

ST. JOHN'S CHURCH

YEADON

FINANCIAL STATEMENTS

for the year ended
31 December 2024

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ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

ADMINISTRATIVE INFORMATION

St. John's Church and Vicarage are situated on Barcroft Grove, Yeadon and fall within the Diocese of Leeds. The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a registered charity.

PCC members who have served from 1 January 2024 to the date this report was approved are:

Vicar	Richard Walker	Chair
Curate	Caroline Brown	Until June 2024
Wardens	Denise Sansom	Until March 2024
	Mark Shannon	From April 2021
	John Spode	From April 2024
Deanery Synod	Sue Stubbs	
	Martin Woods	
Secretary	Carolyn Warnes	
Treasurer	Christine Thornton	Until July 2024
	Anita Seals	From July 2024
Elected Members	Jacqui Askham	From April 2023
	Steve Amos	From April 2023
	David Botterill	Until March 2025
Safeguarding Officer from Novemb	Sue Doubtfire	From April 2023
	Ben Garnett	From April 2023
	John Haig	From April 2024
	Anne Jackson	Until March 2024
	Linda Johnson	Until February 2025
	Andrew Patton	From April 2023
	Alison Lockwood	Until March 2025
	Anita Seals	From April 2024
	James Seals	From April 2024
	Mark Shannon	Until March 2024
Co-opted Asst Warden	Ruth Spode	From April 2024
	Sue Stubbs	Until March 2024
	Martin Woods	From April 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. All regular Church attendees are encouraged to register on the electoral roll and stand for election to the PCC.

OBJECTIVES AND ACTIVITIES

The purpose statement of St. John's Church is:

"To bring glory to God by: living for his praise, caring for each other, growing in maturity, serving with our gifts and reaching out to others with his love."

ACHIEVEMENTS AND PERFORMANCE

CHURCH ATTENDANCE

There are 112 parishioners on the Church Electoral Roll, of whom 71 are in the parish and 41 live

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outside the parish boundary. During the year, 38 people were removed from the roll as a result of death, leaving the area, moving to another church or no longer attending. There were 21 additions to the roll. The average weekly attendance was 88 adults and 12 children, but this number increased at festivals and baptisms.

REVIEW OF THE YEAR

The PCC met a total of six times in 2024, including an extra-ordinary meeting in February. The PCC convened by email on two occasions. As usual, members displayed a high level of commitment in their attendance and concern for church matters.

Every meeting included a report on finance, fabric, environment, Deanery matters, health and safety, safeguarding, children and youth and church life and growth.

In January the PCC discussed the appointment of a church architect, the budget, contactless giving, mission support and car parking issues. The Environment Officer said that our church already meets some of the criteria for the silver Eco-Church Award but there is still much to be done before we meet all the requirements.

In February, the PCC met to ratify the church accounts ahead of the APCM.

In March, the APCM was held in the church hall.

At the April meeting, the PCC appointed three assistant wardens. The list of church activities was approved.

The PCC authorised an increase to the booking fees for the church hall. The Safeguarding Officer updated the PCC with regard to DBS checks and updating the records on the diocesan safeguarding dashboard.

In June, the council voted to apply for the temporary planning permission regarding the use of the hall to be made permanent. We were advised by Ecclesiastical Insurance that it would be advisable to have a full fire risk assessment of the buildings. The Children & Families Worker's contract was extended to December 2025. The PCC authorised her to arrange a residential weekend away for the children and young people. The PCC agreed to adopt the diocesan guidelines for dealing with safeguarding concerns and allegations and also the policy for the recruitment of ex-offenders.

In July the PCC convened twice by email, firstly to approve the appointment of Anita Seals as Treasurer and then to authorise the necessary changes to the signatories on the bank accounts.

In September, the PCC was told that full planning permission regarding the use of the hall had been granted. The wardens updated the council with regard to necessary work undertaken on a fallen tree in the church yard. The recommendations made in the fire risk assessment were discussed.

At the November meeting, the PCC discussed the appointment of a church architect, trees, all age worship and missional giving. The vicar gave feedback about the results of the church life questionnaire

The Standing Committee met 5 times and communicated regularly by email between meetings.

The life and growth of the church, the provision of services and opportunities for spiritual growth and pastoral care were regularly discussed. Planning permission, fabric matters and finance were also discussed regularly.

Fabric works this year included necessary repairs to some of the heaters in church and the installation of new heaters in the porch and church office. A new water heater was installed in the youth loft. The PCC instructed the wardens to ask the council for clarification with regard to the maintenance schedule for trees in the church yard. Service contracts and general maintenance and cleaning were carried out as required throughout the year.

In 2024 we continued to offer two Sunday services (one traditional, the other contemporary in style) and a weekly mid-day prayer service every Wednesday. Revd. Caroline Brown's curacy came to an end in June 2024 and the PCC expressed their appreciation of her ministry at St. John's. Bubble Church was launched in January 2024 and has proved popular with families from church and from the wider community. The Xplosion! group for 7-11s is well attended. A team regularly conducts services in local care homes. Opportunities for spiritual growth were offered throughout the year, including Discipleship Groups, a Lent course and the Knowing God course.

A light party was organised for local children as an alternative to Hallowe'en. Bring and Share lunches were arranged. The Drop - In Café, Chatty Café and Knit and Natter provided opportunities for fellowship and community engagement midweek. The Tea and Toast sessions provide our children and young people (over the age of 10) with an opportunity for fellowship after the 11am service. .

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

St. John's Church takes safeguarding very seriously. The PCC complies with the requirements imposed by the code under section 5A of the Safeguarding and Clergy Discipline Measure 2016. The PCC has adopted the diocesan guidelines for dealing with safeguarding concerns and allegations. The PCC has adopted the diocesan policy for the recruitment of ex-offenders.

FINANCIAL REVIEW

Total receipts on ordinary undesignated funds were £107,167.15 and are detailed in the financial statements.

£130,546.39 was spent to provide the Christian Ministry from St. John's Church, including the contribution to the diocesan parish share, part of which provides the stipends and housing for the clergy. The contribution was paid in full.

Costs include the salary, oncosts and expenses for the children and families worker of £20,172.87. This investment is bearing fruit as the number of families engaging with St John's has increased. The aim is to promote giving, raise income and reduce costs so this role may continue. Additionally the PCC agreed to go ahead with Bubble Church from January 2024 and to install a contactless giving device both of which should further increase these aims.

The net result for the year was an excess of payments over receipts of £23,379.24 which, after deducting this to the bank balance at the beginning of the year, leaves a balance to carry forward at 31 December for undesignated funds of £45,550.01

RESERVES POLICY

It is PCC policy to maintain a balance on undesignated funds (if possible) which equates to approximately 12.5% of annual undesignated payments, to cover emergency situations that may arise from time to time. The balance of £45,550.01 exceeds this target.

The balance on the organ and general repair fund account is retained towards meeting the future costs of repairs to the organ and general fabric. It has been agreed by the PCC that part of this fund be moved to a higher interest bearing account in 2025.

Approved by the PCC on 16 March 2025 and signed on their behalf by



Rev. Richard Walker (PCC Chairman)

GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT

	2024	2023
RECEIPTS		
Collections		
Coin	8,440.71	11,709.50
Planned giving	61,810.93	55,120.15
	<hr/>	<hr/>
	70,251.64	66,829.65
Tax refunds	13,253.54	16,452.82
Special collections	401.01	532.00
Energy grant		
Donations/Bequests		
General		775.00
Anonymous	10.00	
PGS	985.00	
Chatty Café	50.00	
Rosemary Mitchell bequest		
Yorkshire Historical Soc	30.00	
AVSED		350.00
	<hr/>	<hr/>
	1,075.00	1,125.00
PCC fees	1,715.00	1,643.00
Hall lets	18,020.00	15,566.00
PCC Contrs	962.00	
SUM UP	594.42	
Miscellaneous	894.54	1,435.87
	<hr/>	<hr/>
TOTAL RECEIPTS	107,167.15	103,584.34
TOTAL PAYMENTS - per page 6	(130,546.39)	(127,156.92)
Transfer to Organ and General Repair Fund	-	-
Excess of payments over Receipts	(23,379.24)	(23,572.58)
Bank current account at 1 January 2024	68,929.25	92,501.83
Bank current account at 31 December 2024	<hr/> <hr/> £ 45,550.01	<hr/> <hr/> £ 68,929.25

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GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT

	2024	2023
PAYMENTS		
LDBF		
Share	68,814.00	66,433.00
Mission Support		
Gospel for Asia	50.00	600.00
Barnabas		500.00
Otley Christian Resources	2,000.00	2,000.00
Church Army		500.00
Compassion		500.00
Yorkshire Historical soc	30.00	
Royal British Legion	20.00	
Leeds Faith in Schools		500.00
	<hr/>	<hr/>
	2,100.00	4,600.00
Special collections		532.00
Repairs & renewals to church, buildings & equipment	5,022.31	2,670.45
Maintenance contracts	2,353.18	2,276.39
Organist		-
Administration	881.26	827.44
Clergy expenses	3,335.79	3,007.14
Electricity and gas	6,775.66	8,763.52
Water	622.77	769.06
Insurance	3,341.42	3,159.64
Publicity	65.99	142.00
Upkeep of services (worship)	1,619.62	1,522.66
Young peoples' work	20,172.87	19,837.00
Evangelism	-	-
Training and conferences	-	-
Vestry telephone	665.07	661.32
Church hall	7,794.64	6,088.50
Organ repair and service		189.90
Pastoral care	-	-
PCC Contrats	962.00	
Administration help	5,352.00	4,943.20
Miscellaneous		
Graveyard		122.88
Church resources	559.97	
Miscellaneous donations		50.00
Social events	11.84	140.48
Plaque for Eco Church	96.00	
Health & Safety		420.34
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	667.81	733.70
TOTAL PAYMENTS	<hr/> <hr/>	<hr/> <hr/>
	£ 130,546.39	£ 127,156.92

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ORGAN AND GENERAL REPAIR FUND RECEIPTS AND PAYMENTS ACCOUNT - DESIGNATED FUND

	2024	2023
RECEIPTS		
Deposit	-	-
Interest	838.53	531.18
	<u>838.53</u>	<u>531.18</u>
R Clough Organ repair & woodworm treatment	1,695.50	
	-	-
	<u>(856.97)</u>	<u>-</u>
Excess of receipts over payments	(856.97)	531.18
Bank deposit account at 1 January 2024	61,818.40	61,287.22
Bank deposit account at 31 December 2024	<u>£ 60,961.43</u>	<u>£ 61,818.40</u>

CATERPILLARS RECEIPTS AND PAYMENTS ACCOUNT - DESIGNATED FUND

	2024	2023
RECEIPTS		
Subscriptions	508.15	429.74
Refreshments (net of payments)	82.12	58.90
	<u>590.27</u>	<u>488.64</u>
PAYMENTS		
Equipment	74.29	184.09
Refreshments	66.38	
Sundry expenses	31.75	63.39
J Askham {deposit youth camp}	200.00	
J Askham (Balance youth camp)	1,100.00	
	<u>1,472.42</u>	<u>247.48</u>
Excess of receipts over payments	(882.15)	241.16
Balance brought forward at 1 January 2024	4,163.56	3,922.40
Balance carried forward at 31 December 2024	<u>£ 3,281.41</u>	<u>£ 4,163.56</u>
 Held as follows:		
Bank current account	2,602.40	3,902.40
Cash in hand	679.01	261.16
	<u>£ 3,281.41</u>	<u>£ 4,163.56</u>

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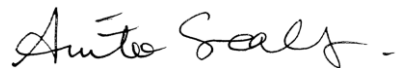
STATEMENT OF ASSETS AND LIABILITIES

	General Fund	Organ and General Repair Fund	Caterpillars	Totals 2024	2023
MONETARY ASSETS					
Bank Current Accounts	45,550.01	-	2,602.40	48,152.41	72,831.65
Bank Deposit Accounts	-	60,961.43	-	60,961.43	61,818.40
Cash in Hand	-	-	679.01	679.01	261.16
TOTAL BANK ACCOUNTS AND CASH	<u>£ 45,550.01</u>	<u>£ 60,961.43</u>	<u>£ 3,281.41</u>	<u>£ 109,792.85</u>	<u>£ 134,911.21</u>

NOTE

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

Signed



Anita Seals
Hon. Treasurer

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**Independent Examiner's Report to the members of St. John the Evangelist Church,
Yeadon, Parochial Church Council**

I report on the accounts for the year ended 31 December 2024 which are set out on pages 5 to 8.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charity's Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- * examine the accounts under section 145 of the 2011 Act;
- * follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- * state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - * to keep accounting records in accordance with section 130 of the 2011 Act; or
 - * to prepare accounts which accord with the accounting records have not been met; or.
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Keith Smith
17 Silverdale Close
Guiseley
Leeds
LS20 8BQ

