

**Report of the Trustees and**  
**Financial Statements**  
**for the Year Ended 31 March 2022**  
**for**  
**Refugee Info Bus**

Roy Pinnock & Co LLP  
Chartered Certified Accountants  
Wren House  
68 London Road  
St Albans  
Hertfordshire  
AL1 1NG

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**for the Year Ended 31 March 2022**

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## **Refugee Info Bus**

### **Report of the Trustees** **for the Year Ended 31 March 2022**

The trustees present their report with the financial statements of the charity for the year to 31st March 2022. The charity is constituted as a Charitable Incorporated Organisation.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The mission of Refugee Info Bus is as follows:

1) To promote human rights (as set out in the Universal Declaration of Human Rights and subsequent United Nations conventions and declarations) by all or any of the following means:

- " Raising awareness of human rights issues
- " Promoting public support for human rights
- " Promoting respect for human rights among individuals and corporations.

In furtherance of that object but not otherwise, the trustees shall have power to engage in political activity provided that the trustees are satisfied that the proposed activities will further the purposes of the charity to an extent justified by the resources committed and the activity is not the dominant means by which the charity carries out its objects.

2) To relieve the needs of people who are displaced as a result of war, natural disaster, trouble or catastrophe, by the provision of facilities and equipment for communication and access to information.

We have carried out our mission through the following activities:

We are dedicated to supporting refugees on the move, or who have just arrived in northern France, with up-to-date and accessible information, free Wifi, phone charging and basic phones.

On the ground, we operate out of a minibus visiting several sites around northern France. We provide battery charging boxes and wifi for service users to charge devices and use the internet for communication and to access information

##### **Significant activities**

###### **Mission**

Our mission is for refugees to have access to the rights and privileges that many take for granted.

###### **Activities**

On the ground, we operate out of a mobile bus, with foldable trestle tables and gazebos.

Online, we have a strong following of service users who request information from us in Farsi and Arabic, and a growing number of people messaging us in Amharic, Tigrinya, Oromo and Urdu, stretching from Germany to Iraq, Turkey, Afghanistan and Lebanon (Note: social media platforms do not provide statistics from inside Iran and Syria). Through our online videos and services, we are able to reach thousands of displaced people

###### **Public benefit**

The Charities Commission in its 'Charities and Public Benefit' guidance states that there are two key principles to be met in order to show that an organisation's aims are for the public benefit: first, there must be an identifiable benefit which is not outweighed by any detriment or harm; and secondly, the benefit must be to the public in general or a sufficient section of the public, and not give rise to more than incidental personal benefit. The trustees are satisfied that the objects and mission of the charity, and the activities to pursue them that we describe below, satisfy these principles.

###### **Contribution made by volunteers**

Volunteers carry out the majority of Refugee Info Bus' activities on the ground and online. They are provided with training and are supported by the board of trustees. No value of their service has been included in the accounts as no reliable valuation could be obtained.

**Report of the Trustees**  
**for the Year Ended 31 March 2022**

**ACHIEVEMENT AND PERFORMANCE**

**Achievements and Performance**

**Wifi and Charging**

During the year we continued to operate our mobile wifi bus five days a week across a range of sites, providing internet access and phone charging facilities. Our technology can comfortably deal with around 100 connections at any one time. This creates a space where refugees can sit and relax for a few hours each day, chatting with friends, sharing music, playing games, or gaining access to our other services. We also provide phone plugs, cables and sim cards.

**New Arrival Guides**

This year we have continued to produce a New Arrival Guide (NAG) for service users. These guides include information on the right to family reunion, the asylum system, financial support and information on where people can get help and support, including food and showers. These are translated into nine languages that the service users in northern France use and are regularly updated to include changes to services.

We have received feedback from organisations operating in these areas and from displaced people regarding the utility of these guides and how important they are in orienting new, often vulnerable people to access essential services.

**Media Attention and Channel Crossings**

During the year the on the ground team faced a substantial increase in journalists' presence in Calais due to the media's focus on the increase in channel crossings by refugees. In 2021, 28,526 people are recorded as having crossed the channel compared to 8,404 in 2020. Sadly, this focus was also as a result of the tragic drowning of refugees when attempting to make the crossing, particularly one event in November 2021. The team engaged with journalists where appropriate and increased Refugee Info Bus' profile by delivering clear messaging about our mission and our services.

**FINANCIAL REVIEW**

**Financial position**

Our principal funding sources continue to be small and medium sized trusts and foundations, as well as individual giving. Our income for the year to 31 March 2022 was £92,721 (2021: £64,740). We're pleased with this increase of £27,981 (43%) and would like to thank our donors for their continued support

**Reserves policy**

At the year end we have total funds of £33,287 (2021: £20,165). Our unrestricted free reserves are £22,851 (2021: £9,729).

Our reserves policy is to have total funds of the equivalent to three months of operational costs which for the year ahead amounts to £22,228. We have therefore met our reserves policy. The level of reserves is under continuous review by the Finance and Fundraising Committee which meets monthly.

We do not have an investment policy. All funds are received and kept in the bank account until they are spent.

**Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the CIO has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

**Report of the Trustees**  
**for the Year Ended 31 March 2022**

**FUTURE PLANS**

Refugee Info Bus is committed to working in northern France so long as there are refugees who need our services. The ongoing lack of decisive action from the British and French governments has left thousands of displaced people living in northern France in extremely difficult conditions.

For the board of trustees, safeguarding and fundraising are two key areas of focus. There is a safeguarding lead on the board who will continue to strengthen our safeguarding policies and procedures. The newly created Finance & Fundraising Committee continues to meet monthly and oversee financial planning and management.

The board of trustees is also committed to carrying out a full strategic review within the next year. An element of this review is to consider our trustee skillset and the need to further recruit to the board.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document a Constitution of a Charitable Incorporated Organisation (CIO) dated 1st August 2016.

**Recruitment and appointment of new trustees**

New trustees are appointed for terms of three years at any formal meeting of trustees. There is a limit of three consecutive terms to ensure diversity, challenge and new thinking. New trustees are provided with the latest annual report, organisational annual plans, recent accounts and current budget. The Chair and Vice Chair, as well as the team on the ground, provide a substantive induction regarding governance, compliance and operations of the organisation. New trustees have access to the external accountant and to the team on the ground.

**Report of the Trustees**  
**for the Year Ended 31 March 2022**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Organisational structure**

**Governance**

The governance of the charity is provided by the board of trustees who meet every two weeks. We are fortunate to have a board of trustees with skills and experience from a range of backgrounds in the humanitarian and private sectors. This year we welcomed two new trustees from financial backgrounds to improve our financial expertise and resilience.

**Recruitment and appointment of new trustees**

New trustees are appointed for terms of three years at any formal meeting of trustees. There is a limit of three consecutive terms to ensure diversity, challenge and new thinking. New trustees are provided with the latest annual report, organisational annual plans, recent accounts and current budget. The Chair, as well as the team on the ground, provide a substantive induction regarding governance, compliance and operations of the organisation. New trustees have access to the external accountant and to the team on the ground.

**Operations**

The daily operations of Refugee Info Bus are guided by the Project Manager who oversees a team of volunteers in France. The team is made up of a core group of roles which includes a Field Coordinator, Communications & Fundraising Coordinator, Information Coordinator and Technology Coordinator, as well as general volunteers.

**Remuneration of Staff**

Refugee Info Bus has no paid employees.

**Donors**

We would like to express our gratitude to our generous donors during the year, including:

Choose Love, Donate4Refugees, The Techfugee Trust, The Craignish Trust, The Love and Kindness Charitable Trust, The Swan Mountain Trust, The Farthing Trust, as well as several private donors.

We could not do our work without you and our achievements are your achievements.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

CE007196 (England and Wales)

**Registered Charity number**

1168538

**Registered office**

PO Box 28652  
Edinburgh  
EH4 9EX

**Refugee Info Bus**

**Report of the Trustees**  
**for the Year Ended 31 March 2022**

**Trustees**

Ms L Dark  
M Skipsey Co - Chair  
C Price (appointed 4.11.21)  
J Williams (appointed 4.11.21)  
M Mahmoudi  
L Butler Co - Chair  
K Smart

**Independent Examiner**

Roy Pinnock & Co LLP  
Chartered Certified Accountants  
Wren House  
68 London Road  
St Albans  
Hertfordshire  
AL1 1NG

**GOING CONCERN**

After making appropriate enquiries, the trustees have a reasonable expectation that the CIO has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements

Approved by order of the board of trustees on 11 January 2023 and signed on its behalf by:



.....  
M Skipsey - Trustee

**Independent Examiner's Report to the Trustees of  
Refugee Info Bus**

**Independent examiner's report to the trustees of Refugee Info Bus ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. accounting records were not kept in respect of the Company as required by section 130 of the Charity Act; or
2. the accounts do not accord with those records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Natalie Coleman FCCA  
Roy Pinnock & Co LLP  
Chartered Certified Accountants  
Wren House  
68 London Road  
St Albans  
Hertfordshire  
AL1 1NG

Date: 13<sup>th</sup> January 2023

**Refugee Info Bus****Statement of Financial Activities**  
**for the Year Ended 31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		<u>92,721</u>	<u>-</u>	<u>92,721</u>	<u>64,740</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
to provide wifi and technology to refugees		78,795	-	78,795	65,525
Other		<u>804</u>	<u>-</u>	<u>804</u>	<u>203</u>
<b>Total</b>		<u>79,599</u>	<u>-</u>	<u>79,599</u>	<u>65,728</u>
<b>NET INCOME/(EXPENDITURE)</b>		13,122	-	13,122	(988)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>9,729</u>	<u>10,436</u>	<u>20,165</u>	<u>21,153</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>22,851</u>	<u>10,436</u>	<u>33,287</u>	<u>20,165</u>

The notes form part of these financial statements

**Refugee Info Bus****Balance Sheet**  
**31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	711	-	711	948
<b>CURRENT ASSETS</b>					
Debtors	7	402	-	402	1,032
Cash at bank and in hand		<u>23,595</u>	<u>10,436</u>	<u>34,031</u>	<u>22,822</u>
		23,997	10,436	34,433	23,854
<b>CREDITORS</b>					
Amounts falling due within one year	8	<u>(1,857)</u>	-	<u>(1,857)</u>	<u>(4,637)</u>
<b>NET CURRENT ASSETS</b>		<u>22,140</u>	<u>10,436</u>	<u>32,576</u>	<u>19,217</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>22,851</u>	<u>10,436</u>	<u>33,287</u>	<u>20,165</u>
<b>NET ASSETS</b>		<u>22,851</u>	<u>10,436</u>	<u>33,287</u>	<u>20,165</u>
<b>FUNDS</b>	9				
Unrestricted funds				22,851	9,729
Restricted funds				<u>10,436</u>	<u>10,436</u>
<b>TOTAL FUNDS</b>				<u>33,287</u>	<u>20,165</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 11<sup>th</sup> January 2023 and were signed on its behalf by:

  
 .....  
 M Skipsey - Trustee

The notes form part of these financial statements

**Notes to the Financial Statements**  
**for the Year Ended 31 March 2022**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable CIO, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The financial statements have been prepared under the historical cost convention.

**Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the CIO has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles            -    25% on cost

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2022**

**2. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.22 £	31.3.21 £
Independent Examination	909	865
Depreciation - owned assets	237	316
Other operating leases	<u>-</u>	<u>2,308</u>

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**4. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.3.22	31.3.21
Management	<u>-</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	<u>34,718</u>	<u>30,022</u>	<u>64,740</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
to provide wifi and technology to refugees	15,901	49,624	65,525
Other	<u>203</u>	<u>-</u>	<u>203</u>
<b>Total</b>	<u>16,104</u>	<u>49,624</u>	<u>65,728</u>
<b>NET INCOME/(EXPENDITURE)</b>	18,614	(19,602)	(988)
Transfers between funds	<u>(19,602)</u>	<u>19,602</u>	<u>-</u>
<b>Net movement in funds</b>	(988)	-	(988)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	10,717	10,436	21,153

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2022**

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>9,729</u>	<u>10,436</u>	<u>20,165</u>

**6. TANGIBLE FIXED ASSETS**

	Motor vehicles £
<b>COST</b>	
At 1 April 2021 and 31 March 2022	<u>3,995</u>
<b>DEPRECIATION</b>	
At 1 April 2021	3,047
Charge for year	<u>237</u>
At 31 March 2022	<u>3,284</u>
<b>NET BOOK VALUE</b>	
At 31 March 2022	<u>711</u>
At 31 March 2021	<u>948</u>

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.22 £	31.3.21 £
Other debtors	<u>402</u>	<u>1,032</u>

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.22 £	31.3.21 £
Social security and other taxes	722	3,771
Other creditors	226	-
Accrued expenses	<u>909</u>	<u>866</u>
	<u>1,857</u>	<u>4,637</u>

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2022**

**9. MOVEMENT IN FUNDS**

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
General fund	9,729	13,122	22,851
<b>Restricted funds</b>			
Greece Project	9,640	-	9,640
UK Legal Information and Facebook Messaging Service			
	<u>796</u>	<u>-</u>	<u>796</u>
	<u>10,436</u>	<u>-</u>	<u>10,436</u>
<b>TOTAL FUNDS</b>	<u>20,165</u>	<u>13,122</u>	<u>33,287</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	92,721	(79,599)	13,122
<b>TOTAL FUNDS</b>	<u>92,721</u>	<u>(79,599)</u>	<u>13,122</u>

**Comparatives for movement in funds**

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>				
General fund	10,717	18,614	(19,602)	9,729
<b>Restricted funds</b>				
Greece Project	9,640	-	-	9,640
Northern France Project	-	(19,602)	19,602	-
UK Legal Information and Facebook Messaging Service				
	<u>796</u>	<u>-</u>	<u>-</u>	<u>796</u>
	<u>10,436</u>	<u>(19,602)</u>	<u>19,602</u>	<u>10,436</u>
<b>TOTAL FUNDS</b>	<u>21,153</u>	<u>(988)</u>	<u>-</u>	<u>20,165</u>

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2022**

**9. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	34,718	(16,104)	18,614
<b>Restricted funds</b>			
Northern France Project	30,022	(49,624)	(19,602)
	<u>        </u>	<u>        </u>	<u>        </u>
<b>TOTAL FUNDS</b>	<u>64,740</u>	<u>(65,728)</u>	<u>(988)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
<b>Unrestricted funds</b>				
General fund	10,717	31,736	(19,602)	22,851
<b>Restricted funds</b>				
Greece Project	9,640	-	-	9,640
Northern France Project	-	(19,602)	19,602	-
UK Legal Information and Facebook Messaging Service				
	<u>796</u>	<u>-</u>	<u>-</u>	<u>796</u>
	<u>10,436</u>	<u>(19,602)</u>	<u>19,602</u>	<u>10,436</u>
<b>TOTAL FUNDS</b>	<u>21,153</u>	<u>12,134</u>	<u>-</u>	<u>33,287</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	127,439	(95,703)	31,736
<b>Restricted funds</b>			
Northern France Project	30,022	(49,624)	(19,602)
	<u>        </u>	<u>        </u>	<u>        </u>
<b>TOTAL FUNDS</b>	<u>157,461</u>	<u>(145,327)</u>	<u>12,134</u>

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2022**

**9. MOVEMENT IN FUNDS - continued**

**Northern France Project Costs:**

To facilitate ongoing costs of our project in Northern France, which includes volunteer stipends, printing costs, petrol, wifi, and van maintenance.

**Greece Project Costs:**

To facilitate costs of our project in Greece, which includes volunteer stipends, printing costs, petrol, equipment and volunteer accommodation.

**UK Legal Information and Facebook Messaging Service:**

Translation costs, volunteer stipends, equipment, travel and facebook ads.

**10. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2022.

**Refugee Info Bus****Detailed Statement of Financial Activities**  
**for the Year Ended 31 March 2022**

	31.3.22 £	31.3.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	26,569	20,800
Grants	<u>66,152</u>	<u>43,940</u>
	<u>92,721</u>	<u>64,740</u>
<b>Total incoming resources</b>	92,721	64,740
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Accommodation	8,607	9,950
Volunteer Expenses and Honoria	38,001	17,083
Motor Expenses	4,332	3,045
Wifi and International Phone Calling Service	1,571	5,992
Equipment	6,355	532
office consumables	2,106	1,987
Reimbursement of Cultural Mediators and		
Translators	7,173	8,081
Courier	241	600
Solar Powered Mobile Battery Packs	<u>1,922</u>	<u>2,354</u>
	70,308	49,624
<b>Other</b>		
Bank charges & interest	567	203
<b>Support costs</b>		
<b>Management</b>		
Wages	-	6,500
Social security	-	246
Pensions	-	195
Rent & Rates	-	2,308
Insurance	101	101
Light and heat	457	1
Advertising	339	426
Motor expenses	43	-
Training	-	144
Office Costs	5,253	4,229
Subscriptions	272	570
Recruitment cost	945	-
Internet	168	-
Motor vehicles	<u>237</u>	<u>316</u>
	7,815	15,036

This page does not form part of the statutory financial statements

**Refugee Info Bus**

**Detailed Statement of Financial Activities**  
**for the Year Ended 31 March 2022**

	31.3.22 £	31.3.21 £
<b>Management Governance costs</b>		
Auditors' remuneration	<u>909</u>	<u>865</u>
Total resources expended	<u>79,599</u>	<u>65,728</u>
<b>Net income/(expenditure)</b>	<u><u>13,122</u></u>	<u><u>(988)</u></u>

This page does not form part of the statutory financial statements