

Trustees' Annual Report for the period

	Period start date	Period end date
From	1 April 2023	To 31 March 2024

Section A Reference and administration details

Charity name Kingsclere Community Association

Other names charity is known by

Registered charity number (if any) 1168366

Charity's principal address The Fieldgate Centre, Fieldgate Drive

Kingsclere

Hampshire

Postcode RG20 5SQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Bates	Chairman		AGM
2	David Chivers	Vice Chairman		AGM
3	Ian Bowes	Treasurer		AGM
4	Karen Columbo	Secretary		AGM
5	Lesley Farey			AGM
6	Kaye Broom			AGM
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Santander	Bootle, Merseyside, L30 4GB

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted at AGM in November 2016 and effective from 1 April 2017.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected annually at the Annual General Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Kingsclere Community Association operates The Fieldgate Centre, a community centre, based in Kingsclere, Hampshire.

The trustees meet regularly with other committee members to review all aspects of the operation of the charity including the financial position and the service provided to the community in which it operates.

The bar is operated separately from the association by Fieldgate Social Club Ltd. The trading operation of Fieldgate Social Club Ltd is solely for the benefit of Kingsclere Community Association and all surplus revenue made by Fieldgate Social Club Ltd is paid to the association.

Summary of the objects of the charity set out in its governing document

- To promote the benefit of the inhabitants of The Parish of Kingsclere and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- To maintain and manage the centre known as The Fieldgate Centre, Fieldgate Drive, Kingsclere and to co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.
- The Association shall be non-party in politics and non-sectarian in religion.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our operation for the year the trustees used the Charity Commission's guidance on public benefit to ensure the association complied with it's obligations.

The main activities are as follows:

- maintaining The Fieldgate Centre to a standard that allows public use for a range of activities in the various spaces in the Centre,
- facilitating the running of a range of classes, activities and events run in the centre, and
- organising community events.

The result of these activities is to benefit to the residents of the Parish of Kingsclere and the local area. The classes, activities and events cater for all of the community and there is something that serves from the young through to the old.

Additional details of objectives and activities (Optional information)

Everyone who lives in the parish of Kingsclere who is 18 or over is automatically a member of the association. We are a community organisation and promote the Fieldgate Centre with the tag line "Our community, our place". We therefore strive to ensure the facility is available for all and that there are activities that as many as possible can participate in. To achieve this however we do need volunteers to support the association in a range of roles undertaking many different tasks. The contribution of our volunteers is fundamental to the success of the Association and we are always looking for more people to volunteer.

All trustees and committee members give their time voluntarily and receive no remuneration or other benefits. We do not receive external funding for operational activities so generating revenue through use of the centre is essential along with the work of the volunteers.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This year saw the community centre back on the growth trajectory that it was on prior to the COVID 19 pandemic with footfall exceeding 49,500 visits. The pre-pandemic level had been 43,000. During the year a wide range of community activities were held with the charity supporting the well-being of a large number of residents.

The wide range of classes were run at the community centre during the year most based around health and fitness. A range of local Kingsclere sports clubs use the centre as a base for training and home matches. cricket, football and rugby training took place and the centre supported these activities.

A series of Play Days for children were run during the summer holiday which saw over 1200 children, parents/grandparents/carers attend. Entry to the Play Days was free ensuring there was no affordability barrier to entry. The Association coordinated community activities to celebrate the Coronation of King Charles III. A major community celebration event was held in May 2023 starting with a parade through the village and a wide range of activities and entertainment based at the community centre. Over 800 people attended through the day. The Meet-Up, free and open to all but with a good number of elderly attendees, ran throughout the year. A range of activities are run at the Meet Up including a Christmas Party. Transport is laid on for any who require allowing attendance at events run by the charity. This reduces social isolation and aids social inclusion in the community.

Working with the Kingsclere Players, seven pantomime performances were staged in the run up to Christmas. This community-based production was enjoyed by a audience total of over 800.

Other Christmas activities included a cabaret and a Christmas Sing-Along run with the Kingsclere Singers and Kingsclere Players, two of the community groups that use the centre for rehearsals and performances.

Grant funding was received from Basingstoke and Deane Borough Council (B&DBC), Greenham Trust and Hampshire County Council. B&DBC funding from the Sustainability Fund enabled the development of our communications, including the creation of a new website, and community engagement particularly to increase the volunteer cadre who run the KCA and The Fieldgate Centre venue. A B&DBC Councillor grant contributed to shelving for the storage area. Greenham Trust awarded grants to support the Summer of Fun play days and continued to provide funding for the Improvement Project that has been running for several years. Hampshire County Council awarded a grant as part of their Tackling Loneliness programme which supported the provision of transport to those who need it to allow attendance at KCA events along with covering the running costs of events such as the regular Meet Up.

Financially the association has remained on a sound footing and operationally it has demonstrated it delivers benefit to the community. The support and goodwill shown by the community continues and this has translated into increased usage and social interaction at the community centre.

Section E Financial review

Brief statement of the charity's policy on reserves

The association aims to hold sufficient reserves in cash to allow up to six months of operating costs to be covered if there is any shortfall in income. This inevitably would reduce the profitability of the association so the reserves must be replenished in as short a period as possible, certainly less than 12 months to ensure the charity remains in a financially sustainable position.

Details of any funds materially in deficit

Not applicable – the Association has a healthy financial position.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

There are four revenue streams for the association; hire income, events, revenue from the Fieldgate Social Club Ltd and grants.

- Hire income, events and the surplus income generated by the Fieldgate Social Club Ltd paid to the KCA cover the operational costs of running the centre. Hire and events income is generated by activities that are within the charity's area of benefit. Surplus income and grant income (see below) is used to run community activities.
- Grant income is used to improve and update the facilities. Grant income is also sought to run discrete community activities such as Play Days and Meet Ups for the elderly. Where grant funding is for community centre infrastructure this is equivalent to capital spend and is investment to ensure the longer-term availability of The Fieldgate Centre for the community. Event income is used to supplement improvement and updating work. This assists with any grant requirement to match funding.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Ian James Robert Bowes

Position (eg Secretary, Chair, etc)

Treasurer

Date

23 December 2024

Financial Report and accounts for the year to 31st March 2024

The accounts for the year 1 April 2023 to 31 March 2024 for Kingsclere Community Association (KCA) are presented as an Income and Expenditure Report and a Balance Sheet.

Figures for the year to 31st March 2023 are shown for comparison and the previous two years are presented to show the financial trends over the last four years.

Summary

Although the total income for the year reduced significantly as, unlike previous years, no major projects were undertaken with the corresponding grant income. The underlying income generated by operations was £45,745, an increase of £9,419, allowing operating costs to be covered and a surplus of £2,767 to be generated.

Income and Expenditure

The Financial Year 1 April 2023 to 31 March 2024 saw the recovery to pre-pandemic levels of activity. The underlying operating income generated by hires, events and Fieldgate Social Club Ltd increased. Overall income reduced significantly as there were no major improvement projects with the corresponding grant income.

Income

Income for the year was £58,293 down from £153,055 for the previous year, explained by:

- Revenues from hire of the facilities at The Fieldgate Centre increased to £33,606 up from £31,709. Regular users such as Pilates, Clubbercise, Badminton Club, the Kingsclere Singers, CEROC dancing and several exercise classes continued their routine activities. The community centre has continued to be a regular location for NHS Blood and Transplant blood donation sessions. The NHS continues to use the Centre to run Mother and Baby Clinics and Health Visitor Clinics. The Fieldgate Centre attracted a range of one-off hires for celebrations and events.
- As a result of a range of functions held at the community centre including a major Coronation celebration the Fieldgate Social Club Ltd was able generate a trading surplus of £7,108.

- Grant funding income reduced to £12,548 from £116,729. Grant funding was given by Basingstoke and Deane Borough Council (B&DBC), Greenham Trust and Hampshire County Council. B&DBC provided grant funding from the Sustainability Fund to support the development of our communications and community engagement particularly to increase the volunteer cadre who run the KCA and The Fieldgate Centre venue, Borough Councillor fund to contribute to shelving for the storage area and the Local Infrastructure Fund to pay the final retention sum due to the contractor who undertook the pitch drainage work the KCA undertook for B&DBC on their pitches. Greenham Trust awarded grants to support the Summer of Fun play days and continued to provide funding for the Improvement Project that has been running for several years. Hampshire County Council awarded a grant as part of their Tackling Loneliness programme. Some of this grant funding has been accrued as it is committed to providing transport over the next to those who need it so they can attend KCA events and running events such as the regular Meet Up. The reduction in grant funding was due to there being no major improvement work being undertaken unlike 2022-2023 when the electrical upgrade was carried out along with the completion of the sports pitch drainage project.
- Income of £3,981 was generated from events. Winter 2023 saw the return of the pantomime presented by the Kingsclere Players in partnership with the KCA which generated the majority of the event income.
- Other income comprised of donations amounting to £1,050. These donations were given at the various community events run by the KCA and by a local company supporting the Summer of Fun play days activity.

The business model for the Association is based on social gathering for a wide range of activities and events. The year 2022-2023 saw the operations of the Association no longer impeded in the way they were with the pandemic restrictions during the two previous financial years.

Expenditure

Expenditure for the year was £55,527 down from £151,058. The main elements of expenditure were:

- Repairs, Renewals and Maintenance amounted to £16,943. The largest spends in this category were for contract cleaning service - £7,781, decoration of social area and corridor - £2,800, payment of contractors retention for pitch drainage - £2,772 and payment for the final inspection of electrical upgrade work.
- Equipment expenditure was £3,171. Largest spend was £1,400 for gantry access.
- Salary costs amounted to £8,064.
- Utility costs reduced to £9,590 down from £14,609. The benefit of the solar panel system and battery storage contributed to a significant reduction in the electricity cost. A slightly lower gas tariff also contributed to a reduction in spend along with

increased use of time controls. Considering that the price of electricity and gas has increased significantly over the past two years the benefit of the energy saving initiatives implemented by the KCA can be seen when comparing utility costs pre-Covid. In 2017-2018 the utility spend was £13,062.

- Event expenses of £6,724 relate to the various community activities run by the Association. This includes the Summer of Fun Play Days that took place during the school summer holiday, the Coronation celebration event in May 2023, the regular Meet Up and Christmas events.

Surplus

For the year 2023/2024 there was an operating surplus of £2,767.

Balance Sheet

- Total net assets have increased from £15,265 to £18,032 due to the surplus made in the year. The assets, mainly cash or near cash, are the operating reserve for the association.
- Debtor level of £1,229 is due to outstanding invoices for routine operations and all amounts due at the year- end have been received post year end.
- Creditors and Accruals amount to £40,701. £2,000 is working capital funding from Basingstoke and Deane. £2151 is for deposits paid by hirers and for 2023 – 2024 costs. The remaining amount is an accrual for various grant funds received but not yet spent. This money is held as an accrual as it is to be spent on specific Kingsclere Community Association activities, infrastructure improvements or materials so cannot be treated as an asset although the spend when it occurs will be of benefit to the association. If the KCA does not spend money as specified in grant agreements it has an obligation to refund.

Conclusion

Both operational income levels and footfall have recovered to above pre-pandemic levels. In 2019-2020 operational income was £43,858 and for this year it is £45,745. Footfall increased this year to 49,500 up from 38,500 the previous year. In 2019-2020 footfall was 43,300. This demonstrates the support of the local community. The KCA's objective is to support the well-being of the community. The overall increased usage of the community centre along with the associated income has ensured the social enterprise run by the KCA has a sound financial footing that will enable it to continue to serve the community.



Ian Bowes, Treasurer
Kingsclere Community Association
11th November 2024

Profit and Loss Account – Kingsclere Community Association

Financial Year	2023/2024	2022/2023	2021/2022	2020/2021
INCOME				
Hire of Facilities	33,606	31,709	19,667	2,463
Fieldgate Social Club Ltd.	7,108	3,000	0	0
Grants	12,548	116,729	99,218	96,878
Entertainment and Social Events	3,981	495	934	565
Other Income – including Donations	1,050	1,122	2,203	2,630
TOTAL INCOME	58,293	153,055	122,023	102,536
EXPENDITURE				
Repairs, Renewals and Maintenance	16,943	70,218	88,422	75,981
Equipment	3,171	40,971	2,962	1,988
Security	1,493	1,343	1,278	1,735
Events expenses	6,724	6,067	3,450	372
Utilities	9,590	14,609	5,124	2,609
Telephone	1,027	860	773	995
Salaries	8,064	10,645	12,067	11,580
Admin Expenses	5,793	1,419	564	1,953
Insurances	1,681	1,489	1,322	2,325
Licences, Subscriptions	1,039	720	759	215
Sundry Expenses	0	2,717	2,018	1,457
Matched Funding Payment	0	0	1,555	1,000
TOTAL EXPENDITURE	55,527	151,058	120,294	102,210
TOTAL SURPLUS FOR YEAR	2,767	1,997	1,729	326

Financial Year – 1 April to 31 March

Balance Sheet – Kingsclere Community Association

Balances as of	31/03/2024	31/03/2023	31/03/2022	31/03/2021
CURRENT ASSETS				
Santander Current Account	17,160	37,855	72,824	40,626
Santander Deposit Account	0	0	0	1
Lloyds Deposit Account	40,331	4,047	4,047	4,047
NS&I Investment Account	14	14	14	14
Debtors	1,229	9,905	1,189	1,423
Cash in Hand	0	0	0	0
TOTAL ASSETS	58,733	51,821	78,074	46,111
CURRENT LIABILITIES				
Creditors and Accruals	40,701	36,555	64,806	34,572
TOTAL NET ASSETS	18,032	15,265	13,268	11,539
REPRESENTED BY				
Balances Brought Forward	15,265	13,268	11,539	11,213
Total Surplus for Year	2,767	1,997	1,729	326
TOTAL BALANCES CARRIED FORWARD	18,032	15,265	13,268	11,539

Independent examiner's report to the trustees of Kingsclere Community Association

I report on the accounts of the Association for the year ended 31st March 2024.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

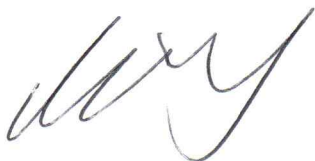
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed



Date: 18 November 2024

Name: MATTHEW KIRBY

Relevant professional qualification or body: ACCA

Address: 14 HOOK ROAD
KINGSCLERE
RG205PD

Independent examiner's report to the trustees of Kingsclere Community Association

I report on the accounts of the Association for the year ended 31st March 2024.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

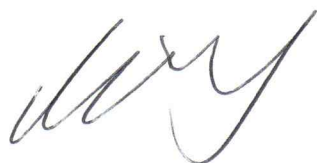
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed



Date: 18 November 2024

Name: MATTHEW KIRBY

Relevant professional qualification or body: ACCA

Address: 14 HOOK ROAD
KINGSCLERE
RG205PD