

# **ST JOHN'S CHURCH**

YEADON

## **FINANCIAL STATEMENTS**

for the year ended

31 December 2021

ST. JOHN'S CHURCH  
YEADON

FINANCIAL STATEMENTS  
for the year ended 31 December 2021

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL**

ADMINISTRATIVE INFORMATION

St. John's Church and Vicarage are situated on Barcroft Grove, Yeadon and fall within the Diocese of Leeds. The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and is a registered charity.

PCC members who have served from 1 January 2020 to the date this report was approved are:

Vicar	Richard Walker	Chair
Curate	Caroline Brown	From July 2020
Contextual Placement	Rosemary Mitchell	Until July 2021
Wardens	Denise Sansom Jennifer Read	
Deanery Synod	Jennifer Read Andrea Walker Sue Stubbs	Until April 2021 From April 2021
Secretary	Carolyn Warnes	
Treasurer	Christine Thornton	From March 2020
Elected Members	Geoff Bayles Andrew Dixon Joan Dove Mavis Hood Anne Jackson Tim Keefe Alison Larkin Alison Lockwood	From March 2020 Until February 2021 Until March 2022 Until April 2021 From April 2021 Until March 2022 Until April 2021 Until March 2021
Safeguarding Officer	Fiona Pullan Daniel Read Anita Seals James Seals Mark Shannon Sue Stubbs Wendy Smith Olga Wells	From March 2020 Until January 2022 From March 2020 Until March 2022 From April 2021 From April 2021 From March 2020 From March 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the church Representation Rules. All regular Church attendees are encouraged to register on the electoral roll and stand for election to the PCC.

OBJECTIVES AND ACTIVITIES

The purpose statement of St. John's Church is:

"To bring glory to God by: living for his praise, caring for each other, growing in maturity, serving with our gifts and reaching out to others with his love."

ACHIEVEMENTS AND PERFORMANCE

CHURCH ATTENDANCE

There are 125 parishioners on the Church Electoral Roll, of whom 44 live outside the parish boundary. During the year, 4 people were removed from the roll as a result of death, leaving the area or moving to another church. There were four additions to the roll.

FINANCIAL STATEMENTS  
for the year ended 31 December 2021

**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL**

Because of the coronavirus pandemic, church worship in our building was suspended from Sunday 17th January until Sunday 21st March 2021 and had reduced attendance for the rest of the year. Worship was conducted online throughout the year, sometimes as the only service available but, mainly, in addition to services in the building. As a result, it is not possible to report average weekly attendance figures for 2021

**REVIEW OF THE YEAR**

The PCC met a total of six times in 2021. The PCC meetings scheduled for January, March, April and June were held online using Zoom because meetings were not permitted under the coronavirus regulations. The meetings scheduled for October and November were held in person in the church hall and all coronavirus safety procedures were followed. As usual, members displayed a high level of commitment in their attendance and concern for church matters in spite of the challenges and difficulties.

Every meeting included a report on finance, fabric, Deanery matters, health and safety, safeguarding, children and youth and GDPR. At every meeting the PCC heard regular updates on the coronavirus pandemic and discussed the regathering of the congregation, and how/when to re-open safely for public worship in covid secure ways.

In January the PCC agreed the suspension of public worship because of the coronavirus pandemic. and discussed the provision of online worship and how best to meet the spiritual needs of a scattered congregation.

In February, the PCC convened by email to agree the further suspension of public worship until March 2021.

In March the PCC approved the accounts and agreed that the APCM would be held online in April.

The resumption of the 9.30am Sunday service in the building was authorised.

At the April meeting, the PCC discussed and completed the Diocesan Strategy Survey document.

In June, the PCC agreed to resume the search for a families worker.

At the September PCC meeting, rising bank charges and increased fuel costs were discussed. It was agreed that we readvertise the families worker position.

In November, the PCC discussed the provision of Christmas services and the newly formed Pastoral Team was authorised.

The Standing Committee met 5 times on Zoom and also communicated regularly by email between meetings to discuss the provision of services and opportunities for spiritual growth. The re-gathering of the congregation and coronavirus regulations were discussed regularly. A memorial bench was purchased but delivery was delayed because of supply issues. This will be installed in 2022.

Service contracts and general maintenance and cleaning were carried out as required throughout the year.

During the year we celebrated the ordination of our curate, Caroline Brown.

Rosemary Mitchell, our ordinand in training, left us in July to take up a post as curate at Holy Trinity, Skipton, and we were shocked to learn in September that Rosemary had sadly died, following a brief illness.

During the period our church was closed for public worship, services were offered online each Sunday.

Two services were provided, one traditional and one contemporary in style.

A mid week prayer service was offered online each Wednesday, using "Prayer During The Day".

When public worship was permitted, online worship was also offered to cater for those in our congregation who were still shielding/isolating. Online and in-person opportunities for spiritual growth were offered throughout the year, including the Freedom in Christ course and the START course. A weekend of spiritual renewal, led by Jonathan Conrathe, was held in October.

No other social events were held due to the pandemic.

**FINANCIAL REVIEW**

Total receipts on ordinary unrestricted funds were £98,677.68 and are detailed in the financial statements.

£93,120.24 was spent to provide the Christian Ministry from St. John's Church, including the contribution to the diocesan parish share, part of which provides the stipends and housing for the clergy. The contribution was paid in full.

During the year 12 parishioners joined the PGS scheme allowing us to receive the Gift Aid in the same month.

ST. JOHN'S CHURCH  
YEADON

FINANCIAL STATEMENTS  
for the year ended 31 December 2021

#### **ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL**

The net result for the year was an excess of receipts over payments of £5,557.44 which, after adding this to the bank balance at the beginning of the year, leaves a balance to carry forward at 31 December for unrestricted funds of £90,083.10.

#### **RESERVES POLICY**

It is PCC policy to maintain a balance on unrestricted funds (if possible) which equates to approximately 12.5% of annual unrestricted payments, to cover emergency situations that may arise from time to time. The balance of £90,083.10 exceeds this target.

The balance on the organ and general repair fund restricted account is retained towards meeting the future costs of repairs to the organ and general fabric.

Approved by the PCC on 14 March 2022 and signed on their behalf by

A handwritten signature in black ink, appearing to read 'Rev Walker', is written over a light grey rectangular background.

Rev. Richard Walker (PCC Chairman)

FINANCIAL STATEMENTS  
for the year ended 31 December 2021

**GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT - UNRESTRICTED**

	2021	2020
<b>RECEIPTS</b>		
<b>Collections</b>		
Coin	4,487.10	2,638.17
Planned giving	67,514.34	65,614.95
	<hr/>	<hr/>
	72,001.44	68,253.12
Tax refunds	20,610.59	17,293.80
Special collections	670.40	478.83
Gift day	-	3,181.00
<b>Donations/Bequests</b>		
General	-	-
Anonymous	-	1,000.00
Brownies	-	-
Funerals	-	695.00
Friendship Group	-	100.00
Chatty Café	-	-
	<hr/>	<hr/>
	-	1,795.00
PCC fees	1,247.00	784.75
Hall lets	3,660.00	3,380.00
Miscellaneous	488.25	253.56
	<hr/>	<hr/>
<b>TOTAL RECEIPTS</b>	98,677.68	95,420.06
<b>TOTAL PAYMENTS - per page 4</b>	( 93,120.24 )	( 93,531.62 )
Transfer to Organ and General Repair Fund from Robert Bashforth bequest	-	-
	<hr/>	<hr/>
Excess of receipts over payments	5,557.44	1,888.44
Bank current account at 1 January 2021	84,525.66	82,637.22
	<hr/>	<hr/>
Bank current account at 31 December 2021	£ 90,083.10	£ 84,525.66
	<hr/>	<hr/>

ST. JOHN'S CHURCH  
YEADON

FINANCIAL STATEMENTS  
for the year ended 31 December 2021

**GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT**

	2021	2020
<b>PAYMENTS</b>		
<b>LDBF</b>		
Share	65,597.00	65,597.00
<b>Mission Support</b>		
Gospel for Asia	600.00	600.00
Barnabas	500.00	500.00
Otley Christian Resources	1,500.00	-
Church Army	500.00	500.00
Compassion	500.00	500.00
	<hr/>	<hr/>
	3,600.00	2,100.00
Special collections	670.40	252.33
Repairs & renewals to church, buildings & equipment	1,869.32	11,134.99
Maintenance contracts	1,153.70	1,893.30
Organist	-	-
Administration	608.46	889.62
Clergy expenses	3,271.94	3,052.46
Electricity and gas	3,640.85	1,003.59
Water	299.69	376.35
Insurance	2,647.05	2,616.32
Publicity	22.00	22.00
Upkeep of services (worship)	726.30	613.43
Young peoples' work	53.60	101.40
Evangelism	821.00	-
Training and conferences	-	-
Vestry telephone	607.00	325.02
Church hall	1,678.81	2,378.49
Organ repair and service	170.49	-
Pastoral care	-	-
Administration help	4,681.09	1,023.00
<b>Miscellaneous</b>		
Graveyard	360.00	-
Church resources	91.54	52.32
Miscellaneous donations	550.00	50.00
Social events	-	50.00
Traidcraft	-	-
	<hr/>	<hr/>
	1,001.54	152.32
<b>TOTAL PAYMENTS</b>	<hr/> <hr/>	<hr/> <hr/>
	£ 93,120.24	£ 93,531.62

FINANCIAL STATEMENTS  
for the year ended 31 December 2021

**ORGAN AND GENERAL REPAIR FUND RECEIPTS AND PAYMENTS ACCOUNT - DESIGNATED FUND**

	2021	2020
<b>RECEIPTS</b>		
Deposit	0.01	-
Interest	6.12	57.35
	<u>6.13</u>	<u>57.35</u>
<b>PAYMENTS</b>		
	-	-
	<u>-</u>	<u>-</u>
Excess of receipts over payments	6.13	57.35
Bank deposit account at 1 January 2021	61,169.04	61,111.69
	<u>£ 61,175.17</u>	<u>£ 61,169.04</u>
Bank deposit account at 31 December 2021		

**CATERPILLARS RECEIPTS AND PAYMENTS ACCOUNT - DESIGNATED FUND**

	2021	2020
<b>RECEIPTS</b>		
Subscriptions	166.45	101.50
Refreshments (net of payments)	6.87	20.10
	<u>173.32</u>	<u>121.60</u>
<b>PAYMENTS</b>		
Equipment	72.86	20.00
Sundry expenses	62.99	-
	<u>135.85</u>	<u>20.00</u>
Excess of receipts over payments	37.47	101.60
Balance brought forward at 1 January 2021	3,439.13	3,337.53
	<u>£ 3,476.60</u>	<u>£ 3,439.13</u>
Balance carried forward at 31 December 2021		
Held as follows:		
Bank current account	3,419.13	3,419.13
Cash in hand	57.47	20.00
	<u>£ 3,476.60</u>	<u>£ 3,439.13</u>

ST. JOHN'S CHURCH  
YEADON

FINANCIAL STATEMENTS  
for the year ended 31 December 2021

**STATEMENT OF ASSETS AND LIABILITIES**

	General Fund	Organ and General Repair Fund	Caterpillars	Totals 2021	2020
<b>MONETARY ASSETS</b>					
Bank Current Accounts	90,083.10	-	3,419.13	93,502.23	87,944.79
Bank Deposit Accounts	-	61,175.17	-	61,175.17	61,169.04
Cash in Hand	-	-	57.47	57.47	20.00
<b>TOTAL BANK ACCOUNTS AND CASH</b>	<u>£ 90,083.10</u>	<u>£ 61,175.17</u>	<u>£ 3,476.60</u>	<u>£ 154,734.87</u>	<u>£ 149,133.83</u>

NOTE

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

Signed



Christine Thornton FCMA  
Hon. Treasurer



ST. JOHN'S CHURCH  
YEADON

FINANCIAL STATEMENTS  
for the year ended 31 December 2021

**Independent Examiner's Report to the members of St. John the Evangelist Church,  
Yeadon, Parochial Church Council**

I report on the accounts for the year ended 31 December 2021 which are set out on pages 3 to 6.

**Respective responsibilities of the Trustees and Independent Examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charity's Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- \* examine the accounts under section 145 of the 2011 Act;
- \* follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- \* state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - \* to keep accounting records in accordance with section 130 of the 2011 Act; or
  - \* to prepare accounts which accord with the accounting records have not been met; or.
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Keith Smith  
17 Silverdale Close  
Guiselley  
Leeds  
LS20 8BQ

10 February 2022