

THE PURCELL SINGERS

England & Wales · Charity number 1168508

Details

Status Registered

Legal form CIO

Registered 2016-07-29

Register [View on the Charity Commission register](#)

Contact

Address Little Easterfields Farm
Chiddingly Road
Horam
Heathfield
East Sussex
TN21 0JL

Phone 02086755228

Email admin@purcellsingers.org

Website <https://www.purcellsingers.org/>

Activities

Objects: TO ADVANCE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION IN AND APPRECIATION OF THE ART AND SCIENCE OF CHORAL MUSIC IN ALL ITS ASPECTS BY THE PRESENTATION OF PUBLIC CONCERTS AND RECITALS AND, IF POSSIBLE, BY THE MAKING OF RECORDINGS AND OTHER SOLELY CHARITABLE OBJECTS AS DEFINED BY THE CHARITIES ACT 2006, OR ANY SUBSEQUENT ACT, AS DETERMINED FROM TIME TO TIME BY THE TRUSTEES OF THE PURCELL SINGERS AND DELIVERED FOR THE PUBLIC BENEFIT.

Activities: To advance, improve, develop and maintain public education in and appreciation of the art of choral music in all its aspects by the presentation of public concerts and recitals and by the making of recordings and other solely charitable objects as defined by the Charities Act 2006, or any subsequent act, as determined by the trustees of The Purcell Singers and delivered for the public benefit.

Classification

- **How:** Provides Services, Other Charitable Activities
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Bromley
- Camden
- City Of London
- City Of Westminster
- Croydon
- Lambeth
- Southwark
- Wandsworth

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£11,422	£14,086	-	-
2024-03-31	£11,532	£12,015	-	-
2023-03-31	£10,002	£13,261	-	-
2022-03-31	£7,976	£4,210	-	-
2021-03-31	£5,563	£1,910	-	-

Trustees

Name	Role	Appointed
WAYNE JONES	Chair	2020-03-30
Carl Matthias Olson		2024-01-24
Dr Paul Waldron		2023-06-10
FRANCES MAUREEN BIRCH		2017-01-12
JOANNE LUCY KILPATRICK		2021-08-12

THE PURCELL SINGERS

England & Wales - Charity number 1168508

Accounts

THE
PURCELL
SINGERS

Trustee's Annual Report and Accounts
for the year ended 31 March 2025

1. Reference and administrative details

Charity name	The Purcell Singers
Registered charity number	1168508
Principal and registered address	Little Easterfields Farm Chiddingly Road Horam East Sussex TN21 0JL
Trustees	Mary Clayton-Kastenholz, Chair (resigned 18 October 2024) Tom Asher, Chair (from 18 October 2024 to 11 December 2025) Wayne Jones, Chair (from 12 December 2025) Paul Waldron, Treasurer Joanne Kilpatrick, Secretary Emily Allebone-John (resigned 25 September 2024) Frances Birch Carl Matthias Olson
Non-voting Committee Members	Jessica Cooling, Administration & Events Manager (to 31 August 2025) Maddy Hardman, Choir & Concerts Manager (from 1 September 2025) Mark Ford, Founding Musical Director Benjamin Kirk, Conductor (appointed 02 September 2024) Jonathan Schranz, Conductor (resigned 01 September 2024)
President	Sarah Walker CBE
Bankers	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

2. Charitable objects

The objects of The Purcell Singers (“The Choir”) are:

- To advance, improve, develop and maintain public education in and appreciation of the art and science of choral music in all its aspects, by the presentation of public concerts and recitals, and, if possible, by the making of recordings;
- And other solely charitable objects as defined by The Charities Act 2006, or any subsequent Act as determined from time to time by the Trustees of The Purcell Singers and delivered for the public benefit

The Trustees have complied with their duty to have due regard to the Charity Commission’s guidance on all matters relating to the Choir’s charitable objects and activities, including public benefit.

3. Achievements & performance

30th Anniversary Year

The 2024/25 year marked a significant milestone for The Purcell Singers as we celebrated our 30th anniversary. This landmark year saw five performances showcasing the breadth and ambition of our repertoire:

- June 2024: Recording session for self-produced CD
- July 2024: B Minor Mass, Lewes Baroquefest
- October 2024: 30th Anniversary Concert, St Gabriel’s Pimlico
- December 2024: Beethoven 9th Symphony with London Euphonia, St. Giles Cripplegate
- December 2024: *Carol Singing* in aid of Railway Children’s charity at Charing Cross Station

Our achievements in 2024/25 included two major collaborative performances with prestigious ensembles, two self-promoted events, including our 30th anniversary celebration, a recording session for commercial release, and our annual carol singing fundraising effort for the Railway Children Charity.

In addition to these performances, we held successful audition rounds to support the transition to our new conductor and to introduce new voices to our choir.

The 30th anniversary year also marked a significant transition, with new leadership appointments for Conductor, Chair, and Choir Manager. The Committee prioritised embedding this new leadership team whilst maintaining the Choir’s artistic standards and reputation. The year’s activities resulted in an overall deficit of £2,663, reflecting investment in the recording project (£4,416) and the 30th anniversary concert. Despite these deficits, the Choir has maintained healthy, unrestricted free reserves of £10,283. The Committee continues to address longer-term sustainability through strategic discussions on income generation, audience development and balancing artistic ambition with financial prudence.

4. Financial review

Overall income for the year amounted to £11,422 (2024: £11,532), with expenditure of £14,086 (2024: £12,015). Net income for the year was a deficit of £2,663 compared with a deficit of £482 in 2023/24.

Net assets of the charity amounted to £10,667 at 31 March 2025 (2024: £13,394), comprising £10,283 of free unrestricted reserves and £384 of restricted reserves. There were no designated funds held. At year end there were no material commitments of unrestricted reserves not provided for as a liability in the accounts.

At year end bank and cash balances were £9,352 (2024: £10,368).

It has been the Choir's historical policy to ensure that expenditure is closely linked to income, although this can vary with the timing of significant projects; this principle will continue in the future.

Our financial position in the future will depend on several factors, primarily our ability to maintain and grow our audiences, maintain and grow commercial opportunities, and manage our cost base effectively. We currently don't require membership subscriptions and intend to maintain this approach.

5. Principal risks and uncertainties

The Committee has reviewed the significant risks the charity is exposed to and has established systems to mitigate them. Organisational risks are reviewed at least quarterly, or more frequently during periods of heightened risk.

The most significant risk to the Choir is income volatility. We rely on a mix of self-promoted events, commercial events, and recordings to generate a small surplus or break even, to fund our activities. Trustees meet regularly to discuss all operational aspects and consider publicity and maintaining a high profile. This is important because it encourages new members, patrons, and supporters, and improves audience attendance at our concerts, all of which help increase revenue. With Jonathan Schranz's departure, we have lost our regular rehearsal and concert venue. Whilst we had been anticipating and mitigating the risk, we are not able to avoid our costs for producing our activities increasing going forward. Our ability to diversify our income streams, maximise commercial opportunities and manage our cost base is critical to the long-term financial health of the Choir.

6. Reserves

The Trustees aim to maintain unrestricted funds with free reserves of at least £10,000. The Choir holds free reserves in order to:

- Provide working capital

- Allow the Choir to provide continuity of activities if income levels fluctuate, thereby giving time to seek new sources of revenue
- Allow the Choir to provide continuity of activities if it had to cope with increases in expenditure that could not be accurately forecast
- Ensure that, in the worst possible circumstances, it can pay all creditors and wind up the organisation.

Should the Choir wish to undertake a large London/UK concert with orchestra, reserves would need to be £30,000, and for a single tour of a similar scale outside the UK, £40,000 (without recourse to a loan facility).

The balance held as unrestricted funds at 31 March 2025 was £10,283 (2024: £8,594), representing 103% of the unrestricted free reserves policy target. We anticipate needing to increase our unrestricted funds in future years to cover the ongoing rise in operating costs for self-promoted concerts.

7. Structure, governance and management

The Purcell Singers (“the Choir”) converted to a Charitable Incorporated Organisation (CIO) on 29 July 2016 and is governed by a ‘Foundation’ model constitution. We are registered with the Charity Commission in England and Wales (registration number 1168508).

Trustees have complete responsibility for all legal, operational and financial matters. On a day-to-day basis, the Choir is managed by a committee comprising the Board of Trustees and non-voting members, with specific roles and expertise detailed in section 1. Artistic and musical programming is carried out by the Conductor and approved by Trustees. The day-to-day management of the Choir’s administration and events is carried out by the Administration and Events Manager, who reports to the Chair. The Choir reviewed and revised this role in the summer of 2025, reshaping it into the Choir and Concerts Manager. The Choir’s finances have been administered by the Treasurer. The Treasurer provides regular reports to the Trustees; expenditures are approved before they are incurred, and two signatures are required for all payments. All trustees and the Founding Musical Director give their services voluntarily and may be reimbursed for expenses only. The Choir employs no staff but contracts for the services of the Conductor and the Administration and Events Manager/Choir and Concerts Manager. The Choir is not affiliated with any other charitable organisations.

Committee membership

The 2024/25 year saw several key changes on the Committee. Jonathan Schranz concluded his six-year tenure as Conductor in September 2024, with Benjamin Kirk successfully appointed as his successor. Mary Clayton-Kastenholz stepped down as Chair in October 2024 after five years of service. Tom Asher was appointed Chair of Trustees in October 2024, leading the Choir through the transition to the new Conductor. Emily Allebone-John stepped down as a trustee in September 2024.

Since the year-end, Tom Asher stepped down as Chair due to changes in family circumstances. Wayne Jones, one of the Choir’s longest-serving trustees, was appointed Chair whilst the Committee undertakes recruitment for a permanent successor. Jessica Cooling stepped down as Administration and Events Manager in August 2025, and Maddy Hardman was appointed interim Choir and Concerts Manager in September 2025, pending permanent recruitment to the role.

The Board appoints new trustees to meet any gaps identified. Appointments are usually made through an open recruitment round, occasionally through referrals from individuals with specific expertise. Training for new trustees includes invitations to concerts (where they are not already involved with the choir), a discussion with the Chair about the Committee, trustee roles and responsibilities, and meetings with the Treasurer and other trustees. New trustees are also given access to previous meeting papers and minutes.

Strategic planning

The Committee operates within the framework of a rolling three-year strategic plan, which serves as the touchstone for all decision-making on behalf of the Choir. The plan addresses five key areas: performance and repertoire, recordings, profile, membership, and governance.

During the 2024/25 year, with both the Conductor and Chair in transition, the Committee prioritised embedding the new leadership team and maintaining operational continuity. The annual strategic review was deferred to early 2026, with the last formal review conducted in August 2024.

8. Declarations

The trustees declare that they have approved the above trustees' report.

Signed on behalf of the charity's trustees:

Signature(s): Wayne Jones

Full name(s): Wayne Jones

Position(s): Chair

Date: 28th January 2026

Balance Sheet at 31/3/2025

	£	£
Assets		
Cash		
Current Account	3,672.09	
Deposit Accounts		
CAF Gold- 2,264.62	5,680.18	
COIF - 3,415.56		
		9,352.27
Cash not deposited	213.90	
Prepayments: Administration 2025 activities	322.63	
Prepayments: for April 2025 SJSS Miserere	703.28	
Accrual of income: Gift Aid not yet claimed	75.00	
		10,667.08
Liabilities		
		10,667.08
<i>Funds b/f 1/4/2024</i>		<i>13,393.94</i>
Deficit from general account		2,726.86
Funds c/f 31/3/2025		10,667.08
<i>o/w restricted for recording</i>		<i>383.72</i>
<i>o/w unrestricted</i>		<i>10,283.36</i>
		=====

Income & Expenditure Account (2024/25 FY)

Events Account

	£	£
Recording (June 2024)		
Income		
Administration	(331.03)	
Conductor	(770.00)	
Music hire	(43.25)	
Production	(2016.00)	
Deps	(650.00)	
Venue and misc.	(606.00)	
(Gross expenditure)		(4416.28)
Net income/(expenditure)		(4416.28)
B minor Mass, Lewes (July 2024)		
Pre-agreed costs		1500.00
Income		1500.00
Administration	(236.79)	
Conductor	(700.00)	
Accompanist	(110.00)	
Music hire and posting	(24.30)	
(Gross expenditure)		(1,071.09)
Net income/(expenditure)		428.91

30th Anniversary Concert, St Gabriel's Pimlico (October 2024)		
Ticket income, refreshments & programme sales	1753.74	
Donation	1000.00	
Income		2753.74
Conductor	(1050.00)	
Administration incl. transport	(1062.13)	
Music hire & posting	-299.42	
Rehearsal Venue Hire	(587.00)	
Venue Hire	(435.00)	
Refreshment purchase	(201.06)	
Marketing and printing	(258.97)	
(Gross expenditure)		(3,893.58)
Net income / (expenditure)		(1139.84)
		=====

The Purcell Singers Annual Report and Accounts
For the year ended 31 March 2025

Beethoven 9th Symphony with London Euphonia (December 2024)		
Income: performance fee	2,000.00	
Income		2,000.00
Rehearsal Venue Hire	(250.00)	
Conductor	(280.00)	
Administration	(233.16)	
Music hire & purchase	(78.86)	
Accompanist	(130.00)	
(Gross expenditure)		<u>(972.02)</u>
Net income / (expenditure)		1,027.98
		=====

Railway Children (December 2024)		
Performance Fee	150.00	
Income		150.00
Administration	(123.25)	
(Gross expenditure)		<u>(123.25)</u>
Net income / (expenditure)		26.75
		=====

Total income on events		6,403.74
<i>Expenditure on events (excl. recording)</i>		-6,059.94
Total expenditure on events		-10,476.22
Total (deficit) / surplus on events		-4072.48

The Purcell Singers Annual Report and Accounts
For the year ended 31 March 2025

Other - General

	2024/25	
	£	£
Income		
Donations	3,400.00	
Royalties (PPL)	127.30	
Investment income	241.07	
Gift Aid (for this year donations only, incl. expected)	850.00	
Gift Aid extra (pre-2023 donations and interest)	358.24	
Misc – refund from previous music hire	42.00	
		5018.61
Expenditure		
Administration - general	(1341.98)	
Subscription & Insurance	(270.00)	
Printing licence	(125.00)	
Auditions Apr – Administration, Conductor, Marketing	(520.22)	
Auditions Aug (conductor) – Administration, venue, music, drinks	(829.25)	
Auditions Nov – Administration, Venue, Conductor	(384.00)	
Sundries incl. mobile	(79.00)	
Bank fees	(60.00)	
		(3609.45)
	Total - General	1409.16

The Purcell Singers Annual Report and Accounts
For the year ended 31 March 2025

General Account

	2024/25		Memo item: 2023/24	
	£	£	£	£
Income				
Donations	3,400.00		2,100.00	
Musical events	6,403.74		8,571.90	
Gift Aid (incl. expected and extra)	1208.24		525.00	
Misc (refund)	42.00		-	
Income from royalties	127.30		47.68	
Investment income	241.07		287.74	
		11422.35		11532.32
Expenditure				
Musical events	(10,476.22)		(10702.65)	
Last year's costs (not accrued)	-		(110.70)	
Administration – general & library	(1341.98)		(327.42)	
MM Subscription & Insurance	(270.00)		(259.00)	
Marketing (incl. website)	-		(311.87)	
Printing licence	(125.00)		-	
Auditions	(1733.47)		(234.76)	
Sundries incl. mobile	(79.00)		(8.15)	
Bank fees	(60.00)		(60.00)	
		-14085.67		(12014.55)
(Deficit) / Surplus		-2663.32		(482.23)
		=====		=====
		=		

These accounts were approved and authorised for issue by the Trustees on 15 January 2026 and signed on their behalf by:

Wayne Jones _____

Wayne Jones, Chair
Date:

28.1.2026__

Paul Waldron
Paul Waldron, Treasurer
Date:
28.1.2026

THE PURCELL SINGERS

England & Wales - Charity number 1168508

Accounts

THE
PURCELL
SINGERS

Trustee's Annual Report and Accounts
for the year ended 31 March 2024

1. Reference and administrative details

Charity name	The Purcell Singers
Registered charity number	1168508
Principal and registered address	30 Dixie Court Adenmore Road London SE6 4FA
Trustees	Mary Clayton-Kastenholz, Chair (resigned 18 October 2024) Tom Asher, Chair (appointed 18 October 2024) Emily Allebone-John (resigned 25 September 2024) Frances Birch Wayne Jones Joanne Kilpatrick, Secretary Bronte Larsen-Disney (resigned 23 November 2023) Matthias Carl Olson Dominic Tighe, Treasurer (resigned 23 November 2023) Paul Waldron, Treasurer (appointed trustee 10 June 2023; appointed Treasurer 23 November 2023)
Non-voting Committee Members	Jessica Cooling, Administration & Events Manager (appointed 08 January 2024) Mark Ford, Founding Musical Director Kim Hawthorn, Administration & Events Manager (resigned 07 January 2024) Benjamin Kirk, Conductor (appointed 02 September 2024) Jonathan Schranz, Conductor (resigned 01 September 2024)
President	Sarah Walker CBE
Bankers	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

2. Charitable objects

The objects of The Purcell Singers (“The Choir”) are:

- To advance, improve, develop and maintain public education in and appreciation of the art and science of choral music in all its aspects, by the presentation of public concerts and recitals, and, if possible, by the making of recordings;
- And other solely charitable objects as defined by The Charities Act 2006, or any subsequent Act as determined from time to time by the Trustees of The Purcell Singers and delivered for the public benefit

The Trustees have complied with their duty to have due regard to the Charity Commission’s guidance on all matters relating to the Choir’s charitable objects and activities, including public benefit.

3. Achievements & performance

Six performances in year:

- April 2023: Evensong at St. John Smith’s Square
- June 2023: *In Beauty May I Walk*, St Gabriel’s Pimlico
- October 2023: *Rachmaninoff Vespers*, St. George’s Cathedral
- December 2023: *Christmas at St. George’s*, St. George’s Cathedral
- December 2023: *Carol Singing* in aid of Railway Children’s charity at Charing Cross Station
- March 2024: Mozart *Requiem*, St. John’s Smith’s Square

Our achievements in 2023/24 included three self-promoted concerts, two collaborations with St. John Smith’s Square and our annual carol singing fundraising effort for the Railway Children charity.

In addition to these performances a successful round of auditions was held in September 2023.

The Choir had a successful year in terms of enjoyable concerts, new and growing members and cultivating a strong collaborative partnership with St. John Smith’s Square, the Choir is firmly still in a rebuilding phase following the impact of the pandemic, with all but one of our activities incurring losses (not including carol singing for Railway Children). The Committee is mindful of the risks associated with this kind of pattern and continues to have many discussions around the longer-term strategy, pursuing new approaches to income generation, building our audiences, commercial profile, choir and audience engagement, diversity and inclusion.

4. Financial review

Overall income for the year amounted to £11,532 (2023: £10,002) with expenditure for the period of £12,015 (2023: £13,261). Net income was a deficit of £482 compared with a deficit of £3,259 in 2022/23.

Net assets of the charity amounted to £13,394 (2023: £13,883) at 31 March 2024, comprising £8,594 of free unrestricted reserves and £4,800 of restricted reserves. There were no designated funds held.

At year end there were no material commitments of unrestricted reserves not provided for as a liability in the accounts.

At year end bank and cash balances were £10,368 (2023: £13,466).

It has been the historical policy of the Choir to ensure expenditure is closely linked to income, although this can vary with the timing of significant projects, and this principle will continue in the future.

Our financial position in future will depend on a number of factors, primarily our ability to maintain and grow our audiences, maintain and grow commercial opportunities and manage our cost base effectively. We currently don't require membership subscriptions and it is our aim to maintain this approach.

5. Principal risks and uncertainties

The Committee has reviewed the major risks to which the charity is exposed, and systems have been established to mitigate those risks. Organisational risks are reviewed at least quarterly, or more often in times of pressing risk.

The major risk to the Choir is instability of income. We rely on a mixture of self-promoted events, commercial events and recordings making a small surplus or breaking even to fund our activities. Trustees meet regularly to discuss all operational aspects and consider publicity and maintaining a high profile. This is important as it encourages new members, patrons, supporters and good audiences at our concerts, all of which help to improve income. With the departure of Jonathan Schranz we have lost our regular rehearsal and concert venue. Whilst we had been anticipating and mitigating the risk, we are not able to avoid our costs for producing our activities increasing going forward. Our ability to diversify our income streams, maximise commercial opportunities and manage our cost base is critical to the long-term financial health of the Choir.

6. Reserves

The Trustees aim to maintain free reserves in unrestricted funds at no less than £10,000. The Choir holds free reserves in order to:

- Provide working capital
- Allow the Choir to provide continuity of activities if income levels fluctuate, thereby giving time to seek new sources of revenue
- Allow the Choir to provide continuity of activities if it had to cope with increases in expenditure that could not accurately forecast
- Ensure that in the worst possible circumstances it would be able to pay all creditors and wind up the organisation.

Should the Choir wish to carry out a large London/UK concert with orchestra, reserves would need to be at £30,000 and for a single tour of similar scale outside the UK at £40,000 (without recourse to a loan facility).

The balance held as unrestricted funds at 31 March 2024 was £8,594 (2023: £9,083), representing 86% of the unrestricted free reserves policy target. Whilst reserves are below the policy level, we have £4,800 in restricted reserves earmarked for specific recording liabilities expected in 2024/25. This reduces the pressure on our unrestricted reserves. Whilst achieving 86% of our reserves target is not ideal, in this circumstance it is an acceptable level of risk for Trustees. Trustees will review our reserves policy in 2025/26 to ensure it reflects the evolving financial landscape the Choir is operating in.

7. Structure, governance and management

The Purcell Singers (“the Choir”) converted to a Charitable Incorporated Organisation (CIO) on 29 July 2016 and is governed by a ‘Foundation’ model constitution. We are registered with the Charity Commission in England and Wales (registration number 1168508).

Trustees have full responsibility for all legal, operational and financial matters. On a day-to-day basis the Choir is managed by a committee made up of a Board of Trustees and non-voting members with specific roles and expertise detailed in section 1. Artistic and musical programming is carried out by the Conductor with support from the Founding Musical Director as needed, and approved by Trustees. The day-to-day management of the Choir’s administration and events is carried out by the Administration and Events Manager who reports to the Chair. The Choir’s finances have been administered by the Treasurer and reviewed by an independent accountant. The Treasurer provides regular reports to the Trustees, expenditure is agreed before it is incurred and two signatures are required for all payments. All trustees and the Founding Musical Director give their services on a voluntary basis and may be reimbursed for expenses only. The Choir employs no staff but contracts for the services of the Conductor and Administration and Events Manager. The Choir is not connected to other charitable organisations.

New trustees are appointed by the Board to meet any gaps identified. Appointments are usually made through an open recruitment round, occasionally by approach to individuals with particular expertise. Training for new trustees consists of invitations to concerts (where they are not already involved with the choir; discussion with the Chair and Founding Musical Director about trustee role and responsibilities; meetings with the Treasurer and other trustees. New trustees are also given access to previous meeting papers and minutes.

In 2024 there were several key Committee membership changes with the Choir’s chair of five years Mary Clayton-Kastenholz, Conductor of six years Jonathan Schranz and Administration and Events Manager, Kim Hawthorn stepping down. Jessica Cooling was appointed Administration and Events Manager in January 2024, Benjamin Kirk was successfully appointed Conductor effective from September 2024 and Tom Asher became the Choir’s new chair of trustees in October 2024.

The Committee uses a rolling 3-year strategic plan as the touchstone against which to take decisions on behalf of the Choir. This plan covers performance and repertoire, recordings, profile, membership

and governance. The Committee reviews the plan annually. In the 2023/24 year this was on 02 September 2023.

8. Acknowledgements

The Choir is grateful to Jonathan Schranz, Conductor, for his commitment and for leading the ensemble in new and interesting directions, and Mark Ford, the Founding Musical Director, for his continued support. The Choir is additionally grateful to the Administration and Events Manager and all Committee members for their hard work and dedication.

9. Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s): _____

Full name(s): Tom Asher

Position(s): Chair

Date: 22 January 2025

The Purcell Singers

Balance Sheet at 31/3/2024

	£	£
Assets		
Cash		
Current Account	2,923.48	
Deposit Account CAF Gold- 4190.08 (2000 moved to current on 26 Mar 24) COIF - 3254.34	7,444.42	
		10,367.90
Prepayments: for Apr 24 Auditions	103.97	
Prepayments: for June 2024 Recording	33.78	
Prepayments: for July 2024 Concert	19.29	
Prepayments: for Dec 2024 Concert	4.78	
Accrual of income: invoice for March 2024 concert	3832.75	
Accrual of income: Expected Gift Aid	525.00	£14,887.47
Liabilities		
Accrual – conductor March 2024 concert	(1050.00)	
Accrual – administrator March 2024 concert	(311.75)	
Accrual – music hire March 2024 concert	(21.97)	
Accrual – marketing March 2024 concert	(109.81)	(1493.53)
		13,393.94
<i>Funds b/f 1/4/2023</i>		<i>13,882.95</i>
Deficit from general account		489.01
Funds c/f 31/3/2024		13393.94
<i>o/w restricted for recording</i>		<i>4,800.00</i>
<i>o/w unrestricted</i>		<i>8,593.94</i>
		=====

The Purcell Singers

Income & Expenditure Account for the year ending 31 March 2024

Events Account

	£	£
Evensong St John's Smith Square (April 2023)		
Income		
Administration	(181.25)	
Music purchase and hire Program Printing	(104.05)	
(Gross expenditure)		(285.30)
Net income/(expenditure)		(285.30)
In Beauty May I Walk, St Gabriel's Pimlico (June 2023)		
Ticket income & programme sales	883.37	
Income		883.37
Administration incl. transport	(697.32)	
Conductor	(1050.00)	
Venue (<i>paid last year</i>)	(485.00)	
Deputies	(600.00)	
Promotion (Program Printing, advertisements)	(235.96)	
Music hire and purchase	(247.17)	
Refreshments	(179.82)	
Royalties (PRS)	(10.62)	
(Gross expenditure)		(3,505.89)
Net income/(expenditure)		(2,622.52)
Rachmaninoff Vespers, St George's (October 2023)		
Ticket income & programme sales	1687.28	
Income		1687.28
Conductor	(1050.00)	
Administration incl. transport	(587.38)	
Music hire & purchase	(57.00)	
Venue Hire	(300.00)	
Marketing	(151.55)	
Programme printing	(70.00)	
Royalties (PRS)	(61.99)	
(Gross expenditure)		(2,277.92)
Net income / (expenditure)		(590.64)
		=====

The Purcell Singers Annual Report and Accounts
For the year ended 31 March 2024

Christmas at St George's (December 2023)		
Income: tickets, programmes, refreshments	2,018.50	
Income		2,018.50
Venue Hire	(450.00)	
Conductor	(1,050.00)	
Administration	(493.01)	
Music hire & purchase	(299.37)	
Programme printing	(70.00)	
<i>Marketing</i>	(255.05)	
Refreshments	(15.70)	
(Gross expenditure)		(2,633.13)
Net income / (expenditure)		(614.63)
		=====

Railway Children (December 2023)		
Performance Fee	150.00	
Income		150.00
Administration	(54.38)	
(Gross expenditure)		(54.38)
Net income / (expenditure)		95.62
		=====

Mozart Requiem, St John's Smith Square (March 2024)		
Ticket cut from SJSS	3832.75	
Income		3832.75
Conductor	(1,050.00)	
Administration	(298.56 + 311.75) (610.31)	
Music hire & purchase	(140.94 + 21.97) (162.91)	
Marketing	(13.00 + 109.81) = (122.81)	
Expenditure		(1,946.03)
Net income / (expenditure)		1886.72
		=====

Total income on events		8,571.90
Total expenditure on events		-10702.65
Total (deficit) / surplus on events		-2130.75

The Purcell Singers Annual Report and Accounts
For the year ended 31 March 2024

Other - General

	2023/24	
	£	£
Income		
Donations	2,100.00	
Royalties (PPL)	£47.68	
Investment income	287.74	
		2387.74
Expenditure		
June 2023 wedding - net	(0)	
Administration - general	(327.42)	
Subscription & Insurance	(259.00)	
Marketing (incl. website)	(311.87)	
Auditions – administration + conductor	(234.76)	
Sundries	(8.15)	
Bank fees	(60.00)	
		-1201.2
	Total - General	1186.54

General Account

	2023/24		Memo item: 2022/23	
	£	£	£	£
Income				
Donations	2,100		1,360.00	
Musical events	8,571.90		7,168.29	
Gift Aid	525.00		1,325.19	
Income from royalties	47.68		nil	
CD sales	0		36.00	
Investment income	<u>287.74</u>		<u>112.08</u>	
		11532.32		10,001.56
Expenditure				
Musical events	(10702.65)		(12,544.16)	
Last year's costs (not accrued)	(110.70)			
Administration - general	(327.42)		(157.38)	
Subscription & Insurance	(259.00)		(197.00)	
Marketing (incl. website)	(311.87)		(210.00)	
Auditions – administration + conductor	(234.76)		nil	
Sundries	(8.15)		(80.35)	
Bank fees	(60.00)		<u>(72.00)</u>	
		(12014.55)		(13,260.89)
(Deficit) / Surplus		(482.23)		(3,259.33)
		=====		=====

The accounts were approved and authorised for issue by the Trustees on 22 January 2025 and signed on their behalf by:

Tom Asher, Chair of Trustees

THE PURCELL SINGERS

England & Wales - Charity number 1168508

Accounts

THE PURCELL SINGERS
Trustees' Annual Report
for the year ended 31 March 2023

Charitable objects

The objects of the choir are:

- to advance, improve, develop and maintain public education in and appreciation of the art and science of choral music in all its aspects, by the presentation of public concerts and recitals and, if possible, by the making of recordings;
- and other solely charitable objects as defined by The Charities Act 2006, or any subsequent Act as determined from time to time by the Trustees of The Purcell Singers and delivered for the public benefit

The Trustees of The Purcell Singers have the responsibility of working with the Founding Musical Director, Mark Ford, and Conductor, Jonathan Schranz, in promoting the objects of the choir.

Achievements and Performance

The year began well with a concert of *Songs of the Baltic Sea* in April. This had a small audience, but was well received. A proposed workshop following the model of the previous year was planned but cancelled for June, owing to lack of availability. In October 2022, the choir performed a concert of *Jesu Meine Freude* pairing Bach and Sandstrom, in St Peter's Eaton Square. At Christmas the choir returned to St George's for a concert titled *A Spotless Rose*. The last engagement of the 2022-2023 financial year was in March, entitled *Sacred Choral Classics*, and featured Mass settings of Vaughan Williams and Imogen Holst.

In addition to these performances, the choir continued with its annual fundraising engagement for the Railway Children, singing carols in Charing Cross station. A successful round of auditions were held in September.

Financial Review

The choir opened the year with funds of £17,142.28.

The choir spent £12,544.16 on events and an additional £873.82 on general running costs. We recouped £7,204.29 through musical events, received £1,360 in donations, and received an additional 1,437.08 through GiftAid and other means. The choir ended the year with a deficit of £3,259.33.

Funds carried forward at 31 March 2022 were £13,882.95.

Policy on reserves

The Trustees aim to maintain reserves at not less than £10,000.

The purpose of this policy is to ensure that the choir always has sufficient funds to support its roster of routine UK concerts.

Should the choir wish to carry out a large London concert with orchestra (such as at the Queen Elizabeth Hall), reserves would need to be at c. £30,000 and for a single ACT tour of similar scale to Rouen or Amiens (without recourse to a loan facility) then c. £40,000.

Structure, Governance and Management

The Purcell Singers is governed by a “Foundation” model constitution as a CIO (Charitable Incorporated Organisation) which was registered on 29 July 2016. The activities of the choir are determined and agreed by the Trustees in consultation with the Conductor and Founding Musical Director.

The Trustees have been using a rolling 3-year Strategic Plan as the touchstone against which to take decisions on behalf of the choir.

The Strategic Plan covers:

- Performance and repertoire
- Recordings
- Profile
- Membership
- Governance

The Trustees review the Strategic Plan every year: in the 2022-2023 financial year this was on the evening of the 22nd of August.

Training for new Trustees consists of invitations to concerts (where they are not already involved with the choir); discussion with the Chair and Founding Musical Director about the role and responsibilities; review with the Treasurer of the last Accounts and Trustees Annual Report; access to minutes of prior Trustee meetings; and invitations to attend one or more Trustee meetings. In 2022-2023 the Trustee Board also attended a Diversity and Inclusion training session on 17 August 2022.

Day-to-day administration of the choir’s activities was carried out in the 2022-2023 financial year by the Choir’s Administrator and Events Manager, Kim Hawthorn (appointed 7th June 2022; succeeding Eleanor Dale, who stepped down 2nd April 2022).

Public Benefit Statement

In carrying out their work the Trustees have had regard to the public benefit offered by the choir.

Membership of the choir is open to new singers, subject to audition and confirmation by the Founding Musical Director and Conductor, whose opinions are final.

Administrative Information

The Purcell Singers is registered with the Charity Commission under number 1168508.

The principal office is at 5 Sterling Gardens SE14 6DU.

Trustees who have served for all or part of the period from 1st April 2022 until 31st March 2023:

Mary Clayton-Kastenholz (Appointed trustee 06/09/2018; Appointed Chair 14/03/2019)

Dominic Tighe - Hon Treasurer (Appointed 12/12/2021)

Joanne Kilpatrick - Hon Secretary (Appointed 12/08/2021)

Frances Birch (Appointed 12/01/2017)

Emily John (Appointed 04/09/2017)

Wayne Jones (Appointed 30 March 2020)

Bronte Larsen-Disney (Appointed 12/08/2021)

Ex officio members of the Trustee Board during this financial year were:

Mark Ford - Founding Musical Director

Jonathan Schranz - Conductor (appointed 23rd June 2017)

Eleanor Dale - Events and Administration Manager (appointed 24th September 2017- stood down 9 April 2022)

Kim Hawthorn- Administrator and Events Manager (appointed 7th June 2022)

Conclusion

2022-2023 was a fairly busy year of performances, with four own promoted engagements through the year. The year felt a continuation of the rebuilding of performance and audience after Covid, with the activities overall incurring losses. The committee had many discussions around longer term strategy, particularly around enhancing the choir's diversity and inclusivity, and pursuing new approaches to building its audience and commercial profile.

Acknowledgements

The choir is grateful to Jonathan Schranz, Conductor, for his commitment to the choir and for leading the ensemble in new and interesting directions, and Mark Ford, the Founding Musical Director, for his continued support for the choir. The choir is additionally grateful to the Administrator and Events Manager and all committee members for their hard work and dedication.

Approved by the Trustees on 24 January 2024

**Signed on behalf of the trustees by Mary Clayton-Kastenholz,
Committee Chair**

Mary Clayton-Kastenholz

THE PURCELL SINGERS

Balance Sheet at 31/3/2023

	£	£
Assets		
Cash		
Current Account	4,304.24	
Deposit Accounts	9,161.76	
		13,466.00
Prepayments: for Apr/Jun 2023 concerts	695.99	
Accrual of income: interest (March 2023)	10.06	
Liabilities		
Accrual – Deputy March 2023 concert	(250)	
Accrual – Music Hire March 2023 concert	(19)	
Accrual – Travel March 2023 recording	(20.1)	
		<hr/>
		13,882.95
Funds b/f 1/4/2022		17,142.28
Deficit from general account		3,259.33
Funds c/f 31/3/2023		13,882.95
<i>o/w restricted for recording</i>		<i>4,800.00</i>
<i>o/w unrestricted</i>		<i>9,082.95</i>
		=====

Chair

Mary Clayton-Kastenholz

Mary Clayton-Kastenholz

Treasurer

A handwritten signature in black ink, appearing to read 'D. Tighe', with a stylized flourish at the end.

Dominic Tighe

• Date: 15th September 2023

Purcell Singers – Income & Expenditure Account (2022/23 FY)

Events Account

	£	£
Songs of the Baltic Sea, St George's Cathedral (April 2022)		
Income		
Ticket income & programme sales	918.61	
		918.61
Administration	(499.50)	
Deputies	(250.00)	
Conductor	(925.00)	
Music purchase	(700.56)	
Program Printing	(91.00)	
(Gross expenditure)		(2,466.06)
Net income/(expenditure)		<u>(1,547.45)</u>

June 2022 (Cancelled Event) and September 2022 Auditions

Venue Hire (cancelled)	(50.00)	
Administration	(118.13)	
Conductor	(125.00)	
Net income/(expenditure)		(293.13)
		=====
		=

Jesu Meine Freude, St Peter's Eaton Square (October 2022)

Income		
Ticket income & programme sales	864.42	
		864.42
Conductor	(925.00)	
Administration	(877.12)	
Music hire & purchase	(630.92)	
Venue Hire	(615.00)	
Programme printing	(154.48)	
Marketing	(27.00)	
(Gross expenditure)		<u>(3,229.52)</u>
Net income / (expenditure)		<u>(2,365.10)</u>
		=====

A Spotless Rose, St George's Cathedral (December 2022)

Income		
Ticket income & programme sales	1,175.59	
Refreshments	260.00	
Refund – Glass Hire	95.00	
		1,530.59
Conductor	(925.00)	
Administration	(671.11)	
Deputies	(500.00)	
Music hire & purchase	(310.99)	
Venue Hire	(450.00)	
Programme printing	(74.00)	
Marketing	(99.56)	
Refreshments	(338.66)	

(Gross expenditure)		<u>(3,369.32)</u>
Net income / (expenditure)		<u>(1,838.73)</u>
		=====

Railway Children (December 2022)

Performance fee	150.00	
Income		150.00
Conductor	(125.00)	
Administration	(94.50)	
(Gross expenditure)		<u>(219.50)</u>
Net income / (expenditure)		<u>(69.50)</u>
		=====

Sacred Choral Classics, St George's Cathedral (March 2023)

Ticket income & programme sales	1,039.67	
Refreshments	165.00	
Income		1,204.67
Conductor	(1,050.00)	
Administration	(487.50)	
Deputies	(250.00)	
Music hire & purchase	(260.69)	
Venue Hire	(450.00)	
Programme printing	(28.00)	
Marketing	(65)	
Refreshments	(183.79)	
Expenditure		<u>(2,774.98)</u>
Net income / (expenditure)		<u>(1,570.31)</u>
		=====

Recording (March 2023)

Performance fee	2,500.00	
Income		2,500.00
Travel Expenses	(29.40)	
(Gross expenditure)		<u>(29.40)</u>
Net income / (expenditure)		<u>2,470.60</u>
		=====

Auditions (March 2023)

Conductor	(68.00)	
Administration	(94.25)	
(Gross expenditure)		<u>(162.25)</u>
Net income / (expenditure)		<u>(162.25)</u>
		=====

Total income on events	7,168.29	
Total expenditure on events	(12,544.16)	
Total (deficit) / surplus on events	(5,375.87)	

General Account

	2022/23		Memo item: 2021/22	
	£	£	£	£
Income				
Donations	1,360.00		5,200.00	
Musical events	7,168.29		1,649.80	
Gift Aid	1,325.19		1,080.48	
Income from royalties	nil		32.35	
CD sales	36.00		10.00	
Investment income	<u>112.08</u>		<u>3.81</u>	
		10,001.56		7,976.44
Expenditure				
Musical events	(12,544.16)		(3,336.23)	
Administration - general	(157.38)		(142.50)	
Subscription & Insurance	(197.00)		(193.00)	
Marketing (incl. website)	(210.00)		(168.07)	
Strategy work	nil		(218.06)	
Sundries	(80.35)		(48.19)	
Bank fees	<u>(72.00)</u>		<u>(104.00)</u>	
		(13,260.89)		(4,210.05)
(Deficit) / Surplus		<u>(3,259.33)</u>		<u>3,766.39</u>
		=====		=====

THE PURCELL SINGERS

England & Wales - Charity number 1168508

Accounts

THE PURCELL SINGERS
Trustees' Annual Report
for the year ended 31 March 2022

Charitable objects

The objects of the choir are:

- to advance, improve, develop and maintain public education in and appreciation of the art and science of choral music in all its aspects, by the presentation of public concerts and recitals and, if possible, by the making of recordings;
- and other solely charitable objects as defined by The Charities Act 2006, or any subsequent Act as determined from time to time by the Trustees of The Purcell Singers and delivered for the public benefit

The Trustees of The Purcell Singers have the responsibility of working with the Founding Musical Director, Mark Ford, and Conductor, Jonathan Schranz, in promoting the objects of the choir.

Achievements and Performance

After a near silent year in 2020-2021, 2021-2022 was a year of recovery. The year began cautiously, as the country was just starting to emerge from lockdown conditions for the third time. The choir organised and held a choral workshop on the 24th of July 2021 at St James' Sussex Gardens as a flexible activity that would incur fewer costs than a concert if it had to be moved or cancelled, and as a desirable activity to bring members together after more than a year of not singing together. The workshop day was successful and well received by participants. Mark additionally hosted a BBQ on behalf of the choir to bring members together socially in the summer. We held audition sessions in mid-September, which brought the most ethnically diverse pool of auditionees we have yet had and saw 10 new members join the choir. The choir's first full concert back, entitled *My Spirit Sang All Day*, was a prestigious event including a premiere of *Three Shakespeare Songs*, composed for the group by John Rutter, who was in attendance and had mentioned us on his social media platforms. Several new trustees came on board during the year: a new Secretary and Treasurer and a Digital Marketing Trustee, and the choir substantially revamped its marketing activity to potential members, audiences, and commercial contacts. The year ended a few days before another concert, *Songs of the Baltic Sea*.

Financial Review

The choir opened the year with funds of £13,375.89.

The choir spent £3,336.23 on events and an additional £873.82 on general running costs. We recouped £2,776.44 through musical events, GiftAid, and other means, and additionally received £5,200 in donations, of which £4,800 has been reserved for funding our next CD recording. The choir ended the year with a surplus of £3,766.39, largely as a result of the donations.

Funds carried forward at 31 March 2022 were £17,142.28.

Policy on reserves

The Trustees aim to maintain reserves at not less than £10,000.

The purpose of this policy is to ensure that the choir always has sufficient funds to support its roster of routine UK concerts.

Should the choir wish to carry out a large London concert with orchestra (such as at the Queen Elizabeth Hall), reserves would need to be at c. £30,000 and for a single ACT tour of similar scale to Rouen or Amiens (without recourse to a loan facility) then c. £40,000.

Structure, Governance and Management

The Purcell Singers is governed by a “Foundation” model constitution as a CIO (Charitable Incorporated Organisation) which was registered on 29 July 2016. The activities of the choir are determined and agreed by the Trustees in consultation with the Conductor and Founding Musical Director.

The Trustees have been using a rolling 3-year Strategic Plan as the touchstone against which to take decisions on behalf of the choir.

The Strategic Plan covers:

- Performance and repertoire
- Recordings
- Profile
- Membership
- Governance

The Trustees review the Strategic Plan every year: in the 2021-2022 financial year this was at the trustee Away Day in August 2021.

Training for new Trustees consists of invitations to concerts (where they are not already involved with the choir); discussion with the Chair and Founding Musical Director about the role and responsibilities; review with the Treasurer of the last Accounts and Trustees Annual Report; access to minutes of prior Trustee meetings; and invitations to attend one or more Trustee meetings.

Day-to-day administration of the choir’s activities is carried out by the Choir’s Administrator and Events Manager, Kim Hawthorn (appointed 7th June 2022; succeeding Eleanor Dale, who stepped down 2nd April 2022).

Public Benefit Statement

In carrying out their work the Trustees have had regard to the public benefit offered by the choir.

Membership of the choir is open to new singers, subject to audition and confirmation by the Founding Musical Director and Conductor, whose opinions are final.

Administrative Information

The Purcell Singers is registered with the Charity Commission under number 1168508.

The principal office is at 5 Sterling Gardens SE14 6DU.

Trustees who have served for all or part of the period from 1st April 2021 until 31st March 2022:

Mary Clayton-Kastenholz (Appointed trustee 06/09/2018; Appointed Chair 14/03/2019)

Ben Norman – Hon Treasurer (Appointed 01/11/2001, stood down 20/01/2022)

Dominic Tighe – Hon Treasurer (Appointed 12/12/2021)

Joanne Kilpatrick – Hon Secretary (Appointed 12/08/2021)

Frances Birch (Appointed 12/01/2017)

Emily John (Appointed 04/09/2017)

Jennifer Lambert (Appointed 17/01/2019, stood down 04/05/2021)

Wayne Jones (Appointed 30 March 2020)

Bronte Larsen-Disney (Appointed 12/08/2021)

Ex officio members of the Trustee Board during this financial year were:

Mark Ford – Founding Musical Director

Jonathan Schranz – Conductor (appointed 23rd June 2017)

Eleanor Dale – Events and Administration Manager (appointed 24th September 2017)

Conclusion

2021-2022 was a year of recovery and reassessment for the choir, following an unprecedented year of silence which in turn had been preceded by the choir's busy 25th anniversary celebrations. With a workshop and concert, we renewed our focus on building the choir's membership, audience, and profile. Following on from discussions held in 2020-2021, the Board maintained its renewed commitment to improving diversity and inclusion in all of the choir's activities.

Acknowledgements

The choir is grateful to Jonathan Schranz, Conductor, for his commitment to the choir and for leading the ensemble in new and interesting directions, and Mark Ford, the Founding Musical Director, for his continued support for the choir. The choir is additionally grateful to the Administrator and Events Manager and all committee members for their hard work and dedication.

Approved by the Trustees on 26 January 2023

**Signed on behalf of the trustees by Mary Clayton-Kastenholz,
Committee Chair**

Mary Clayton-Kastenholz

THE PURCELL SINGERS

Balance Sheet at 31/3/2022

	£	£
Assets		
Cash		
Current Account	7,163.64	
Deposit Accounts	9,066.40	
		16,230.04
Prepayments: for April 2022 concert	911.16	
Accrual of income: interest (March 2022)	1.08	
Liabilities		
Accruals:	nil	
		17,142.28
Funds b/f 1/4/2021		13,375.89
Surplus from general account		3,766.39
Funds c/f 31/3/2022		17,142.28
<i>o/w restricted for CD</i>		<i>4,800.00</i>
<i>o/w unrestricted</i>		<i>12,342.28</i>
		=====
		==

Chair

Mary Clayton-Kastenholz

Mary Clayton-Kastenholz

Treasurer

A handwritten signature in black ink, appearing to read 'D. Tighe', written over a vertical line.

Dominic Tighe

• Date: 20th January 2023

Purcell Singers - Income & Expenditure Account (2021/22 FY)

Events Account

£ £

Capacity building: choir workshop (07/2021) / new member auditions (09/2021)

Administration	(417.00)	
Venue hire	(355.00)	
Conductor	(250.00)	
Music purchase	(84.79)	

(Gross expenditure)		(1,106.79)
		=====
		==

My Spirit Sang concert, St George's Cathedral (11/2021)

Ticket income & programme sales	1,649.80	
Income		1,649.80
Conductor	(925.00)	
Administration	(624.00)	
Music hire & purchase	(432.44)	
Rehearsal venue	(150.00)	
Programme printing	(98.00)	
Expenditure		(2,229.44)
)-----
Net income / (expenditure)		(579.64)
		=====
		==

Total income on events	1,649.8	
	0	
Total expenditure on events	(3,336.2	
	3)	
Total (deficit) / surplus on events	(1,686.4	
	3)	

General Account

	2021/22			
	£	£	Memo item: 2020/21	£
Income				
Donations	5,200.00		4,320.00	
<i>o/w restricted for CD recording</i>	<i>4,800.00</i>			
Musical events	1,649.80		nil	
Gift Aid	1,080.48		747.99	
Income from royalties	32.35		489.00	
CD sales	10.00		nil	
Investment income	<u>3.81</u>		<u>5.70</u>	
		7,976.44		5,562.69
Expenditure				
Musical events	(3,336.23)		(532.49)	
Administration - general	(142.5)		(654.00)	
Subscription & Insurance	(193.00)		(243.00)	

Marketing (incl. website)	(168.07)		(207.27)
Strategy work	(218.06)		(111.39)
Sundries	(48.19)		(91.68)
Bank fees	<u>(104.00)</u>		<u>(70.00)</u>
		(4,210.05)	(1,909.83)
)	
(Deficit) / Surplus		<u>3,766.39</u>	<u>3,652.86</u>
		=====	=====
		===	==

THE PURCELL SINGERS

England & Wales - Charity number 1168508

Accounts

THE PURCELL SINGERS
Trustees' Annual Report
for the year ended 31 March 2021

Charitable objects

The objects of the choir are:

- to advance, improve, develop and maintain public education in and appreciation of the art and science of choral music in all its aspects, by the presentation of public concerts and recitals and, if possible, by the making of recordings;
- and other solely charitable objects as defined by The Charities Act 2006, or any subsequent Act as determined from time to time by the Trustees of The Purcell Singers and delivered for the public benefit.

The Trustees of The Purcell Singers have the responsibility of working with the Founding Musical Director, Mark Ford, and Conductor, Jonathan Schranz, in promoting the objects of the choir.

Achievements and Performance

Owing to the Covid-19 pandemic, 2020-2021 saw a quiet year for the choir. Nonetheless, the Board was able to have useful reflective discussions and to work towards reemerging from its forced silence in a stronger position. The year started with plans for performances in October and December; although in the summer the Board discussed potential mitigations that might allow the October concert to go ahead, ultimately these events were reluctantly cancelled. Early in the summer, choir members were invited to submit videos for a virtual recording of Parry's 'Crossing the Bar', which was completed in early July. Later in the summer the Board met and had a useful strategy day discussion, wherein we agreed to particularly focus moving forward on procuring commercial recordings and gigs, and building a sense of belonging and loyalty in the choir's membership, promoting diversity and being as inclusive as possible.

Costs to the choir for musical events and administration, as evidenced in the accounts, totalled £1,186.49.

Financial Review

The choir opened the year with funds of £9,723.03.

The choir's expenses over the year were minimal, and in addition we received a generous anonymous donation of £3,000 (additionally Gift-Aided), and so the choir ended the year with a surplus of £3,652.86.

Funds carried forward at 31 March 2021 were £13,375.89.

Policy on reserves

The Trustees aim to maintain reserves at not less than £10,000.

The purpose of this policy is to ensure that the choir always has sufficient funds to support its roster of routine UK concerts.

Should the choir wish to carry out a large London concert with orchestra (such as at the Queen Elizabeth Hall), reserves would need to be at c. £30,000 and for a single ACT tour of similar scale to Rouen or Amiens (without recourse to a loan facility) then c. £40,000.

Structure, Governance and Management

The Purcell Singers is governed by a “Foundation” model constitution as a CIO (Charitable Incorporated Organisation) which was registered on 29 July 2016. The activities of the choir are determined and agreed by the Trustees in consultation with the Musical Director.

The Trustees have been using a rolling 3 year Strategic Plan as the touchstone against which to take decisions on behalf of the choir.

The Strategic Plan covers:

- Performance Standards
- Performance Repertoire
- Recordings
- Profile
- Membership
- Governance

The Trustees review the Strategic Plan every year: in the 2020-2021 financial year this was at the trustee Away Day in August.

Training for new Trustees consists of invitations to concerts (where they are not already involved with the choir); discussion with the Chair and Founding Musical Director about role and responsibilities; review with the Treasurer of the last Accounts and Trustees Annual Report; access to minutes of prior Trustee meetings; and invitations to attend one or more Trustee meetings.

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Public Benefit Statement

In carrying out their work the Trustees have had regard to the public benefit offered by the choir.

Membership of the choir is open to new singers, subject to audition and confirmation by the Founding Musical Director and Conductor, whose opinions are final.

Administrative Information

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The principal office is at 108 Gosberton Road, London, SW12 8LQ.

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Ben Norman – Hon Treasurer (Appointed 01/11/2001)

Frances Birch (Appointed 12/01/2017)

Emily John (Appointed 04/09/2017)

Jennifer Lambert (Appointed 17/01/2019)

Wayne Jones (Appointed 30 March 2020)

Ex officio members of the Trustee Board during this financial year were:

Mark Ford – Founding Musical Director

Jonathan Schranz – Conductor (appointed 23rd June 2017)

Eleanor Dale – Events and Administration Manager (appointed 24th September 2017)

Conclusion

While the year for the choir was of necessity quiet, the Board was not inactive, and at March 2021 was ready to re-emerge with renewed focus.

Acknowledgements

The choir is grateful to Mark Ford, the Founding Musical Director, for his vision and constant support for the choir, to Jonathan Schranz, Conductor, and to choir members and friends for their dedication and hard work.

Particular thanks to Eleanor Dale for her work as Events and Administration Manager, and to all committee members for their hard work and dedication.

Approved by the Trustees on 20th January 2022

Signed on behalf of the trustees by Mary Clayton-Kastenholz, Committee Chair

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF THE PURCELL SINGERS.**

I report on the attached accounts of the Purcell Singers for the year ended 31st.March, 2021.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



K.R.FORD.
BROOK HOUSE, MAIN STREET,
BECKLEY, Nr.RYE,
EAST SUSSEX. TN31 6RL.

DATE: 8th.January, 2022.

THE PURCELL SINGERS

Balance Sheet at 31/3/2021

	£	£
Assets		
Cash		
Current Account	9.00	
Deposit Accounts	13,366.86	
		13,375.86
Accrual of income: interest (March 2021)	0.03	
Liabilities		
		(none)
		<u>13,375.89</u>
		=====
Funds b/f 1/4/2020		9,723.03
Surplus from general account		3,652.86
Funds c/f 31/3/2021		13,375.89

Trustee 

Treasurer 

Date: 7 January 2022

Purcell Singers – Income & Expenditure Account (2020/21 FY)

General Account

	2020/21		Memo item: 2019/20	
	£	£	£	£
Income				
Donations	4,320.00		3,140.00	
Gift Aid	747.99		1,006.22	
Income from royalties	489.00		nil	
Investment income	5.70		56.41	
Musical events	nil		12,262.55	
CD sales	<u>nil</u>		<u>70.00</u>	
		5,562.69		16,535.18
Expenditure				
Administration	(654.00)		(4,609.00)	
Musical events	(532.49)		(18,110.62)	
Subscription & Insurance	(243.00)		(231.00)	
Marketing (incl. website)	(207.27)		(1,159.53)	
Strategy work	(111.39)		(171.57)	
Sundries	(91.68)		(89.69)	
Bank fees	<u>(70.00)</u>		<u>(60.00)</u>	
		(1,909.83)		(24,431.41)
(Deficit) / Surplus		<u>3,652.86</u>		<u>(7,896.23)</u>
		=====		=====