

ST. JOHN'S CHURCH

YEADON

FINANCIAL STATEMENTS

for the year ended
31 December 2023

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ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

ADMINISTRATIVE INFORMATION

St. John's Church and Vicarage are situated on Barcroft Grove, Yeadon and fall within the Diocese of Leeds. The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a registered charity.

PCC members who have served from 1 January 2023 to the date this report was approved are:

Vicar	Richard Walker	Chair
Curate	Caroline Brown	From July 2020
Wardens	Denise Sansom	Until March 2024
	Mark Shannon	From April 2021
Deanery Synod	Jennifer Read	Until March 2023
	Sue Stubbs	From April 2021
Secretary	Carolyn Warnes	
Treasurer	Christine Thornton	From March 2020
Elected Members	Jacqui Askham	From April 2023
	Steve Amos	From April 2023
	David Botterill	From April 2022
Safeguarding Officer from Nov 2023	Sue Doubtfire	From April 2023
	Ben Garnett	From April 2023
	Anne Jackson	Until March 2024
	Linda Johnson	From April 2022
	Andrew Patton	From April 2023
	Alison Lockwood	From April 2022
	Fiona Pullan	Until March 2023
	Anita Seals	Until March 2023
	Mark Shannon	Until March 2024
	Sue Stubbs	Until March 2024
	Wendy Smith	Until March 2023
	Olga Wells	Until March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the church Representation Rules. All regular Church attendees are encouraged to register on the electoral roll and stand for election to the PCC.

OBJECTIVES AND ACTIVITIES

The purpose statement of St. John's Church is:

"To bring glory to God by: living for his praise, caring for each other, growing in maturity, serving with our gifts and reaching out to others with his love."

ACHIEVEMENTS AND PERFORMANCE

CHURCH ATTENDANCE

There are 129 parishioners on the Church Electoral Roll, of whom 81 are in the parish and 48 live outside the parish boundary. During the year, 9 people were removed from the roll as a result of death, leaving the area or moving to another church. There were 16 additions to the roll.

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The average weekly attendance was 85 adults and 12 children, but this number increased at festivals and baptisms.

REVIEW OF THE YEAR

The PCC met a total of six times in 2023, including an extra-ordinary meeting in February. As usual, members displayed a high level of commitment in their attendance and concern for church matters.

Every meeting included a report on finance, fabric, environment, Deanery matters, health and safety, safeguarding, children and youth and church life and growth.

In January the PCC considered the retrospective planning issues regarding the use of our church hall by the Bee Happy Kids group. The Safeguarding Officer arranged a training session for PCC members to complete the basic level safeguarding training course as required by the diocese. Our Children and Families worker outlined the events she had planned for the year. The condition of trees and monuments in the church yard was discussed.

In February, the PCC met to ratify the church accounts ahead of the APCM.

In March, the APCM was held in the church hall.

At the April meeting, the PCC received updates about the ongoing retrospective planning application.

The PCC heard that we still need to appoint a church architect. The vicar confirmed the dates for his sabbatical and talked about the Bishops' proposed prayers of blessing for same sex couples.

In June, the council was updated about the retrospective planning application. Repairs to the gutters on the church hall and the purchase of new compost bins were approved. Environmental issues with respect to our heating system were also discussed.

At the September meeting, the PCC learned that we had been granted temporary planning permission for 12 months. There was further general discussion about our heating system and alternatives should our system need replacing in the future.

In November, the PCC was informed that the Archdeacon would be making his inspection visit later in the month. The PCC authorised a new service, Bubble Church, to run from January 2024 and the opening of a high interest savings account with Kingdom Bank. It was agreed that hygiene bins and a new babychange unit should be made available in the toilets. The Health and Safety policy was reviewed and amendments made. The PCC was delighted to learn that our church has been awarded the Eco-Church bronze award.

The Standing Committee met 5 times and communicated regularly by email between meetings, particularly during the vicar's sabbatical. The life and growth of the church, the provision of services and opportunities for spiritual growth and pastoral care were regularly discussed. The retrospective planning application was the main point of discussion at many of the meetings and due to the time spent on this, other matters, e.g. the appointment of a church architect, could not be progressed.

Fabric works this year included repairs to the church hall gutters, the purchase of new compost bins and the installation of hygiene bins and a new baby change unit.

Service contracts and general maintenance and cleaning were carried out as required throughout the year.

During the year the PCC welcomed the ministry of Revd. John Hartley and his wife Shuna. The PCC authorised Shuna Hartley's ministry as a Lay Worship Leader.

We continued to offer two Sunday services (one traditional, the other contemporary in style), a weekly mid-day prayer service every Wednesday and a monthly evening service online. A team conducts regular services in local care homes. Opportunities for spiritual growth were offered throughout the year, including discipleship groups and the Alpha course. A Lego café event was popular with families.

A light party was organised for local children as an alternative to Hallowe'en. Bring and Share lunches were arranged. The Thursday Drop - In Café, Chatty Café and Knit and Natter provided opportunities for fellowship midweek. A pantomime was written and performed by church members and their friends. Lunches were arranged. Groups such as Chatty Café and Knit and Natter resumed, offering opportunities for fellowship midweek as life gradually started to return to normal after the pandemic.

FINANCIAL REVIEW

Total receipts on ordinary unrestricted funds were £103,584.34 and are detailed in the financial statements.

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

£127,156.92 was spent to provide the Christian Ministry from St. John's Church, including the contribution to the diocesan parish share, part of which provides the stipends and housing for the clergy. The contribution was paid in full.

Costs include the salary and oncosts for the children and families worker of £18,041. The aim is to grow the congregation by engaging families and encourage and promote giving. Additionally the PCC agreed to go ahead with Bubble Church from January 2024 and to install a contactless giving device both of which should further increase these aims.


The net result for the year was an excess of payments over receipts of £23,572.58 which, after deducting this to the bank balance at the beginning of the year, leaves a balance to carry forward at 31 December for unrestricted funds of £68,929.25.

RESERVES POLICY

It is PCC policy to maintain a balance on unrestricted funds (if possible) which equates to approximately 12.5% of annual unrestricted payments, to cover emergency situations that may arise from time to time. The balance of £68,929.25 exceeds this target.

The balance on the organ and general repair fund restricted account is retained towards meeting the future costs of repairs to the organ and general fabric. It has been agreed by the PCC that part of this fund be moved to a higher interest bearing account in 2024.

Approved by the PCC on 11 March 2024 and signed on their behalf by

A handwritten signature in black ink, appearing to read 'Rev Walker', is written over a light grey rectangular background.

Rev. Richard Walker (PCC Chairman)

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GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT - UNRESTRICTED

	2023	2022
RECEIPTS		
Collections		
Coin	11,709.50	6,577.43
Planned giving	55,120.15	51,892.24
	<hr/>	<hr/>
	66,829.65	58,469.67
Tax refunds	16,452.82	19,218.81
Special collections	532.00	625.54
Energy grant		2,000.00
Donations/Bequests		
General	775.00	830.00
Anonymous		5,000.00
Brownies		150.00
Funerals		178.00
Rosemary Mitchell bequest		5,000.00
AVSED	350.00	-
	<hr/>	<hr/>
	1,125.00	11,158.00
PCC fees	1,643.00	1,380.00
Hall lets	15,566.00	14,720.00
Miscellaneous	1,435.87	804.24
	<hr/>	<hr/>
TOTAL RECEIPTS	103,584.34	108,376.26
TOTAL PAYMENTS - per page 4	(127,156.92)	(105,957.53)
Transfer to Organ and General Repair Fund	-	-
	<hr/>	<hr/>
Excess of payments over Receipts	(23,572.58)	2,418.73
Bank current account at 1 January 2023	92,501.83	90,083.10
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Bank current account at 31 December 2023	£ 68,929.25	£ 92,501.83
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GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT

	2023	2022
PAYMENTS		
LDBF		
Share	66,433.00	65,820.00
Mission Support		
Gospel for Asia	600.00	600.00
Barnabas	500.00	500.00
Otley Christian Resources	2,000.00	1,500.00
Church Army	500.00	500.00
Compassion	500.00	500.00
Leeds Faith in Schools	500.00	-
	<hr/>	<hr/>
	4,600.00	3,600.00
Special collections	532.00	625.54
Repairs & renewals to church, buildings & equipment	2,670.45	1,428.00
Maintenance contracts	2,276.39	4,010.20
Organist		-
Administration	827.44	681.31
Clergy expenses	3,007.14	2,883.07
Electricity and gas	8,763.52	6,801.76
Water	769.06	504.03
Insurance	3,159.64	2,802.18
Publicity	142.00	22.00
Upkeep of services (worship)	1,522.66	786.58
Young peoples' work	19,837.00	4,465.76
Evangelism	-	-
Training and conferences	-	-
Vestry telephone	661.32	591.49
Church hall	6,088.50	5,899.09
Organ repair and service	189.90	252.50
Pastoral care	-	-
Administration help	4,943.20	4,541.74
Miscellaneous		
Graveyard	122.88	169.78
Church resources	-	22.50
Miscellaneous donations	50.00	50.00
Social events	140.48	-
Health & Safety	420.34	-
	<hr/>	<hr/>
	733.70	242.28
TOTAL PAYMENTS	<hr/> <hr/>	<hr/> <hr/>
	£ 127,156.92	£ 105,957.53

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ORGAN AND GENERAL REPAIR FUND RECEIPTS AND PAYMENTS ACCOUNT - DESIGNATED FUND

	2023	2022
RECEIPTS		
Deposit	-	-
Interest	531.18	112.05
	<u>531.18</u>	<u>112.05</u>
PAYMENTS		
	-	-
	<u>-</u>	<u>-</u>
Excess of receipts over payments	531.18	112.05
Bank deposit account at 1 January 2023	61,287.22	61,175.17
Bank deposit account at 31 December 2023	<u>£ 61,818.40</u>	<u>£ 61,287.22</u>

CATERPILLARS RECEIPTS AND PAYMENTS ACCOUNT - DESIGNATED FUND

	#REF!	#REF!
RECEIPTS		
Subscriptions	429.74	544.53
Refreshments (net of payments)	58.90	107.36
	<u>488.64</u>	<u>651.89</u>
PAYMENTS		
Equipment	184.09	182.93
Sundry expenses	63.39	23.16
	<u>247.48</u>	<u>206.09</u>
Excess of receipts over payments	241.16	445.80
Balance brought forward at 1 January 2023	3,922.40	3,476.60
Balance carried forward at 31 December 2023	<u>£ 4,163.56</u>	<u>£ 3,922.40</u>
Held as follows:		
Bank current account	3,902.40	3,419.13
Cash in hand	261.16	503.27
	<u>£ 4,163.56</u>	<u>£ 3,922.40</u>

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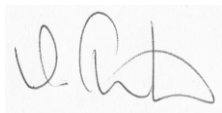
STATEMENT OF ASSETS AND LIABILITIES

	General Fund	Organ and General Repair Fund	Caterpillars	Totals 2023	2022
MONETARY ASSETS					
Bank Current Accounts	68,929.25	-	3,902.40	72,831.65	95,920.96
Bank Deposit Accounts	-	61,818.40	-	61,818.40	61,287.22
Cash in Hand	-	-	261.16	261.16	503.27
TOTAL BANK ACCOUNTS AND CASH	<u>£ 68,929.25</u>	<u>£ 61,818.40</u>	<u>£ 4,163.56</u>	<u>£ 134,911.21</u>	<u>£ 157,711.45</u>

NOTE

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

Signed



Christine Thornton FCMA
Hon. Treasurer

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**Independent Examiner's Report to the members of St. John the Evangelist Church,
Yeadon, Parochial Church Council**

I report on the accounts for the year ended 31 December 2023 which are set out on pages 3 to 6.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charity's Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- * examine the accounts under section 145 of the 2011 Act;
- * follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- * state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

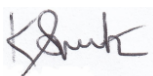
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - * to keep accounting records in accordance with section 130 of the 2011 Act; or
 - * to prepare accounts which accord with the accounting records have not been met; or.
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Keith Smith
17 Silverdale Close
Guiseley
Leeds
LS20 8BQ



19th February 2024