



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01.04.24 Period start date To 31.03.25 Period end date

Charity name: Bridport Youth and Community Centre Trust

Charity registration number: 1168464

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Bridport Youth and Community Centre Trust exist to provide a safe, supportive and inclusive space for children, young people and the wider community of Bridport. Our aims are to;</p> <ol style="list-style-type: none">1. Support young people. We provide a safe and welcoming space where children and young people can meet, take part in activities, learn new skills, get advice and support, and build confidence and independence. We help young people stay connected and included, particularly those facing disadvantages, so that they can lead happier, more fulfilling lives.2. Strengthen the community. We work with local people, councils, voluntary groups, and other organisations to improve life for everyone — no matter their gender, background, beliefs, or views. Together we offer educational, social, and leisure activities that bring people together, promote wellbeing, and make our community a better place to live.

<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1.17 and 1.19</p>	<p>BYCC directly run 5 youth club sessions per week during term time; two Junior (school years 3-7), one Middle (school years 7-8) and two Senior sessions (school years 9-13). All youth clubs provide a safe space for local young people. Activities range from arts sessions with local artists, crafts, creative writing, cooking, various sports, music room, recording studio, pool table and tuck shop. We also run a popular bike mechanics workshop for all ages. In the past we have run music events, and we often hold holiday activities if funding is available.</p> <p>On Friday evenings we operate an outreach programme where our Youth workers patrol popular gathering areas to ensure that young people have a positive and safe experience, while guiding them towards constructive activities at youth clubs.</p> <p>We also provide a range of affordable activities and support services for the wider Community of Bridport and surrounding villages. Our building is unique in that it has a sports hall, a sound studio and a range of spaces suitable for a variety of uses and group sizes. Some activities are aimed at young people and families, such as the stay and play group for toddlers and parents/carers, SupaStrikers football, autism and LGBT+ youth clubs, a boxing club, bike workshops and practice for young performers. Other activities are aimed at older residents, such as steel band and choir groups, table tennis, bingo, diabetes prevention, dementia group, men's wellness, social prescribing, Seetec Pluss (who help people into work) and U3a groups, for those no longer working to learn new skills. We also provide valuable storage for both the local food and clothes banks.</p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>Para 1.18</p>	<p>The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit when carrying out their duties.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not operate a grant-making function and does not provide grants to individuals or other organisations.
Policy on social investment including program related investment	Para 1.38	BYCC is committed to creating positive social impact by investing our resources directly into programs that strengthen youth development and community well-being.
Contribution made by volunteers	Para 1.38	Apart from the voluntary contribution of our board of Trustees, there were only a handful of regular volunteers supporting youth or community activities this year. A new Community Coordinator was recruited at the end of the financial year with the remit of recruiting more volunteers to support our small staff team. A volunteer fundraising committee was established during the year to increase fundraising activity.
Other		The whole of our community offering is based on partnership as we deliver most of our activities either directly with partners or with their indirect support.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Bridport Youth and Community Centre Trust were formed as a CIO on 23 March 2016 to save the youth club that was being shut down when Dorset County Council withdrew their funding. When the Trust took over the building, its youth membership was failing with just a handful of youth club members. Led by a few passionate local volunteers, in the last eight years it has developed into both a valuable youth and community resource which is open for 7 days and over 70 hours.</p> <p>The youth club has grown from 100 members to 400, with over 100 young people attending youth clubs each week. In addition to the youth clubs, around 150-180 children take part in other activities through</p>

		<p>Bike workshops, Boxing Club, BSharp (music), Space Youth Project (LGBTQ+) and other community groups running from the building. All these activities help young people to develop skills, self-confidence, social-skills and independence.</p> <p>The outreach initiative has effectively increased youth club attendance, with over 80 young people transitioning from the streets to the club since its launch in 2023. By interacting with adolescents who may at times exhibit intimidating behaviour, we foster positive relationships and guide young people towards constructive activities. Encouraging their involvement in the youth club and other activities combats boredom and reduces the likelihood of antisocial behaviour, reinforcing the well-being of both young people and the broader community.</p> <p>BYCC is a hugely important part of the local community. Not only do we deliver our own activities but many other charities and groups that operate in Bridport hold their programmes in our building. We have 18 groups who hold regular activities engaging over 300 participants per week as well as many ad hoc bookings.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>BYCC did not set specific objectives for the financial year. However, during the year a 5-year business plan was developed. The new business plan has set specific objectives with actions and targets against five areas of focus for youth, community, governance, income and building strategy. We have identified a timeframe and how we will measure success for each of these targets for future years.</p>
Performance of fundraising activities against the objectives set	Para 1.41	<p>BYCC did not set specific fundraising targets for the financial year. However, a fundraising committee was established, and they were successful in securing £27,699 from an emergency Crowdfunding appeal. This publicity also led to additional income from donations.</p>

		<p>We received £24,000 of unrestricted funding from the Postcode Local Trust to support our work with marginalised groups and tackle inequality, including extending the support we offer to young people with complex emotional needs, supporting our outreach work and establishing new community groups engaging in both sport and wellbeing.</p> <p>A new fundraising plan is being developed to further increase income from fundraising activity.</p>
Investment performance against objectives	Para 1.41	BYCC did not make any investments during the financial year.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>We are now in a more secure financial position than last financial year. At the end of the most recent accounting period total unrestricted reserves were £48,957. Due to a period of previous financial insecurity, we held an emergency Crowdfunding campaign in 2024, which raised funds to replenish reserves. Restricted reserves were £12,471 to fund projects being delivered in the current financial year.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Trustees have recently set a reserves policy of holding a minimum of 3 months of core budgeted operating costs, as we have 4 part time salaried staff members so need to make sure that we can cover wind down costs should we cease to operate for any reason.</p> <p>Any surplus to this will go into a designated buildings reserve to enable maintenance and investment in the Centre.</p>
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	

Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern		

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The Trust receives the majority of its funds from the rental of rooms in the building to community groups and from charging for attending charitable activities that we deliver.</p> <p>We receive Grant support from both Bridport Town Council and Dorset County Council under service level agreements, which are subject to performance measures.</p> <p>We also receive grants from Trusts and Foundations who we apply to each year.</p> <p>In the current financial year, we received a large number of donations from individuals due to an emergency Crowdfunding appeal.</p>
Investment policy and objectives including any social investment policy adopted.	Para 1.46	<p>The Trust is not yet able to consider having an investment policy.</p>
A description of the principal risks facing the charity	Para 1.46	<p>The principal risk facing the charity is the ability to generate enough funds to cover expenditure on bills and staffing costs. The business plan that has been developed this year sets targets and work plans for both income generation and fundraising needs.</p> <p>Another concern is the increasing cost of building and maintenance work for an old building. The business plan has identified the need to develop a building strategy to plan and cost future works. A designated building reserve will also be built to fund this.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are appointed by existing trustees. A Trustees recruitment policy will be developed in the next financial year.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	A Trustees' induction and training policy will be developed in the next financial year.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>BYCC is a small organisation with 4 part time employed staff; a Centre Manager, a new Community Coordinator, Lead youth worker and Cleaner/caretaker. We also have 8 sessional paid youth workers and a paid young leader. This small team manage the day to day running of the centre, running youth clubs, outreach activities and events, also working with community users to support their activities.</p> <p>The board of trustees meets monthly and is responsible for business planning, setting and monitoring budgets, approving and managing project expenditure, commissioning and managing consultants & contractors and for staffing, fundraising and marketing.</p>

Relationship with any related parties	Para 1.51	We have no related party relationships
Other		

Reference and Administrative details

Charity name	Bridport Youth and Community Centre Trust
Other name the charity uses	BYCC
Registered charity number	1168464
Charity's principal address	Gundry Lane Bridport DT6 3RL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Bark	Chair		
2	Leigh Hansford	Treasurer		
3	Alan Weston	Vice Chair		
4	Jo Burlington	Secretary		
5	Joe Hackett	Building		
6	Helen Farmer	Safeguarding		
7	Julie Woods	Marketing		
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how these fall within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Ad Hoc/ Legal /Council	Will Austin	c/o Bridport Town Council

Name of chief executive or names of senior staff members (Optional information)

Katrina Polanska (Centre Manager)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Ian Bark	
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Position (e.g.
Secretary, Chair,
etc.)

Chair	
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Date

12.12.2025



Receipts and payments accounts

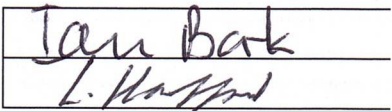

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For the period from	01.04.24	To	31.03.25
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants Received	26,330	11,813	-	38,143	19,922
Government Grants received	15,000	5,500	-	20,500	24,400
Donations	14,250	3,919	-	18,169	4,781
Crowd funder	27,699	-	-	27,699	-
100 Club (Net Surplus)	1,195	-	-	1,195	960
Gift aid	2,843	-	-	2,843	-
Rent Received (Room Hire)	36,492	-	-	36,492	31,411
Car Parking permits	5,060	-	-	5,060	4,700
Income from Charitable activities	797	-	-	797	7,646
Youth Club income	4,393	-	-	4,393	3,767
Community projects (HAF surplus)	506	-	-	506	952
Bank interest received	358	-	-	358	78
				-	
Sub total (Gross income for AR)	134,923	21,232	-	156,155	98,617
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	134,923	21,232	-	156,155	98,617
A3 Payments					
Staff Costs	13,685	3,334	-	17,019	13,409
Youth Service provision	40,490	3,700	-	44,190	37,138
Pension costs	703	-	-	703	643
Staff training	421	-	-	421	-
Cost of Charitable activities	-	-	-	-	5,350
Insurance	4,112	-	-	4,112	4,418
Rates & Water	621	-	-	621	759
Light & Heat	6,631	-	-	6,631	5,732
Cleaning & Waste disposal	12,516	-	-	12,516	15,281
Repairs & Renewals	11,929	3,919	-	15,848	24,944
Fees & Subscriptions	5,142	-	-	5,142	1,256
Postage, Printing & Stationery	2,689	-	-	2,689	1,162
Website & Marketing	872	-	-	872	288
Telephone & Internet	685	-	-	685	822
Legal Fees	-	-	-	-	-
Bank Charges	192	-	-	192	-
Sundries	1,160	-	-	1,160	104
Sub total	101,848	10,953	-	112,801	111,306
Equipment costs in year					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	101,848	10,953	-	112,801	111,306
Net of receipts/(payments)	33,075	10,279	-	43,354	- 12,689
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,882	2,437	-	18,319	31,008
Cash funds this year end	48,957	12,716	-	61,673	18,319

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	45,945	12,716	-
	Cash in Hand	189	-	-
	Closing Debtors	5,503		
	Closing Creditors	- 2,680	-	-
	Total cash funds	48,957	12,716	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Trade Debtors	5,503	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer Equipment		7,091	7,091
	Chairs		3,919	202,635
	Assets acquired at 27th July 2016		-	-
	This is the insured value of the contents of the centre		-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade Creditors		2,680	30 April 2025
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ian Bark (Chairman)	21.07.25	
		Leigh Hansford (Treasurer)	21.07.25	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
BRIDPORT YOUTH & COMMUNITY CENTRE TRUST

On accounts for the year
ended

31st MARCH 2025

Charity no
(if any)

1168464

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

William

Date:

17/10/25

Name:

LUCLUE WILLIAMS

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

4 LAUREL CLOSE, BRIDPORT, DT6 5RQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.