

Charity Registration No. 1168520

Company Registration No. 09911905 (England and Wales)

HALTWHISTLE SWIMMING & LEISURE CENTRE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

HALTWHISTLE SWIMMING & LEISURE CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	A Sharp A Hugman M Teasdale A Mitchell J Clark J L Rickerby M Ridley
Secretary	M Wilson
Charity number	1168520
Company number	09911905
Principal address	Greencroft Haltwhistle Northumberland NE49 9DP
Registered office	Greencroft Haltwhistle Northumberland NE49 9DP
Independent examiner	Stokoe Rodger LLP St Matthews House Haugh Lane Hexham Northumberland NE46 3PU
Bankers	Cumberland Building Society Main Street Haltwhistle Northumberland NE49 0AZ

HALTWHISTLE SWIMMING & LEISURE CENTRE

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HALTWHISTLE SWIMMING & LEISURE CENTRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Purpose and aims

The Centre is the legacy from the former mine owners in 1975. Originally consisting of three heated outdoor swimming pools and changing area, it has grown incrementally to embrace a large multi-purpose indoor Sports Hall, a small café, gym and studio for classes. There is an outdoor Astro Turf area and car park. Further away, the Centre is responsible for the Village Green, which offers a variety of leisure and recreational facilities including a football pitch, a circuit for BMX bikes and a variety of fauna for walkers.

Our charity's purpose is to contribute to the health and wellbeing of the local community by encouraging participation in sport and exercise. It is described in the objects of our Articles of Association to improve the condition of life of the inhabitants of Haltwhistle and surrounding area by promoting and providing recreation facilities (or other leisure time activity) to meet social and economic needs, or for the public at large in the interests of social welfare. Haltwhistle is a small town located on the Northumberland/Cumbria border between Hadrian's Wall and the North Pennines. The nearest leisure centre facilities are in Hexham (17 miles distant) and Carlisle (24 miles away). Access to these facilities is difficult for the inhabitants of Haltwhistle and surrounding hamlets due to the rural area and infrequency of public transport.



HALTWHISTLE SWIMMING & LEISURE CENTRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Making sure our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remain focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The focus of our work

Our main objectives for the year continued to be the promotion and provision of recreational and sporting activities in Haltwhistle, contributing to the health and wellbeing of the community.

The strategies we used to meet these objectives included:

- providing high quality sports facilities to create opportunities for participation in sports and social activities through two main sites in the town;
- providing coaching and leadership to enable progression in sport to meet individual goals by employing competent and ambitious staff;
- ensuring high quality management and maintenance of the facilities at both locations;
- to contribute to the economic and social strength of the town by enhancing community and tourism facilities; and
- exploring future needs of residents of Haltwhistle and the surrounding area.

How our activities deliver public benefit

The trustees have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by having aims that fall within the charitable purposes of the advancement of education, health and amateur sport. All our activities focus on promoting and providing leisure and recreational activities to improve the condition of life for residents.

HALTWHISTLE SWIMMING & LEISURE CENTRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

Who used and benefited from our services?

Our figures show that we had 68,477 users of the leisure centre (the principal venue) for the period from the 1 April 2021 to the 31 March 2022. This is a massive increase on the previous year which reflects the charities recovery following the effects of the Covid restrictions.

We had an exceptional summer season with the swimming pools hosting 17,893 customers. This is a record number of users.

In addition to the principal venue, the Centre remains responsible for the Village Green in Haltwhistle, which hosts organised football matches during the season, as well as recreational use from walking to BMX biking. Working with nearby residents and the Town Council, work has been completed to enhance the BMX circuit.

We were able to deliver a lifeguard training course with funding from the Community Foundation and ten new lifeguards were qualified and worked throughout the season.

New pool covers were purchased with the support of the Coop community fund which will help to reduce energy costs by retaining heat overnight. This has ensured that the pools have maintained a constant temperature benefitting the local inhabitants and visitors to the swimming pools.

Local football teams and Haltwhistle Town Council raised the funds needed to facilitate the installation of additional drainage to the burn field football pitch ensuring the surface remains playable for local teams.

Money has been received from the Northumberland Community Chest, as well as fundraising by the gymnastics club to purchase a new tumble track which will benefit the local gymnastics club of over sixty children.

A donation of £500 from the Smiths Trust enabled us to purchase new kettlebells for the fitness suite which has helped to maintain and encourage new fitness memberships.

Financial review

The accounts for the year ended 31st March 2022 detail that the Charity reported net incoming resources of £101,719 (2021 - £775). This surplus was mainly achieved with Covid 19 recovery grants and the Coronavirus job retention scheme provided by local authorities and central government.

The trustees agreed to establish a target for reserves equivalent to 3 months expenses of £100,000, to cover any disruption or downturn in the Centre's income or unforeseen expenditure. At the year end the Centre had unrestricted funds totalling £1,650,744. A substantial component of these were tangible assets £1,404,209, which the Centre is responsible for maintaining and developing, consisting of a large sports hall, fitness suite, studio, external AstroTurf area and outdoor swimming pools as well as a village green that includes an adult football pitch and BMX circuit. These assets are not convertible to cash without the consent of the Custodian Trustee, which is Haltwhistle Town Council. The Centre is likely to incur extensive legal costs and negotiation should it choose to pursue this purpose. Restricted and endowment funds amounting to £10,779 were on hand at the year end.

The strategy is to continue to build reserves through planned resource surpluses but in the short term the trustees have considered alternative measures to reduce expenditure should such circumstances arise.

HALTWHISTLE SWIMMING & LEISURE CENTRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2022*

Principal funding sources

Most of the income generated this year was from grant support. Continuing grant support for the Centre's core activities of £56,455 was provided by Northumberland County Council and £38,724 from Haltwhistle Town Council.

We were pleased to receive £48,000 from the Sport England Community Leisure Recovery Fund to support the recovery of businesses hit by Covid. A further £33,000 was obtained in Covid support grants from Northumberland County Council and £15,186 was received from the Coronavirus job retention scheme. This has enabled us to maintain employment for our staff and supported us with overheads during the recovery period.

Investment policy

Trustees are mindful of the seasonal nature of their operations. Balancing the impact of this against their financial responsibilities is a complicated task. Trustees are determined to make the most of their improving liquidity by increasing the return on investment of liquid funds. Investment policies are reviewed at the beginning of the new financial year.

Risk Management

The trustees have conducted a review of the major risks to which the Centre is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. The effectiveness of this is evidenced by the recently completed overhaul of the pools' infrastructure and formally linking the Centre to managers of the village green. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity. The trustees seek appropriate advice, for example through their insurers, accountants, Northumberland County Council and Active Northumberland.

Haltwhistle Swimming & Leisure Centre complies with all sporting acting bodies recommendations and guidance on safe practices and follows the Health & Safety Executives guidance and law. Risk assessments are in place for the buildings and all activities that take place within the centre. The 'Pool Safety Operating Plan' is in place and reviewed regularly. Lifeguard training and qualifications meet RLSS standards and all staff receive instruction on health & safety as part of their induction.

HALTWHISTLE SWIMMING & LEISURE CENTRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2022*

Plans for future periods

Many areas of the building and outdoor site have not been updated since 2002 and are in need of refurbishment and repair to ensure the safety of staff and customers and to keep facilities at a level that meets customer expectations.

Directors agreed an improvement plan for the previous financial year with the aim to be completed within two years. The improvements that have been carried out this financial year include:

- Gym Memberships reviewed – new membership options are in place.
- LED lighting installed in offices, cafe and sports hall.
- BMX circuit and village green improved/enhanced.
- Debris covers for learner and paddling pools purchased.
- Café extractor fan has been repaired.
- Activities offered in the centre have increased.
- Steps to the flume have been pointed.
- Leaking pump has been repaired.
- Valves in plant have been replaced

The improvement plan was reviewed at the beginning of this financial year and directors agreed the new areas of improvement to be added to the remaining items are:

- Purchase new pool inflatable.
- Replace some outdoor seating with sustainable seating using recycled materials.
- Point flagstones surrounding outdoor pools.
- Extend car parking space.
- Update and improve the outdoor play area.
- Explore possibility of adding an all-weather astro pitch.

Directors have set up a designated fund to carry out the improvements, however external funding will also be sought to supplement the works.



HALTWHISTLE SWIMMING & LEISURE CENTRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 10 December 2015, as amended by special resolution registered at Companies House on 25 July 2016, registered as a charity on 29 July 2016 and commenced its activities on 1 April 2017. The charitable company was established under a Memorandum of Association which established the objectives and powers of the charitable company and is governed by its Articles of Association.

On 6 March 2020, the Charity Commission confirmed that the charity called Haltwhistle Social Welfare Charity (HSWC) should be treated as a linked charity and treated as forming part of Haltwhistle Swimming and Leisure Centre, which would be the reporting charity, under Part 4 (registration) and Part 8 (accounting) of the Charities Act 2011. This charity was responsible for the land and recreational facilities at the town's village green.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

A Sharp
A Hugman
M Teasdale
A Mitchell
J Clark
J L Rickerby
M Ridley

Trustee Induction and Training

All of the trustees are familiar with the practical work of the charity and visit the centre regularly. Some of them help voluntarily at the centre. New trustees are introduced to our work by the chairman and centre manager to familiarise themselves with the charity and the context within which it operates. This covers:

The obligations of trustee members.

The main documents which set out the operational framework for the charity including the Memorandum and Articles.

Resourcing and the current financial position as set out in the latest published accounts.

Future plans and objectives.

Trustees are signposted to the Charity Commission website and the Commission's guide "the Essential Trustee" as a follow up to these sessions. A question & answer pack will be provided to all new trustees from the charity commission publication "the essential trustee". All new trustees are provided with the Articles of Association and the latest financial statements. An introduction to the services and activities of the Centre is provided by the centre manager.

HALTWHISTLE SWIMMING & LEISURE CENTRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2022*

Organisational structure

The 7 trustees of Haltwhistle Swimming and Leisure Centre, who are also directors, meet monthly and are responsible for the strategic direction and policy of the charity. The trustees have received full financial and administrative reports at each meeting from the Manager.

The two sub committees for Finance and Staffing and Events and Fundraising, met during this period. The Events Committee, alongside staff have held several successful fundraising events including raffles, Christmas table top sale and prize bingo.

The centre manager is responsible to the Board of trustees and hold regular meetings with the chairman to ensure that the charity delivers the services specified and the key objectives are met. The centre manager has responsibility for the staff team and also to ensure that the team continue to develop their skills and working practices in line with good practice. A scheme of delegation is in place and the day to day responsibility for the Centre rests with the duty managers.

Related parties

There are no related party transactions in the year, although members of Northumberland County Council and Haltwhistle Town Council have representation in the trustees of the Centre.



And finally...

HALTWHISTLE SWIMMING & LEISURE CENTRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) ***FOR THE YEAR ENDED 31 MARCH 2022***

I would like to thank the staff, the trustees and our volunteers for their continued hard work and commitment to the Centre. We are very grateful for the financial support we have received from Northumberland County Council and Haltwhistle Town Council and the advice and support from Active Northumberland over the past year. We will continue to work closely with them, regarding the business and financial support we need to implement our ideas and to safeguard the future of the Centre.

The trustees' report was approved by the Board of Trustees.

A Sharp

Trustee

Dated: 8 September 2022

M Teasdale

Trustee

Dated: 8 September 2022

HALTWHISTLE SWIMMING & LEISURE CENTRE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HALTWHISTLE SWIMMING & LEISURE CENTRE

I report to the trustees on my examination of the financial statements of Haltwhistle Swimming & Leisure Centre (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAS, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

J Hart
Stokoe Rodger LLP

St Matthews House
Haugh Lane
Hexham
Northumberland
NE46 3PU

Dated: 8 September 2022

HALTWHISTLE SWIMMING & LEISURE CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Current financial year		Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total	Total
	Notes	2022 £	2022 £	2022 £	2022 £	2022 £	2021 £
Income and endowments from:							
Donations and legacies	3	102,800	-	8,565	-	111,365	155,994
Charitable activities	4	230,511	-	-	-	230,511	20,028
Investments	5	1,039	-	-	-	1,039	708
Other income	6	104,595	-	-	-	104,595	124,402
Total income		438,945	-	8,565	-	447,510	301,132
Expenditure on:							
Charitable activities	7	274,109	59,503	12,179	-	345,791	300,357
Net incoming/ (outgoing) resources before transfers		164,836	(59,503)	(3,614)	-	101,719	775
Gross transfers between funds		(24,079)	24,079	-	-	-	-
Net income/(expenditure) for the year/ Net movement in funds		140,757	(35,424)	(3,614)	-	101,719	775
Fund balances at 1 April 2021		51,818	1,493,593	5,893	8,500	1,559,804	1,559,029
Fund balances at 31 March 2022		192,575	1,458,169	2,279	8,500	1,661,523	1,559,804

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HALTWHISTLE SWIMMING & LEISURE CENTRE

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

		Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total
		2021 £	2021 £	2021 £	2021 £	2021 £
	Notes					
<u>Income and endowments from:</u>						
Donations and legacies	3	105,512	-	50,482	-	155,994
Charitable activities	4	20,028	-	-	-	20,028
Investments	5	708	-	-	-	708
Other income	6	124,402	-	-	-	124,402
Total income		250,650	-	50,482	-	301,132
<u>Expenditure on:</u>						
Charitable activities	7	194,609	55,260	50,488	-	300,357
Net incoming/(outgoing) resources before transfers		56,041	(55,260)	(6)	-	775
Gross transfers between funds		(13,241)	22,622	(9,381)	-	-
Net income/(expenditure) for the year/ Net movement in funds		42,800	(32,638)	(9,387)	-	775
Fund balances at 1 April 2020		9,018	1,526,231	15,280	8,500	1,559,029
Fund balances at 31 March 2021		51,818	1,493,593	5,893	8,500	1,559,804

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HALTWHISTLE SWIMMING & LEISURE CENTRE

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	11		1,412,709		1,468,064
Current assets					
Stocks	12	2,240		2,364	
Debtors	13	8,785		1,550	
Cash at bank and in hand		310,225		163,426	
		<u>321,250</u>		<u>167,340</u>	
Creditors: amounts falling due within one year	15	<u>(34,782)</u>		<u>(31,225)</u>	
Net current assets			286,468		136,115
Total assets less current liabilities			1,699,177		1,604,179
Creditors: amounts falling due after more than one year	16		(37,654)		(44,375)
Net assets			<u>1,661,523</u>		<u>1,559,804</u>
Capital funds					
Endowment funds	17		8,500		8,500
Income funds					
Restricted funds	18		2,279		5,893
<u>Unrestricted funds</u>					
Designated funds	19	1,458,169		1,493,593	
General unrestricted funds		<u>192,575</u>		<u>51,818</u>	
			1,650,744		1,545,411
			<u>1,661,523</u>		<u>1,559,804</u>

HALTWHISTLE SWIMMING & LEISURE CENTRE

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2022

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 8 September 2022

A Sharp
Trustee

M Teasdale
Trustee

Company Registration No. 09911905

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Haltwhistle Swimming & Leisure Centre is a private company limited by guarantee incorporated in England and Wales. The registered office is Greencroft, Haltwhistle, Northumberland, NE49 9DP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds are unrestricted funds set aside by the trustees for a specific purposes and do not form part of 'free funds'.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

1.5 Expenditure

Expenditure is accounted for on an accruals basis. Expenditure includes any VAT that cannot be fully recovered and is classified under the heading of the financial statements to which it relates.

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Expenditure on items that are over £1,000 and capital in nature are capitalised.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Buildings	2.7% straight line
Land	No depreciation
Plant and equipment	10% straight line
Fixtures and fittings	20% reducing balance
Solar Panels	7.1% straight line
Sports equipment	50% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

3 Donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	4,622	-	4,622	6,462	-	6,462
Grant income	98,178	8,565	106,743	99,050	50,482	149,532
	<u>102,800</u>	<u>8,565</u>	<u>111,365</u>	<u>105,512</u>	<u>50,482</u>	<u>155,994</u>
Donations and gifts						
Donations	1,344	-	1,344	208	-	208
Crowd Funding	29	-	29	5,196	-	5,196
Co Op - Pool Cover	-	-	-	758	-	758
Cumbernauld Building Society	-	-	-	300	-	300
Events Committee	2,100	-	2,100	-	-	-
Sport Tynedale	300	-	300	-	-	-
Smiths Trust	500	-	500	-	-	-
Badminton England	199	-	199	-	-	-
Charities Aid Foundation	150	-	150	-	-	-
	<u>4,622</u>	<u>-</u>	<u>4,622</u>	<u>6,462</u>	<u>-</u>	<u>6,462</u>
Grants receivable for core activities						
Community Foundation	3,000	-	3,000	-	2,500	2,500
Football Foundation	-	-	-	-	1,500	1,500
Northumberland County Council	56,454	1,500	57,954	56,454	4,920	61,374
Haltwhistle Town Council	38,724	2,088	40,812	42,596	6,330	48,926
Co-op Local Community Fund	-	1,889	1,889	-	-	-
Tees Valley Combined Authority	-	-	-	-	30,000	30,000
ESC Lottery Fund	-	1,000	1,000	-	-	-
Karbon Homes	-	-	-	-	1,992	1,992
Smiths Trust	-	-	-	-	2,500	2,500
Joicey Trust	-	-	-	-	740	740
Other	-	2,088	2,088	-	-	-
	<u>98,178</u>	<u>8,565</u>	<u>106,743</u>	<u>99,050</u>	<u>50,482</u>	<u>149,532</u>

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

4 Charitable activities

	Leisure activities 2022 £	Leisure activities 2021 £
Sales within charitable activities	230,511	20,028

5 Investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Interest receivable	1,039	708

6 Other income

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Solar Panel Income	8,409	8,618
Coronavirus Job Retention Scheme & Covid-19 Support from Local Authorities and Other Bodies	96,186	115,784
	104,595	124,402

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Charitable activities

	Leisure activities 2022 £	Leisure activities 2021 £
Staff costs	151,875	108,782
Leisure activities	131,713	126,219
	<u>283,588</u>	<u>235,001</u>
Share of support costs (see note 8)	56,591	59,192
Share of governance costs (see note 8)	5,612	6,164
	<u>345,791</u>	<u>300,357</u>
Analysis by fund		
Unrestricted funds	274,109	194,609
Designated funds	59,503	55,260
Restricted funds	12,179	50,488
	<u>345,791</u>	<u>300,357</u>

8 Support costs

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
Depreciation	59,503	-	59,503	55,260	-	55,260
Office costs	4,981	-	4,981	3,974	-	3,974
Bank charges	(7,893)	-	(7,893)	(42)	-	(42)
Legal and professional	-	4,843	4,843	-	5,025	5,025
Loan interest	-	769	769	-	1,139	1,139
	<u>56,591</u>	<u>5,612</u>	<u>62,203</u>	<u>59,192</u>	<u>6,164</u>	<u>65,356</u>
Analysed between Charitable activities	<u>56,591</u>	<u>5,612</u>	<u>62,203</u>	<u>59,192</u>	<u>6,164</u>	<u>65,356</u>

Governance costs includes Independent Examination fees of £3,750.

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

10 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	18	12
	<u> </u>	<u> </u>
Employment costs	2022	2021
	£	£
Wages and salaries	142,015	102,688
Social security costs	4,028	1,646
Other pension costs	5,832	4,448
	<u> </u>	<u> </u>
	151,875	108,782
	<u> </u>	<u> </u>

Remuneration and benefits received by key management personnel who have authority and responsibility for planning, directing and controlling the activities of the charity, amount to £32,259 (2021 - 27,429).

There were no employees whose annual remuneration was more than £60,000.

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

11 Tangible fixed assets

	Buildings	Land	Plant and equipment	Fixtures and fittings	Solar Panels	Sports equipment	Total
	£	£	£	£	£	£	£
Cost							
At 1 April 2021	1,486,161	8,500	142,456	3,916	24,724	11,882	1,677,639
Additions	-	-	-	4,148	-	-	4,148
	<u>1,486,161</u>	<u>8,500</u>	<u>142,456</u>	<u>8,064</u>	<u>24,724</u>	<u>11,882</u>	<u>1,681,787</u>
At 31 March 2022	1,486,161	8,500	142,456	8,064	24,724	11,882	1,681,787
Depreciation and impairment							
At 1 April 2021	164,269	-	36,046	887	7,037	1,336	209,575
Depreciation charged in the year	41,064	-	10,641	773	1,752	5,273	59,503
	<u>205,333</u>	<u>-</u>	<u>46,687</u>	<u>1,660</u>	<u>8,789</u>	<u>6,609</u>	<u>269,078</u>
At 31 March 2022	205,333	-	46,687	1,660	8,789	6,609	269,078
Carrying amount							
At 31 March 2022	<u>1,280,828</u>	<u>8,500</u>	<u>95,769</u>	<u>6,404</u>	<u>15,935</u>	<u>5,273</u>	<u>1,412,709</u>
At 31 March 2021	<u>1,321,892</u>	<u>8,500</u>	<u>106,410</u>	<u>3,029</u>	<u>17,687</u>	<u>10,546</u>	<u>1,468,064</u>

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

11 Tangible fixed assets

(Continued)

The custodial trustees of the land, upon which the buildings have been constructed, are the Haltwhistle Town Council, with a permanent endowment to the charity, who are responsible for the management of the land and buildings.

12 Stocks

	2022 £	2021 £
Raw materials and consumables	2,240	2,364

13 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	7,977	-
Other debtors	443	1,193
Prepayments and accrued income	365	357
	8,785	1,550

14 Loans and overdrafts

	2022 £	2021 £
Bank loans	46,040	50,971
Payable within one year	8,386	6,596
Payable after one year	37,654	44,375
Amounts included above which fall due after five years:		
Payable by instalments	11,658	16,589

The fixed rate unsecured loan from Northumberland County Council is repayable by quarterly instalments until 30/6/2028, with interest fixed at 2.07%. Haltwhistle Town Council act as guarantors for the loan.

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

15 Creditors: amounts falling due within one year

	Notes	2022 £	2021 £
Bank loans	14	8,386	6,596
Other taxation and social security		3,166	654
Trade creditors		8,557	8,928
Other creditors		9,795	8,382
Accruals and deferred income		4,878	6,665
		<u>34,782</u>	<u>31,225</u>

16 Creditors: amounts falling due after more than one year

	Notes	2022 £	2021 £
Bank loans	14	<u>37,654</u>	<u>44,375</u>

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

17 Endowment funds

Endowment funds represent assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	Movement in funds					Balance at 31 March 2022
	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Revaluations gains and losses	
	£	£	£	£	£	£
Permanent endowments						
Burnfield land (HSWC)	8,500	-	-	-	-	8,500
	<u>8,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,500</u>
	<u><u>8,500</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>8,500</u></u>

Burnfield Land (HSWC)

On 6 March 2020, the Charity Commission confirmed that the charity called Haltwhistle Social Welfare Charity (HSWC) should be treated as a linked charity and treated as forming part of Haltwhistle Swimming and Leisure Centre, which would be the reporting charity, under Part 4 (registration) and Part 8 (accounting) of the Charities Act 2011.

The effect of linking the charities is:

- the charities are registered under a single registration number; and
- the trustees are required to prepare a single set of accounts for the reporting charity and the linked charity, which within the individual funds of the linked charity are reported as endowment funds.

The linking of charities under section 12 is an administrative linkage, for reporting purposes only. It does not change the separate legal entity of the charities, or the nature of endowment funds and it does not constitute a merger. The trustees are under a duty to ensure that the funds of each charity are applied solely in accordance with the respective trusts.

As such the land held on endowment in HSWC has been introduced into the accounts for Haltwhistle Swimming and Leisure.

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Movement in funds			
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 31 March 2022
	£	£	£	£	£	£	£	£
Burnfield Fund	884	7,830	(8,714)	-	-	-	-	-
Mine water	8,000	30,000	(38,000)	-	-	-	-	-
UV Sports Club	2,396	-	(1,782)	-	614	-	(614)	-
BMX Track	2,000	-	-	-	2,000	-	(2,000)	-
Tread Mill	2,000	3,240	-	(5,240)	-	-	-	-
Astro Pitch	-	4,920	-	(4,141)	779	-	-	779
Astro Lighting	-	1,992	(1,992)	-	-	-	-	-
Lifeguard Course	-	2,500	-	-	2,500	-	(2,500)	-
Quest Assessment	-	-	-	-	-	1,000	(1,000)	-
Pool Covers	-	-	-	-	-	1,889	(1,889)	-
Gymnastics Equipment	-	-	-	-	-	1,500	-	1,500
Drainage	-	-	-	-	-	4,176	(4,176)	-
	<u>15,280</u>	<u>50,482</u>	<u>(50,488)</u>	<u>(9,381)</u>	<u>5,893</u>	<u>8,565</u>	<u>(12,179)</u>	<u>2,279</u>

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

18 Restricted funds

(Continued)

Burnfield Fund:

Original funding provided to assist with the costs of maintaining the football field at Burnfield. This fund has now been fully expended.

Mine water

Funding from Tees Valley Combined Authority to investigate the potential to use nearby mine water to heat the swimming pool and other buildings. This fund has now been fully expended.

UV Sports Club

North East Active Partnership funding to develop a Ultra Violet Sports Club to encourage children not normally engaging with sporting activities. This fund has now been fully expended.

BMX Track

Northumberland County Council Community Chest funding to develop a BMX track on the Burnfield site. This fund has now been fully expended.

Treadmill.

Northumberland County Council Community Chest funding to purchase a new treadmill. This fund has now been fully expended.

Astro Pitch

Funding from Karbon Homes and Northumberland Community Chest to provide lighting and purchase tennis and basket ball equipment. Lighting complete and upgrade still in process.

Lifeguard Course

Community Foundation Grant, provided by Newcastle Building Society to train new lifeguards for the Summer Season. This fund has now been fully expended.

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

18 Restricted funds

(Continued)

Quest Assessment

Funding provided by ESC Lottery Fund for the assessment. This fund has been fully expended.

Pool Covers

Funding from The Co-op Local Community Fund for the purchase of pool covers. This fund has been fully expended.

Gymnastics Equipment

Northumberland County Council Community Chest funding for the purchase of gymnastics equipment.

Drainage

Haltwhistle Town Council and Haltwhistle Jubilee Football Club funding for new drainage.

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2020 £	Resources expended £	Transfers £	Balance at 1 April 2021 £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Fixed Assets							
less							
Liabilities	1,441,231	(55,260)	22,622	1,408,593	(59,503)	9,079	1,358,169
Set aside							
Reserves	85,000	-	-	85,000	-	15,000	100,000
	<u>1,526,231</u>	<u>(55,260)</u>	<u>22,622</u>	<u>1,493,593</u>	<u>(59,503)</u>	<u>24,079</u>	<u>1,458,169</u>

Fixed Assets less Loan Liabilities

The trustees have set aside funds equating to the fixed assets less outstanding loans, which represent assets which are not liquid and cannot be easily realised.

Set aside Reserves

The trustees agreed to establish a target reserve of £100,000 to cover any disruption or downturn in the centre's income or unforeseen expenditure.

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

20 Analysis of net assets between funds

	Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:										
Tangible assets	-	1,404,209	-	8,500	1,412,709	-	1,459,564	-	8,500	1,468,064
Current assets/(liabilities)	192,575	91,614	2,279	-	286,468	51,818	78,404	5,893	-	136,115
Long term liabilities	-	(37,654)	-	-	(37,654)	-	(44,375)	-	-	(44,375)
	<u>192,575</u>	<u>1,458,169</u>	<u>2,279</u>	<u>8,500</u>	<u>1,661,523</u>	<u>51,818</u>	<u>1,493,593</u>	<u>5,893</u>	<u>8,500</u>	<u>1,559,804</u>

HALTWHISTLE SWIMMING & LEISURE CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

21 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	4,114	4,775
Between two and five years	12,746	15,688
In over five years	-	980
	<hr/>	<hr/>
	16,860	21,443
	<hr/>	<hr/>

22 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).