

# Trustees' Annual Report for the period

Period start date

Period end date

From

To

## Section A

## Reference and administration details

Charity name

Kingsclere Community Association

Other names charity is known by

Registered charity number (if any)

1168366

Charity's principal address

The Fieldgate Centre, Fieldgate Drive

Kingsclere

Hampshire

Postcode

RG20 5SQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Bates	Chairman		AGM
2	David Chivers	Vice Chairman		AGM
3	Ian Bowes	Treasurer		AGM
4	Karen Columbo	Secretary		AGM
5	Lesley Farey			AGM
6	Kaye Broom			AGM
7				
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Bank	Santander	Bootle, Merseyside, L30 4GB

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document	Constitution adopted at AGM in November 2016 and effective from 1 April 2017.
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	Trustees are elected annually at the Annual General Meeting.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Kingsclere Community Association operates The Fieldgate Centre, a community centre, based in Kingsclere, Hampshire.

The trustees meet regularly with other committee members to review all aspects of the operation of the charity including the financial position and the service provided to the community in which it operates.

The bar is operated separately from the association by Fieldgate Social Club Ltd. The trading operation of Fieldgate Social Club Ltd is solely for the benefit of Kingsclere Community Association and all surplus revenue made by Fieldgate Social Club Ltd is paid to the association.

Summary of the objects of the charity set out in its governing document

- To promote the benefit of the inhabitants of The Parish of Kingsclere and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- To maintain and manage the centre known as The Fieldgate Centre, Fieldgate Drive, Kingsclere and to co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.
- The Association shall be non-party in politics and non-sectarian in religion.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our operation for the year the trustees used the Charity Commission’s guidance on public benefit to ensure the association complied with it’s obligations.

The main activities are as follows:

- maintaining The Fieldgate Centre to a standard that allows public use for a range of activities in the various spaces in the Centre,
- facilitating the running of a range of classes, activities and events run in the centre, and
- organising community events.

The result of these activities is to benefit to the residents of the Parish of Kingsclere and the local area. The classes, activities and events cater for all of the community and there is something that serves from the young through to the old.

## Additional details of objectives and activities (Optional information)

Everyone who lives in the parish of Kingsclere who is 18 or over is automatically a member of the association. We are a community organisation and promote the Fieldgate Centre with the tag line "Our community, our place". We therefore strive to ensure the facility is available for all and that there are activities that as many as possible can participate in. To achieve this however we do need volunteers to support the association in a range of roles undertaking many different tasks. The contribution of our volunteers is fundamental to the success of the Association and we are always looking for more people to volunteer.

All trustees and committee members give their time voluntarily and receive no remuneration or other benefits. We do not receive external funding for operational activities so generating revenue through use of the centre is essential along with the work of the volunteers.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Association delivered a range of events and activities for the community using the community centre all aimed at supporting the well-being of our residents. Total visits to the facilities based at the Fieldgate Centre were in the region of 52,000.

A wide range of classes were run at the community centre during the year most based around health and fitness. A range of local Kingsclere sports clubs use the centre as a base for training and home matches. cricket, football and rugby training took place and the Association supported these activities.

A series of Play Days for children were run during the summer holiday which saw over 1400 children, parents/grandparents/carers attend. We ensured entry to the Play Days was free ensuring there was no affordability barrier to entry. Over the past few years the Association has run a major free community fun day. In June 2024 a free community fun day took place. As well as a range of activities live music was laid on for entertainment in the evening. Over 800 people attended through the day.

The Association ran a regular Meet-Up throughout the year which was free and open to all but with a good number of elderly attendees. A range of activities were run at the Meet Up including a Christmas Party. Transport was laid on for any who required it allowing attendance at the events run by the charity. This was aimed at reducing social isolation and aiding social inclusion in the community.

Working with the Kingsclere Players, eight pantomime performances were staged in the run up to Christmas. This community-based production was enjoyed by a audience total of over 860. In June 2024 a comedy play, Stepping Out, was staged with four public performances. This was well attended. The Association supported the production of the shows enabling a significant number cast and crew to rehearse and prepare for stage shows throughout the year. This activity enabled the development of community involvement and improved social cohesion.

Other Christmas activities included a cabaret and a Christmas Sing-Along run with the Kingsclere Singers and Kingsclere Players, two of the community groups that use the centre for rehearsals and performances.

A series of Repair Café events were held. These are free events and the service provided allows a range of domestic items to be repaired to allow continued use saving money for the individual and reducing waste.

The Association facilitated a book sale in the community centre for the local community library. This event brought many into the centre for this community event.

The Association refreshed the Social Area used for many activities. New carpet was fitted and new tables and chairs were purchased leading to an overall improvement of the space for social interaction. The hall chairs were also replaced. Not only did this provide good quality seating but it also increased the seating capacity for shows and activities.

Financially the association has remained on a sound footing and operationally it has demonstrated it delivers benefit to the community. The support and goodwill shown by the community continues and this has translated into increased usage and social interaction at the community centre.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The association aims to hold sufficient reserves in cash to allow up to six months of operating costs to be covered if there is any shortfall in income. This inevitably would reduce the profitability of the association so the reserves must be replenished in as short a period as possible, certainly less than 12 months to ensure the charity remains in a financially sustainable position.

### Details of any funds materially in deficit

Not applicable – the Association has a healthy financial position.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

There are four revenue streams for the association; hire income, events, revenue from the Fieldgate Social Club Ltd and grants.

- Hire income, events and the surplus income generated by the Fieldgate Social Club Ltd paid to the KCA cover the operational costs of running the centre. Hire and events income is generated by activities that are within the charity's area of benefit. Surplus income and grant income (see below) is used to run community activities.
- Grant income is used to improve and update the facilities. Grant income is also sought to run discrete community activities such as Play Days and Meet Ups for the elderly. Where grant funding is for community centre infrastructure this is equivalent to capital spend and is investment to ensure the longer-term availability of The Fieldgate Centre for the community. Event income is used to supplement improvement and updating work. This assists with any grant requirement to match funding.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Ian James Robert Bowes

Position (eg Secretary, Chair, etc)

Treasurer

Date

3 January 2026

## **Financial Report and accounts for the year to 31st March 2025**

The accounts for the year 1 April 2024 to 31 March 2025 for Kingsclere Community Association (KCA) are presented as an Income and Expenditure Report and a Balance Sheet.

Figures for the year to 31st March 2024 are shown for comparison and the previous two years are presented to show the financial trends over the last four years.

### **Summary**

Total income for the year increased due to increases in income from hires, events, grants and Fieldgate Social Club Ltd. This is all based on the community centre attracting more visitors to the events, activities and celebrations held at our popular venue. This increase in activity was matched by a corresponding increase in costs however careful management of costs and income created a surplus of £2,856.

### **Income and Expenditure**

The Financial Year 1 April 2024 to 31 March 2025 saw increased activity over the previous year. The underlying operating income generated by hires, events and Fieldgate Social Club Ltd increased by £9,695 to £54,390. This increase allowed a major re-fresh of the social area. Grant funding increased by £8,960 to £21,508. This funding was for both running major activities, particularly the Summer of Fun Play Days, and improvements to the centre equipment and infrastructure. The increase in expenditure related to equipment and infrastructure spend.

### **Income**

Income for the year was £78,951 up from £58,293 for the previous year, explained by:

- Revenues from hire of the facilities at The Fieldgate Centre increased to £37,200 up from £33,606. Regular users such as Pilates, Clubbercise, Badminton Club, the Kingsclere Singers, CEROC dancing and several exercise classes continued their routine activities. The community centre has continued to be a regular location for NHS Blood and Transplant blood donation sessions. The NHS continues to use the Centre to run Mother and Baby Clinics and Health Visitor Clinics. The Fieldgate Centre attracted a range of one-off hires for celebrations and events.

- As a result of an increased range of functions held at the community centre including a large community fun day in June 2024 the Fieldgate Social Club Ltd was able generate a trading surplus of £12,000.
- Grant funding income increased to £21,508 up from £12,548. Grant funding spent this year was provided by Greenham Trust and Kingsclere Parish Council. Kingsclere Parish Council provided funding amounting to £672 contributing to the Summer of Fun Days and the D Day based community event held in June 2024.
- Greenham Trust awarded grants to support the Summer of Fun play days and continued to provide funding for the Improvement Project that has been running for several years.
- Income of £5,190 was generated from events. This is the gross figure before costs. Kingsclere Singers shows and performances staged by the Kingsclere Players took place at the community centre. Following performances of Stepping out in the Spring, Winter 2024 saw eight pantomime performances presented by the Kingsclere Players in partnership with the KCA. In total this attracted the largest audience the Fieldgate Centre has had for a show.
- Other income comprised of donations and bank interest amounting to £3,053. Donations of £2,055 were given at the various community events run by the KCA and by local companies supporting the Summer of Fun play days activity and the KCA fund raising Race Night. Bank interest was £998.

The business model for the Association is based promoting well-being centred on social gathering for a wide range of activities and events. The extent of the activity undertaken indicates success in achieving this.

### **Expenditure**

Expenditure for the year was £76,095 up from £55,527. The main elements of expenditure were:

- Repairs, Renewals and Maintenance amounted to £17,463. The largest spends in this category were for contract cleaning service, £10,379, decoration of the bar and social area, maintenance and repair of the heating and hot water systems and checking and maintenance of the electrical system.
- Equipment expenditure was £22,725. Largest spend was £10,960 for new furniture. This included hall chairs, social area chairs and tables. An upgrade of the fire monitoring and alarm system cost £4,710. Flooring for the social area was £4,247 and a Hive thermostat and control system for the heating system cost £1,130.
- Salary costs amounted to £9,860.
- Utility costs reduced slightly to £9,251 down from £9,590. The benefit of the solar panel system and battery storage continues to contribute to lower electricity costs. Considering that the price of electricity and gas has increased significantly since February 2022 the benefit of the energy saving initiatives implemented by

the KCA can be seen when compared to historic utility costs. In 2017-2018 the utility spend was £13,062. Utility costs include water supply and waste collection.

- Event expenses of £8,199 relate to the various community activities run by the Association. This includes the Summer of Fun Play Days run during the school summer holiday, the D Day based community day held in June 2024, and the regular Meet Up and Christmas events. The cost of running the Meet up included the cost of transportation for some of the participants – this amounted to £860.

## **Surplus**

For the year 2024/2025 there was an operating surplus of £2,856.

## **Balance Sheet**

- Total net assets have increased from £18,032 up to £20,888 due to the surplus made in the year. The assets, mainly cash or near cash, are the operating reserve for the Association.
- Debtor level of £1,305 is due to outstanding invoices for routine operations and all amounts due at the year- end have been received post year end.
- Creditors and Accruals amount to £32,432. £2,000 is working capital funding from Basingstoke and Deane. £2,070 is for deposits paid by hirers and for 2024 – 2025 costs yet to be paid. The remaining amount is an accrual for various grant funds received but not yet spent. This money is held as an accrual as it is to be spent on specific Kingsclere Community Association activities, infrastructure improvements or materials so cannot be treated as an asset although the spend when it occurs will be of benefit to the association. If the KCA does not spend money as specified in grant agreements it has an obligation to repay unspent funds.

## **Conclusion**

2024-2025 was a successful year. Whilst the financial results clearly demonstrate a healthy position of more significance is the increased and more extensive use of the community centre. For comparison in 2017 – 2018 there were approximately 35,300 visits to the Fieldgate Centre facilities. During 2024 – 2025 this figure was in the region of 52,000. The KCA's objective is to support the well-being of the community. The overall increased usage of the community centre along with the associated income has ensured the social enterprise run by the KCA has a sound financial footing that will enable it to continue to serve the community.



*Ian Bowes, Treasurer*  
Kingsclere Community Association

28<sup>th</sup> September 2025

## Profit and Loss Account – Kingsclere Community Association

Financial Year	2024/2025	2023/2024	2022/2023	2021/2022
<b>INCOME</b>				
Hire of Facilities	37,200	33,606	31,709	19,667
Fieldgate Social Club Ltd.	12,000	7,108	3,000	0
Grants	21,508	12,548	116,729	99,218
Entertainment and Social Events	5,190	3,981	495	934
Other Income -incl Donations	3,053	1,050	1,122	2,203
<b>TOTAL INCOME</b>	<b>78,951</b>	<b>58,293</b>	<b>153,055</b>	<b>122,023</b>
<b>EXPENDITURE</b>				
Repairs, Renewals and Maintenance	17,463	16,943	70,218	88,422
Equipment	22,725	3,171	40,971	2,962
Security	1,674	1,493	1,343	1,278
Events expenses	8,199	6,724	6,067	3,450
Utilities	9,251	9,590	14,609	5,124
Telephone	1,054	1,027	860	773
Salaries	9,860	8,064	10,645	12,067
Admin Expenses	2,986	5,793	1,419	564
Insurances	1,802	1,681	1,489	1,322
Licences, Subscriptions	1,083	1,039	720	759
Sundry Expenses	0	0	2,717	2,018
Matched Funding Payment	0	0	0	1,555
<b>TOTAL EXPENDITURE</b>	<b>76,095</b>	<b>55,527</b>	<b>151,058</b>	<b>120,294</b>
<b>TOTAL SURPLUS FOR YEAR</b>	<b>2,856</b>	<b>2,767</b>	<b>1,997</b>	<b>1,729</b>

Financial Year – 1 April to 31 March

## Balance Sheet – Kingsclere Community Association

	Balances as of	31/03/2025	31/03/2024	31/03/2023	31/03/2022
<b>CURRENT ASSETS</b>					
Santander Current Account		12,672	17,160	37,855	72,824
Lloyds Deposit Account		41,329	40,331	4,047	4,047
NS&I Investment Account		14	14	14	14
Debtors		1,305	1,229	9,905	1,189
Cash in Hand		0	0	0	0
<b>TOTAL ASSETS</b>		<b>55,320</b>	<b>58,733</b>	<b>51,821</b>	<b>78,074</b>
<b>CURRENT LIABILITIES</b>					
Creditors and Accruals		32,432	40,701	36,555	64,806
<b>TOTAL NET ASSETS</b>		<b>20,888</b>	<b>18,032</b>	<b>15,265</b>	<b>13,268</b>
<b>REPRESENTED BY</b>					
Balances Brought Forward		18,032	15,265	13,268	11,539
Total Surplus for Year		2,856	2,767	1,997	1,729
<b>TOTAL BALANCES CARRIED FORWARD</b>		<b>20,888</b>	<b>18,032</b>	<b>15,265</b>	<b>13,268</b>

## Independent examiner's report to the trustees of Kingsclere Community Association

I report on the accounts of the Association for the year ended 31<sup>st</sup> March 2025.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed



Date: 21 January 2026

Name: MATTHEW KIRBY

Relevant professional qualification or body: ACCA

Address: 14 HOOK ROAD  
KINGSCLEERE  
HAMPSHIRE  
RG20 5PD

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Signed



Date: 21 January 2026

Name: MATTHEW KIRBY

Relevant professional qualification or body: ACCA

Address: 14 HOOK ROAD  
KINGSCLERE  
HAMPSHIRE  
RG20 5PD