



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	09	2020	To	31	08	2021

Section A Reference and administration details

Charity name Tavistock Methodist Circuit

Other names charity is known by

Registered charity number (if any) 1168514

Charity's principal address

Tavistock Methodist Church

Chapel Street

Tavistock

Postcode

PL19 8DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Dr Steven Emery-Wright	Presbyter (Chair of Circuit Meeting)		Ex officio
2	Rev Phil Griffin	Presbyter		Ex officio
3	Rev Paul Smith	Supernumerary		Ex officio
4	Mr Ian Parsons	Circuit Steward		Circuit Meeting
5	Mrs Jacqueline Shillabeer	Circuit Steward		Circuit Meeting
6	Mr David Dodd	Circuit Steward/ Peter Tavy Treasurer		Circuit Meeting
7	Mr Graham Skedgell	Circuit Finance		Circuit Meeting
8	Mrs Mel Tamblin	Circuit Administrator		Ex officio

9	Mr Graham Shillabeer	Circuit Property/ Mary Tavy Treasurer	Circuit Meeting
10	Rev Jeffrey Moles	Supernumerary	Ex officio
11	Mr John Wright	Circuit Property Secretary	Circuit Meeting
12	Mrs P Skedgell	Local Preachers Secretary	Circuit Meeting
13	Mrs H Boot- Handford	Bere Alston Treasurer	Bere Alston United Church
14	Mrs L Wright	Bere Alston Rep	Bere Alston United Church
15	Mr T Atkinson	Bere Alston Substitute Rep	Bere Alston United Church
16	Mr John Tamblin	Mary Tavy Steward	Mary Tavy Church Council
17	Mrs P Emmott	Mary Tavy Treasurer	Mary Tavy Church Council
18	Mrs S Dodd	Peter Tavy Rep	Peter Tavy Church Council
19	Mrs J Ball	Peter Tavy Rep	Peter Tavy Church Council
20	Mrs M Owen	Yelverton Steward	Yelverton Church Council
21	Mr C West	Yelverton Property	Yelverton Church Council
22	Mrs C Hunt	Yelverton Treasurer	Yelverton Church Council
23	Mrs M Luckhurst	Yelverton Property	Yelverton Church Council
24	Mrs P Wylie	Tavistock Methodist Church Steward	Tavistock Church Council
25	Mr N Tamblin	Tavistock Methodist Church Treasurer	Tavistock Church Council
26	Mrs J Page	Tavistock Methodist Church Rep	Tavistock Church Council
27	Mr J Harris	Tavistock Methodist Church Rep	Tavistock Church Council
28	Mr G Orton	Tavistock Methodist Church Rep	Tavistock Church Council
29	Mrs L Orton	Tavistock Methodist Church Rep	Tavistock Church Council

30	Dr D Benzie	Circuit Safeguarding Officer	Circuit Meeting
31	Mrs M Tamblin	Circuit Archivist	Circuit Meeting
32	Mrs J Palmer	TACT Rep	Circuit Meeting
33	Mr R Holliday	Bere Alston Rep	Bere Alston United Church
34	Mrs A Mansfield	Horrabridge Community Worker	Circuit Meeting
35	Mr T Sprague	Yelverton Rep	Yelverton Church Council
36	Ms C Sivyver	Mary Tavy Secretary	Mary Tavy Church Council

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Act of Parliament
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Circuit Meeting or individual church councils (some trustees are ex officio)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Introduction /Training:

- Range of guidance provided by Methodist Connexion
- 'The Role of a Trustee' leaflet available to Trustees

Structure:

- Part of the Plymouth and Exeter Methodist District
- Accountable to the Methodist Conference

Risks:

- Property and Financial risks considered by regular Leadership Team meetings. All the circuit properties are subject to quinquennial inspections carried out by a qualified surveyor. Each property holds electrical and PAT test certificates.
- Major risks are considered by the Circuit Meeting
- Professional advice taken as required
- Circuit Safeguarding Policy, with approved Safeguarding training programme, strictly adhering to Methodist Church policy.

Circuit Staffing:

Rev Dr Steven Emery-Wright was appointed to serve as the Superintendent Minister with effect from 1st September 2018.

Supernumerary ministers Rev Jeff Moles and Rev Paul Smith continue to support the circuit, with Rev Smith taking pastoral responsibility for the chapel at Mary Tavy.

There is a paid Circuit Administrator, who works each weekday morning in the circuit office based at Tavistock Methodist Church.

The Circuit Leadership Team (CLT) meets each month. This comprises the ministerial staff and circuit stewards plus lay people from across the circuit with responsibility for finance, property, employment of the lay worker at Horrbridge, stationing of ministers and the welfare of the worshipping congregations. The Circuit Administrator is the secretary of the leadership team. The CLT is accountable to the Circuit Meeting, who are the charity trustees, and are given delegated responsibility for managing the assets and give direction in order to fulfil the circuit mission statement.

Preaching and Worship:

In addition to the circuit ministers there is a dedicated team of local preachers and worship leaders, who conduct worship at the above churches. There are currently five local preachers and worship leaders in training, they are following a course which the superintendent minister is leading.

Summary of the objects of the charity set out in its governing document

Our Circuit Mission Statement:

Building Christ-centred churches that, in the power of the Holy Spirit, and in partnership with other Christian churches, serve their communities, and make disciples of Jesus, to the glory of the Father.

See also the Methodist Church Act 1976

Information about our circuit churches can be found at the Plymouth and Exeter District website:
<http://www.pemd.org.uk/index.php/circuits-in-district-2/54-tavis-tock>

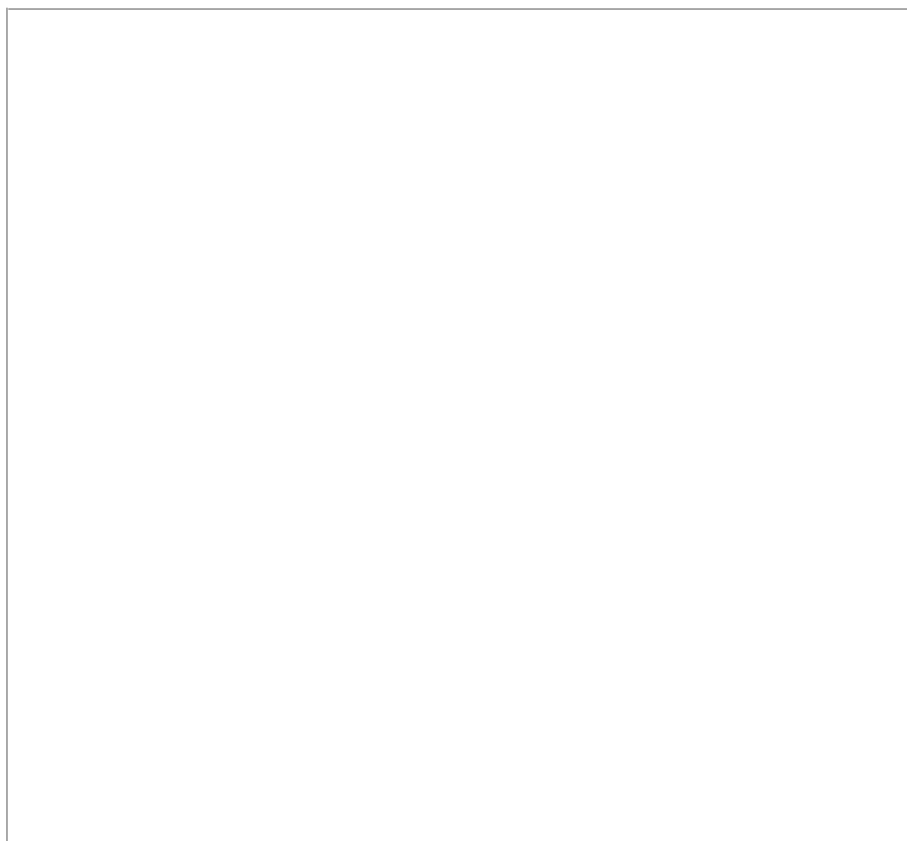
Please refer to Appendix A to this report.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Circuit Membership is growing. All the churches detailed here are experiencing growth, which goes against the national trend.

Section E Financial review

Brief statement of the charity's policy on reserves

See a copy of the Circuit Reserves Policy.

Details of any funds materially in deficit

None of the funds administered are materially in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See a copy of the Standard Form of Accounts (SFA) for the year ended 31 August 2021

Section F Other optional information

Section G	Declaration
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)		
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Position (eg Secretary, Chair, etc)	Circuit Steward	
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Date	
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THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

TAVISTOCK

Circuit

**FOR THE YEAR ENDED
31 AUGUST 2021**

	District	Circuit no	24/7
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Registered Charity - Charity Registration number

1168514

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Ministers:

Rev Dr Steven Emery-Wright

Rev Philip Griffin

Rev Paul Smith (Supernumerary)

Rev Jeff Moles (Supernumerary)

Rev Malcolm Richards (Supernumerary)

Circuit Stewards:

Mr Ian Parsons

Mrs Jackie Shillabeer

Mr David Dodd

Treasurer:

Mr Graham Skedgell

20ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

TAVISTOCK

Circuit

SECTION A			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£	£
a2	Assessment/Share		123,649			123,649	116,900
a3	Capital receipts		0			0	0
a4	Bank and CFB interest and Investment income		109	439		548	1,623
a5	Grants		0			0	0
a6	Other receipts		9,059			9,059	2,514
a7	TOTAL RECEIPTS		132,817	439	0	133,256 (a8)	121,037
SECTION B							
b1	PAYMENTS						
b2	Stipends, salaries, NIC, Pension and travel costs		92,512			92,512	88,908
b3	Manse Costs		14,507			14,507	10,483
b4	Administration etc		4,069		0	4,069	4,504
b5	District Assessment		23,333	4,660	0	27,993	27,781
b6	Grants & donations		3,300		0	3,300	3,000
b7	Closed Chapels inc.Horrabridge Project		15,319		0	15,319	16,188
b8	Other payments		4,071	286	0	4,357	2,288
b9	TOTAL PAYMENTS		157,111	4,946	0	162,057 (b9)	153,152
SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a7-b9)	(24,294)	(4,507)	0	(28,801)	(32,115)
c2	Total funds brought forward from last year		41,785	143,210	0	184,995 (c6)	217,110
c3	Sub total	(c1+c2)	17,491	138,703	0	156,194	184,995
c4	Transfers and adjustments		25,000	(25,000)		0 (c7)	0
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	42,491	113,703	0	156,194 (c8)	184,995 (c6)
SECTION D							
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS							
d	(these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year					0	2,908
d2	Offerings/Gifts - received for external organisations					2,339	2,007
d3	Offerings/Gifts - passed to external organisations					2,339	4,915
d4	BALANCE STILL TO BE PAID (d1 + d2 - d3)					0	0

SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1			0			0
e2			0			0
e3			0			0
e4			0			0
e5			0			0
e6			0			0
e7			0			0
e8 Sub total of Internal Organisations funds	0	0	0	0	0 (e11)	0 (e12)
e9 Circuit accounts (totals brought forward from page 2 - totals column)	133,256 (a8)	162,057 (b9)	(28,801)	0 (c7)	184,995 (c6)	156,194 (c8)
e10 TOTAL CASH FUNDS HELD BY CIRCUIT	133,256	162,057	(28,801)	0	184,995 (x)	156,194 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2021**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	0	0
f2 Bank Current Account	2,273	1,614
f3 Bank Deposit Account	0	0
f4 Central Finance Board	39,512	40,878
f5 Trustees for Methodist Church Purposes	143,210	113,702
f6 Other funds	0	0
f7 SUB TOTAL	184,995 (c6)	156,194 (c8)
f8 Total funds held by Internal Organisations (the closing balance totals above) (e12)	0 (e11)	0 (e12)
f9 TOTAL CASH FUNDS HELD BY CIRCUIT	184,995 (x)	156,194 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)	5,006	5,847
g2 Land and Buildings Includes 2 churches (Princetown & Horrabridge) and 2 manses (Tavistock & Horrabridge). Valuations as per insurance documents	2,605,567	2,571,245
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

Name of Circuit

TAVISTOCK

No.

24/7

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer

G. Skedgell

Date

25.11.2021

Name and address of treasurer

GRAHAM SKEDGELL

FAIRVIEW COTTAGE LAMERTON TAVISTOCK

Post Code

PL19 8RR

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be*

presented to the Circuit meeting held on 3.3.2022

Signature of the Chair of the meeting

S. Pugh-Wright

Name of the Chair of the meeting

Steven EMERY-WRIGHT

Date

25.11.2021

Independent Examiner's Report to the Trustees of the

TAVISTOCK

Charity Number

1168514

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the
Circuit for the year ended 31 August 2021 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit

TAVISTOCK

No. 24/7

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

Name of independent examiner

ANDREW WING LLB

Relevant professional qualification of independent examiner

FCA (ICAEW)

Name of firm (where appropriate)

WINGS CHARTERED ACCOUNTANTS

Address

UNIT 1, PEARL ASSURANCE HOUSE, ELBOW LANE,

TAVISTOCK, DEVON

Post Code

PL19 0BG.

Date

22ND DECEMBER 2021.

* delete or circle as appropriate

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

TAVISTOCK

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**FOR THE YEAR ENDED
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20ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

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TAVISTOCK

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* delete or circle as appropriate

Name of Circuit

TAVISTOCK

No. 24/7

Independent Examiner's Statement

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Signature of independent examiner

Name of independent examiner

ANDREW WING LLB

Relevant professional qualification of independent examiner

FCA (ICAEW)

Name of firm (where appropriate)

WINGS, CHARTERED ACCOUNTANTS

Address

UNIT 1, PEARL ASSURANCE HOUSE, ELBOW LANE,

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Date

22ND DECEMBER 2021.

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