

**St. Faith's Church, Gaywood, King's Lynn  
Single Congregation Local Ecumenical Partnership  
Gayton Road, King's Lynn PE30 4DZ**

**Registered Charity Number: 1168610**

**Annual Report and Financial Statements of the Church Council  
for the year ended 31st December 2020**

**Team Rector (To December 2020)**

Revd Julie Boyd  
St Faith's Rectory  
Gayton Road  
King's Lynn  
PE30 4DZ

**Team Vicar (and Acting Team Rector from January 2021)**

Revd Karlene Kerr  
Jermyn Road  
King's Lynn  
PE30

**Methodist Minister**

Revd. Robert Roberts  
9 Peckover Way  
South Wootton  
King's Lynn  
PE30 3UE

**Bank**

Barclays Bank plc  
91-92 High Street  
King's Lynn  
PE30 1BL

**Independent Examiner**

Mrs. Claire Melton FCCA  
Stephenson Smart  
Chartered Accountants  
22-26 King Street  
King's Lynn  
Norfolk  
PE30 1HJ

Annual report for 2020	pages 2 - 7
Statement of financial activities	page 8
Balance sheet	page 9
Accounting policies	pages 10 - 11
Notes to the financial statements	pages 12 - 15
Independent Examiner's Report	page 16

## **Annual report 2020**

### **Aim and purpose**

The Church Council is responsible for co-operating with the Methodist Minister, the Team Rector, the Team Vicar, and the Assistant Curate in the clergy team and in promoting the whole mission of the Church in the parish. This mission is pastoral, evangelistic, social and ecumenical.

### **Objectives and activities**

The church council is committed to enabling as many people as possible to worship at our church and to become part of our community at St Faith's. It maintains an overview of worship throughout the parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Everyone is welcome at our regular services.

We try to enable people to live out their faith as part of our parish community through:

- worship and prayer, learning about the gospel, and developing their knowledge and trust in Jesus.
- provision of pastoral care for people living in the parish
- missionary and outreach work

To enable us to carry out this work it is important that we maintain the fabric of the church building and manage the finances properly.

### **Achievements and performance**

2020 for the most part has meant exercising ministry during the pandemic. Church services and activities in January and February were as usual, occurring against a backdrop of a virus which had begun to quickly spread across the globe. It was identified as a Coronavirus. The 2019 novel Coronavirus (2019-nCov) otherwise known as Covid 19 is an infectious disease first identified in China. Infections were reported around the world with symptoms ranging from breathing difficulties to coughing. As a consequence, the Health Minister in early March told the House of Commons that all unnecessary social contact should cease, and advised the public to make changes to everyday life for a time. This was further endorsed by the Archbishop of Canterbury and by the Methodist Church. Church buildings were closed for public worship, private prayer and all other meetings and activities. The last in person worship in St Faith's was March 15<sup>th</sup>. On March 23<sup>rd</sup> the Prime Minister Boris Johnson told the country that people must 'stay at home' and certain businesses must close. The country went officially into 'lockdown'.

We became church in different ways. Sunday services were conducted by the clergy from their homes and livestreamed to St Faith's Facebook page. A service of Compline was offered on Wednesday night and led by our Readers Mrs Daphne Sampson and Mr Martin Purnell. When Diocesan guidelines allowed, the Revd Julie Boyd conducted services from the church which were also livestreamed. Weddings and baptisms were not permitted, and funerals, whilst still permitted at the crematorium, could only take place at a graveside if individuals wanted a church burial.



On the 19<sup>th</sup> of July the church reopened for services in a limited capacity. Following a risk assessment and to ensure Government safety guidelines were implemented, services were conducted at 9.30am and 11am, with the 9.30 also livestreamed. Attendances were via a booking system with the congregation placed in group A or B. The church was also open for quiet time initially for three days each week morning or afternoon, but this eventually changed to Wednesday mornings only.

A ministry to the community during the pandemic was the 'Essential Bundles' scheme. The church formed partnerships with our local supermarkets, Aldi, Coop, Marks and Spencer and Tesco who generously gave us food, hygiene items and even flowers. A helpline was set up which people called to request an "essentials bundle." This contained items such as bread, milk, fruit, vegetables, tinned products, cereal, rice, tea, coffee, juice etc. The people who were supported were mainly those in vulnerable groups: those self-isolating, the elderly, the housebound, single parents, those who were unwell and those who did not have anyone to help them with shopping. The team of people who distributed the parcels included the clergy, a number of church volunteers and also some of our local borough councillors. A really important part of the service were the telephone contacts with people who had felt cut off and alone. Excess food was given to some of the more vulnerable people in our congregation. In doing this we ensured that those in need in our church community were not forgotten. Importantly the scheme also included collecting and delivering prescriptions. Between March to September 2020 a team of around 8 volunteers delivered 800 bundles and over 100 prescriptions.

In order to remain connected as a church, the congregation received a 'Staying in Touch' email each Tuesday and Thursday. We shared news, prayers, orders of service and the notice sheet. An envelope containing the printed email contents was delivered by hand to the members not online. Some congregation members also received a DVD of the previous Sunday's service. Connectedness also occurred through 'coffee Zoom'; after the morning services members of the congregation met via Zoom to catch up, share news and just to talk in a relaxed manner.

Due to the continued restrictions, the clergy conducted online Christmas services for the schools in the Parish, either by Zoom or pre-recorded. Unable to meet in her home due to the pandemic, The Revd Laura Purnell with support from Daphne Sampson and others continued to meet with the youth group online.

A notable event was the annual Norfolk Churches Trust Sponsored Bike Ride in September. Two members of our congregation, David and Joan Greening, participated and cycled 50 miles to visit 28 churches and raised over £550 (including the Gift Aid).

The Remembrance service on November 8<sup>th</sup> took place purely indoors for safety reasons, and the Revd Julie Boyd laid a wreath at the clock tower. St Faith's continued to support Churches Together in King's Lynn. The Revd Heather Berry has continued in her role as Christian Aid co-ordinator and The Revd Karlene Kerr continues as Moderator.

During the year the clergy team conducted 3 baptisms, 1 wedding, 1 wedding blessing and 72 funerals,

The Church Council and the Church Rooms Trustees, chaired by the Revd Julie Boyd and the Methodist Minister Revd Robert Roberts, met on Zoom on a number of occasions during the year to oversee our life and work. The Bungalow Project chaired by the Revd



Julie Boyd continued with fundraising and planning activities. In the light of Julie's imminent departure Bishop Graham brought forward the St Faiths application to the Anne French Memorial Trust. The project was subsequently awarded £15,000. Eddie West-Burnham, chief executive of Norfolk and Waveney Mind, joined the Bungalow Project task force. We are thankful for this and look forward to Eddie's contribution to the project.

Both St Faiths and the Methodist Carol services were conducted via Zoom. Over 90 people 'attended' St Faiths Carol service. Unfortunately, local infection rates rose steeply in December and a collective decision was made to cancel the traditional Christingle and Crib services. The Christmas Eve and Christmas Day services went ahead but the latter was the last held in church in 2020 with the congregation present. After Christmas day the church once again closed for public worship. Ministry during the pandemic has also been about loss – we sadly lost 4 members of our congregation.

Staff changes; On February 16<sup>th</sup> the Reverend Julie Boyd was installed as a Canon at Norwich Cathedral. The Reverend Karlene Kerr was appointed Bishop's Advisor for Black, Asian and Minority Ethnic Affairs in June, and in November the Reverend Julie Boyd was appointed Bishop's Advisor for Women's Ministry. In September the Methodist Church appointed two new Ministers for the West Norfolk Circuit; the Reverend Richman Ncube (Hunstanton Methodist Church) and the Reverend Paul Critchley (Downham Market Methodist Church).

In December 2020 we sadly said goodbye to the Revd Canon Julie Boyd, our former Rector, and her husband Matthew Boyd. Julie conducted her last service on December 27<sup>th</sup> online and we said our farewells to the Boyds at a special Zoom coffee meeting. It was not the farewell we would have liked but we are grateful for Julie's and Matthew's four and a half years of ministry to us and to the community of Gaywood. We wish Julie and Matthew every best wish in their new Ministry in the Aylsham Benefice.

The pandemic, subsequent lockdowns and the requirement to socially distance has meant that apart from some services in church, all church activities were suspended or severely curtailed. From March 15<sup>th</sup> onwards none of the groups which normally meet in church or are affiliated to the church gathered. However, the Prayer Shawl Ministry has continued and Daphne Sampson organised family meetings online which was attended by Messy Church attendees. In December 2020 the Revd Karlene Kerr was appointed Acting Team Rector.

The following groups are either affiliated to the Church or meet on Church premises.

#### For Children

- St Faith's Footsteps
- Parents and Toddlers
- St Faith's Children's Choir
- Youth Group
- Messy Church

#### Uniformed Organisations

- Rainbows (1st King's Lynn)

- Brownies (15th King's Lynn, 17th King's Lynn and 19th King's Lynn)
- Guides (9th King's Lynn, 17th King's Lynn and 19th King's Lynn)
- Scouts, Beavers and Cubs (Kamba)

#### For Adults

- Gaywood Wives Group
- Exploring Spirituality

#### Other Organisations

- Forget-me-Not over 60's Luncheon Club
- Drop-in Café for people living with dementia and their carers
- Bellringers
- Prayer Shawl Ministry
- St Faith's Choir

### **Financial review**

During the year the restricted funds increased by £32,600, the main items being

- £25,400 in the Bungalow Project Funds, including £24,500 in grants
- £7,100 for funding a dementia worker in West Norfolk.

The general income for the year, which included a £20,000 bequest from the estate of the late Irene Moll, was £12,000 more than the expenditure. This enabled us to meet all our financial commitments in full without affecting our reserves.

Both the Methodist Assessment and the Parish Share were paid in full. The August Methodist Assessment was paid from Circuit funds.

In July the Church Council opened a new current account with the Co-Operative Bank.

### **Reserves policy**

It is the Church Council's policy to aim to maintain a balance in the free reserves equivalent to at least two months normal running expenses, including Parish Share and the Methodist assessment. This balance will be used to assist with cashflow and to meet any unforeseen expenses as required.

### **Volunteers**

Nearly all activities are facilitated by volunteers without whose active support very few of our Church activities would be able to take place.

### **Structure, governance and management**

The Church Council operates in accordance with its approved constitution. It acts as the Parochial Church Council or the Methodist Church Council when necessary. It is made up



of elected members and ex officio members who are elected in accordance with the constitution.

It meets a number of times each year and assumes all the pastoral, evangelistic, social, financial and ecumenical responsibilities.

The following are its appointed committees:

- Finance Committee
- Buildings and Fabric Committee
- Outreach Committee
- Children and Youth Committee
- Fund Raising Committee
- Pastoral Committee
- Worship Consultation Committee
- Magazine Committee
- Office Management Committee.

The Management Group has a co-ordinating role and makes recommendations to the Church Council on the management of church affairs. This includes the oversight of the various committees.

The Standing Committee meets to plan the agenda before each church council meeting.

### **Administrative information**

St Faith's Church is a local ecumenical partnership of Anglicans and Methodists, and is in the Diocese of Norwich and the West Norfolk Methodist Circuit of the East Anglia District. The correspondence address is St Faith's Church Office, Gayton Road, King's Lynn, PE30 4DZ

## Church Council Trustees 2020

Team Rector	Rev Julie Boyd
Methodist Minister	Rev Robert Roberts
Team Vicar	Rev Karlene Kerr
Assistant Curate	Rev Laura Purnell
Churchwardens	Chris Ballard (from 27 <sup>th</sup> October 2020) Susie Cranko-Page
Methodist Stewards	Joan Greening
Circuit Steward	(Co-opted) Rachel Vyse
Church Treasurer	Andy Hiles

Elected Trustees to serve until April 2022

Joyce Banham  
David Greening  
Betty Guy  
Gillian Hiles  
Liz James  
Richard Parr  
Nick Roberts  
Dennis Stafford  
Joyce Stevens  
Matthew Stevenson  
Sarah Stevenson

Signed ll. Kerr  
Date 16/5/21

Signed Rev Robert Roberts  
Date 16 MAY 2021



Church Council of St. Faith's, Gaywood

Statement of Financial Activities (Incorporating Income & Expenditure Account)

For the year ended 31 December 2020

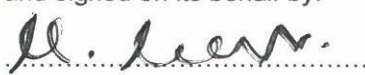

	Not e	Unrestrict ed Funds £	Restricted Funds £	Total Funds 2020 £	2019 £
INCOMING RESOURCES					
<i>Incoming resources from donors</i>	2a	73,759	110	73,869	69,761
<i>Other voluntary incoming resources</i>	2b	26,525	32,268	58,793	239,175
<i>Incoming resources from operating activities:</i>					
<i>- to further the Council's objects</i>	2c	7,093	0	7,093	13,356
<i>- to generate funds</i>	2d	1,577	0	1,577	7,546
<i>Income from investment</i>	2e	280	243	523	795
TOTAL INCOMING RESOURCES		109,234	32,621	141,855	330,633
RESOURCES EXPENDED					
<i>Activities directly relating to the work of the Church</i>	3a	90,070	18	90,088	102,805
<i>Church management and administration</i>	3b	6,889	0	6,889	5,021
<i>Costs of generating funds</i>	3c	231	0	231	81
TOTAL RESOURCES EXPENDED		97,190	18	97,208	107,907
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		12,044	32,603	44,647	222,726
GAIN ON INVESTMENT ASSETS	4b	367	0	367	871
NET MOVEMENT IN FUNDS		12,411	32,603	45,014	223,597
BALANCES BROUGHT FORWARD AT 1 JANUARY 2020		275,823	63,833	339,656	116,059
BALANCES CARRIED FORWARD AT 31 DECEMBER 2020		288,234	96,436	384,670	339,656

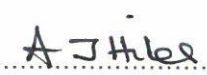
**Church Council of St. Faith, Gaywood**

**Balance Sheet at 31st December 2020**

	Note	2020 £	2019 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	4a	225,000	225,000
Investment assets	4b	6,106	5,739
		<u>231,106</u>	<u>230,739</u>
<b>CURRENT ASSETS</b>			
Debtors	5	17,961	12,821
Short term deposits (CBF funds)		107,417	75,571
Cash at bank and in hand		29,417	21,193
		<u>154,795</u>	<u>109,585</u>
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	6	1,231	668
<b>NET CURRENT ASSETS</b>		<u>153,564</u>	<u>108,917</u>
<b>NET ASSETS</b>		<u>384,670</u>	<u>339,656</u>
<b>FUNDS</b>	7/8		
Unrestricted		288,233	275,822
Restricted		96,437	63,834
		<u>384,670</u>	<u>339,656</u>

Approved by the church council on  
and signed on its behalf by:

  
.....  
  
.....

  
.....  
Mr. Andrew Hiles MAAT  
Treasurer

Date 16/05/2021

The notes on pages 10 to 13 form part of these financial statements

**Accounting policies**

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 together with the applicable accounting standards, the Charities SORP 2005 and in accordance with the relevant requirements of FRS 102.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

**Funds**

General funds represent the funds of the church council that are not subject to any restrictions regarding their use and are available for application on the general purposes of the church council. Funds designated for a particular purpose by the church council are also unrestricted.

Restricted funds are those funds that may only be spent on the specific object for which they were given. Any balance remaining unspent at the year end must be carried forward as a balance on that fund. The purpose and details of these funds are provided in note 8.

**Incoming resources*****Voluntary income and capital resources***

Collections are recognized when received by or on behalf of the church council.

Planned giving receivable under Gift Aid is recognized only when received.

Tax recoverable on Gift Aid donations is recognized when the donation is recognized.

Grants and legacies to the church council are accounted for as soon as the church council is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the church council is reasonably certain. Funds raised by any fete, garden party and similar event are accounted for gross.

***Other income***

Rental income from the letting of church premises is recognized when the rent is due.

***Income from investments***

Dividends are accounted for when due and payable, and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognized in the same accounting year.

***Gains and losses on investments***

Realized gains or losses are recognized when investments are sold.

Unrealized gains or losses are accounted for on revaluation of investments at 31 December.

**Resources used**

Outgoing resources are recognised as soon as there is a legal or constructive obligation committing the church council to pay put resource.

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the church council.



***Activities relating directly to the work of the Church***

The diocesan parish share and Methodist contribution are accounted for when paid. Any parish share or Methodist contribution unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

***Fixed assets******Consecrated property and movable church furnishings***

Consecrated and beneficed property of any kind is excluded from the financial statements by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the church council and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2000 have been capitalized and depreciated in the financial statements over their currently anticipated useful economic life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

***Other fixtures, fittings and office equipment***

Equipment used within the church premises is depreciated on a straight-line basis over 10 years. Individual items with a purchase price of £1000 or less are written off when the asset is acquired.

***Investments***

Investments are valued at market value at 31 December.

***Current assets***

Amounts owing to the church council at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

***Liabilities: amounts falling due within one year***

Amounts owed by the church council at 31 December in respect of fees, clergy expenses or other expenditure are shown as creditors.

Church Council of St. Faith, Gaywood

Notes to the Financial Statements for the year ended 31 December 2020

		Unrestricted funds	Restricted funds	Total funds	
		£	£	2020 £	2019 £
2	INCOMING RESOURCES				
2a	<i>Incoming resources from donors</i>				
	Planned giving	58,850		58,850	50,708
	Income tax recoverable	12,416	110	12,526	13,300
	Baptisms, weddings and funerals	67		67	887
	General collections	2,426		2,426	4,866
		73,759	110	73,869	69,761
2b	<i>Other voluntary incoming resources</i>				
	Donations and general bequests	26,525		26,525	14,010
	Grants received		24,500	24,500	165
	Bungalow		700	700	225,000
	Dementia WN		7,068	7,068	
	Legacies				
		26,525	32,268	58,793	239,175
2c	<i>Incoming resources from operating activities: - to further the Council's objects</i>				
	Fees	6,624		6,624	11,503
	Together magazine	469		469	1,724
	Miscellaneous income				129
		7,093		7,093	13,356
2d	<i>Incoming resources from operating activities: - to generate funds</i>				
	Church office printing	60		60	566
	Church office miscellaneous income	32		32	12
	Other income	1,283		1,283	2,750
	Fund-raising	202		202	4,218
		1,577		1,577	7,546
2e	<i>Income from investment</i>				
	CBF Deposit Fund and bank interest	104	243	347	623
	Charities Investment Fund dividends	176		176	172
		280	243	523	795
	<b>TOTAL INCOMING RESOURCES</b>	<b>109,234</b>	<b>32,621</b>	<b>141,855</b>	<b>330,633</b>

Church Council of St. Faith, Gaywood

Notes to the Financial Statements for the year ended 31 December 2020

	Unrestricted funds	Restricted funds	Total funds	
	£	£	2020 £	2019 £
<b>3 RESOURCES EXPENDED</b>				
<b>3a Activities directly relating to the work of the Church</b>				
Diocesan parish share	63,000		63,000	61,000
Methodist circuit contribution	13,286		13,286	19,663
Parish expenses	2,057		2,057	3,174
Upkeep of services	318		318	517
Church running expenses	5,272		5,272	6,775
Church maintenance	1,202		1,202	4,838
Childrens' work	23		23	163
Subscriptions	581		581	760
Catering	127		127	179
Depreciation				989
Donations	374		374	926
Mission and outreach	315		315	198
Christmas Day meal	2,687		2,687	388
Dementia café	285		285	620
Bungalow project	-	18	18	1,978
Bank charges	543		543	637
Miscellaneous				
	90,070	18	90,088	102,805
<b>3b Church management and administration</b>				
Church office	6,889		6,889	5,021
Office manager				
	6,889		6,889	5,021
<b>3c Costs of generating funds</b>				
Fund-raising	231		231	81
<b>TOTAL RESOURCES EXPENDED</b>	<b>97,190</b>	<b>18</b>	<b>97,208</b>	<b>107,907</b>

The church has no paid employees



**Church Council of St. Faith, Gaywood**

**Notes to the Financial Statements for the year ended 31 December 2020**

**4 FIXED ASSETS FOR USE BY THE PCC**

**4a Tangible fixed assets**

		<b>Bungalow</b>	<b>Total</b>
		<b>£</b>	<b>£</b>
Actual/deemed cost at 1 January 2020		225,000	225,000
At 31 December 2020		225,000	225,000
<b>DEPRECIATION</b>			-
	Charge for the year		-
	At 31 December 2020	-	-
<b>NET BOOK VALUE</b>	At 31 December 2020	225,000	225,000
	At 31 December 2019	225,000	225,000

In addition to assets with a purchase price of £1,000 or less, which are written off when the asset is acquired, all assets deemed to have been written down to Nil by 31 December 2020 have been excluded from the above Actual/Deemed Cost and Depreciation figures.

**4b Investment assets**

	<b>£</b>
Movements in the year:	
Market value - 1 January 2020	5,739
Net gain on disposals and annual revaluation	367.03
Market value - 31 December 2020	<u>6,106</u>

Holdings at 31 December 2020: 339 shares in the COIF Charities Investment Fund - historical cost at 31 December 2020 £339 (2019: £339)

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>	
	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>			<b>£</b>
Income tax recoverable	12,410	110	12,520	12,768
Other debtors	5,441		5,441	54
	<u>17,851</u>	<u>110</u>	<u>17,961</u>	<u>12,822</u>

# Church Council of St. Faith, Gaywood

## Notes to the Financial Statements

### 6 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Accruals and deferred income	1,211	668
Other creditors	20	-
	<u>1,231</u>	<u>668</u>

### 7 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Fixed assets for Church use	225,000		225,000
Fixed asset investments	6,106		6,106
Current assets	58,358	96,437	154,795
Interfund balance			
Current liabilities	-1,231		-1,231
Fund balance	<u>288,233</u>	<u>96,437</u>	<u>384,670</u>

### 8 FUND DETAILS

	2020	2019
	£	£
Fund balances at the Balance Sheet date are as follows:		
Unrestricted funds		
Unrestricted general funds	284,228	271,410
Designated funds:		
Rector & Warden's Fund	1,029	1,138
Catering Fund	982	982
Flower Fund		
J Collison donation	280	280
Christmas Day Meal	280	812
After school club	232	232
Dementia cafe	1,051	818
Youth fund	150	150
	<u>288,233</u>	<u>275,822</u>
Restricted funds		
Organ Fund	4,297	4,279
Church Repairs Fund	7,042	7,012
Radcliffe Centenary Fund	5,740	5,716
Bungalow project (CBF fund)	66,067	34,397
Bungalow project (community account)	5,124	11,517
Bungalow project (R&W account)	90	9
Training fund	899	899
Restricted fund gift aid (Bungalow)	110	4
Dementia WN	7,068	
	<u>96,437</u>	<u>63,833</u>

## **Independent Examiner's Report to the Trustees of St. Faith's Church, Gaywood, Kings Lynn Single Congregation Local Ecumenical Partnership**

I report to the trustees on my examination of the financial statements of St. Faith's Church, Gaywood, Kings Lynn Single Congregation Local Ecumenical Partnership ('the charity') for the year ended 31 December 2020 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Claire Melton FCCA TEP  
Chartered Certified Accountant

Stephenson Smart



