



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01.04.23** Period start date To **31.03.24** Period end date

Charity name: **Bridport Youth and Community Centre Trust**

Charity registration number: **1168464**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To act as a resource for children, young people and the wider community of Bridport in the form of running a youth and community centre.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Provision of weekly youth clubs during term times for children from 8 to 18 years old.</p> <p>Additional provision for holiday clubs with hot meals during school holidays all year round.</p> <p>Provision of Baby and Toddler group twice a week during term time only.</p> <p>Provision of an inclusive meeting and activity space for individuals and community groups.</p> <p>Create partnerships with local schools, organisations and charities.</p> <p>Organising activities for the local community.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance and where to find advice should it be required, and it is considered when undertaking the charity's work.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Trust does not have a grant making policy and does not yet have the funds to consider making grants.
Policy on social investment including program related investment	Para 1.38	The Trust is not yet in a position to consider having a social investment policy.
Contribution made by volunteers	Para 1.38	<p>The significant contribution made by volunteers to the Trust's activities relates to help and support for our youth clubs and stay and play group for 0 to 5 year old.</p> <p>New volunteer fundraising committee has been established to increase fundraising activities.</p>

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>1. The successful running of three youth clubs, including the development of a youth outreach programme.</p> <p>2. The successful delivery of the Healthy Activities and Food programme on behalf of Dorset Council.</p> <p>3. Continued increase in number of community groups using the centre for their activities.</p> <p>4. Continued increase in revenue from hiring meeting rooms and sports hall to local community.</p> <p>5. Active voluntary fundraising committee has been established.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Charity was successful in securing a new grant for improving youth and community facilities.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trust's financial situation is stable with regards to its core activities, but it is making plans to improve financial stability.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no current policy on reserves but the Trustees will be setting a reserves policy in the next financial year.
Amount of reserves held	Para 1.22	£2,437
Reasons for holding zero reserves	Para 1.22	Since being formed the Trust has only had sufficient income to maintain its core activities.
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Trust is confident in its ability to remain a going concern but is aware of the need to hold greater reserves.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The Trust receives £15,000 per annum from Bridport Town Council which is guaranteed until 2029 and may continue beyond that. BTC has additionally supported BYCC with £15,000 for the financial year 2024-2025.</p> <p>The Trust receives majority of its funds from the rental of rooms to community groups in the building and from grants.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Trust is not yet in a position to consider having an investment policy.
A description of the principal risks facing the charity	Para 1.46	<p>The principal risk facing the charity is the increased cost of energy. In the short term both our electricity and gas are supplied on a fixed tariff, but when these end our costs could rise significantly.</p> <p>Another concern is the increasing cost of building and maintenance work for a building that requires constant work.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees appointed by existing trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Bridport Youth and Community Centre Trust
Other name the charity uses	BYCC
Registered charity number	1168464
Charity's principal address	Gundry Lane Bridport DT6 3RL



# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Bark	Chair		
2	Leigh Hansford	Treasurer		
3	Alan Weston	Vice Chair		
4	Jo Burlington	Secretary		
5	Joe Hackett			
6	Helen Farmer			
7	Julie Woods			
8				
9				
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11				
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15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Ad Hoc/ Legal /Council	Will Austin	c/o Bridport Town Council

#### Name of chief executive or names of senior staff members (Optional information)

Katrina Polanska (Centre Manager)

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Ian Bark	
Full name(s)	Ian Bark	
Position (eg Secretary, Chair, etc)	Chair	
Date	08.11.2024	







CHARITY COMMISSION  
FOR ENGLAND AND WALES

Bridport Youth & Community Centre Trust

1168464

## Receipts and payments accounts

CC16a

For the period  
from

01.04.23

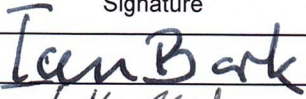
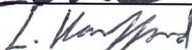
To

31.03.24

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants Received	29,400	14,922	-	44,322	26,789
HMRC JRS Grant	-	-	-	-	-
Rent Received (Room Hire)	31,411	-	-	31,411	31,127
Car Parking permits	4,700	-	-	4,700	3,580
Donations	4,781	-	-	4,781	5,298
Income from Charitable activities	7,646	-	-	7,646	13,237
Youth Club income	3,767	-	-	3,767	8,840
Community projects (HAF)	952	-	-	952	11,242
Bank interest received	78	-	-	78	55
100 Club (Net Surplus)	960	-	-	960	1,080
<b>Sub total (Gross income for AR)</b>	<b>83,695</b>	<b>14,922</b>	<b>-</b>	<b>98,617</b>	<b>101,248</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>83,695</b>	<b>14,922</b>	<b>-</b>	<b>98,617</b>	<b>101,248</b>
<b>A3 Payments</b>					
Staff Costs	13,409	-	-	13,409	14,560
Youth Service provision	37,138	-	-	37,138	45,286
Pension costs	643	-	-	643	464
Cost of Charitable activities	5,350	-	-	5,350	5,198
Insurance	4,418	-	-	4,418	4,461
Rates & Water	759	-	-	759	1,261
Light & Heat	5,732	-	-	5,732	5,901
Cleaning & Waste disposal	15,281	-	-	15,281	15,228
Repairs & Renewals	12,459	12,485	-	24,944	30,729
Fees & Subscriptions	1,256	-	-	1,256	400
Postage, Printing & Stationery	1,162	-	-	1,162	961
Website & Marketing	288	-	-	288	1,717
Telephone & Internet	822	-	-	822	274
Legal Fees	-	-	-	-	2,630
Sundries	104	-	-	104	92
<b>Sub total</b>	<b>98,821</b>	<b>12,485</b>	<b>-</b>	<b>111,306</b>	<b>129,162</b>
<b>Equipment costs in year</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>98,821</b>	<b>12,485</b>	<b>-</b>	<b>111,306</b>	<b>129,162</b>
<b>Net of receipts/(payments)</b>	<b>- 15,126</b>	<b>2,437</b>	<b>-</b>	<b>- 12,689</b>	<b>- 27,914</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>31,008</b>	<b>-</b>	<b>-</b>	<b>31,008</b>	<b>58,922</b>
<b>Cash funds this year end</b>	<b>15,882</b>	<b>2,437</b>	<b>-</b>	<b>18,319</b>	<b>31,008</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	8,944	2,437	-
	Cash in Hand	267	-	-
	Closing Debtors	9,061		
	Closing Creditors	2,390	-	-
	<b>Total cash funds</b>	<b>15,882</b>	<b>2,437</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Trade Debtors	9,061	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer Equipment		7,091	7,091
	Assets acquired at 27th July 2016		-	202,635
	This is the insured value of the contents of the centre		-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade Creditors		2,390	30 April 2024
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Ian Bark (Chairman)	11.11.2024
			Leigh Hansford (Treasurer)	11.11.2024



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

BRIDPORT YOUTH & COMMUNITY CENTRE TRUST

On accounts for the year  
ended

31<sup>ST</sup> MARCH 2024

Charity no  
(if any)

1168464

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Lucille Williams*

Date:

*13/12/24*

Name:

*LUCILLE WILLIAMS*

Relevant professional  
qualification(s) or body  
(if any):

*FCCA*

Address:

*4 LAUREL CLOSE, BRIDPORT,  
DT6 5RQ*

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**