

Parish of Bewsborough

Annual Report and Financial Statements of the Parochial Church Council

For the year ended 31st December 2020

Incumbent:

Vacant until 26th August 2020 when
Reverend Sean Sheffield installed

Bank:

Santander UK plc
Bridle Road
Bootle
Merseyside L30 4GB

Independent Examiner:

R F Bavington-Jones, FCA
1C Eythorne Road
Shepherdswell
Dover, CT15 7NU

Charity number: 116 8561

Administration Information:

The Parish of Bewsborough is the representative body of the following churches:

St Nicholas, Barfrestone

St Pancras, Coldred

St Peter and St Paul, Eythorne and Elvington

St Andrews, Shepherdswell

St Peters, Whitfield

The Parish of Bewsborough falls within the Deanery of Dover and is part of the Diocese of Canterbury within the Church of England. The correspondence address is: 2 New Purchase Cottages, Old Farmhouse Lane, Pike Road, Eythorne, CT15 4DJ.

The Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006). The Parish has achieved charitable status. Individually the churches have been excepted from registration with the Charity Commission.

The PCC members who have served from 22nd October 2020 until the date of this report's approval are:

Ex officio members:

Incumbent:

Reverend Sean Sheffield

Deanery Synod Representatives:

Jan Griffin

Jenny Hunt

Child Protection Co-ordinators:

Jenny Groombridge

Margaret Phillipson

Parish Disclosure Officer:

Jenny Groombridge

Adult Protection Co-ordinator:

Ann Welti

Appointed members:

Mary Fagg, Secretary

John Reynolds, Treasurer

Jonathan Bates

Karen Brown

Jakki Carswell

Paul Flood

Jan Griffin

Sarah Hindle

Jenny Hunt

Christina Parsons

Margaret Phillipson

Sue Wadey

Structure, governance and management:

The method of appointment of PCC members is set out in the Church Representation Rules. At the Bewsborough Parish the membership of the PCC consists of 2 elected members of each of the five churches seconded to the PCC.

Local Church Council (LCC) of each church has delegated responsibility for all matters appertaining to their maintenance, management and funding.

The PCC is responsible for overseeing each LCC and to seek a healthy balance between the identity of each district church and the unity between the churches as one body, to the end:

- a) That clergy and laity alike, may best be enabled to grow in personal faith in the setting of Fellowship.
- b) That the solidarity between the churches may represent the most effective witness, ministry and mission in relation to the whole communities of Barefreestone, Coldred, Eythorne, Elvington, Shepherdsweil, Waldershare and Whitfield and in covenant with the East Kent Methodist Circuit and in cooperation with churches of all denominations.

This would be achieved through:

Worship By respecting the particular traditions of each church.

Ministry By recognising that in addition to the shared ministry of clergy and lay ministers, all members of the body of Christ are potential ministers. Their gifts need to be discovered, developed and shared. Pastoral ministry needs to be exercised by laity where they live, work and according to their particular gifts.

Finance By sharing in the financing of Parish projects, clergy expenses and resources necessary for the effective mission and ministry within our communities and the wider world.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship in our five churches so that the church and its congregation become an integral part of its community. The PCC maintains an overview of worship throughout the villages and would seek to promote alternative and accessible forms of worship in order to engage with a wider section of our communities. Our services and worship put faith in practice through prayer, scripture, music and sacrament.

When planning our activities for the year, the PCC have considered the Commissions's guidance on public benefit and, in particular, the guidance on charities for the advancement of religion. In particular, we strive to enable all people to live out their faith as part of our parish community.

This would be achieved through:

- a) Worship and prayer, learning about the gospel and developing a knowledge and trust in Jesus.
- b) Provision of pastoral care for people living in our communities.

Review of the Year

For Bewsborough, 2020 was dominated by two issues: the appointment of Reverend Sean Sheffield as Priest-in-Charge and the Covid-19 pandemic.

During the early part of the year, regular Sunday worship was maintained in the five churches of the Parish. The contributions made by local retired priests and lay ministers during 2019 continued until the lockdown started on 23rd March.

The PCC continued to look to the future. The review of the Mission and Ministry provided to our village communities led to the planning of 'away days' with Neville Emslie from the Diocese. Unfortunately, this programme was curtailed by the lockdown.

During the lockdowns we were able to have a weekly online Eucharist through Zoom. This mode of worship continued to minister to those hesitant to return to communal worship during the summer months.

The appointment of Reverend Sean Sheffield to lead us has provide ^{gl} greater impetus to our mission and ministry ambitions.

Any review of the year would be incomplete without a mention of the tremendous work undertaken by our clergy, both stipendiary and non-stipendiary, and our team of lay ministers, in extremely difficult circumstances. In addition, the support that the PCC has enjoyed from the five church congregations has been wonderful!

Financial Review

These consolidated accounts represent the aggregate result of five churches. The circumstances of each is completely different and consolidating the figures can easily misrepresent the position of individual churches, however this report gives an overall statement of the Parish's Aggregate position.

Given the circumstances of the year, Voluntary income was at a level better than might have been expected. The biggest difference being the lack of internal transfers included in 2019. Fund raising suffered, while Grants benefited from Whitfield being successful in raising funding for their roof repairs through such grants.

Costs are similar to 2019 except for large increases in Insurance costs.

The deficit of £8968 on the General Fund is better than might have been expected.

A surplus on designated/restricted funds is because of a absence of significant expenditure on those funds.

The central investment funds improved restricted funds by £2695.

Overall, total funds showed a deficit of £1731.

Approved by the PCC on 29th June 2021 and signed on their behalf by:

Reverend Sean Sheffield
Priest-in-Change

John Reynolds
Treasurer

INDEPENDENT EXAMINERS REPORT TO
THE PCC OF THE PARISH OF BEWSBOROUGH
FOR THE YEAR ENDED 31ST DECEMBER 2020

I report on the accounts for the year ended 31st December 2020 which are set out in the following 2 pages.

Respective responsibilities of the Trustees and Independent Examiner

As Trustees of the charity, the members of the PCC for the preparation of the accounts. They consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act),
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act, and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R F Bavington-Jones, FCA
1C Eythorne Road
Shepherdswell
Dover
CT15 7NU

BEWSBOROUGH PARISH**Consolidated Receipts and Payments Account
General Fund Year ended 31st December 2020**

Receipts:	<u>2020</u>		<u>2019</u>	
Voluntary income:				
Planned Giving	30939.00		34243.00	
Collections	4777.00		8841.00	
Income Tax Receive	9437.00		12170.00	
Donations	<u>7251.00</u>	<u>52404.00</u>	<u>26269.00</u>	<u>81523.00</u>
Events and Activities				
Fund Raising	1404.00		7428.00	
Fees and Grants	16528.00		11021.00	
Other income	<u>600.00</u>	<u>18532.00</u>	<u>551.00</u>	<u>19000.00</u>
Special Collections	0.00			1698.00
Investment income	303.00			623.00
Transfer from Repair Fund	<u>0.00</u>			<u>3399.00</u>
	<u><u>71239.00</u></u>		<u><u>106243.00</u></u>	
Payments:				
Grants to Charity		388.00		2245.00
Direct Ministry Expenditure:				
Parish Share	45765.00		45000.00	
Clergy Expenses	<u>1107.00</u>	<u>46872.00</u>	<u>0.00</u>	<u>45000.00</u>
Church R/Expenses:				
Heat, Light and Wat	6721.00		6367.00	
Insurance	7201.00		4768.00	
Upkeep services	2278.00		2583.00	
Church Maintenance	12401.00		14580.00	
Churchyard Mainten	<u>1531.00</u>	<u>30132.00</u>	<u>2766.00</u>	<u>31064.00</u>
Fundraising Costs		0.00		2072.00
Administration:				
Postage & stationary	376.00		320.00	
Telephone	0.00		50.00	
Office Equipment	0.00		112.00	
Misc	<u>2439.00</u>	<u>2815.00</u>	<u>2407.00</u>	<u>2889.00</u>
	<u><u>80207.00</u></u>		<u><u>83270.00</u></u>	
Surplus/deficit for year		-8968.00		22973.00
Opening Balance at Bank		106240.00		83267.00
Closing Balance at Bank		<u><u>97272.00</u></u>		<u><u>106240.00</u></u>

BEWSBOROUGH PARISH

Consolidated Designated/restricted Funds

Year ended 31st December 2020

		<u>2020.00</u>		<u>2019.00</u>
Income:				
Investment income	1351.00		1445.00	
Donations/subs/gran	2159.00		1455.00	
Tax refunds	299.00		241.00	
Designated Funds	4226.00		12031.00	
Other Income	2191.00		290.00	
Fund Raising	<u>0.00</u>	<u>10226.00</u>	<u>2473.00</u>	<u>17935.00</u>
Payments:				
Donations	3209.00		27211.00	
Repairs	0.00		13632.00	
Administration	144.00		102.00	
Deasignated Funds	0.00		8798.00	
Transfer to General l	0.00		3399.00	
Others	<u>2331.00</u>	<u>5684.00</u>	<u>0.00</u>	<u>53142.00</u>
Surplus/Deficit for the year		4542.00		-35207.00
Opening Balance		59695.00		94902.00
Closing Balance		<u><u>64237.00</u></u>		<u><u>59695.00</u></u>

Statement of Assets

Monetary Asset:	Total	General Fund	Restricted	Designated
Bank Accounts	45605	32997	940	11668
Central Funds	115904	64275	43410	8219
	<u>161509</u>	<u>97272</u>	<u>44350</u>	<u>19887</u>

Investments:

Canterbury Diocesan

Board of Finance

Value at 01/01/2020 39020 39020

Increase in value 2695 2695

Value at 31/12/2020 41715 41715**Total Assets:**

At 31st Decr 2020	<u>203224</u>	<u>97272</u>	<u>86065</u>	<u>19887</u>
At 31st Decr 2021	<u>204955</u>	<u>106240</u>	<u>79907</u>	<u>18808</u>

Approved by Bewsborough PCC on 29th June 2021 and signed on its behalf by:

Reverend Sean Sheffield
IncumbentMrs Mary Fagg
Secretary

BARISH OF BEWSBOROUGH

NOTES FORMING PART OF THE FINACIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

Accounting Policies:

The Financial Statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the receipts and payments basis.

Funds:

General Funds represent the funds of the PCC and LCCs that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC and LCCs. These include funds restricted by the LCCs as being for particular purposes and are shown as separate Reserves as noted.

The Financial Statements include all monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include ythe accounts of Church Groups that owe affiliation to another body or those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities:

The following assets are not recognised nor valued in the Statements of Assets and Liabilities.

- Moveable church furnishings held by churchwardens on special trust for the LCCs and which require a faculty for disposal.
- Land and buildings held on behalf of the LCCs
- Other fixtures, fittings and equipment where PCC or LCCs are free to dispose of such assets without such faculty.
- Amounts owing from HM Revenue & Customs where formal claim has been made.
- Any other amounts owing to the PCC or LCCs including lettings and insurance claims.
- Legacies where formal notification of entitlement and amount have not been received at 31st December 2020.
- Parish silver plate kept at Victoria and Albert Museum or elsewhere.

Related Parties:

No related party to the Council has been paid or is due remuneration or other benefits from Council funds.