

DOMINICAN MISSIONARY SISTERS
OF THE SACRED HEART OF JESUS CIO

Charity Registration CIO No. 1168379

DOMINICAN MISSIONARY SISTERS
OF THE
SACRED HEART OF JESUS
CIO

TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31st DECEMBER 2022

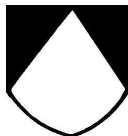


DOMINICAN MISSIONARY SISTERS

OF THE SACRED HEART OF JESUS CIO

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Margret Musawa Musonda Filomina Mupfigo Andria Svorai Mazhunga Chama Mwila Eunice Lombe Philomina Musara Dzimba
Charity number (CIO)	1168379
Principal address	4 Gossops Green Lane Crawley West Sussex RH11 8BJ
Independent examiner	Richard Place Dobson Services Ltd Ground Floor 1-7 Station Road Crawley, West Sussex RH10 1HT
Bankers	National Westminster Bank Plc 2 Greenwich Church Street Greenwich London SE10 9BQ
Solicitors	Stone King LLP Boundary House 91 Charter House St Barbican London RC1M 6HR
Investment Advisors	Blackrock Investment Management P O Box 9036 Chelmsford CM99 2XD
Advisory Committee	Amanda Francis Fergus Brotherton Ludwig Spagl Richard Ounsworth

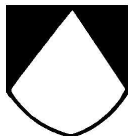


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Trustees Report - 2022

The Trustees herewith present their Report and the Financial Accounts of the Charity for the year ended 31 December 2022.

The accounts have been prepared in accordance with the Accounting Policies set out in note 1 of the accounts and comply with the Charity's Constitution, the Charities Act 2011, and the Statement of Recommended Practice, "Accounting and Reporting by Charities", in accordance with the Financial Reporting Standard applicable in the UK & Republic of Ireland (FRS 102).

1. NAME, ESTABLISHMENT AND MAIN OBJECTIVE OF CHARITY

1.1 Name:

The Congregation of the **Dominican Missionary Sisters of the Sacred Heart of Jesus** is an International Roman Catholic Religious Congregation whose membership comprises 280 Sisters worldwide. It was founded in Rhodesia, now known as Zimbabwe, in 1891 where its Motherhouse was established and where the General Administration, known as the Generalate, resided until February 2006. The General Administration was relocated to England, and it is now situated at 4 Gossops Green Lane, Gossops Green, Crawley, West Sussex, RH11 8BJ.

1.2 Establishment of Charity

1.2.1 History of the Charity

The Congregation was registered as a Charity, No. 231237, on 27.01.1964 as "The Dominican Missionary Sisters of the Sacred Heart of Jesus" - correspondent details: The Prioress General, The Generalate, P.O. Box CY 1573, Causeway, Harare, Zimbabwe. This Charity was established by a Charitable Trust Deed on 31st July 2005. The previous Charity merged with its Generalate (Congregational Headquarters) to form a new Charity in 2006. The result was a slight change in name and a different registration number, 1114375. In July 2016, the Charity was registered as a Charitable Incorporated Organisation and acquired a new name **Dominican Missionary Sisters of the Sacred Heart of Jesus Charitable Incorporated Organisation (CIO)** and acquired a new number 1168379.

a. Areas of Benefit:

- National and Foreign to include Colombia, England, Germany, Kenya, Zambia, and Zimbabwe.

1.3 Objectives of Charity

- The objective of the CIO is the advancement of the Roman Catholic religion through the religious and other charitable work of the congregation as the trustees with the approval of the Prioress General shall from time to time think fit, including but not limited to;
 - a) The education of youth and the instruction of children in accordance with the doctrines of the Roman Catholic faith and the carrying out of such work amongst the population of Africa.
 - b) The relief of poverty and the advancement of education and health throughout the world.
 - c) Promoting and defending the dignity of vulnerable people, especially women and children.
 - d) Promoting and defending - Care of the Earth and Integrity of Creation



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2. CHARITABLE PURPOSE AND PUBLIC BENEFIT

2.1 The primary objective of the Charity is the upholding of the Roman Catholic Religion and meeting the needs of the people in our time as manifested in the Southeast London and West Sussex areas in the UK, but also to help others in the areas listed above, wherever possible and as far as our resources allow.

The underlying value is the belief in the uniqueness of each person and the holistic development of their potential at every level. Wherever possible the Charity collaborates with other Christian bodies. Facilities like the chapel, the meeting rooms and the convent grounds are available to the public.

2.2 The Mission Statement: The Mission statement is OUR VISION which we updated in every General Chapter to make it brief and sharper, to guide and inspire the charitable activities which extend beyond the UK to three continents of Europe, Africa, and South America.

The Congregation held a General Chapter in August 2021 in Harare, Zimbabwe and refined its VISION further to respond to the needs of the Charity today. The VISION for 2021-2027 reads as follows:

*We are Dominican Missionary Sisters of the Sacred Heart of Jesus
We contemplate God's Word and honour His presence
in one another and in all creation*

*United in our diversity,
we respond to emerging needs and safeguard the dignity of all,
especially the vulnerable and marginalised*

*We are accountable and transparent
in managing financial and natural resources
and collaborate with others wherever we are missioned.*

2.3 Public Benefit

The charity's trustees have referred to the guidance in the Charity Commission's general guidance on Public Benefit when reviewing the charity's aims and objectives and in planning its future activities. They have considered how planned activities will contribute to the aims and objectives they have set.

3. GOVERNANCE, STRUCTURE AND MANAGEMENT

3.1 Governance of this International Missionary Congregation

In terms of Canon Law, the Congregation is governed at an international level by the Prioress General and her General Council. They monitor all legal acts and transactions and coordinate

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THE GENERALATE, 4 Gossops Green Lane, Gossops Green Crawley RH11 8BJ
West Sussex, England

ITel 00-44-01293-524-067 ☎ Fax 00-44-01293-527-140 e-mail: prioress.gen@domgen.uk.net
www.dominicanmissionarysisters.org Registered Charity; Number 1168379



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all congregational activities according to their Constitutions and Directory and in line with the Charity Laws of England and Wales.

The Dominican Missionary Congregation ministers in six different countries: Colombia, England, Germany, Kenya, Zambia, and Zimbabwe.

NUMBER OF RELIGIOUS HOUSES AND NUMBERS OF MEMBERS ACCORDING TO COUNTRY 31.12.2022

SUMMARY STATISTICS - 31.12.2022

COUNTRY	HOUSES	NOVICES	PROFESSED TEMPORARY	PROFESSED PERPETUALLY	TOTAL
COLOMBIA	1	-	-	5	5
ENGLAND	2	-	2	7	9
KENYA	3	9	10	11	30
GERMANY	2	-	-	64	64
ZAMBIA	10	8	19	59	86
ZIMBABWE	14	3	13	70	86
TOTAL	32	20	44	216	280

All the Countries, except for Colombia, were visited physically. Colombia was visited virtually. The Trustees held Combined Councils Meetings with the leadership of Regions and Delegations. Workshops were held on various issues including Financial Management, Leadership, Handover to the incoming leadership, and Assignations to new responsibilities. The Trustees have been studying materials on how a charitable trust functions. They have also attended several workshops organised by investors to familiarise themselves with the duties and responsibilities of trustees. A full induction of trustees is yet to take place.

3.2 Governance of Charity and Trustees

In terms of Civil Law, the Charity is governed by a Constitution, dated 22 July 2016 and is a registered Charity - Charitable Incorporated Organisation Registration No. 1168379. The Trustees of the Charity are five members of the General Council and the Bursar General. The Trustees also meet with the Congregation's legal and accounting advisers to obtain a full briefing of their responsibilities and the Charity's position.



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3.3 Structure and Management Reporting

The Trustees are ultimately responsible for the policies, activities, and assets of the Charity. In fulfilment of their responsibilities, the Trustees held hybrid (zoom and in presence) meetings during 2022 and met in person with the Charity, Richard Place Dobson, investment managers and financial advisors. They participated in the Zoom Meetings organized by Buzzacott, Stone King, the Catholic Charity Conference and APB. However, we still missed face-to-face interactions with our financial advisors.

The Trustees considered risks to the mission, to the health and safety of the Sisters and to the assets of the Charity, and they continued taking steps to mitigate these and other risks.

The membership of the English Delegation of the Congregation comprises 7 Perpetually professed members and 2 Temporary professed members. The 9 members are distributed in two communities or houses 6 and 3 respectively. Sacred Heart Priory Community is located at 38 Hyde Vale, Greenwich, London; while the Generalate community is situated at 4 Gossops Green Lane, Crawley. The communities are based in areas where it is believed that the Sisters' presence provides spiritual, emotional, moral and psychological support. The local superior in Greenwich is responsible for both the needs and the care of the Sisters in her community and she liaises regularly with the Trustees.

The community at Gossops Green consist of six members, who are the Charity's Trustees and were installed into office on 23rd August 2021. Due to the difficulties faced in getting Visas to England, the last two trustees arrived only in May 2022.



4. OVERALL MISSION

4.1 Outreach in different countries

The English branch of the Congregation of the Dominican Missionary Sisters Charity aims at supporting the religious and other charitable works carried on by the members of the Congregation and caring for its members throughout their lives through annual visits and



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personal dialogue. The ministries of the Sisters of the Congregation, all of which benefit numerous members of the general public, fall into the following main areas:

- Education and Formation
- Provision of Health care
- Social and Pastoral Work
- Media
- Justice and Peace, and integrity of the earth

The above takes place mainly in overseas missionary work, where most of the members of the Congregation live and work. Social and pastoral work, as well as activities of Formation, are also taking place in England.

4.2 Working with other organisations in the UK

The Trustees recognise the absolute necessity of ensuring the protection and safety of all those the Charity serves. This means that all Sisters, who are in any kind of ministry in Great Britain, have obtained clearance from the Disclosure and Barring System. The Trustees are committed to implementing all policies and procedures of Safeguarding with confidence.

The Charity works with other Charities, such as the Society of Vincent de Paul (SVP), CAFOD and public bodies in the field of providing spiritual, social, psychological, and pastoral care. Spiritual and pastoral care is offered on an informal basis in the parishes, the neighbourhood and beyond.

4.3 Collaboration Activities:

Organisations the Trustees have worked with and the Charity has cooperated with during the year are:

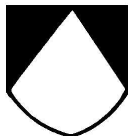
4.3.1 The Roman Catholic Dioceses of Southwark and Arundel & Brighton:

The Dominican Missionary Sisters have continued to collaborate in the life and Mission of the Dioceses of Arundel and Brighton and Southwark. The following has happened in 2022:

i. Southwark: Our Lady Star of the Sea Parish, Greenwich

The Dominican Sisters have continued to take part in the life and Mission of the Dioceses particularly at Our Lady Star of the Sea, Parish.

- a) Our Convent doors at Sacred Heart Priory, Greenwich, have remained open to the above 60 group, who come for prayers and companionship with those of their age. Our Sisters were committed to giving them reflections and offered them some refreshments. They also made follow-ups especially when a member of the group is missing, to be sure they are well. However, at the beginning of the year Covid 19 pandemic affected the turnout as most of them remained shielding.
- b) Planning for Confirmation by the Catechists was also done at the Convent and subsequently the Confirmation classes were done in our Convent too. Everyone appreciated the conduciveness of the Convent as a meeting place.
- c) Monthly some priests of the Diocese had their recollection day at the Convent. They prayed and had time together. The Sisters provided them with some refreshments.



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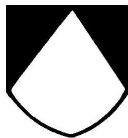
- d) The Convent is blessed with enough space, there were occasions when children from a nearby Daycare were brought by their teachers to play. The children, of course under the supervision of their teachers, had a great time.
- e) Neighbours feel welcome as some of them ask to pray in our Chapel and leave prayer intentions.

ii. The Crawley Parish (St Anthony and St Francis)

From 2022, the sisters have become highly involved in the life and mission of St. Anthony and St. Francis Parish than before:



- a) They are involved in giving instructions to the confirmation candidates and children preparing for the first holy communion.
 - b) People came to request for prayers for specific needs and counselling is rendered.
 - c) The doors of the convent have opened to the public. Individuals and small groups make use of the chapel and the convent grounds for prayers, recollection, and celebration days.
 - d) Christians come to pray at the Grotto, at any time of their choice for prayers to say a prayer or Rosary.
 - e) The sisters are participating in the choir and supervise the 'Angels' choir for the children.
 - f) The Sisters are Eucharistic Ministers they took part in bringing Holy Communion to the elderly, the sick and the housebound weekly which was highly appreciated.
 - g) Our liturgies remained very meaningful particularly as we prayed for the end of the pandemic and for the whole church.
 - h) Oversee to the monthly meetings of the Fraternal Group of Lay Dominicans. Being allowed to come together, especially towards the end of the year, was life-giving to each of them.
 - i) Listening to Parishioners who occasionally phone the convent for a listening ear or to ask for prayers. Sisters always avail themselves of this service.
- The presence of the Dominican Sisters in the Parish is highly appreciated.



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Note: Away from parish involvement, In July 2022, when Covid 19 cases were fewer, the convent doors were opened to our neighbourhood community with friends to celebrate Queen Elizabeth's Platinum Jubilee. It was a joyful celebration.



4.3.2 Interdenominational/Interfaith

The Sisters have attended and taken part in the World Day of Prayer for Women. They took part in the activities of the day together with Christians from other denominations which enriched the encounter.

4.3.3 England and Wales:

- a) The Sisters belong to CoR (Conference of Religious)
- b) Collaboration with the Local Dominican family was enhanced. The Prioress General is fully involved in the Dominican Association of Britain and Ireland as part of the Dominican Family.

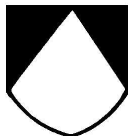
4.3.4 The World:

- a) The Sisters have continued to be proactive in DSI (Dominican Sisters International), DSE and the UISG meetings. This connected the Charity with issues of concern at the international level.
- b) Whenever new information was received, the Prioress General disseminated it to the Congregation so that the Sisters have an idea of what is happening in other parts



of the world, similarly, Our Sisters in different parts of the world also shared issues of greater importance which the Leadership then disseminated to the rest of the Congregation through the newsletter. Activities of interest are also shared such as tree planting with school children.

- c) The Trustees have visited most of the Countries where we are present for different activities and to receive perpetual vows of our Sisters. They took the opportunity to share news of what is happening in other parts of our Congregation.



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- d) The Prioress General attended meetings in Spain and Ireland and information was shared with Regions and Delegations.

5. ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES

5.1 Specific objectives

Our objectives are still the same as those in 2021.

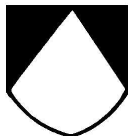
5.1.1 The Advancement of the Roman Catholic Religion:

Involvement in parish activities remains our priority.

5.1.2 The formation and training, maintenance, and support of the members of the Congregation

- The Sisters preparing for a perpetual profession in Kenya and Zimbabwe were given priority. Everything possible was done to hold the sessions in their presence.
- The General Councillors were all involved in the process of giving input.
- Ongoing Formation for Leadership remains a priority of the Trustees. The Leadership in the various Regions and Delegations availed online training through the preparation of the General Chapter. Other courses for leaders included Facilitation, Leadership workshops, computers, and reflexology. In the end, there was a lot more available for the sisters online than what we could provide if we had gone around personally to the various Regions and Delegations.





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5.1.3 The education of the youth and the instruction of children in accordance with the doctrines of the Roman Catholic faith, the carrying out of such work amongst the population of Africa

- a) The Trustees visited England, Germany, Kenya and Zimbabwe to monitor and support the Sisters in their apostolates.
- b) Earmarked donations were passed on to respective apostolates. Other donations were passed on to areas of great need i.e. in education, health social ministries and care of the earth.

5.1.4 The Relief of Poverty and Advancement of Education and health throughout the World:

- a) Research on Justice and Peace and care for creation, was done and is now enshrined in the Congregational 2021-2027 Vision.



6. ACHIEVEMENTS AND PERFORMANCE

We empower all to respond compassionately to the needs of our time and to God's Creation

Policies: To continuously study, evaluate, update the policies, Governance and management, Operational risks, Reputational Risks, Laws, Regulations and Environment Risks.

- 6.1 **Website:** The website continues to be a platform for anyone desiring to access information on the congregation. The Regions and Delegations uploaded the information and activities of interest.
- 6.2 **Financial Advisory Committee:** The Trustees successfully held two meetings.
- 6.3 **Finance Workshops:** The Regions and Delegations held finance workshops.
- 6.4 **Virtual Meetings:** The Trustees utilised technology and held various meetings on spiritual life and general affairs of the Congregation.



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7. FINANCIAL REVIEW

A summary of the year's results can be found in the appended accounts.

7.1 Independent Examination.

In consultation with Richard Place Dobson Services Limited, the Trustees decided to do an independent Examination since the income was below the recommended threshold of £250,000.00 for the year ended 31 December 2022.

Mr Harding explained the Independent Examination report re: 2022 Accounts. The following were highlighted:

- a. Going Concern: The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern. i.e., The Congregation continues to exist on a secure financial basis.
- b. The Accounts are in good order, and they are below the expected threshold.
- c. The Charity Report is thorough and covers all aspects of what Charity is about, and the pictures capture everything.
- d. The Trustees are not reliant on selling the investments for cash flow in the short term since they still receive steady dividends quarterly.
- e. At the meeting in November the representative of BlackRock informed the Trustees that the Investment at BlackRock Catholic Charities Growth and Income Fund can fall and rise at any time. In 2021 the investment was positive though in 2022, investments were not spared. The reasons are inflation, tragic events in Ukraine, and European energy price increases. However, the benefits of BlackRock are that it does not just invest in the companies but in traded debts, (they have relatively low risk), and property. The investment stood at £1,301,712.70 and at the reporting date had decreased in value by £185,379.

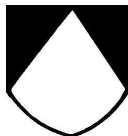
8. Finance Administration and Management:

8.1 Responsibility of the Bursar General

The Bursar General is responsible for the administration of all financial affairs and material assets, the immovable property, and the General Fund of the Congregation, in accordance with the laws of the Church, State, and Congregation. The Bursar General acts under the direction of, and in close cooperation with, the Prioress General and is accountable to her (Can.636)

8.2 Advisory Finance Committee Zoom Meetings:

Meetings with the Independent Examiner Mr. Daren Harding, Mr. Ludwig Spagl, Fr. Richard Ounsworth OP, Mr. Fergus Brotherton, and Amanda Francis were held on 10 June 2022 with the Auditors Mr. Harding present. On 29th November 2022, another meeting was held with the investment manager, Mr. Alexander Bitzakidis, from BlackRock.



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8.3 The financial reserves:

The reserves are to serve Charity's present and future needs relating to the education of our younger members and future pensions. The charity's principal asset comprises listed investments, the value of which is dependent on movements in the UK and world stock markets. The investments have been managed by BlackRock/Charifaith who adhered to a policy incorporating ethical considerations agreed upon by the trustees. The trustees met 3 times inclusive of an informal AGM. The Budget for the Charity was approved annually by the General Council. The report with the investment managers, and the manager's performance and that of the portfolio were monitored. The investment strategy was assessed regularly by the Advisory Committee to ensure it remains appropriate to Charity's needs- both now and in the future.

8.4 Gift Aid: A Gift Aid Schedule for donations. There were no donations received that would have warranted a gift aid claim.

8.5 Reserves Policy

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to approximately between 6-12 months expenditure. At the year end date the reserves held are slightly in excess of the policy but this is due to the uncertainty ahead in terms of increased expenditure in light of the current economical climate.

9. Plans for 2023

9.1 Policies: The Trustees to study, update and implement all the policies.

9.2 Website: To continue updating the Website with new materials and keeping it up to date.

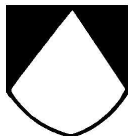
9.3 Financial Advisory Committee: To hold two meetings, one with the Auditors and the second with the Investment Managers.

9.4 Regional Chapter: The Trustees to continue nurturing, promoting, supporting and encouraging Dominican Governance at Regional/Delegational Level; Regional Chapter in Germany and Combined Councils Meetings.

9.5 Collaboration with the Dominican Family in Africa: The Regional/Delegational leadership of Kenya, Zambia and Zimbabwe will represent the General Leadership at the Assembly of the Dominican Sisters in Africa (DSA) in Kenya.

9.6 Celebrating membership and other milestones in Sisters' lives:

- a. perpetual profession in Germany, Zambia and Zimbabwe.
- b. First profession in Zambia
- c. Jubilee of Religious Profession (Silver, Golden, Diamond).



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10. Impact of the Russia - Ukraine War on the Charity.

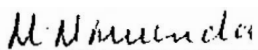
On 24th February 2022 Russia invaded Ukraine in a major escalation of Russia-Ukraine conflict that had begun in 2014. As a result, the economy of the world has been affected. The high inflation rate has affected the Charity.

11. CONCLUSION

The Trustees wish to record their recognition of the commitment of the individual members of the Congregation. Their dedications, professionalism, selflessness service and positive approach in the advancement of the Congregation's Mission Statement.

Looking back on 2022, the Trustees feel indebted to the Finance Advisory Committee Members for their commitment and diligence in helping the Trustees in their role, to the benefactors, and collaborators whose generosity assisted the Congregation in fulfilling its mission's objectives. They look forward to future collaboration.

Approved by the Trustees and signed on their behalf by:


.....

Sr Margret M. Musonda OP- Chair

Approved by the Trustees on:16/10/2023.....



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Independent Examiner's Report

I report to the trustees on my examination of the financial statements of Dominican Missionary Sisters of the Sacred Heart of Jesus (the charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

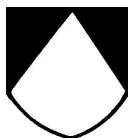
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Darren Harding ACA FCCA DChA
Richard Place Dobson Services Limited
Chartered Accountants
1-7 Station Road
Crawley
West Sussex
RH10 1HT

Dated: 17/10/2023.....



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Statement of Financial Activities

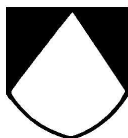
Including Income and Expenditure Account

Current financial year

		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
	Notes					
<u>Income from:</u>						
Legacies	3	-	-	-	-	121,092
Donations	4	57,239	-	20,541	77,780	141,585
Other trading activities	5	3,754	-	-	3,754	116
Investments	6	39,630	-	-	39,630	37,578
Total income		100,623	-	20,541	121,164	300,371
<u>Expenditure on:</u>						
Charitable activities	7	150,344	71,285	20,541	242,170	267,687
Total charitable expenditure		150,344	71,285	20,541	242,170	267,687
Net (expenditure)/income before investments (losses)/gains		(49,721)	(71,285)	-	(121,006)	32,684
Net (losses)/gains on investments	10	-	(185,379)	-	(185,379)	132,808
Net (expenditure)/income before transfers		(49,721)	(256,664)	-	(306,385)	165,492
Gross transfers between funds		(5,581)	5,581	-	-	-
Net movement in funds		(55,302)	(251,083)	-	(306,385)	165,492
Fund balances at 1 January 2022		184,704	4,146,355	120	4,331,179	4,165,687
Fund balances at 31 December 2022		129,402	3,895,272	120	4,024,794	4,331,179

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.



DOMINICAN MISSIONARY SISTERS

OF THE SACRED HEART OF JESUS CIO

Statement of Financial Activities

Including Income and Expenditure Account (cont'd)

Prior financial year

		Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes				
<u>Income from:</u>					
Legacies	3	121,092	-	-	121,092
Donations	4	111,207	-	30,378	141,585
Other trading activities	5	116	-	-	116
Investments	6	37,578	-	-	37,578
Total income		269,993	-	30,378	300,371
<u>Expenditure on:</u>					
Charitable activities	7	140,744	64,984	61,959	267,687
Total charitable expenditure		140,744	64,984	61,959	267,687
Net income/(expenditure) before investment gains	10	-	132,808	-	132,808
Net (expenditure)/income before transfers		129,249	67,824	(31,581)	165,492
Gross transfers between funds		(29,042)	29,042	-	-
Net movement in funds		100,207	96,866	(31,581)	165,492
Fund balances at 1 January 2021		84,497	4,049,489	31,701	4,165,687
Fund balances at 31 December 2021		184,704	4,146,355	120	4,331,179

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.



DOMINICAN MISSIONARY SISTERS

OF THE SACRED HEART OF JESUS CIO

Balance Sheet

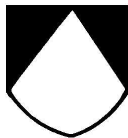
As at 31 December 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	12	2,593,563		2,659,267	
Investments	13	1,301,713		1,487,092	
		<u>3,895,276</u>		<u>4,146,359</u>	
Current assets					
Debtors	15	1,453		122,495	
Cash at bank and in hand		133,645		70,468	
		<u>135,098</u>		<u>192,963</u>	
Creditors: amounts falling due within one year	16	(5,580)		(8,143)	
		<u></u>		<u></u>	
Net current assets			129,518		184,820
Total net assets			<u>4,024,794</u>		<u>4,331,179</u>
Income funds					
Restricted funds	17		120		120
<u>Unrestricted funds</u>					
Designated funds	18	3,895,272		4,146,352	
General unrestricted funds		129,402		184,707	
		<u></u>		<u></u>	
			4,024,674		4,331,059
			<u>4,024,794</u>		<u>4,331,179</u>

The financial statements were approved by the Trustees on ...16/10/2023...

M. Musonda

Sr Margret M. Musonda
Trustee



DOMINICAN MISSIONARY SISTERS

OF THE SACRED HEART OF JESUS CIO

Notes to the Financial Statements

1 Accounting policies

Charity information

Dominican Missionary Sisters of the Sacred Heart of Jesus is a registered Charitable Incorporated Organisation (CIO).

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of investments which are included at market value, and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern. The trustees have considered the impact of COVID 19 on the charity's finances but consider the reserves to be sufficient to cover all expenses and enable the members and Trustees to carry on delivering the objects of the Charity.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

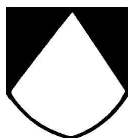
Donations and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Trading income relates to income from the charity shop and hospitality and is accounted for on a received basis.

Sisters pension income and other incoming resources are included in the Statement of Financial Activities in the year to which it relates.

Income from investments is included in the Statement of Financial Activities in the year in which it is receivable.



DOMINICAN MISSIONARY SISTERS

OF THE SACRED HEART OF JESUS CIO

Notes to the Financial Statements (continued)

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Liabilities are recognised as expenditure as soon as there is legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities relate to the cost of serving the community and that of carrying out the charity's international aid work. These expenses have been allocated directly to functional headings as shown in the Statement of Financial Activities.

Charitable activities

Costs of charitable activities are incurred on the Charity's operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

Support costs now include governance costs which are costs associated with meeting the constitutional and statutory requirements of the charity and include independent examination fees, accountancy fees, legal and professional fees and bank charges.

Allocation of support costs

The main activity of the charity is to provide religious services to the community so all costs related to this are classed as direct charitable costs and all other costs are allocated as support costs.

1.6 Tangible fixed assets

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	2% straight line
Fixtures, fittings & equipment	25% reducing balance
Computers equipment	33% straight line
Motor vehicles	25% reducing balance

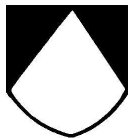
All assets costing more than £500 are capitalised.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.



DOMINICAN MISSIONARY SISTERS

OF THE SACRED HEART OF JESUS CIO

Notes to the Financial Statements (continued)

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Basic financial assets

Debtors

Other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Basic financial liabilities

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any discounts due.

1.10 Taxation

The charity is exempt from tax on its charitable activities.

1.11 Fund accounting

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are subjected to restrictions on the expenditure imposed by the donor or through the terms of an appeal.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

Depreciation

Management has made assumptions and estimated depreciation rates in the respect of showing a true and fair view of the assets at the balance sheet date.

Investments

Valuation of investments at market value, based on calculation by the investment fund manager. The investments held are all shares listed on a recognised stock exchange and have an easily identifiable market value.



DOMINICAN MISSIONARY SISTERS

OF THE SACRED HEART OF JESUS CIO

Notes to the Financial Statements (continued)

3 Legacies

	Total	Unrestricted funds
		general
	2022	2021
	£	£
Legacies receivable	-	121,092

4 Donations

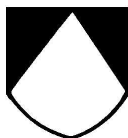
	2022	2021
	£	£
Donations	77,780	141,585
Analysis by fund		
Unrestricted funds - general	57,239	111,207
Restricted funds	20,541	30,378
	77,780	141,585

5 Other trading activities

	Unrestricted funds	Unrestricted funds
	general	general
	2022	2021
	£	£
Hospitality Income	3,754	116

6 Investments

	Unrestricted funds	Unrestricted funds
	general	general
	2022	2021
	£	£
Interest receivable	39,630	37,578



DOMINICAN MISSIONARY SISTERS

OF THE SACRED HEART OF JESUS CIO

Notes to the Financial Statements (continued)

7 Charitable activities

	Premises related costs 2022 £	Premises related costs 2021 £
Depreciation and impairment	71,285	64,984
Donation giving	24,582	64,815
Sisters' living and administrative expenses	142,943	132,368
	<u>238,810</u>	<u>262,167</u>
Share of governance costs (see note 8)	3,360	5,520
	<u>242,170</u>	<u>267,687</u>
Analysis by fund		
Unrestricted funds - general	150,344	140,744
Unrestricted funds - designated	71,285	64,984
Restricted funds	20,541	61,959
	<u>242,170</u>	<u>267,687</u>

8 Support costs

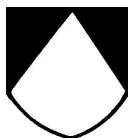
	Support costs £	Governance costs £	2022 £	2021 £
Audit fees	-	-	-	3,420
Accountancy	-	3,360	3,360	2,100
	<u>-</u>	<u>3,360</u>	<u>3,360</u>	<u>5,520</u>
Analysed between				
Charitable activities	-	3,360	3,360	5,520
	<u>-</u>	<u>3,360</u>	<u>3,360</u>	<u>5,520</u>

Governance costs includes payments to the independent examiners of £3,360 (2021: £5,520).

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year or were reimbursed any expenses during the year.

The trustees are however also members of the community. Members of the community are maintained by the charity and premises, meals and other living expenses are paid by the charity.



DOMINICAN MISSIONARY SISTERS

OF THE SACRED HEART OF JESUS CIO

Notes to the Financial Statements (continued)

10 Net (losses)/gains on investments

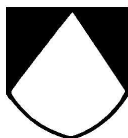
	Unrestricted funds designated 2022 £	Unrestricted funds designated 2021 £
Revaluation of investments	(185,379)	132,808

11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

12 Tangible fixed assets

	Land and buildings £	Fixtures, fittings & equipment £	Computers equipment £	Motor vehicles £	Total £
Cost					
At 1 January 2022	3,725,193	279,030	13,842	28,558	4,046,623
Additions	-	-	5,581	-	5,581
At 31 December 2022	3,725,193	279,030	19,423	28,558	4,052,204
Depreciation and impairment					
At 1 January 2022	1,095,065	253,688	11,397	27,206	1,387,356
Depreciation charged in the year	60,384	6,335	4,228	338	71,285
At 31 December 2022	1,155,449	260,023	15,625	27,544	1,458,641
Carrying amount					
At 31 December 2022	2,569,744	19,007	3,798	1,014	2,593,563
At 31 December 2021	2,630,128	25,342	2,445	1,352	2,659,267



DOMINICAN MISSIONARY SISTERS

OF THE SACRED HEART OF JESUS CIO

Notes to the Financial Statements (continued)

13 Fixed asset investments

(Continued)

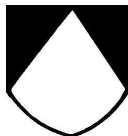
	Listed investments £
Cost or valuation	
At 1 January 2022	1,487,092
Revaluation	(185,379)
	<hr/>
At 31 December 2022	1,301,713
	<hr/>
Carrying amount	
At 31 December 2022	1,301,713
	<hr/> <hr/>
At 31 December 2021	1,487,092
	<hr/> <hr/>

The investments held at the year end which equated to more than 5% were as follow:

BLK Catholic Charities Growth & Income A Inc - £1,301,713

The historical cost of the asset held as at 31 December 2022 was £867,002 (2021: £867,002).

14 Financial instruments	2022 £	2021 £
Carrying amount of financial assets		
Instruments measured at fair value	1,301,713	1,487,092
	<hr/> <hr/>	<hr/> <hr/>
15 Debtors	2022 £	2021 £
Amounts falling due within one year:		
Other debtors (including legacies receivable)	-	121,092
Prepayments and accrued income	1,453	1,403
	<hr/>	<hr/>
	1,453	122,495
	<hr/> <hr/>	<hr/> <hr/>
16 Creditors: amounts falling due within one year	2022 £	2021 £
Accruals	5,580	8,143
	<hr/> <hr/>	<hr/> <hr/>



DOMINICAN MISSIONARY SISTERS

OF THE SACRED HEART OF JESUS CIO

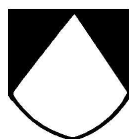
Notes to the Financial Statements (continued)

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 January 2021	Incoming resources	Resources expended	Balance at 1 January 2022	Incoming resources	Resources expended	Balance at 31 December 2022
	£	£	£	£	£	£	£
Overseas							
Ministry Fund	31,701	30,378	(61,959)	120	20,541	(20,541)	120
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

The Overseas Ministry Fund represents amounts earmarked for overseas mission toward Emerald Hill School for the deaf, Emerald Hill Children's home and Sr Rita-Maria's projects for the poor people in Zimbabwe and Kenya.



DOMINICAN MISSIONARY SISTERS

OF THE SACRED HEART OF JESUS CIO

Notes to the Financial Statements (continued)

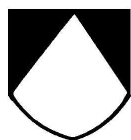
18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2021	Resources expended	Transfer	Revaluations, gains and losses	Balance at 1 January 2022	Resources expended	Transfer	Revaluations, gains and losses	Balance at 31 December 2022
	£	£	£	£	£	£	£	£	£
Maintenance Fund	1,354,283	-	-	132,808	1,487,091	-	-	(185,379)	1,301,712
Tangible fixed assets	2,695,206	(64,987)	29,042	-	2,659,264	(71,285)	5,581	-	2,593,560
	<u>4,049,489</u>	<u>(64,987)</u>	<u>29,042</u>	<u>132,808</u>	<u>4,146,355</u>	<u>(71,285)</u>	<u>5,581</u>	<u>(185,379)</u>	<u>3,895,272</u>

The Maintenance Fund was set up to help maintain the sisters in their old age and retirement. Included within the maintenance fund is unrealised gains on investments of £434,711 (2021: £620,090).

The Tangible fixed assets Fund represents the net book value of the charity's tangible fixed assets which are not liquid funds and hence do not constitute free reserves.



DOMINICAN MISSIONARY SISTERS

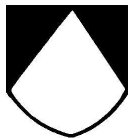
OF THE SACRED HEART OF JESUS CIO

Notes to the Financial Statements (continued)

19 Analysis of net assets between funds

	Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 December 2022 are represented by:								
Tangible assets	-	2,593,563	-	2,593,563	-	2,659,267	-	2,659,267
Investments	-	1,301,713	-	1,301,713	-	1,487,092	-	1,487,092
Current assets/(liabilities)	129,402	(4)	120	129,518	184,700	-	120	184,820
	<u>129,402</u>	<u>3,895,272</u>	<u>120</u>	<u>4,024,794</u>	<u>184,700</u>	<u>4,146,359</u>	<u>120</u>	<u>4,331,179</u>

Included within the designated funds is minus £185,379 (2021: £132,808) relating to revaluation gains on the Investment portfolio held.



DOMINICAN MISSIONARY SISTERS

OF THE SACRED HEART OF JESUS CIO

Notes to the Financial Statements (continued)

20 Related party transactions

There were no related party transactions for the year ended 31 December 2022 (31 December 2021 - none).