



## Trustees' Report

Trustees: Paul Evans (Treasurer)  
Jeffrey Murphy (Chair)  
Clare Todd (Secretary)  
Audrey Willis

Registered Charity Number: 1168443

Date of Registration: 26.07.16

Financial Year End Date: 31.07.21

### **Introduction**

The Trustees submit their report and financial statement for the Friends of Riverside Park – Chester-le-Street (the CIO) for the financial year ending 31<sup>st</sup> July 2021. The financial statement complies with the Charities Act 2011 and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Small Entities (effective January 2015).

### **Aims & Objectives**

To promote for the benefit of inhabitants of Chester le Street and the surrounding areas, without distinction of sex, sexual orientation, race or of political, religious or other opinions, the provision of facilities for recreation or other leisure time occupation of individuals who have need for such facilities within the context of the Riverside Park, Chester le Street, County Durham.

### **Review of Achievements & Performance**

In its fifth year - it is fair to say - the Covid-19 pandemic and the restrictions imposed during various iterations of 'lockdown' have had a significant limiting impact on the work of the CIO during the Summer of 2020 & Spring of 2021.



In light of this Trustees utilised a number of virtual meetings during the Spring of 2021 to commence work on formulating a number of Health & Safety policies whilst also exploring the requirement of Public Liability Insurance to cover the activities of the group's volunteers once Covid-19 restrictions are removed.

## **Constitution**

The charity is a Charitable Incorporated Organisation (the CIO) and was registered with the Charity Commission on 26<sup>th</sup> July 2016. Its Constitution follows the 'Association Model' and allows for membership with voting rights

## **Governance & Management**

The management of the CIO is the responsibility of its Trustees who are elected and co-opted in accordance with the constitution – which allows for a maximum of 12 Trustees and a minimum of 3. Four of the trustees will be appointed in the 'executive' roles of Chair, Vice-Chair, Secretary and Treasurer.

As per the Annex of Rules allowed for by the constitution, the CIO trustees will meet on a minimum of 4 occasions per year and there will be a minimum of 4 General Meetings per year convened for Members.

In accordance with the constitution, all trustees will stand down at the Annual General Meeting and may seek re-election.

## **Financial Review**

The CIO is presently banks with the Chester le Street branch of Santander using a 'Treasurer's Current Account'.

During this financial year no funds were raised.

The CIO has no assets, no depreciation, no investments, no debtors, no creditors, no liabilities and a cash balance of £760, arising from the above donations and previous 'member's subscriptions'.

As a consequence of the above information accounts will be filed using the Charity Commission's 'Receipts & Payments' template.

## **Public Benefit Statement**



In exercising their powers and duties the Trustees have complied with their duty to have due regard to the guidance on 'public benefit' published by the Charity Commission for England and Wales.

### **Preparation of This Report**

This report has been prepared in accordance with guidance published by the Charity Commission in March 2015, entitled 'Charity Reporting and Accounting – The Essentials', and is signed on behalf of the Trustees by

Paul Evans

Trustee & Treasurer



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Friends of Riverside Park - Chester le Street

No (if any)  
1168443

CC16a

## Receipts and payments accounts

|                        |                               |    |                             |
|------------------------|-------------------------------|----|-----------------------------|
| For the period<br>from | Period start date<br>01.08.20 | To | Period end date<br>31.07.21 |
|------------------------|-------------------------------|----|-----------------------------|

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b> (Gross income for AR)                | -  | -                                       | -                                      | -                               | 750                           |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>Total receipts</b>                                 | -  | -                                       | -                                      | -                               | 750                           |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>Total payments</b>                                 | -  | -                                       | -                                      | -                               | -                             |
| <b>Net of receipts/(payments)</b>                     | -  | -                                       | -                                      | -                               | -                             |
| <b>A5 Transfers between funds</b>                     | -  | -                                       | -                                      | -                               | -                             |
| <b>A6 Cash funds last year end</b>                    |  |   |  |                                 | 760                           |
| <b>Cash funds this year end</b>                       |  |   |  |                                 | 760                           |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  | Current Account  | 260                                | 500                              | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   | <b>Total cash funds</b>                                | 260                                | 500                              | -                               |
|   | (agree balances with receipts and payments account(s)) | 260                                | 500                              | OK                              |
| <b>B2 Other monetary assets</b>                             | Details  |                                    |                                  |                                 |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 | Details  |                                    |                                  |                                 |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         | Details  |                                    |                                  |                                 |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       | Details  |                                    |                                  |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature  | Print Name                         | Date of approval                 |                                 |
|   |  | Paul Evans - Trustee / Treasurer   | 30.05.22                         |                                 |
|   |  |                                    |                                  |                                 |