

UNIVERSAL FAMILY CENTRE

Report and Financial Statements

For the Year ended 30 September 2021

**UNIVERSAL FAMILY CENTRE
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 September 2021**

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UNIVERSAL FAMILY CENTRE
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 September 2021

LEGAL AND ADMINISTRATIVE INFORMATION

Officers and Professional advisers

TRUSTEES

Pastor Joseph Oluwatosin TOMOMEWO (TRUSTEE)
JUDITH FUNNAYA TOMOMEWO (CHAIR)
JOAN MARGARET OSAFO (TRUSTEE)

REGISTERED OFFICE

8 Olive Yeates Way
Crossgate
Leeds
LS15 8FG

BANKERS

METRO BANK PLC
BARCLAYS BANK PLC

EXAMINER

AACSL Accountants Limited
1st Floor
North Westgate House
Harlow
Essex
CM20 1YS

CHARITY COMMISSION REGISTERED NUMBER
1168549

UNIVERSAL FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 September 2021

Governing Document

The charity is Constituted as a "Trust" and governed by 'Trust Deed' dated 26th September, 2015.

Trustee Appointments, Training of New and Old Trustees

Trustees are appointed and or co-opted under the terms of the trust deed. The induction process for a newly appointed trustee comprises an initial meeting with the Chair and other Trustees, followed by short meetings with the Parish Pastor on the powers and responsibilities of the Trustees and the requirements of the charity commission. No trustee is expected to service on the board more than 3 years in a roll.

Public Benefit Statement

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for public benefit. Details of how the charity has achieved these are provided in this report.

Organisational Structure and Decision Making

The Charity is organised so that the trustees meet regularly to manage its administrative and day to day affairs. The spiritual aspect of the church is handled by the Parish Pastor and the day to day running of the charity is overseen by the Board of Trustees.

Risk Management

The trustee board performs its duty of safeguarding the charity against major risk. The board regularly reviews the charity's structures, policies, procedures and practices. It recommends strategic and operational options and implements adequate prudent controls and preventive actions to safeguard the assets of the charity, as well as its operation.

Objectives and Global Outreach

Objectives and Activities

The principal object is the advancement of the Christian faith worldwide in accordance with Universal Family Centre doctrines, the relief of poverty and to promote any charitable activity for the benefit of the local people. To achieve its objectives, we adopted the following strategies:

- Christian Faith based religious activities in United Kingdom and worldwide as the Trustees may deem fit.
- Community support and development projects to alleviate suffering and poverty in our local community.
- Running seminars in the church with proven ministers of the faith to guide members in various aspect of Christian faith.
- Supporting other charities who help to alleviate suffering and poverty.

UNIVERSAL FAMILY CENTRE
REPORT OF THE TRUSTEES (Continued)
FOR THE YEAR ENDED 30 September 2021

ACHIEVEMENT AND PERFORMANCE

The Church has been engaged in various activities detailed below in pursuance of our charity and public benefit.

The Church is opened on Sundays and midweek for services to the general public and our community to build their Christian Faith as well as share fellowship to meet spiritual and emotional needs. Apart from its Church activities we also engaged in meetings over the phone and social medias.

Special Programmes Held Within the Year

1. 3 Days Fasting and Prayer: 5th To 7th October 2020
2. Ministers Seminar: 25th OCT 2020
3. Baptism: 17th NOV 2020
4. Winter Bible School: 21st Nov 2020- March 2021
5. Winter Fast Started On 29th November 2020 Till 17th Dec 2020
6. Winter Bible School CONTINUED: December 2020
7. Winter Fast: 29th November 2020 Till 17th Dec 2020
8. Fire of God Conference: Friday 18th - Sunday 20th DEC 2020
9. Christmas Carol Festitude: Wednesday 23rd Dec 2020
10. Winter Bible School Continued: January 2021
11. 40 Days Thanksgiving: 1st JAN- 9th FEB
12. Winter Bible School Continued: Feb 2021
13. 40days Fasting and Prayer: Feb 2nd April 2nd 2021
14. Father's Blessings with Apostle Alfred Williams: Wed 9 Feb 2021
15. About to Marry Seminar: Sunday 14th February 2021
16. Renewal of Vows Service: Sunday 14th February 2021
17. Winter Bible School Continued: March 2021
18. Mortgage Advice Seminar: 13th March 2021
19. Marriage Seminar-Spicing Up Your Marriage: Sunday March 21
20. Mothering Sunday
21. Easter Congress: April 2nd-April 4th
22. Healthy Living Seminar: Saturday 17th April 2021
23. Ministers Seminar: Thursday 20th May 2021
24. Champion Prayer Conference: 25th-27th June 2021
25. Healthy Living Awareness - Possibility Walk: Saturday 17th July 2021
26. Bible School -Maturity Class Begins: July 24th
27. About to Marry Seminar: 1st Of Aug 2021
28. Couples Night: 15th of Aug
29. Family Funfair Saturday Aug 21st
30. Possibility Sphere 7th Anniversary & Thanksgiving :10TH- 12TH Sept 2021

UNIVERSAL FAMILY CENTRE
REPORT OF THE TRUSTEES (continued)
FOR THE YEAR ENDED 30 September 2021

CONTRIBUTIONS MADE BY VOLUNTEERS

The charity enjoys the services of various volunteers, who contribute enormously in various areas of service provision, development and implementation of the Church vision. The volunteers are encouraged to attend various training and development programmes organised by the charity and other organisations. We are greatly indebted to these volunteers for their commitment and support.

ACCOUNTING POLICIES

Scope and Basis of the financial statements:

The Trustees have adopted the provision of the Statement of Recommended Practice (SORP) Accounting and Reporting by charities issued in March 2005

The charity has taken advantage of the concession which allows it to publish only a statement of financial activities. The charity generated a total income of £149,713.00 (Compared to £272,930.00 in 2020) and had a net Surplus of £75,810.00 during the year (compared to £181,580.00 Surplus in 2020).

FINANCIAL REVIEW AND RISK MANAGEMENT

The financial support (mainly from member donation) continues to enable the church to be self-sustaining in meeting its day-to-day operational needs and in fulfilling a myriad of public benefit and charitable services.

The charity also intends to help improve our members and volunteers by sending them on training that can add value to their life or help gain necessary skills to succeed in their chosen field and to intensify effort in searching for a permanent church venue to meet the need of the growing church and its local community.

The charity is looking out to partner with more organisations in our local community positively.

STATEMENT OF TRUSTEES RESPONSIBILITIES IN RESPECT OF THE TRUSTEES' ANNUAL REPORT AND THE FINANCIAL STATEMENTS

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year in accordance with UK Accounting Standards and applicable law (UK Generally Accepted Accounting Practice).

The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company and of the excess of income over expenditure for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in its activities.

UNIVERSAL FAMILY CENTRE

REPORT OF THE TRUSTEES (continued)

YEAR ENDED 30 September 2021

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that its financial statements comply with the Charities Act 1993 as amended. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charitable company and to prevent and detect fraud and other irregularities. **UNIVERSAL FAMILY CENTRE**

DISCLOSURE OF INFORMATION TO EXAMINER

The trustees who held office at the date of approval of this trustees' report confirm that, so far as they are each aware, there is no relevant information of which the Charity's examiner is unaware; and each trustee has taken all the steps that he/she ought to have taken as a trustee to make himself/ herself aware of any relevant information and to establish that the Charity's examiner is aware of that information.

EXAMINER

In line with the provision exemption in the Charities Act 1993 as amended, the trust decided to appoint an examiner, which will review the accounts for the year ended 30 September 2021. In accordance with this appointment, AACSL Accountants Limited was appointed as examiner.

Approved by the Board of Trustees and signed on behalf of the Board by:

JUDITH FUNNAYA CHUKWUMA on behalf of the trust.

Trustee

24th February, 2022.

Independent Examiner's Report to the Trustees of UNIVERSAL FAMILY CENTRE

I report to the trustees on my examination of the accounts of the UNIVERSAL FAMILY CENTRE Trust for the year ended 30 September 2021, which are set out on pages 9 to 13.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

AACSL Accountants Limited
1st Floor
North Westgate House
Harlow
Essex
CM20 1YS

24th February, 2022.

UNIVERSAL FAMILY CENTRE
STATEMENT OF FINANCIAL ACTIVITIES (Incorporating an Income and Expenditure Account)
YEAR ENDED 30 SEPTEMBER 2021

	Notes	Un-restricted funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
INCOMING RESOURCES FROM CHARITABLE ACTIVITIES					
General Donations	2	122,843	-	122,843	272,930
Other income	3	26,870	-	26,870	-
TOTAL INCOMING RESOURCES		149,713	-	149,713	272,930
RESOURCES EXPENDED					
Cost of Generating Funds		23,022	-	23,022	57,120
Charitable activities	4	49,344	-	49,344	73,871
Governance	5	1,537	-	1,537	5,777
TOTAL RESOURCES EXPENDED		73,903	-	73,903	136,768
Net income/(outgoing) resources		75,809	-	75,809	136,161
Total funds brought forward		169,960	-	169,960	33,799
Total funds carried forward		245,769	-	245,769	169,960

All incoming resources are derived from continuing operations. The charity has no other gains or losses other than those recognised in the Statement of Financial Activities.

**UNIVERSAL FAMILY CENTRE
BALANCE SHEET
AS AT 30 SEPTEMBER 2021**

	Notes	£	2021 Total £	2020 Total £
FIXED ASSETS				
Tangible Assets	6		8,061	12,092
CURRENT ASSETS				
Debtors	7			
Cash at bank and in hand	8		237,708	180,728
			<u>245,769</u>	<u>192,820</u>
Current Liabilities				
Creditors: amounts falling due within one year	9		0	(360)
Net Current assets/(Liabilities)			<u>245,769</u>	<u>192,460</u>
Current Liabilities				
Creditors: amounts falling due more than one year	9		0	(22,500)
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>245,769</u>	<u>169,960</u>
FINANCED BY:				
Unrestricted funds	10		245,769	169,960
Restricted Funds	10		-	-
TOTAL FUNDS	11		<u>245,769</u>	<u>169,960</u>

For the year ending 30 September 2021, the Charity was entitled to exemption from audit under section 477(2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirement of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The Accounts was approved by the Board of Trustees and signed on behalf of the Board by:

JUDITH FUNNAYA CHUKWUMA

Trustee

24th February, 2022.

**UNIVERSAL FAMILY CENTRE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 September 2021**

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" (2005), the Charity Act 1993 and applicable UK accounting standards.

Cash flow statement

Under FRS 1 the Charity is exempt from the requirement to prepare a cash flow statement on the grounds that the charity is below the threshold specified in Appendix 2 of the FRS1.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund are set out in Note 2.

Investment income and gains are allocated to the appropriate fund.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The grant income where related to performance and specific deliverables are accounted for as the Charity earns the right to consideration by its performance. Where income is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income being received, the income is accrued.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources. Premises overheads have been allocated on a floor basis and other overheads have been allocated on the basis of the head count.

Community project costs are those costs incurred directly in support of the objects of the Charity. The community project cost includes other support costs incurred in support of the objects of the Charity. Governance costs are those incurred in connection with governance arrangement of the Charity, which relate to the general running of the Charity and compliance with constitutional and statutory requirements. The basis of allocation for support costs and governance costs has been explained in Note 3.

UNIVERSAL FAMILY CENTRE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

Note 2. Incoming Resources - General Donations

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
General Donations	122,843	-	122,843	272,930
	<u>122,843</u>	<u>-</u>	<u>122,843</u>	<u>272,930</u>

Note 3. Incoming Resources - Other Income

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
HMRC- Gift Aid	26,870	-	26,870	-
Events income	-	-	-	-
Other income	-	-	-	-
	<u>26,870</u>	<u>-</u>	<u>26,870</u>	<u>-</u>

Note 4. Resources Expended - Activities

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
Bank charges	50	-	50	-
Honorarium	1,071	-	1,071	2,050
Depreciation	4,031	-	4,031	4,031
Advertisement	600	-	600	167
Equipment	170	-	170	726
Events & Other related costs	11,125	-	11,125	26,210
Insurance	486	-	486	-
Salary	19,306	-	19,306	7,691
Other Tax	6,347	-	6,347	1,540
Printing & stationery	380	-	380	239
Head Office Remittance	-	-	-	-
Rent & rates	4,500	-	4,500	26,113
Repairs and maintenance	455	-	455	-
Transportation	260	-	260	4,481
Software	244	-	244	29
Telephone, internet & postage	320	-	320	594
Cost of Fund generation	23,021	-	23,021	57,120
	<u>72,366</u>	<u>-</u>	<u>72,366</u>	<u>130,991</u>

Note 5. Resources Expended – Governance

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
Accountancy	1,180	-	1,180	3,860
Consultancy	357	-	357	167
Other professional fees	-	-	-	1,750
	<u>1,537</u>	<u>-</u>	<u>1,537</u>	<u>5,777</u>

		2021	2020
Note 6.	TANGIBLE ASSETS		
	Office Equipment	Total	Total
	£	£	£
	Cost	20,154	-
	Additions	-	20,154
	Revaluation	-	-
	Disposal	-	-
	Total Costs	<u>20,154</u>	<u>20,154</u>
	Depreciation		
	Balance brought forward	8,062	4,031
	Charge for the year	4,031	4,031
	Disposal	-	-
	Transfers	-	-
	Balance carried forward	<u>12,093</u>	<u>8,062</u>
	Net book value		
	At 30 September 2019	<u>8,061</u>	<u>12,092</u>
	At 30 September 2018	<u>-</u>	<u>-</u>

Note 7.	Debtors	2021	2020
		£	£
	This is made up as follows:		
	Member Loans	<u>-</u>	<u>-</u>
		<u>-</u>	<u>-</u>

Note 8.	Cash at bank and in hand	2021	2020
		£	£
	Cash at bank	234,239	177,562
	Cash at hand	3,469	3,166
		<u>237,708</u>	<u>180,728</u>

Note 9.	Creditors: amounts falling due within one year	2021	2020
		£	£
	This is made up as follows:		
	Accountancy Fees	-	360
	Other creditors (Loan)	-	22,500
		<u>-</u>	<u>22,860</u>

Note 10.	Movement in funds	Opening balance	Incoming resources	Resources expended
		£	£	£
	Unrestricted funds			
	Charity's fund	169,960	149,713	(73,903)
		<u>169,960</u>	<u>149,713</u>	<u>(73,903)</u>
	Restricted funds			
	Grants	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>

Note 10.1 Analysis of net assets by fund

	Unrestricted Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
	£	£	£	£
Cash at bank and in hand	237,708	-	237,708	180,728
Other net assets (liabilities)	8,061	-	8,061	(10,768)
	<u>245,769</u>	<u>-</u>	<u>245,769</u>	<u>169,960</u>

Note 11. TRUSTEES REMUNERATION

The Trustees did not receive any emoluments and no out of pocket expenses were paid during the year (2020-21: £nil)

Note 12. As a company, UNIVERSAL FAMILY CENTRE is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its objects. No tax charges have arisen in the Company.

Note 13. Control

The ultimate controlling parties are the directors' as stated on page 2.

**UNIVERSAL FAMILY CENTRE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 September 2021**

Note 14. TAXATION

UNIVERSAL FAMILY CENTRE is a registered charity and is thus exempt from taxation of its income and gains falling within Section 505 of the Income and Corporation Taxes Act 1988 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that they are applied to its charitable objectives. No tax charge has arisen in the year.