

CHARITY REGISTRATION NUMBER: 1168453

Bath Hospital Radio

Unaudited Financial Statements

31 January 2021

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Bath Hospital Radio

Trustees' Annual Report

Year ended 31 January 2021

The trustees present their report with the financial statements of the charity for the year ended 31 January 2021. The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Reference and administrative details

Registered charity name	Bath Hospital Radio
Charity registration number	1168453
Principal office	Manor Lodge Royal United Hospital Bath BA1 3NG

The trustees

Dr J Ferguson
Mr H Crowter-Jones-resigned 1 October 2021
Mr O Lewis
Mr N Barnett
Mr P Maguire
Mr P Baker- resigned 5 January 2021

Structure, governance and management

Governing instrument

The Charity's objects and regulations are regulated by a constitution dated 21 July 2016.

Organisation of the Charity

The Charity is managed by a Management Committee.

Recruitment and appointment of trustees

Trustees are appointed in accordance with the constitution.

Objectives and activities

The charitable objects for which the charity is established are to promote the welfare of patients confined to hospitals located within the boundary of the City of Bath and at other locations which from time to time may be determined by the management committee. This aim shall be achieved by the broadcasting of such material as shall be deemed suitable by the management committee

Achievements and performance

Our service

What a year we have all had!

Many of us have had to deal personally with COVID, and we have worked hard to manage the risks of the spread of COVID in our studios. The risk is a continuing one, given the COVID rates in the area, so we will continue to take precautions. We would like to thank everyone for their courage and resilience in continuing to give their time and creativity to the radio over the past nearly 2 years. We would also like to thank everyone for their patience: for most of last year we had to limit the numbers of people in the studio over a 24 hour period, and there are some who would have liked to continue to broadcast but were unable to do so.

Since we re-branded as Bath Radio last year, we have continued to make progress in raising awareness of our station and service. Our social media followings continue to rise, and our listener figures are pretty good, although of course we would like to continue to improve them. As we have noted, we need to continue to think about developing our brand and 'unique selling points', and that will be a priority for us in the coming year, with contribution from everyone, we hope.

A further challenge is that we are no longer being broadcast directly into the hospital because the RUH has terminated their contract with Hospedia and decommissioned the bedside sets. Therefore, in continuing to provide a service to the hospital, which they seem very positive about, we will have to reboot our relationship with the hospital, be all the more proactive, getting back into the wards when we are able and ensure that we find every means possible to connect with patients and staff. We will continue to be a charity, and our charitable status depends on having charitable aims - ours are to do with wellbeing. That is central to our USP and brand, and we are giving serious thought to how that works in practice and what that means for our output.

We have been having discussions with BA1 Radio about joining together. We believe that there are many benefits and opportunities in this. The idea is that they will join our charity initially and then we will work together to develop and define our brand around our charitable aims, incorporate their volunteers into the broadcasting schedules and then look to rename and relaunch as a joined-together radio station. We believe that this is an exciting way for us to continue to develop and reach a broader audience. Having some new volunteers with different perspectives will undoubtedly be invigorating.

Volunteers

So many people have put in so much work over the last year:

Len deserves a very special mention for his prodigious output of pre-recorded programmes that populate the 'Legends', 'Senior Moments' and Specials slots, as well as his great Friday shows.

Clyve too has done a great job with Thursday mornings and some fabulous recorded programmes.

Steve puts in a very professional showing across 3 hours on a Thursday evening, and has also proved to be a great trainer/coach.

Ollie has built a great following with his featuring of local musicians; this demonstrates how the process can become self-perpetuating once the word gets out about the things we are interested in/featuring. In similar vein, we are now targeted by publicity people from the not-for-profits in Bath having featured them and invited them to contribute over the last year.

Nick and Teresa have done great work both in the studio and outside it - they have put in a lot of time and effort cleaning and tidying, as well as getting us a new carpet in studio 1.

Patricia, Matthew and Elaine continue to make a formidable team on a Tuesday night. Elaine's fiction continues to feature in the schedules.

Allan (Trinder) has managed to keep us involved with Bath Rugby, and his coverage, with great partnering with Darran in the studio, is second to none.

We, or rather Dany, have been joined by the mysterious 'Young Warrior' for his eclectic Wednesday shows.

Bath Hospital Radio

Trustees' Annual Report *(continued)*

Year ended 31 January 2021

As is natural in this kind of organisation, people leave to pursue other activity:

This year we have sadly said goodbye to Nigel, after 4 years.

Phil who has been with us for 5 years, will also be leaving. He has done sterling work as our technical go-to; ever proactive and never giving up until he has solved the problem. He will be very, very missed.

Howard, our treasurer has also called time on his involvement, stoic as he has been in continuing to provide support throughout his own illness.

Beth and George have been overtaken by work commitments, and Clyve too is getting on with his music career now that the scene is reviving.

But people also join us. We are thrilled to welcome a number of new members including:

Steve (Cooper), who does a great Friday night show;

Shaun recently started his own show on a Sunday evening.

Matt, a musician surveys the local music scene in a Sunday monthly show.

Annabel is with Tom on a Friday, as are Emily and Aron - much gratitude to you Tom for all your support and willingness to work with new volunteers in your Friday slot.

John is training with me on a Monday and looking to help us build our presence by connecting with local businesses.

Joe has joined Ollie on a Saturday, and

Steve (Davison) has joined us in a technical support role, for which we are hugely grateful.

Committee and Trustees

Darran is joining the committee in a secretarial/administrative role and is a very valuable addition, especially given his experience with the Hospital Broadcasting Association.

Ollie will formally take over as station manager.

Nick is likely to step down in the coming months, as is our Chair, Julia Ferguson.

Phil and Howard have stepped down as trustees.

We hope to bring 3 members of BA1 on to the committee as trustees and we still need to find a new treasurer.

As ever then, we have both challenges and opportunities. We have been in existence for more than 50 years, which is a huge achievement, but it is not the time to be complacent - the world is a very different place to what it was in 1964; entertainment now comes in so many different forms via multiple channels.

Many, if not most hospital radios are facing the same challenges as us, and now is the time for us to look the future determinedly in the face and build on our legacy.

Financial review

We are reasonably well-positioned for the following reasons:

- (a) having put a lot of effort into our Sponsored Marathon Broadcasting Weekend last year which raised nearly £2000.00.
- (b) We published The Patient Magazine with Smile Publishing at the end of the year which contributed £1000.00 to the coffers. Sadly, we have been unable to distribute many of the magazines given that the hospital is continuing to manage the risks of spreading infection and therefore minimising material brought onto site. The magazine is a marketing opportunity and so we will look to its distribution as soon as possible.
- (c) We received a grant of £600.00 for our collaboration with the University on a community media project.
- (d) We received an unsolicited donation of £2000.00 from the Medlock Charitable Trust, which was very generous considering that they had made the same donation to us in the previous year during our campaign to raise funds for the new studio equipment.
- (e) We receive some regular income for broadcasting the BANES Public Service Announcements

We still need to develop our membership base and will prioritise this in the forthcoming year.

Reserves policy

The trustees had agreed a reserves policy of having six months' fixed expenditure held in reserve. Previously, it has been a struggle to achieve this level of reserve.

At present the organisation should aim to have £1,500 to £2,000 in reserve which represents six months' fixed costs at the present level of operation.

The reserves policy is now reviewed by the management committee at each meeting, looking at cash flow forecasts for the ensuing six months.

As at 31 January 2021 the unrestricted reserves were £5,019 which is higher than the level set under the reserves policy. The trustees considered this acceptable, being aware of the need to develop a repair and replacement fund to ensure studio equipment is repaired and replaced as required.

Public Benefit

The Trustees are mindful of the Charity Commission's guidance on public benefit. The charity's activities are focused on providing benefit to the Charity's stated beneficiaries, the majority of whom are those who are confined to hospitals within the boundary of the City of Bath, and the broadcasts are available to all of those individuals at no cost.

Conclusion

The Trustees thank the supporters and volunteers who help keep the charity on air by broadcasting and fundraising. They look forward to their continued support in the coming years.

The trustees' annual report was approved on 26 November 2021 and signed on behalf of the board of trustees by:

Dr J Ferguson
Trustee

Bath Hospital Radio**Statement of Financial Activities****Year ended 31 January 2021**

		Unrestricted funds £	2021 Restricted funds £	Total funds £	2020 Total funds £
	Note				
Income and endowments					
Donations and legacies	4	2,031	–	2,031	29,030
Charitable activities	5	1,970	–	1,970	1,539
Other trading activities	6	2,128	–	2,128	–
Investment income	7	3	–	3	2
Total income		<u>6,132</u>	<u>–</u>	<u>6,132</u>	<u>30,571</u>
Expenditure					
Expenditure on charitable activities	8,9	<u>4,485</u>	<u>980</u>	<u>5,465</u>	<u>5,150</u>
Total expenditure		<u>4,485</u>	<u>980</u>	<u>5,465</u>	<u>5,150</u>
Net income and net movement in funds		<u>1,647</u>	<u>(980)</u>	<u>667</u>	<u>25,421</u>
Reconciliation of funds					
Total funds brought forward		<u>3,372</u>	<u>31,163</u>	<u>34,535</u>	<u>9,114</u>
Total funds carried forward		<u>5,019</u>	<u>30,183</u>	<u>35,202</u>	<u>34,535</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 7 to 11 form part of these financial statements.

Bath Hospital Radio**Statement of Financial Position****31 January 2021**

	Note	2021 £	2020 £
Fixed assets			
Tangible fixed assets	13	25,335	5,793
Current assets			
Debtors	14	830	13,119
Bank deposit	15	6,985	14,768
Cash at bank and in hand		<u>2,052</u>	<u>1,323</u>
		9,867	29,210
Creditors: amounts falling due within one year	16	<u>—</u>	<u>468</u>
Net current assets		9,867	28,742
Total assets less current liabilities		<u>35,202</u>	<u>34,535</u>
Funds of the charity			
Restricted funds		30,183	31,163
Unrestricted funds		<u>5,019</u>	<u>3,372</u>
Total charity funds	17	<u>35,202</u>	<u>34,535</u>

These financial statements were approved by the board of trustees and authorised for issue on 26 November 2021, and are signed on behalf of the board by:

Dr J Ferguson
Trustee

The notes on pages 7 to 11 form part of these financial statements.

1. General information

The charity is a public benefit entity and a charitable incorporated organisation registered in England and Wales. Reg No 1168453. The address of the principal office is Manor Lodge, Royal United Hospital, Bath, BA1 3NG.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention, and are prepared in sterling, which is the functional currency of the entity, and are rounded to the nearest £.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure as specified by the donor.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

3. Accounting policies (*continued*)**Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 20% reducing balance

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Donations	2,031	–	2,031
Major donations and legacies	–	–	–
	<u>2,031</u>	<u>–</u>	<u>2,031</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Donations			
Donations	2,312	–	2,312
Major donations and legacies	–	26,718	26,718
	<u>2,312</u>	<u>26,718</u>	<u>29,030</u>

5. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Membership fees	<u>1,970</u>	<u>1,970</u>	<u>1,539</u>	<u>1,539</u>

6. Other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Fundraising events	<u>2,128</u>	<u>2,128</u>	<u>–</u>	<u>–</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Bank interest receivable	<u>3</u>	<u>3</u>	<u>2</u>	<u>2</u>

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Broadcasting activities	<u>4,485</u>	<u>980</u>	<u>5,465</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Broadcasting activities	<u>4,040</u>	<u>1,110</u>	<u>5,150</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Total funds 2021 £	Total fund 2020 £
Broadcasting activities	<u>5,465</u>	<u>5,465</u>	<u>5,150</u>

10. Net income

Net income is stated after charging/(crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	<u>1,159</u>	<u>1,335</u>

11. Staff costs

The charity did not employ any staff during the current or previous year.

12. Trustee remuneration and expenses

The Trustees did not receive any remuneration or other benefits from the charity or a related entity.

13. Tangible fixed assets

	Equipment £
Cost	
At 1 February 2020	58,052
Additions	20,701
At 31 January 2021	<u>78,753</u>
Depreciation	
At 1 February 2020	52,259
Charge for the year	1,159
At 31 January 2021	<u>53,418</u>
Carrying amount	
At 31 January 2021	<u>25,335</u>
At 31 January 2020	<u>5,793</u>

14. Debtors

	2021 £	2020 £
Prepayments and accrued income	—	11,914
Other debtors	830	1,205
	<u>830</u>	<u>13,119</u>

15. Deposit account

	2021 £	2020 £
Deposit account	6,985	14,768

16. Creditors: amounts falling due within one year

	2021 £	2020 £
Other creditors	—	468

17. Analysis of charitable funds**Unrestricted funds**

	At 1 February 2020 £	Income £	Expenditure £	At 31 Jan 2021 £
General funds	3,372	6,132	(4,485)	5,019

	At 1 February 2019 £	Income £	Expenditure £	At 31 Jan 2020 £
General funds	3,559	3,853	(4,040)	3,372

17. Analysis of charitable funds (continued)

Restricted funds

	At 1 February 2020	Income	Expenditure	At 31 Jan 2021
	£	£	£	£
Friends of the Royal United Hospital	773	—	(155)	618
Friends of the RNHRD	81	—	(16)	65
National Lottery Funding	447	—	(89)	358
National Lottery Funding 2	3,144	—	(629)	2,515
New Studios 2019 Fund	26,718	—	(91)	26,627
	<u>31,163</u>	<u>—</u>	<u>(980)</u>	<u>30,183</u>

	At 1 February 2019	Income	Expenditure	At 31 Jan 2020
	£	£	£	£
Friends of the Royal United Hospital	965	—	(192)	773
Friends of the RNHRD	101	—	(20)	81
National Lottery Funding	559	—	(112)	447
National Lottery Funding 2	3,930	—	(786)	3,144
New Studios 2019 Fund	—	26,718	—	26,718
	<u>5,555</u>	<u>26,718</u>	<u>(1,110)</u>	<u>31,163</u>

18. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	716	24,619	25,335
Current assets	4,303	5,564	9,867
Creditors less than 1 year	—	—	—
Net assets	<u>5,019</u>	<u>30,183</u>	<u>35,202</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Tangible fixed assets	895	4,898	5,793
Current assets	2,945	26,265	29,210
Creditors less than 1 year	(468)	—	(468)
Net assets	<u>3,372</u>	<u>31,163</u>	<u>34,535</u>