

Kingfisher Church, Little Paxton

Trustees' Annual Report and Financial Statements

For the year ended 31 December 2024

www.kclp.uk

Registered Charity Number: 1168532

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Legal and Administrative Information

| | |
|-------------------------------------|--|
| Charity Name: | Kingfisher Church, Little Paxton |
| Charity Number: | 1168532 |
| Principal Address: | 18 Dandby Close, Little Paxton, St. Neots, Cambs. PE19 6FA |
| Trustees: | Richard Fairbairn (Safeguarding) Mark Slater Phil Gatward Claire Kermode Claire Bell |
| Designated Safeguarding Lead | Diana Bass |
| Independent Examiner: | Paul Carter 2 The Sycamores, Little Paxton, St Neots, Cambs. PE19 6QJ |
| Principal Bankers: | HSBC 5 High Street St Neots Cambs PE19 1DE |
| Elders: | Richard Fairbairn Damian Mitchel (from September) Mark Slater Andrew Barr (up to May) |

Trustees' Report for the Year Ended 31 December 2024

Objectives and activities for the public benefit

The purposes of the CIO are:

1. the advancement of the Christian faith in accordance with the Basis of Faith, primarily, but not exclusively, within Little Paxton and the surrounding neighbourhood; and
2. such other charitable purposes, consistent with the Basis of Faith, as shall in the opinion of the charity trustees, facilitate the work of the Fellowship.

The furtherance of these purposes has led to the growth of a congregation of Christians, who are spiritually united as one body and a part of the wider body of Christ. Such congregation is referred to in the constitution of the CIO and this report as "the Fellowship."

When planning the activities of the Fellowship for the year, the Trustees have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion.

We have continued to seek to freely share the good news of the Christian faith with all people in Little Paxton and the surrounding area, with a desire to see people become disciples of Jesus Christ and grow in their faith in him. We are committed to teaching the Bible and prayer and desire to help Christians to grow in their faith and to live lives of love, which seek to do good to all.

The Fellowship organised many activities during the year in support of its objectives and for the public benefit. The activities included Sunday services for all ages (in person and online), midweek homegroups, ladies' and men's Bible study groups, and a midweek youth group. We also have a desire to see the Christian faith grow in other areas and countries and to this end we have supported Christian work and activities in the UK and abroad through our missionary partnership team.

Structure, governance and management

Kingfisher Church, Little Paxton is a Charitable Incorporated Organisation and is governed by its constitution; registration with the charity commission was confirmed on 1 August 2016. The Fellowship is led by Elders who are appointed to be responsible for the spiritual oversight of the Fellowship as described in *How We Do Church Together*.

Achievements and Performance

Weekly family services have continued to be held on Sunday mornings at Little Paxton Primary School along with evening services. These meetings are open to all and have been attended (and accessed online) by a good mix of ages and regular visitors from the general public. On a typical Sunday morning 60 – 80 adults and children have attended with 10-20 attending the evening services.

The Fellowship set aside 20% of all donations for the support of missionary work. During the year the Church provided support for missionary work around the world including France, Thailand, Moldova, and South Korea. The Fellowship is in regular correspondence with the missionaries we support to be able to provide suitable help and to pray effectively for them.

Staff Team & Membership

During the year the following staff were employed:

Richard Fairbairn – Pastor
Alex Williams - Trainee Pastor (started September 2024)
Diana Bass – Administrator (part time)

Over the year **six** members left the church and **seven** new members were added. Membership of the Fellowship increased during the year from 61 to 62 members.

Financial Review

The receipts during the year were £141,101 with payments totalling £110,896.

The majority of the church's income was received through regular giving from members and friends of the church of which £97,074 were gift aided donations and £22,891 of non gift aided donations. £21,136 was received in the year as a tax refund on the previous year's gift-aided donations.

The trustees have adopted a reserves policy of maintaining reserves at a minimum level of three months expenditure. This policy was achieved throughout the year under review.

Mr Richard Fairbairn (Pastor) was employed on a full time basis and is also a trustee of the CIO. The remuneration of all staff is reviewed by two trustees each year. The Pastor does not attend the meetings at which this review takes place. None of the other trustees of the CIO received any remuneration from the Church during the year.

Safeguarding

Safeguarding support has been provided through Christian Safeguarding Services. The Safeguarding Trustee has audited the Single Central Record & Training Log with the Designated Safeguarding Lead.

The **Annual Safeguarding Report (redacted)** is included at the end of this report.

Insurance Summary

Public liability insurance is held with Ansvar, due for renewal October 2025. Music licensing is through CCLI.

Health & Safety

The Church has sought to conduct activities in compliance with statutory legislation and the Trustees have adopted a new Health & Safety Policy.

Data Protection

The Church remains compliant with its Data Protection Policy and has recorded no data breaches.

Financial Statements

| | | | | |
|--|---------------------------------------|------------|---------|--------------|
|  CHARITY COMMISSION FOR ENGLAND AND WALES | Kingfisher Church Little Paxton | | 1168532 | CC16a |
| | Receipts and payments accounts | | | |
| | For the period from | 01/01/2024 | To | 31/12/2024 |

Section A Receipts and payments

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Last year |
|---|--------------------|------------------|------------------|------------------|------------------|
| | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| A1 Receipts | | | | | |
| Regular giving | 88,119 | - | - | 88,119 | 70,845 |
| Tax refunds received | 21,136 | - | - | 21,136 | 19,578 |
| Other giving | 31,846 | - | - | 31,846 | 35,565 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 141,101 | - | - | 141,101 | 125,988 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 141,101 | - | - | 141,101 | 125,988 |
| A3 Payments | | | | | |
| Staff | 73,608 | - | - | 73,608 | 58,304 |
| Missionary support | 23,600 | - | - | 23,600 | 27,300 |
| Other charitable activities | 13,688 | - | - | 13,688 | 19,914 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 110,896 | - | - | 110,896 | 105,518 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 110,896 | - | - | 110,896 | 105,518 |
| Net of receipts/(payments) | 30,205 | - | - | 30,205 | 20,470 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 58,802 | - | - | 58,802 | 38,332 |
| Cash funds this year end | 89,007 | - | - | 89,007 | 58,802 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Bank | 89,007 | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 89,007 | - | - |
| | (agree balances with receipts and payments account(s)) | | | |

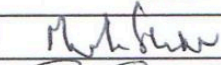

| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|--------------------|------------------|
|  | EDWARD MARK SUTTER | 13/5/25 |
|  | RICHARD FAIRBAIRN | 13/5/25 |

Independent Examiner's Report

Kingfisher Church

INDEPENDENT EXAMINATION

Respective responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Report

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts for the year ended 31 December 2024 to be reached.

Signed: *Paul Carter*

Date: 19 March 2025

Paul Carter
2 The Sycamores
Little Paxton
St Neots
PE19 6QJ

Safeguarding report to the trustees and officers - REDACTED

| Report from the Designated Safeguarding Lead and Deputy covering the period from March 2024 – April 2025 | |
|---|-------------------------|
| Report completed by: Diana Bass – Safeguarding Lead – Kingfisher Church | Date: 12.04.2025 |
| <p>Summary of safeguarding activity</p> <p>I have detailed below the steps we have taken when an incident occurs and needs recording:</p> <p>As and when safeguarding incidents are reported the following actions are carried out:</p> <ol style="list-style-type: none"> 1) A “confidential” folder is created on the Google Drive. This is saved under the person’s surname (relating to the case) and a case number beginning 0001 onwards. This is confidential information and can only be viewed by the DSL and Safeguarding trustee for Kingfisher. 2) Within each case folder there are documents saved which can include the following documents (dependant on the severity of the case not all these documents are raised - they are completed on a case-by-case basis): <ul style="list-style-type: none"> ● Risk assessments. ● Contracts. ● Records of events/actions (case folders are either kept “OPEN” for those that are current and ongoing or “CLOSED” for those cases where no further action is taken. ● Any records that other organisations/churches hold. ● Final Record (for when a case is CLOSED). 3) Christian Safeguarding Services are contacted if we require further advice with regards to cases that arise. 4) We refer to our safeguarding policy as and where necessary. | |
| Number of concern / incident reports received in relation to children | 3 |

| | |
|---|------------------------------------|
| Number of concern / incident reports received in relation to adults | 2 |
| Number of cases referred to Children's Social Care | 1 (not referred by us) |
| Number of cases referred to Adult Social Care | 1 (referral made by others) |
| Number of allegations received | 5 |
| Number of allegations investigated by Local Authority | 2 |
| Number of reportable incidents reported to charity commission | 0 |
| Were there any common themes or issues in the reports submitted? | No |
| If so, what? Not applicable | |
| Do you have any concerns about the effectiveness of the safeguarding arrangements that are in place? | No |
| If so, what? | |
| <p>What training or informal update activity has been completed this year?</p> <ul style="list-style-type: none"> ● Basic Safeguarding training is underway for all those involved with children's activities (children's groups and creche) at Kingfisher. This training has been done through CSS (the safeguarding service we use.) If members have had training through their workplaces (in our case local primary schools) this is noted as being sufficient (as long as training has been attended). Diana Bass (DSL) has training booked for 16.05.2025. ● Safeguarding Governance Training for Trustees and Church Leaders completed by Trustees and Church Leaders at Kingfisher through CSS (our safeguarding advice service). ● Domestic Abuse Course attended by the DSL and the Designated Safeguarding Trustee. ● Designated Safeguarding Lead and Deputy Safeguarding Lead Training – new date booked as original could not be attended. | |
| Any recommendations to or requests of the trustees? | |

| Declaration from Safeguarding Leads | Yes | No |
|--|--|----|
| Has the policy been reviewed for legal compliance and effectiveness? <i>(CSS can be consulted to check whether any significant changes have occurred)</i> | YES | |
| Are DBS checks up to date for all staff and volunteers? Yes – as indicated on the Single Central Record | YES | |
| Is the Single Central Record up to date? | YES | |
| Is staff and volunteer training up to date? | YES or future dates booked imminently for training | |
| Is DSL training up to date? | YES – date booked for training on 16.05.25 | |
| Is the training log up to date? | YES Training will be renewed every three years where necessary. | |
| Have Code of Conducts & Job Descriptions been distributed to all staff and volunteers (annual basis)? | YES | |
| Any other comments | | |

Declaration

The trustees declare that they have approved the trustees' report above

Signed and dated on behalf of the charity's trustees:

Em Suter 13/5/25
EM SUTER

Richard Fairbairn

RICHARD FAIRBAIRN 13/5/25