

Parish of Bewsborough

Annual Report

&

Financial

Statements of the

Parochial Church Council

**For the year ended 31st December
2022**

**Incumbent
Rev. Sean Sheffield**

**Bank
Santander UK plc
Bridle Road
Bootle
Merseyside L30 4GB**

**Independent Examiner
RF Bavington-Jones, FCA
13 Park Avenue
Dover**

Kent CT16 1ES

Charity Number 116 8561



Loving God,
loving our communities,
growing disciples.

PARISH OF BEWSBOROUGH

Annual Report of the Parochial Church Council

For the year ended 31st December 2022

Charity Number 116 8561

Administration Information

The Parish of Bewsborough is the representative body of the following churches:

St. Nicholas, Barfreestone

St. Pancras, Coldred

St. Peter and St. Paul, Eythorne and Elvington

St. Andrew's, Shepherdswell

St. Peter's, Whitfield

The Parish of Bewsborough falls within the Deanery of Dover and is part of the Diocese of Canterbury within the Church of England. The Correspondence address is – 2 New Purchase Cottages, Old Farmhouse Lane, Pike Road, Eythorne, CT15 4DJ.

The Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006). The Parish has achieved charitable status.

Individually the churches have been excepted from the registration with the Charity Commission.

The PCC members who have served from until the date this report was approved are:

Ex officio members:

Incumbent	Reverend Sean Sheffield
Vice chairman	John Reynolds
Deanery Synod Representatives	Sarah Hindle
	Jenny Groombridge
CP Coordinators	Jenny Groombridge
Parish Disclosure Officer	Jenny Groombridge
AP Coordinator	Ann Welti

Appointed Members	Mary Fagg	Secretary
	John Reynolds	Treasurer
	Jonathan Bates	
	Karen Brown	
	Paul Flood	
	Sarah Hindle	
	Jenny Hunt	
	Christina Parsons	
	Sue Wadey	
	Jonathan Bird	

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At the Bewsborough Parish the membership of the PCC consists of elected members of the five churches seconded to the PCC.

The Local Church Council (LCC) of each church is responsible for making decisions on all matters appertaining to their maintenance and management and funding.

The PCC is responsible for overseeing each LCC and to seek a healthy balance between the identity of each district church and the unity between the churches as one body, to the end:

- (a) that people, clergy and laity alike, may best be enabled to grow in personal faith in the setting of the fellowship, and
- (b) that the solidarity between the churches may present the most effective witness, ministry and mission in relation to the whole communities of Whitfield, Shepherdswell, Eythorne, Elvington, Waldershare, Coldred and Barfreestone; and in covenant with the Dover and Deal Methodist Circuit; and in cooperation with the churches of other denominations.

This would be worked out in:

- Worship** By respecting the particular traditions of each worshipping community. And offering vibrant, varied worship as we both celebrate the traditions of the church but explore other opportunities for worship.
- Ministry** By Recognising that in addition to the shared ministry of the clergy, readers and authorized lay ministers and all members of the body of Christ are potential ministers. Their gifts should be discovered, developed and shared. Pastoral ministry needs to be exercised by lay people where they live, work and/or according to their particular giftings.
- Finance** By sharing the costs of joint projects (where these have been agreed by the LCC and the PCC), clergy expenses and such resources of paid workers or equipment should be held in common, and by encouraging each church to administer its own finances.

Objectives and Activities

The PCC is committed to encourage and nurture the Christian faith across the Parish communities. By enabling as many people as possible to be part of the parish communities of each church, and to put faith into practice through prayer, worship, study and sacrament. and to offer mission and ministry and partnerships within our village communities. The PCC is committed to the creation and offering of places where people can belong and be nurtured, creating and sustaining community connections and relationships.

When planning activities, the Incumbent and PCC have considered the Charity Commissions guidance on public benefit and, in particular the specific guidance on charities for the advancement of religion. Some of the specific areas aimed at encouraging people to live out their faith as part of the parish community are:

- To increase the regular worshipping congregations.
- To achieve greater active involvement of all church members in ministry; and to explore and encourage opportunities for accredited and authorized ministries, lay and ordained.
- To offer opportunities to grow in spirituality and understanding of the Christian faith.
- To plant new congregations in growing parts of the Parish, such as Whitfield, offering alternative forms and expressions of worship.
- To be inviting, welcoming and inclusive Churches.
- To demonstrate compassion and care for one another and promote the healing

ministry of the church.

- To underpin all our work with a spirit of generosity, good organisation and sound financial management.

INDEPENDENT EXAMINER'S REPORT TO
THE PCC OF THE PARISH OF BEWSBOROUGH
FOR THE YEAR ENDED 31 DECEMBER 2022

I report on the accounts for the year ended 31st December 2022 which are set out on pages 4 to 7

Respective responsibilities of the Trustees and independent Examiner

As Trustees of the charity, the members of PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with s.130 of the 2011 Act; or

- to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R F Bavington-Jones, FCA

13 Park Avenue

Dover

Kent

CT16 1ES

**PARISH OF
BEWSBOROUGH**

Consolidated Receipts and Payments Account
General Fund Year ended 31st December 2022

	<u>2022</u>		<u>2021</u>	
<u>Receipts</u>				
Voluntary Income:				
Planned Giving	29,739		33,181	
Collections	8,493		5,514	
Income Tax Received	11,357		4,860	
Donations	<u>27,621</u>	77,210	<u>18,086</u>	61,641
Events and Activities:				
Fundraising	2,995		494	
Fees and Grants	12,829		10,517	
Other income	<u>1,469</u>	17,293	<u>808</u>	11,819
Transfer from Repair Fund		750		
Special Collections		4,057		
Investment income		<u>755</u>		<u>32</u>
		100,065		73,492
<u>Payments:</u>				
Grants to charity		5,381		80
Direct Ministry Expenditure				
Parish share	44,093		31,400	
Clergy Expenses	<u>1,813</u>	45,906	<u>1,219</u>	32,619
Church Running Expenses				
Heat, Light and Water	8,198		5,856	
Insurance	7,428		6,083	
Upkeep of Services	1,300		2,155	
Church Maintenance	4,650		2,809	
Churchyard Maintenance	<u>2,160</u>	23,736	<u>2,871</u>	19,774
Fundraising Costs				
Administration:				
Bank Charges	79			
Postage or Stationary	312		232	
Telephone	600		600	
Office Equipment	401			
Misc.	3,352		3,052	
Media/Lets Do	<u>3,765</u>	8,509	<u>1,773</u>	5,657
Professional fees		<u>2,820</u>		
		<u>86,352</u>		<u>58,130</u>
Surplus/(Deficit)for year		13,713		15,362
Transfers to Designated Funds		-11,793		
Opening Balance at Bank		<u>112,634</u>		<u>97,272</u>
Closing Balance at Bank		114,554		112,634

PARISH OF BEWSBOROUGH

Consolidated Designated / Restricted Funds

Year ended 31st December 2022

	<u>2022</u>		<u>2021</u>	
<u>Income</u>				
Investment Income	1,944		1,241	
Donations/Subscriptions/Grants	420		1,731	
Tax Refunds				
Designated Funds				
Other Income			1,984	
Fund Raising	<u>2,671</u>	5,035	<u>3,142</u>	8,098
Transfers		<u>11,043</u>		
		16,078		8,098
<u>Payments:</u>				
Donations	3,071		3,142	
Repairs	0		840	
Administration	0		129	
Others	<u>3,942</u>	7,013	<u>1,919</u>	6,030
Surplus/(deficit) for the year		9,065		2,068
Opening Balance		66,305		64,237
Closing Balance		<u>75,370</u>		<u>66,305</u>

Statement of Assets

	<u>Total</u>	<u>General Fund</u>	<u>Restricted</u>	<u>Designated</u>
Monetary Asset:				
Bank Accounts	78,397	64,132	11,017	3,248
Central Funds	111,527	50,422	36,393	24,712
	<u>189,924</u>	<u>114,554</u>	<u>47,410</u>	<u>27,960</u>

Investments:

Canterbury Diocesan

Board of Finance

Value at 1st January 2022

47,712

47,712

Decrease in value

5,5915,591

Value at 31st December 2022

42,12142,121

Total Assets

At 31st December 2022	232,045	114,554	89,531	27,960
At 31st December 2021	245,331	112,634	112,325	20,372

These accounts are presented with the caveat that a review of the status of Friends accounts within the Parish be undertaken and that the results of this review be available at the 2024 APCM.

Approved by Bewsborough PCC on 21st May 2023 and signed on its behalf by

Rev S
Sheffield
Incumbent

Mr John Reynolds
Treasurer

PARISH OF BEWSBOROUGH

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

ACCOUNTING POLICIES

The Financial Statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the receipts and payments basis.

Funds

General Funds represent the funds of the PCC and LCCs that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC and LCCs. These include funds restricted by the LCCs as being for particular purposes and are, shown as separate Reserves as noted.

The Financial Statements include all monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church Groups that owe affiliation to another body or those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are not recognised nor valued in the Statements of Assets and Liabilities.

- Moveable Church furnishings held by the churchwardens on special trust for the LCCs and which require a faculty for disposal.
- Land and buildings held on behalf of the LCCs.
- Other fixtures, fittings and office equipment where the PCC or LCCs are free to dispose of suet assets without such faculty.
- Amounts owing from HM Revenue & Customs where a formal claim has been made.
- Any other amounts owing to the PCC or LCCs including lettings and insurance claims.
- Legacies where formal notification of entitlement and amount have not been received at 31 December 2022 by the LCCs.
- Parish silver plate kept at Victoria and Albert Museum or elsewhere.

Related Parties

No related party to the Council has been paid or is due remuneration or other benefits from Council funds.