



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2023		31	03	2024

Section A Reference and administration details

Charity name **Sherborne Literary Society**

Other names charity is known by

Registered charity number (if any) 1168489

Charity's principal address

Abbots Fee
Greenhill
Sherborne, Dorset
Postcode DT9 4EP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Howard Pender	Chairman & Treasurer		Members
2	Robert John Bowmer	Membership Secretary		"
3	Rosanna Cunningham		Appointed 24th July 2023	"
4	John Douglas Gaye			"
5	Andrew Holt		Appointed 15th June 2023	"
6	Richard Henry Cadwallader Hopton			"
7	Alastair Poulain			"
8				
9				
10				
11				
12				
13				
14				
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected at General Meeting. May be co-opted by Committee until appointed at GM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

TO ADVANCE EDUCATION AND TO PROMOTE THE ARTS FOR THE PUBLIC BENEFIT IN THE SHERBORNE AREA BY PROMOTING AND PROVIDING OPPORTUNITIES (THROUGH EVENTS AND ACTIVITIES) FOR THE APPRECIATION, UNDERSTANDING AND ENJOYMENT OF LITERATURE IN THE BROADEST SENSE.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees observed due regard to the public benefit, as required by the Constitution of the Society and the Charity Commission, by planning, organising and holding events and activities in the Sherborne, Dorset area for people interested in literature in the broadest sense.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Accounts for the year, which are prepared on a receipts and payments basis, show a surplus for the year of £1,486 (2023: £1,815). Membership fee income of £2,102 was received, a 1% increase over the prior year.

In April 2023, the Society held a 3-day Travel Writing Festival (TWF) as an addition to the programme of single speaker/author events held since its previous festival in 2019. This proved popular and it was decided to make the "Sherborne Travel Writing Festival" an annual event, with the 2nd such festival being held in April 2024.

The Accounts for the year to 31st March 2024 include income of £5,693 and expenditure of £5,659 relating to the April 2024 TWF. The April 2023 TWF, including receipts and payments accounted for in the Year to 31st March 2023 Accounts, generated a surplus of £1,479.

Section E Financial review

Brief statement of the charity's policy on reserves

The Committee reviews its funding levels at every meeting to ensure that the level and nature of its activities do not prejudice its financial stability. At the Committee Meeting of 12 June 2024, it was decided to maintain a minimum reserve of £10,000.

Details of any funds materially in deficit

No funds are in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MARK HOWARD PENDER	JOHN DOUGLAS GAYE
Position (eg Secretary, Chair, etc)	CHAIR	Trustee
Date	29th OCT 2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
Sherborne Literary Society	1168489

CC16a

Receipts and payments accounts

For the period from	Period start date 1st April 2023	To	Period end date 31st March 2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership subscriptions	2,102	-	-	2,102	2,075
Ticket Sales	17,467	-	-	17,467	6,696
Donations, Grants and Sponsorship	3,276	-	-	3,276	1,893
Bank interest and sundry	170	-	-	170	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	23,015	-	-	23,015	10,664
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	23,015	-	-	23,015	10,664
A3 Payments					
Personnel costs	2,270	-	-	2,270	1,182
Administration, Stationery & General	1,622	-	-	1,622	1,228
Venues and event costs	4,213	-	-	4,213	856
Equipment and event IT	836	-	-	836	237
Speakers' fees	2,310	-	-	2,310	580
Speakers' costs	1,293	-	-	1,293	750
Advertising, printing and design	7,142	-	-	7,142	1,880
Hospitality & Catering	667	-	-	667	675
Website	838	-	-	838	1,461
Insurance	338	-	-	338	-
Sub total	21,529	-	-	21,529	8,849
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	21,529	-	-	21,529	8,849
Net of receipts/(payments)	1,486	-	-	1,486	1,815
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,861	-	-	10,861	9,046
Cash funds this year end	12,347	-	-	12,347	10,861

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account - Lloyds	12,247	-	-
	Petty Cash	100	-	-
		-	-	-
	Total cash funds	12,347	-	-

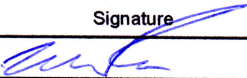

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Venue & similar costs for April 2024 event	Unrestricted	-	April 2024
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all
the trustees

Signature	Print Name	Date of approval
	MARK HOWARD PENDER	29.10.24
	JOHN GAYER	29 x 24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Sherborne Literary Society

On accounts for the year
ended

31st March 2024

Charity no
(if any)

1168489

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

David Ernest Cooper

Date:

28th October 2024

Name:

DAVID ERNEST COOPER

Relevant professional
qualification(s) or body
(if any):

Address:

THE GATE LODGE WEST HALL FARM, LONGBURTON
SHERBORNE DORSET DT9 5PF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).