



Trustees' Annual Report for the period

	Period start date			Period end date		
	01	09	2021		31	08 2022
From				To		

Section A Reference and administration details

Charity name	Lostwithiel Community Association	
Other names charity is known by		
Registered charity number (if any)	1168401	
Charity's principal address	The Community Centre	
	Pleyber Christ Way, Lostwithiel	
	Cornwall	
	Postcode	PL22 0HA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brian McClarin	Chairman		
2	Andrew Treleaven		01.09.2021 – 22.02.2022	
3	Sal Freeman			
4	John Brooks		01.09.2021-26.05.2022	
5	Wendy Taylor			
6	Pam Jarrett	Vice Chair		
7	Alan Wild	Treasurer		
8	Judith Lang		23.09.2021 – 31.08.2022	
9	Ian Holding		31.08.2022 – 31.08.2022	
10	Andrew Cosway		30.06.2022 – 31.08.2022	
11	Holly Rawlings		30.06.2022 – 31.08.2022	
12	Michael Mansfield		24.03.2022 – 26.05.2022	
13	Shaun Hughes		23.09.2021 – 30.07.2022	
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Election at AGM or co-option

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

As a Community Association, relationships are nurtured as widely as possible with the local community and with a broad variety of groups and organisations.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To use the community centre to the benefit of the people of Lostwithiel.
To advance welfare, education and provide facilities in the interest of social welfare for recreation and leisure time.

The centre acts as a place to host many fairs, dance classes, drama classes, activities for children of various ages and sports facilities for all groups.

The centre also provides a base for post office facilities to the community.

Catering facilities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The centre was open for the whole of the 2021/22 year with, at last, the worst of Covid-19 pandemic behind everyone in the community. But the pandemic still had a significant impact on the performance of the Community Centre during the year ended 31.8.2021 with the main effect being the delay of community members being willing to come back and mix with others in the Centre, plus also the list of delayed repairs that were needed to bring the Centre into a usable state.

A further £4,000 of funds were received in relation to Covid-19 from the Local Government Business Support Grant which was the last of the monies available to help the Centre through the pandemic.

Donations in the year totalled £22,211 (2021 - £5,351) which were gratefully received from various generous individuals and organisations. The Lostwithiel Town Council and Cornwall Council donated a total of £11,000 to specifically help with the refitting of the sports changing rooms, including the hot water system that no longer complied with health and safety requirements. £5,000 was donated from the Landhydrock Estate that was mostly allocated to refurbishing the Reading room. The other donations that were received all helped to allow the community to participate in various activities and events, such as the Queens Jubilee and the free Christmas Grotto which were organised at the Community Centre.

Income from normal Charitable activities totalled £89,478 (2021 - £47,970) with hall hire fees slowly picking up after the Covid-19 pandemic. Total income received at the Community Café was much improved in 2022 when compared to 2021, but the café continues to miss its target of trading without making a loss by making a small loss of £3,079 for the year. This is being carefully monitored to ensure that the Community Café does not drain resources for the Community Centre as a whole.

Most costs were generally well controlled, but there was some catching up that had to be done with repairs to the Centre.

Overall, the finances for Lostwithiel Community Association for the year ended 31 August 2022 showed a deficit of £11,922, due to the small loss in the Café and the slow uptake in rental space after the Covid-19 pandemic. However, as the association had a surplus in 2021 of £12,168, largely due to Covid-19 support funds, the Trustees are not uncomfortable with the result and confident that the Association will return to a surplus in the next twelve months.

Section E

Financial review

Brief statement of the charity's policy on reserves

The aim of the charity is to achieve a small surplus each year to ensure a positive balance in reserves. This is to ensure that there are resources available to cover un-expected costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

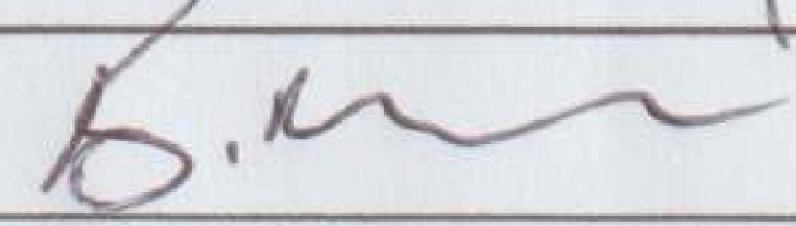
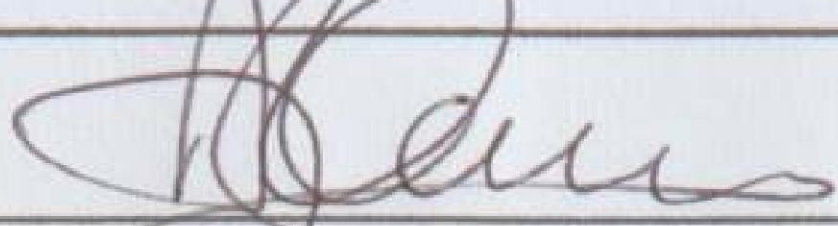
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Brian McClarin	ANDREW RUSSELL HUERLEY COSWAY
Position (eg Secretary, Chair, etc)	Chairman	TRUSTEE

Date

22 JUNE 2023

LOSTWITHIEL COMMUNITY ASSOCIATION

ANNUAL ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2022

CHARITY NUMBER 1168401

**LOSTWITHIEL COMMUNITY ASSOCIATION
ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022**

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5-6	Notes to the Accounts

LOSTWITHIEL COMMUNITY ASSOCIATION
31 AUGUST 2022

General Information

Registered Charity Number	1168401
Country of Registration	England
Chairman	Mr. B. McClarin
Treasurer	Mr. A. R Wild
Secretary	Mrs. K. L. Mitchell
Principal Office	Lostwithiel Community Centre Pleyber Christ Way Lostwithiel Cornwall PL22 0HA

**LOSTWITHIEL COMMUNITY ASSOCIATION
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
31 AUGUST 2022**

Independent examiner's report to the trustees of the Lostwithiel Community Association

I report to the trustees on my examination of the accounts of the Lostwithiel Community Association for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

1. Accounting records were not kept in respect of the trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

RoweDowrick Associates
7 Trenowah Road, Bethel
St Austell, Cornwall
PL25 3EB

Date: J Craft
20-2-23

**LOSTWITHIEL COMMUNITY ASSOCIATION
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2022**

	Note	Unrestricted Funds 2022	Total Funds 2021
Incoming resources			
<i>Voluntary income:</i>			
Sponsorship & Donations	2	22,211	5,351
<i>From Charitable activities:</i>			
Hall hire		33,794	21,460
Café sales		50,850	23,970
Sale of Books, Quiz nights etc		4,834	2,540
Food box project costs recharged		-	(244)
Other income	3	4,000	40,646
Total incoming resources		115,689	93,723
Resources expended			
<i>Charitable activities:</i>			
Accountancy and bookkeeping fees		854	918
Advertising and PR		-	13
Café purchases		17,147	9,179
Food box project costs		-	43
Fund raising events expenses		2,312	283
Cleaning		3,188	1,657
Insurance		1,371	1,342
Professional fees		2,268	-
Light & heat		8,323	6,319
Repairs and maintenance		26,095	10,534
Software costs		656	316
Sports equipment & coaching		1,038	-
Stationery and printing		780	1,074
Subscriptions and licences		553	240
Sundry costs		640	285
Telephone		1,342	1,063
Wages and salaries		57,261	43,654
Water and sewage		1,278	1,676
Bank & card charges		237	238
Bad debts written off		-	1,022
Depreciation of fixed assets		2,268	1,699
Total resources expended		127,611	81,555
Net movement in resources for the year		(11,922)	12,168

The notes on pages 5 to 6 form part of these accounts

LOSTWITHIEL COMMUNITY ASSOCIATION
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 AUGUST 2022

	Note	2022 £	2021 £	2021 £	2021 £
Fixed assets					
Tangible fixed assets					
Fixtures and fittings		10,115		10,900	
Office equipment		447		863	
Total tangible fixed assets			10,562		11,763
Current assets					
Café stock		2,187		2,659	
Debtors	4	9,178		6,272	
Cash at Bank		20,253		37,664	
Total current assets		31,618		46,595	
Liabilities					
Creditors		2,232		1,724	
Social security costs		454		36	
Accruals & deferred income	5	9,165		14,347	
Total current liabilities		11,851		16,107	
Net current liabilities assets			19,767		30,488
Total net assets			30,329		42,251
The funds of the charity					
As at 1 September 2021			42,251		30,083
(Deficit)/Surplus for the year			(11,922)		12,168
As at 31 August 2022			30,329		42,251

Approved by the trustees on 22/2/23

Mr. B. McClarin - Chairman

A.R Wild – Treasurer

The notes on page 5 to 6 form part of these accounts

**LOSTWITHIEL COMMUNITY ASSOCIATION
NOTES FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2022**

1. Accounting policies

Incoming resources

- All income is accounted for on an accrual basis.

Resources Expended and irrecoverable VAT

Expenses are charged to the receipts and payments account on an accruals basis. The costs so charged include VAT where applicable.

Tangible Fixed Assets

Tangible fixed assets are capitalized at cost and are depreciated to write off the cost over three years depending on the life expectancy of the equipment.

2. Sponsorship

	2022	2021
	£	£
Lostwithiel Town Council (changing rooms)	5,000	-
Cornwall Community Grant (changing rooms)	5,000	-
Cornwall Council (changing rooms)	1,000	-
Landhydrock Estate (Profession fees)	2,000	-
Landhydrock Estate (reading room)	3,000	-
Mr R Harrow (reading room)	1,000	-
Mr R Harrow	1,000	-
Arnold Clark Automotive (Polar express)	1,000	-
Feast – Creative Kernow (Polar express)	700	-
National Lottery	1,504	-
Ford Britain	250	-
National Lottery (conference room)	342	-
Lostwithiel Bingo Fundraisers	200	-
Mr M Mansfield	-	430
Lostwithiel Town Council (roof repairs)	-	2,820
The Together Initiative (The Big Lunch)	-	2,000
The Rotary Club of Lostwithiel	-	-
Other Donations	215	101
	<hr/> 22,211 <hr/>	<hr/> 5,351 <hr/>

**LOSTWITHIEL COMMUNITY ASSOCIATION
NOTES FORMING PART OF THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2022**

3. Other Income

	2022	2021
	£	£
Job retention scheme grant	-	14,203
Cornwall Council – Covid19 business support	4,000	26,443
	<u>4,000</u>	<u>40,646</u>

4. Debtors

	2022	2021
	£	£
Debtors relating to hall hire	7,592	4,674
Other debtors	-	100
Prepaid expenses	1,586	1,498
	<u>9,178</u>	<u>6,272</u>

5. Accruals & deferred income

	2022	2021
	£	£
Accruals	1,062	902
Deferred grant – Main Grants (Committee room refurbishment)	8,103	8,445
Deferred grant – Cornwall Community grants (Changing room refurbishment)	-	5,000
	<u>9,165</u>	<u>14,347</u>



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

LOSTWITHIEL COMMUNITY ASSOCIATION

On accounts for the year
ended

31 AUGUST 2022

Charity no
(if any)

1168401

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

J Craft

Date:

20-2-2023

Name:

J CRAFT

Relevant professional
qualification(s) or body

AAT

(if any):

Address:

LOWEDOWRICK ASSOCIATES

7 TRENOWAN RD, BETHEL

ST AUGUSTINE, PL25 3EB

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Area for disclosure details.