



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01.04.22** Period start date To **31.03.23** Period end date

Charity name: **Bridport Youth and Community Centre Trust**

Charity registration number: **1168464**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To act as a resource for children, young people and the wider community of Bridport in the form of running a youth and community centre.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Provision of weekly youth club during term times for children from 8 to 18 years old. Additional provision for holiday clubs with hot meals during school holidays all year round.</p> <p>Provision of Baby and Toddler group twice a week during term time only.</p> <p>Provision of an inclusive meeting and activity space for individuals and community groups.</p> <p>Create partnerships with local schools, organisations and charities.</p> <p>Organising events for the local community.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance and where to find advice should it be required, and it is considered when undertaking the charity's work.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Trust does not have a grant making policy and does not yet have the funds to consider making grants.
Policy on social investment including program related investment	Para 1.38	The Trust is not yet in a position to consider having a social investment policy.
Contribution made by volunteers	Para 1.38	The only significant contribution made by volunteers to the Trust's activities relates to help and support for our youth clubs and stay and play group for 0 to 5 year old.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>1. The successful running of three youth clubs, including the development of a youth outreach programme.</p> <p>2. The successful delivery of the Healthy Activities and Food programme on behalf of Dorset Council.</p> <p>3. Continued increase in number of community groups using the centre for their activities.</p> <p>4. Continued increase in revenue from hiring meeting rooms and sports hall.</p> <p>5. One trustee has left, and one new trustee appointed.</p> <p>6. New LED lighting installed in the entire BYCC building.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Quarterly music events organised by young people for the young people which raise money for youth club itself and provides a very important activities for young people of Bridport.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trust's financial situation is stable and secure with regards to its core activities, but not yet in a position to consider development.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no current policy on reserves.
Amount of reserves held	Para 1.22	£5,000
Reasons for holding zero reserves	Para 1.22	Since being formed the Trust has only had sufficient income to maintain its core activities.
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Trust is confident in its ability to remain a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The Trust receives £15,000 per annum from Bridport Town Council which is guaranteed until 2023-24 and may continue beyond that.</p> <p>The Trust receives majority of its funds from the rental of rooms in the building and from grants.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Trust is not yet in a position to consider having an investment policy.
A description of the principal risks facing the charity	Para 1.46	<p>The principal risk facing the charity is the increased cost of energy. In the short term both our electricity and gas are supplied on a fixed tariff, but when these end our costs could rise significantly.</p> <p>Another concern is the increasing cost of building and maintenance work for a building that requires constant work.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees appointed by existing trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bridport Youth and Community Centre Trust
Other name the charity uses	BYCC
Registered charity number	1168464
Charity's principal address	Gundry Lane Bridport DT6 3RL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kelvin Clayton	Chair		
2	Leigh Hansford	Treasurer		
3	Helen Farmer			
4	Joe Hackett			
5				
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Ad Hoc/ Legal /Council	Will Austin	c/o Bridport Town Council

Name of chief executive or names of senior staff members (Optional information)

Katrina Polanska (Centre Manager)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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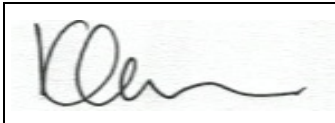
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kelvin Clayton	
Position (eg Secretary, Chair, etc)	Chair	
Date	04.12.2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bridport Youth & Community Centre Trust

1168464

Receipts and payments accounts

CC16a

For the period
from

01.04.22

To

31.03.23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants Received	21,788	5,001	-	26,789	80,662
HMRC JRS Grant	-	-	-	-	170
Rent Received (Room Hire)	31,127	-	-	31,127	25,117
Car Parking permits	3,580	-	-	3,580	3,080
Donations	5,298	-	-	5,298	1,280
Fundraising	13,237	-	-	13,237	2,346
Youth Club income	8,840	-	-	8,840	7,307
Community projects (HAF)	11,242	-	-	11,242	-
Bank interest received	55	-	-	55	2
100 Club (Net Surplus)	1,080	-	-	1,080	1,405
Sub total (Gross income for AR)	96,247	5,001	-	101,248	121,369
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	96,247	5,001	-	101,248	121,369
A3 Payments					
Staff Costs	14,560	-	-	14,560	13,111
Youth Service provision	45,286	-	-	45,286	32,317
Pension costs	464	-	-	464	-
Fundraising costs	5,198	-	-	5,198	3,204
Community	-	-	-	-	4,785
Insurance	4,461	-	-	4,461	3,505
Rates & Water	1,261	-	-	1,261	508
Light & Heat	5,901	-	-	5,901	4,547
Cleaning & Waste disposal	15,228	-	-	15,228	12,073
Repairs & Renewals	25,728	5,001	-	30,729	14,448
Fees & Subscriptions	400	-	-	400	721
Postage, Printing & Stationery	961	-	-	961	814
Website & Marketing	1,717	-	-	1,717	1,064
Telephone & Internet	274	-	-	274	255
Legal Fees	2,630	-	-	2,630	-
Sundries	92	-	-	92	1,338
Sub total	124,161	5,001	-	129,162	92,690
Equipment costs in year	-	-	-	-	2,009
	-	-	-	-	-
Sub total	-	-	-	-	2,009
Total payments	124,161	5,001	-	129,162	94,699
Net of receipts/(payments)	- 27,914	-	-	- 27,914	26,670
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	58,922	-	-	58,922	35,550
Cash funds this year end	31,008	-	-	31,008	62,220

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	29,156	-	-
	Cash in Hand	160	-	-
	Closing Debtors	5,972		
	Closing Creditors	- 4,280	-	-
	Total cash funds	31,008	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Trade Debtors	5,972	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer Equipment		7,091	7,091
	Assets acquired at 27th July 2016		-	202,635
	This is the insured value of the contents of the centre		-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade Creditors		4,280	30 April 2023
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Kelvin Clayton (Chairman)	08.08.2023	
		Leigh Hansford (Treasurer)	08.08.2023	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

BRIDPORT YOUTH & COMMUNITY CENTRE TRUST

On accounts for the year
ended

31st MARCH 2023

Charity no
(if any)

1168464

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Williams

Date:

10/11/23

Name:

LUCILLE WILLIAMS

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

26-28 WEST STREET, BRIDPORT, DORSET,
DT6 3QP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.