

BABIES IN BUSCOT SUPPORT

England & Wales · Charity number 1168487

Details

Other names BIBS

Status Registered

Legal form CIO

Registered 2016-07-28

Register [View on the Charity Commission register](#)

Contact

Address Royal Berkshire Hospital
London Road
Reading
RG1 5AN

Phone 07842139749

Email info@bibs.org.uk

Website www.bibs.org.uk

Activities

Objects: TO PRESERVE AND PROTECT THE HEALTH AND WELL-BEING OF SICK AND PREMATURE BABIES ADMITTED TO - OR DISCHARGED FROM - BUSCOT WARD (NEONATAL UNIT), AT THE ROYAL BERKSHIRE HOSPITAL, ALONGSIDE THAT OF THEIR PARENTS, GUARDIANS AND FAMILIES.

Activities: Core activities include fundraising to provide:- Professional and peer support to families,- Improved care by funding training for hospital staff and related services,- Life-saving medical equipment, - Improved ward facilities.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives
- **Who:** Children/young People, The General Public/mankind

Geography

- Reading
- West Berkshire
- Wokingham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£111,777	£119,176	-	-
2024-05-31	£99,963	£130,267	-	-
2023-05-31	£82,374	£111,278	-	-
2022-05-31	£84,729	£69,082	-	-
2021-05-31	£69,714	£82,425	-	-

Trustees

Name	Role	Appointed
NAOMI LEILA JONES	Chair	2016-07-28
DAVID OWEN HYDE JONES		2016-07-28
Samantha Jane Harris		2023-10-19

BABIES IN BUSCOT SUPPORT

England & Wales - Charity number 1168487

Accounts

Charity number: 1168487

BABIES IN BUSCOT SUPPORT

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2025

BABIES IN BUSCOT SUPPORT

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BABIES IN BUSCOT SUPPORT

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MAY 2025**

Trustees Naomi Jones, Chair
Samantha Harris, Secretary
David Jones, Treasurer

**Charity Registered
Number** 1168487

Principal Office Buscot Ward
Royal Berkshire Hospital
Reading
Berkshire
RG1 5AN

Chief Executive Officer Sarah Critchley

Accountants KBDR Ltd
Chartered Accountants
The Old Tannery
Hensington Road
Woodstock
Oxfordshire
OX20 1JL

Bankers Cafcash Limited
Kings Hill
West Malling
Kent
ME19 4TA

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2025

The Trustees present their annual report together with the financial statements of the Babies in Buscot Support for the 1 June 2024 to 31 May 2025.

Objectives and activities

a. Policies and objectives

The principal object of the Charity is to preserve and protect the mental and physical health of sick and premature babies treated on Buscot Ward (Neonatal Unit) of the Royal Berkshire Hospital, alongside that of their parents, guardians and families, by the provision of information and support. There have been no changes since the last report.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

The Charity undertakes fund raising and receives donations to achieve our main objective. Our core strategies revolve around four main areas, which the Trustees call keeping Buscot families S.A.F.E. (Support, Awareness, Facilities and Equipment).

c. Activities undertaken to achieve objectives

The Charity supports families by funding the work of a professional Family Support Worker and running community support groups for families to access peer support post-discharge.

The Charity also funds staff training for nursing and medical staff. The Charity raises awareness of issues related to sickness and prematurity at birth and helping families adjust to life on Buscot Ward. The Charity refurbishes and maintains ward facilities and provides medical and other equipment which is beneficial to the welfare of babies and their families. The Charity provides gifts for babies, families and nursing and medical staff at intervals throughout the year to help boost morale and well-being.

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MAY 2025

Objectives and activities (continued)

d. Main activities undertaken to further the Charity's purposes for the public benefit

In 2024/25, the Charity provided support for families through the work of our Family Support Worker. Throughout the year we provided 16 hours of family support per week, including holding four community support groups per month across two locations whilst ensuring continuity of care between the ward and community settings. These Family Support Groups included special sessions encompassing Baby First Aid Training for family members of babies discharged home, baby massage and crafts sessions based around seasonal holidays. In addition, the Charity has continued our expanded Family Support services by funding private counselling and therapy for parents of babies discharged from the neonatal unit who suffer from mental health conditions such as trauma, PTSD, separation anxiety, and who may struggle to bond with their babies. We provided additional support for a family suffering from the bereavement of their baby who was born with a life-limiting condition by attendance at the baby's funeral and providing the gift of a memory bear which could be made from the babies' clothes.

The Charity continued to fund the licence for vCreate software a secure video and photo diary resource for families to access, easing the strain of separation between parents and babies.

Awareness raising of issues related to prematurity and sickness at birth continued via the Charity's social media platforms, website and the sharing of printed publications alongside the purchase of branded merchandise to maintain visibility of the work of the charity. A supply of 'DadPad' printed books with information and sources of support directly aimed at fathers of sick and premature babies was purchased for distribution. Throughout the year the "Golden Drops" initiative – aimed at ensuring high uptake of the feeding of infants with colostrum - was supported with the provision of small items, donated bonding hearts crafted by BIBS supporters and awareness badges for staff to wear. The Charity marked World Prematurity Day in November 2024 with a special tea party hosted for current parents on the ward and an awareness raising stall in the foyer of the main hospital building. In the summer of 2024 five NHS staff members (one consultant, two Advanced Neonatal Practitioners, a Practice Educator and a Staff Nurse) were funded to attend the two day REaSoN Neonatal Conference either virtually or in person, providing useful opportunities for sharing learning and networking across the profession. In the autumn of 2024 an Advanced Neonatal Nurse Practitioner was funded to attend a UNICEF Baby Friendly Conference. The licence for a package of UNICEF Baby Friendly e-learning for paediatricians was also purchased and accessed by over 48 members of staff including paediatricians, junior doctors, obstetric SHOs, and infant feeding specialists.

Finally our CEO was invited to present an award for Compassion in Care at the Royal Berkshire NHS Foundation Trust's annual CARE awards ceremony for staff who have gone the extra mile or conducted outstanding work for the NHS. BIBS was especially pleased to present the award to a member of the Buscot nursing team.

The Charity funded the purchase of:

- A full-term sized simulation dolls at a cost of £1,260 for practicing skills related to delivery, suctioning, resuscitation, observations, gastrointestinal support / NG feeding, bloods, umbilicus access and scenario practice.

- Two Atom Dual Incu-i Incubators at a cost of £47,430 – with advanced features including a tilted mattress for improved positioning, a built-in phototherapy unit, an external x-ray cassette tray to minimise temperature disruption, and built-in weighing scales.

Facilities were improved by funding replacement chairs for the Family Room dining table and replacement cutlery and crockery.

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MAY 2025

Objectives and activities (continued)

Gifts for families and babies were given throughout the year including Mother's and Father's Day, Easter, Christmas, and World Prematurity Day. Small items were distributed throughout the year – often through Welcome Bags - including muslin cloths, breastfeeding covers, 'Buscot Graduate' vests, insulated lidded cups for cot side hot drinks, and cards and gift boxes including words of support to help families build resilience and gain comfort. In addition the Charity has invested in a supply of trolley coin key chains – for families who often find themselves without loose change and unable otherwise to use the Family Room lockers. These are also included within Welcome Bags. The Breakfast Basket in the Family Room was kept well stocked throughout the year with cereals and breakfast bars and biscuits to ensure families had free access to sustenance available when needed. Gifts for up to 70 ward staff were provided at Easter and Christmas. Gifts for Buscot baby siblings – including special rosettes were also purchased.

Achievements and performance

a. Main achievements of the Charity

The Trustees recognise the continuing challenges faced by the Charity in what remains a very difficult fundraising environment with high levels of economic uncertainty felt by households affecting the main sources of income which remain community and event based fundraising. Income grew for a second consecutive year, this time by 12% year-on-year. The majority of funding needs for Buscot Ward outside of core NHS budget were met by the Charity – with support from two other charities providing another two incubators in addition to the two funded by BIBS, and charitable spend remained at a high level – exceeding income raised and requiring a small dip of just over £7,000 into healthy unrestricted reserves. Continued stability in hospital management has helped with planning and delivery. The Charity has provided continuity of support, helped improve awareness and understanding of the experience of sick and premature babies and their families, improved key ward facilities and purchased numerous items of equipment and gifts which have greatly improved outcomes and experiences for families on Buscot Ward.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

It is the policy of the Charity to maintain unrestricted funds, which are the free reserves of the Charity, at a level which equates to a minimum of six months of committed expenditure and to a maximum of 18 months average income, based on planned significant expenditure such as the investment in new ward equipment or facilities improvement.

Reserves are once more comfortably within our policy range, slightly reduced from levels seen in recent years. Looking ahead, due to increased fundraising success in the post-balance sheet period and anticipated changes for the ward being relocated we anticipate that reserves will likely rise in the forthcoming financial year, but fall again in subsequent years as new funding needs are identified.

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MAY 2025

Structure, governance and management

a. Constitution

Babies in Buscot Support is a registered charity, number 1168487, and is constituted under a Charity Commission Scheme.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Charity Commission Scheme.

c. Organisational structure and decision-making policies

The management of the Charity is overseen by a Board of Trustees who are elected annually at the AGM. In appointing the Chief Executive, the Trustees have passed delegated authority for day-to-day decision making and management to the post-holder of this position. Trustees remain responsible for decisions relating to strategy, policy and risk, and those decisions which exceed the limits set out under the terms of the agreed delegated authority policy.

d. Financial risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.


BABIES IN BUSCOT SUPPORT

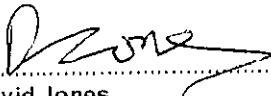
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2025

Statement of Trustees' responsibilities (CONTINUED)

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charity Commission Scheme. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:


.....
Naomi Jones


.....
David Jones

Date: 24 March 2026

BABIES IN BUSCOT SUPPORT

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MAY 2025**

Independent examiner's report to the Trustees of Babies in Buscot Support ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 May 2025.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:

Dated: 24 March 2026

Lorraine Butler



FCA

The Old Tannery, Hensington Road Woodstock OX20 1JL

BABIES IN BUSCOT SUPPORT

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MAY 2025**

	Note	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income from:				
Charitable activities	3	110,053	110,053	98,266
Investments	4	1,724	1,724	1,697
Total income		<u>111,777</u>	<u>111,777</u>	<u>99,963</u>
Expenditure on:				
Charitable activities	5	119,176	119,176	130,267
Total expenditure		<u>119,176</u>	<u>119,176</u>	<u>130,267</u>
Net movement in funds		<u>(7,399)</u>	<u>(7,399)</u>	<u>(30,304)</u>
Reconciliation of funds:				
Total funds brought forward		94,897	94,897	125,201
Net movement in funds		(7,399)	(7,399)	(30,304)
Total funds carried forward		<u>87,498</u>	<u>87,498</u>	<u>94,897</u>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 10 to 17 form part of these financial statements.

BABIES IN BUSCOT SUPPORT

**BALANCE SHEET
AS AT 31 MAY 2025**

	Note	2025 £	2024 £
Fixed assets			
Current assets			
Debtors	10	4,692	4,425
Cash at bank and in hand		84,301	91,747
		<u>88,993</u>	<u>96,172</u>
Current liabilities			
Creditors: amounts falling due within one year	11	(1,495)	(1,275)
Net current assets		<u>87,498</u>	<u>94,897</u>
Total assets less current liabilities		<u>87,498</u>	<u>94,897</u>
Net assets excluding pension asset		<u>87,498</u>	<u>94,897</u>
Total net assets		<u><u>87,498</u></u>	<u><u>94,897</u></u>
Charity funds			
Unrestricted funds	13	87,498	94,897
Total funds		<u><u>87,498</u></u>	<u><u>94,897</u></u>

The financial statements were approved and authorised for issue by the Trustees on 24 March 2026 and signed on their behalf by:


Naomi Jones


David Jones

The notes on pages 10 to 17 form part of these financial statements.

BABIES IN BUSCOT SUPPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2025

1. General information

Babies in Buscot Support is a Charitable Incorporated Organisation (CIO), and is registered with the Charity Commission for England and Wales (charity number 1168487). The Charity was registered with the Charity Commission on 28 July 2016. The Charity's principal office address is Buscot Ward, Royal Berkshire Hospital, Reading, Berkshire, RG1 5AN. Formerly the Charity was an Unincorporated Association registered with the Charity Commission (registered number 297821).

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Babies in Buscot Support meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

BABIES IN BUSCOT SUPPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2025

2. Accounting policies (continued)

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.5 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.7 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.8 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.9 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Investment income, gains and losses are allocated to the appropriate fund.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2025**

3. Income from charitable activities

	Unrestricted funds 2025 £	Total funds 2025 £	<i>Total funds 2024 £</i>
Donations from the public	2,100	2,100	-
Fundraising - Corporate & Foundations fundraising and fundraising event income	107,953	107,953	98,266
	110,053	110,053	98,266
	110,053	110,053	98,266

4. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £	<i>Total funds 2024 £</i>
Interest receivable	1,724	1,724	1,697
	1,724	1,724	1,697
	1,724	1,724	1,697

5. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2025 £	Total 2025 £	<i>Total 2024 £</i>
Donations to Buscot ward and family support	67,032	67,032	71,847
Fundraising	52,144	52,144	58,420
	119,176	119,176	130,267
	119,176	119,176	130,267

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2025**

6. Analysis of expenditure by activities

	Activities undertaken directly 2025 £	Support costs 2025 £	Total funds 2025 £	Total funds 2024 £
Donations to Buscot ward and family support	67,032	-	67,032	71,847
Fundraising	40,799	11,345	52,144	58,420
	<u>107,831</u>	<u>11,345</u>	<u>119,176</u>	<u>130,267</u>

Analysis of direct costs

	Donations 2025 £	Fundraising 2025 £	Total funds 2025 £	Total funds 2024 £
Staff costs	-	36,986	36,986	38,971
Support	6,608	-	6,608	7,664
Awareness	3,384	-	3,384	470
Facilities	274	-	274	4,301
Equipment	48,792	-	48,792	46,302
Gifts and other expenses	7,974	3,813	11,787	19,838
	<u>67,032</u>	<u>40,799</u>	<u>107,831</u>	<u>117,546</u>
<i>Total 2024</i>	<u>71,847</u>	<u>45,699</u>	<u>117,546</u>	

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2025**

6. Analysis of expenditure by activities (continued)

Analysis of support costs

	Fundraising 2025 £	Total funds 2025 £	Total funds 2024 £
Staff costs	6,252	6,252	6,011
Administration, travel and storage	4,517	4,517	6,122
Independent examiner costs	576	576	588
	11,345	11,345	12,721
	11,345	11,345	12,721

7. Independent examiner's remuneration

	2025 £	2024 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	576	588
	576	588
	576	588

8. Staff costs

	2025 £	2024 £
Wages and salaries	41,204	42,840
Contribution to defined contribution pension schemes	2,034	2,142
	43,238	44,982
	43,238	44,982

The average number of persons employed by the Charity during the year was as follows:

	2025 No.	2024 No.
	3	3
	3	3
	3	3

No employee received remuneration amounting to more than £60,000 in either year.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2025**

9. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2024 - £NIL).

During the year ended 31 May 2025, no Trustee expenses have been incurred (2024 - £NIL).

10. Debtors

	2025 £	2024 £
Due within one year		
Other debtors	972	945
Prepayments and accrued income	3,720	3,480
	<u>4,692</u>	<u>4,425</u>

11. Creditors: Amounts falling due within one year

	2025 £	2024 £
Other taxation and social security	699	471
Pension fund loan payable	186	194
Other creditors	22	22
Accruals and deferred income	588	588
	<u>1,495</u>	<u>1,275</u>

12. Financial instruments

	2025 £	2024 £
Financial assets		
Financial assets measured at fair value through income and expenditure	<u>84,301</u>	<u>91,747</u>

Financial assets measured at fair value through income and expenditure comprise of Cash at bank and in hand.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2025**

13. Statement of funds

Statement of funds - current year

	Balance at 1 June 2024 £	Income £	Expenditure £	Balance at 31 May 2025 £
Unrestricted funds				
General Funds - all funds	<u>94,897</u>	<u>111,777</u>	<u>(119,176)</u>	<u>87,498</u>

Statement of funds - prior year

	<i>Balance at 1 June 2023 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 May 2024 £</i>
Unrestricted funds				
General Funds - all funds	<u>125,201</u>	<u>99,963</u>	<u>(130,267)</u>	<u>94,897</u>

14. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2025 £	Total funds 2025 £
Current assets	88,993	88,993
Creditors due within one year	(1,495)	(1,495)
Total	<u>87,498</u>	<u>87,498</u>

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2025**

14. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Current assets	96,172	96,172
Creditors due within one year	(1,275)	(1,275)
Total	<u>94,897</u>	<u>94,897</u>

15. Pension commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £186 (2024 - £194) were payable to the fund at the balance sheet date and are included in creditors.

BABIES IN BUSCOT SUPPORT

England & Wales - Charity number 1168487

Accounts

BABIES IN BUSCOT SUPPORT

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2024

BABIES IN BUSCOT SUPPORT

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BABIES IN BUSCOT SUPPORT

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MAY 2024**

Trustees Naomi Jones, Chair
Samantha Harris, Secretary
David Jones, Treasurer

**Charity Registered
Number** 1168487

Principal Office Buscot Ward
Royal Berkshire Hospital
Reading
Berkshire
RG1 5AN

Chief Executive Officer Sarah Critchley

Accountants KBDR Ltd
Chartered Accountants
The Old Tannery
Hensington Road
Woodstock
Oxfordshire
OX20 1JL

Bankers Cafcash Limited
Kings Hill
West Malling
Kent
ME19 4TA

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2024

The Trustees present their annual report together with the financial statements of the Babies in Buscot Support for the 1 June 2023 to 31 May 2024.

Objectives and activities

a. Policies and objectives

The principal object of the Charity is to preserve and protect the mental and physical health of sick and premature babies treated on Buscot Ward (Neonatal Unit) of the Royal Berkshire Hospital, alongside that of their parents, guardians and families, by the provision of information and support. There have been no changes since the last report.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

The Charity undertakes fund raising and receives donations to achieve our main objective. Our core strategies revolve around four main areas, which the Trustees call keeping Buscot families S.A.F.E. (Support, Awareness, Facilities and Equipment).

c. Activities undertaken to achieve objectives

The Charity supports families by funding the work of a professional Family Support Worker and running community support groups for families to access peer support post-discharge.

The Charity also funds staff training for nursing and medical staff. The Charity raises awareness of issues related to sickness and prematurity at birth and helping families adjust to life on Buscot Ward. The Charity refurbishes and maintains ward facilities and provides medical and other equipment which is beneficial to the welfare of babies and their families. The Charity provides gifts for babies, families and nursing and medical staff at intervals throughout the year to help boost morale and well-being.

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MAY 2024

Objectives and activities (continued)

d. Main activities undertaken to further the Charity's purposes for the public benefit

In 2023/24, the Charity provided support for families through the work of our Family Support Worker. Throughout the year we provided 13 hours of family support per week, including holding two monthly community support groups in two locations whilst ensuring continuity of care between the ward and community settings. In April 2024, our Family Support Worker left to pursue a career in maternity support, leading to an unavoidable break in the provision of services whilst we recruited and gained the necessary clearances for a replacement (commencing September 2024). In addition, the Charity has continued our expanded Family Support services by funding private counselling and therapy for parents of babies discharged from the neonatal unit who suffer from mental health conditions such as trauma, PTSD, separation anxiety, and who may struggle to bond with their babies. A review of this relatively new area of service provision for the charity, was resounding in its praise and included the feedback that the post-discharge therapy provided was instrumental in preventing the suicide of one mother. We also funded taxi transport from home for a non-driving parent who had no access to public transport so that she could be with her baby at Christmas and beyond.

The Charity continued to fund the licence for vCreate software a secure video and photo diary resource for families to access, easing the strain of separation between parents and babies.

Awareness raising of issues related to prematurity and sickness at birth continued via the Charity's social media platforms, website and the sharing of printed publications alongside the purchase of branded merchandise to maintain visibility of the work of the charity. The Charity marked World Prematurity Day in November 2023 with a special tea party hosted for current parents on the ward and an awareness raising stall in the foyer of the main hospital building. In the autumn of 2023 an Advanced Neonatal Nurse Practitioner was funded to attend a UNICEF Baby Friendly Conference in person including travel and accommodation costs.

The Charity funded the purchase of:

- Two micro-preemie resuscitation simulation dolls at a cost of £1,260
- Three pairs of Occupational Therapist recommended positioning aids to assist in physical and neurological development of babies called "Zaky Hands" costing £440
- A Tumbleform baby seat for babies who have long stays on Buscot Ward and reach weaning age, needing safe feeding positions or benefit from face-to-face interaction with parents costing £518
- A brand new SLE ventilator used to assist babies' breathing at a cost of £33,955
- Six more Ocura breastfeeding chairs meaning that every cot and incubator now has appropriate and comfortable seating available for parents costing £10,130

Facilities were improved through investing in a new leather sofa bed for the Parent's Lounge / Flat 3, plus two much-needed new electric reclining leather sofas for the Family Room alongside replacement roller blinds providing a calm home-from-home environment. In addition the Charity funded repairs to a dining table, new waterproof mattress covers, a restock of cot labels, and ten replacement pairs of over-ear headphones for use during ward rounds allowing some families to remain with their babies whilst listening to music, whilst other families discuss their baby's progress with medics.

Gifts for families and babies were given throughout the year including Mother's and Father's Day, Easter, Christmas, and World Prematurity Day. Small items were distributed throughout the year – often through Welcome Bags including muslin cloths, breastfeeding covers, 'Buscot Graduate' vests, insulated lidded cups for cot side hot drinks, and cards and gift boxes including words of support to help families build resilience and gain comfort. The Breakfast Basket in the Family Room was kept well stocked throughout the year with cereals and breakfast bars and biscuits to ensure families had free access to sustenance available when needed. Gifts for up to 70 ward staff were provided at Easter and Christmas..

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MAY 2024

Achievements and performance

a. Main achievements of the Charity

The Trustees recognise the continuing challenges faced by the Charity in what remains a very difficult fundraising environment following the pandemic and cost of living crisis. In spite of this, the majority of funding needs for Buscot Ward outside of core NHS budget were met by the Charity, and charitable spend increased in real terms year-on-year for the second consecutive year. Greater stability in hospital management positions and the forward planning and partnership working of the ward mean that in future years this expenditure will continue to rise – alongside the continuous improvements in the family experience we wish to deliver. The Charity has provided continuity of support, helped improve awareness and understanding of the experience of sick and premature babies and their families, improved key ward facilities and purchased numerous items of equipment and gifts which have greatly improved outcomes and experiences for families on Buscot Ward.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

It is the policy of the Charity to maintain unrestricted funds, which are the free reserves of the Charity, at a level which equates to a minimum of six months of committed expenditure and to a maximum of 18 months average income, based on planned significant expenditure such as the investment in new ward equipment.

Reserves are once more comfortably within our policy range, reduced from levels seen in recent years. We anticipate that reserves will remain within policy, but continue to fall to lower levels, due to several funding requests under consideration currently.

Structure, governance and management

a. Constitution

Babies in Buscot Support is a registered charity, number 1168487, and is constituted under a Charity Commission Scheme.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Charity Commission Scheme.

BABIES IN BUSCOT SUPPORT

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2024**

Structure, governance and management (continued)

c. Organisational structure and decision-making policies

The management of the Charity is overseen by a Board of Trustees who are elected annually at the AGM. In appointing the Chief Executive, the Trustees have passed delegated authority for day-to-day decision making and management to the post-holder of this position. Trustees remain responsible for decisions relating to strategy, policy and risk, and those decisions which exceed the limits set out under the terms of the agreed delegated authority policy.

d. Financial risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

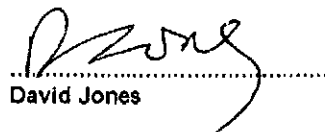
The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charity Commission Scheme. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:


.....
Naomi Jones


.....
David Jones

Date: 27 November 2024

BABIES IN BUSCOT SUPPORT

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MAY 2024

Independent examiner's report to the Trustees of Babies in Buscot Support ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 May 2024.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



Lorraine Butler

Dated: 28 November 2024

FCA

The Old Tannery, Hensington Road Woodstock OX20 1JL

BABIES IN BUSCOT SUPPORT

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MAY 2024**

	Note	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:				
Charitable activities	3	98,266	98,266	81,261
Investments	4	1,697	1,697	1,113
Total income		99,963	99,963	82,374
Expenditure on:				
Charitable activities	5	130,267	130,267	111,278
Total expenditure		130,267	130,267	111,278
Net movement in funds		(30,304)	(30,304)	(28,904)
Reconciliation of funds:				
Total funds brought forward		125,201	125,201	154,105
Net movement in funds		(30,304)	(30,304)	(28,904)
Total funds carried forward		94,897	94,897	125,201

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 9 to 16 form part of these financial statements.

BABIES IN BUSCOT SUPPORT

BALANCE SHEET
AS AT 31 MAY 2024

	Note	2024 £	2023 £
Fixed assets			
Current assets			
Debtors	10	4,425	4,239
Cash at bank and in hand		91,747	122,701
		<u>96,172</u>	<u>126,940</u>
Creditors: amounts falling due within one year	11	(1,275)	(1,739)
Net current assets		<u>94,897</u>	125,201
Total assets less current liabilities		<u>94,897</u>	<u>125,201</u>
Net assets excluding pension asset		<u>94,897</u>	<u>125,201</u>
Total net assets		<u><u>94,897</u></u>	<u><u>125,201</u></u>
Charity funds			
Unrestricted funds	13	94,897	125,201
Total funds		<u><u>94,897</u></u>	<u><u>125,201</u></u>

The financial statements were approved and authorised for issue by the Trustees on 27 November 2024 and signed on their behalf by:


Naomi Jones


David Jones

The notes on pages 9 to 16 form part of these financial statements.

BABIES IN BUSCOT SUPPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2024

1. General information

Babies in Buscot Support is a Charitable Incorporated Organisation (CIO), and is registered with the Charity Commission for England and Wales (charity number 1168487). The Charity was registered with the Charity Commission on 28 July 2016. The Charity's principal office address is Buscot Ward, Royal Berkshire Hospital, Reading, Berkshire, RG1 5AN. Formerly the Charity was an Unincorporated Association registered with the Charity Commission (registered number 297821).

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Babies in Buscot Support meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

BABIES IN BUSCOT SUPPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2024

2. Accounting policies (continued)

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.5 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.7 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.8 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.9 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Investment income, gains and losses are allocated to the appropriate fund.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2024**

3. Income from charitable activities

	Unrestricted funds 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Fundraising - Corporate & Foundations fundraising and fundraising event income	98,266	98,266	81,261

4. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Interest receivable	1,697	1,697	1,113

5. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2024 £	Total 2024 £	<i>Total 2023 £</i>
Donations to Buscot ward and family support	71,847	71,847	62,518
Fundraising	58,420	58,420	48,760
	130,267	130,267	111,278

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2024**

6. Analysis of expenditure by activities

	Activities undertaken directly 2024 £	Support costs 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Donations to Buscot ward and family support	71,847	-	71,847	62,518
Fundraising	45,699	12,721	58,420	48,760
	<u>117,546</u>	<u>12,721</u>	<u>130,267</u>	<u>111,278</u>

Analysis of direct costs

	Donations 2024 £	Fundraising 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Staff costs	-	38,971	38,971	34,478
Support	7,664	-	7,664	5,958
Awareness	470	-	470	762
Facilities	4,301	-	4,301	675
Equipment	46,302	-	46,302	47,393
Gifts and other expenses	13,110	6,728	19,838	12,043
	<u>71,847</u>	<u>45,699</u>	<u>117,546</u>	<u>101,309</u>
<i>Total 2023</i>	<u>62,518</u>	<u>38,791</u>	<u>101,309</u>	

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2024**

6. Analysis of expenditure by activities (continued)

Analysis of support costs

	Fundraising 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Staff costs	6,011	6,011	5,713
Administration, travel and storage	6,122	6,122	3,672
Independent examiner costs	588	588	584
	<u>12,721</u>	<u>12,721</u>	<u>9,969</u>

7. Independent examiner's remuneration

	2024 £	<i>2023 £</i>
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	588	584
	<u>588</u>	<u>584</u>

8. Staff costs

	2024 £	<i>2023 £</i>
Wages and salaries	42,840	38,329
Contribution to defined contribution pension schemes	2,142	1,862
	<u>44,982</u>	<u>40,191</u>

The average number of persons employed by the Charity during the year was as follows:

	2024 No.	<i>2023 No.</i>
	3	3
	<u>3</u>	<u>3</u>

No employee received remuneration amounting to more than £60,000 in either year.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2024**

9. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 May 2024, no Trustee expenses have been incurred (2023 - £NIL).

10. Debtors

	2024 £	2023 £
Due within one year		
Other debtors	945	759
Prepayments and accrued income	3,480	3,480
	<u>4,425</u>	<u>4,239</u>

11. Creditors: Amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	471	345
Pension fund loan payable	194	242
Other creditors	22	-
Accruals and deferred income	588	1,152
	<u>1,275</u>	<u>1,739</u>

12. Financial instruments

	2024 £	2023 £
Financial assets		
Financial assets measured at fair value through income and expenditure	<u>91,747</u>	<u>122,701</u>

Financial assets measured at fair value through income and expenditure comprise of Cash at bank and in hand.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2024**

13. Statement of funds

Statement of funds - current year

	Balance at 1 June 2023	Income	Expenditure	Balance at 31 May 2024
	£	£	£	£
Unrestricted funds				
General Funds - all funds	<u>125,201</u>	<u>99,963</u>	<u>(130,267)</u>	<u>94,897</u>

Statement of funds - prior year

	<i>Balance at 1 June 2022</i>	<i>Income</i>	<i>Expenditure</i>	<i>Balance at 31 May 2023</i>
	£	£	£	£
Unrestricted funds				
General Funds - all funds	<u>154,105</u>	<u>82,374</u>	<u>(111,278)</u>	<u>125,201</u>

14. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2024	Total funds 2024
	£	£
Current assets	96,172	96,172
Creditors due within one year	(1,275)	(1,275)
Total	<u>94,897</u>	<u>94,897</u>

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2024**

14. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

	<i>Unrestricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Current assets	126,940	126,940
Creditors due within one year	(1,739)	(1,739)
Total	<u>125,201</u>	<u>125,201</u>

15. Pension commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £194 (2023 - £242) were payable to the fund at the balance sheet date and are included in creditors.

BABIES IN BUSCOT SUPPORT

England & Wales - Charity number 1168487

Accounts

BABIES IN BUSCOT SUPPORT

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2023

BABIES IN BUSCOT SUPPORT

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BABIES IN BUSCOT SUPPORT

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MAY 2023**

Trustees Naomi Jones, Chair
Samantha Harris, Secretary (appointed 19 October 2023)
David Jones, Treasurer
Victoria Kidd, Secretary (resigned 13 September 2023)

**Charity Registered
Number** 1168487

Principal Office Buscot Ward
Royal Berkshire Hospital
Reading
Berkshire
RG1 5AN

Chief Executive Officer Sarah Critchley

Accountants KBDR Ltd
Chartered Accountants
The Old Tannery
Hensington Road
Woodstock
Oxfordshire
OX20 1JL

Bankers Cafcash Limited
Kings Hill
West Malling
Kent
ME19 4TA

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2023

The Trustees present their annual report together with the financial statements of the Babies in Buscot Support for the 1 June 2022 to 31 May 2023.

Objectives and activities

a. Policies and objectives

The principal object of the Charity is to preserve and protect the mental and physical health of sick and premature babies treated on Buscot Ward (Neonatal Unit) of the Royal Berkshire Hospital, alongside that of their parents, guardians and families, by the provision of information and support. There have been no changes since the last report.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

The Charity undertakes fund raising and receives donations to achieve our main objective. Our core strategies revolve around four main areas, which the Trustees call keeping Buscot families S.A.F.E. (Support, Awareness, Facilities and Equipment).

c. Activities undertaken to achieve objectives

The Charity supports families by funding the work of a professional Family Support Workers and running community support groups for families to access peer support post-discharge.

The Charity also funds staff training for nursing and medical staff. The Charity raises awareness of issues related to sickness and prematurity at birth and helping families adjust to life on Buscot Ward. The Charity refurbishes and maintains Ward facilities and provides medical and other equipment which is beneficial to the welfare of babies and their families. The Charity provides gifts for babies, families and nursing and medical staff at intervals throughout the year to help boost morale and well-being.

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MAY 2023

Objectives and activities (continued)

d. Main activities undertaken to further the Charity's purposes for the public benefit

In 2022/23, the Charity provided support for families through the work of our Family Support team. In July 2022 our freelance part-time Family Support Practitioner ceased working for BIBS to pursue a private psychotherapy practice. BIBS has since recruited two part-time Family Support Workers as direct staff to continue this vital work. This allowed us to extend the hours of provision of support, hold community support groups in two locations and many other benefits whilst still ensuring continuity of care between the ward and community settings. In addition, the Charity has expanded our Family Support services by funding private counselling and therapy for parents of babies discharged from the neonatal unit who suffer from mental health conditions such as trauma, anxiety, PTSD, separation anxiety, and who may struggle to bond with their babies.

Awareness raising of issues related to prematurity and sickness at birth continued via the Charity's social media platforms, website and the sharing of printed publications alongside the purchase of branded merchandise to maintain visibility of the work of the charity. In 2022 an Advanced Neonatal Nurse Practitioner was funded to attend a virtual UNICEF Baby Friendly Conference.

The Charity funded the purchase of a brand-new Transport Incubator in November 2022 at a cost of around £32,000. In May 2023 10 brand new medical grade Medela breast pumps were purchased for Buscot at a cost of over £15,000. Facilities were improved through the purchase of new bedding for Parent Flats, and new toys and crockery and a highchair for feeding young siblings of Buscot babies and finishing touches for the flats and Family Room.

Gifts for families and babies were given throughout the year including Mother's and Father's Day, Easter, Christmas, and World Prematurity Day. Small items were distributed throughout the year – often through Welcome Bags - including muslin cloths, breastfeeding covers, 'Buscot Graduate' vests, insulated lidded cups for cot-side hot drinks, and cards and gift boxes including words of support to help families build resilience and gain comfort. The Breakfast Basket in the Family Room was kept well-stocked throughout the year with cereals and breakfast bars and biscuits to ensure families had free access to sustenance available when needed. Gifts for up to 90 ward staff were provided at Easter and Christmas.

The Charity continued to fund the licence needed to run vCreate - a secure video and photo diary resource for families to access - easing the strain of separation between parents and babies.

Achievements and performance

a. Main achievements of the Charity

The Trustees recognise the continuing challenges faced by the Charity in what remains a very difficult fundraising environment following the pandemic and cost of living crisis. In spite of this, all funding needs for Buscot Ward were met by the Charity, and charitable spend increased in real terms and as a proportion of income year-on-year. Greater stability in hospital management positions and the forward planning and partnership working of the ward mean that in future years this expenditure will continue to rise – alongside the continuous improvements in the family experience we wish to deliver. The Charity has provided continuity of support, helped improve awareness and understanding of the experience of sick and premature babies and their families, improved key ward facilities and purchased numerous items of equipment and gifts which have greatly improved outcomes and experiences for families on Buscot Ward.

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MAY 2023

Achievements and performance (continued)

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

It is the policy of the Charity to maintain unrestricted funds, which are the free reserves of the Charity, at a level which equates to a minimum of six months of committed expenditure and to a maximum of 18 months average income, based on planned significant expenditure such as the investment in new ward equipment.

Reserves are at the upper limits of our policy, though reduced from levels seen in the prior year. We anticipate that once key projects for equipment and facilities are in the pipeline, reserves will continue to fall to lower levels, and there are several funding requests under consideration currently to address this.

Structure, governance and management

a. Constitution

Babies in Buscot Support is a registered charity, number 1168487, and is constituted under a Charity Commission Scheme.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Charity Commission Scheme.

c. Organisational structure and decision-making policies

The management of the Charity is overseen by a Board of Trustees who are elected annually at the AGM. In appointing the Chief Executive, the Trustees have passed delegated authority for day-to-day decision making and management to the post-holder of this position. Trustees remain responsible for decisions relating to strategy, policy and risk, and those decisions which exceed the limits set out under the terms of the agreed delegated authority policy.

d. Financial risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2023

Statement of Trustees' responsibilities

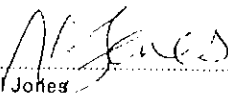
The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

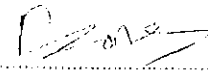
The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charity Commission Scheme. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:


Naomi Jones


David Jones

Date: 27/3/2024

BABIES IN BUSCOT SUPPORT

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MAY 2023**

Independent examiner's report to the Trustees of Babies in Buscot Support ('the Charity')

report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 May 2023

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act')

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



Lorraine Butler

Dated:

27/3/2024

FCA

The Old Tannery, Hensington Road Woodstock OX20 1JL

BABIES IN BUSCOT SUPPORT

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MAY 2023**

	Note	Unrestricted funds 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Income from:				
Charitable activities	3	81,261	81,261	84,439
Investments	4	1,113	1,113	290
Total Income		<u>82,374</u>	<u>82,374</u>	<u>84,729</u>
Expenditure on:				
Charitable activities	5	111,278	111,278	69,082
Total expenditure		<u>111,278</u>	<u>111,278</u>	<u>69,082</u>
Net movement in funds		<u>(28,904)</u>	<u>(28,904)</u>	<u>15,647</u>
Reconciliation of funds:				
Total funds brought forward		154,105	154,105	138,458
Net movement in funds		(28,904)	(28,904)	15,647
Total funds carried forward		<u>125,201</u>	<u>125,201</u>	<u>154,105</u>

The Statement of financial activities includes all gains and losses recognised in the year.

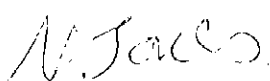
The notes on pages 9 to 16 form part of these financial statements.

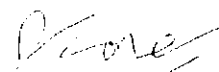
BABIES IN BUSCOT SUPPORT

BALANCE SHEET
AS AT 31 MAY 2023

	Note	2023 £	2022 £
Fixed assets			
Current assets			
Debtors	10	4,239	290
Cash at bank and in hand		122,701	154,619
		<u>126,940</u>	<u>154,909</u>
Creditors: amounts falling due within one year	11	(1,739)	(804)
Net current assets		<u>125,201</u>	<u>154,105</u>
Total assets less current liabilities		<u>125,201</u>	<u>154,105</u>
Net assets excluding pension asset		<u>125,201</u>	<u>154,105</u>
Total net assets		<u><u>125,201</u></u>	<u><u>154,105</u></u>
Charity funds			
Unrestricted funds	13	125,201	154,105
Total funds		<u><u>125,201</u></u>	<u><u>154,105</u></u>

The financial statements were approved and authorised for issue by the Trustees on 27 MARCH 2024 and signed on their behalf by


Naomi Jones


David Jones

The notes on pages 9 to 16 form part of these financial statements

BABIES IN BUSCOT SUPPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2023

1. General information

Babies in Buscot Support is a Charitable Incorporated Organisation (CIO), and is registered with the Charity Commission for England and Wales (charity number 1168487). The Charity was registered with the Charity Commission on 28 July 2016. The Charity's principal office address is Buscot Ward, Royal Berkshire Hospital, Reading, Berkshire, RG1 5AN. Formerly the Charity was an Unincorporated Association registered with the Charity Commission (registered number 297821).

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Babies in Buscot Support meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

BABIES IN BUSCOT SUPPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2023

2. Accounting policies (continued)

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.5 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.7 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.8 Financial Instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.9 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Investment income, gains and losses are allocated to the appropriate fund.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023**

3. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Donations from the public	-	-	1,045
Fundraising - Corporate & Foundations fundraising and fundraising event income	81,261	81,261	83,394
	<u>81,261</u>	<u>81,261</u>	<u>84,439</u>

4. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Interest receivable	1,113	1,113	290
	<u>1,113</u>	<u>1,113</u>	<u>290</u>

5. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2023 £	Total 2023 £	<i>Total 2022 £</i>
Donations to Buscot ward and family support	62,518	62,518	41,046
Fundraising	48,760	48,760	28,036
	<u>111,278</u>	<u>111,278</u>	<u>69,082</u>

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023**

6. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Donations to Buscot ward and family support	62,518	-	62,518	41,046
Fundraising	38,791	9,969	48,760	28,036
	<u>101,309</u>	<u>9,969</u>	<u>111,278</u>	<u>69,082</u>

Analysis of direct costs

	Donations 2023 £	Fundraising 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Staff costs	-	34,478	34,478	18,911
Support	5,958	-	5,958	12,573
Awareness	762	-	762	2,465
Facilities	675	-	675	1,238
Equipment	47,393	-	47,393	19,587
Gifts and other expenses	7,730	4,313	12,043	7,150
	<u>62,518</u>	<u>38,791</u>	<u>101,309</u>	<u>61,924</u>
<i>Total 2022</i>	<u>41,046</u>	<u>20,878</u>	<u>61,924</u>	

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023**

6. Analysis of expenditure by activities (continued)

Analysis of support costs

	Fundraising 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Staff costs	5,713	5,713	3,985
Administration, travel and storage	3,672	3,672	2,538
Independent examiner costs	584	584	635
	<u>9,969</u>	<u>9,969</u>	<u>7,158</u>

7. Independent examiner's remuneration

	2023 £	<i>2022 £</i>
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	584	<i>625</i>
	<u>584</u>	<u><i>625</i></u>

8. Staff costs

	2023 £	<i>2022 £</i>
Wages and salaries	38,329	<i>21,743</i>
Contribution to defined contribution pension schemes	1,862	<i>1,153</i>
	<u>40,191</u>	<u><i>22,896</i></u>

The average number of persons employed by the Charity during the year was as follows:

	2023 No.	<i>2022 No.</i>
	3	<i>2</i>
	<u>3</u>	<u><i>2</i></u>

No employee received remuneration amounting to more than £60,000 in either year.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023**

9. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 May 2023, no Trustee expenses have been incurred (2022 - £NIL).

10. Debtors

	2023 £	2022 £
Due within one year		
Other debtors	759	290
Prepayments and accrued income	3,480	-
	<u>4,239</u>	<u>290</u>

11. Creditors: Amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	345	52
Pension fund loan payable	242	184
Accruals and deferred income	1,152	568
	<u>1,739</u>	<u>804</u>

12. Financial Instruments

	2023 £	2022 £
Financial assets		
Financial assets measured at fair value through income and expenditure	<u>122,701</u>	<u>154,619</u>

Financial assets measured at fair value through income and expenditure comprise of Cash at bank and in hand.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023**

13. Statement of funds

Statement of funds - current year

	Balance at 1 June 2022	Income	Expenditure	Balance at 31 May 2023
	£	£	£	£
Unrestricted funds				
General Funds - all funds	<u>154,105</u>	<u>82,374</u>	<u>(111,278)</u>	<u>125,201</u>

Statement of funds - prior year

	<i>Balance at 1 June 2021</i>	<i>Income</i>	<i>Expenditure</i>	<i>Balance at 31 May 2022</i>
	£	£	£	£
Unrestricted funds				
General Funds - all funds	<u>138,458</u>	<u>84,729</u>	<u>(69,082)</u>	<u>154,105</u>

14. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023	Total funds 2023
	£	£
Current assets	126,940	126,940
Creditors due within one year	(1,739)	(1,739)
Total	<u>125,201</u>	<u>125,201</u>

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023**

14. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Current assets	154,909	154,909
Creditors due within one year	(804)	(804)
Total	<u>154,105</u>	<u>154,105</u>

15. Pension commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £242 (2022 - £184) were payable to the fund at the balance sheet date and are included in creditors.

BABIES IN BUSCOT SUPPORT

England & Wales - Charity number 1168487

Accounts

BABIES IN BUSCOT SUPPORT

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2022

BABIES IN BUSCOT SUPPORT

CONTENTS

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Trustees' report	2 - 5
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Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9 - 16

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2022

The Trustees present their annual report together with the financial statements of the Babies in Buscot Support for the 1 June 2021 to 31 May 2022.

Objectives and activities

a. Policies and objectives

The principal object of the Charity is to preserve and protect the mental and physical health of sick and premature babies treated on Buscot Ward (Neonatal Unit) of the Royal Berkshire Hospital, alongside that of their parents, guardians and families, by the provision of information and support. There have been no changes since the last report.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

The Charity undertakes fund raising and receives donations to achieve our main objective. Our core strategies revolve around four main areas, which the Trustees call keeping Buscot families S.A.F.E. (Support, Awareness, Facilities and Equipment).

c. Activities undertaken to achieve objectives

The Charity supports families by funding the work of a professional Family Support Practitioner (FSP) and running a community support group for families to access peer support post-discharge. After the year-end, the freelance FSP ceased working for BIBS in order to pursue a private psychotherapy practice. BIBS has since worked closely with Buscot Ward's Lead Sister in the NHS to recruit two part-time Family Support Workers to continue this vital work in future. In addition, the Charity funds staff training for nursing and medical staff.

The Charity raises awareness of issues related to sickness and prematurity at birth and helping families adjust to life on Buscot Ward. The Charity refurbishes and maintains Ward facilities and provides medical and other equipment which is beneficial to the welfare of babies and their families. The Charity provides gifts for babies, families and nursing and medical staff at intervals throughout the year to help boost morale and well-being.

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MAY 2022

Objectives and activities (continued)

d. Main activities undertaken to further the Charity's purposes for the public benefit

In 2021/22, the Charity was able to work towards resuming normal fundraising activity following disruption caused by Coronavirus and other staffing gaps.

The Charity provided support for families through funding the FSP to attend the ward three times per week, and resumed community support groups face-to-face. Awareness raising of issues related to prematurity and sickness at birth continued via the Charity's social media platforms, website and the sharing of printed publications alongside the purchase of branded merchandise to maintain visibility of the work of the charity. Seven members of Buscot's nursing staff were funded across two separate sessions to attend FINE neurodevelopment training at a cost of over £2,400.

The Charity funded 10 state-of-the-art height adjustable electric cribs with storage allowing greater comfort for different activities such as syringe feeds and nappy changes or expressing milk cotside at a cost of over £14,000. The Charity also funded 8 over-bed cribs for Transitional Care babies and parent's benefit – especially those who may have had a C-section delivery. Facilities were improved through the purchase of much-needed replacement double mattresses for the two parent flats along with other small and soft furnishings.

Gifts for families and babies were given throughout the year including Mother's and Father's Day, Easter, Christmas and World Prematurity Day. Small items were distributed throughout the year including muslin cloths, breastfeeding covers, 'Buscot Graduate' vests, insulated lidded cups for cot-side hot drinks, and cards and gift boxes including words of support to help families build resilience and gain comfort. A new Breakfast Basket was set-up in the Family Room – and kept well-stocked throughout the year with cereals and breakfast bars and biscuits to ensure families had free-access to sustenance available when needed.

Gifts for staff were provided at Easter and Christmas including toiletries, mugs and cutlery for the staff room, food and drink.

The Charity continued to fund the licence needed to run vCreate - a secure video and photo diary resource for families to access - easing the strain of separation between parents and babies.

Achievements and performance

a. Main achievements of the Charity

Overall, the Trustees have been pleased that income for the charity increased by around 20 per cent, showing signs of recovery during what continues to be a very difficult fundraising environment. Whilst all funding needs for Buscot Ward have continued to be met by the Charity, charitable spend is down year-on-year and continues to be lower than anticipated in the following financial year 2022-23. We hope that with stability in hospital management positions and the forward planning and partnership working of the ward that in future years this expenditure will begin to rise – alongside the continuous improvements in the family experience we wish to deliver.

The Charity has provided continuity of support, helped improve awareness and understanding of the experience of sick and premature babies and their families, improved key ward facilities and purchased numerous items of equipment and gifts which have greatly improved outcomes and experiences for families on Buscot Ward.

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MAY 2022

Achievements and performance (continued)

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

It is the policy of the Charity to maintain unrestricted funds, which are the free reserves of the Charity, at a level which equates to a minimum of six months of committed expenditure and to a maximum of 18 months average income, based on planned significant expenditure such as the investment in new ward equipment.

Reserves are currently higher than policy dictates - primarily caused by gaps in key NHS leadership positions meaning expenditure and grant-making has slowed. We anticipate that once key projects for equipment and facilities are in the pipeline, reserves will return to more normal levels.

Structure, governance and management

a. Constitution

Babies in Buscot Support is a registered charity, number 1168487, and is constituted under a Charity Commission Scheme.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Charity Commission Scheme.

c. Organisational structure and decision-making policies

The management of the Charity is overseen by a Board of Trustees who are elected annually at the AGM. In appointing the Chief Executive, the Trustees have passed delegated authority for day-to-day decision making and management to the post-holder of this position. Trustees remain responsible for decisions relating to strategy, policy and risk, and those decisions which exceed the limits set out under the terms of the agreed delegated authority policy.

d. Financial risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MAY 2022

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

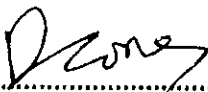
The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charity Commission Scheme. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:


.....
Naomi Jones


.....
David Jones

Date: 27 March 2023

BABIES IN BUSCOT SUPPORT

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MAY 2022

Independent examiner's report to the Trustees of Babies In Buscot Support ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 May 2022.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



Dated: 28 March 2023

Lorraine Butler

FCA

The Old Tannery, Hensington Road Woodstock OX20 1JL

BABIES IN BUSCOT SUPPORT

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MAY 2022**

	Note	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:				
Charitable activities	3	84,439	84,439	69,714
Investments	4	290	290	-
Total income		<u>84,729</u>	<u>84,729</u>	<u>69,714</u>
Expenditure on:				
Charitable activities	5	69,082	69,082	82,425
Total expenditure		<u>69,082</u>	<u>69,082</u>	<u>82,425</u>
Net movement in funds		<u>15,647</u>	<u>15,647</u>	<u>(12,711)</u>
Reconciliation of funds:				
Total funds brought forward		138,458	138,458	151,169
Net movement in funds		15,647	15,647	(12,711)
Total funds carried forward		<u>154,105</u>	<u>154,105</u>	<u>138,458</u>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 9 to 16 form part of these financial statements.

BABIES IN BUSCOT SUPPORT

**BALANCE SHEET
AS AT 31 MAY 2022**

	Note	2022 £	2021 £
Fixed assets			
Current assets			
Debtors	10	290	-
Cash at bank and in hand		154,619	140,305
		<u>154,909</u>	<u>140,305</u>
Creditors: amounts falling due within one year	11	(804)	(1,847)
Net current assets		154,105	138,458
Total assets less current liabilities		154,105	138,458
Net assets excluding pension asset		154,105	138,458
Total net assets		154,105	138,458
Charity funds			
Unrestricted funds	13	154,105	138,458
Total funds		154,105	138,458

The financial statements were approved and authorised for issue by the Trustees on 27 March 2023 and signed on their behalf by:


Naomi Jones


David Jones

The notes on pages 9 to 16 form part of these financial statements.

BABIES IN BUSCOT SUPPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2022

1. General information

Babies in Buscot Support is a Charitable Incorporated Organisation (CIO), and is registered with the Charity Commission for England and Wales (charity number 1168487). The Charity was registered with the Charity Commission on 28 July 2016. The Charity's principal office address is Buscot Ward, Royal Berkshire Hospital, Reading, Berkshire, RG1 5AN. Formerly the Charity was an Unincorporated Association registered with the Charity Commission (registered number 297821).

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Babies in Buscot Support meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

BABIES IN BUSCOT SUPPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2022

2. Accounting policies (continued)

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.5 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.7 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.8 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.9 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Investment income, gains and losses are allocated to the appropriate fund.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2022**

3. Income from charitable activities

	Unrestricted funds 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Donations from the public	1,045	1,045	8,756
Fundraising - Corporate & Foundations fundraising and fundraising event income	83,394	83,394	60,958
	<u>84,439</u>	<u>84,439</u>	<u>69,714</u>

4. Investment Income

	Unrestricted funds 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Interest receivable	290	290	-
	<u>290</u>	<u>290</u>	<u>-</u>

5. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2022 £	Total 2022 £	<i>Total 2021 £</i>
Donations to Buscot ward and family support	41,046	41,046	66,076
Fundraising	28,036	28,036	16,349
	<u>69,082</u>	<u>69,082</u>	<u>82,425</u>

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2022**

6. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £	Total funds 2021 £
Donations to Buscot ward and family support	41,046	-	41,046	66,076
Fundraising	20,878	7,158	28,036	16,349
	<u>61,924</u>	<u>7,158</u>	<u>69,082</u>	<u>82,425</u>

Analysis of direct costs

	Donations 2022 £	Fundraising 2022 £	Total funds 2022 £	Total funds 2021 £
Staff costs	-	18,911	18,911	10,628
Support	12,573	-	12,573	7,228
Awareness	2,465	-	2,465	-
Facilities	1,238	-	1,238	19,166
Equipment	19,587	-	19,587	34,780
Gifts and other expenses	5,183	1,967	7,150	5,019
	<u>41,046</u>	<u>20,878</u>	<u>61,924</u>	<u>76,821</u>
<i>Total 2021</i>	<u>66,076</u>	<u>10,745</u>	<u>76,821</u>	

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2022**

6. Analysis of expenditure by activities (continued)

Analysis of support costs

	Fundraising 2022 £	Total funds 2022 £	Total funds 2021 £
Staff costs	3,985	3,985	3,094
Administration, travel and storage	2,538	2,538	1,970
Auditors' non audit costs	635	635	540
	<u>7,158</u>	<u>7,158</u>	<u>5,604</u>

7. Independent examiner's remuneration

	2022 £	2021 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	625	540
	<u>625</u>	<u>540</u>

8. Staff costs

	2022 £	2021 £
Wages and salaries	21,743	12,582
Contribution to defined contribution pension schemes	1,153	1,140
	<u>22,896</u>	<u>13,722</u>

The average number of persons employed by the Charity during the year was as follows:

	2022 No.	2021 No.
	2	2
	<u>2</u>	<u>2</u>

No employee received remuneration amounting to more than £60,000 in either year.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2022**

9. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 May 2022, no Trustee expenses have been incurred (2021 - £NIL).

10. Debtors

	2022	2021
	£	£
Due within one year		
Other debtors	290	-
	290	-

11. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	52	272
Pension fund loan payable	184	193
Other creditors	-	343
Accruals and deferred income	568	1,039
	804	1,847

12. Financial Instruments

	2022	2021
	£	£
Financial assets		
Financial assets measured at fair value through income and expenditure	154,619	140,305

Financial assets measured at fair value through income and expenditure comprise of Cash at bank and in hand.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2022**

13. Statement of funds

Statement of funds - current year

	Balance at 1 June 2021 £	Income £	Expenditure £	Balance at 31 May 2022 £
Unrestricted funds				
General Funds - all funds	138,458	84,729	(69,082)	154,105

Statement of funds - prior year

	<i>Balance at 1 June 2020 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 May 2021 £</i>
Unrestricted funds				
General Funds - all funds	<i>151,169</i>	<i>69,714</i>	<i>(82,425)</i>	<i>138,458</i>

14. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Total funds 2022 £
Current assets	154,909	154,909
Creditors due within one year	(804)	(804)
Total	154,105	154,105

BABIES IN BUSCOT SUPPORT

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2022

14. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Current assets	140,305	140,305
Creditors due within one year	(1,847)	(1,847)
Total	<u>138,458</u>	<u>138,458</u>

15. Pension commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £184 (2021 - £193) were payable to the fund at the balance sheet date and are included in creditors.

BABIES IN BUSCOT SUPPORT

England & Wales - Charity number 1168487

Accounts

BABIES IN BUSCOT SUPPORT

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2021

BABIES IN BUSCOT SUPPORT

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Balance sheet	8
Notes to the financial statements	9 - 16

BABIES IN BUSCOT SUPPORT

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MAY 2021

Trustees Naomi Jones, Chair
Lucy Archer, Vice Chair (resigned 30 June 2021)
Emma Portsmouth, Secretary (resigned 20 April 2021)
David Jones, Treasurer
Victoria Kidd, Secretary (appointed 30 June 2021)

**Charity Registered
Number** 1168487

Principal Office Buscot Ward
Royal Berkshire Hospital
Reading
Berkshire
RG1 5AN

Chief Executive Officer Sarah Critchley

Accountants KBDR Ltd
Chartered Accountants
The Old Tannery
Hensington Road
Woodstock
Oxfordshire
OX20 1JL

Bankers Cafcash Limited
Kings Hill
West Malling
Kent
ME19 4TA

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2021

The Trustees present their annual report together with the financial statements of the Babies in Buscot Support for the 1 June 2020 to 31 May 2021.

Objectives and activities

a. Policies and objectives

The principal object of the Charity is to preserve and protect the mental and physical health of sick and premature babies treated on Buscot Ward (Neonatal Unit) of the Royal Berkshire Hospital, alongside that of their parents, guardians and families, by the provision of information and support. There have been no changes since the last report.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

The Charity undertakes fund raising and receives donations to achieve our main objective. Our core strategies revolve around four main areas, which the Trustees call keeping Buscot families S.A.F.E. (Support, Awareness, Facilities and Equipment).

c. Activities undertaken to achieve objectives

The Charity supports families by funding the work of a professional Family Support Practitioner (FSP) and running a community support group for families to access peer support post-discharge. In addition, the Charity funds staff training for nursing and medical staff. The Charity raises awareness of issues related to sickness and prematurity at birth and helping families adjust to life on Buscot Ward. The Charity refurbishes and maintains Ward facilities and provides medical and other equipment which is beneficial to the welfare of babies and their families. The Charity provides gifts for babies, families and nursing and medical staff at intervals throughout the year to help boost morale and well-being.

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MAY 2021

Objectives and activities (continued)

d. Main activities undertaken to further the Charity's purposes for the public benefit

In 2020/21, during the continuing Coronavirus pandemic, it was necessary to place staff on furlough and part-furlough at times throughout the financial year in a response to reduced fundraising activity and income. Measures were taken to ensure, as a priority, that the Charity met all the funding needs of the ward throughout the year.

The Charity provided support for families through funding the FSP to attend the ward three times per week, and at times where this was not possible an online alternative provision was set-up. The community support group was unable to resume face-to-face meetings indoors, so – where weather and pandemic restrictions allowed, a monthly 'Walk & Talk' provision was offered instead. Awareness raising of issues related to prematurity and sickness at birth continued via the Charity's social media platforms, website and the sharing of printed publications alongside the purchase of branded merchandise to maintain visibility of the work of the charity.

The Charity funded two new life-saving Giraffe incubators for Buscot ward – ensuring incubators that were over a decade old could be replaced. The Charity provided new bespoke cot-side whiteboards on Buscot, making them more family-friendly and ensuring all key baby information is shared. New noise-cancelling headphones and jacks for connecting iPhones were purchased to replace those which had been lost or broken, helping to maintain uninterrupted parent and baby contact during ward rounds, without sacrificing privacy of conversations for families speaking with medical staff. In addition, ten new lightweight, wheeled, reclining chairs were purchased for the nurseries with foot and armrests making skin-to-skin and breast feeding more comfortable.

Gifts for families and babies were given throughout the year including Mother's and Father's Day, Easter, Christmas and World Prematurity day. Small items were distributed throughout the year including muslin cloths, breastfeeding covers, Parent Diaries and a Polaroid camera and film to enable special moments to be captured in photos and added to the diaries, 'Buscot Graduate' vests, insulated lidded cups for cot-side hot drinks, and cards and gift boxes including words of support to help families build resilience and gain comfort.

Gifts for staff were provided at Easter and Christmas including toiletries, mugs and cutlery for the staff room, food and drink.

The Charity continued to fund the licence needed to run vCreate - a secure video and photo diary resource for families to access - easing the strain of separation between parents and babies. The largest outlay made was to purchase two new Giraffe incubators, ensuring investment in reliable, state of the art life-saving equipment.

Achievements and performance

a. Main achievements of the Charity

Overall, the Trustees have been pleased that during what has continued to be a very difficult period, all funding needs for Buscot Ward have continued to be met by the Charity.

The Charity has provided continuity of support, helped improve awareness and understanding of the experience of sick and premature babies and their families, improved key ward facilities and purchased numerous items of equipment and gifts which have greatly improved outcomes and experiences for families on Buscot Ward..

BABIES IN BUSCOT SUPPORT

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MAY 2021

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

It is the policy of the Charity to maintain unrestricted funds, which are the free reserves of the Charity, at a level which equates to a minimum of six months of committed expenditure and to a maximum of 18 months average income, based on planned significant expenditure such as the investment in new ward equipment.

Structure, governance and management

a. Constitution

Babies in Buscot Support is a registered charity, number 1168487, and is constituted under a Charity Commission Scheme.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Charity Commission Scheme.

c. Organisational structure and decision-making policies

The management of the Charity is overseen by a Board of Trustees who are elected annually at the AGM. In appointing the Chief Executive, the Trustees have passed delegated authority for day-to-day decision making and management to the post-holder of this position. Trustees remain responsible for decisions relating to strategy, policy and risk, and those decisions which exceed the limits set out under the terms of the agreed delegated authority policy.

d. Financial risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

BABIES IN BUSCOT SUPPORT

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MAY 2021**

Statement of Trustees' responsibilities


The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).


The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charity Commission Scheme. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:


.....
Naomi Jones


.....
David Jones

Date: 13 May 2022

BABIES IN BUSCOT SUPPORT

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MAY 2021

Independent examiner's report to the Trustees of Babies in Buscot Support ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 May 2021.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



Lorraine Butler

Dated: 16 May 2022

FCA

The Old Tannery, Hensington Road Woodstock OX20 1JL

BABIES IN BUSCOT SUPPORT

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MAY 2021**

	Note	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:				
Charitable activities	3	69,714	69,714	86,665
Total income		<u>69,714</u>	<u>69,714</u>	<u>86,665</u>
Expenditure on:				
Charitable activities	4	82,425	82,425	105,991
Total expenditure		<u>82,425</u>	<u>82,425</u>	<u>105,991</u>
Net movement in funds		<u>(12,711)</u>	<u>(12,711)</u>	<u>(19,326)</u>
Reconciliation of funds:				
Total funds brought forward		151,169	151,169	170,495
Net movement in funds		(12,711)	(12,711)	(19,326)
Total funds carried forward		<u>138,458</u>	<u>138,458</u>	<u>151,169</u>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 9 to 16 form part of these financial statements.

BABIES IN BUSCOT SUPPORT

**BALANCE SHEET
AS AT 31 MAY 2021**

	Note	2021 £	2020 £
Current assets			
Debtors	9	-	2,542
Cash at bank and in hand		140,305	149,327
		<u>140,305</u>	<u>151,869</u>
Creditors: amounts falling due within one year	10	(1,847)	(700)
Net current assets		<u>138,458</u>	<u>151,169</u>
Total assets less current liabilities		<u>138,458</u>	<u>151,169</u>
Net assets excluding pension asset		<u>138,458</u>	<u>151,169</u>
Total net assets		<u>138,458</u>	<u>151,169</u>
Charity funds			
Unrestricted funds	12	138,458	151,169
Total funds		<u>138,458</u>	<u>151,169</u>

The financial statements were approved and authorised for issue by the Trustees on 13 May 2022 and signed on their behalf by:


Naomi Jones


David Jones

The notes on pages 9 to 16 form part of these financial statements.

BABIES IN BUSCOT SUPPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2021

1. General information

Babies in Buscot Support is a Charitable Incorporated Organisation (CIO), and is registered with the Charity Commission for England and Wales (charity number 1168487). The Charity was registered with the Charity Commission on 28 July 2016. The Charity's principal office address is Buscot Ward, Royal Berkshire Hospital, Reading, Berkshire, RG1 5AN. Formerly the Charity was an Unincorporated Association registered with the Charity Commission (registered number 297821).

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Babies in Buscot Support meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

BABIES IN BUSCOT SUPPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2021

2. Accounting policies (continued)

2.4 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.5 Cash at bank and In hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.6 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.7 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.8 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.9 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2021**

3. Income from charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Donations from the public	8,756	8,756	19,394
Fundraising - Corporate & Foundations fundraising and fundraising event income	60,958	60,958	67,271
	<u>69,714</u>	<u>69,714</u>	<u>86,665</u>

4. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Donations to Buscot ward and family support	66,076	66,076	67,598
Fundraising	16,349	16,349	38,393
	<u>82,425</u>	<u>82,425</u>	<u>105,991</u>

5. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Donations to Buscot ward and family support	66,076	-	66,076	67,598
Fundraising	10,745	5,604	16,349	38,393
	<u>76,821</u>	<u>5,604</u>	<u>82,425</u>	<u>105,991</u>

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2021**

5. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Donations 2021 £	Fundraising 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Staff costs	-	10,628	10,628	23,635
Support	7,228	-	7,228	8,902
Awareness	-	-	-	911
Facilities	19,166	-	19,166	3,345
Equipment	34,780	-	34,780	51,210
Gifts and other expenses	4,902	117	5,019	9,367
	<u>66,076</u>	<u>10,745</u>	<u>76,821</u>	<u>97,370</u>
<i>Total 2020</i>	<u>67,598</u>	<u>29,772</u>	<u>97,370</u>	

Analysis of support costs

	Donations 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Staff costs	3,094	3,094	5,150
Administration, travel and storage	1,970	1,970	2,749
Auditors' non audit costs	540	540	522
Legal and professional costs	-	-	200
	<u>5,604</u>	<u>5,604</u>	<u>8,621</u>

6. Independent examiner's remuneration

	2021 £	<i>2020 £</i>
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	<u>540</u>	<u>522</u>

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2021**

7. Staff costs

	2021	<i>2020</i>
	£	£
Wages and salaries	12,582	25,787
Contribution to defined contribution pension schemes	1,140	2,998
	<u>13,722</u>	<u>28,785</u>

The average number of persons employed by the Charity during the year was as follows:

	2021	<i>2020</i>
	No.	No.
	<u>2</u>	<u>2</u>

No employee received remuneration amounting to more than £60,000 in either year.

8. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (*2020 - £NIL*).

During the year ended 31 May 2021, no Trustee expenses have been incurred (*2020 - £NIL*).

9. Debtors

	2021	<i>2020</i>
	£	£
Due within one year		
Other debtors	-	2,542
	<u>-</u>	<u>2,542</u>

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2021**

10. Creditors: Amounts falling due within one year

	2021	<i>2020</i>
	£	£
Other taxation and social security	272	-
Pension fund loan payable	193	201
Other creditors	343	-
Accruals and deferred income	1,039	499
	<u>1,847</u>	<u>700</u>

11. Financial instruments

	2021	<i>2020</i>
	£	£
Financial assets		
Financial assets measured at fair value through income and expenditure	140,305	149,327
	<u>140,305</u>	<u>149,327</u>

Financial assets measured at fair value through income and expenditure comprise of Cash at bank and in hand.

BABIES IN BUSCOT SUPPORT

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2021**

12. Statement of funds

Statement of funds - current year

	Balance at 1 June 2020	Income	Expenditure	Balance at 31 May 2021
	£	£	£	£
Unrestricted funds				
General Funds - all funds	151,169	69,714	(82,425)	138,458

Statement of funds - prior year

	<i>Balance at 1 June 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>Balance at 31 May 2020</i>
	£	£	£	£
Unrestricted funds				
General Funds - all funds	170,495	86,665	(105,991)	151,169

13. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021	Total funds 2021
	£	£
Current assets	140,305	140,305
Creditors due within one year	(1,847)	(1,847)
Total	138,458	138,458

BABIES IN BUSCOT SUPPORT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2021

13. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Current assets	151,869	151,869
Creditors due within one year	(700)	(700)
Total	<u>151,169</u>	<u>151,169</u>

14. Pension commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £193 (2020 - £201) were payable to the fund at the balance sheet date and are included in creditors.