

**Charity Commission Registered number: 1168549**

**UNIVERSAL FAMILY CENTRE**

**Report and Financial Statements**

**For the Year ended 30 September 2024**

**UNIVERSAL FAMILY CENTRE**  
**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 September 2024**

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**UNIVERSAL FAMILY CENTRE**  
**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 September 2024**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**Officers and Professional advisers**

**TRUSTEES**

ATIM ASUQUO EDEM (CHAIR)  
PASTOR JOSEPH OLUWATOSIN TOMOMEWO (TRUSTEE)  
JOAN MARGARET OSAFO (TRUSTEE)

**REGISTERED OFFICE**

401b York Road  
Torre Lane  
Harehills,  
Leeds  
LS9 6td

**CORRESPONDENCE ADDRESS**

8 Olive Yeates Way  
Crossgate  
Leeds  
LS15 8FG

**BANKERS**

METRO BANK PLC  
NATWEST BANK PLC

**EXAMINER**

AACSL Accountants Limited  
1st Floor  
North Westgate House  
Harlow  
Essex  
CM20 1YS

**CHARITY COMMISSION REGISTERED NUMBER**

1168549

**UNIVERSAL FAMILY CENTRE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30 September 2024**

**Governing Document**

The charity is Constituted as a "Trust" and governed by 'Trust Deed' dated 26<sup>th</sup> September, 2015.

**Trustee Appointments, Training of New and Old Trustees**

Trustees are appointed and or co-opted under the terms of the trust deed. The induction process for a newly appointed trustee comprises an initial meeting with the Chair and other Trustees, followed by short meetings with the Parish Pastor on the powers and responsibilities of the Trustees and the requirements of the charity commission. There is no fixed term of service of the trustee on the board.

**Public Benefit Statement**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for public benefit. Details of how the charity has achieved these are provided in this report.

**Organisational Structure and Decision Making**

The Charity is organised so that the trustees meet regularly to manage its administrative and day to day affairs. The spiritual aspect of the church is handled by the Parish Pastor and the day to day running of the charity is overseen by the Board of Trustees.

**Risk Management**

The trustee board performs its duty of safeguarding the charity against major risk. The board regularly reviews the charity's structures, policies, procedures and practices. It recommends strategic and operational options and implements adequate prudent controls and preventive actions to safeguard the assets of the charity, as well as its operation.

**Objectives and Global Outreach**

**Objectives and Activities**

The principal object is the advancement of the Christian faith worldwide in accordance with Universal Family Centre doctrines, the relief of poverty and to promote any charitable activity for the benefit of the local people. To achieve its objectives, we adopted the following strategies:

- Christian Faith based religious activities in United Kingdom and worldwide as the Trustees may deem fit.
- Community support and development projects to alleviate suffering and poverty in our local community.
- Running seminars in the church with proven ministers of the faith to guide members in various aspect of Christian faith.
- Supporting other charities who help to alleviate suffering and poverty.

**UNIVERSAL FAMILY CENTRE**  
**REPORT OF THE TRUSTEES (Continued)**  
**FOR THE YEAR ENDED 30 September 2024**

**ACHIEVEMENT AND PERFORMANCE**

The Church has been engaged in various activities detailed below in pursuance of our charity and public benefit. The Church runs every day-Monday to Sunday.

Online daily, physical gathering on Sunday and on special meetings

Opened to the community to build their Christian Faith as well as share fellowship to meet spiritual and emotional needs.

Apart from its Church activities we also engaged in meetings that helps to build families and keep people healthy.

**Special Programmes Held Within the Year**

**OCTOBER 2023**

- Prayer Seminar Oct 2<sup>nd</sup> -4<sup>th</sup>
- Ministers & Church Workers Meeting Oct 12<sup>th</sup>
- Ministry And Church Support Partners Meeting Oct 19<sup>th</sup>
- Bible School Alumni Fellowship Oct 26<sup>th</sup>
- Cross Over Service 31<sup>st</sup>

**NOVEMBER 2023**

- Prayer Seminar 1<sup>st</sup>-3<sup>rd</sup>
- Ministers & Church Workers Meeting 9<sup>th</sup>
- Ministry And Church Support Partners Meeting 16<sup>th</sup>
- Health Awareness (Tips of Healthy Living In Winter) 18<sup>th</sup>
- Couple's night (How to Make Your Marriage Work) 20<sup>th</sup>
- End Of Year Fasting & Prayers 21<sup>th</sup> – 30<sup>th</sup>
- Cross Over Service 31<sup>st</sup>

**DECEMBER 2023**

- 21 Days Prayer & Fasting Nov 14<sup>th</sup>– Dec 15<sup>th</sup>
- Ministers & Workers Meetings 7<sup>th</sup>
- Power & Fire Conference 16<sup>th</sup>-17<sup>th</sup>
- Church Partners And Support Network Meeting 21<sup>th</sup>
- Christmas Carol 22<sup>rd</sup>
- Virtual Food A -Fest 23<sup>rd</sup>
- New Year Whole Day Cross Over Prayer & Service 31<sup>st</sup>

**JANUARY 2024**

- Church Partners And Support Network Meeting 18<sup>th</sup>
- Health Talk 20<sup>th</sup>
- Father's Blessing-With Apostle Alfred William 25<sup>th</sup>
- Leaders Conference (Camp Meeting) 27<sup>th</sup> - 28<sup>th</sup>

## FEBRUARY 2024

- 40 Days of Thanksgiving 18<sup>th</sup>- 28<sup>th</sup>
- Couples' Night (Making Your Marriage Work Part 2) 18<sup>th</sup>
- Ministers' & Workers' Meetings 13<sup>th</sup>
- Church Partners' Meetings 20<sup>th</sup>

## MARCH 2024

- 40 Days of Thanksgiving Feb 18<sup>th</sup>- March 28<sup>th</sup>
- Mother's Day Conference 9<sup>th</sup> – 10<sup>th</sup>
- Ministers' & Workers' Meeting 21<sup>st</sup>
- Easter Camp Meeting 29<sup>th</sup> - 31<sup>st</sup>
- Cross Over Service 31<sup>st</sup>

## APRIL 2024

- Ministers' & Workers' Meetings 11<sup>th</sup>
- Church Partners And Support Network 23<sup>rd</sup>

## MAY 2024

- Church Minister & Workers Meetings 9<sup>th</sup>
- Church Partners & Support Network Meeting 16<sup>th</sup>
- Health Talk 25<sup>th</sup>
- Couples Night 26<sup>th</sup>

## JUNE 2024

- Church Minister And Workers Meetings 13<sup>th</sup>
- Church Partners & Support Network Meeting 20<sup>th</sup>

## JULY 2024

- 31 Days of Prayers and Fasting 10<sup>th</sup>
- Church Minister & Workers Meetings 11<sup>th</sup>
- Partners & Support Network Meeting 18<sup>th</sup>

## AUGUST 2024

- Church Minister & Workers Meetings 8<sup>th</sup>
- Church Partners & Support Network 15<sup>th</sup>
- Couples Night 25<sup>th</sup>

## SEPTEMBER 2024

- 10th Year Anniversary / Lift Up Your Head O Gates Conference 27<sup>th</sup> -29<sup>th</sup>
- Cross Over Service 30<sup>th</sup>

**UNIVERSAL FAMILY CENTRE**  
**REPORT OF THE TRUSTEES (continued)**  
**FOR THE YEAR ENDED 30 September 2024**

**CONTRIBUTIONS MADE BY VOLUNTEERS**

The charity enjoys the services of various volunteers, who contribute enormously in various areas of service provision, development and implementation of the Church vision. The volunteers are encouraged to attend various training and development programmes organised by the charity and other organisations. We are greatly indebted to these volunteers for their commitment and support.

**ACCOUNTING POLICIES**

Scope and Basis of the financial statements:

The Trustees have adopted the provision of the Statement of Recommended Practice (SORP) Accounting and Reporting by charities issued in March 2005

The charity has taken advantage of the concession which allows it to publish only a statement of financial activities. The charity generated a total income of £120,166.00 (Compared to £124,576 in 2023) which indicates that there was a slight decrease in the income generated during the year.

**FINANCIAL REVIEW AND RISK MANAGEMENT**

The financial support (mainly from member donation) continues to enable the church to be self-sustaining in meeting its day-to-day operational needs and in fulfilling a myriad of public benefit and charitable services.

The charity also intends to help improve our members and volunteers by sending them on training that can add value to their life or help gain necessary skills to succeed in their chosen field and to intensify effort in searching for a permanent church venue to meet the need of the growing church and its local community.

The charity is looking out to partner with more organisations in our local community positively.

**STATEMENT OF TRUSTEES RESPONSIBILITIES IN RESPECT OF THE TRUSTEES' ANNUAL REPORT AND THE FINANCIAL STATEMENTS**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year in accordance with UK Accounting Standards and applicable law (UK Generally Accepted Accounting Practice).

The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company and of the excess of income over expenditure for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in its activities.

## **UNIVERSAL FAMILY CENTRE**

### **REPORT OF THE TRUSTEES (continued)**

#### **YEAR ENDED 30 September 2024**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that its financial statements comply with the Charities Act 1993 as amended. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charitable company and to prevent and detect fraud and other irregularities.

#### **DISCLOSURE OF INFORMATION TO EXAMINER**

The trustees who held office at the date of approval of this trustees' report confirm that, so far as they are each aware, there is no relevant information of which the Charity's examiner is unaware; and each trustee has taken all the steps that he/she ought to have taken as a trustee to make himself/ herself aware of any relevant information and to establish that the Charity's examiner is aware of that information.

#### **EXAMINER**

In line with the provision exemption in the Charities Act 1993 as amended, the trust decided to appoint an examiner, which will review the accounts for the year ended 30 September 2024. In accordance with this appointment, AACSL Accountants Limited was appointed as examiner.

Approved by the Board of Trustees and signed on behalf of the Board by:

**PASTOR JOSEPH OLUWATOSIN TOMOMEWO on behalf of the trust.**

Trustee

**06, March 2025.**



## **Independent Examiner's Report to the Trustees of UNIVERSAL FAMILY CENTRE**

I report to the trustees on my examination of the accounts of the UNIVERSAL FAMILY CENTRE Trust for the year ended 30 September 2024, which are set out on pages 9 to 13.

### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

AACSL Accountants Limited  
1st Floor  
North Westgate House  
Harlow  
Essex  
CM20 1YS

**06, March 2025.**

**UNIVERSAL FAMILY CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES (Incorporating an Income and Expenditure Account)**  
**YEAR ENDED 30 SEPTEMBER 2024**

	Notes	Un-restricted funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
<b>INCOMING RESOURCES FROM CHARITABLE ACTIVITIES</b>					
General Donations	2	95,416	-	95,416	102,291
Other income	3	24,750	-	24,750	22,285
<b>TOTAL INCOMING RESOURCES</b>		<b>120,166</b>	<b>-</b>	<b>120,166</b>	<b>124,576</b>
<b>RESOURCES EXPENDED</b>					
Cost of Generating Funds		7,482	-	7,482	11,780
Charitable activities	4	88,768	-	88,768	99,367
Governance	5	9,436	-	9,436	720
<b>TOTAL RESOURCES EXPENDED</b>		<b>105,686</b>	<b>-</b>	<b>105,686</b>	<b>160,388</b>
Net income/(outgoing) resources		14,481	-	14,481	12,709
Total funds brought forward		330,944		330,944	318,707
<b>Total funds carried forward</b>		<b>345,424</b>	<b>-</b>	<b>345,424</b>	<b>331,417</b>

All incoming resources are derived from continuing operations. The charity has no other gains or losses other than those recognised in the Statement of Financial Activities.

**UNIVERSAL FAMILY CENTRE  
BALANCE SHEET  
AS AT 30 SEPTEMBER 2024**

	Notes	£	2024 Total £	2023 Total £
<b>FIXED ASSETS</b>				
Tangible Assets	6		320,804	-
<b>CURRENT ASSETS</b>				
Cash at bank and in hand	7		24,620	331,417
			<u>345,424</u>	<u>133,252</u>
<b>Current Liabilities</b>				
Creditors: amounts falling due within one year	8		0	-
Net Current assets/(Liabilities)			<u>345,424</u>	<u>133,252</u>
<b>Current Liabilities</b>				
Creditors: amounts falling due more than one year	8		0	-
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u><u>345,424</u></u>	<u><u>133,252</u></u>
<b>FINANCED BY:</b>				
Unrestricted funds	9		345,424	331,417
<b>TOTAL FUNDS</b>	9.1		<u><u>345,424</u></u>	<u><u>331,417</u></u>

For the year ending 30 September 2024, the Charity was entitled to exemption from audit under section 477(2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirement of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The Accounts was approved by the Board of Trustees and signed on behalf of the Board by:

**PASTOR JOSEPH OLUWATOSIN TOMOMEWO**

Trustee

06, March 2025.

**UNIVERSAL FAMILY CENTRE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 30 September 2024**

**1. ACCOUNTING POLICIES**

**Basis of preparation**

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" (2005), the Charity Act 1993 and applicable UK accounting standards.

**Cash flow statement**

Under FRS 1 the Charity is exempt from the requirement to prepare a cash flow statement on the grounds that the charity is below the threshold specified in Appendix 2 of the FRS1.

**Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund are set out in Note 2.

Investment income and gains are allocated to the appropriate fund.

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The grant income where related to performance and specific deliverables are accounted for as the Charity earns the right to consideration by its performance. Where income is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income being received, the income is accrued.

**Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources. Premises overheads have been allocated on a floor basis and other overheads have been allocated on the basis of the head count.

Community project costs are those costs incurred directly in support of the objects of the Charity. The community project cost includes other support costs incurred in support of the objects of the Charity. Governance costs are those incurred in connection with governance arrangement of the Charity, which relate to the general running of the Charity and compliance with constitutional and statutory requirements. The basis of allocation for support costs and governance costs has been explained in Note 3.

**UNIVERSAL FAMILY CENTRE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2024**

Note 2. Incoming Resources - General Donations

	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
General Donations	95,416	-	95,416	102,291
	<u>95,416</u>	<u>-</u>	<u>95,416</u>	<u>102,291</u>

Note 3. Incoming Resources - Other Income

	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
HMRC- Gift Aid	24,636	-	24,636	22,285
Other income	113	-	113	-
	<u>24,750</u>	<u>-</u>	<u>24,750</u>	<u>22,285</u>

Note 4. Resources Expended - Activities

	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
Bank charges	852	-	852	573
Honorarium	4,368	-	4,368	10,286
Depreciation	-	-	-	4,031
Advertisement	4,624	-	4,624	4,901
Equipment	12,909	-	12,909	2,899
Events & Other related costs	20,725	-	20,725	14,864
Insurance	-	-	-	-
Salary	13,196	-	13,196	20,111
Hotel & Accommodation	959	-	959	489
Other Tax	650	-	650	899
Printing & stationery	109	-	109	96
Rent & rates	14,563	-	14,563	30,725
Repairs and maintenance	4,505	-	4,505	679
Transportation	10,256	-	10,256	7,748
Software	576	-	576	709
Telephone, internet & postage	475	-	475	358
Cost of Fund generation	7,482	-	7,482	11,780
	<u>96,250</u>	<u>-</u>	<u>96,250</u>	<u>111,147</u>

Note 5. Resources Expended – Governance

	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
Accountancy	1,100	-	1,100	720
Other professional fees	8,336	-	8,336	-
	<u>9,436</u>	<u>-</u>	<u>9,436</u>	<u>720</u>

		2024	2023
Note 6	TANGIBLE ASSETS		
	Office Equipment	Total	Total
	£	£	£
	Cost	-	20,154
	Additions	320,804	-
	Revaluation	-	-
	Disposal	-	-
	Total	<u>320,804</u>	<u>20,154</u>
	Depreciation		
	Balance brought forward	-	16,124
	Charge for the year	-	4,031
	Disposal	-	-
	Transfers	-	-
	Balance carried forward	<u>-</u>	<u>20,155</u>
	Net book value		
	At 30 September 2024	<u>320,804</u>	<u>1</u>
	At 30 September 2023	<u>-</u>	<u>-</u>

Note 7.	Cash at bank and in hand	2024	2023
		£	£
	Cash at bank	24,620	331,417
	Cash at hand	-	-
		<u>24,620</u>	<u>331,417</u>

Note 8.	Creditors: amounts falling due within one year	2024	2023
		£	£
	This is made up as follows:		
	Accountancy Fees	-	-
	Other creditors (Loan)	-	-
		<u>-</u>	<u>-</u>

Note 9.	Movement in funds	Opening balance	Incoming resources	Resources expended
		£	£	£
	Unrestricted funds			
	Charity's fund	331,417	120,166	(105,686)
		<u>331,417</u>	<u>120,166</u>	<u>(105,686)</u>
	Restricted funds			
	Grants	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>

Note 9.1 Analysis of net assets by fund

			2024	2023
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Cash at bank and in hand	24,620	-	24,620	331,417
Other net assets (liabilities)	320,804	-	320,804	- 1
	<u>345,424</u>	<u>-</u>	<u>345,424</u>	<u>331,416</u>

Note 10. TRUSTEES REMUNERATION

The Trustees did not receive any emoluments and no out of pocket expenses were paid during the year (2023-24: £nil)

Note 11. As a company, UNIVERSAL FAMILY CENTRE is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its objects. No tax charges have arisen in the Company.

Note 12. Control

The ultimate controlling parties are the directors' as stated on page 2.

**UNIVERSAL FAMILY CENTRE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 30 September 2024**

**Note 13. TAXATION**

UNIVERSAL FAMILY CENTRE is a registered charity and is thus exempt from taxation of its income and gains falling within Section 505 of the Income and Corporation Taxes Act 1988 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that they are applied to its charitable objectives. No tax charge has arisen in the year.