

Parish of Bewsborough

Annual Report

and

Financial Statements

of the

Parochial Church Council

For the year ended 31st December 2024

Incumbent
Rev. Sean Sheffield

Bank
Santander UK plc
Bridle Road
Bootle
Merseyside L30 4GB

Independent Examiner
R F Bavington-Jones, FCA, FRPSL
13 Park Avenue
Dover
Kent CT16 1ES

Charity Number 116 8561

PARISH OF BEWSBOROUGH

Annual Report of the Parochial Church Council
for the year ended 31st December 2024
Charity Number 116 8561

Administration Information

The Parish of Bewsborough is the representative body of the following churches:

St Nicholas, Barfreestone
St Pancras, Coldred
St Peter and St Paul, Eythorne and Elvington
St Andrews, Shepherdsweil
St Peters, Whitfield
St Martin of Tours, Guston

The Parish of Bewsborough falls within the Deanery of Dover and is part of the Diocese of Canterbury within the Church of England. The correspondence address is 2 New Purchase Cottages, Old Farmhouse Lane, Pike Road, Eythorne, CT15 4DJ.

The Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006). The Parish has achieved charitable status. Individually the churches have been excepted from registration with the Charity Commission.

The PCC members who have served from until the date this report was approved are:

Ex officio members:

Incumbent and Chairman	Reverend Sean Sheffield
Deanery Synod Representatives	Jenny Groombridge
	Sarah Hindle
Safeguarding officer	Jenny Groombridge

Appointed Members

Mary Fagg	Secretary
John Reynolds	Treasurer
Jonathan Bates	
Karen Brown	
Glynis Farthing	
Jane Hartridge	
Sarah Hindle	
Jenny Hunt	
Christina Parsons	
Mike Pascall	
Julie Ronsley-Hawkins	

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At the Bewsborough Parish the membership of the PCC consists of elected members of the five churches seconded to the PCC.

The LCC of each church is responsible for making decisions on all matters appertaining to their maintenance and management and funding.

The PCC is responsible for overseeing each LCC and to seek a healthy balance between the identity of each district church and the unity between the churches as one body, to the end:

- (a) that people, clergy and laity alike, may best be enabled to grow in personal faith in the setting of a Fellowship, and (b) that the solidarity between the Churches may present the most effective witness, ministry and mission in relation to the whole communities of Whitfield, Shepherdswell, Eythorne, Elvington, Waldershare, Coldred, Barfreestone and Guston and in covenant with Dover and Deal Methodist Circuit and in cooperation with churches of other denominations. This would be worked out in:

Worship By respecting the particular traditions of each Church.

Ministry By recognising that in addition to the shared ministry of the clergy, readers and authorised lay ministers, all the members of the body of Christ are potential ministers. Their gifts need to be discovered, developed and shared. Pastoral ministry needs to be exercised by lay people where they live, work and/or according to their particular gifts.

Finance By sharing the cost of joint projects (where these have been agreed by the district church councils and the PCC), clergy expenses and such other resources of paid workers or equipment as should be held in common, and by encouraging each church to administer its own finances.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship in our five churches and to become part of our village communities. The PCC maintains an overview of worship throughout the villages and makes suggestions on how our services can involve all groups that live within the parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular we try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the Parish. To facilitate this work it is important that we maintain the fabric of our churches.

Deanery Synod

The PCC is represented on the Deanery Synod by three members.

INDEPENDENT EXAMINER'S REPORT TO
THE PCC OF THE PARISH OF BEWSBOROUGH
FOR THE YEAR ENDED 31 DECEMBER 2024

I report on the accounts for the year ended 31st December 2024 which are set out on pages 4 to 7

Respective responsibilities of the Trustees and Independent Examiner

As Trustees of the charity, the members of PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met;or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R F Bavington-Jones, FCA, FRPSL
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PARISH OF BEWSBOROUGH

Consolidated Receipts and Payments Account

General Fund Year ended 31st December 2024

	<u>2024</u>		<u>2023</u>	
<u>Receipts</u>				
Voluntary Income:				
Planned Giving	33,536		32,700	
Collections	9,704		7,680	
Income Tax Received	1,827		10,892	
Donations	<u>9,907</u>	54,974	<u>30,256</u>	81,528
Events and Activities:				
Fundraising	-		1,267	
Fees and Grants	10,895		13,041	
Other income	<u>1,368</u>	12,263	<u>14,198</u>	28,506
Transfer from fabric Fund		-		4,078
Special Collections		-		34
Investment income		<u>2,619</u>		<u>2,158</u>
		<u>69,856</u>		<u>116,304</u>
<u>Payments:</u>				
Grants to charity		200		84
Direct Ministry Expenditure				
Parish share	59,207		55,650	
Clergy Expenses	<u>3,041</u>	62,248	<u>2,496</u>	58,146
Church Running Expenses				
Heat, Light and Water	9,204		8,177	
Insurance	10,452		7,569	
Upkeep of Services	6,122		5,679	
Church Maintenance	5,493		9,208	
Churchyard Maintenance	<u>1,470</u>	32,741	<u>2,051</u>	32,684
Fundraising Costs		-		-
Administration:				
Bank Charges	497		75	
Postage or Stationary	624		406	
Telephone	1,203		786	
Office Equipment	398		310	
Misc.	2,453		2,040	
Media	<u>2,884</u>	8,059	<u>5,756</u>	9,373
Professional fees		<u>706</u>		<u>-</u>
		<u>103,954</u>		<u>100,287</u>
Surplus/(Deficit)for year		-34,098		16,017
Opening Balance at Bank		<u>133,550</u>		<u>114,554</u>
Closing Balance at Bank		<u>99,452</u>		<u>130,571</u>

PARISH OF BEWSBOROUGH

Consolidated Designated / Restricted Funds

Year ended 31st December 2024

	<u>2024</u>		<u>2023</u>	
<u>Income</u>				
Investment Income	4,763		2,533	
Donations/Subscriptions/Grants	2,805		5,465	
Tax Refunds	117		-	
Other Income	31		462	
Fund Raising	<u>4,855</u>	<u>12,571</u>	<u>2,820</u>	<u>11,280</u>
Funds Introduced		<u>3010</u>		<u>-</u>
		15,581		11,280
<u>Payments:</u>				
Donations	4,251		2,713	
Repairs	1,244		-	
Administration	102		60	
Others	<u>2,115</u>	<u>7,712</u>	<u>5,028</u>	<u>7,801</u>
Surplus/(deficit) for the year		7,869		3,479
Opening Balance		81,954		76,041
Closing Balance		<u><u>89,823</u></u>		<u><u>79,520</u></u>

Note: 2024 Opening balance has been adjusted for introduction of Guston

PARISH OF BEWSBOROUGH**Statement of Assets**

	<u>Total</u>	<u>General Fund</u>	<u>Restricted</u>	<u>Designated</u>
Monetary Asset:				
Bank Accounts	68,277	44,360	14,681	9,236
Central Funds	120,998	55,092	50,298	15,608
	<u>189,275</u>	<u>99,452</u>	<u>64,979</u>	<u>24,844</u>
Investments:				
Canterbury Diocesan Board of Finance				
Value at 1st January 2024	46,130		46,130	
Increase in value	1,045		1,045	
Value at 31st December 2024	<u>47,175</u>		<u>47,175</u>	
<u>Total Assets</u>				
At 31st December 2024	<u>236,450</u>	<u>99,452</u>	<u>112,154</u>	<u>24,844</u>
At 31st December 2023	<u>261,701</u>	<u>133,550</u>	<u>104,206</u>	<u>23,945</u>

Note: 31st December 2023 balances have been adjusted for the introduction of Guston.

Approved by Bewsborough PCC on 30th May 2025 and signed on its behalf by:

Rev. Sean Sheffield
Chairman

Mrs Mary Fagg
Secretary

PARISH OF BEWSBOROUGH

NOTES FORMING PART OF THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2024**

ACCOUNTING POLICIES

The Financial Statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the receipts and payments basis.

Funds

General Funds represent the funds of the PCC and LCCs that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC and LCCs. These include funds restricted by the LCCs as being for particular purposes and are shown as separate Reserves as noted.

The Financial Statements include all monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church Groups that owe affiliation to another body or those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are not recognised nor valued in the Statements of Assets and Liabilities.

- Moveable Church furnishings held by the churchwardens on special trust for the LCCs and which require a faculty for disposal.
- Land and buildings held on behalf of the LCCs.
- Other fixtures, fittings and office equipment where the PCC or LCCs are free to dispose of such assets without such faculty.
- Amounts owing from HM Revenue & Customs where a formal claim has been made.
- Any other amounts owing to the PCC or LCCs including lettings and insurance claims.
- Legacies where formal notification of entitlement and amount have not been received at 31 December 2019 by the LCCs.
- Parish silver plate kept at Victoria and Albert Museum or elsewhere.

Related Parties

No related party to the Council has been paid or is due remuneration or other benefits from Council funds.