



Trustees' Annual Report for the period

Period start date				Period end date		
From	01	08	2021	To	31	07 2022

Section A Reference and administration details

Charity name **Armed Forces Community Support Hub**

Other names charity is known by **Armed Forces Community Support**

Registered charity number (if any) **1168398**

Charity's principal address **Orford Park Community Centre**

(Off Alder Lane)

Warrington

Postcode **WA2 8AG**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicholas D'Symonds	Lead Trustee		
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Edward John Arnold

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. Appointed by, elected by)

Appointed at a quorate meeting of the trustees properly notified as per our constitution and considered to have the skills which would be an asset to the charity.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Armed Forces Community Support Objectives

The Armed Forces Community Support is built upon a unique working partnership between, Warrington Borough Council, Cheshire West and Chester Council, Citizens Advice, The Royal British Legion, ASDIC, SSAFA, DMWS, AFCTF, NHS, Cheshire Police, CGL, Pathways to Recovery.

We promote social inclusion, wellbeing, and reintegration back into civilian life after service utilising peer support and well-being projects. We are here to relive the need of individuals and family members living in Warrington and Cheshire who are currently serving or who have served in the Armed Forces.

1 weekly Veterans Breakfast Club in Warrington (Coffee Mornings)

Fortnightly "Naafi Break Drop-Ins" within Ellsemere Port Library

Day trips for Veterans and family members .

Living History Project – 6 veterans engaged delivering history lessons to Primary school children via online means due to some Covid restrictions.

Our Veteran volunteers have always played a major role in the support of the charity. It has always been peer-support led and is the fundamental part of the transition back into the Community for many. All veterans have signed terms of agreements and a Code of Conduct as guided by our policies and procedures.

The Veterans peer support group meet each week to discuss any issues or concerns they have or any ideas on what our next project would be to support further clients. Any outcomes that require CEO approval would then be presented and if needed further agreement from the Trustees if the idea required funding.

Should the volunteer group wish to purchase new items for the good and benefit of the group the CEO could grant the request (subject to financial limits imposed). If further or larger amounts of funds is required, then the CEO would request funds through the Trustees.

All newly appointed volunteers and veterans requiring assistance complete a Needs Assessment to identify any issues. Early intervention reduces further deterioration and promotes mental health recovery.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

The contribution made by our volunteers is paramount to the daily running and provision of services to our veterans' community. Without our volunteers we would have difficulty in providing our services.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have assisted 10 veterans who were designated as homeless into supported living accommodation during this reporting year. This has been through the continued support of outside agencies who support our clients e.g. The Royal British Legion, Night Stop and EDS Homes.

Approximately 572 Veterans, dependants and families have accessed our activities through this reporting period covering a wide range of face to face and "online" activities.

238 referrals have been recorded through our services following Needs Assessments which has provided guidance and support/assistance to veterans, dependants and families.

The Military Veterans Living History presentations and interactive sessions aimed at primary Schools had been placed on hold for some of this reporting period due to the limited Covid restrictions still being in force in some Primary Schools. However, the volunteers re-instigated "online" via Zoom and Teams presentations delivering a bespoke and safe environment for children to learn about WW2 and the Home Front. The veterans planned and delivered the presentations in accordance with the correct key stages of the National Curriculum suitable to the age group presented to. For this reporting year we had 6 veterans participating in this project directly. The presentations were delivered to over 360 children.

Our Bicycle Recycle project working in conjunction with Cheshire Police has been proven to be a necessity for the community we support. Not only have we supported 28 veterans with free bicycles but, due to the success and supply of bicycles from the Police we have also managed to supply repaired bicycles to our local community who had been referred from local community agencies for assistance.

We have received continued commissioning from Greater Manchester Mental Health for our wrap around support –.(NHS Veterans in Mind).

We have received continued commissioning from Cheshire West and Chester Council to provide support to veterans and dependants within the CWaC area.

We are now fully imbedded within our local community since our move from the Town Centre to our own dedicated Veterans Support Centre located within a park to facilitate the increase in demand of our services.

We have utilised our minibus throughout this reporting period to provide support and assistance to veterans who engage with us. Throughout this reporting year the minibus has provided the following assistance:

Continued delivery of Food Parcels.

Moving Military Veterans personal belongings in and out of storage

House Removals

We now have a second converted minibus which has been setup as a mobile Bicycle Recycle Project in conjunction with Active Cheshire and Sport England, assisting with free bicycle repairs in the Warrington area.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have continued to fundraise throughout this reporting year to maintain funds sufficient to cover our operational costs for three months minimum.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

The charities principal source of funding has been through this reporting period the Armed Forces Covenant Trust Fund (AFCTF). This organisation has provided funding for two of our projects throughout this reporting year.

Expenditure has increased for this reporting period due to the re-location of our services to our own dedicated building. New equipment has had to be purchased to ensure that we can provide the best service to our clients. Increased costs have also been identified with regards to Fuel and lighting bills.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

NP Symonds

Full name(s)

Nicholas D' Symonds

Position (e.g., Secretary, Chair, etc)

Lead Trustee

Date

24 March 2023

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
WARRINGTON ARMED FORCES COMMUNITY SUPPORT CIO 1168398

I report to the Trustees on my examination of the accounts of the Armed Forces Community Support Hub CIO for the year ended 31st July 2022. (The Trust)

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (The Act)

I report in respect of my examination of the trusts accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiners Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act, or
2. The Accounts do not accord with those records

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts reached.

Clients Account Manager

AFCSH

Orford Park Community Centre

Off Alder lane

Warrington WA2 8AG

Signed:



Date:

15/3/2023

Chair of Trustees: Nicholas D'Symonds

Signed:



Date:

20th March 2023

ARMED FORCES COMMUNITY SUPPORT HUB
Statement of Financial Activities
For year End 31ST JULY 2022

Heading	Notes	Unrestricted Funds	Restricted Funds	YR Ended 31.7.22 Total Funds	Period 01.08.20 - 31.07.21 Total Funds
INCOME & Endowments from Donations and Legacies		45,505.21	60,875.00	106,380.21	£85,208.70
TOTAL		45,505.21	60,875.00	106,380.21	£85,208.70
EXPENDITURE ON Charitable activities General		23,037.56	64,468.41	87,505.97	£64,727.35
NET INCOME (EXPENDITURE) Transfers between funds					
NET MOVEMENT OF FUNDS		22,467.65	-3,593.41	18,874.24	£20,481.35
RECONSILIATION OF FUNDS 2021/2022					
Total funds brought forward 2020/2021		-£7,083.42	£47,168.27		£40,084.85
CASH IN HAND 2021/2022		200			
TOTAL FUNDS CARRIED FORWARD 2021/2022		15,184.23	43,574.86		58,759.09
CARRIED FORWARD 2021/2022		£ 58,759.09			

**ARMED FORCES COMMUNITY SUPPORT HUB
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR 31st JULY 2022**

INCOME AND ENDOWMENTS	Year Ended 31.7.22	Year Ended 31.7.21
Donations & legacies	£ 106,380.21	£ 85,208.70
Total Incoming Resources	£ 106,380.21	£ 85,208.70
Payments		
Charitable Activities	£ 1,500.00	£ 3,025.98
Payroll	£ 3,815.25	£ 23,215.78
Insurance	£ 2,483.84	£ 1,706.62
Telephone	£ 779.81	£ 915.55
Postage & Stationary		£ 183.80
Rent	£ 13,234.15	£ 9,689.07
Computer Equipment		£ 1,981.02
Hospitality	£ 474.51	£ 272.90
Volunteer Expenses		£ 550.00
Marquees		£ 1,528.00
Uniforms		£ 714.75
CC1 Project (client phones)		
Bike Project	£ 26,115.52	£ 3,688.96
Vehicle Repairs	£ 500.00	£ 165.00
Accountancy Fees	£ 250.00	
Living History Projects	£ 38,352.89	£ 17,089.92
TOTAL RESOURCES EXPENDED	£ 87,505.97	£ 64,727.35

Armed Forces Community Support Hub

Balance Sheet
At 31st July 2022

HEADING	NOTES	Unrestricted Funds	Restricted Funds	YR Ended 31.7.22 Total Funds	Period 01.08.20 - 31.07.21 Total Funds
FIXED ASSETS					
IPAD & IZETTLE					£ 1,981.02
GENERATORS					
MARQUEES					£ 1,528.00
WW1 & 2 UNIFORMS					£ 8,472.00
BAR FRIDGE		£ 1,000.00			
HOOVER					
ID CARD PRINTER			£ 720.00		
AIRCON UNITS			£ 521.65		
FLOOR CLEANER					
MINI BUS			£ 4,499.00		
TOTAL		£ 1,000.00	£ 5,740.65	£ 6,740.65	£ 11,981.02