BABY BASICS NORTHAMPTON

England & Wales · Charity number 1168449

Details

Other names	BABY BASICS GPC
Status	Registered
Legal form	CIO
Registered	2016-07-27
Register	View on the Charity Commission register

Contact

Address	Royal Pavilion East wing 2 Summerhouse Road Moulton Park Industrial Estate Northampton West Northamptonshire NN3 6BJ
Phone	07923135791
Email	info@babybasicsnorthampton.org.uk
Website	https://babybasicsnorthampton.org.uk/

Activities

Objects: THE RELIEF OF NEW PARENTS IN FINANCIAL NEED BY THE PROVISION OF MOSES BASKETS FULL OF ESSENTIAL ITEMS FOR A NEWBORN BABY AND MUM THAT ARE NOT PROVIDED BY THE STATE.

Activities: Baby Basics Northampton is a registered charity that provides moses basket starter packs to mums with new babies in Northamptonshire, via referrals from healthcare professionals and local agencies.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Other Defined Groups

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Geography

- **Area of benefit:** LOCAL
- Northamptonshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£206,600	£153,236	-	-
2024-08-31	£114,788	£87,954	-	-
2023-08-31	£71,192	£72,671	-	-
2022-08-31	£56,374	£57,111	-	-
2021-08-31	£87,364	£67,157	-	-
2020-08-31	£50,481	£63,132	-	-

Trustees

Name	Role	Appointed
Thomas Green	Chair	2025-05-10
Margaret Churchus		2025-11-17
Rebecca Elizabeth White		2021-07-01
Robert William Parkinson		2025-10-16
Vicki Offin		2022-10-01

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BABY BASICS NORTHAMPTON

England & Wales - Charity number 1168449

Accounts

Baby basics Northampton

IMPACT REPORT 2024-2025

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ABOUT BABY BASICS NORTHAMPTON

Baby Basics Northampton is a lifeline for new parents and babies facing the most difficult of challenges - from domestic violence, to financial struggles, to refugees. We supply families in vulnerable situations with the essentials they'll need in the first three months of baby's life. Since we launched in 2013, we have become an integral part of the Northamptonshire family support network – working side by side with NHS midwives and health visitors, family hubs, churches and charities working with the most disadvantaged.

There are no other organisations in Northamptonshire doing what we do. While other charities offer family support, we are the only charity dedicated to safeguarding newborn babies. Our starter packs literally save lives by providing a safe place for a baby to sleep (moses basket) and all the essential items to protect the health of both parent and baby. Importantly we do not means test – this ensures no family slips through the net.

At Baby Basics Northampton HQ, we foster a sense of community, bringing together individuals and groups in a spirit of generosity. The staff team is small – three mums working tirelessly to help other parents just like them. However, we have a mighty team of volunteers without whom we couldn't support the number of families we do.

> **"I find it hard to put into words what a crucial service Baby Basics is - as a midwife it helps me to provide safe care for my clients. There are no other services that could fill this gap locally."**
>
> **NHS referrer**

CHAIR OF TRUSTEES' REPORT

Words from Tom Green

Here at Baby Basics Northampton there has been a lot happening!!

I was very proud to join the Board of Trustees in the spring of 2025 and was elected as chair in September 2025. I have strong links to Northamptonshire, living in and owning businesses in the county. I was honoured to be elected Chair of the Board of Trustees with a clear aim to grow the charity in line with our published objectives; To ensure every baby born in the county has a safe place to sleep.

We know that the need for our service is as strong as, or stronger than it has ever been. The economic uncertainty, changing profile of the population and families 'feeling the pinch' mean that we know the need for our 'Starter Packs' continues to grow.

In line with the continued growth of the organisation and in recognition of her long and exceptional service, we were very happy to promote Sabrina Oakey to the role of Chief Executive Officer. After 13 years of commitment to the organisation, we believe this recognition was very well deserved. Many congratulations to her.

We have agreed a 5-year strategy that paves the way for this period of growth - enabling us to meet the need in all corners of the county. The team continue to work incredibly hard and we are proud of their commitment, energy and enthusiasm. The majority of funds come through grants and we are focused on maximising this income to aid the mission as well as reaching out to corporate donors.

The volunteer team work with unrivalled commitment and energy to drive the production of the starter packs that provide such an enduring impact on families. This year we distributed a record 510 starter packs - an increase of 15% on the previous year. Every year, using feedback from our referrer partners, we improve the contents and the quality of the starter packs. They really are beautiful and impactful.

Baby basics Northampton

This year Tom Maher has stepped down as a trustee after a long and distinguished period on the board. Natalie Ellis has also stepped down to focus on other areas. We thank them both for their service and appreciate their ongoing support.

As well as myself joining the board, we have also welcomed Amie Sherlock and Robert Parkinson this year. Amie joins us with a fantastic career history in Human Resources and operations, bringing a wealth of insight into organisational development and people management. Rob has worked extensively in local government, offering valuable experience in public service and community engagement. The breadth of their experience hugely strengthens our team, and we are already seeing the positive impact of their involvement.

Lastly for me is to thank everyone who supports this amazing charity. We are small, but our impact significantly outperforms our size, and that is entirely down to the passion and dedication of those who stand with us. Thank you to the staff team who consistently go above and beyond, often working behind the scenes to ensure everything runs smoothly. Thank you to our volunteers, the backbone of the organisation, whose time and energy make such a difference. Thank you to all the donors, grant funders, and corporate organisations that support our work continuously and generously. Your belief in our mission fuels everything we do.

Together, we are creating lasting change and delivering vital support for families across Northamptonshire. Thank you for being part of this journey.

REFERRAL DATA ANALYSIS

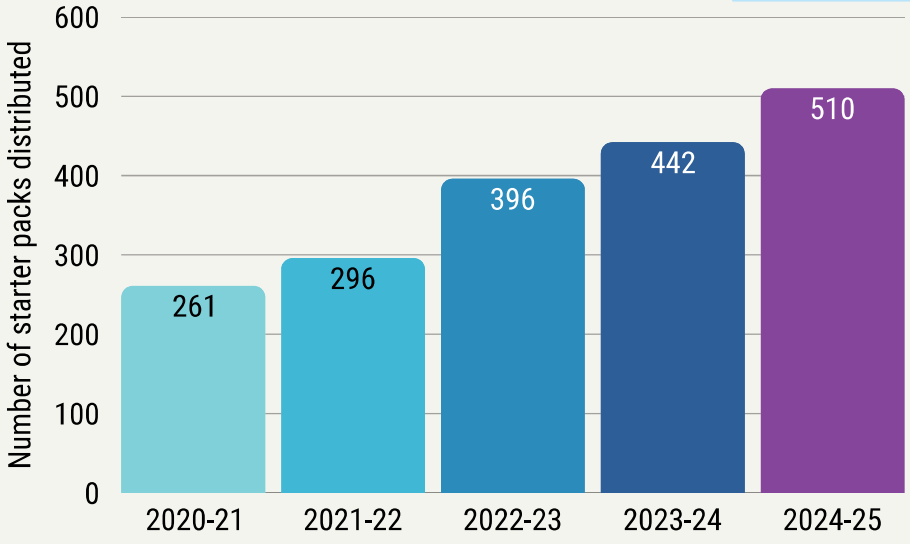
Since operations began in 2013, Baby Basics Northampton has distributed a total of 3,210 moses basket starter packs. This means **3,210 babies with a safe place to sleep**. 3,210 parents with the essentials they need to take care of their baby. 3,210 referrers who have reduced stress and anxiety knowing that their clients are taken care of. Our annual referrals have increased by 128% since 2019-20 - this is a much quicker growth than we anticipated but **reflects the growing need across Northamptonshire**.

In the past year, between 2023-24 and 2024-25 we saw a 15% rise in the number of starter packs we distributed to families in need. With 510 families supported across 2024-25 - this was **our busiest year on record**.

3,210
Families supported since charity opened in 2013

128%
Increase in referrals since 2020

220
Referrer partners across Northamptonshire (2025)



1 IN 16 BABIES BORN IN NORTHAMPTONSHIRE ARE NOW SUPPORTED BY US

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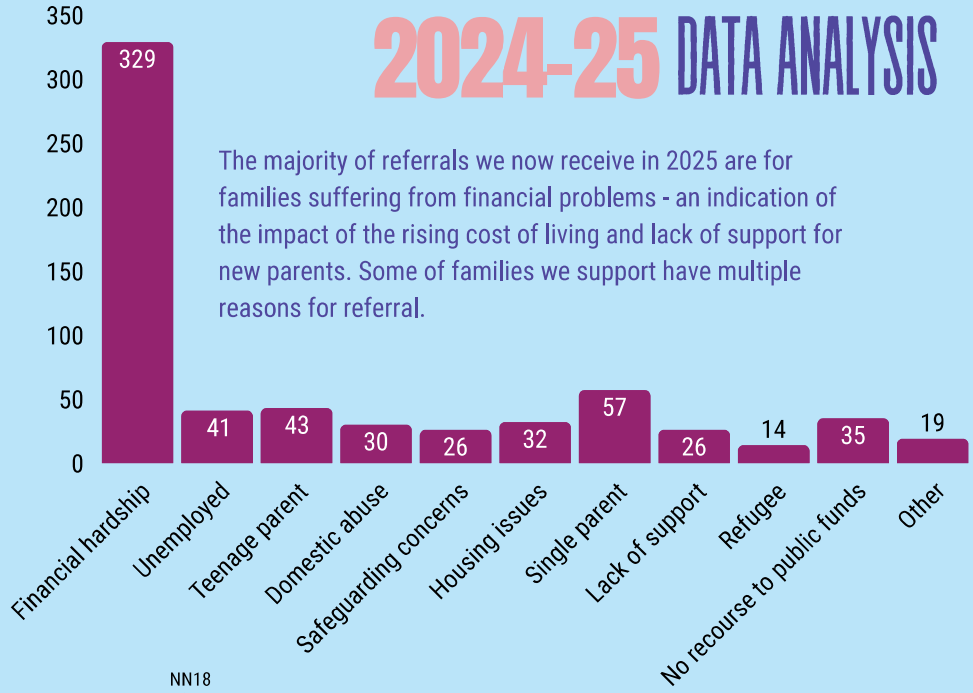
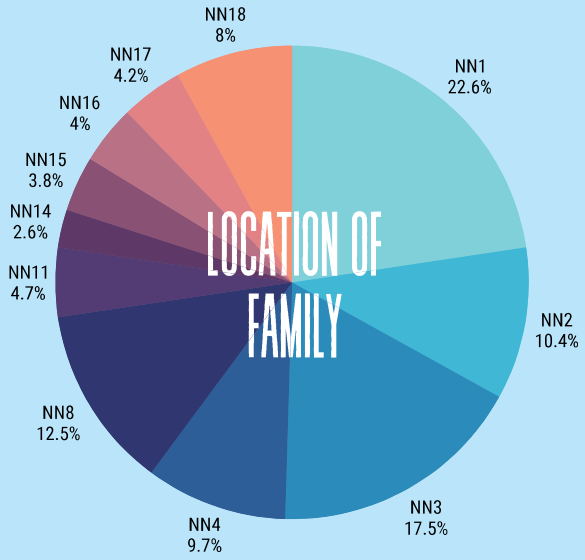
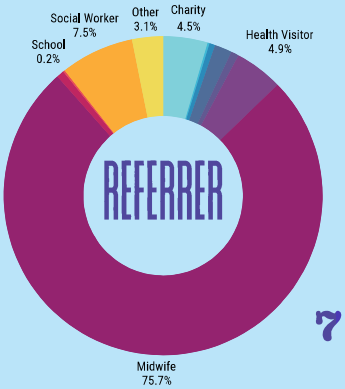
2024-25 DATA ANALYSIS

The majority of referrals we now receive in 2025 are for families suffering from financial problems - an indication of the impact of the rising cost of living and lack of support for new parents. Some of families we support have multiple reasons for referral.





As of 2025, we now have a network of 220 referral partners across Northamptonshire. The highest number of referrals are received for families living in central Northampton (NN1), but in the last few years we have also seen a steep increase in referrals in the Corby area (NN17 and NN18) - a location we have been focusing efforts on expanding our referrer network.



The majority of referrals continue to come from NHS midwives and health visitors, demonstrating our position as a trusted partner of health professionals across Northamptonshire.

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CEO'S REPORT

Words from Sabrina Oakey

Reflecting on 2024–2025 fills me with immense pride and gratitude. This has been a truly special year for Baby Basics Northampton, one of growth, community connection, and well-deserved recognition. It's a year that really shows just how vital our service is, and how much we are supported by our amazing volunteers, partners, and the wider Northamptonshire community.

Milestones

We started the year by celebrating our 12th anniversary, a wonderful reminder of how far we've come in supporting vulnerable families. Soon after, we reached another incredible milestone: our 3,000th starter pack. It was so special to bring together supporters, volunteers, and the community to celebrate over a decade of dedication and 3,000 babies provided with a safe place to sleep. We were also honoured to be named Charity of the Year for 2025 by several corporate partners across the county, recognition that means so much to our whole team.

I was proud to see both Gemma Stammers and Laura Holmes Trevino receive their Rose of Northamptonshire Awards. They are a true credit to our team and an example of the dedication, passion, and care that makes Baby Basics Northampton such an important part of our community.

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Growth and Impact

This has also been a year of huge growth. We now support one in every sixteen babies born in the county — a figure that both humbles and motivates us to keep reaching further. In total, we supported 510 families this year, an amazing achievement made possible by the dedication of our volunteers and the generosity of our supporters.

Our social media and the launch of our brand-new website have helped us connect with even more people, strengthening our community links. One of the highlights of the year was our referrers' feedback session, which gave us the chance to hear directly from professionals about the difference our work makes. Listening to their experiences was both enlightening and heartwarming, a reminder of the meaningful impact that even one starter pack can have on a baby and their parents.

"WE NOW SUPPORT 1 IN EVERY 16 BABIES BORN IN THE COUNTY - A FIGURE THAT BOTH HUMBLES AND MOTIVATES US TO KEEP REACHING FURTHER."

Recognition and Partnerships

We were also thrilled to receive further recognition this year, taking second place in the Northamptonshire Life Awards for "Best Charity or Community Project." Achievements like this celebrate the incredible hard work of our staff, volunteers, trustees, and supporters — and inspire us to keep doing even more. Our partnerships with organisations such as Amazon, Barratt, Nationwide, and Barclaycard have also continued to strengthen, helping us reach more families and ensure that no baby in Northamptonshire starts life without the essentials they deserve.

"AS WE LOOK AHEAD, **OUR FOCUS** REMAINS THE SAME: TO REACH FURTHER, **TO ENGAGE DEEPER,** AND TO MAKE SURE THAT EVERY **FAMILY IN NEED FEELS SUPPORTED,** VALUED AND CARED FOR."

Future of the Charity

Looking back on this year, I'm struck by the resilience, generosity, and kindness that define everything we do. The increase in demand and support has shown us just how vital our service is and how much potential we have to keep growing and helping even more families. As we look ahead, our focus remains the same: to reach further, to engage deeper, and to make sure every family who needs us feels supported, valued, and cared for.

I couldn't be prouder of our team, and I'm so thankful for the community that continues to stand beside us. Together, we're building a stronger, more compassionate Northamptonshire — one starter pack at a time.

TREASURER'S REPORT

Words from Rebecca White

This year has seen yet another year of financial growth. With a strong mix of grants for rent and starter pack items as well as unrestricted income. We ended the year with total income of £206,600 and expenses of £153,236. As at the end of August our cashflow forecast gives us operating funds of 7 months, this includes £75,000 of unrestricted funds equating to 3.8 months of reserves.

Finishing the year in a stronger financial position has put us on the right path to make the essential changes to our operations, which are crucial if we are to continue to meet the need across the whole of our county. We are currently bursting at the seams in our current location and recognise that investment in our offices, infrastructure and internal operations is critical to move forward and reap the benefits of a more efficient charity in the coming years.

I'm pleased to say that we have moved from spreadsheet-based accounts (cash basis accounting) to using Xero (accruals accounting basis), the implementation of this accounting system is one of the many ways we are updating our internal operations to build a stronger more sustainable charity.

We would like to thank all our supporters, with special recognition going to:

- The National Lottery
- The Horner Foundation (through the Northamptonshire Community Foundation)
- Both North Northants and West Northants councils
- The Postcode Lottery
- Barratt Homes
- Scott Bader Commonwealth who continue to assist our growth within their buildings.
- Nationwide Building Society
- Northamptonshire Community Foundation
- The Baby Bank Alliance
- Albert Hunt
- The Billing Road Conservative club for their incredible fundraising efforts
- Grange Park Church for their multi-layered ongoing support
- Personal donors and volunteers - you know who you are, and we can't thank you enough.

We sincerely appreciate all our supporters, including various churches, local clubs, and businesses in Northamptonshire. Every contribution you make helps provide a better start in life for the babies in our community.

BABY BASICS NORTHAMPTON

Income and Expenses Report

For the year ended 31 August 2025

	Unrestricted Funds	Restricted Funds	Total This Year	Total Last Year
Income				
Small Gifts	21,161	0	21,161	11,287
Regular Giving	1,950	0	1,950	1,579
Corporate Income	10,244	0	10,244	9,990
Restricted Grants from trust and foundations	0	64,348	64,348	46,382
Restricted Grants from government	4,170	64,917	69,088	35,707
Unrestricted Grant Income	33,438	0	33,438	4,200
BBUK payment for regional hub work	0	6,372	6,372	5,643
Total Income	70,962	135, 638	206,600	114,788
Direct Expenses				
Cost of Starter Packs	0	65,937	65,937	23,013
Overhead Expenses				
Buildings	107	17,272	17,379	14,061
Volunteer costs	39	1,037	1,076	213
Training Costs	2,057	563	2,620	460
Office Admin	53	819	872	400
IT Admin	2,120	1,606	3,726	1,643
Promotion and Events	645	2,727	3,372	(89)
Salaries and expenses	11,142	37,898	49,040	41,134
Van driver	0	6,720	6,720	5,943
Fees and Subscriptions	1,435	1,058	2,494	1,177
Total Expenses	17,598	135,638	153,236	87,954
Net Income/(Expenditure)	53, 365	0	53,365	26,834

Balance Sheet

As at 31 August 2025

	Unrestricted Funds	Restricted Funds	Total This Year	Total Last Year
Current Assets				
Cash at bank and in hand				
Co-operative Bank	0	0	0	2,860
Metro Account	76,755	23,073	99,828	48,393
Petty Cash	231	0	231	1,082
Other Current Assets				
Accounts Receivable	4	0	4	0
Prepayments	9,407	0	9,407	0
Total Current Assets	86,396	23,073	109,469	52,335
Creditors: amounts falling due within one year				
Accounts Payable	11,649	0	11,649	0
Pensions Payable	187	0	187	0
HMRC Payable	663	0	663	0
Deferred Income - within one year	0	23,073	23,073	31,802
Co-operative Bank	0	0	0	0
Total Creditors: amounts falling due within one y	12,499	23, 073	35,572	31,802
Net Assets	73,898	0	73, 898	20,533
Capital and Reserves				
Retained Earnings	20,533	0	20,533	0
Current Year Earnings	53,365	0	53,365	20,533
Total Capital and Reserves	73,898	0	73,898	20,533

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to thetrustees

Charity Name: Baby Basics Northampton

On accounts for the year ended 31/08/2025

Charity no (if any) 1168449

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination that gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S J Lovell **Date:** 21/10/2025

Name: Stuart Lovell

Relevant professional qualification(s) or body (if any): Accountant, ACCA.

Address: 23 Forest Road
Hartwell
NN7 2HE

VOLUNTEER TEAM

We couldn't support the number of families we do without our incredible volunteer team. They take on tasks from sorting donations, to washing baby clothes, making up starter packs, knitting and helping at fundraising events. **Over the last five years our regular volunteer team has grown 300%**.

Across this financial year 2024-25, we were able to grow our volunteer team from 14 to 28 - a 100% increase. This is largely down to the support of the local community and our staff's efforts to attract and train more volunteers.

28

Regular volunteers contributing to the charity in 2025

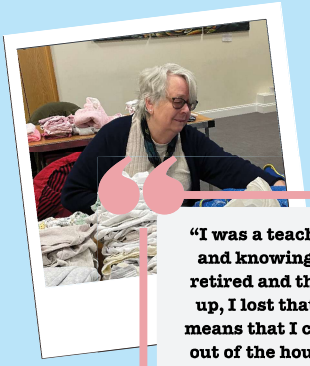
300%

Increase in number of volunteers since 2020

64%

Of starter packs made by regular / corporate volunteers

We have also been able to take on **groups of corporate volunteers from businesses across Northamptonshire** and in 2025 we now receive on average one group of corporate volunteers per week.



WHAT IT MEANS

"I was a teacher and was used to a role and knowing my place in life. When I retired and the grandchildren all grew up, I lost that. This volunteer session means that I can get up out of bed, come out of the house and do something that has value."

Regular Volunteer, Mary

"It is amazing what you can cram into just a few spare hours. These volunteering sessions have made me more productive. I mainly sort through the donations and there is something very therapeutic about sorting things.
I leave the session on a real high."

Regular volunteer, Debs

OPERATIONS COORDINATOR'S REPORT

Words from Gemma Stammers

Volunteers

Our pilot volunteer sessions in Northampton have been a real success. As well as a brilliant new team of volunteers joining us, it's allowed us to work in an open-plan environment which has helped tasks run smoothly. It also allows volunteers to get to know each other and share knowledge. We're grateful for the support of the Northamptonshire Community Foundation The Queens Fund. Our team at The Keep House has also grown this year, as has the team's skillset. We have been lucky to have a number of great corporate volunteer teams join us and our regular volunteers have supported these sessions, leading tasks and sharing their knowledge. We are learning from the two different environments and can take this knowledge forward for planning new volunteer activities.

We now have 28 regular volunteers –115% more than last year! Our volunteers are instrumental at every stage of the process. It's heart-warming to see the care they take to ensure that the starter packs being delivered to families look beautiful with only the best quality donations inside. We love to see the friendships and support networks that form within the team.

We have seen more volunteers support at events as their confidence and knowledge of the charity grows and communicate charity updates each term to allow us to share developments for Baby Basics Northampton as well as an opportunity for volunteers to ask questions about the charity and provide feedback.

The number of corporate volunteers supporting our charity has grown and we have monthly volunteer sessions scheduled for Nationwide which are extremely well attended - some volunteers return multiple times! We are also seeing regular support from Amazon & Virgin 02 as well as sessions with Scott Bader, Childbase Head Office, Nexus Fostering and many more businesses! We also had a student nurse spend the day volunteering with us.

Baby basics Northampton

Donations

Our community continues to be supportive and generous with healthy donation levels across the year as well as excellent responses to pleas during specific peak periods or when certain stocks are low. We are thankful for the grant funding that allows us to purchase items when needed in a timely manner. Unfortunately, we continue to receive unsuitable donations but are using social media to reinforce the items we can/can't accept. Where possible, we pass on unsuitable items to other charities. Our pop up Charity Boutiques provide an opportunity for us to sell on unsuitable donations to raise funds for our charity while giving members of the public the chance to buy items at a much reduced price.

We're truly grateful for the support of our donation points. We would not receive the donations needed to meet our referrals without them!

Referrals

Our referral numbers continue to increase. The majority are still received from midwives during pregnancy as well as other frontline professionals including health visitors, Specialist Perinatal Mental Health Team, family nurses, food banks, schools and social services. We have seen an increase in short-notice referrals / referrals for babies that have already been born and to help manage those referrals, we have increased our emergency neutral starter packs to 50 around the county.

Many of these sit with specific teams who make the emergency referrals and the others are held in public buildings e.g. libraries & Family Hubs to allow all referrers to access the neutral packs at short notice. We have also received a small number of referrals for dad & baby packs so have adapted the toiletries we provided for this new type of referral. We are happy that as a team we can adapt to each and every referral we receive.

We held our first referrer's feedback session in June thanks to funding from the Horner Foundation. The referrers we met gave excellent feedback both in person and via our online survey.

We reviewed our referral forms to allow referrers to request the items their family needs and, whilst feedback was positive as referrers appreciated being able to make their packs bespoke to their families' needs, some mentioned that families and referrers don't always feel comfortable asking for so many items so we are returning to offering a full starter pack as standard, with referrers advising of any changes. We will be looking at ways for the referrals process to be even smoother for our referrers in the coming year.

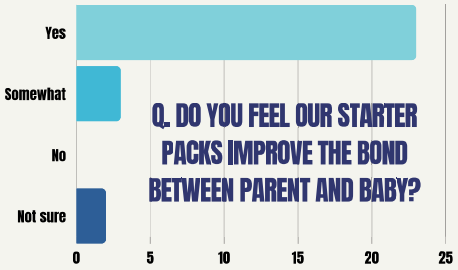
This year has been really exciting across all aspects of operations as every area has developed to meet the increasing number of referrals we receive. There is a real feeling of momentum and the year ahead will see lots of changes to ensure we deliver the best experience for all of those benefitting from or supporting the work of our charity.

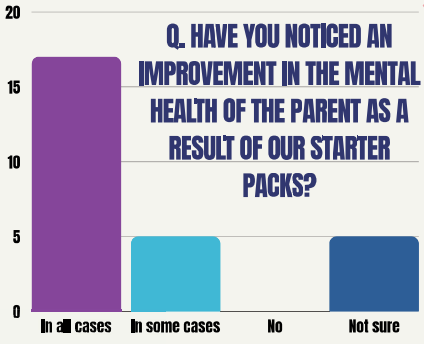
REFERRER FEEDBACK

In June 2025 we held a referrer feedback session with our referrer partners from across Northants. We were joined by NHS staff, charity coordinators and social service partners. This session formed part of our efforts to monitor our impact as a charity, learn about gaps in our service and understand how we can improve what we do.

As part of the feedback session we conducted a survey on our performance as a charity and were overwhelmed by the positive response. 96% of referrers said our starter packs improved outcomes for families in all cases. **92% of referrers described Baby Basics Northampton as a "vital service provider".**

> **"One mother had no money to buy anything for her baby. She was ashamed to go into hospital to give birth because she didn't have anything to take with her. Baby Basics Northampton changed that and, after receiving her basket, she was so proud packing her hospital bag."**
>
> **Alison Foster, Home Start Corby**





> **"You can almost hear the weight lifting off their shoulders and some of that worry fade away. Their faces light up and they are better able to enjoy the rest of their pregnancy journey because of this. They are able to spend more time bonding with baby because their mind is not full of as much worry as it was previously as well as some of the guilt they may feel. It helps them to become excited and prepared."**
>
> **Jesse Connor, Family Action Supportive Steps**

Baby basics Northampton

FUNDRAISING AND COMMS COORDINATOR'S REPORT

Words from Laura Holmes Trevino

As I reflect on the past year, I feel incredibly proud of what this small but mighty charity has achieved. Through tireless effort and relationship-building with trusts, foundations, local businesses, and community groups, we've placed Baby Basics Northampton on a firm financial footing. Our profile has grown significantly — it's heartening to meet people at local events who now recognise our name and understand the vital work we do.

Grant Awards

2024–25 was a standout year for both forging new partnerships and deepening existing ones with local and national funders. We were thrilled to once again receive support from the National Lottery Community Fund — a programme that has played a pivotal role in our growth since 2020. This latest round of funding will sustain us through to 2028.

We're grateful for the continued backing of North Northamptonshire Council and West Northamptonshire Council, who have supported us through the Household Support Fund and community grants programme — these are partnerships we value deeply.

Thanks to the dedicated staff at the Moulton Park Nationwide office, we secured a Nationwide colleague grant to enhance volunteer training and expand our donation point network. This year also marked an exciting milestone: our first grant from an international funder.

The Horner Foundation is now supporting our Dream Safe Baby project, which provides safe sleeping essentials to vulnerable families.

A delightful surprise came when a local street in Wollaston won the Postcode Millions draw — resulting in us receiving a generous grant from the Postcode Lottery. We're eager to demonstrate the impact their support will have in the year ahead.

We are also thankful for the ongoing support of the Northamptonshire Community Foundation, Co-op, Albert Hunt Trust, Scott Bader, and the Baby Bank Alliance. Each of these contributions strengthens our ability to meet the rising demand for our services.

Baby basics Northampton

Corporate Fundraising

This year brought an outpouring of support from local businesses — from donation drives and volunteering to financial contributions. We are especially grateful to Nationwide, iForce Northampton, Barwood Capital, Commsave Credit Union, Barclaycard, Amazon (Daventry and Grange Park), Barratt Homes, Dunelm Northampton, Vulcan Works, Curaden UK and Tesco (Weston Favell and Mereway). Encouragingly, many of these organisations approached us first — a testament to our growing visibility and reputation in the community.

Community Fundraising

We continue to be humbled by the generosity of local community groups who have responded swiftly to our urgent appeals and rallied behind our mission. The Rotary Club of Northampton Becket has hosted donation drives and given financial support. NLive Radio remains a steadfast ally, providing us with airtime and making us a beneficiary of their Christmas appeal. From bake sales and raffles to sponsored challenges, individuals, schools, parish councils and community groups have stepped up to keep our shelves stocked. We've also seen an increase this year in individuals donating via Local Giving to our charity, some on a monthly basis. While it's impossible to name every supporter, we extend our heartfelt thanks to each and every one of you.

Media channels and Website

Our milestone of distributing our 3,000th starter pack garnered fantastic local media attention. BBC Look East covered our celebration event, airing it on their evening news the same day. We also received coverage from BBC Radio Northampton and NLive Radio throughout the year, helping us reach new audiences and amplify our message. The Northampton Chronicle continues to regularly publish our charity updates.

We were also delighted to officially launch our website in January. Babybasicsnorthampton.org.uk is now the go to place for all information on our charity, news and updates - this bolsters our activity on our social media channels.

Looking Ahead

Every grant awarded, every donation made, and every event attended has helped us respond to the growing needs of families across Northamptonshire. As we look to the future, we do so with a renewed commitment to ensuring that every baby has the best possible start in life. To every donor, funder, supporter - thank you for standing with us — we couldn't do it without you.

WORDS FROM MOTHERS
WHO RECEIVED OUR STARTER PACKS

"I would like to say a very big thank you to Baby Basics for my beautiful and completely unexpected hamper.

"A few years ago I lost my mum and my son, and was placed under oncology within a short space of time which I am still under. This has taken a huge toll on my mental health, and as I come to the end of my pregnancy, I have been feeling unprepared and overwhelmed. When this hamper arrived, it was such a surprise and such a blessing.

"As I unpacked it, I spoke to my mum out loud and imagined her being there with me. As every woman needs her mother during an important, exciting time; I have been struggling and have been very emotional recently. It was a very beautiful moment that I will always remember and has helped me to manage with my feelings in a positive way.

"I cannot express how grateful I am. This gift has lifted a huge weight from my shoulders and brought me so much comfort, peace, and joy. It has not only helped prepare me for my son's arrival but has also helped me to slow down and ease my mind at such an important time.

"Thank you, from the bottom of my heart."

"Hello Baby Basics! I want to say a massive thank you for helping me in last 6 months to help supply for my baby girl Ivy.

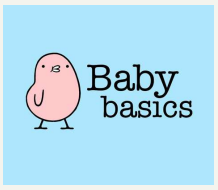
"I never thought I would be in the position of having to ask for help, but due to my partner losing his job I had no other option. I really am very thankful for your support! I do have some stuff I would like to donate back for the next family."

"Hello. I have received my Baby Basics basket today and I just wanted to say a massive thanks.
"Because of you I will have a amazing start with my baby girl and I can feel properly prepared.
"The work you guys do is so amazing and you probably don't get enough credit but honestly, thank you so much!"

Baby basics Northampton

THANK YOU TO OUR FUNDERS

SEPT 2024 - AUG 2025



& OUR SUPPORTERS IN THE COMMUNITY

A special thank you to Grange Park Church for their continued support in our projects

- 24 Days of Giving
- 93rd St Benedict's Guiding Group
- Amazon, Grange Park
- Astwick Vale
- Avon
- Barratt Homes
- BBC Radio Northampton
- Billing Rd Conservative Club
- Billing Knitting Group
- Brackley WI
- Caring Kindergartens Moulton Park
- Clair de Lune
- Corby Library
- Corby St Vincent de Paul Society
- Danielle King at Curaden UK
- David Wilson homes
- Daylight Centre
- Denton craft group
- The Doddridge Centre
- Dora Shergold
- Dunelm
- East Hunsbury WI
- Hallifax in Wellingborough
- Handelsbanken
- Harborough Hygiene bank
- Hardingstone Brownies and Rainbows
- Hayley the Community Champion at Tesco Weston Favell
- Higham & Rushden Trefoil Guild
- HMP Five Wells
- Isebrook Midwifery Hub
- JAM Helping Out
- Knit for Peace
- Little Connections
- Lloyds
- Moulton WI
- Nationwide, Moulton Park
- Naseby WI
- NLive Radio
- NNBN
- Northampton College
- Northampton Conservative Club
- Northampton Town Council
- Northwick trust
- Oakley Bugz
- Obelisk Couriers
- Orchard Home Cleaning
- Oundle Library
- PLG
- Raunds Foodbank
- Rob Chamberlain
- Rubbish2Go
- Rushden WI
- Scott Bader Colleagues
- Simply Business
- SNVB, Towcester
- Square Feet Coworking
- Squirrels 1st Hardingstone group
- St Bartholomew's Church, Greens Norton
- St Francis Church, Duston
- St Giles Church, Northampton
- St Mary's Church, Wollaston
- St Peter and St Paul's Church, Abington
- The Chronicle & Echo
- The Church of Jesus Christ of Latter-day Saints, Duston
- The Church of Jesus Christ of Latter-day Saints, Kettering
- The Emmanuel Group of Churches, Weston Favell
- The Grosvenor Centre
- The Inner Wheel of Wellingborough Hatton
- The Linus Project
- The Midwives Circle and Wellness Centre
- The Northamptonshire Telegraph
- Toddle About West Northants
- Tove Benefice, Towcester
- Unity Trefoil Guild
- Vulcan Works
- Warm Baby Project
- Wendy Price
- Weston Favell WI
- Whitehills Primary School
- Wootton Guides
- Yardley Hastings WI
- Weston Favell Shopping

> **"No act of kindness, no matter how small, is ever wasted." – Aesop**

HOW TO SUPPORT

Baby basics Northampton

DONATE

VOLUNTEER

FOLLOW US

SPREAD THE WORD

WE THANK YOU

FOR YOUR CONTRIBUTIONS

www.babybasicsnorthampton.org.uk

info@babybasicsnorthampton.org.uk

Baby Basics Northampton
Statement of Financial Activities
For the year ended 31 August 2025

	Notes	Unrestricted funds £	Restricted income funds £	Total 2024-25 £	*Prior year funds £*
Income from :					
Donations and legacies	*1*	66,792	-	66,792	*27,055*
Charitable activities	*1*	4,170	135,638	139,808	*87,732*
Total income		**70,962**	**135,638**	**206,600**	***114,788***
Expenditure on:					
Charitable activities	*2*	17,598	135,638	153,236	87,954
Total Expenditure		**17,598**	**135,638**	**153,236**	**87,954**
Net Income/(expenditure)		**53,365**	-	**53,365**	***26,834***
Transfer between funds	*3*				*(31,802)*
Net movement of funds		**53,365**	-	**53,365**	*(4,968)*
Total funds brought forward		20,533	-	20,533	*25,501*
Total funds carried forward		**73,898**	-	**73,898**	***20,533***

Balance Sheet
As at 31 August 2025

	Notes	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
Current assets					
Debtors	*4*	9,411	0	9,411	*0*
Cash at bank and in hand		76,986	23,073	100,059	*52,335*
Total current assets		**86,397**	**23,073**	**109,469**	***52,335***
Creditors: amounts falling due within one year	*5*	12,499	23,073	35,572	*31,802*
Net Current Assets		73,898	0	73,898	*20,533*
Total Net assets		**73,898**	-	**73,898**	***20,533***
Funds of the Charity					
Restricted income funds		0	0	0	*0*
Unrestricted funds		73,898	0	73,898	*20,533*
Total Funds		**73,898**	**0**	**73,898**	***20,533***

The financial statements were approved and authorised for issue by the Board of 11 November 2025 and signed on its behalf by:

Rebecca White
Trustee / Treasurer

4/6/26

Baby Basics Northampton
Notes to the accounts

1 Analysis of income

	Analysis	Unrestricted funds £	Restricted income funds £	Total funds £	Prior year £
Donations and legacies:	Small Gifts	21,161	-	21,161	11,287
	Regular Giving	1,950	-	1,950	1,579
	Corporate Income	10,244	-	10,244	9,990
	Grant Income for use on core costs	33,438	-	33,438	4,200
	Total	66,792	-	66,792	27,055
Charitable activities:	Restricted Grants from trust and foundations	-	64,348	64,348	46,382
	Restricted Grants from government	4,170	64,917	69,088	35,707
	BBUK payment for regional hub work	-	6,372	6,372	5,643
	Total	4,170	135,638	139,808	87,732
TOTAL INCOME		70,962	135,638	206,600	114,788

Other information:
Prior year figures are not split into restricted and unrestricted income as this is the first year we have used the accruals method.
Part of the restricted grants from government is shown in this financial year as unrestricted, due to it being a grant where we are reimbursed after the initial costs are incurred, these initial funds were taken from unrestricted funds in the prior year.

2 Analysis of expenditure

Analysis	Unrestricted funds £	Restricted income funds £	Total funds £	*Prior year £*
Expenditure on charitable				
Cost of Starter Packs	-	65,937	65,937	*23,013*
Buildings	107	17,272	17,379	*14,061*
Volunteer costs	39	1,037	1,076	*213*
Training Costs	2,057	563	2,620	*460*
Office Admin	53	819	872	*400*
IT Admin	2,120	1,606	3,726	*1,643*
Promotion and Events	645	2,727	3,372	- *89*
Salaries and expenses	11,142	37,898	49,040	*41,134*
Van driver	-	6,720	6,720	*5,943*
Fees and Subscriptions	1,435	1,058	2,494	*1,177*
Total expenditure on charitable activities	**17,598**	**135,638**	**153,236**	**87,954**

3 Transfer between funds

Prior year funds *(31,802)*

This is the removal of deferred income from FY 23-24 due to change to accruals accounting.
Current year deferred income has already been removed from the Income section and is seen on the balance sheet.

4 Debtors and prepayments

Analysis of debtors	This year £	Last year £
	-	-
Trade debtors	3.9	-
Prepayments and accrued income	9,406.8	-
Total	9,410.7	-

5 Creditors and accruals

5.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	12,499	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	23,073	31,802	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	**35,572**	**31,802**	-	-

5.2 Deferred income

	This year	Last year
Please explain the reasons why income is deferred.	*The income relates to grant funds that are to be specifically spent in the following year, as per the terms of the grant.*	

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	31,802	-
Amounts added in current period	23,073	31,802
Amounts released to income from previous periods	- 31,802	-
Balance at the end of the reporting period	**23,073**	**31,802**

6 Additional Disclosures

During the financial year, the charity changed its accounting basis from the cash basis to the accruals basis of accounting.
Under the accruals basis, income and expenditure are recognised in the financial statements when they are earned or incurred, rather than when cash is received or paid.

The trustees consider that the adoption of the accruals basis provides more relevant and reliable information about the company's financial performance and position.

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to thetrustees

Charity Name: Baby Basics Northampton

On accounts for the year ended 31/08/2025

Charity no (if any) 1168449

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination that gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S J Lovell **Date:** 21/10/2025

Name: Stuart Lovell

Relevant professional qualification(s) or body (if any): Accountant, ACCA.

Address: 23 Forest Road
Hartwell
NN7 2HE

BABY BASICS NORTHAMPTON

England & Wales - Charity number 1168449

Accounts

"Baby—basics" Northampton

IMPACT REPORT 2023-2024

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19 Feedback

20 Thank you

WORDS FROM OUR INTERIM CHAIR OF TRUSTEES

Tom Maher

Our Northamptonshire based charity, Baby Basics Northampton, are proud to support new and expecting vulnerable parents.

Due to the economic challenges over the last year, the number of people who need the support of Baby Basics has increased, which simultaneously has made it more difficult for companies and individuals to provide support. It is essential we maintain funds to ensure the financial security of the charity.

Turning to the growing number of individuals who require our help, we realise the need for our vital services to continue over the coming year and our goal is to ensure that we receive sufficient funding and donations to meet this demand and need. Baby Basics Northampton has provided **12% more moses basket starter packs** than the previous 12 months, giving an annual total of 442 baskets this year.

"OUR GOAL IS TO ENSURE THAT WE RECEIVE SUFFICIENT FUNDING AND DONATIONS TO MEET THIS DEMAND AND NEED"

This year we said a sad farewell to our trustee, Lisa Smith. Lisa has been an active and valuable trustee for the charity for four years. In this time, she has worked with our staff team and volunteers, expanded our relationships with the faith network and has made invaluable contributions to the charity and the board of trustees. Lisa leaves with the best wishes and thanks from the whole team and board.

We have welcomed **two new board members**. Hils comes with a wealth of experience that will greatly benefit Baby Basics. In her first few months, she has already made a big impact with some great ideas on how to help us grow and secure more sustainable funding. We also welcome Natalie who is a highly qualified and experienced Human Resources professional. The board are delighted to have Natalie onboard and look forward to working with her.

Our staff have yet again done an incredible job at supporting the charity with their work; they have secured funds and donations, raised our profile, and expanded our network and reach. On behalf of the board, I want to thank the staff team for their tireless work throughout the year, all of whom regularly go above and beyond, but importantly provides a lifeline for so many families in need. This year, we welcomed Laura to the staff team who made an instant significant impact by helping to secure grant funding which enables us to achieve our mission and grow sustainably next year.

Baby Basics could not operate without the help of our amazing volunteers who offer incredible support to our staff team. The board express our thanks to team for all that they do.

Thank you to all of our amazing supporters. Every single donation helps in so many ways and I hope everyone appreciates the true, positive impact and difference this makes to the families we support. Without your support, we could not continue to meet the increased demand for our vital services.

On a personal note, I want to give my thanks to everyone who has contributed to the wonderful work that this charity completes every day. **The staff, volunteers, and supporters are the core of this wonderful charity**.

Thank you to everyone for working with our charity to help support new parents across the country.

DATA ANALYSIS

Out of the 442 packs sent out by our charity this year, 35% were for mums in their 20s and 37% were for those in their 30s - this is a 9% increase from last year.

Wellingborough saw the highest number of referrals from the North of the county with Weston Favell and Moulton having the highest in West Northamptonshire (16%).

Over 73% of our referrals were made by NHS midwives, which is an increase of 9% compared to last year.

442

Starter packs distributed this year

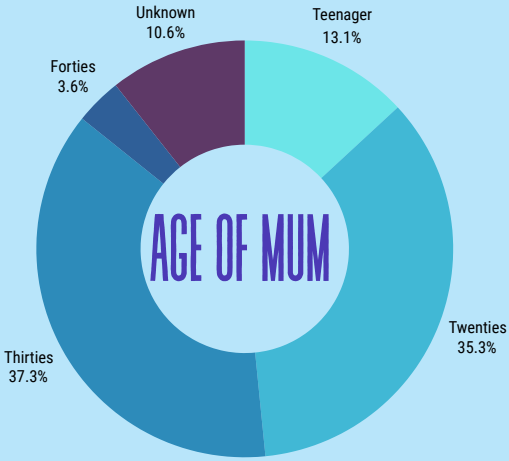
2700

Families supported since we began in 2013

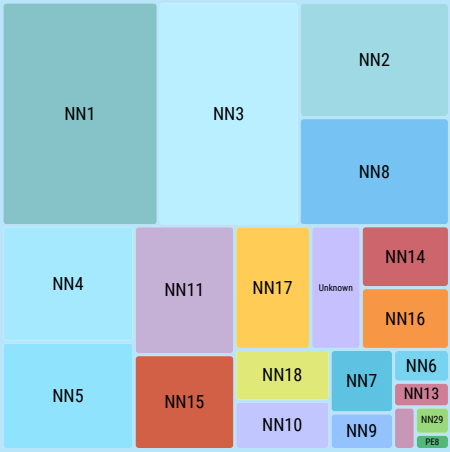
12%

Increase in referrals compared to 22-23

AGE OF MUM



LOCATION

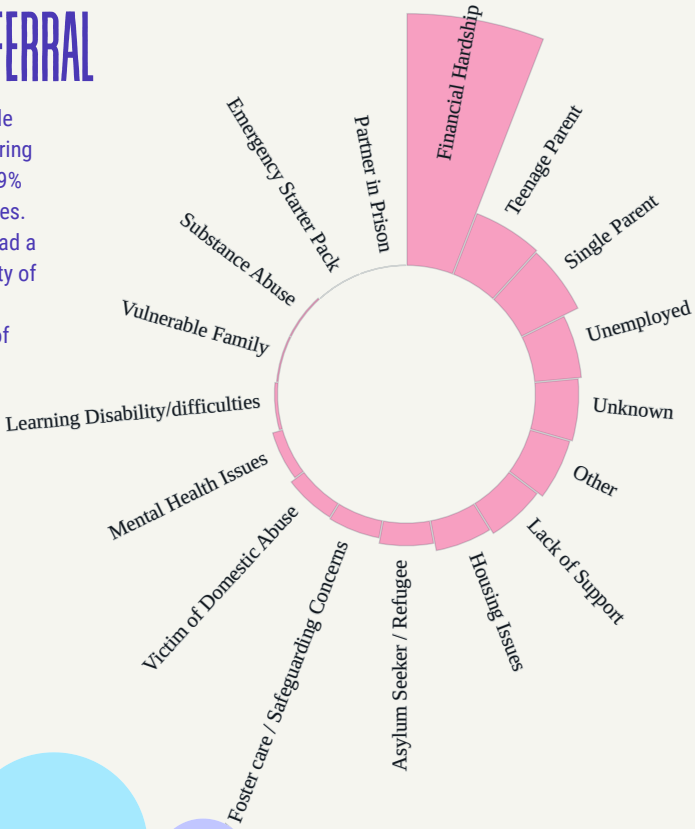


1 IN 18

BABIES BORN IN NORTHAMPTONSHIRE ARE SUPPORTED BY OUR CHARITY

REASONS FOR REFERRAL

324 of our referrals were made because the family was suffering financial hardship which is a 9% increase from last years figures. The cost of living crisis has had a huge impact on the community of Northamptonshire.
Other reasons included lack of support, housing issues and domestic violence.



ETHNICITY

36% of the referrals received were for mums of White British background. This was the biggest demographic, while African and Asian backgrounds also made up a large proportion of our rerferrals.

WORDS FROM OUR TREASURER

Rebecca White

I am pleased to say we have ended this year in a much stronger place financially, compared to last year, with income of £114,788 and expenses totalling £87,954.

As at the end of August our cashflow forecast gives us operating funds of 8 months, this includes £20,000 of unrestricted funds equating to 2 full months of reserves.

We wrap up the year with a dedicated staff team of three. Significantly, our new Fundraising and Communications Lead is both focused and enthusiastic, which has helped boost our grant funding. Increased grant funding is driven by new initiatives and greater project work, which in turn brings greater expenditure. Which means we are continually striving to cover the vital core costs of the Charity. Financially we are in a much better place than this time last year, but we need to keep up this essential momentum and build on our unrestricted income, to thrive in the coming year.

We would like to thank all our supporters, with special recognition going to:

- The National Lottery who continues to support us by covering our rent at The Keep House.
- Both North Northants and West Northants councils have supported us in looking after the babies of Northamptonshire, as well as building our connections with other organisations to enhance our ability to reach families across the whole county.
- Thomas Brington Foundation who extended the funding they made 2023.
- Benefact Trust has enabled us to give hope to many through our good foundations for everyone project.
- Northampton Community Foundation has supported us via the Margaret Giffen grant (supporting babies in the North of the county) and The Queen's Institute (setting up new volunteer sessions).
- Barratt Homes for their timely support.
- Scott Bader Commonwealth, providing us with much needed extra office space and funding.
- Northwick trust have enabled us to provide relief for those experiencing hardship in the county.
- Rubbish to Go, held their inaugural golf day in August raising a much needed £2,700
- When our funds were nearing crisis point, we received support from Fortitude Financial Planning Ltd. in Towcester.
- Grange Park Church for their multi-layered ongoing support.
- The generous customers at The Entertainer, rounding there spend up at the till, all these extra pennies equated to a £1,000 donation.

We sincerely appreciate all our supporters, including various churches, local clubs, and businesses in Northamptonshire. Every contribution you make helps provide a better start in life for the babies in our community.

Baby Basics Northampton

Income statement for 12 months from 1 September 2023 to 31 August 2024

Income	Grants & Donations (note 1)				£114,787.86
Expenses	Salary	£	40,824.09		
	Supplies for Baskets	£	23,013.25		
	Admin expenses (note 2)	£	24,116.87		
				£	**87,954.21**
Net Income current year				**£**	**26,833.65**

Balance sheet As At 31 August 2024

Cash	Bank Account	£	51,253.16		
	Petty Cash & float	£	1,081.81		
	Total Cash			**£**	**52,334.97**
Net Income current year		£	26,833.65		
Opening bank (including petty cash and float)		£	25,501.32		
				£	**52,334.97**

NOTES:

Note 1 - Grants & Donations breakdown

Small Gifts	£	4,214.26	
Local Giving Ltd including fundraising	£	6,299.38	
Charitable Giving Payroll / Regular Giving	£	1,579.00	
Lottery	£	34.50	
Facebook	£	738.52	
Corporate	£	9,989.72	
Grants - restricted	£	82,089.68	
Grants - unrestricted	£	4,200.00	
BBUK payment for regional hub work	£	5,642.80	
			£ 114,787.86

Note 2 - Admin Expenses

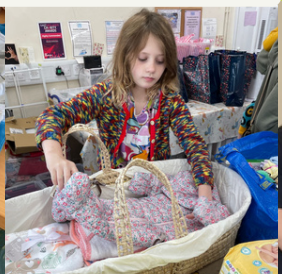
Rent		£	13,566.96	
Van driver		£	5,943.00	
Insurance		£	576.00	
IT		£	1,642.38	
Other	(training & office expenses)	£	2,388.53	
				£ 24,116.87

OUR YEAR IN PHOTOS...

We distributed a record number of moses basket starter packs

Our family of volunteers and supporters grew even bigger

In June we hosted 'The Big Help Out' at our offices in Wollaston



We made strong connections with other charities and organisations working across the county

Social media star Louise Pentland visited our offices with baskets of donations

We hit the headlines in the local news media

Staff were recognised for the hard work they do

We took part in local community events across Northants

WORDS FROM OUR HEAD OF OPERATIONS & DEVELOPMENT

Sabrina Oakey

This past year has been a period of both significant progress and meaningful challenges for Baby Basics Northampton. Guided by our mission to ensure every baby has a safe place to sleep in Northamptonshire, our team has worked tirelessly to support families in need, expand our reach, and strengthen vital partnerships across the community. I am incredibly proud of all that we have achieved together.

We celebrated a major milestone this year, having reached 2,700 packs distributed since our start in 2013. Last year alone, we supported **442 families**, ensuring that 442 babies had a safe and secure place to sleep. Notably, we experienced a 9% increase in referrals due to financial hardship, as well as a 9% rise in referrals from NHS professionals, highlighting the growing need within our community.
Our collaboration with local businesses has been exceptional. These partnerships, which include funding, donations, and volunteering, have significantly boosted our productivity. This year, we extended our reach across Northamptonshire, with new donation points and starter pack hubs now spanning from Oundle to Woodford Halse. have also distributed more emergency packs across the county than ever before, ensuring that support is available exactly where and when it is most needed.

Our relationships with key community organizations such as SNVB, the Chambers of Commerce, Northampton College, Ella Forum, family hubs and Recruitment Heroes have further strengthened our impact. We are deeply grateful to these organisations, as well as the numerous businesses, community groups, and individuals, for their unwavering support of families in need.

One of our most notable achievements this year is the data showing that **we now support 1 in every 18 babies born in Northamptonshire**. With nearly a quarter of children under five living in poverty, many families struggle to secure the basic essentials for their newborns. Baby Basics Northampton plays a critical role in offering these families a strong start, showing them that their community is here to support them in their parenting journey.

"BABY BASICS NORTHAMPTON PLAYS A CRITICAL ROLE IN OFFERING THESE FAMILIES A STRONG START SHOWING THEM THAT THEIR COMMUNITY IS HERE TO SUPPORT THEM."

Gemma stepped into the role of Operations Lead in September, and her unwavering dedication and commitment to Baby Basics Northampton have made a profound impact on both our operations and the team. From the moment she took on this role, Gemma has demonstrated an exceptional ability to manage the day-to-day logistics while also fostering a positive, supportive environment for our volunteers. Her leadership has been a driving force behind our ability to meet the increasing demand for our services this year.

Under Gemma's guidance, the volunteer team has flourished. She leads with a calm yet inspiring presence, always ensuring that every volunteer feels valued and motivated. Her attention to detail and tireless work ethic have ensured that our operations run smoothly, even during our busiest times. Gemma's natural ability to bring out the best in people has been instrumental in keeping the team aligned with our mission, enabling us to deliver essential support to hundreds of families in need.

Gemma's exceptional work has not gone unnoticed. Her dedication was recognized when she was awarded the prestigious **Rose of Northamptonshire**, a testament to the respect and admiration she has earned from her peers, the community, and beyond. This award is a reflection of her tireless efforts, her passion for helping others, and her remarkable impact on both Baby Basics Northampton and the broader community.

"THIS AWARD IS A REFLECTION OF HER TIRELESS EFFORTS, HER PASSION FOR HELPING OTHERS, AND HER REMARKABLE IMPACT."

Laura joined the Baby Basics Northampton team in February, and from day one, she embraced her role with an energy and enthusiasm that has made an incredible difference to our operations. Tasked with leading our fundraising and communications efforts, Laura has not only risen to the challenge but has truly transformed these critical areas.

Her creativity, strategic thinking, and deep understanding of the community have brought our fundraising campaigns to new heights, ensuring that we have the resources needed to support more families than ever before.

In just a short time, Laura has become an invaluable member of our team. Her ability to connect with partners, donors, and volunteers has expanded our network and deepened relationships with key stakeholders. She has a remarkable talent for telling the stories of the families we help in a way that resonates with people, inspiring action and support.

Whether it's through heartfelt communications or innovative fundraising initiatives, Laura has quickly demonstrated her passion and commitment to the cause. More than her professional achievements, Laura has seamlessly integrated into the Baby Basics "family." Her warmth, positivity, and collaborative spirit have had a ripple effect throughout the organization. Always bringing a touch of sparkle wherever she goes, she has uplifted the team and added a fresh perspective that has been both energizing and impactful. Her contributions have truly **set a new standard for how we engage with our community** and further our mission.

As we reflect on the past year, we are reminded that none of this would be possible without our incredible community—the donations, volunteers, trustee board, donors and fundraisers, all play a significant role in helping us support those who need it most.

Looking ahead, we remain **committed to serving our community** with the same dedication and compassion, knowing that together we can continue to make a lasting impact on the lives of families and their babies across Northamptonshire.

"THE DONATIONS, VOLUNTEERS, TRUSTEE BOARD, DONORS AND FUNDRAISERS ALL PLAY A SIGNIFICANT ROLE IN HELPING US SUPPORT THOSE WHO NEED IT MOST."

WORDS FROM OUR OPERATIONS COORDINATOR

Gemma Stammers

We're really pleased that our core volunteer team has stayed stable with 13 volunteers now attending volunteer sessions at our Wollaston office. They are indispensable and we couldn't sort donations received, wash clothing, sort clothing and make starter packs without their amazing dedication.

Our volunteer sessions now take place twice a week with both sessions becoming busier and our volunteer team have become closer and formed many friendships. This is something we plan to replicate with a new volunteer session in the Northampton area, due to start in September 2024. This year **30% of our starter packs were made by our volunteer team.**

We have had a number of corporate volunteers again this year which has been really successful with 3% of our packs being created by the corporate teams. We are building strong links with these organisations who often return more than once and with different teams.

The Big Birthday Help Out and Big Help out volunteer sessions were well attended by our community and some of the people that attended have since become regular volunteers. They brought together people of all ages to take part with all aspects of making starter packs.

Our volunteers continue to tell us how meaningful volunteering at Baby Basics Northampton is and we love to see friendships and support networks develop.

We are thrilled to see a constant stream of donations via our donation points and excellent responses for specific please for items we have run out of. Despite this, with the increase in referrals, we cannot meet our referrals with community donations alone and **grant funding is necessary to fill any gaps we have**, particularly for emergency referrals.

"WE LOVE TO SEE FRIENDSHIPS AND SUPPORT NETWORKS DEVELOP."

Unfortunately we still receive a considerable amount of unsuitable donations and we continue to remind our community via social media and our donation points of items we can't accept.

The local knowledge of our volunteers allows us to partner with other small charities and causes both to receive donations and pass on donations that we are unable to use.

Our referrals increased by 12% this year with 442 referrals completed. We reached the milestone of 2500 starter packs provided since 2013 and **will reach 3,000 early in 2025**. 84% of our referrals are from NHS referrers with the remainder from schools, foodbanks, social workers, churches and other frontline professionals.

Our referral form has been updated to capture additional information needed when applying for grants and also to make the referral process even more bespoke to best support each family's needs.

Our referrers continue to provide positive feedback from the families that receive our packs and often share their surprise at just how much is provided in the packs. As well as providing a safe place to sleep and essentials, they provide an excellent tool for establishing and building trust and engagement between referrers and the families that they are supporting.

WORDS FROM OUR FUNDRAISING & COMMUNICATIONS COORDINATOR

Laura Holmes Trevino

This year has been a great year for building the charity's profile within the local community. We have taken part in numerous events across the county to meet the public, raise awareness and fundraise for our cause.

This includes our very own 'Big Help Out' event at our Wollaston offices which was a huge success, as well as the Northampton Balloon Festival and the Maternity Roadshows at Northampton hospital.

We have been well supported this year by local community groups such as the WIs and Girl Guiding groups who have volunteered, donated and held events to raise funds. On top of that we have **forged strong connections with big businesses** who have local bases including Nationwide and Amazon. They have collected donations and sent their staff into our offices to volunteer.

Our social media numbers have continued to grow this year. We gained 600 followers on Facebook to 7,700 and our reach across the platform grew by 76% to 144,600. Instagram was also a high-performing channel for us this year. We gained 197 followers and our reach grew astronomically - up 7,900% to 68,700.

This was buoyed by the support of Instagram influencer Louise Pentland who had been tagging us and sharing our posts from May onwards. LinkedIn was another successful channel for us this year, bringing us excellent contacts from within the local business community.

It's been a fantastic year for press coverage for Baby Basics Northampton. We have achieved coverage in the local paper, on the radio and tv, off the back of our own press releases. Our biggest splash came in May with our announcement that we had seen a 41% increase in referral in the first four months of 2024. This story was published by the Chronicle and Echo, BBC Radio Northampton, BBC Northampton online and ITV Anglia. We're extremely grateful for the **support of the local media outlets**.

The increase in demand for our services means we are becoming ever-more reliant on the generosity of the general public and local businesses. This is why my efforts have and will continue to be focused on awareness of the charity in the community of Northamptonshire.

WORDS FROM A MOTHER WHO RECEIVED A STARTER PACK

"Emma"*

At the time I was referred to Baby Basics, I was in a really difficult situation. I was practically homeless and in the process of applying for council housing. Everything felt overwhelming, especially with the pregnancy, which I was still coming to terms with. Life was moving so fast, I barely had time to catch my breath. I was constantly searching online, overwhelmed by endless lists of baby items I thought I needed. I didn't know how I was going to afford everything, and I was full of questions—What was necessary? What was best? What was recommended?

My midwife could see that I was struggling financially, and she suggested Baby Basics. I had heard a bit about it during my many sleepless nights researching charities, but when she officially referred me, I was so relieved and excited. I didn't know exactly what would be included in the package, but I was just grateful for the support and the thought of getting essential items for the baby.

I was about five months pregnant when I received the pack in November 2023. I remember my eyes lighting up with excitement. I was at my glucose test, and I saw a bunch of packages being delivered. I couldn't help but think that mine must be one of them—but it wasn't!

"EVERYTHING FELT OVERWHELMING, **ESPECIALLY WITH THE** PREGNANCY WHICH I WAS STILL COMING **TO TERMS WITH"**

I waited patiently, and one day, during an appointment, my midwife told me that my package had finally arrived. I was over the moon! It felt like Eid, Christmas, and Hanukkah all rolled into one. I couldn't wait to get home and see everything inside.
I had never received such a big gift before, so it felt like I was a kid in a candy store, completely overwhelmed with joy.

I remember feeling incredibly fortunate in that moment—it was one of those experiences that made my pregnancy even more special. I felt incredibly lucky and grateful for the support...

The Baby Basics package made an incredible difference for both me and my baby. It felt like a huge jump start, providing essentials that I didn't even realise I needed. To this day, it remains the biggest gift I've ever received, and it was absolutely amazing.

Eight months after giving birth, I'm still using some of the items, which shows just how practical and long-lasting the contents were. The pack had such a thoughtful range of baby essentials—literally 'baby basics' that became a vital part of our daily routine. It truly made everything so much easier for us.

"IT FELT LIKE A HUGE JUMP START, **PROVIDING ESSENTIALS** THAT I DIDN'T EVEN REALISE I NEEDED"

Now, my baby and I are doing really well! We've recently moved into a newly built flat in a lovely community, and we're taking each day as it comes. We enjoy living simply and making the most of local charities, which have been a great support. We're committed to giving back however we can, whether through donations or passing along items we no longer need so that another child can benefit. It's a wonderful feeling to pay it forward and help others in the same way we've been helped.

Without receiving the Baby Basics starter pack, I think I'd still be checking things off my list today. It didn't just improve my situation—it changed my mindset. The pack inspired me in such a profound way, and now I feel a strong desire to help other mothers, just as Baby Basics helped me.

Baby Basics gives me hope that humanity and kindness are still very much alive. Seeing someone take the initiative to support expectant mothers in need is truly incredible. It fills me with pride and happiness to witness the charity's growth. It's a source of genuine inspiration for me.

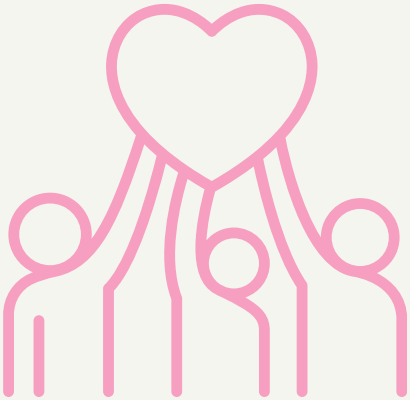
"IT DIDN'T JUST IMPROVE **MY SITUATION** -IT CHANGED MY MINDSET"

***We have changed the name to protect the mother's privacy. The photos used on these pages are genuine photos of her daughter and are used with the permission of "Emma" herself.**

OTHER FEEDBACK

"I wanted to say thank you for the great work you do and for making life a bit easier for my young clients. This was the text I received 20 minutes after dropping the Baby Basic nest to a young mum who has been hard to engage. Her face was so happy as I delivered it. She really has nothing for herself or the baby so she was over joyed…
"That's honestly the sweetest thing I've ever received. I've just had a look through it all and it's adorable and will be so helpful for his arrival. I'm so thankful that you managed to make that happen in order for me, and same with the baby bank, you've honestly just brightened my day - thank you so much xx"

NHS referrer in North Northants



"Once again from myself and the families we are truly grateful for all of your hard work and effort, it really does mean so much to our vulnerable ladies."

Midwife on safeguarding team in Northampton

"We sincerely appreciate your help and the smile your charity puts on the faces of these struggling families."

Neonatal nurse at Kettering Hospital

"I wanted to send an email to thank you and your team for the baby starter pack which was delivered to school for one of my parents.I made the referral as the family are currently open to an EHA and Mum discovered late in her pregnancy that she was expecting. She therefore only had 9 weeks to prepare for her new arrival. When the baby starter pack arrived, everyone at school was in awe at what had been delivered. All of the items were just lovely and so thoughtful. When I delivered the pack to my parent she cried and was so thankful. The difference this has made to the family I am supporting is incredible, so thank you so much. What an amazing charity."

School referrer in Corby

"I want to say a big thank you from the bottom of my heart for your great help and care for women, it is so appreciated. I have received a huge amount of thanks for your marvellous baskets from all my ladies who received them. They were all thrilled and very happy with such support!"

Referrer from charity Home-start Northampton

THANK YOU TO OUR FUNDERS

SEPT 2023 - AUG 2024

COMMUNITY FUND

TESCO Community Grants

SCOTT BADER
Making a positive difference

Northamptonshire Community Foundation
Giving back to our county

West Northamptonshire Council

NORTHAMPTONSHIRE Chamber

Leeds Building Society

dwf foundation

THE ALBERT HUNT TRUST

MAGIC LITTLE GRANTS

SKIPTON BUILDING SOCIETY
Since 1853

Faraway Children's Charity

BENEFACT GROUP

North Northamptonshire Council

THEHORNERFOUNDATION

THOMAS BRINGTON FOUNDATION

Co-op Local Community Fund

ToyTrust
The toy industry's charity

THANK YOU

TO ALL THOSE WHO HAVE SUPPORTED US

We would like to extend a special thank you to Grange Park Church for their continued support in our projects

24 Days of Giving
93rd St Benedict's Guiding Group
Amazon, Grange Park
Astwick Vale
Barratt Homes
BBC Radio Northampton
Billing Knitting Group
Brackley WI
Corby Library
Corby St Vincent de Paul Society
David Wilson homes
Daylight Centre
Denton craft group
The Doddridge Centre
Dora Shergold
Dunelm
East Hunsbury WI
Hallifax in Wellingborough
Handelsbanken
Harborough Hygiene bank
Hardingstone Brownies and Rainbows
Hayley the Community Champion at Tesco Weston Favell
JAM Helping Out
Knit for Peace
Little Connections
Lloyds
Moulton WI
Nationwide, Moulton Park
Naseby WI
NLive Radio
NNBN
Northampton College
Northampton Conservative Club
Northampton Town Council
Northwick trust
Obelisk Couriers
Oakley Bugz
Oundle Library
PLG
Rubbish2Go
Rushden WI
Simply Business
SNVB, Towcester
Squirrels 1st Hardingstone group
St Bartholomew's Church, Greens Norton
St Francis Church, Duston
St Giles church
St Mary's Church, Wollaston
St Peter and St Paul's Church, Abington
The Chronicle & Echo
The Church of Jesus Christ of Latter-day Saints, Duston
The Church of Jesus Christ of Latter-day Saints, Kettering
The Emmanuel Group of Churches, Weston Favell
The Grosvenor Centre
The Inner Wheel of Wellingborough Hatton
The Linus Project
The Midwives Circle and Wellness Centre
The Northamptonshire Telegraph
Toddle About Magazine
Tove Benefice, Towcester
Unity Trefoil Guild
Warm Baby Project
Wendy Price
Weston Favell WI
Whitehills Primary School
Wootton Guides
Yardley Hastings WI
Zoe Butler at Weston Favell Shopping Centre

And to all our volunteers who give their time and effort so generously

> "There is no power for change greater than a community discovering what it cares about."
> – Margaret J. Wheatley

HOW TO SUPPORT "Baby—basics" Northampton

DONATE

VOLUNTEER

FOLLOW US

SPREAD THE WORD

WE THANK YOU

FOR YOUR CONTRIBUTIONS

www.babybasicsnorthampton.org.uk

info@babybasicsnorthampton.org.uk

Baby Basics Northampton

Income statement for 12 months from 1 September 2023 to 31 August 2024

Income	Grants & Donations (note 1)				£114,787.86
Expenses	Salary	£	40,824.09		
	Supplies for Baskets	£	23,013.25		
	Admin expenses (note 2)	£	24,116.87		
				£	**87,954.21**
Net Income current year				**£**	**26,833.65**

Balance sheet As At 31 August 2024

Cash	Bank Account	£	51,253.16		
	Petty Cash & float	£	1,081.81		
	Total Cash			**£**	**52,334.97**
Net Income current year		£	26,833.65		
Opening bank (including petty cash and float)		£	25,501.32		
				£	**52,334.97**

NOTES:

Note 1 - Grants & Donations breakdown

Small Gifts	£	4,214.26		
Local Giving Ltd including fundraising	£	6,299.38		
Charitable Giving Payroll / Regular Giving	£	1,579.00		
Lottery	£	34.50		
Facebook	£	738.52		
Corporate	£	9,989.72		
Grants - restricted	£	82,089.68		
Grants - unrestricted	£	4,200.00		
BBUK payment for regional hub work	£	5,642.80		
			£	114,787.86

Note 2 - Admin Expenses

Rent		£	13,566.96		
Van driver		£	5,943.00		
Insurance		£	576.00		
IT		£	1,642.38		
Other	(training & office expenses)	£	2,388.53		
				£	24,116.87

Ede-Collis Accountancy
GROWING IN PARTNERSHIP

: www.edecollislimited.co.uk
: edecollislimited@sky.com
: 07982 711514
: 53 Spinney Road, Burton Latimer, Northants NN15

AUDIT REPORT & CERTIFICATE OF CHARITY ACCOUNTS - CONFIDENTIAL

OUR CLIENT DETAILS
Baby Basics
Northampton

Charity Number: 1168449

24th November 2024

On request from the above client, I have completed an independent examination of accounts prepared by Rebecca White on behalf of the client for the year ended **31st August 2024.**

All supporting documentation provided as listed below was examined.

SUPPORTING DOCUMENTATION EXAMINED

PROVIDED	EXPECTED BUT NOT PROVIDED
Bank Statements covering start and end of year in pdf format	
Bank transactions for remainder of year in excel format	
Expenses by cost category schedule	
Income by source schedule	
Petty Cash Movement schedule	
Year end Income Statement and Balance Sheet	
Random sample of source documents of income, expenses, and petty cash	
Sample salary Payslips and HMRC payments due	

The summary below reflects a true position of the petty cash in hand plus bank balances for the dates given which reconciles to the source documents above. Have confirmed bank balances to opening and closing pdf formats of bank statements.

RECEIPTS & PAYMENTS

DESCRIPTION	VALUE
Cash in hand at start of Year	£522.36
Community Account Balance at 1st September 2023 (Metro Bank)	£24008.96
Community Account Balance at 1st September 2023 (Co-operative Bank)	£970
Total Balance at Start of Year	**£25,501.32**
ADD : Total Receipts during year	£114,787.86
LESS : Total Payments during year	£87,954.21
Total Expected Balance at the End of Year	**£52,334.97**

FUND BALANCES AS AT DATES STATED

DESCRIPTION	VALUE
Cash in Hand as at 31st August 2023	£1,081.81
Community Account Balance at 31st August 2023 (Metro Bank)	£48,393.38
Community Account Balance at 31st August 2023 (Co-operative Bank)	£2,859.78
Total Balance of Fund at the End of Year	**£52,334.97**

Examination Steps Performed

EXAMINATION STEP	OUTCOME	COMMENT
Check income records to source documentation (including Petty Cash)	All reconciled	Checked a sample of 10% to Summary spreadsheets supplied
Check expenditure items (including salaries) to source documentation (including Petty Cash)	All reconciled	Checked a sample of 10% to Summary spreadsheets supplied
Check arithmetic accuracy of the income, expenses, and petty cash records	All records are arithmetically accurate	
Trace income and expenditure entries to bank transactions	All reconciled	Checked a separate sample of 15% between Summary spreadsheets and bank transactions supplied
Review each item on bank reconciliation checking for long standing items and arithmetic accuracy	No reconciling items due to cash accounting status. Bank balances reconcile to statements	
Ensure opening balances agrees with closing balance from previous years for Petty cash and bank balances	Balances agree	
Ensure the closing balance agrees with balance sheet and closing bank statement	Balances agree	
Check arithmetic accuracy of income statement and balance sheet	Both financial statements supplied are arithmetically accurate	
Ensure fund is being maintained in accordance with VAT regulations (threshold for turnover of taxable supplies)	Fund is being maintained in accordance with current VAT regulations for charity funds.	
Evidence shown that administration of fund is fit for purpose	Bank activity seems reasonable for a charity and no evidence found that administration is not fit for purpose	

Examination Opinion

In my opinion, proper accounts have been kept of all money received and disbursed over the annual accounting period from 01 September 2023 and 31 August 2024, and I am satisfied that the accounts materially represent a true reflection of the activity of the charity's funds.

Points Arising from the Audit

1. For the bank account starting and ending statements were provided in pdf format with remaining presented in excel format. As these reconciled fully there was no need for full statements in pdf format and anticipate the same going forward.
2. Bank Reconciliations assumed to be completed regularly. Given the value and number of transactions this could be quarterly or even annually considering accounts prepared under Cash Accounting basis, therefore as long as balance present is as reported no need for formal reconciliations to be produced.

Recommendations following this Audit

A. Presentation of transactions is very clear and easy to follow, making flow of information easy to follow, therefore would suggest maintaining similar format for future years.

Should you require any further explanation or clarification on the above, please do not hesitate to contact me.

SIGNED D. Ede-Collis

PRINTED D. EDE-COLLIS DATED 24/11/24

ACMA CGMA MiP
Director
Ede-Collis Limited

BABY BASICS NORTHAMPTON

England & Wales - Charity number 1168449

Accounts

“Baby—basics” Northampton

1168449

2022-2023

Impact Report

“Baby—basics” Northampton

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WORDS FROM OUR CHAIR OF TRUSTEES

Baby Basics Northampton is pleased to have provided 396 baskets with essential supplies for mums and newborns over the last 12 months. This is an increase of 100 baskets compared with the previous year. Our baskets are a life line for so many families in need. The longer term impact of the COVID 19 pandemic coupled with the rising cost of living is creating an increase in the number of families needing support to ensure their basic needs are being met. We anticipate the need for our vital services to continue over the coming year, and our challenge is to ensure we receive sufficient funding and donations to meet this growing need. During the year we said thank you and farewell to our Trustee Treasurer Paul Murphy who supported the charity for 2 years. Paul worked closely with the Board and staff team to ensure strong oversight of our finances. Paul handed over the reigns to our new Trustee Treasurer Rebecca White. We welcomed Vicki Offin to our Board of Trustees, ensuring we have the expertise and experience on communications and fundraising to support our growing charity.

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Giving back to our county

WORDS FROM OUR CHAIR OF TRUSTEES

A special thank you to our Trustee Lisa Talifero Smith for working closely with the staff team, fellow Trustees and the faith community to help raise vital funds and donations for the charity.We also said a special thank you and farewell to Julie Bainbridge who successfully completed 10 years of working for Baby Basics Northampton. Julie helped develop and grow the charity with the wider team of staff and volunteers. Her passion and commitment for the work of the charity was greatly appreciated by the Board of Trustees and the current team are busy building on Julie's legacy of ensuring we support as many mums in need as possible across the county.

The staff team continue to work tirelessly to raise the profile of the charity across the county, build strong working partnerships with healthcare professionals, help secure donations for the baskets and secure much needed funds to keep the charity running. Our staff team are supported by an incredible team of volunteers, without whom our vital baskets wouldn't be possible.On behalf of the Board a special thank you to all the volunteers and staff for everything you do.

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WORDS FROM OUR CHAIR OF TRUSTEES

Thank you to all of our amazing supporters, every donation you make of items or funds truly makes a positive difference to a family in need. As the demand for our starter packs, and increased costs associated with the running of the charity our focus remains on securing funds to ensure the financial security of the charity. On a personal note I joined the Board of Trustees in 2020 and I have valued working with such a committed and passionate group of individuals all driven by the commitment to improve the lives of others across the county. After 3 years as a Trustee I have taken the decision to step down from the Board at the end of November 2023. I leave knowing that I pass on the legacy of developing and growing our charity to an experienced and highly skilled Board of Trustees. Thank you to everyone across the county for working with our charity to help support new mums across the county.

Yours faithfully, Maya Maya Joseph-Hussain Chair of Trustees

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WORDS FROM OUR TREASURER

This has been a challenging year financially; we have just fallen shy of breaking even, with income of £71,824 and expenses totaling £73,594. As at the end of August our cash flow forecast gives us operating funds of just under 6 months. Fundraising has been difficult with the charity operating part of the year on a reduced team. Combining the 34% increase in referrals and high inflation, we have seen a 29% increase in costs.

When we have a full team in place, the aim for this year will be to gain a solid pipeline of grants, corporate support, and fundraisers, to fund the growing need for our services.

We would like to thank all our supporters, with special recognition going to:

The National Lottery who continues to support us by covering our rent at The Keep House. Thomas Brington Foundation, through the Creating Good Foundations for Everyone grant, funded us with a huge £10,000. This has helped us buy starter pack items, pay for staffing for volunteer sessions and networking.

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WORDS FROM OUR TREASURER

This has really been fundamental in covering the growing needs of our county. North Northamptonshire community funding of £5,000 to pay for starter pack items to enable our growth into the north of the county. Margaret Giffen Community Fund via NCF, their funding has enabled us to build our connections with Kettering and Corby £3,000. Skipton Building Society provided us with £3,000 to buy Moses baskets and baths. Albert Hunt Fund has supported our weekly volunteer sessions with £2,000. Delapre Ladies Golf Club; where we were privileged to be their chosen charity for the year, they raised a massive £2,310, as well as donating items for our starter packs. We were delighted to reap the benefit of both a fun night out and the funds that were raised by our supporting band, Midlife Crisis raising £1,020. We are extremely grateful for all our supporters, these include a number of Churches in Northamptonshire, local clubs and businesses, every penny of your support goes towards a better start in life for the babies of Northamptonshire.

Becky White

Baby Basics Northampton Treasurer

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WORDS FROM OUR CHURCH SUPPORT TRUSTEE

The charity has been very blessed throughout the year by local churches. In addition to the wide range of churches who collect donations, through special initiatives like the Christmas campaign, we also have several churches who support us on a more frequent basis, arranging special collections at regular intervals through the year, for which we are hugely grateful.

Some of these partner churches invited us to speak at their Sunday services during the year. Our Trustees spoke at family Christmas services at St Bartholomew Greens Norton, and St George the Martyr in Wootton (who also invited us back to lead a family service later in the year), contributed to a Mothers Day service St Peter and St Paul's in Abington, and spoke at services at Kingsthorpe Baptist Church, St Andrews Church Spratton, Wellingborough Salvation Army and our home church, Grange Park Church. We are so grateful for these opportunities to share the work of Baby Basics.

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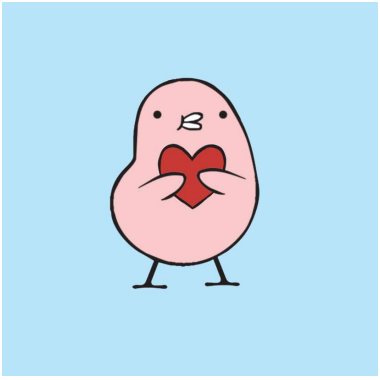
WORDS FROM OUR CHURCH SUPPORT TRUSTEE

Grange Park Church, where the charity started, continues to support us with financial gifts, a donation point in the Kairos Centre and regular collections, as well as delivering talks about the charity in their Sunday services.

The church of Jesus Christ Latter-day Saints in Duston have supported us by having volunteering days, where they got stuck in in a hands-on way, building starter packs as a team effort.

We are so blessed by all the churches who partner with us. In addition to all the practical support and donations, we know that these congregations pray for the Mums and babies in need and this makes such a difference to the work we do, THANK YOU!
Lisa



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WORDS FROM OUR TRUSTEE VICKI

It has been a privilege to be part of the trustee team at Baby Basics Northampton for the last year. With a background in the charity sector, particularly in fundraising and communications, I've seen in my own work the impact of the rise of the cost of living on grass roots organisations. More and more people are turning to charities to fill gaps in support and to meet a need, and organisations like Baby Basics Northampton have been there to respond. The increase the charity has seen in demand for our services is significant and the team and volunteers have responded with incredible tenacity and compassion, especially at a time when resources are so stretched. A true team effort.

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WORDS FROM SABRINA

During our **10th** year we have experienced our largest amount of corporate volunteering. We have worked closely with a few businesses including Simply business and Scott Bader who have helped us revolutionise our volunteer sessions.

We held a number of successful pack making sessions with both these business teams and a number of church groups showing us how we can get our community more involved with the charity.
These have been hugely beneficial for the charity and have opened several avenues of alternative support including fundraising and media options.

From these sessions we have also received ongoing support from business volunteers including weekly support with our washing donations. The Scott Bader team regularly collect, wash, dry and fold our donations making the starter pack process much quicker and easier. This has been especially important giving the increase in referrals we have experienced this year.

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Giving back to our county

WORDS FROM SABRINA

We held our first “Big Help Out” sessions which were hugely successful and not only allowed people to come and support on a one off and learn about the charity, but we recruited 3 more permanent volunteers through this. The Church of Jesus Christ of Latter day saints in Duston held a pack making help out session in which we were privileged to have the support of the Lord Lieutenant of Northamptonshire James Saunders Watson, he kindly volunteered his time to support the charity.

Our volunteer induction in November successfully recruited 2 more permanent volunteers one of which has helped us with our new Corby donation point.

Our volunteers have developed such a wonderful amount of confidence really leading the rooms and areas that they are in. We can’t thank them enough for always going above and beyond to support the charity. We are also incredibly proud to see one of our volunteers start new employment within another charity. Her leadership and skills shown throughout the volunteering session have made her a perfect candidate for the new role she has stepped into. We wish her all the best with her future endeavours.

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Northamptonshire Community Foundation
Giving back to our county

WORDS FROM SABRINA

We held a wonderful thank you lunch using the amazing local facilities within Wollaston, Aubrey's tearoom. It was a lovely opportunity to thank our wonderful team. We also took this opportunity to present them with our Baby Basics Northampton aprons, worn by and designed for Princess Kate.

This year marks 5 years since having our Baby Basics volunteers, we feel privileged that some of our original volunteers are still part of the team today .

Our donation points have all been amazing this year and a true lifeline to the charity.

Our 2 newest points to be established are St Peters and St Pauls church and our first ever Corby point within The Cube.

The library has been incredibly supportive, and we are excited to see what the amazing community of Corby can offer in way of support. This has been an area that we have been keen to reach into more for some time.

The team at Abington church has been supporting us throughout the whole year with fundraising events on Mothers day, summer fete's and through awareness, we are so grateful for their incredible support this year.

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Giving back to our county

WORDS FROM SABRINA

All of our donation points are very important to us, having a wide variety enables us to receive more donations and allow the Northamptonshire community learn about how they can support us and how we can support them.
Thank you for all of their time and support.

As a charity we have experienced our biggest increase in referrals this year, i would like to thank the staff team, volunteers, referrers, donation points and our supporters for their time, care and dedication into ensuring every baby in Northamptonshire has a safe place to sleep.
Your support has shown families that they are not alone, that the community of Northamptonshire can pull together to show Hope and Love to those in need.

We‘ve had the the pleasure of raising awareness of our charity on the radio, featuring in the newspapers and attending some brilliant events including the NHS 75th celebration at Westminster abbey, the Delapre golf ball and the BB UK conference.
We celebrated how the team have supported over 2000 families and said a sad farewell to our co-founder Julie.

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Giving back to our county

WORDS FROM GEMMA

Social Media

Our social media pages reach individuals, businesses, community groups and other charities. Using a variety of platforms we engage with different accounts and our main supporters vary across the platforms. Our Facebook, Instagram & Twitter audiences continue to grow and this year LinkedIn has proved to be an effective way to engage with businesses to provide volunteering and donation support.

Our two most popular posts this year have related to knitting – there is a dedicated team of local and national knitters who make items for us and they are very engaged when we post about knitting. Facebook continues to be our biggest audience with 7.1k followers and our most successful post reached 19.3k accounts. Facebook posts have the most interaction too with comments and direct messages coming through from this platform daily. Our appeal posts are always engaged with and shared and we see the impact of this on donations that we receive.

We regularly share our Wishlists from Amazon and For Common Good to allow direct donations.

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WORDS FROM GEMMA

The Facebook donation button has raised nearly £400 this year. Our Facebook followers have increased by approximately 400 this year and the online community continues to grow across all platforms.
Our Linktree holds important information, documents and links and this has been a useful free resource with over 2.6k clicks. The conversations we have through social media continue to help us share, learn and engage with our community as well as sharing our gratitude for their support and generosity.

Social Media Insights September 2022-August 2023				
Facebook Reach	106,590	↑1.8%		
Instagram Reach	1,024	↓55.7%		
FB Page Visits	31,304	↑197.8%		
Instagram Page Visits	684	↑90%		
New FB Likes	537	↑38.8%		
New Instagram Followers	82			
Top Performing Posts	**Reach**	**Reactions**	**Comments**	**Shares**
Calling all knitters! We are in need of blankets...	19.3k	202	125	149
Thank you to the wonderful Warm Baby Project	11.1k	176	2	3
Every single starter pack is important...(2000th starter pack)	8.7k	429	24	15
Audience				
7,111 Facebook Followers				
731 Instagram Followers				
395 Twitter Followers				

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Giving back to our county

THANK YOU TO...

Grange Park Summer Fest Northampton Town Roses WI Grange Park Rainbows, Brownies & Guides Grange Park Church Davidsons Development Emmanuel Church Tithe Fund Weston Favell Shopping Centre Grosvenor Centre Grange Park Choir Whittlebury Primary School Greens Norton Church/Tove Benefice Mid Life Crisis St Giles Church Students & Young Adults Naesby WI Delapre Golf Club Ladies Team St Peter & St Paul's Church Abington Roade Rollers St George's Church, Wootton Wates Family Foundation Rotary Club Nene Valley OKG Crafts Broadmead Church Women's Conference Little Connections, Bozeat Weston Favell Foodbank Northampton Chronicle Northants Telegraph NCF Homestart Kettering Homestart Corby Penn Green Centre Hygiene Bank Market Harborough Laura - Bump Birth & Beyond A Bag for Flo Amazon Grange Park Warm Baby Project The Daylight Centre St Georges Church and Benefice Denton Church & Community The Shack Food Project Scott Bader Colleagues Kingsthorpe Baptist Church Kingsthorpe Mother's Union Uplands Group Churches Kaylee - Morrisons Northampton Royal Oak Naesby St Peter's Weston Favell NLive Radio Rocking Horse Nursery NGH Obstetric Consultants Gosset Ward Safeguarding Midwives 24 Days of Advent Giving Dunelm Northampton Our Lady of Walshingham, Corby Flourishing Babies Clair - Bodyshop Gemma & Hayley David Wilson Homes C2C Social Action Sewing Group

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North Northamptonshire Council

Northamptonshire Community Foundation
Giving back to our county

THANK YOU TO...

LUSH Northampton Maria - Eat Sleep Bake Repeat Wollaston WI 93rd St Benedicts Rainbows, Brownies, Guides & Rangers Bernie Keith Raunds Foodbank Northampton Lottery/Corby Lottery/Local Lotto Players Local Giving Donations Text Donations Charitable payroll giving Albert Hunt Margaret Giffen Foundation David Wilson Homes Abellio East Midlands Railway Woodward Trust National Lottery Warburtons Redrow Scott Bader Commonwealth The Thomas Brington Trust The Toy Trust Skipton Building Society North Northants Council Charity Link Tesco Co-op

THE NATIONAL LOTTERY®

Funded by West Northamptonshire Council

North Northamptonshire Council

Northamptonshire Community Foundation
Giving back to our county

Baby Basics Northampton

Income statement for 12 months from 1 September 2022 to 31 August 2023

Income	Grants & Donations				£71,192.31
Expenses	Salary	£	34,383.98		
	Supplies for Baskets	£	18,849.14		
	Admin expenses	£	19,437.75		
				£	**72,670.87**
Net Income/Expenses current year				**-£**	**1,478.56**

Balance sheet As At 31 August 2023

Cash	Bank Account	£	24,978.96		
	Petty Cash & float	£	522.36		
	Total Cash			**£**	**25,501.32**
Income/Expenses current year		-£	1,478.56		
Opening bank (including petty cash and float)		£	26,979.88		
				£	**25,501.32**

Grants & Donations breakdown

Small Gifts	£	7,009.66		
Local Giving Ltd including fundraising	£	5,150.15		
Charitable Giving Payroll / Regular Giving	£	545.00		
Lottery	£	24.40		
Facebook	£	373.50		
Amazon Smile	£	207.23		
PayPal	£	2.56		
Refunds	£	-		
HMRC Refund for Employment allowance	£	3,713.67		
Corporate	£	-		
Grants	£	53,867.17		
MISC	£	298.97		
0	£	-		
			£	71,192.31

Admin Expenses

Rent		£	13,566.96		
Van driver		£	450.00		
Insurance		£	506.20		
Washing		£	825.99		
IT		£	1,114.07		
Other	(audit, training, items for building)	£	2,974.53		
				£	19,437.75

Ede-Collis Accountancy
GROWING IN PARTNERSHIP

: www.edecollislimited.co.uk
: edecollislimited@sky.com
: 07982 711514
: 53 Spinney Road, Burton Latimer, Northants NN15

AUDIT REPORT & CERTIFICATE OF CHARITY ACCOUNTS - CONFIDENTIAL

OUR CLIENT DETAILS
Baby Basics
Northampton

Charity Number: 1168449

8th November 2023

On request from the above client, I have completed an independent examination of accounts prepared by Rebecca White on behalf of the client for the year ended **31st August 2023.**

All supporting documentation provided as listed below was examined.

SUPPORTING DOCUMENTATION EXAMINED

PROVIDED	EXPECTED BUT NOT PROVIDED
Bank Statements covering start and end of year in pdf format	
Bank transactions for remainder of year in excel format	
Expenses by cost category schedule	
Income by source schedule	
Petty Cash Movement schedule	
Year end Income Statement and Balance Sheet	
Random sample of source documents of income, expenses, and petty cash	
Sample salary Payslips and HMRC payments due	

The summary below reflects a true position of the petty cash in hand plus bank balances for the dates given which reconciles to the source documents above. Have confirmed bank balances to opening and closing pdf formats of bank statements

RECEIPTS & PAYMENTS

DESCRIPTION	VALUE
Cash in hand at start of Year	£36.15
Community Account Balance at 1st September 2022 (Metro Bank)	£0.00
Community Account Balance at 1st September 2022 (Co-operative Bank)	£26,943.73
Total Balance at Start of Year	**£26,979.88**
ADD : Total Receipts during year	£71,192.31
LESS : Total Payments during year	£72,670.87
Total Balance at the End of Year	**£25,501.32**

FUND BALANCES AS AT DATES STATED

DESCRIPTION	VALUE
Cash in Hand as at 31st August 2023	£522.36
Community Account Balance at 31st August 2023 (Metro Bank)	£24,008.96
Community Account Balance at 31st August 2023 (Co-operative Bank)	£970
Total Balance of Fund at the End of Year	**£25,501.32**

Examination Steps Performed

EXAMINATION STEP	OUTCOME	COMMENT
Check income records to source documentation (including Petty Cash)	All reconciled	Checked a sample of 15% to Summary spreadsheets supplied
Check expenditure items (including salaries) to source documentation (including Petty Cash)	All reconciled	Checked a sample of 15% to Summary spreadsheets supplied
Check arithmetic accuracy of the income, expenses, and petty cash records	All records are arithmetically accurate	
Trace income and expenditure entries to bank transactions	All reconciled	Checked a separate sample of 15% between Summary spreadsheets and bank statements supplied
Review each item on bank reconciliation checking for long standing items and arithmetic accuracy	No reconciling items due to cash accounting status. Bank balances reconcile to statements	
Ensure opening balances agrees with closing balance from previous years for Petty cash and bank balances	Balances agree	
Ensure the closing balance agrees with balance sheet and closing bank statement	Balances agree	
Check arithmetic accuracy of income statement and balance sheet	Both financial statements supplied are arithmetically accurate	
Ensure fund is being maintained in accordance with VAT regulations (threshold for turnover of taxable supplies)	Fund is being maintained in accordance with current VAT regulations for charity funds.	
Evidence shown that administration of fund is fit for purpose	Bank activity seems reasonable for a charity and no evidence found that administration is not fit for purpose	

Examination Opinion

In my opinion, proper accounts have been kept of all money received and disbursed over the annual accounting period from 01 September 2022 and 31 August 2023, and I am satisfied that the accounts materially represent a true reflection of the activity of the charity's funds.

Points Arising from the Audit

1. For the bank account starting and ending statements were provided in pdf format with remaining presented in excel format. As these reconciled fully there was no need for full statements in pdf format and anticipate the same going forward.
2. Bank Reconciliations assumed to be completed regularly. Given the value and number of transactions this could be quarterly or even annually considering accounts prepared under Cash Accounting basis, therefore as long as balance present is as reported no need for formal reconciliations to be produced.

Recommendations following this Audit

A. Presentation of transactions is very clear and easy to follow, with good use of colour coding of sections. making flow of information easy to follow, therefore would suggest maintaining similar format for future vears.

Should you require any further explanation or clarification on the above, please do not hesitate to contact me.

SIGNED D. Ede-Collis

PRINTED D. EDE-COLLIS DATED 17/11/23

ACMA CGMA MIP
Director
Ede-Collis Limited

BABY BASICS NORTHAMPTON

England & Wales - Charity number 1168449

Accounts

BABY BASICS NORTHAMPTON

IMPACT REPORT 2021-2022

September 2021 - August 2022

"Baby–basics" Northampton

COMMUNITY FUND

Northamptonshire Community Foundation
Giving back to our county

"Baby—basics" Northampton

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Operations Data **Social Media** **Balance Sheet** **Audit Report**	**11-16** **17** **18** **19-21**

Words from the Baby Basics Northampton Chair of Trustees

Baby Basics Northampton has had another successful year in providing baskets of essential supplies for new mums in need across our community. We are proud to have delivered 296 baskets this year across the county. Our starter packs provide a safe space for the new-born babies to sleep and essential supplies for mum and baby in those early weeks.

On behalf of the Board of Trustees, I would like to thank all of our donors and funders for their support. Your kind donations of essential items and funding grants enable us to continue providing this vital support for our community. We have numerous partners across the county who enable us to collect donations for which we are extremely appreciative.

A special thank you to our hardworking staff team and supportive volunteers, who work tirelessly to secure donations, secure funding grants, create high quality starter packs and raise our profile.

Looking ahead we anticipate an increased demand in our services, as the rising cost of living affects many people across our communities. We will need additional funding and donations to meet this increased demand. We will plan to grow the volunteer base to create increased starter packs and we will continue to work in partnership with a range of stakeholders to ensure as many mums as possible in need receive these essential supplies.

Maya Joseph-Hussain Chair

Treasurer Report

Baby Basics Accounts for the Year Ending 31 August 2022

2021-22 was a year of reinstating a firm foundation for the charity's operations post-covid. I am pleased to say that we almost broke even this year, with donations of £56,374 and expenses totalling £57,111. Our current unrestricted cash gives us reserves of 6 months. Our focus for the coming year will be to build on these reserves as well taking the next steps to grow the charity across the county.

We would like to thank all our supporters, with special recognition going to:

The National Lottery who continues to support us by covering our rent at The Keep House.

Northampton Community Foundation, where we received 2 grants totalling £6,000.

Pears Foundation £4,000 who provided us with much needed unrestricted funding.

Souter Charitable Trust who gave us a grant of £3,000 towards rebuilding our volunteer team.

Comic relief who gave us £2,000 which went directly towards the production of starter packs.

We are very grateful to become Turtle Tots Northamptonshire's nominated charity, this year we received a backdated donation of £2850. We look forward to building on this new relationship in the future.

The End of Year Balance Sheet with Audit Report - pages 18-21

Rebecca White
Treasurer

"Baby—basics" Northampton

Support from Churches

Thank you!

We have been blessed with lots of support from our local churches throughout the year.

24 churches across the region supported our Christmas Campaign in December 2021, responding to the message Mary had no bed to lay her new baby in, and we believe that no mother should be in that same position.

We also had great support for our Mothers Day campaign.

A selection of photos of some of the amazing donations received from Churches across Northamptonshire

Lisa Smith
Trustee

"Baby–basics" Northampton

September 2021 - August 2022
A Year in Review

Baby Basics Northampton would like to say a massive thank you to everyone who has supported the charity during its busiest year to date (September 2021 – August 2022).

A detailed analysis of the referrals received from September 2021 – August 2022 is found on pages 11-16.

Referral Procedure:

The charity continued to support referrers, ensuring new babies have a safe place to sleep. A new online referral form was introduced to assist the Baby Basics Northampton staff and volunteers to process referrals more efficiently.

The charity continued to provide Starter Pack Collection points across the county to assist the referrers. Thank you to the Far Cotton Hub and Kettering Children Centre for your continuing support as Starter Pack Collection points.

To continue to develop and improve the referral procedure, the staff team will be looking to investigate the possibility of creating a Baby Basics Northampton website via which referrals can be made. Also they will be looking to introduce more starter pack collection points across the county. The charity is looking to increase its impact in Corby, raising awareness of the work of the charity and hopefully expanding the donation drop off points into this area of the county. As Baby Basics Northampton increase both the donation drop off points and starter packs collection points across the county, the staff team will be investigating the possibility of a person with a van providing a delivery and collection service for the charity. This will free up valuable time of the staff team who currently complete both deliveries and collections across the county.

Baby Basics Northampton is preparing its second Referrer Survey (first survey completed in 2017). The survey is to be sent to the referrers in September 2022.

New Member of the Staff Team:

In April 2022, the charity welcomed a new member of staff to the team. Gemma Stammer became the new Finance and Communication Lead for Baby Basics Northampton. Gemma has a wealth of knowledge and experience of Baby Basics Northampton as she has been a volunteer for the charity for the past 3 years.

As the charity enters its new financial year, we are aware of the impact the cost-of-living crisis and energy price increases will have on the number of families referred to us. The support from our local community is immense and is needed more than ever during these difficult times. Thank you to everyone who supports Baby Basics Northampton and continues to support us.

Julie Bainbridge
Operations Lead

September 2021 - August 2022
A Year in Review

Volunteer Lead:

From September 2021 until September 2022 we have recruited 12 new volunteers to our team, one of which is the Senior marketing manager from Avon. One of the new members has been a long-time supporter of Baby Basics and due to health reasons wasn't able to volunteer until now so we are really looking forward to having her on board. All the ladies will be bringing a variety of skills and knowledge to the team. One of these volunteers was a community champion with Morrisons in Wellingborough, she had been a huge support to the charity since we moved to Wollaston. We are also delighted to announce the return of one of our previous volunteers now that we are holding the sessions at The Kairos centre. Over this time 4 moved on due to either work or personal reasons and 1 of our volunteers became our new Finance and Communications Lead. With our 7 already from previous years we had a total of 14 volunteers and 19 including our trustees.

We have been working closely with the volunteer team during the sessions to ensure the smooth and effective use of their time and skills, this has had a huge impact on the whole process, and we will be continuing with this going forward. This usually requires each member of staff to work alongside and supervise the volunteers for the 3 1⁄2 hour session. Moving forward we hope that this will equip the volunteer team in becoming more independent and the whole session becoming more volunteer led in the future. This freeing up that time to complete our other tasks. The sessions have been adapted slightly over the year, they have gone from 2, 2 hour sessions a week to a longer session once a week on a Thursday, the sessions now finish at 1:30pm and involve a lunch which give the team and volunteers time to talk, this is a huge benefit to the well being of the volunteers.

We held 4 inductions over the year, October 2021 we recruited 6 volunteers, 4 of which supported us for a term but had to move on for work purposes and personal reasons. February 2022, we recruited 4 volunteers, all of which are still supporting the Baby Basics Northampton team. July 2022, we recruited 2 volunteers who will start the sessions in September.

After discussions with Nat, Grange Park Church's vicar, we are also now holding a volunteer session at The Kairos which will in turn allow our previous volunteers to attend again. The support shown from the church and supporters with regards to our return has not only been productive but also good for the teams moral.

The Volunteers are being given a 2-month calendar showing the Wollaston, The Kairos and The Gather (Grosvenor) sessions giving them the variety to choose the day's best for them. Hopefully going forward this will open more opportunities to other people wishing to support us.

Sabrina Oakey
Volunteer and Donations Lead

"Baby—basics" Northampton

September 2021 - August 2022
A Year in Review

Donation Drop Off Points:

With the closing of Weston Favell Food bank, we have been so blessed to have 6 new points open up just in time. The team have worked incredibly hard to create and build partnerships/relationships to get these points open ready for September. We still have between 2 and 7 new points awaiting confirmation.

The new points are based in various locations across the county which will give us a wider range of support. Going forward I have a meeting arranged with the founder of the Larders/Food banks to see not only if they can all be drop off points including Towcester and Daventry. These are areas that we don't have sufficient points and haven't had for quite some time.

All of our points are open at various different times allowing more people to drop off. The team will be manning the drop off at The Kairos on the 2nd Tuesday of each month and the Grosvenor Gather every 1st Wednesday of the month. This allows our supporters to meet the team, discuss volunteering opportunities as well as fundraising. After discussions made through Julie Bainbridge with The Grosvenor Centre, this new donation point has been set up with their Senior Destination host Bailey. The success of this session and the support of Bailey has meant that this is something that we will continue with on the first Wednesday of each month from September. These 6 points also bring with them the fact that the team will be collecting from more locations but once the van is in place it should alleviate a lot of that time

Donations:

We have had to purchase a lot of donations for the packs including moses baskets themselves. We have had a constant flow of donations coming in so its hard to tell whether this is an increase in need or the actual donations slowing down. We are incredibly lucky to have a few places that support us with items such a Harborough Hygiene bank, they kindly deliver anything that we are short of. Moving forward we will need to do more appeals via social media for these items and possibly another press release as we are moving into a busier period for BB and one we are expecting to be our highest yet with the cost of living rising.

Thank you Lunch:

Our Thank you lunch, in July 2022, was a huge success with both volunteers, referrers, and supporters. We were very grateful to The Telegraph for their article regarding this. This event not only bought awareness but also a face-to-face introduction to a new member of Northampton Community Foundation who a huge support has been going forward with the charity and clarity in areas that we were maybe not doing so well with.

Sabrina Oakey
Volunteer and Donations Lead

"Baby–basics" Northampton

Social Media Report

Social Media:

Our social media pages reach individuals, businesses, community groups and other charities. Using a variety of platforms - Facebook, Twitter and Instagram – engages different accounts and our main supporters vary across the platforms.

Facebook continues to be our biggest audience with 6.7k followers and our most successful post reached 57k accounts. Facebook posts have the most interaction too with comments and direct messages coming through from this platform daily. Our appeal posts are always engaged with and shared and we see the impact of this on donations that we receive.

Joining the weekly Northants Hour on Twitter has increased our visibility and interaction with local businesses and the Northants Hour account and NN Events accounts are particularly supportive in sharing our appeals and events.

We regularly share our Wishlists from Amazon and For Common Good to allow direct donations. The Facebook donation button raises £200+ each quarter.
Our Facebook followers have increased by approximately 900 this year and the online community continues to grow.

We have introduced a Linktree link to hold important information and this has been a useful free resource where we can easily share documents and links. All staff include this on their email signature and it is in the bio of each of our social media accounts.

The conversations we have through social media continue to help us share, learn and engage with our community.

Top Performing Posts	Reach	Reactions	Comments	Shares
HELP We've run out of moses baskets…	57k	200	140	324
Please can you help? Our towel box has one towel left…	30.2k	130	140	147
Baby Basics Northampton needs your support…	15.5k	50	81	80

Gemma Stammers
Finance and Communications Lead

Thank you

Grants and Funding:

Baby Basics Northampton has had fantastic support from national and local businesses, grant funders, supermarkets, regular givers and individuals who have supported Baby Basics Northampton.

Thank you to all the support we have received:

Gifts

The High Boutique
Individual Gifts
Grange Park Choir
Grange Park Church
Grange Park Parish Council
43rd Northampton Brownies
Broadmead Baptist Church
Bouthville Choir
Easy Fundraising

Corporate

Barratts Charity Foundation
Turtle Tots
Persimmon Homes

Grants

Baby Basics UK
The National Lottery
Souter
Northampton Community Foundation
Pears
Constance Travis Fund
CO-OP
Comic Relief

Others

PayPal
Local Lottery
Charities Trust
Amazon Smile
Corby Lottery
Facebook Donations
Northampton Lottery
Don't Send a Card

Supermarket Schemes

Asda Rushden green token giving

Regular Giving – Local Giving

Charitable Giving

Fundraisers

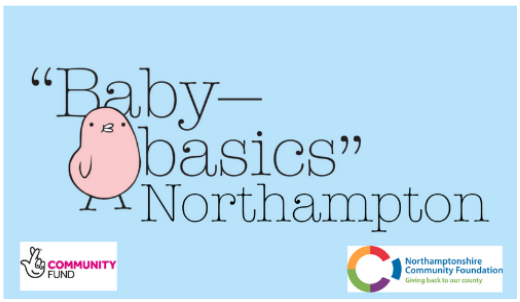
Thank You:

Baby Basics Northampton could not send out the starter packs to new mums in need without the support of the local community and local businesses. Thank you to all those listed above who have supported Baby Basics Northampton through grants and funding.

Baby Basics Northampton would also like to say THANK YOU to:

Kettering Children Centre
Grange Park Church
Knitting Groups
Uniform Groups
Midwives
Weston Favell Foodbank
Emmanuel Church
Church Groups
Referrers
HomeStart
Schools
Mums and Tots Groups
Market Harborough Hygiene Bank
WI Groups
Northamptonshire Community
Scott Bader
Social Media Followers
Northampton Fire and Rescue Service
Local Supermarkets
Health Visitors
GrowBaby
Baby Basics Volunteers
Baby Basics Trustees
Family Nurses
Local Businesses
Gather at Grosvenor Centre
Social Workers

Your support has been amazing.

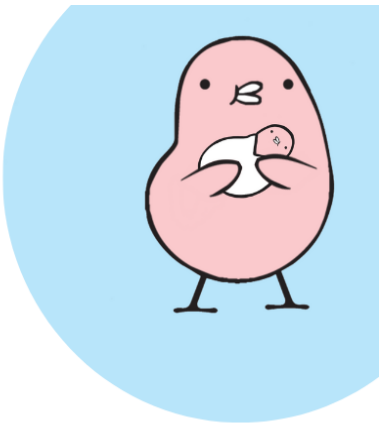


A Year in Photos

"Baby–basics" Northampton

COMMUNITY FUND

Northamptonshire Community Foundation
Giving back to our county



Data Analysis

September 2021 - August 2022

Making a difference in Northamptonshire!

"Baby–basics" Northampton

Baby Basics Northampton

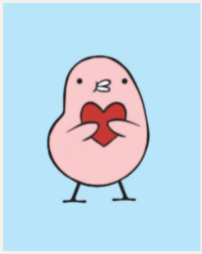
Making a Difference in Northamptonshire

September 2021-August 2022

"The look of relief on these families faces when these items are delivered is a credit to your service and your service has made a difference to many families and childrens lives in our area."

401

Items sent out



296

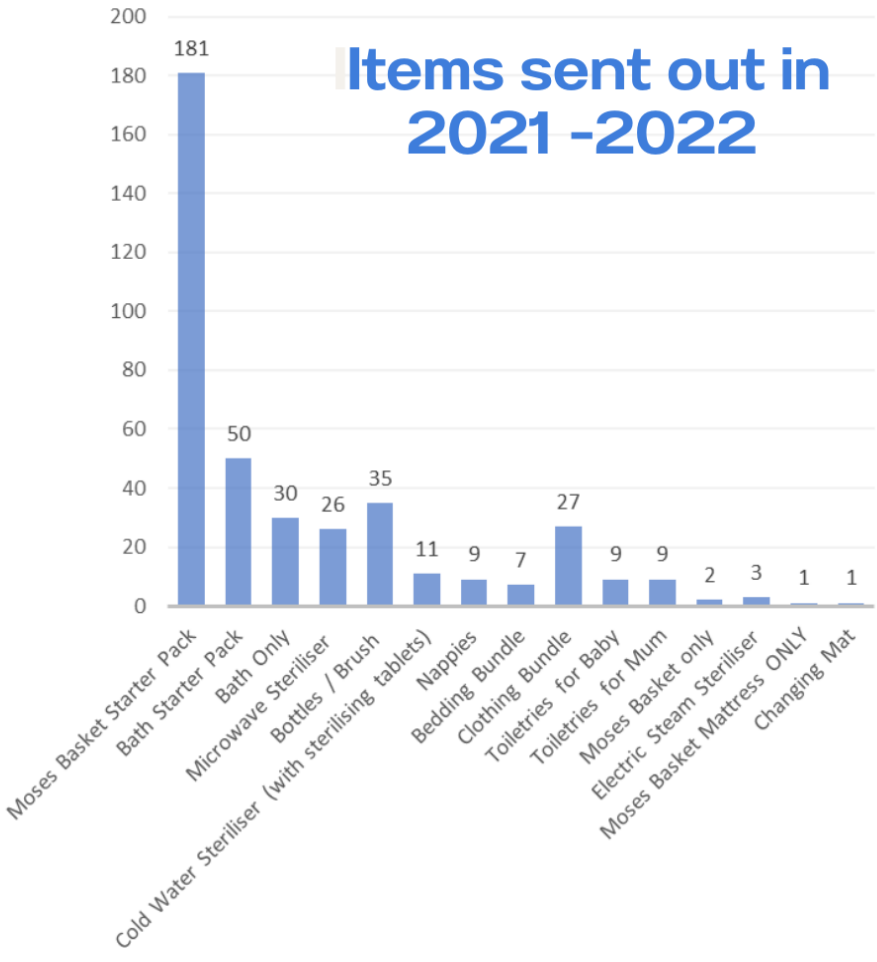
Families supported by Baby Basics Northampton

17% increase in referrals in 2021-2022

March 2022 was the busiest month with

46

referrals met



"Baby–basics" Northampton

COMMUNITY FUND

Northamptonshire Community Foundation

Baby Basics Northampton

Making a Difference in Northamptonshire

September 2021-August 2022

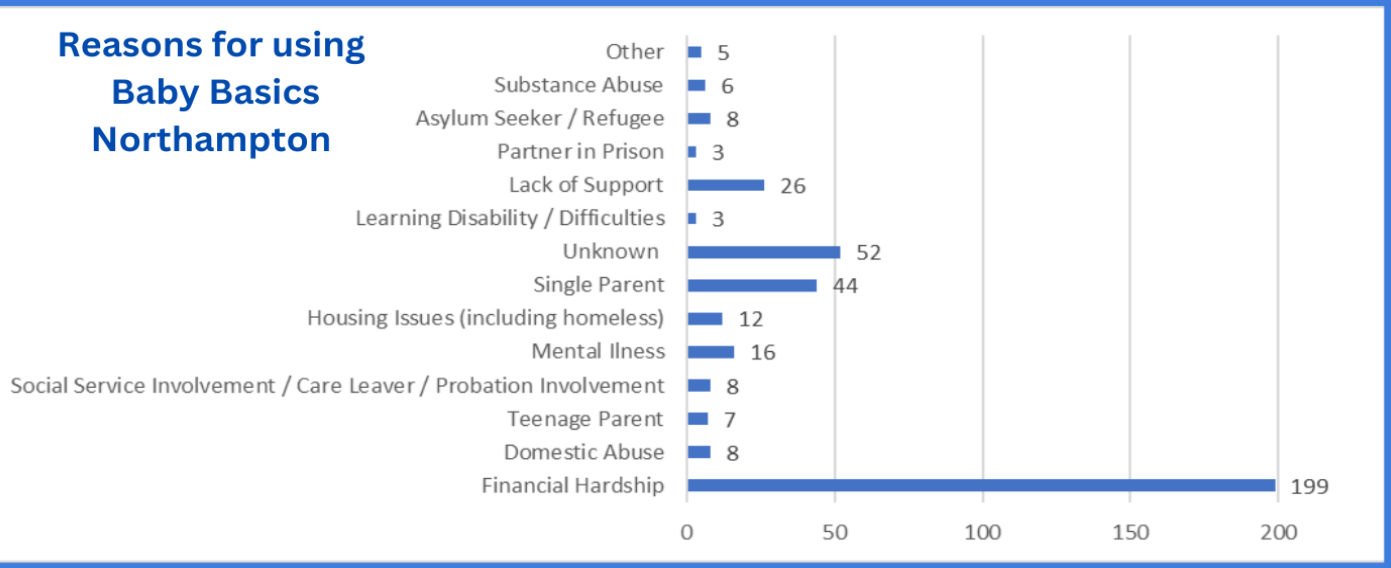
401

Items sent out

296

Families supported by Baby Basics Northampton

Reasons for using Baby Basics Northampton



50% of referrals received were provided to families experiencing **Financial Hardship**

Each category includes an Unknown field. This is to record referrals where no data was provided by the referrer. Starter packs which are provided to referrers to cover any emergency requests received whilst the team are on annual leave are included in the Unknown field.

Baby Basics Northampton

Making a Difference in Northamptonshire

September 2021-August 2022

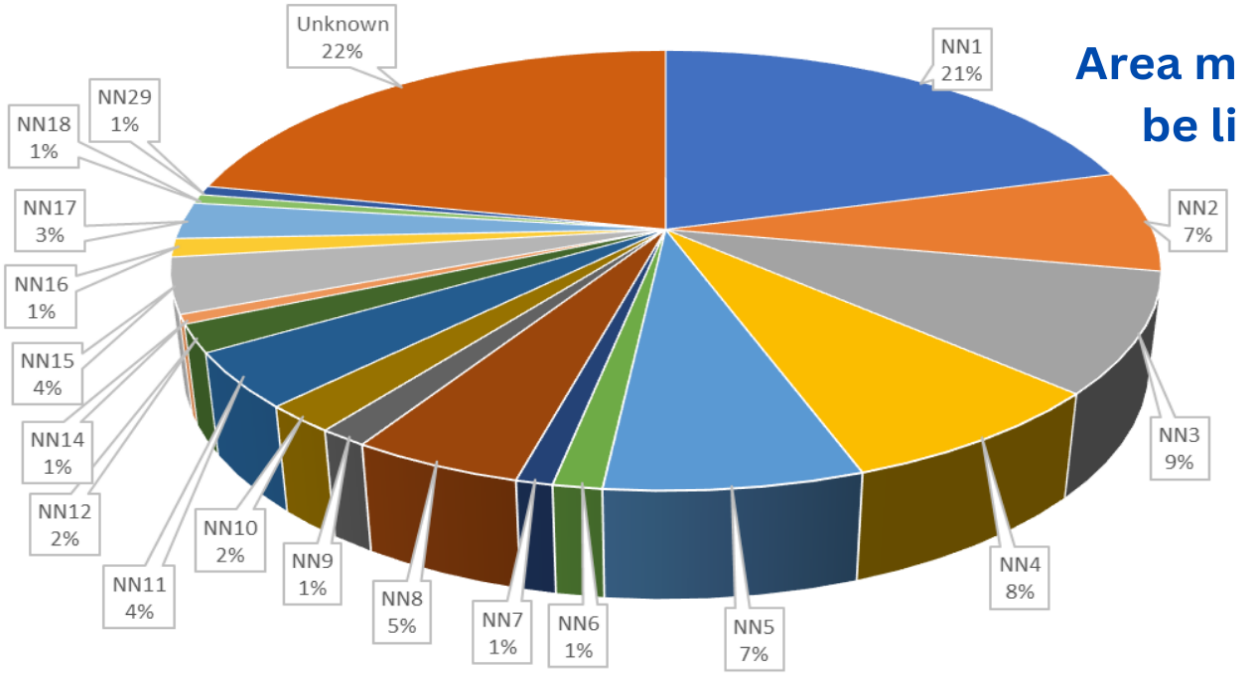
401

Items sent out

296

Families supported by Baby Basics Northampton

Area mum to be lives



The majority of referrals were received from Northampton (54% - NN1-NN7)

Each category includes an Unknown field. This is to record referrals where no data was provided by the referrer. Starter packs which are provided to referrers to cover any emergency requests received whilst the team are on annual leave are included in the Unknown field.

Baby Basics Northampton

Making a Difference in Northamptonshire

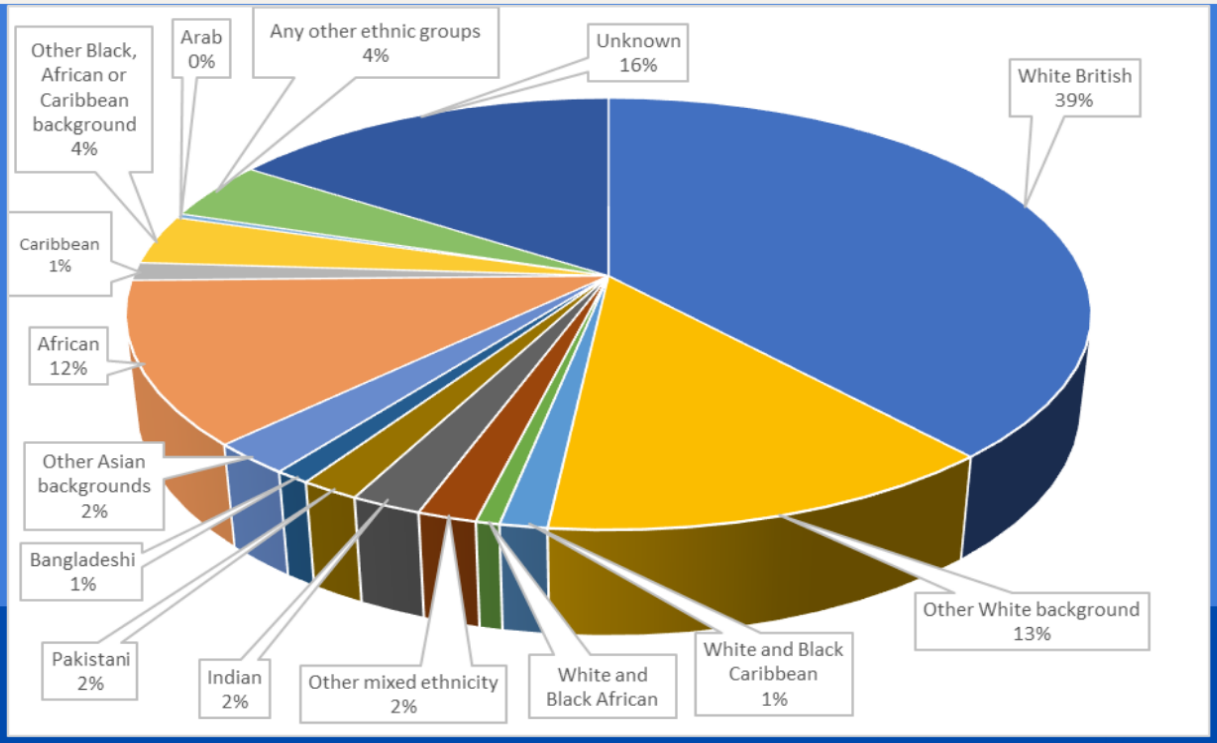
September 2021-August 2022

401

Items sent out

296

Families supported by Baby Basics Northampton



Ethnic Origin of the mum to be

The majority of the referrals (39%) went to White British mums to be

Each category includes an Unknown field. This is to record referrals where no data was provided by the referrer. Starter packs which are provided to referrers to cover any emergency requests received whilst the team are on annual leave are included in the Unknown field.

Baby Basics Northampton

Making a Difference in Northamptonshire

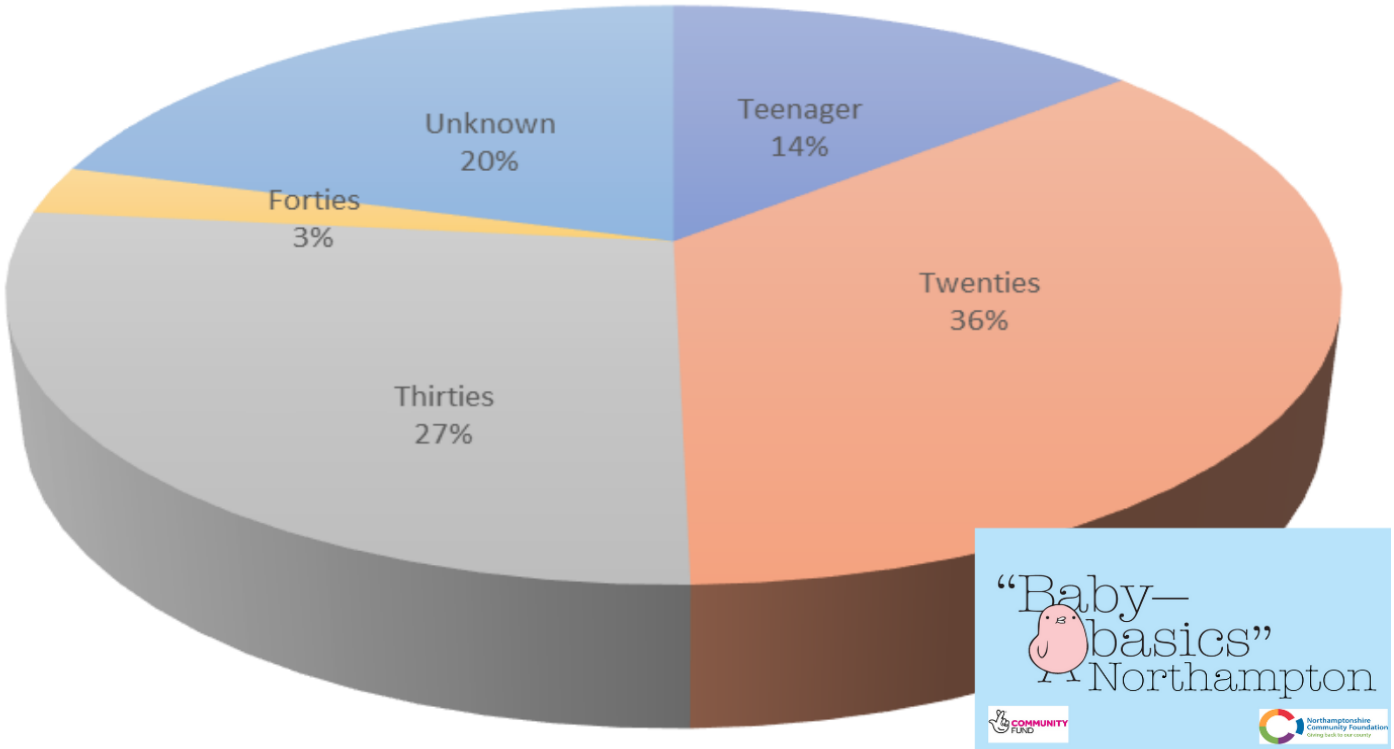
September 2021- August 2022

" I thought I had just been visited by father Christmas, I never expected something so nice. The moses basket was packed with loads of baby stuff that looked amazing."

36%

of the referrals received were for mums in their twenties

Age of the mum to be



Each category includes an Unknown field. This is to record referrals where no data was provided by the referrer. Starter packs which are provided to referrers to cover any emergency requests received whilst the team are on annual leave are included in the Unknown field.

Baby Basics Northampton

Making a Difference in Northamptonshire

September 2021- August 2022

12

New volunteers

04

Inductions completed in the year

19

Volunteers in total

"Baby Basics to me helped me put my life back together. Supporting new mothers and their babies is an amazing personal feeling... Baby Basics offers amazing support to new mums."

"Baby—basics" Northampton

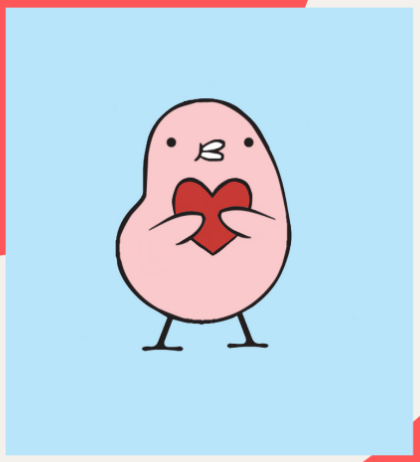
COMMUNITY FUND

Northamptonshire Community Foundation
Giving back to our county

Baby Basics Northampton

Making a Difference in Northamptonshire

September 2021- August 2022



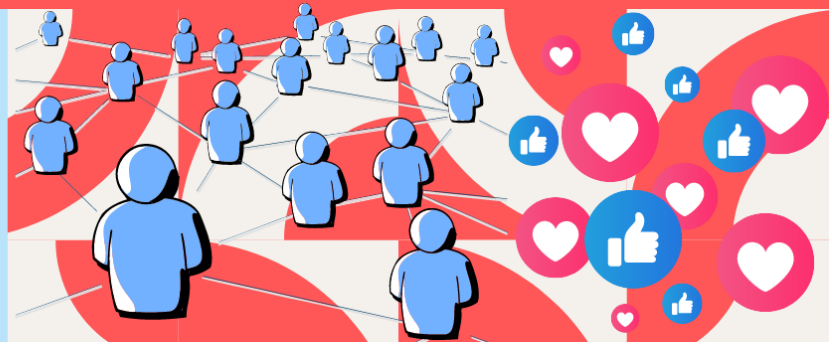
6.7K	610	366
Facebook Followers	Instagram Followers	Twitter Followers

Facebook Reach	114.8k	↑ 103%
Instagram Reach	2.4k	↑ 252%
FB Page Visits	12.2k	↑ 77.6%
Instagram Page Visits	417	↑ 4.8%
New FB Likes	419	↑ 84.6%
New Instagram Followers	58	=

"Baby—basics" Northampton

COMMUNITY FUND

Northamptonshire Community Foundation
Giving back to our county



Baby Basics Northampton

Income statement for 12 months from 1 September 2021 to 31 August 2022

Income	Grants & Donations			£56,373.88
Expenses	Salary	£	30,353.72	
	Supplies for Baskets	£	8,982.34	
	Admin expenses	£	17,775.13	
				£ 57,111.19
Net Income/Expenses current year				**-£ 737.31**

Balance sheet As At 31 August 2022

Cash	Bank Account	£	26,943.73	
	Petty Cash & float	£	36.15	
	Total Cash			**£ 26,979.88**
Income/Expenses current year		-£	737.31	
Opening bank (including petty cash and float)		£	27,717.19	
				£ 26,979.88

Grants & Donations breakdown

Small Gifts	£	2,820.70	
Local Giving Ltd including fundraising	£	6,200.70	
Charitable Giving Payroll / Regular Giving	£	862.75	
Lottery	£	20.80	
Facebook	£	993.42	
Amazon Smile	£	194.74	
PayPal	£	31.36	
MISC	£	10.92	
Corporate	£	4,835.01	
Grants	£	38,829.91	
Job Retention Scheme	£	1,373.57	
Supermarket Scheme	£	200.00	
			£ 56,373.88

Admin Expenses

Rent		£	13,566.96	
Insurance		£	899.55	
IT		£	1,590.83	
Other	(audit, training, items for building)	£	1,717.79	
				£ 17,775.13

Ede-Collis Accountancy
GROWING IN PARTNERSHIP

: www.edecollislimited.co.uk
: edecollislimited@sky.com
: 07982 711514
: 53 Spinney Road, Burton Latimer, Northants NN15

AUDIT REPORT & CERTIFICATE OF CHARITY ACCOUNTS - CONFIDENTIAL

OUR CLIENT DETAILS
Baby Basics
Northampton

Charity Number: 1168449

4th November 2022

On request from the above client, I have completed an independent examination of accounts prepared by Rebecca White on behalf of the client for the year ended **31st August 2022.**

All supporting documentation provided as listed below was examined.

SUPPORTING DOCUMENTATION EXAMINED

PROVIDED	EXPECTED BUT NOT PROVIDED
Bank Statements covering start and end of year in pdf format	
Bank transactions for remainder of year in excel format	
Expenses by cost category schedule	
Income by source schedule	
Petty Cash Movement schedule	
Year end Income Statement and Balance Sheet	
Random sample of source documents of income, expenses, and petty cash	
Sample salary Payslips and HMRC payments due	

The summary below reflects a true position of the petty cash in hand plus bank balances for the dates given which reconciles to the source documents above. Have confirmed bank balances to opening and closing pdf formats of bank statements.

RECEIPTS & PAYMENTS

DESCRIPTION	VALUE
Cash in hand at start of Year	£32.61
Community Account Balance as at 1st September 2021	£27,684.58
Total Balance at Start of Year	**£27,717.19**
ADD : Total Receipts during year	£56,373.88
LESS : Total Payments during year	£57,111.19
Total Balance at the End of Year	**£26,979.88**

FUND BALANCES AS AT DATES STATED

DESCRIPTION	VALUE
Cash in Hand as at 31st August 2022	£36.15
Community Account Balance at 31st August 2022	£26,943.73
Total Balance of Fund at the End of Year	**£26,979.88**

Examination Steps Performed

EXAMINATION STEP	OUTCOME	COMMENT
Check income records to source documentation (including Petty Cash)	All reconciled	Checked a sample of 15% to Summary spreadsheets supplied
Check expenditure items (including salaries) to source documentation (including Petty Cash)	All reconciled	Checked a sample of 15% to Summary spreadsheets supplied
Check arithmetic accuracy of the income, expenses, and petty cash records	All records are arithmetically accurate	
Trace income and expenditure entries to bank transactions	All reconciled	Checked a separate sample of 15% between Summary spreadsheets and bank statements supplied
Review each item on bank reconciliation checking for long standing items and arithmetic accuracy	No reconciling items due to cash accounting status. Bank balances reconcile to statements	
Ensure opening balances agrees with closing balance from previous years for Petty cash and bank balances	Balances agree	
Ensure the closing balance agrees with balance sheet and closing bank statement	Balances agree	
Check arithmetic accuracy of income statement and balance sheet	Both financial statements supplied are arithmetically accurate	
Ensure fund is being maintained in accordance with VAT regulations (threshold for turnover of taxable supplies)	Fund is being maintained in accordance with current VAT regulations for charity funds.	
Evidence shown that administration of fund is fit for purpose	Bank activity seems reasonable for a charity and no evidence found that administration is not fit for purpose	

Examination Opinion

In my opinion, proper accounts have been kept of all money received and disbursed over the annual accounting period from 01 September 2021 and 31 August 2022, and I am satisfied that the accounts materially represent a true reflection of the activity of the charity's funds.

Points Arising from the Audit

1. For the bank account starting and ending statements were provided in pdf format with remaining presented in excel format. As these reconciled fully there was no need for full statements in pdf format and anticipate the same going forward.
2. Bank Reconciliations assumed to be completed regularly. Given the value and number of transactions this could be quarterly or even annually considering accounts prepared under Cash Accounting basis, therefore as long as balance present is as reported no need for formal reconciliations to be produced.

Recommendations following this Audit

A. Presentation of transactions is very clear and easy to follow, with good use of colour coding of sections, making flow of information easy to follow, therefore would suggest maintaining similar format for future years.

Should you require any further explanation or clarification on the above, please do not hesitate to contact me.

SIGNED D. Ede-Collis

PRINTED D. EDE-COLLIS DATED 8/11/22

ACMA CGMA MiP
Director
Ede-Collis Limited

Baby Basics Northampton

Charity Number: 1168449 Email: babybasics.gpc@gmail.com

Facebook/Twitter: Baby Basics Northampton

BABY BASICS NORTHAMPTON

England & Wales - Charity number 1168449

Accounts

Baby Basics Northampton

2021 AGM

Virtual Meeting

9th November 2021

7.30pm

Charity Number: **1168449**

AGM 2021
Baby Basics Northampton
Virtual Meeting
November 9th 2021 at 7.30pm

Baby Basics Northampton has had a busy year sending out starter packs to mums in need in Northamptonshire.

This leaflet will provide the following information to accompany the Baby Basics AGM 2021.

		Page No.
1.	Chair of the Trustees Report	3
2.	Financial Report	4
3.	Operation Review	5-7
4.	Social Media	8
5.	Grants and Funding September 20 – September 21	9
6.	Data Analysis	10-12
7.	Thank you	13
8.	End of Year Balance Sheet	14-15
9.	Official Audit	16-18
10.	Impact of the Starter Pack	19-20

1. Chair of the Trustees Report

Baby Basics Northampton has continued to be impacted by COVID, yet despite our challenges I feel extremely proud to share that we have continued to serve and provide starter packs, for all those who needed one. I would like to extend a special thank you to our wonderful small staff team who have worked tirelessly to ensure we continue to provide essential starter packs. The Board and I greatly value their hard work and dedication to Baby Basics Northampton.

The team have settled in well into the new larger premises and have welcomed back volunteers in recent months. A special thank you to our existing and newly recruited volunteers for your support and commitment to our charity. You are a key part of our team and greatly appreciated by the Trustees and I.

Thank you to all of our amazing supporters for ensuring Baby Basics Northampton has survived the impact of COVID on our charity operations. Please continue to support us with essential items for our starter packs, undertaking fundraising activities, volunteering and raising our profile. The more people who can support us, the more people in need we can support.

A special thank you to Reverend Paul Clarey-Slater our outgoing chair for steering the charity through a period of change and transition.

With increased demand for starter packs, and increased costs associated with the running of the charity, including larger premises it has been a challenging time in raising much needed funds. I am pleased to report the team have done an incredible job in securing funds at a time when funding is in high demand by many charities. Looking ahead we plan to build a stronger pipeline of funding moving ahead to ensure the financial security of the charity. We are looking forward to growing our volunteer team and exploring ways in which we can support even more families in need across Northamptonshire.

Please continue to help us care for many more Mum and their babies, and show them their worth and value.

Maya Joseph-Hussain
Baby Basics Northampton
Chair of Trustees

2. Financial Report

Baby Basics Accounts for
12 months from 1 September 2020 to 31 August 2021

I am proud of the charity's work and efforts to support the community during 2020-21.

We have seen a great deal of change as a Charity and I am pleased to confirm the trustee and charity's commitment throughout financial year 2021-2022 to sustainable operations, putting us in the strongest position to build on the superb service the charity provided during the Covid-19 pandemic.

The charity is moving forward with proactive monitoring of finances and opportunities. This will ensure we are well positioned to meet the needs of all our basket recipients, volunteers and bring new services to the wider Baby Basics UK community.

Throughout the year we were blessed to receive generous donations from several corporate and national donors.

Our sincere thanks go to;

The National Lottery who supported both with Rent and Wages £17,207 and £8,160 Communications funding, to support the charity with the changing ways of working due to the impact of COVID-19.

Barclays and the staff at their Northampton, Brackmills site for their kind donation of £5,000.

We also received £5,000 from DEFRA's emergency covid funding which enabled us to purchase items for the starter packs due to COVID.

Paul Murphy
Baby Basics Northampton
Treasurer

The End of Year Balance Sheet - page 14-15

3. Operations Review

From September 2020 until the end of August 2021, Baby Basics Northampton responded to 248 referrals.

These referrals consisted of the following:

205 Moses Basket Starter Packs
40 Steriliser Packs
25 Bath Starter Packs
23 Baby Bath
18 Early Baby clothing and Nappies Bundles
6 Clothing and Toiletries Bundles
4 Toiletries Bundles
3 Baby Clothing Bundles
3 Nappies Bundles

Regional Hub Centre – London Area:

Baby Basics Northampton became a Regional Hub for Baby Basics UK. Baby Basics Northampton were responsible for providing support and advice to the Baby Basis centres within the London area. The role involved conducting Zoom meetings with centres, providing support and guidance for new and established centres, bringing the centres together on Whats App along with providing a centralised area for important documentation for the centres. Baby Basics UK has agreed to continue with the Regional Hub roles and from September 2021 Baby Basics Northampton will be looking after 9 centres within the Midlands area.

1500th Starter Pack:

Baby Basics Northampton sent out their 1500th Starter Pack in spring 2020.

It has been a busy year for the charity with an increase of 33 referrals from the previous financial year. In total, the charity has sent out over 1600 starter pack and Baby Basics Northampton anticipates an increase in referrals in 2022, as the impact of the COVID-19 pandemic is felt across the county.

Paul and Micki Leaving:

The team said goodbye to Paul and Micki Clarey-Slater in the summer 2021. Paul was the Baby Basics Northampton Chair of our board of Trustees and Micki was our Social Media and Grant Lead. We wish them every success on their new adventures.

Awards:

In March 2020 Baby Basics Northampton was so proud to be awarded with a Rose of Northamptonshire Award by the Queens's representative in the county, the Lord-Lieutenant.

Baby Basics Northampton Volunteers:

The restrictions due to Covid have meant that our volunteers couldn't attend any sessions with in the Keep House until May this year. We ensured that all relevant restrictions were in place to maintain the safety of the whole

team. Our rooms looked quite odd with tape to ensure everyone had a safe area in which to work in, with windows open and masks on and gloves at the ready.

Our volunteers were amazing and adapted to the new way of working really well. Our core team are in on a weekly basis to support the charity and are covering roles from sorting to creating starter packs. It has been an amazing opportunity for us to teach them how to create the packs from start to finish.

Baby Basics Northampton held a Thank you Lunch for all our volunteers in July before we broke up for the summer. It was so lovely to show our volunteers how grateful we are for all their time and support that they give to the charity. Thank you to everyone that has supported Baby Basics over this last year.

Donation Drop Off Points:

Donation drop off points have been slightly more complicated with a lot of our previous venues remaining shut and churches only being able to open with small numbers.

We have been incredibly grateful to Weston Favell Food Bank who have managed to remain open and to continue supporting Baby Basics Northampton by allowing donations to be dropped off. We feel that until the new year we will remain with the one drop off point until we know more about how winter may affect Lockdown regulations again.

Despite this the general public have been incredibly supportive and have either dropped off donations at Weston Favell Food Bank, posted items or purchased from our Amazon Wishlist. We still receive a substantial amount of donations each week which currently cover our referrals.

Future Developments:

Assisting Baby Basics UK with providing support to other Baby Basics centres in their role as the Midlands Regional Hub.

Assisting Baby Basics UK with supporting the Afghanistan Resettlement.

Reengaging with the community and establishing more donation drop off points throughout the county.

Increase the number of volunteers to assist the staff team.

The team would like to say a massive thank you to all the amazing volunteers, our Trustees, all our referrers, our donation drop off points and all our supporters who donate items to ourselves.

Julie Bainbridge
Baby Basics Northampton
Operations Lead

Sabrina Oakey
Baby Basics Northampton
Volunteer and Donations Lead

4. Social Media

Facebook remains our most effective way to communicate to our supporters as well as other businesses and charities. This year we have been looking into Instagram more to appeal to a wider range of people across all ages.

Some of our more popular posts and further reach posts are still our pleas for certain items to be donated. We are always overwhelmed by everyone's generosity towards the charity. As you can see below, we reached 3.7k last month when we were looking for shampoo and conditioner.

We find that we have a good reach across the county and in some cases across the world as some of our posts have been shared as far out as Australia.

In September 2020 we started off with 4,907 likes and followers and we are now at 5,818 and we are continuing to grow day by day.

Instagram has been a platform that we haven't really been involved with much until this year. With the support of some of our younger volunteers we have managed to get a following of 544 people currently and we have reached 28% more from July to September than from April to July. With a total of 44% more accounts engaged with us.

Despite Covid and Lockdown our supporters have been amazing and our social media platforms have kept us all communicating with each other including our volunteers who were unable to attend any sessions.

Thank you so much to all our followers and supporters for showing their love for the charity.

5. Grants and Funding
September 2020 – End of August 2021

Baby Basics Northampton has had fantastic support from national and local businesses, grant funders, supermarkets, regular givers and individuals who have supported Baby Basics Northampton. It has been a difficult time for small charities due to the COVID-19 pandemic. Applying for funding has been a struggle due to the sheer volume of applicates for grant funding.

Thank you to all the support we have received:

Gifts:
Emmanuel Church
Individual Gifts
A Saints Church
Rotary Club
Grange Park Church

Corporate:
Weston Favell Centre
Howdens
Barclays

Grants:
Corby Council
COVID Response Grant
Northampton Community Foundation
Baby Basics UK – Regional Hub Role
National Lottery – Main Grant
National Lottery – Communication is Key
Northampton Borough Councillor Grant
Scott Bader
Co-op

Others:
PayPal
Amazon Smile
Northampton Lottery
Local Lottery
Corby Lottery
Don't Send a Card
Charity Trust

Regular Givers – Local Giving

Charitable Giving

Fundraisers:
Peel and John's Brighton Marathon
Team Running Wild
Clipper NH3 – Canoeing the river Wye

DEFRA
Magic Stars – Local Giving
Leathersellers
Arnold Clark
Woodward Trust
Albert Hunt
Groundwork – Comic Relief
Souter Trust
Waitrose Wootton
Waitrose Brackley

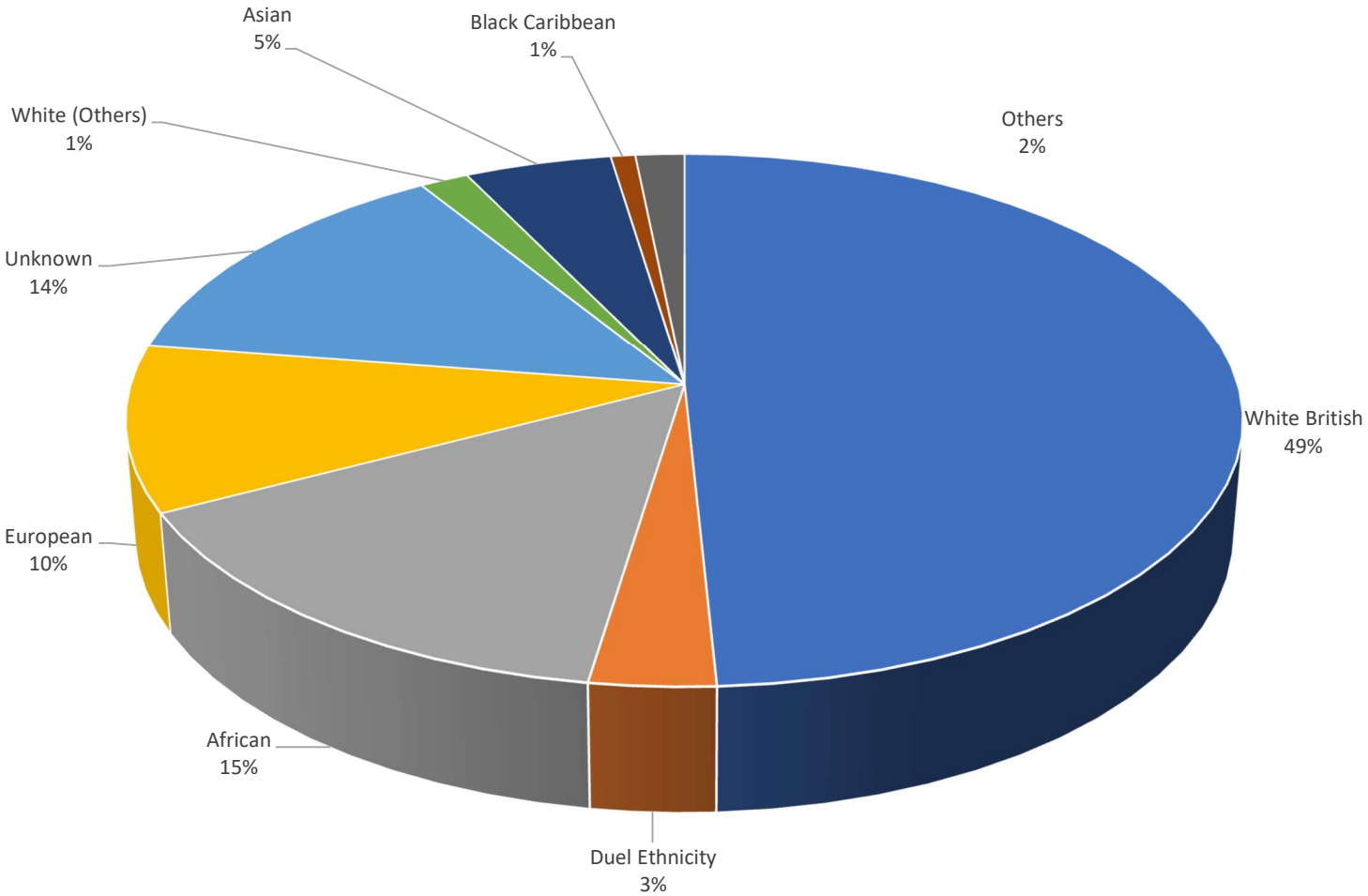
6. Data Analysis

Baby Basics Northampton gather data to assist in the completion of applications for grants and funding opportunitues. The information is provided by the referrers when they make a request to Baby Basics Northampton for a starter pack.

Please note: The data has been collected from September 2020 – September 2021. Total number of starter packs sent out between Sep 2020 – Sep 2021 = **248.**

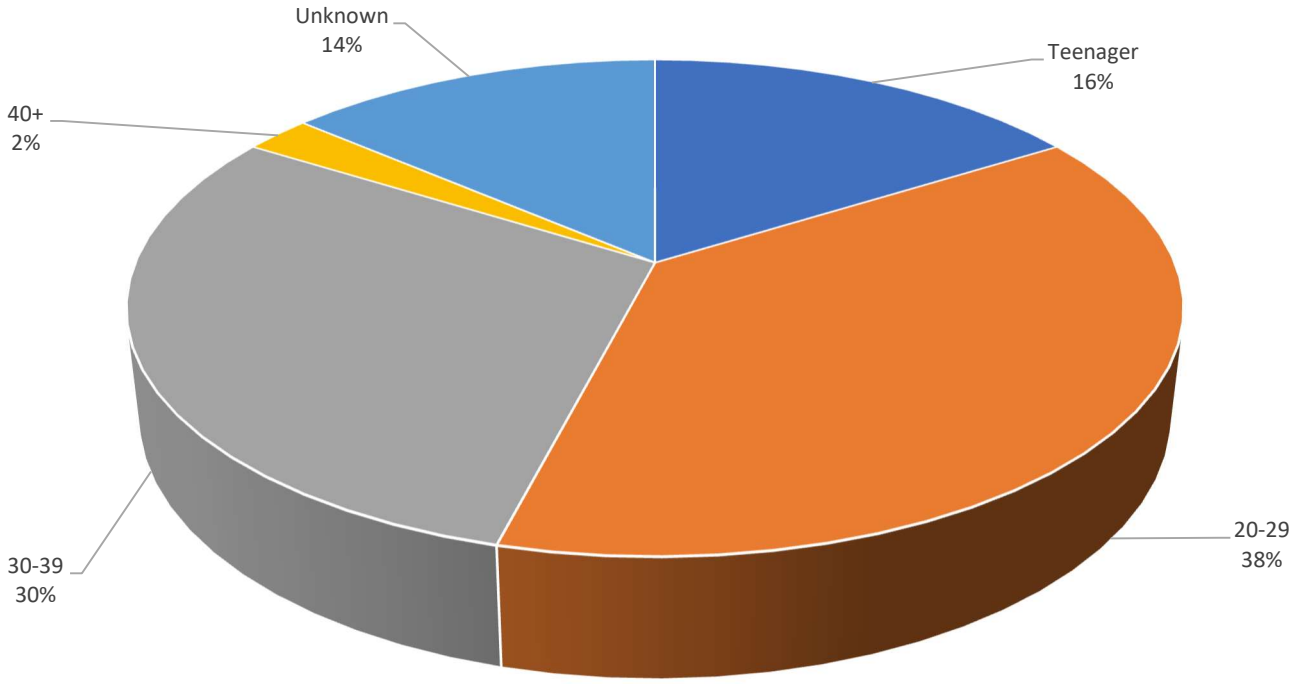
Each category includes an Unknown field. This is to record referrals where no data was provided by the referrer. Starter packs which are provided to referrers to cover any emergency requests received whilst the team are on annual leave are included in the Unknown field.

Ethnic Origin of the mum to be:



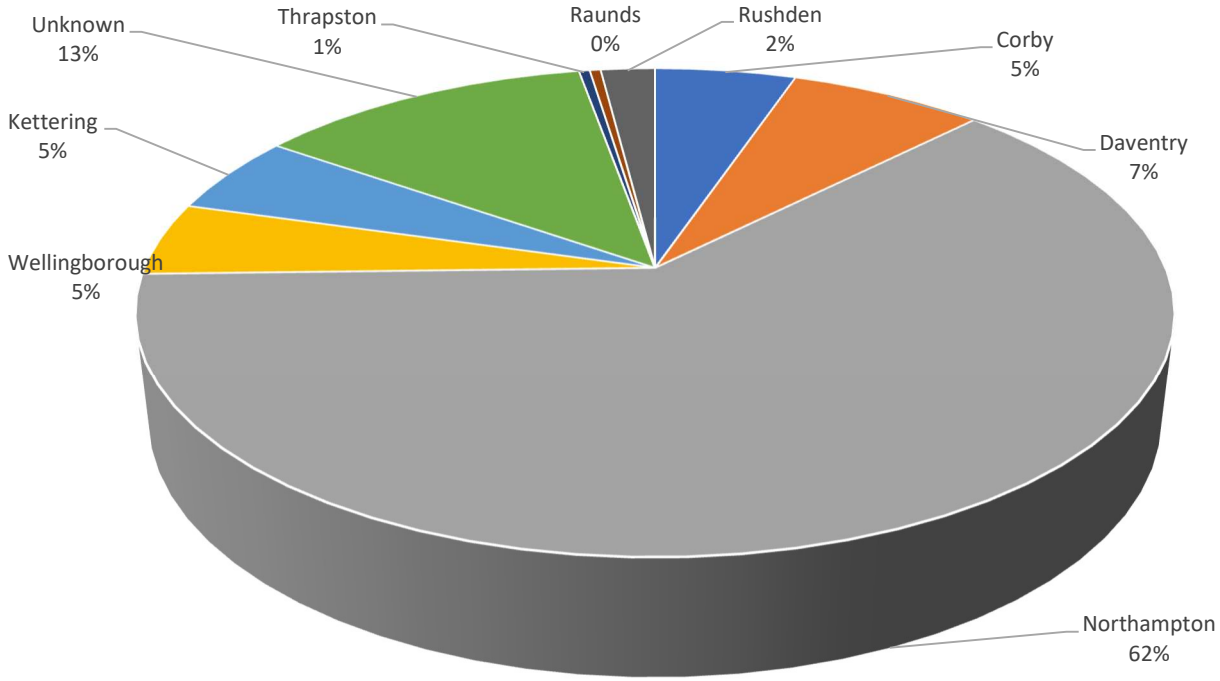
The majority of our referrals (49%) in the period from September 2020 - End of August 2021 are from mum to be's who are White British.

Age of the Mum to be:



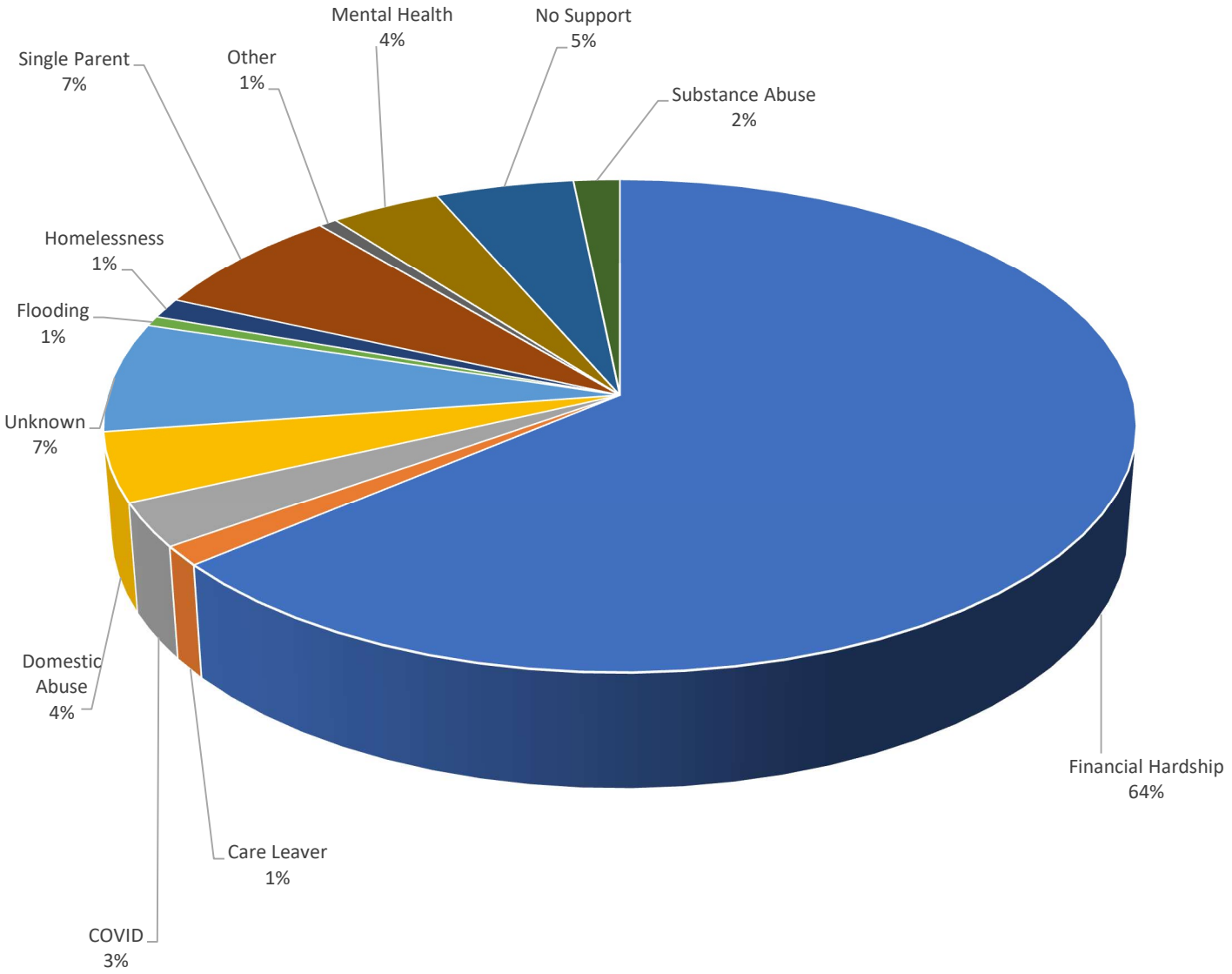
The majority of our referrals (38%) in the period from September 2020 - End of August 2021 are from mum to be's who are in their twenties.

Area the mum to be lives:



The majority of our referrals (62%) are from mums to be who live in Northampton / South Northants.

Reason for Using Baby Basics Northampton:



The majority of our referrals (40%) in the period from September 2019-September 2020 are from mum to be's who are experiencing financial hardship.

7. Thank You

Baby Basics Northampton could not send out the starter packs to new mums in need without the support of the local community and local businesses.

We would like to say thank you to:

William Knibb Centre **Rushden Salvation Army** **Regular Givers**

Grange Park Church **Knitting Groups** **Midwives**

Emmanuel Church **Weston Favell Foodbank** **Charitable Giving**

Church Groups **Referrers** **HomeStart Kettering**

Fundraisers **Schools** **Mum and Tots Groups**

Northampton Fire and Rescue Service **Grange Park Church**

Northamptonshire Community **WI Groups** **Local Giving**

Northampton Community Foundation **National Lottery Community Fund**

Facebook Followers **Baby Basics Volunteers** **Local Supermarkets**

Baby Basics Trustees **Baby Basics UK** **Grant Funders**

Family Nurses **Northampton General Hospital** **Knit for Peace**

Local Businesses **Scott Bader** **Warm Baby Project**

8. End of Year Balance Sheet

Baby Basics Northampton

Income statement for 12 months from 1 September 2020 to 31 August 2021

Income	Grants & Donations		£87,363.84
Expenses	Salary	£34,744.04	
	Supplies for Baskets	£16,657.21	
	Admin expenses	£15,756.12	
			£67,157.37
Net Income/Expenses current year			**£20,206.47**

Balance sheet as at 31 August 2021

Cash	Bank Account	£27,684.58	
	Petty Cash & float	£32.61	
	Total Cash		**£27,717.19**
Income/Expenses current year		£20,206.47	
Opening bank (including petty cash and float)		£7,510.72	
			£27,717.19

Grants & Donations breakdown

Small Gifts	£2,921.50	
Local Giving Ltd	£8,808.59	
Charitable Giving - Payroll / Regular	£440.00	
Lottery	£65.20	
Amazon Smile	£174.90	
PayPal	£138.75	
Charity Trust	£40.00	
Corporate	£6,720.00	
Grants	£56,359.11	
Government Grants	£5,812.36	
Job Retention Scheme	£1,602.64	
MISC	£335.01	
Supermarket Scheme	£3,945.78	
		£87,363.84

Admin Expenses

Rent	£11,506.98	
Rent deposit	£1,108.00	
Insurance	£760.76	
Washing	£590.00	
IT	£428.89	
Other (audit, training, items for building)	£1,361.49	
		£15,756.12

9. Offical Audit

Ede-Collis Accountancy
GROWING IN PARTNERSHIP

: www.edecollislimited.co.uk
: edecollislimited@sky.com
: 07982 711514
: 53 Spinney Road, Burton Latimer, Northants NN15

AUDIT REPORT & CERTIFICATE OF CHARITY ACCOUNTS - CONFIDENTIAL

OUR CLIENT DETAILS
Baby Basics
Northampton

Charity Number: 1168449

18th October 2021

On request from the above client, I have completed an independent examination of accounts prepared by Rebecca White on behalf of the client for the year ended **31st August 2021.**

All supporting documentation provided as listed below was examined.

SUPPORTING DOCUMENTATION EXAMINED

PROVIDED	EXPECTED BUT NOT PROVIDED
Bank Statements covering start and end of year in pdf format	
Bank transactions for remainder of year in excel format	
Expenses by cost category schedule	
Sources of Income schedule	
Petty Cash Movement schedule	
Year end Income Statement and Balance Sheet	
Random sample of source documents of income, expenses, and petty cash	
Sample salary Payslips and HMRC payments due	

The summary below reflects a true position of the petty cash in hand plus bank balances for the dates given which reconciles to the source documents above. Have confirmed bank balances to opening and closing pdf formats of bank statements.

RECEIPTS & PAYMENTS

DESCRIPTION	VALUE
Cash in hand at start of Year	£100.50
Community Account Balance as at 1st September 2020	£7,410.22
Total Balance at Start of Year	**£7,510.72**
ADD : Total Receipts during year	£87,363.84
LESS : Total Payments during year	£67,157.37
Total Balance at the End of Year	**£27,717.19**

FUND BALANCES AS AT DATES STATED

DESCRIPTION	VALUE
Cash in Hand as at 31st August 2021	£32.61
Community Account Balance at 31st August 2021	£27,684.58
Total Balance of Fund at the End of Year	**£27,717.19**

Examination Steps Performed

EXAMINATION STEP	OUTCOME	COMMENT
Check all income records to supporting documentation (including Petty Cash)	All reconciled	Checked a sample of 15% to Summary spreadsheets supplied
Check all expenditure items (including salaries) to supporting documentation (including Petty Cash)	All reconciled	Checked a sample of 15% to Summary spreadsheets supplied
Check arithmetic accuracy of the income, expenses, and petty cash records	All records are arithmetically accurate	
Trace all income and expenditure entries to bank transactions	All reconciled	Checked a separate sample of 15% between Summary spreadsheets and bank statements supplied
Review each item on bank reconciliation checking for long standing items and arithmetic accuracy	No reconciling items due to cash accounting status. Bank balances reconcile to statements	
Ensure opening balances agrees with closing balance from previous years for Petty cash and bank balances	Balances agree	
Ensure the closing balance agrees with balance sheet and closing bank statement	Balances agree	
Check arithmetic accuracy of income statement and balance sheet	Both financial statements supplied are arithmetically accurate	
Ensure fund is being maintained in accordance with VAT regulations (threshold for turnover of taxable supplies)	Fund is being maintained in accordance with current VAT regulations for charity funds.	
Evidence shown that administration of fund is fit for purpose	Bank activity seems reasonable for a charity and no evidence found that administration is not fit for purpose	

Examination Opinion

In my opinion, proper accounts have been kept of all money received and disbursed over the annual accounting period from 01 September 2020 and 31 August 2021, and I am satisfied that the accounts materially represent a true reflection of the activity of the charity's funds.

Points Arising from the Audit

1. For the bank account starting and ending statements were provided in pdf format with remaining presented in excel format. As these reconciled fully there was no need for full statements in pdf format.
2. Bank Reconciliations assumed to be completed regularly. Given value and number of transactions this could be quarterly.

Recommendations following this Audit

A. Presentation of transactions is very clear and easy to follow, with good use of colour coding of sections, therefore would suggest maintaining this format for future years.

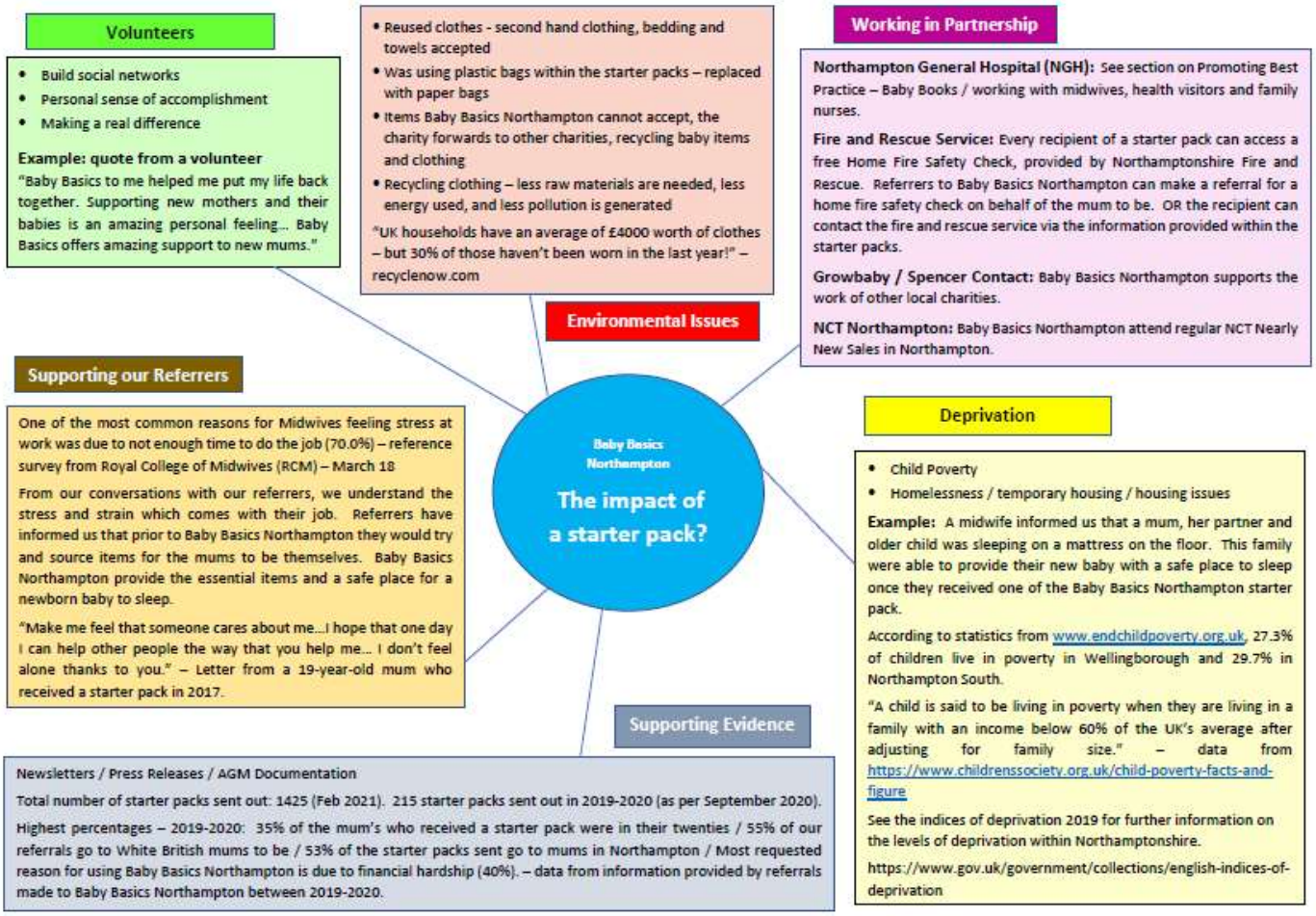
Should you require any further explanation or clarification on the above, please do not hesitate to contact me.

SIGNED .....

PRINTED D. EDE-COLLIS DATED 27/10/21

ACMA CGMA MiP
Director
Ede-Collis Limited

10. The Impact of a Starter Pack



Baby Basics Northampton
The Impact of a Starter Packs?

Essential Items for new mum and baby

- Safe place to sleep for a new-born baby – moses basket and new mattress
- Clothing, nappies, toiletries for mum and baby, bedding, and towels – essential items for both a mum and new baby

Example: A mum had everything ready for her expected baby but was in an abusive relationship. The mum found safety in a women's refuge before the birth of her baby. However, she was having concerns as she has now got nothing for the baby. She feels she needs to go back to her partner. Baby Basics Northampton was able to provide the mum with a starter pack and all the essential items for having a new baby – keeping mum to be in a safe place.

Wellbeing of the recipients

- Self-worth
- Sense of value
- Self Esteem

Example: A mum was trafficked into the UK, pregnant and fearing for her own life, with nothing apart from the clothes she was wearing and the shoes on her feet. (source from Northamptonshire Health Visitors).

Baby Basics Northampton was able to provide a starter pack, supplying a safe place for the baby to sleep (along with essential items for mum and baby). Showing the mum that Northamptonshire cares, increasing self-worth and sense of personal value.

Community Spirit

"A feeling of involvement in and concern for one's local community" – Lexico.com (powered by OXFORD)

- Groups (parent and tot groups / knitting groups / uniformed (Scouts/Guides) /churches) – bringing people together
- Facebook community - 5800 followers (February 2021)
  Review left on Facebook: "Wonderful charity run by a dedicated and fantastic group of women with a heart for mothers and their newborns who don't have the same access to support and items for their baby that most of new mums take for granted. They do an amazing job and prepare each basket with so much love for a very deserving and in need mum and her beautiful baby xx".
- Fundraisers – half marathons, cake sales, reverse advent calendars

  Roy Prenton (Skipton Building Society – carried out a study via OnePoll.com) said. "It's a shock and disappointment to discover that Britain's community spirit – for so long a national feature which bonded people together – was in decline" *. Baby Basics is bucking the decline and helps rebuild local communities

*Sam Christie – thesun.co.uk - 29th May 2019

Promoting Best Practise

- **Reading**

Baby reading books provided within the starter packs – launched Sep 2019.

"You can start looking at books with your baby from an early age – it will help them with th… t… learning. The time spent sharing books with your baby also allows … to b… nd with them and is good for emotional wellbeing". *

*Quotation from www.nhs.uk – Baby ar… …dle play ideas

All books sent out

Looking for additional funding

https://www.northamptongeneral.nhs.uk/News/Ar…2019/Northamptonshire-organisations-come-together-to-inspire-th…next-generation-of-readers.aspx

Promoting Best Practise

- **Brushing Teeth** – Baby Basics Northampton provides a baby toothbrush and toothpaste with each starter pack

"You can start brushing your baby's teeth as soon as they start to come through……The important thing is to get your baby used to brushing their teeth as part of their daily routine." *

"2015 national dental epidemiology survey of 5 year old children showed that in 2015, in England, a quarter (25%) of 5 year olds had experienced tooth decay" – www.gov.uk Health Matters: Child Dental Health – published 14th June 2017.

*Quotation from www.nhs.uk – Looking after your baby's teeth

BABY BASICS NORTHAMPTON

England & Wales - Charity number 1168449

Accounts

Baby Basics Northampton

2020 AGM

Virtual Meeting

Tuesday 13th October 2020

7.30pm

Charity Number: **1168449**

AGM 2020
Baby Basics Northampton
Virtual Meeting
Tuesday 13th October 2020 - 7.30pm

Baby Basics Northampton has had a busy year sending out starter packs to mums in need in Northamptonshire.

This leaflet will provide the following information to accompany the Baby Basics AGM 2020.

		Page No.
1.	Chair of the Trustees Report	3
2.	Financial Report	4
3.	Operation Review	5-6
4.	Social Media/Grants	7
5.	Grants and Funding September 19 – September 20	8
6.	Data Analysis	9-11
7.	Newsletters	12-13
8.	Thank you	14
9.	End of Year Balance Sheet	15-16

1. Chair of the Trustees Report

Well what a year!! I don't think anyone expected things to be as they are. But despite all the enormous struggles that COVID has brought, there is much to celebrate for Baby Basics, Northampton.

Firstly, I think it is wonderful and a real blessing, that despite the impact of COVID, Baby Basics Northampton has continued to serve and provide starter packs, for all those who have needed one. And in a season where lots of small charities have not been able to continue, we find ourselves in a place of strength and security.

The team have once again been amazing, going above and beyond for Baby Basics. We truly are incredibly blessed to have you, so thank you Julie, Sabrina and Micki for all that you do.

One huge change for Baby Basics this year has been the move to new premises, which are just wonderful. Having our own space where everything has its own 'home' and place is amazing. The move to the Keep House at Scott Barder has been a huge step forward and will enable us to continue to grow and reach more Mums and babies. So much work went into making the move happen and I believe that it has all been worth it and will continue to be a blessing.

Once again our volunteers have done so much. It has been very difficult during the lockdown restrictions, but they are starting to come back which we are so pleased about. Again, a big thank you to all the volunteers for all that you do.

Another real encouragement has been seeing new trustees come on board. It has been so good to see Lisa, Maya and Paul join us. We are really excited about the gifts and the skills they will bring to the trustees and to Baby Basics Northampton. I also want to thank Angie and Sharon for all that they have done and indeed do as trustees. I'm sure they share my delight at having new trustees on board.

I never expected to be the Chair of Trustees, it was a bit of a surprise! But it has been and is a privilege; to see how the charity not only survived the COVID crisis, but has in fact grown and developed is just wonderful. I think that we are in very exciting times and I hope and pray that Baby Basics Northampton will continue to go forward in strength and continue to support, care for and show many more Mum and their babies, their worth and value.

Thank you to everyone connected with Baby Basics Northampton, without your support, there would be no Baby Basics! And here is to us continuing to move forward and grow.

Take Care and God Bless

Paul Carey-Slater

Baby Basics Northampton
Chair of the Trustees

2. Financial Report

Baby Basics Accounts for 12 months from 1 September 2019 to 31 August 2020

Baby Basics statement of accounts for 12 months from 1 September 2019 to 31 August 2020
Baby Basics started the financial year with cash of £20,161.

Total donations received were £50,655.26, resulting in cash decreasing to £7,410.22 on 31 August 2020.

The largest donations came from Northampton Community Foundation, who provided a total of £13,000 in 3 grants, one from the Friends of the Foundation, one from Anglian Water and the other from the COVID Fund. There was also a grant of £8,600 awarded by the National Lottery, Community Fund and £10,000 from the ARM Trust.

During the year the charity spent a total of £63,131.70. This can be broken down into £39,806 on wages, £9,320 on supplies for starter kits and £14,095 on administration expenses.

Since the closing of accounts on 31st August £10,000 has been received from the National Lottery, with a further £8,603 due in November, and payment for Regional Hub work of £3,640 due in October.

Monthly expenditure is roughly £3,500 therefore Baby Basics currently has sufficient funds to continue for the next 6 months.

Angie Kennedy
Baby Basics Northampton
Treasurer

The End of Year Balance Sheet - page 15-16

3. Operations Review

The period from September 2019 – September 2020 has been challenging for the team at Baby Basics Northampton. Exciting times, moving into new premises quickly changed to challenging times two weeks after the move when the COVID-19 lockdown took place.

The team had to adapt to the new way of working during the pandemic, continuing to ensure starter packs were prepared for mums in need whilst the volunteer sessions were cancelled, and the donation drop off points were closed.

New Premises:

Baby Basics Northampton moved to new premises mid-March 2020. The charity had outgrown the Kairos Centre and moved to The Keep House in Wollaston. The Keep House is owned by the Scott Bader Commonwealth and is rented out to three local charities, one being Baby Basics Northampton. The new premises has enabled the team to move the majority of Baby Basics items from their own home and they are able to work more efficient and effectively.

Baby Basics Northampton would like to thank Northants Fire for assisting us with our move and the Kairos Centre for being a fantastic first home for the charity.

Duchess Initiative:

The Duchess of Cambridge has brought together 19 British brands to donate items to 'baby banks' across the UK, which includes Baby Basics Northampton.

Baby Basics Northampton are privileged to be part of the Duchess of Cambridge's initiative.

Baby Basics Northampton Volunteers:

Our volunteers only managed an induction in our new premises before COVID-19 caused a lockdown. For the safety of our volunteers the decision was made to stop the volunteer sessions. This was an incredibly hard decision to make. Our volunteers have been so amazing throughout the lockdown, supporting us in so many ways. We have all kept in touch throughout via WhatsApp, discussing ideas for fundraising and promoting the charity online as well as supporting each other.

Donation Drop Off Points:

We also had the challenge of the donation drop off points closing which could have potentially stopped us from running all together. We had plenty of supplies organised which enabled us to continue creating the starter packs at the start and from there we were incredibly blessed by grants from NCF.

As a team we purchased items necessary to complete all of our referrals which was definitely a challenge at times with restrictions on items and lots of things going out of stock. We have received fantastic support from other charities especially regarding knitting, the Warm Baby Project, Knit for Peace and our regular knitters have ensured all of our babies have been able to stay warm with beautifully created blankets, hats and cardigans.

Since September, we have only been able to reopen one donation drop off point currently in the Food Bank, Weston Favell. They have been very supportive and helpful throughout and we have built up a good relationship and worked a good system to enable this to continue. We have been receiving lots of donations and it all appears to be going quite smoothly.

Future Developments:

The Operations Team continue to grow and develop. We feel privileged to be part of the Duchess of Cambridges initiative and excited to be able to re-open our volunteer session. Our volunteers have worked so hard and have adapted to our new COVID-19 rules really well. It has been an absolute joy to have their smiley faces back with us, even if they are behind a mask!

The team will be taking on the role as a Regional Hub for Baby Basics UK. Baby Basics Northampton will be supporting Baby Basics Centres within their region - London. The team will be supporting these Centres, whether it is to assist setting up a new Centre or whether they are an established Centre which needs advice or assistance. This is an exciting new opportunity for Baby Basics Northampton.

The team would like to say a massive thank you to all the amazing volunteers, our Trustees, all our referrers, Northants Fire and Rescue, our donation drop off points and all our supporters who donate items to ourselves. Thank you to Kettering Children Centre and the William Knibb Centre for continuing to be a collection point for starter packs. Baby Basics Northampton could not do what we do without everyone working together.

COVID 19 has highlighted the importance of communities looking after each other and coming together to help each other during these difficult times. Our Baby Basics Northampton Community has always been and continues to be amazing, always supporting us and the mums and families who receive our starter packs. We are so grateful to you all. Thank you.

4. Social Media /Grants

Right at the start of the year, we received £10000 from the ARM Trust to support our move to The Keep House. This enabled us to make the move and to set up what is a fantastic, bespoke space that has meant we have been able to continue producing starter packs throughout lockdown.

Covid19 has brought many challenges in fundraising and grants; cancelling speaking engagements and fayres and channeling grant funding to immediate need (rightly so) and away from core costs.

However, in May we were awarded a grant from the National Lottery Community Fund, which will cover our rent costs and 6 hours of staffing a week, for 5 years! This is a huge endorsement of our project and recognition of the importance of what we do.

The Northamptonshire Community Fund (NCF) have always been really supportive and this year was no different, with 2 grants to cover basket making over the last few months. Without this support, having had to close to donations, we wouldn't have been able to support regular referrals, nor our emergency COVID-related families.

NCF also gave us a grant to support us to look at our fundraising strategy and through lockdown a lot of work was put into training, looking back and learning and considering possibilities for the future. We had, as part of this, planned a regular giving campaign, to support us in becoming more self-sustaining. This has been postponed, although steps to raise the profile of regular giving have been taken and will continue to develop over the coming year.

We hope our new website will be up and running soon, and will also encourage regular giving as well as feedback from mums and professionals to support grant applications.

As well as these grants, we have received lots of donations from businesses and individuals and also pledges of support, including Jez who hopes to run the London Marathon for us next year!

We are incredibly grateful to each and every donor and supporter who continue to make our work possible.

Social Media has given a really good platform to continue to communicate with our community in the midst of lockdown and the response to opening one drop off point, at the start of July, was fantastic! We were also able to encourage giving through our amazon wishlist and localgiving page as our online family sought to continue supporting through the crisis.

We have also ventured onto LinkedIn and hope to further develop corporate support and awareness through this platform.

We currently have over 5400 followers on Facebook, with over 400 joining in the past couple of weeks! This continues to be the most valuable platform for us, allowing interaction between us and our community and between the community itself.

Thank you for all your support.

Micki Carey-Slater
Baby Basics Northampton
Communications & Grant Lead

5. Grants and Funding
September 2019 – September 2020

Gifts

Moorlands
St Francis
Hawthorns
Tina
Cameron
Stepping Stones
Gives in memory of loved ones
Stanwick Church Central Fund
Bambino Mio
Park Avenue Methodist Women's Fellowship
Ranjit
Elaine
NFU Ladies Isham
A friend of Moorfield Towcester Coffee
Barford St Michaels and St John
St Peters Weston Favell
Park Avenue Methodist Mums and Tots
Emmanuel Church

Regular Givers

Grants

ARM Trust – moving grant
The Entertainer Pennies Grant
Amazon
St Faith's Trust
Corby Council
Neighborly Covid Grant
Tesco Groundwork Covid Grant
Page Fund
NCF Friends of the Foundation
COOP Community Grant
NCF Anglian Water – Positive Difference Fund
Waitrose
TNL Community Fund
NCF – Coronavirus Response and Recovery Fund

Others

Paypal
Amazon Smile
Northampton Lottery
Local Lotto (Daventry)
Corby Lottery

6. Data Analysis

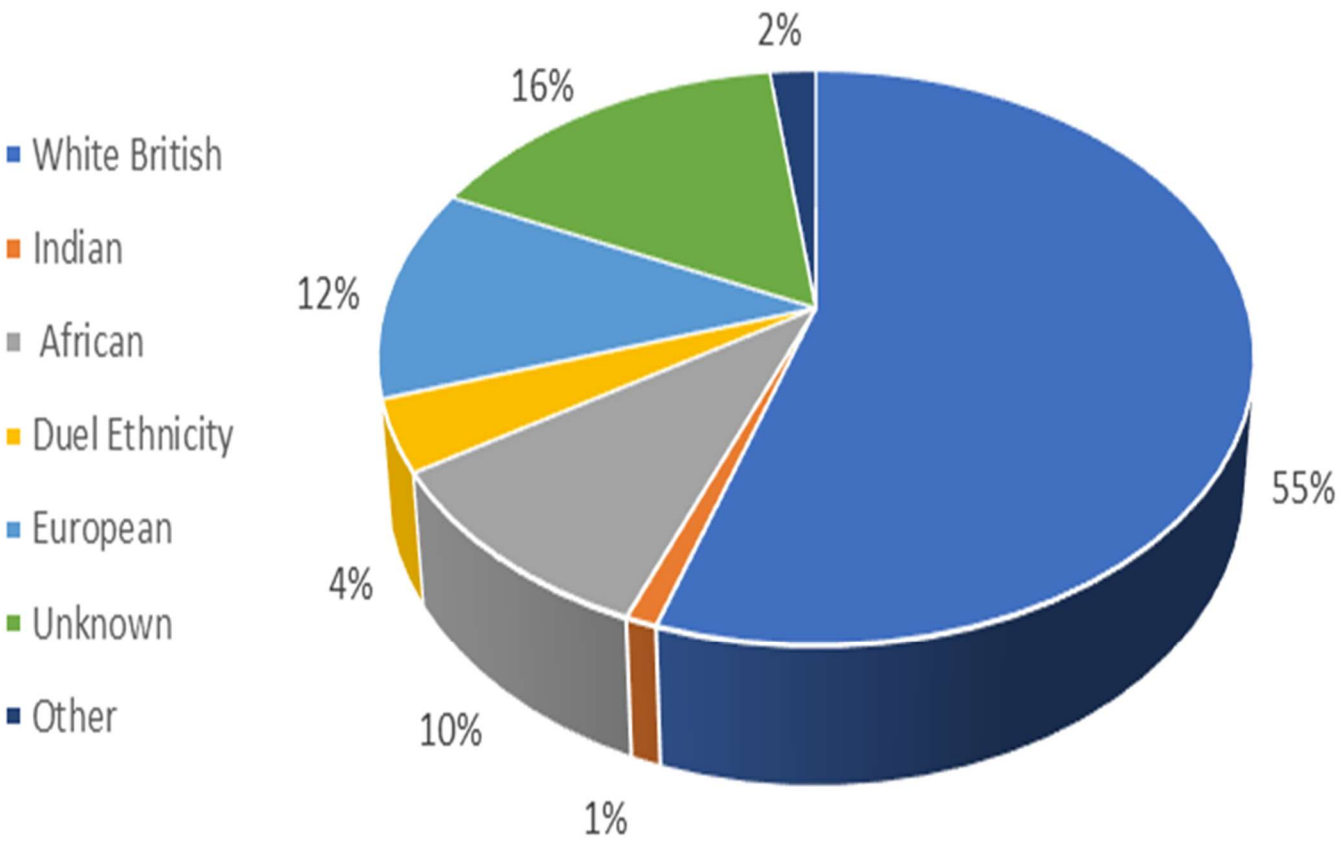
Baby Basics Northampton gather data to assistin the completion of applications for grants and funding opportunitues. The information is provided by the referrers when they make a request to Baby Basics Northampton for a starter pack.

Please note: The data has been collected from September 2019 – September 2020. Total number of starter packs sent out between Sep 2019 – Sep 2020 = **215.**

Please note: This figure does not include the emergency referrals received by the charity during the month of August 2020.

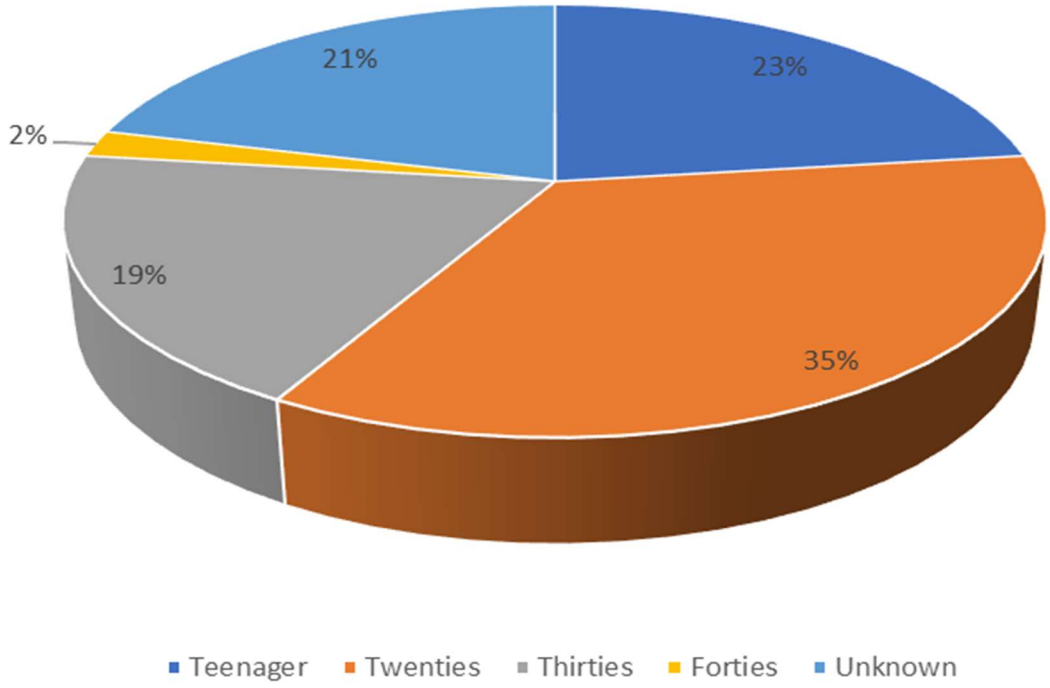
Each category includes an Unknown field. This is to record referrals where no data was provided by the referrer. Starter packs which are provided to referrers to cover any emergency requests received whilst the team are on annual leave are included in the Unknown field.

Ethnic Origin of the mum to be:



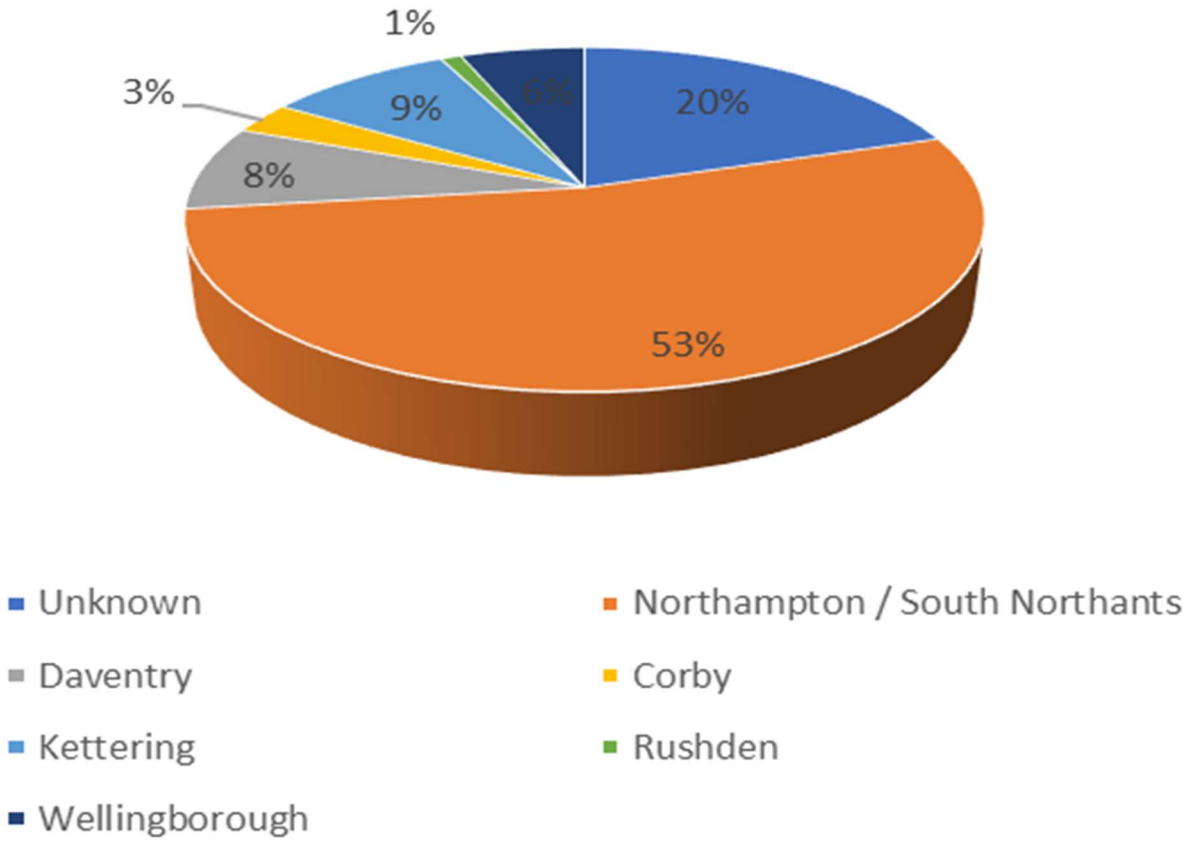
The majority of our referrals (55%) in the period from September 2019-September 2020 are from mum to be's who are White British.

Age of the Mum to be:



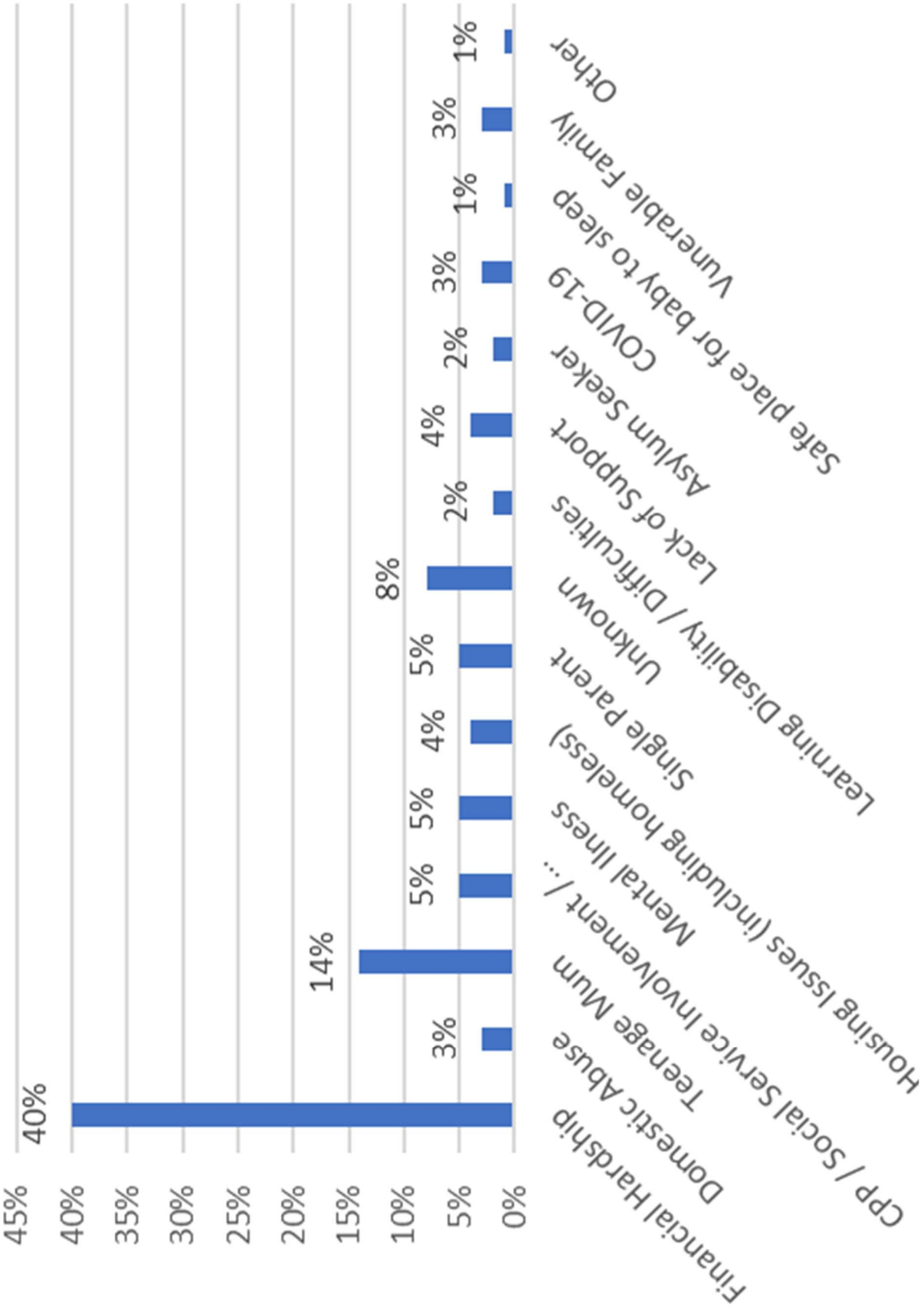
The majority of our referrals (35%) in the period from September 2019-September 2020 are from mum to be's who are in their twenties.

Area the mum to be lives:



The majority of our referrals (53%) are from mums to be who live in Northampton / South Northants.

Reason for Using Baby Basics Northampton:



The majority of our referrals (40%) in the period from September 2019-September 2020 are from mum to be's who are experiencing financial hardship.

7. Newsletters

Baby Basics Northampton
Charity No: 1168449

Donation Drop Off Points

Kairos Centre
Wilks Walk, Grange Park, NN4 5DW
Monday/Wednesday/Thursday/
Friday 9.30am – 12.30pm

Emmanuel Church
Weston Favell Shopping Centre,
NN3 8JR
Monday – Friday 10am – 2pm

Brackley Drop Off
By appointment with Mariejoy
mj@mjmakes.co.uk
www.facebook.com/MJMakes

The Entertainer
Grosvenor Centre, 29/31 Princes
Walk. Grosvenor Centre,
Northampton, NN1 2EL
Monday - Saturday 9am-6pm

Home-Start Kettering Area
The Children's Centre / Home Start
Montagu Street, Kettering,
NN16 8AE
Monday-Friday 9am-2pm

Broadmead Baptist Church
Broadmead Avenue
Northampton
NN3 2QY
Monday – Friday 9am-4pm

Rusden Salvation Army
19 Church St, Rusden
NN10 9YU
Monday – Friday 9am-2pm

St Francis Church
Eastfield Road, Duston,
Northampton, NN5 6TQ
Wellbeing Café: Wednesday 1-4pm
Church Office: Monday 9.30am-12pm
Tuesdays – Friday 9am -12pm

Burton Latimer Baptist Church
or John Yoemans Hall (opposite)
Meeting Lane, NN15 5LS
Hall: Thursday 9.15am – 2.15pm
Friday 10am – 12pm
Church: Sunday 10.15am – 12pm

Baby Basics Northampton Newsletter

NATIONAL LOTTERY FUNDED

Donation Newsletter — September 2019

Wow, the summer has flown over and autumn is here! We hope you enjoy our latest newsletter, packed with exciting news, details on new donation drop off points and further information on how you can help the work of Baby Basics Northampton:

Baby Book Launch

On Monday 9th September we were pleased to launch the introduction of baby books within our starter packs.

"Baby Basics Northampton is so proud to be working in partnership with Northampton General Hospital and Igloo Books.

Reading is such a special time for both mum and new baby. We are really pleased that we can encourage reading with the introduction of the books provided by Northampton General Hospital and Igloo Books within our starter packs". – Julie Bainbridge (Operations Lead, Baby Basics Northampton)

NCS Summer Success

During August, groups of young people chose to support Baby Basics Northampton as part of the National Citizen Service programme.

The teams of young people completed a variety of fundraising activities and purchased lots of lovely toiletries and items for a newborn baby.

Thank you to the NCS and all the amazing young people who have supported us, you should be really proud of your achievements!

Mince Pies and Coffee Morning

We hope you can join us!

Charity Today Awards

We recently attended the Charity Today Awards. It was a fantastic night celebrating the work of some amazing charities, local groups and individuals.

We were really proud to be awarded Highly Commended in the Health and Social Care Award 2019.

Growbaby

Growbaby is a new project of Re:store. The project aims to give out children's clothing and essential items to families in Northampton that are struggling financially. For further information, please visit www.restorenorthampton.org.uk

Spencer Contact

Baby Basics Northampton cannot accept cots, prams or any large baby items. If you are looking for somewhere to donate these items, please try Spencer Contact as they may be able to take your donations of large baby items. **Telephone Number: 01604 587589**

Baby Basics Northampton Contact Details

E-mail: babybasics.goc@gmail.com

Facebook /Twitter / Instagram - Baby Basics Northampton

Don't forget to like us on Facebook and Instagram and follow us on Twitter.

What does Baby Basics Northampton do?

Baby Basics Northampton provides basic provisions to new vulnerable mums in Northamptonshire. These mums have little or nothing for their new baby and themselves.

Working with local health visitors, midwives, family workers, children centres and other agencies, starter packs filled with essential items for a newborn and their mum are distributed to those most at need.

Baby Basics provide: **Moses Basket Starter Pack / Bath Starter Pack / Hospital Bags**

Baby Basics can also provide microwave/cold water sterilisers and bottles. Baby Basics can also produce a starter pack to include early/tiny baby clothing and also smaller sized nappies (size 0).

Examples of a bath starter pack, moses basket starter pack and hospital bag provided to Northampton General Hospital

How can I help Baby Basics Northampton?

Baby Basics Northampton could not send out the starter packs to mums in need without the support of **YOU**. If you would like to help the work of Baby Basics Northampton, we can accept the following donated items:

- Moses Baskets (we cannot accept used moses basket mattresses)
- Moses basket sheets, blankets, towels
- Girl, boy and neutral baby clothing (0-3 months, newborn, tiny/early baby) only
- Bibs, hats, mittens, baby shoes, muslins, baby sleeping bags
- Brand new toiletries for mum (shampoo, conditioner, shower gel, soap, toothbrush, toothpaste, tissues, breast pads, maternity/sanitary towels, comb, hair bands, hand wash)
- Brand new toiletries for baby (baby shampoo, baby bath, baby lotion, baby wash, baby toothbrush, baby toothpaste, cotton wool balls, nappy cream, nappies (size 0, 1 or 2), baby wipes, nappy sacks)
- Microwave/cold water steriliser, bottle brush (brand new), baby bottles (brand new), brand new packet of steriliser tablets
- Soft toy/toys suitable for newborn babies (no battery-operated toys)

Please ensure all toiletries and nappies for mum and newborn baby are brand new.

Baby Basics cannot accept prams, cots/cot beds, breast pumps, car seats, electrical equipment or large toy items due to lack of storage facilities and/or health and safety concerns.

Please see the Donation Drop Off Points section of this Newsletter for further details of where to take your donations....

Please note Baby Basics Northampton cannot pick up donations due to personal safety concerns.

8. Thank You

Baby Basics Northampton could not send out the starter packs to new mums in need without the support of the local community and local businesses.

We would like to say thank you to:

Montague Children's Centre (Kettering) **Rushden Salvation Army**

Grange Park Church **Knitting Groups** **Midwives**

Emmanuel Church **The Entertainer** **Burton Latimer Baptist Church**

MarieJoy - Brackley **Church Groups** **Referrers**

Fundraisers **Schools** **Mum and Tots Groups**

Northampton Fire and Rescue Service **Kairos Centre**

Northamptonshire Community **Brackley WI**

Northampton Community Foundation **Amazon**

Facebook Followers **Baby Basics Volunteers** **Hello Red**

Baby Basics Trustees **Baby Basics UK** **Tesco Mereway**

Family Nurses **Northampton General Hospital** **Knit for Peace**

The National Lottery Community Fund **Scott Bader** **Warm Baby Project**

9. End of Year Balance Sheet

Baby Basics income statement for 12 months from 1 September 2019 to 31 August 2020

				Petty cash	Bank
Income	Donations		£ 50,655.26	£ 856.57	£ 49,798.69
	Bank interest		£ -		
Expenses	Salary	£ 39,806.24			
	supplies for Baskets	£ 9,230.83			
	Admin expenses	£ 14,094.63			
			£ 63,131.70		
Net income/Expenses current year			**-£ 12,476.44**		

Balance sheet

Cash	Bank Account	£ 7,410.22	
	Petty Cash	£ 100.50	
	Total Cash		**£ 7,510.72**
Current year income/expense		-£ 12,476.44	
Prior year income/Expense		£ 7,510.72	
			-£ 4,965.72

Donation breakdown

Small Gifts	£ 2,472.88	
Recycling	£ 97.00	
Fundraising	£ 85.00	
Refunds	£ 174.57	-£ 174.57

	£	
Corporate	219.75	
	£	
Grants	43,783.50	
	£	
Supermarket Scheme	1,614.76	
	£	**£**
	48,447.46	**48,272.89**
	£	
Payroll	240.00	
	£	
Local Giving	1,318.50	(less fees)
	£	
Local Giving GA	483.60	
	£	
Lotto	61.20	
	£	
Lottery	73.00	
	£	
Northampton	31.50	Since Dec
	£	**£**
	2,207.80	**2,207.80**
		£
		50,480.69

Admin Expenses

	£
Insurance	654.94
	£
Assets (laptop, washing machine, drier)	1,007.75
	£
Move	5,000.60
	£
Room rental	6,548.48
Other (Rubbish disposal, washing , fund raising	£
costs)	882.86
	£
	14,094.63

Baby Basics income statement for 12 months from 1 September 2019 to 31 August 2020

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Refunds	£ 174.57		-£	174.57
Corporate	£ 219.75			
Grants	£ 43,783.50			
Supermarket Scheme	£ 1,614.76			
	£ 48,447.46	**£ 48,272.89**		
Payroll	£ 240.00			
Local Giving	£ 1,318.50	(less fees)		
Local Giving GA	£ 483.60			
Lotto	£ 61.20			
Lottery	£ 73.00			
Northampton	£ 31.50	Since Dec		
	£ 2,207.80	**£ 2,207.80**		

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14th December 2020

AUDIT REPORT AND CERTIFICATE OF CHARITY ACCOUNTS 2019/20

Charity Baby Basics, Northampton

I have completed an independent examination of accounts prepared by Michaela for the year ended: - **31st August 2020**

All supporting documentation provided as listed below were examined.

SUPPORTING DOCUMENTATION EXAMINED

PROVIDED	EXPECTED BUT NOT PROVIDED
Bank Statement covering whole year	
Petty Cash Movements for Year	
Sources of Income Schedule	
Cash Book Entries by Category Code	
Year End Balance Sheet	
Sample source documents of income	
Sample source documents of expenditure	
Source documents for petty cash	
Sample salary Payslips	

The summary below reflects a true position of the bank balances for the dates given and have confirmed bank balances to bank statements

RECEIPTS & PAYMENTS

DESCRIPTION	VALUE
Cash in hand at start of Year	£21.75
Community Account Balance as at 1st September 2020	£20,139.98
Total Balance at Start of Year	**£20,161.73**
ADD : Total Receipts during year	£50,480.69
LESS : Total Payments during year	£63,131.70
Total Balance at the End of Year	**£7,510.72**

FUND BALANCES AS AT DATES STATED

DESCRIPTION	VALUE
Cash in Hand at 31st August 2020	£100.50
Community Account Balance at 28th August 2020	£7,410.22
Total Balance of Fund at the End of Year	**£7,510.72**

Examination Steps Performed

EXAMINATION STEP	OUTCOME	COMMENT
Check all income records to supporting documentation (including Petty Cash)	Checked a sample of 12% to Summary spreadsheets supplied	All reconciled
Check all expenditure items (including salaries) to supporting documentation (including Petty Cash)	Checked a sample of 11% to Summary spreadsheets supplied	All reconciled
Check arithmetic accuracy of the income and expenditure records	Income and Expenditure records are arithmetically accurate	
Trace all income and expenditure entries to bank statements	Checked a separate sample of 15% between Summary spreadsheets and bank statements supplied	All reconciled
Review each item on bank reconciliation checking for long standing items and arithmetic accuracy	No reconciling items due to cash accounting status. Bank balances reconcile to statements	
Ensure opening balances agrees with closing balance in previous years for Petty cash and bank balances	Balances agree	
Ensure the closing balance agrees with reconciled petty cash ledger and bank statements	Balances agree	
Check arithmetic accuracy of final Cash book listing	Cash Book summary supplied is arithmetically accurate	
Ensure fund is being maintained in accordance with VAT regulations (threshold for turnover of taxable supplies)	Fund is being maintained in accordance with current VAT regulations for charity funds.	
Evidence shown that administration of fund is fit for purpose	Bank activity seems reasonable for a charity and no evidence found that administration is not fit for purpose	

Examination Opinion

In my opinion, proper accounts have been kept of all money received and disbursed over the annual accounting period from 01 September 2019 and 31 August 2020, and I am satisfied that the accounts materially represent a true reflection of the activity of the charity's funds.

Points Arising from the Audit

1. For Bank Statements only starting and ending statements were provided, so reliance placed on bank reconciliation provided. This could be a separate document in future so is clearer to review rather than included as part of the cashflow summary
2. Bank Reconciliations assumed to be completed regularly. Given value and number of transactions this could be monthly or quarterly.

Recommendations following this Audit

A. Reconciliation steps through the documentation provided could be presented clearer. Perhaps a summary table of starting-> movements in and out -> closing could be added to make review steps easier to process

Should you require any further explanation or clarification on the above, please do not hesitate to contact me.

SIGNED D. Edde-Collis

PRINTED D. EDE-COLLIS DATED 22/12/20