



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April, 2020

To

31st March, 2021

Charity name: **Bridport Youth & Community Centre Trust**

Charity registration number: **116864**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To act as a resource for children, young people and the wider community of Bridport through the provision of youth clubs, youth activities and a community centre.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of weekly youth clubs during term time for young people aged 8 to 18 years. Provision of other youth activities including outreach youth work and non-term time activities. Provision of a meeting and activity space for community groups.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance and where to find advice should it be required. It is considered when undertaking the charity's work.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Trust does not have a grant making policy and does not yet have the funds to consider making grants.
Policy on social investment including program related investment	Para 1.38	The Trust is not yet in a position to consider having a social investment policy.
Contribution made by volunteers	Para 1.38	A great deal of voluntary work, primarily regarding building maintenance, has been undertaken by trustees. Also of significance is the contribution made by volunteers to the running of our youth clubs.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Due to restrictions imposed as a result of the Covid-19 pandemic, the financial year 2020-21 has been a difficult one for the Trust.</p> <p>The Centre and all operations were closed for a significant part of the year, and when open had to conform to various social distancing requirements.</p> <p>Thanks to various national and local government grants and the positive attitude of staff and volunteers, however, the Trust has emerged from these challenges in a healthy situation and is optimistic about its future.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trust's financial situation is stable and secure.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no current policy on reserves.
Amount of reserves held	Para 1.22	Prior to Covid, a small number of donations were being held in reserve and earmarked to be used for future projects.
Reasons for holding zero reserves	Para 1.22	Since being formed the Trust has only had sufficient income to maintain its core activities.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Trust is confident in its ability to remain a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Trust receives an annual grant from Bridport Town Council which is guaranteed until 2023-24, and may continue beyond that. Other than this, our principle source of income is from room hire and car parking. Additional sources of income are from donations and a 100 Club.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Trust is not yet in a position to consider having an investment policy.
A description of the principal risks facing the charity	Para 1.46	The loss of income from various 'lockdowns' and social distancing requirements provided a significant challenge to our survival. Having emerged from this difficult period our principle risk is a return of these restrictions.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are appointed by existing trustees following safer recruitment practice and charity guidelines.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bridport Youth and Community Centre Trust
Other name the charity uses	BYCC
Registered charity number	116864
Charity's principal address	Gundry Lane Bridport Dorset DT6 3RL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kelvin Clayton	Chair		
2	Leigh Hansford	Treasurer		
3	Margie Savory	Secretary		
4	Helen Farmer			
5	Les Keatley			
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Ad Hoc	Joe Hackett	
Ad Hoc	Richard Toft	
Ad Hoc Legal / Council	Will Austin	c/o Bridport Town Council

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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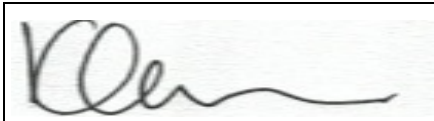
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kelvin Charles Clayton	
Position (eg Secretary, Chair, etc)	Chair	
Date	18 th January, 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bridport Youth & Community Centre Trust

1168464

Receipts and payments accounts

CC16a

For the period
from

01.04.20

To

31.03.21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants Received	46,531	1,500	-	48,031	15,750
HMRC JRS Grant	12,113	-	-	12,113	-
Rent Received (Room Hire)	2,613	-	-	2,613	20,787
Car Parking permits	3,080	-	-	3,080	2,860
Donations	1,480	-	-	1,480	5,374
Fundraising	-	-	-	-	3,990
Youth Club income	192	-	-	192	5,927
Bank interest received	2	-	-	2	11
100 Club (Net Surplus)	1,570	-	-	1,570	2,285
Sub total (Gross income for AR)	67,581	1,500	-	69,081	56,984
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	67,581	1,500	-	69,081	56,984
A3 Payments					
Staff Costs	13,964	-	-	13,964	27,717
Youth Service provision	9,400	-	-	9,400	13,158
Fundraising costs	100	-	-	100	1,331
Insurance	3,379	-	-	3,379	2,431
Rates & Water	209	-	-	209	903
Light & Heat	2,235	-	-	2,235	4,520
Cleaning & Waste disposal	5,772	-	-	5,772	4,310
Repairs & Renewals	5,273	-	-	5,273	3,061
Fees & Subscriptions	-	-	-	-	438
Postage, Printing & Stationery	430	-	-	430	1,132
Website & Marketing	185	-	-	185	524
Telephone & Internet	735	-	-	735	862
Legal Fees	-	-	-	-	-
Sundries	520	-	-	520	74
Sub total	42,202	-	-	42,202	60,461
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	42,202	-	-	42,202	60,461
Net of receipts/(payments)	25,379	1,500	-	26,879	- 3,477
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,671	-	-	8,671	12,148
Cash funds this year end	34,050	1,500	-	35,550	8,671

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	28,744	-	-
	Cash in Hand	227	-	-
	Closing Debtors	7,679		
	Closing Creditors	- 1,100	-	-
	Total cash funds	35,550	-	-
(agree balances with receipts and payments account(s))				
		Agreement Error	Agreement Error	OK

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Trade Debtors	7,679	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Computer Equipment		1,784	1,784
	Assets acquired at 27th July 2016		-	202,635
	This is the insured value of the contents		-	-
	of the centre		-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Trade Creditors		1,100	30 April 2021
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Kelvin Clayton (Chairman)

10.01.2022

Leigh Hansford (Treasurer)

10.01.2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

BRIDPORT YOUTH & COMMUNITY CENTRE TRUST

**On accounts for the year
ended**

31st MARCH 2021

**Charity no
(if any)**

1168464

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Williams

Date:

25/1/2022

Name:

LUCILLE WILLIAMS

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address:

4 LAUREL CLOSE

BRIDPORT

DORSET DT6 5RQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.