



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2023		31	03	2024

Section A Reference and administration details

Charity name

Derbyshire Parent Carer Voice

Other names charity is known by

Registered charity number (if any)

1168641

Charity's principal address

Grassmoor Community Centre

Grassmoor

Chesterfield

Postcode

S42 5EE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cyrilene Cullen	Chair	28/3/24	
2	Claire Elliott	Co-Chair	25/3/24	
3	Lynne Stevenson	Treasurer	29/2/24	
4	Louise Cheung	Secretary	28/3/24	
5	Angela Shepherd		1/6/23	
6	Elaine Pauk			
7	Michelle Wainwright-Hicks		2/6/23	
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9				
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11				
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14				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charity Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Elected by Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs of children and young people who have disabilities or special educational needs, their parents, carers and families in the Derbyshire area, in such ways as shall be thought fit. This includes promoting their voice and young people, promoting their inclusion and helping to support them reach their full potential.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

All events and outputs are consulted and agreed at Management Group Meeting and minuted, minutes are available at the main office of Derbyshire Parent Carer Voice.

Events – A varied programme of face to face and online events took place responding to parent carer needs for signposting, support and involvement. Needs were identified via surveys.

Events – Face to face DIASS workshop, Local offer signposting session, Health workshop/signposting, Social Care workshop/signposting, Christmas Cinema showing. Online Events – SEND System Update with Q&A, Parent representative training workshop, Behaviour support/autism outreach workshop/signposting, Holiday activities and food program signposting, Transitions workshop with a total of 180 attendees across the year which is an increase of 20%

We carried out two online surveys to gain views of parent carers, receiving a total of 879 responses. A transitions survey (identified as a key area of need from 2023 survey) gained 78 responses and a large-scale Pre OFSTED survey (Area SEND survey – to be used as an annual SEND survey in the future) was carried out and received 801 responses. (Of which 357 were non-members). This produced a high number of individual free text responses (3000+) and required significant analysis and coding. Outputs were analysed and collated into a report and shared using a 'you said, we did' approach, with all key stakeholders, parent carers, local authority, education, social care, and health. The survey outputs shaped the DPCV calendar of events (support, information and engagement events) offered to parent carers to meet their needs

Events and survey activity met all our core aims of extending reach, increasing membership and promoting greater parent carer participation.

We have a social media co-ordinator to work on all our social media platforms. This is working well and sharing useful, reliable and participation information to ensure we gain views not just from our members but from the wider community and the ability share on further. This meets our core aim of extending our reach to more/ diverse parent carers. Our current social media platforms have a total 3515 followers, our website figures for the year are 10564 views.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In Half 1 2023/24 (March 2023 - August 2023) DPCV strengthened the forum by continuing to focus on extending reach to more parent carers, increasing membership and promoting greater parent carer participation. Forum numbers were increased via large scale surveys, newsletter distribution and by offering more workshops to empower parent carers whilst gaining their views.

In Half 2 2023/24 (September 2023 - March 2024) Significant work has been undertaken to strengthen the forum and seeking to ensure financial stability. This has included a Forum Refresh and Renew event, parent rep training delivered by Contact and DPCV roles event to secure more trustees, into designated roles. Engagement with local authority decision makers in SEND and Health has occurred as well as a proposal presented to the Senior Leadership Team regarding long term core funding for an operational manager and administrative staff The forum AGM took place in April 2024 and the forum survived with enough new trustees coming forward to take over and fill designated roles vacated by the existing trustees (Chair, Vice Chair, Secretary and Treasurer).

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We continue to be part of an ever-increasing number of strategic meetings, working with the local authority, health and other agencies across the county. We share evidence from parent carer surveys and experiences of families across the county to support change.

Throughout 2023-2024 DPCV continued to reach more families and parent carers through social media interactions. DPCV has shared responses from partners and responded and signposted parent carers and promoted membership. Due to severely limited volunteer numbers and capacity to support key roles DPCV has struggled to maintain the forum. Since December 2023 DPCV has worked with Contact consultant to review the forum set up. A more collaborative and consultative consortium approach is being developed.

New memberships for professionals and groups are being introduced. There is a huge untapped resource with a real power in numbers. Forum refresh and increase participation via:

1. Welcoming fresh faces: new trustees to drive more inclusive and diverse representation
2. Amplifying voices: broadening representation across Derbyshire
3. Seizing opportunities: Engaging parents in SEND projects and co-production initiatives with training
4. Pioneering partnership: taking a lead role in new opportunities such as the Partnership for Neurodiversity in Schools (PINS) project to develop mini parent forums in up to 40 schools
5. Better collaboration: strengthening engagement with locality-based SEND groups, SENDCOs, and schools

This involves adding a new steering group comprising of parent carer representatives from locality SEND groups. We also focused on increasing contact with locality groups and school-based forums. For example, via engaging with SENCO LA network by attending their meetings in Q4 2023/ 2024. We also worked on increasing the number of trustees. Renew and refresh events - DPCV invited all members, representatives from locality-based SEND groups, schools and professionals to attend a series of events including a key event on Friday 1st March 2024 to explain the work of the forum, new strategic direction and call for new trustees. Parent rep training - Specialist training was delivered over four sessions in Q3/4 of 2023/ 2024 by Contact to ensure parent carers were both aware and understood the role of being a trustee.

Section E

Financial review

Brief statement of the charity's policy on reserves

From the funding during this financial year it was specified by the funder that this money was to be spent by the end of the financial year. Our bank account has surplus funds from previous money fundraising and donations.

Details of any funds materially in deficit

We do not have the ability to be in deficit position.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

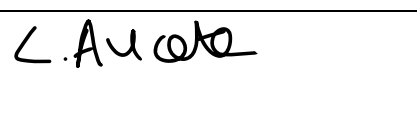
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Claire Walsh

Laura Aucote

Position (eg Secretary, Chair, etc)

Chair

Secretary

Date

14/6/24



Derbyshire Parent Carer Voice			Charity Number:		1168641
Annual accounts for the period:					
Start Date:	01/04/2023	To	End Date:	31/03/2024	

Statement of financial activities

	Unrestricted funds	income funds	Endowment funds	Total this year	Total last year
	£	£	£	£	£
Incoming resources					
Income and endowments from:					
Donations and legacies	500	-	-	500	-
Charitable activities	-	24,870	-	24,870	17,500
Other trading activities	-	-	-	-	-
Investments	-	-	-	-	-
Separate material item of income	-	-	-	-	-
Other	10,000	-	-	10,000	-
Total incoming resources	10,500	24,870	-	35,370	17,500
Resources expended					
Expenditure on:					
Raising funds	-	11,632	-	11,632	7,698
Charitable activities	-	10,177	-	10,177	9,760
Separate material item of expense	-	-	-	-	-
Other	-	-	-	-	-
Total resources expended	-	21,809	-	21,809	17,459
Net income/(expenditure) before investment gains/(losses)	10,500	3,061	-	13,561	41
Net gains/(losses) on investments	-	-	-	-	-
Net income/(expenditure)	10,500	3,061	-	13,561	41
Extraordinary items	-	-	-	-	-
Transfers between funds	-	-	-	-	-
Other recognised gains/(losses):					
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-
Net movement in funds	10,500	3,061	-	13,561	41
Reconciliation of funds:					
Total funds brought forward	-	-	-	-	26,071
Total funds carried forward	10,500	3,061	-	13,561	26,112



Derbyshire Parent Carer Voice			Charity Number	1168641
Annual accounts for the period:				
Start Date:	01/04/2023	To	End Date:	31/03/2024

Balance sheet

	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
	£	£	£	£	£
Fixed assets					
Intangible assets	-	-	-	-	-
Tangible assets	-	336	-	336	432
Heritage assets	-	-	-	-	-
Investments	-	-	-	-	-
Total fixed assets	-	336	-	336	432
Current assets					
Stocks	-	-	-	-	-
Debtors	-	244	-	244	-
Investments	-	-	-	-	-
Cash at bank and in hand	15,716	26,515	-	42,231	33,566
Total current assets	15,716	26,759	-	42,475	33,566
Creditors: amounts falling due within one year	-	3,181	-	3,181	7,886
Net current assets/(liabilities)	15,716	23,578	-	39,294	25,680
Total assets less current liabilities	15,716	23,914	-	39,630	26,112
Creditors: amounts falling due after one year	-	-	-	-	-
Provisions for liabilities and charges	-	-	-	-	-
Total net assets or liabilities	15,716	23,914	-	39,630	26,112
Funds of the Charity					
Unrestricted funds	15,716			15,716	5,216
Restricted income funds		23,914		23,914	20,896
Endowment funds			-	-	-
Revaluation reserve				-	-
Total funds	15,716	23,914	-	39,630	26,112
Signature		Print Name		Date	
Signed by one or two trustees on behalf of all the trustees					

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Derbyshire Parent Carer Voice

On accounts for the year ended

31st March 2024

Charity no
(if any)

1168641

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

25/09/2024

Name:

Mrs Chloe Mount

Relevant professional qualification(s) or body (if any):

The Institute of Chartered Accountants in England and Wales (ICAEW)
Membership Number: 1437173

Address: The Wesley Centre, Blyth Road, Maltby, Rotherham, S66 8JD

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.