24. It was also supplemented by a number of high level benefits for St Athan, the Vale of Glamorgan and the south central Wales region, which relate directly to our charitable objects and to which the work of SACHaL contributes. These have been removed from around the outer edge of the diagram and listed below for clarity:

- The diverse needs of local people are met through the provision of customer focused, accessible services and information
- People of all ages are actively engaged in life in the Vale and have the capacity and confidence to identify their own needs as individuals and within communities
- Health inequalities are reduced and residents are able to access the necessary services, information and advice to improve their wellbeing and quality of life
- Residents and visitors are safe and feel safe and the Vale is recognised as a low crime area

- The Vale maximises the potential of its position within the region working with neighbours for the benefit of local people and businesses, attracting visitors, residents and investment
- Vale residents and organisations respect the local environment and work together to meet the challenge of climate change
- The underlying causes of deprivation are tackled and the regeneration of the Vale continues, opportunities for individuals and businesses are developed and the quality of the built and natural environment is protected and enhanced
- Older people are valued and empowered to remain independent, healthy and active. They have equality of opportunity and receive high quality services to meet their diverse needs.
- Children and young people in the Vale are well informed and supported to access a broad range of quality services that enable them to take full advantage of the life opportunities available in their local communities and beyond
- People of all ages are able to access coordinated learning opportunities and have the necessary skills to reach their full potential, helping to remove barriers to employment

Achievements & Performance

Statutory Declaration

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

Summary of the Main Achievements of the Charity for the Year

Good working relations were maintained with the Community Council. This resulted in progress towards joint projects, including one investigating the possibility of combining our two premises in order to be able to provide more indoor space for community activities. (This is ongoing.)

A plant sale was organised: bringing attention to the charity. We received gifts of plants, which were then sold, producing funds.

We arranged a children's magic show, put on by Mr Magic, which proved to be very popular.

The first tranche of the SIM Cards, received through Vodafone's Charities Connected programme, 30 cards, was forwarded to employment support team Sharne Roach from the employment service and the Vale refugee co-ordination centre. Contact to be made with Age Connect. for onward distribution. We not benefit from this financially but it did help the community and bring our charity to people's attention. (This is ongoing.)

We applied for and were awarded a Local Giving Magic Little Grant of £500.00

A donation of £1,000.00 was received from David Wilson Barratt Homes.

Work in respect of the project to refurbish the interior of the library building, to provide external storage and to make other improvements outside the building. Funding from the Strong Communities Grant Fund for this had been agreed. The project was costed at £23,361.00, a grant of £21,361.00 was offered and accepted, with £2,000.00 coming from funds that we already held. 50% of the grant was received in 2023-24, with the balance to be paid after completion of the project. Work on the project continued into the year 2024-25.

The charity continued to engaged with the local primary school. There were library visits by each year group, to introduce them to the library and for the children to borrow books. Separately books were loaned, through the library service, to assist a class learning programme.

We applied for and were awarded a Culture Sector Cost of Living Grant, from the Welsh Government, in the year 2022-23. The money was received in two instalments in the year 2023-24. It has been used to pay our running costs.

- Unfailingly provided the statutory library service, IT services, community information, and various retail services in accordance with by our service level agreement with the Vale of Glamorgan Council.
- Used the library for fundraising activities in aid of our charity, including Craft Clubs and a Book Club (with refreshments).
- Stabilised the number of our library volunteers at 8.
- Operated within our financial projections for the current accounting period (01 April 2023 to 31 March 2024).
- Continued a programme of ongoing community fundraising
- Continued working within the projections and requirements of our Theory of Change model and made a start on medium to large grant and award funding applications (ongoing).
- Continued to implement the established set of policies, standard operating procedures, risk management protocols, and quality assurance systems.
- Trained all the trustees to run the library in case of volunteer shortfall.
- Continued a well-stocked ongoing book sale, generating funds.
- Continued to raise awareness of our charity, through putting on various events.
- Increased library membership.

Financial Review

Brief Statement of the Charity's Policy on Reserves

Reserves will be used for the areas of greatest need at the discretion of the Trustees, as decided by a simple majority at a quorate meeting. This applies to the use of reserves for non- emergency situations such as meeting a shortfall in operating costs, improving facilities, or work on the library building or grounds where these have become necessary but cannot be met by grant funding or unrestricted funds in the current account or annual fund.

If access to reserves is needed to meet the immediate costs of an emergency then this vote can be held by email, telephone, or instant messaging and if a quorum is not possible (at least 5 of the Trustees to vote) then the treasurer and one other trustee may authorise access to financial reserves. This will apply to any situation which any reasonable person would recognise as an emergency, such as storm damage to the library building, flood, fire, or burglary.

It was agreed that an amount approximately equal to £1,000 plus half of the annual operating payments, without taking any receipts into account, would be set aside and formally designated as being reserves. Based on the projections for the year 2023-24 the amount was set at £3,000.

It has not been necessary to make use of any of the money set aside as reserves. The Trustees have managed the routine expenditure incurred so that there was no shortfall and there has not been an emergency.

Details of Any Funds Materially in Deficit

Not applicable

Further Financial Review Details

Not applicable

Statutory Notes to the Accounts

Particulars of Any Outstanding Guarantee Given by the CIO

Not applicable

Particulars of Any Outstanding Debt

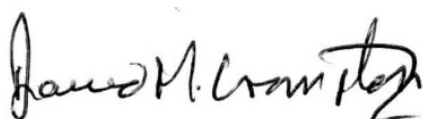
Not applicable

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed by the Charity Trustees (not including the ex-officio and nominated trustee as they are not empowered to make such a declaration):

Signature(s):



Full Name(s): David Crompton

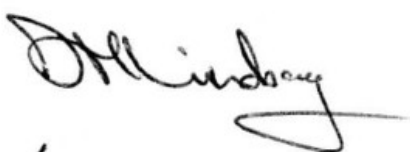
Derek Willmot

Position(s): Trustee, Chair

Trustee, Secretary

Date:

Signature(s):



Full Name(s): David Lindsay

Clifton Russell

Position(s): Trustee, Treasurer

Trustee

Date:

Signature(s):

Kate Stavrides

Full Name(s): Kate Stavrides

Position(s): Trustee

Date:



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
St Athan Community Hub and Library

No (if any)
1168648

CC16a

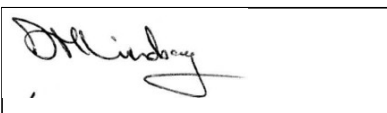
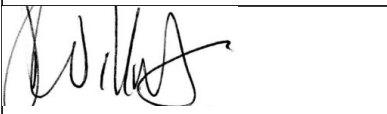
Receipts and payments accounts

For the period from	Period start date 01/04/23	To	Period end date 31/03/24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and Grants	2,323	21,649	-	23,972	1,665
Library Service Sales	555	-	-	555	551
Other Income	774	-	-	774	348
Bank Interest	406	-	-	406	81
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,058	21,649	-	25,707	2,645
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,058	21,649	-	25,707	2,645
A3 Payments					
Utilities		2,926	-	2,926	1,872
Insurance (Combined)	1,085	-	-	1,085	1,060
Library Service Costs	601	-	-	601	780
Other Costs	2,921	20,194	-	23,115	134
Bank Charges	60	-	-	60	72
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	4,667	23,120	-	27,787	3,918
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,667	23,120	-	27,787	3,918
Net of receipts/(payments)	- 609	- 1,471	-	- 2,080	- 1,273
A5 Transfers between funds	- 8,127	8,127	-	-	-
A6 Cash funds last year end	11,887	-	-	11,887	13,160
Cash funds this year end	3,151	6,656	-	9,807	11,887

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash On Hand	171	-	-
	Bank Current Account	118	-	-
	Bank Deposit Account	2,862	6,657	-
	Total cash funds	3,151	6,657	-
	(agree balances with receipts and payments account(s))	OK	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		David Lindsay		
		Derek Willmot		



Section A

Independent Examiner's Report

Report to the trustees/
members of

ST ATHAN COMMUNITY HUB + LIBRARY

On accounts for the year
ended

31st March 2024

Charity no
(if any)

1168648

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31st March 2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below~~*) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

5/11/24

Name:

PAUL EDDINS

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants (ICA)

Address:

Ty Gwyn, HIGHER END, ST. ATHAN,
BARRY. CF62 4LW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.