

Parish of Bewsborough

Annual Report

Financial

Statements of the

Parochial Church Council

For the year ended 31<sup>st</sup> December  
2021

Incumbent

Rev. Sean  
Sheffield

Bank

Santander UK  
pie

Bridle Road  
Bootle

Merseyside L30 4GB

Independent

Examiner RF  
Bavington-Jones, FCA  
13 Park

Avenue Dover  
Kent CT16 1ES

Charity Number 116 8561

PARISH OF BEWSBOROUGH  
Annual Report of the Parochial Church  
Council for the year ended 31<sup>st</sup>  
December 2021 Charity Number 116  
8561

## Administration Information

The Parish of Bewsborough is the representative body of the following

churches: St Nicholas, Barfreestone  
St Pancras, Coldred  
St Peter and St Paul, Eythorne and  
Elvington St Andrews, Shepherdswell  
St Peters, Whitfield

The Parish of Bewsborough falls within the Deanery of Dover and is part of the Diocese of Canterbury within the Church of England. The correspondence address is 2 New Purchase Cottages, Old Farmhouse Lane, Pike Road, Eythorne, CT15 4DJ.

The Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006). The Parish has achieved charitable status. Individually the churches have been excepted from registration with the Charity Commission.

The PCC members who have served from until the date this report was approved are:

Ex officio members:	Reverend Sean Sheffield
Incumbent	John Reynolds
Vice-Chairman	Sarah Hindle
Deanery Synod Representatives	Jenny Hunt
	Jenny Groombridge
	Margaret Phillipson
CP Co-ordinators	Jenny Groombridge
	Ann Welti
Parish Disclosure Officer	
AP Co-ordinator	

Appointed Members	Mary Fagg	Sarah Hindle
	John Reynolds	Jenny Hunt
	Jonathan Bates	Christina Parsons
	Karen Brown	Margaret Phillipson
	Jakki Flood	Sue Wadey
	Paul Carswell	

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## **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. At the Bewsborough Parish the membership of the PCC consists of elected members of the five churches seconded to the PCC.

The LCC of each church is responsible for making decisions on all matters appertaining to their maintenance and management and funding.

The PCC is responsible for overseeing each LCC and to seek a healthy balance between the identity of each district church and the unity between the churches as one body, to the end:

- (a) that people, clergy and laity alike, may best be enabled to grow in personal faith in the setting of a Fellowship, and (b) that the solidarity between the Churches may present the most effective witness, ministry and mission in relation to the whole communities of Whitfield, Shepherdswell, Eythorne, Elvington, Waldershare, Coldred and Barfreestone and in covenant with Canterbury and East Kent Methodist Circuit and in cooperation with churches of other denominations. This would be worked out in:

### **Worship**

### **Ministry**

By respecting the particular traditions of each Church.

By recognising that in addition to the shared ministry of the clergy, readers and authorised lay ministers, all the members of the body of Christ are potential ministers. Their gifts need to be discovered, developed and shared. Pastoral ministry needs to be exercised by lay people where they live, work and/or according to their particular gifts.

### **Finance**

By sharing the cost of joint projects (where these have been agreed by the district church councils and the PCC), clergy expenses and such other resources of paid workers or equipment as should be held in common, and by encouraging each church to administer its own finances.

## **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship in our five churches and to become part of our village communities. The PCC maintains an overview of worship throughout the villages and makes suggestions on how our services can involve all groups that live within the parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year, the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular we try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the Parish. To facilitate this work it is important that we maintain the fabric of our churches.

Deanery Synod

The PCC is represented on the Deanery Synod by three members.

INDEPENDENT EXAMINER'S REPORT TO  
THE PCC OF THE PARISH OF BEWSBOROUGH  
FOR THE YEAR ENDED 31 DECEMBER 2021

I report on the accounts for the year ended 31st December 2021 which are set out on pages 4 to 7

**Respective responsibilities of the Trustees and Independent Examiner**

As Trustees of the charity, the members of PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R F Bavington-Jones, FCA  
13 Park Avenue  
Dove  
Leamington Spa, Kent  
TN38 6JH  
1ES

**PARISH OF BEWSBOROUGH**

Consolidated Receipts and Payments Account

General Fund Year ended 31st December 2021

	<u>2021</u>		<u>2020</u>	
<b><u>Receipts</u></b>				
Voluntary Income :				
Planned Giving	33,181		30,939	
Collections	5,514		4,777	
Income Tax Received	4,860		9,437	
Donations	<u>18,086</u>	61,641	<u>7,251</u>	52,404
Events and Activities:				
Fundraising	494		1,404	
Fees and Grants	10,517		16,528	
Other income	<u>808</u>	11,819	<u>600</u>	18,532
Special Collections				
Investment income		- <u>32</u>		-
		<u>303</u>	73,492	
		71,239		
<b><u>Payments:</u></b>				
Grants to charity		80		388
Direct Ministry Expenditure				
Parish share	31,400		45,765	
Clergy Expenses	<u>1,219</u>	32,619	<u>1,107</u>	46,872
Church Running Expenses				
Heat, Light and Water	5,856		6,721	
Insurance	6,083		7,201	
Upkeep of Services	2,155		2,278	
Church Maintenance	2,809		12,401	
Churchyard Maintenance	<u>2,871</u>	19,774	<u>1,531</u>	30,132
Fundraising				
Costs				
Administration:				
Postage or Statioary	232		376	
Telephone	600			
Office Equipment				
Misc	3,052		2,439	
Media/Lets Do	<u>1,773</u>	5,657		2,815
		<u>58,130</u>		<u>80,207</u>

Surplus/(Deficit)for year	15,362	-8,968
Opening Balance at Bank	97,272	106,240
Closing Balance at Bank	112,634	97,272

**PARISH OF BEWSBOROUGH**

Consolidated Designated / Restricted  
Funds Year ended 31st December  
2021

**2021**

**Income**

Investment Income	1,241		1,351
Donations/Subscriptions/Grants	1,731		2,159
Tax Refunds	0		299
Designated Funds	0		4,226
Other Income	1,984		2,191
Fund Raising	<u>3,142</u>	8,098	<u>10,226</u>

**Payments:**

Donations	3,142		3,209
Repairs	840		
Administration	129		144
Others	<u>1,919</u>	<u>6,030</u>	<u>2,331</u>
		5,684	

Surplus/(deficit) for the year	2,068	4,542
Opening Balance	64,237	59,695
Closing Balance	<u>66,305</u>	<u>64,237</u>



**PARISH OF BEWSBOROUGH**

**Statement of Assets**

	<b><u>Total</u></b>	<b><u>General Fund</u></b>	<b><u>Restricted</u></b>	<b><u>Designated</u></b>
Monetary Asset:				
Bank Accounts	61,562	50,984	10,578	0
Central Funds	117,377	61,650	35,355	20,372
	<u>178,939</u>	<u>112,634</u>	<u>45,933</u>	<u>20,372</u>
Investments :				
Canterbury				
Diocesan Board of Finance				
Value at 1st January 2021	41,715		41,715	
Increase in value	<u>5,997</u>		<u>5,997</u>	
Value at 31 December 2021	<u>47,712</u>		<u>47,712</u>	
Total Assets				
At 31st December 2021	<u>226,651</u>	<u>112,634</u>	<u>93,645</u>	<u>20,372</u>
At 31st December 2020	<u>203,224</u>	<u>97,272</u>	<u>86,065</u>	<u>19,887</u>

Approved by Bewsborough PCC on 22<sup>nd</sup> October 2020 and signed on its behalf by

Reverend  
Sean  
Sheffield  
Incumbent

Mrs Mary  
Fagg  
Secretary

## PARISH OF BEWSBOROUGH

### NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

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#### ACCOUNTING POLICIES

The Financial Statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the receipts and payments basis.

#### Funds

General Funds represent the funds of the PCC and LCCs that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC and LCCs. These include funds restricted by the LCCs as being for particular purposes and are shown as separate Reserves as noted.

The Financial Statements include all monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church Groups that owe affiliation to another body or those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

#### Statement of Assets and Liabilities

The following assets are not recognised nor valued in the Statements of Assets and Liabilities.

- Moveable Church furnishings held by the churchwardens on special trust for the LCCs and which require a faculty for disposal.
- Land and buildings held on behalf of the LCCs.
- Other fixtures, fittings and office equipment where the PCC or LCCs are free to dispose of such assets without such faculty.
- Amounts owing from HM Revenue & Customs where a formal claim has been made.
- Any other amounts owing to the PCC or LCCs including lettings and insurance claims.
- Legacies where formal notification of entitlement and amount have not been received at 31 December 2019 by the LCCs.
- Parish silver plate kept at Victoria and Albert Museum or elsewhere.

#### Related Parties

No related party to the Council has been paid or is due remuneration or other benefits from Council funds.