



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.04.2021 Period start date
Period end date

To 31.03.2022

Charity name: Bridport Youth Community Centre Trust

Charity registration number: 1168464

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To act as a resource for children, young people and the wider community of Bridport in the form of running a youth and community centre.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Provision of weekly youth club during term times for children from 8 to 18 years old.</p> <p>Provision of an inclusive meeting and activity space for individuals and community groups.</p> <p>Create partnerships with local schools, organisations and charities.</p> <p>Organising events for the local community.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance and where to find advice should it be required and it is considered when undertaking the charity's work.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Trust does not have a grant making policy and does not yet have the funds to consider making grants.
Policy on social investment including program related	Para 1.38	The Trust is not yet in a position to consider having a social investment policy.

investment		
Contribution made by volunteers	Para 1.38	The only significant contribution made by volunteers to the Trust's activities relates to help and support for our youth clubs and stay and play group for 0 to 5 year old.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>1. The successful running of three youth clubs, including the development of a youth outreach programme.</p> <p>2. The successful delivery of the Healthy Activities and Food programme on behalf of Dorset Council.</p> <p>3. Continued increase in number of community groups using the centre for their activities.</p> <p>4. Continued increase in revenue from hiring meeting rooms and sports hall.</p> <p>5. One trustee has left and one new trustee appointed.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
-------	--	--

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trust's financial situation is stable and secure with regards to its core activities, but not yet in a position to consider development.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no current policy on reserves.
Amount of reserves held	Para 1.22	Nil.
Reasons for holding zero reserves	Para 1.22	Since being formed the Trust has only had sufficient income to maintain its core activities.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Trust is confident in its ability to remain a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The Trust receives £15,000 per annum from Bridport Town Council which is guaranteed until 2023-24 and may continue beyond that.</p> <p>The Trust receives majority of its funds from the rental of rooms in the building and from grants.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Trust is not yet in a position to consider having an investment policy.
A description of the principal risks facing the charity	Para 1.46	<p>The principle risk facing the charity is the increased cost of energy. In the short term both our electricity and gas are supplied on a fixed tariff, but when these end our costs could rise significantly.</p> <p>Another concern is the increasing cost of building and maintenance work for a building that requires constant work.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees appointed by existing trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bridport Youth and Community Centre Trust
Other name the charity uses	BYCC
Registered charity number	1168464

Charity's principal address	Gundry Lane Bridport DT6 3RL Dorset

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kelvin Clayton	Chair		
2	Leigh Hansford	Treasurer		
3	Margie Savory	Secretary		
4	Helen Farmer			
5	Joe Hackett			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Ad Hoc		
Ad Hoc		
Ad Hoc Legal/ Council	Will Austin	c/o Bridport Town Council

Name of chief executive or names of senior staff members (Optional information)

Katrina Polanska (Centre Manager)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information


--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	--

Full name(s)

Kelvin Clayton

Position (eg
Secretary, Chair, etc)

Chair

Date

30th January, 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bridport Youth & Community Centre Trust

1168464

Receipts and payments accounts

CC16a

For the period from	01.04.21	To	31.03.22
------------------------	----------	----	----------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants Received	79,582	1,080	-	80,662	48,031
HMRC JRS Grant	170	-	-	170	12,113
Rent Received (Room Hire)	25,117	-	-	25,117	2,613
Car Parking permits	3,080	-	-	3,080	3,080
Donations	1,280	-	-	1,280	1,480
Fundraising	2,346	-	-	2,346	-
Youth Club income	7,307	-	-	7,307	192
Bank interest received	2	-	-	2	2
100 Club (Net Surplus)	1,405	-	-	1,405	1,570
Sub total (Gross income for AR)	120,289	1,080	-	121,369	69,081
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	120,289	1,080	-	121,369	69,081
A3 Payments					
Staff Costs	13,111	-	-	13,111	13,964
Youth Service provision	32,317	-	-	32,317	9,400
Fundraising costs	3,204	-	-	3,204	100
Community	4,785	-	-	4,785	-
Insurance	3,505	-	-	3,505	3,379
Rates & Water	508	-	-	508	209
Light & Heat	4,547	-	-	4,547	2,235
Cleaning & Waste disposal	12,073	-	-	12,073	5,772
Repairs & Renewals	13,368	1,080	-	14,448	5,273
Fees & Subscriptions	721	-	-	721	-
Postage, Printing & Stationery	814	-	-	814	430
Website & Marketing	1,064	-	-	1,064	185
Telephone & Internet	255	-	-	255	735
Legal Fees	-	-	-	-	-
Sundries	1,338	-	-	1,338	520
Sub total	91,610	1,080	-	92,690	42,202
Equipment costs in year	2,009	-	-	2,009	-
Sub total	2,009	-	-	2,009	-
Total payments	93,619	1,080	-	94,699	42,202
Net of receipts/(payments)	26,670	-	-	26,670	26,879
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	35,550	-	-	35,550	8,671
Cash funds this year end	62,220	-	-	62,220	35,550

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	63,325	-	-
	Cash in Hand	250	-	-
	Closing Debtors	5,118		
	Closing Creditors	6,473	-	-
	Total cash funds	62,220	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Trade Debtors	5,118	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Computer Equipment		3,793	3,793
	Assets acquired at 27th July 2016		-	202,635
	This is the insured value of the contents of the centre		-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Trade Creditors		6,473	30 April 2022
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature


Print Name

Kelvin Clayton (Chairman)

Leigh Hansford (Treasurer)

Date of approval

17.01.2023

17.01.2023



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

BRIDPORT YOUTH & COMMUNITY CENTRE TRUST

On accounts for the year
ended

31ST MARCH 2022

Charity no
(if any)

1168464

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

L Williams

Date:

20/1/2023

Name:

LUCILLE WILLIAMS

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

4 LAUREL CLOSE

BRIDPORT

DORSET DT6 5RQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.