

**St. Faith's Church, Gaywood, King's Lynn
Single Congregation Local Ecumenical Partnership
Gayton Road, King's Lynn PE30 4DZ**

Registered Charity Number: 1168610

**Annual Report and Financial Statements of the Church Council
for the year ended 31st December 2021**

Team Rector (To December 2020)

Team Vicar (and Acting Team Rector from January 2021)

Revd Karlene Kerr
Jermyn Road
King's Lynn
PE30

Methodist Minister

Revd. Robert Roberts
9 Peckover Way
South Wootton
King's Lynn
PE30 3UE

Bank

Barclays Bank plc
91-92 High Street
King's Lynn
PE30 1BL

Independent Examiner

Mrs. Claire Melton FCCA
Stephenson Smart
Chartered Accountants
22-26 King Street
King's Lynn
Norfolk
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Annual report for 2021	pages 2 - 7
Statement of financial activities	page 8
Balance sheet	page 9
Accounting policies	pages 10 - 11
Notes to the financial statements	pages 12 - 15
Independent Examiner's Report	Pages 16

Annual report 2021

Aim and purpose

The Church Council is responsible for co-operating with the Methodist Minister, the Team Rector, the Team Vicar, and the Assistant Curate in the clergy team and in promoting the whole mission of the Church in the parish. This mission is pastoral, evangelistic, social and ecumenical.

Objectives and activities

The church council is committed to enabling as many people as possible to worship at our church and to become part of our community at St Faith's. It maintains an overview of worship throughout the parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Everyone is welcome at our regular services.

We try to enable people to live out their faith as part of our parish community through:

- worship and prayer, learning about the gospel, and developing their knowledge and trust in Jesus.
- provision of pastoral care for people living in the parish
- missionary and outreach work

To enable us to carry out this work it is important that we maintain the fabric of the church building and manage the finances properly.

Achievements and performance

2021 could be described as a year of adjustments and change. We entered the year with the pandemic still in force. A third national lockdown was announced on January 4th. Due to this announcement and the rising Covid infection rates both locally and nationally, the Church Council took the decision to suspend services in St Faith's. However, the church continued to offer space for private prayer each Wednesday from 10am-12 noon and from 2pm-4pm. The afternoon slot was eventually discontinued due to non-take up.

We continued to be Church with services at 8am, 9.30am and 11am online. The 8am, which occurred twice monthly, and the weekly 9.30am services (with the exception of third Sunday), were livestreamed to St Faith's Facebook page. The hymns for the 9.30am and 11am services were provided by our 'virtual choir'. For members of the congregation who were not able to access our online services, a DVD or audio CD recording was made available on request. Compline continued to be offered at 8.30pm each Wednesday night.

A few members met via 'Coffee Zoom' each Sunday after the 11am service. This was initially fairly popular but with fewer and fewer attending, it was decided that it had run its course and we stopped meeting in this way. Weekly 'bundles' for those not able to attend church continued to be delivered and a weekly Staying in Touch email was sent to all members of the congregation.

During the early part of the year, a number of vaccines were approved by the by the Medicines and Healthcare products Regulatory Agency (MHRA) and the Covid 19

vaccination rollout began in force. This was enormously successful – by the beginning of February the number of people receiving their first dose exceeded 10 million. In February, the Government set out its roadmap, a step-by-step plan to ease restrictions in England cautiously.

Worship in church began on Palm Sunday, March 28th and Easter Sunday April 4th, with places allocated on a 'first come, first served' basis. The 9.30am services continued to be livestreamed to our Facebook page. Archdeacon Ian preached and presided at our Easter service. The service culminated with the congregation singing 'Jesus Christ is risen today' outside in front of the clergy door. To comply with Covid safety regulations, from Sunday 11th April onwards the church followed the previous practice of attendance at services on alternate Sundays - 'A' and 'B'. Places had to be booked each week.

In September we became one congregation again, with services at 8am (twice monthly) and a weekly 9.45am service. Both of these, with the exception of the 9.45am on third Sunday, was livestreamed to our Facebook page. The requirement to book an attendance place was also abolished. Covid 19 safety regulations remained in place with congregation members sitting socially distanced and wearing masks. In July the choir reformed to sing live in church. The congregation began singing with masks on in September. And it was also in the same month that we offered evening worship on the last Sunday of the month at 6.30pm. In October 2021 we also reinstated the Wednesday 10am holy communion service.

Parish Profile.

A Parish Profile writing group was formed and meetings held with the Rural Dean and Archdeacon of Lynn to begin the process of recruiting the Team Rector. A number of meetings were held to formalise the process. Members of the congregation were invited to complete a questionnaire on various aspects of the parish and also what qualities they would like to see in a new Team Rector. The results informed the Parish Profile.

The Bungalow Project.

The pandemic prevented fundraising activities from taking place. However, a management group was elected at the November 2020 Church Council meeting with a firm intention to take the project forward. Grant applications were submitted and a large grant was received from the Anne French Trust. Other donations were received. Spire Property Consultants has been working with the management group on project managing the project.

Presentation of St. Faith's Church Recorders Record.

Kings Lynn Church Recorders completed their recording of the history and furnishing of the church in 2021. The record was formally presented, with a dedication at the 9.45am service on October 10th.

Ministry & Outreach

- St Faiths Church opened for quiet prayer on Monday, Wednesday and Friday 10am – 11.30pm.
- The Parish Office had the same opening times.
- Friendship Café – (formerly Dementia Café) reopened in June

- St Faiths Remembrance service was held outdoors in the Council Garden and was very well attended. On the same day a memorial service was held for victims of addiction for the first time
- Christmas Services – for the first time since the first lockdown St Faiths held all our Christmas services: the Carol Service, Christingle, Crib service, Midnight Mass and also a number of Christmas services for schools.
- Gaywood Church Rooms – Bookings gradually increased throughout the year from previous and new clients.
- The Youth Group met on Zoom during the pandemic and later in the leader's home once restrictions lifted.
- The Annual Meeting of Parishioners and Annual Congregational meeting took place on Tuesday April 20th at 7pm on Zoom.
- Saturday Coffee Mornings restarted on October 2nd and were very successful
- Christian Aid hosted a promotional 'Taste and See' Coffee Morning event in the Church Rooms in November, which included the launch of a cookery book

Occasional Offices in 2021

- Marriages - 8
- Funerals - 65
- Baptisms - 20

Comings and Goings

- Bishop of Lynn retired. On January 24th, we said farewell to the Bishop of Lynn Jonathan Meyrick, via a service livestreamed from Norwich Cathedral's You Tube channel.
- On June 23rd, The Rt Revd Dr Jane Steen was consecrated as Bishop of Lynn at Norwich Cathedral
- James Hawksworth, Church Army Youth Worker left in August
- The Revd Robert Roberts began his Sabbatical in October 2021

Appointments

- Revd Karlene Kerr appointed Honorary Priest Vicar of Norwich Cathedral in December 2021

Ordinations

- Julie Swinton was ordained Deacon in the Diocese of Norwich on Sunday June 27th
- Juanita Hawthorne was ordained Deacon in the Diocese of Ely on July 4th

Those we lost

- On April 9th HRH Prince Philip Duke of Edinburgh, passed away. In memory of HRH, the church opened on April 14th and 15th from 10am – 12 noon for private prayer and to enable individuals to light candles. A memorial service was held at St Faiths on Friday, 16th April at 6pm. The service was livestreamed on our Facebook page.
- The Revd John Garfoot died on May 8th His funeral was conducted at St Faiths on Monday June 7th followed by Cremation at Mintlyn Crematorium.
- The Revd Jane Holmes, from the Gayton Team Ministry, died on Monday February 8th, and her funeral was conducted by the then Bishop of Lynn, Jonathan Meyrick on February 25th.

The following groups are either affiliated to the Church or meet on Church premises.

For Children

- Footsteps
- Youth Group
- Messy Church

Uniformed Organisations

- Rainbows (1st King's Lynn)
- Brownies (15th King's Lynn, 17th King's Lynn and 19th King's Lynn)
- Guides (9th King's Lynn, 17th King's Lynn and 19th King's Lynn)
- Scouts, Beavers and Cubs (Kamba)

For Adults

- Gaywood Wives Group

Other Organisations

- Forget-me-Not over 60's Luncheon Club
- Drop-in Café for people living with dementia and their carers
- Bellringers
- Prayer Shawl Ministry
- St Faith's Choir

Financial review

During the year the church received £13,500 in grants for the Bungalow Project.

The grant of £7,068 for a worker with people with dementia was returned as the pandemic had prevented the implementation of the project.

Both the Methodist Assessment and the Parish Share were paid in full by taking money from the unrestricted fund reserves.

Reserves policy

It is the Church Council's policy to aim to maintain a balance in the free reserves equivalent to at least two months normal running expenses, including Parish Share and the Methodist assessment. This balance will be used to assist with cashflow and to meet any unforeseen expenses as required.

Volunteers

Nearly all activities are facilitated by volunteers without whose active support very few of our Church activities would be able to take place.

Structure, governance and management

The Church Council operates in accordance with its approved constitution. It acts as the Parochial Church Council or the Methodist Church Council when necessary. It is made up of elected members and ex officio members who are elected in accordance with the constitution.

It meets a number of times each year and assumes all the pastoral, evangelistic, social, financial and ecumenical responsibilities.

The following are its appointed committees:

- Finance Committee
- Buildings and Fabric Committee
- Outreach Committee
- Children and Youth Committee
- Fund Raising Committee
- Pastoral Committee
- Worship Consultation Committee
- Magazine Committee
- Office Management Committee.

The Management Group has a co-ordinating role and makes recommendations to the Church Council on the management of church affairs. This includes the oversight of the various committees.

The Standing Committee meets to plan the agenda before each church council meeting.

Administrative information

St Faith's Church is a local ecumenical partnership of Anglicans and Methodists, and is in the Diocese of Norwich and the West Norfolk Methodist Circuit of the East Anglia District. The correspondence address is St Faith's Church Office, Gayton Road, King's Lynn, PE30 4DZ

Church Council Trustees 2021

Team Rector	Vacant
Methodist Minister	Rev Robert Roberts
Team Vicar	Rev Karlene Kerr
Curate	Rev Laura Purnell
Churchwardens	Susie Cranko Page Chris Ballard
Methodist Stewards	Joan Greening
Circuit Steward	(Co-opted) Rachel Vyse
Church Treasurer	Andy Hiles

Elected Trustees to serve until April 2022

Deanery Synod Rep:	Joyce Banham David Greening Betty Guy Gillian Hiles
Deanery Synod Rep	Liz James Richard Parr Nick Roberts Dennis Stafford Joyce Stevens Matthew Stevenson Sarah Stevenson Andrea Pearson (elected 20/4/2021) (Co-opted) Evelyn Nadar (from 20/7/2021)

Signed

Rev Robert Roberts

Date

31st May 2022

Signed

Rev Robert Roberts

Date

03/05/2022

Church Council of St. Faith's, Gaywood

Statement of Financial Activities (Incorporating Income & Expenditure Account)
For the year ended 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	2020 £
INCOMING RESOURCES					
<i>Incoming resources from donors</i>	2a	74,831	0	74,831	73,869
<i>Other voluntary incoming resources</i>	2b	3,408	13,575	16,983	58,793
<i>Incoming resources from operating activities:</i>					
<i>- to further the Council's objects</i>	2c	6,556	0	6,556	7,093
<i>- to generate funds</i>	2d	1,717	0	1,717	1,577
<i>Income from investment</i>	2e	192	43	235	523
TOTAL INCOMING RESOURCES		86,704	13,618	100,322	141,855
RESOURCES EXPENDED					
<i>Activities directly relating to the work of the:</i>					
<i>Church</i>	3a	98,386	10,455	108,841	90,088
<i>Church management and administration</i>	3b	4,960	0	4,960	6,889
<i>Costs of generating funds</i>	3c	0	0	0	231
TOTAL RESOURCES EXPENDED		103,346	10,455	113,801	97,208
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		-16,642	3,163	-13,479	44,647
GAIN ON INVESTMENT ASSETS	4b	866	0	866	367
NET MOVEMENT IN FUNDS		-15,776	3,163	-12,613	45,014
BALANCES BROUGHT FORWARD AT 1 JANUARY 2021		288,234	96,436	384,670	339,656
BALANCES CARRIED FORWARD AT 31 DECEMBER 2021		272,458	99,599	372,057	384,670

Church Council of St. Faith, Gaywood

Balance Sheet at 31st December 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Tangible fixed assets	4a	225,000	225,000
Investment assets	4b	6,972	6,106
		<u>231,972</u>	<u>231,106</u>
CURRENT ASSETS			
Debtors	5	16,653	17,961
Short term deposits (CBF funds)		105,253	107,417
Cash at bank and in hand		18,951	29,417
		<u>140,857</u>	<u>154,795</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	6	772	1,231
NET CURRENT ASSETS		<u>140,085</u>	<u>153,564</u>
NET ASSETS		<u>372,057</u>	<u>384,670</u>
FUNDS	7/8		
Unrestricted		272,458	288,233
Restricted		99,599	96,437
		<u>372,057</u>	<u>384,670</u>

Approved by the church council on
and signed on its behalf by:

Rev Robert Roberts
Rev R. Lewis

A Hiles
Andrew Hiles MAAT
Treasurer

Date 03/05/2022

The notes on pages 10 to 13 form part of these financial statements

Accounting policies

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 together with the applicable accounting standards, the Charities SORP 2005 and in accordance with the relevant requirements of FRS 102.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Funds

General funds represent the funds of the church council that are not subject to any restrictions regarding their use and are available for application on the general purposes of the church council. Funds designated for a particular purpose by the church council are also unrestricted.

Restricted funds are those funds that may only be spent on the specific object for which they were given. Any balance remaining unspent at the year end must be carried forward as a balance on that fund. The purpose and details of these funds are provided in note 8.

Incoming resources

Voluntary income and capital resources

Collections are recognized when received by or on behalf of the church council.

Planned giving receivable under Gift Aid is recognized only when received.

Tax recoverable on Gift Aid donations is recognized when the donation is recognized.

Grants and legacies to the church council are accounted for as soon as the church council is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the church council is reasonably certain. Funds raised by any fete, garden party and similar event are accounted for gross.

Other income

Rental income from the letting of church premises is recognized when the rent is due.

Income from investments

Dividends are accounted for when due and payable, and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognized in the same accounting year.

Gains and losses on investments

Realized gains or losses are recognized when investments are sold.

Unrealized gains or losses are accounted for on revaluation of investments at 31 December.

Resources used

Outgoing resources are recognised as soon as there is a legal or constructive obligation committing the church council to pay put resource.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the church council.

Activities relating directly to the work of the Church

The diocesan parish share and Methodist contribution are accounted for when paid. Any parish share or Methodist contribution unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the financial statements by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the church council and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2000 have been capitalized and depreciated in the financial statements over their currently anticipated useful economic life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight-line basis over 10 years. Individual items with a purchase price of £1000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December.

Current assets

Amounts owing to the church council at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Liabilities: amounts falling due within one year

Amounts owed by the church council at 31 December in respect of fees, clergy expenses or other expenditure are shown as creditors.

Church Council of St. Faith, Gaywood

Notes to the Financial Statements for the year ended 31 December 2021

		Unrestricted funds	Restricted funds	Total funds	
		£	£	2021 £	2020 £
2	INCOMING RESOURCES				
2a	<i>Incoming resources from donors</i>				
	Planned giving	58,135	0	58,135	58,850
	Income tax recoverable	14,026	0	14,026	12,526
	Baptisms, weddings and funerals	359	0	359	67
	General collections	2,311	0	2,311	2,426
		74,831	0	74,831	73,869
2b	<i>Other voluntary incoming resources</i>				
	Donations and general bequests	3,408	0	3,408	26,525
	Grants received	0	13,500	13,500	24,500
	Bungalow	0	75	75	700
	Dementia WN	0	0	0	7,068
	Legacies	0	0	0	0
		3,408	13,575	16,983	58,793
2c	<i>Incoming resources from operating activities:</i>				
	- to further the Council's objects				
	Fees	6,556	0	6,556	6,624
	Together magazine	0	0	0	469
	Grant - World War 1 exhibition	0	0	0	0
	Miscellaneous income	0	0	0	0
		6,556	0	6,556	7,093
2d	<i>Incoming resources from operating activities:</i>				
	- to generate funds				
	Church office printing	86	0	86	60
	Church office miscellaneous income	0	0	0	32
	Other income	1,190	0	1,190	1,283
	Fund-raising	441	0	441	202
		1,717	0	1,717	1,577
2e	<i>Income from investment</i>				
	CBF Deposit Fund and bank interest	13	43	56	347
	Charities Investment Fund dividends	179	0	179	176
		192	43	235	523
	TOTAL INCOMING RESOURCES	86,704	13,618	100,322	141,855

	Unrestricted funds	Restricted funds	Total funds
		2021	2020
	£	£	£
3 RESOURCES EXPENDED			
3a Activities directly relating to the work of the Church			
Diocesan parish share	63,000	0	63,000
Methodist circuit contribution	19,550	0	19,550
Parish expenses	1,053	0	1,053
Upkeep of services	346	0	346
Church running expenses	7,984	0	7,984
Church maintenance	2,950	2,220	5,170
Childrens' work	0	0	0
Subscriptions	653	0	653
Catering	0	0	0
Donations	176	0	176
Mission and outreach	318	0	318
Christmas Day meal	0	0	0
Dementia café	436	0	436
Dementia WN	0	7,068	7,068
Bungalow council tax	1,289	0	1,289
Bungalow project	0	1,167	1,167
Bank charges	632	0	632
Miscellaneous	0	0	0
	<u>98,386</u>	<u>10,455</u>	<u>108,841</u>
3b Church management and administration			
Church office	4,960	0	4,960
Office manager	0	0	0
	<u>4,960</u>	<u>0</u>	<u>4,960</u>
3c Costs of generating funds			
Fund-raising	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL RESOURCES EXPENDED	<u>103,346</u>	<u>10,455</u>	<u>113,801</u>

The church has no paid employees

4 FIXED ASSETS FOR USE BY THE PCC

4a *Tangible fixed assets*

		Bungalow £	Total £
Actual/deemed cost at 1 January 2021		225,000	225,000
	At 31 December 2021	225,000	225,000
DEPRECIATION			
	Charge for the year	0	0
	At 31 December 2021	0	0
NET BOOK VALUE			
	At 31 December 2021	225,000	225,000
	At 31 December 2020	225,000	225,000

In addition to assets with a purchase price of £1,000 or less, which are written off when the asset is acquired, all assets deemed to have been written down to Nil by 31 December 2021 have been excluded from the above Actual/Deemed Cost and Depreciation figures.

4b *Investment assets*

	£
Movements in the year:	
Market value - 1 January 2021	6,106
Net gain on disposals and annual revaluation	866
Market value - 31 December 2021	<u>6,972</u>

Holdings at 31 December 2021: 339 shares in the COIF Charities Investment Fund - historical cost at 31 December 2021 £339 (2015: £339)

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total	
			2021 £	2020 £
Income tax recoverable	13,565	0	13,565	12,520
Other debtors	3,088	0	3,088	5,441
	<u>16,653</u>	<u>0</u>	<u>16,653</u>	<u>17,961</u>

6 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Accruals and deferred income	772	1,211
Other creditors	0	20
	<u>772</u>	<u>1,231</u>

7 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Fixed assets for Church use	225,000	0	225,000
Fixed asset investments	6,972	0	6,972
Current assets	41,258	99,599	140,857
Current liabilities	-772	0	-772
Fund balance	<u>272,458</u>	<u>99,599</u>	<u>372,057</u>

8 FUND DETAILS

	2021	2020
	£	£
Fund balances at the Balance Sheet date are as follows:		
Unrestricted funds		
Unrestricted general funds	268,708	284,228
Designated funds:		
Rector & Warden's Fund	919	1,029
Catering Fund	982	982
Flower Fund	0	0
J Collison donation	280	280
Christmas Day Meal	338	280
After school club	232	232
Dementia cafe	848	1,051
Youth fund	150	150
	<u>272,458</u>	<u>288,232</u>
Restricted funds		
Organ Fund	2,079	4,297
Church Repairs Fund	7,046	7,042
Radcliffe Centenary Fund	5,743	5,740
Bungalow project (CBF fund)	66,101	66,067
Bungalow project (community account)	17,731	5,124
Bungalow project (R&W account)	0	90
Training fund	899	899
Restricted fund gift aid (Bungalow)	0	110
Dementia WN	0	7,068
	<u>99,599</u>	<u>96,437</u>

Independent Examiner's Report to the Trustees of St. Faith's Church, Gaywood, Kings Lynn Single Congregation Local Ecumenical Partnership

I report to the trustees on my examination of the financial statements of St. Faith's Church, Gaywood, Kings Lynn Single Congregation Local Ecumenical Partnership ('the charity') for the year ended 31 December 2021 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Claire Melton FCCA TEP
Chartered Certified Accountant

Stephenson Smart