

**Sheddingdean Baptist Church Annual Report and Accounts  
For year ended 31st December 2021**



**Sheddingdean Baptist Church**

**Somewhere to Belong and Believe**



# **Sheddingdean Baptist Church Annual Report and Accounts for year ended 31<sup>st</sup> December 2021**

**Verse of the year: Psalm 27:13**

I remain confident of this: I will see the goodness of the Lord in the land of the living. (NIV)

The above photo shows the 'planting a tree', which formed part of the Pandemic Remembrance event held for the local community in July (see page 8 for details).

# **Sheddingdean Baptist Church Annual Report and Accounts For year ended 31st December 2021**

The Leadership Team (all of whom are the church's trustees under the Charities Act) are pleased to present the Annual Report, together with the accounts that have been examined in accordance with the requirements of the Charity Commission, for the year to 31 December 2021.

The financial statements comply with the required Charities Statement of Recommended Practice (SORP).

The Trustees are so thankful for all the encouragement and support that they have received from the membership and congregation throughout the year.

## **Reference and Administrative details of the Charity and its Trustees**

### Charity Status

Sheddingdean Baptist Church is a Registered Charity - number 1168341. 20 July 2016.

The Church does not currently own a place of worship but has resumed meeting in person at the Sheddingdean Community Centre and monthly at Gateway Baptist Church.

### Managing Trustees

The Church is administered by the current Diaconate who are the Managing Trustees of the Charity comprising:

Pastor: Reverend Trevor Beckett

Deacons: Treasurer: Tafrina Styles

Colin Allen

Sylvia Lewis

Kay Norman

Debbie McDonald

Val Dando

Mike Southcombe and John Billingham were trustees until September 2021. Nathan Hixson was a trustee until November 2021. Val Dando became a deacon in November 2021.

Bankers: Nat West Bank, 1 Muster Green, Haywards Heath, West Sussex RH16 4AP

Baptist Union Corporation Ltd, Baptist House, PO Box 44, 129 Broadway, Didcot, OX11 8RT

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

**Sheddingdean Baptist Church Annual Report and Accounts  
For year ended 31st December 2021**

Independent Examiner:

Mr Neil Watts, F.P.M.I., 25 Greenlands Close, Burgess Hill,  
RH15 0AR

# **Sheddingdean Baptist Church Annual Report and Accounts For year ended 31st December 2021**

## **Structure, governance and management**

### Governing Document

Sheddingdean Baptist Church is an un-incorporated body, a member of the Baptist Union of Great Britain, Didcot, Oxfordshire. It is governed by the terms set out in its own Constitution.

The current Constitution was adopted on 27 January 2015 at a Special Church Meeting and was amended on 27 November 2018 in order to allow a higher number of Trustees.

### Recruitment and Appointment of Trustees

The method of recruitment and appointment of trustees is set out in section 15 of the Church Constitution. Under guidelines issued by the Baptist Union, those appointed by the constitutional process to serve as elders or deacons, and those appointed to specific posts by the constitutional process, such as Secretary and Treasurer, automatically become Trustees on their appointment.

### Organisational Structure

The Church is governed and regulated by its own members where all aspects of the work of the Church are subject to the approval of the Church meeting that is normally held five times a year. The Minister of the Church is a paid Managing Trustee and with the Deacons gives leadership to the Church. The Deacons assist the Minister in his role and are also responsible for preparing the business for the Church Meetings.

### The Baptist Union and South Eastern Baptist Association

The Church is part of the wider Baptist family and is therefore a member church of the South Eastern Baptist Association (SEBA) and of the Baptist Union of Great Britain (BUGB). Both organisations are registered charities. The Church pays an annual subscription to SEBA and to BUGB based upon its membership numbers and also makes a donation to BUGB (Home Mission Fund) for the Baptist family in the UK.

### Custodian Trustee

The Baptist Union holds the deeds for the Manse. This property is 31 Chestnut Close, Burgess Hill, RH15 0HN. No property valuation has been undertaken in recent years and the value shown in the accounts is the estimated value based on local market house sale prices and the Nationwide price increase index for the area.

### Relationships between the Charity and Related Parties

Members of the fellowship have engaged and will, as restrictions lift, continue to serve in many ways in the local community including the Respect Youth club. Relationships are being strengthened with the Windmills Playgroup which meet at the Community Centre. Three members of the church sit on the management committee of the Maple Drive Community Group. The Sheddingdean Strummers, all of whom are members of the church, are a Ukulele, Guitar, Song and Dance Group which performs in local venues.

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## **For year ended 31st December 2021**

Pastor Trevor is the SEBA representative on the Baptist Union Environmental Network.

The church continues its support of Befriended, an organisation providing support and friendship for the lonely and elderly. A church trustee is a volunteer for them and until, August 2021, was a trustee on the Befriended Committee.

Members of the fellowship regularly contribute items of food and toiletries to the Basics Bank at Brighton and Hove City Mission, although the contributions have been less due to Covid.

Several Ministers of local churches continue to meet monthly for prayer and there are regular joint church prayer events.

The Church remains committed to promoting and using fairly traded produce.

Members of the Fellowship continue to support the Cornerstone Project financially.

### **Charity Vision and Mission Statement**

**‘Connecting more deeply with God (worship) so that we can connect God to every part of our lives (discipleship) and then connect others to Jesus (mission).’**

At Sheddingdean Baptist Church we are seeking to be

- A praying community
- A kingdom community
- A welcoming community
- A caring and loving community
- A community in which trusting relationships are built
- A community who loves the scriptures
- A spirit led community
- A diverse but integrated community
- A community in which God's creation is respected and nurtured

### **Objectives and Activities**

The principal purpose of the Church is the advancement of the Christian faith according to Holy Scripture and the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

The Activities, which seek to serve both the membership and the local and wider community include, but are not restricted to:

- regular public worship, prayer, Bible study, preaching and teaching
- baptism, as defined in the Baptist Union's Declaration of Principle
- the Communion of the Lord's Supper
- evangelism and mission, locally, regionally, nationally and internationally
- the teaching, encouragement, welcome and inclusion of young people

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- nurture and growth of Christian disciples
- education and training for Christian and community service
- giving and encouraging pastoral care
- supporting and encouraging charitable social action in the United Kingdom and abroad
- encouraging relationships with and supporting Baptists and other Christians

### **➤ Worship**

For the first part of the year, due to Covid Restrictions the church was unable to meet in person, and continued to meet on Zoom, with a time of fellowship following the service. However, weekly face to face services resumed from September, with the service being live streamed. These are held in the Community Centre at Sheddingdean. Once a month our service is held at Gateway Baptist, in the afternoon, to accommodate more people and to enable us to serve refreshments. This afternoon service has also incorporated Senior Songs of Praise.

There has been a well- supported weekly prayer meeting on Zoom on a Tuesday morning which ran from May, 2021.

The Minister has overall responsibility for services and for preaching, but members of the fellowship are encouraged to be involved in various ways such as leading the worship, preaching and playing musical instruments.

Bi-monthly church meetings were held on Zoom during the first part of the year, but resumed in person from September.

A Christmas Carol Service was held, to which the community were invited.

### **➤ Connection Groups**

The Church runs a number of Connection groups with the aim of providing fellowship, pastoral care and the growth of faith and discipleship. New groups have evolved to reflect the diverse and changing needs of the fellowship. Groups are encouraged to find the right time of day and days of week that best suit their members (e.g., the more elderly or those with a disability often prefer daytime meetings). Transport needs are also taken into account. Some groups are meeting face to face while others are continuing to meet on Zoom.

### **Children and Youth**

There was a very successful Easter Egg Hunt for the local community at which three hundred children and their families turned up.

Messy Church was started again in December of this year. One month



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is an evening of prayer and preparation, and the parents and children meet the following month on a Saturday morning.

### **Pudding and Coffee Club**

Pudding and Coffee Club continues in a different format. Once a month, on a Saturday afternoon, several ladies meet at a local garden centre, and an annual social was held this year, at the home of a couple from the church - at Wivelsfield Green.

### **➤ Mission**

The Church provides financial and prayer support to organisations working for the advancement of the Christian faith both in the UK and in the wider world. In January we sent our Christmas 2020 Appeal gift to Love in a Box (YMCA) – a scheme to give a Christmas gift to the homeless youth.

Each year the church fellowship gives to various organisations.

Total mission giving was 20% of total receipts (excludes Cornerstone income)

- ❖ Baptist mission giving was £6570 (55% of mission giving)
- ❖ Giving to other causes was £5329 (45% of mission giving)

The Church has maintained its support for its mission partners across the world through the Baptist Missionary Society (BMS) with regular giving to a missionary couple located in the Middle East; to Baptist Union Home Mission (7.5% of total receipts) and to Baptist Twinning in Israel (for NETS – Nazareth Evangelical Theological Seminary).

The Church Anniversary Appeal was given to the Baptist Missionary Society, to support people particularly hit hard by Covid around the world, and particularly in Nepal. The Christmas Appeal was for a local charity helping the lonely – Befriended, and the Harvest giving went to BMS 'I Will Stand'. Due to the nature of Covid and the change in the pattern of people's giving, many more gifts have been donated by

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individuals, directly to an appeal or cause, rather than being handled by the church accounts.

Giving (apart from Baptist giving) including regular support of the Savage family who planted and now lead a church, along with its associated activities, in Hem, Northern France. The church works with children and young people as well as people facing many difficulties in life. It also holds 2 or 3 community events annually. Regular support is also given to Brighton & Hove City Mission for their work with the needy, and to MANGA Community Development Programme (which aims to provide Bibles and support in health and education for people mostly in the Manga speaking area of Niger).

Once again, the church supported Samaritan's Purse 'Operation Christmas Child'. Approximately 100 shoe boxes were sent to disadvantaged children all over the world, accompanied by donations from the Church itself and individuals, to assist with transport. We have undergone this worthy project for several years now and our boxes in 2021 went, as part of a shipment of 65,538, to Central Asia.

Local Mission - The Church is situated on the edge of the Northern Arc development which will see 4,000 new homes built over the next 15 years. We see this as a significant part of our mission field as we seek to serve and build relationships in the area and creating a bridge between the existing and new communities. A member of the church is working with representatives from other local churches to develop a welcome pack to deliver to the new homes. Sage Housing Association has made a contribution towards this. A group of prayer walkers have built good relationships with the builders working on the site.



The Church Leadership is fully committed to implementing the General Data Protection Regulation (GDPR)
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GDPR came into force on 27<sup>th</sup> May 2018 and the Trustees are fully committed to implementing it. Three people attended a course at Gateway Baptist organised by



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SEBA. Subsequent to this, a GDPR Policy was drawn up and passed by the Membership at the AGM.

The Church now holds signed permission by everyone in the database. The Leadership will update the policy as and when required to make sure that we conform to the regulations.

### **The Cornerstone Project**

**‘Church, Community and Creation working together in harmony’**

The leadership recommended to the church that given increasing economic uncertainty in the pandemic period it was necessary to pause and pray further about the future direction of the Cornerstone building, but that should not prevent the church developing further the missional elements of the Cornerstone vision.

In September, an updated report on Cornerstone was submitted by Mike, the Project Manager. Feedback was given by two church members who had visited the factory for the Pod scheme called Ecopods. Although there were many positive points, the main drawback was the limitation in the worship space. An alternative Eco solution, using Pod Developments Ltd., had been researched and details of this were presented. In November, the church agreed to the compilation and submission of planning permission for a church building by this company.

### **Achievements and Performance**

The Church does not measure the success of its activities purely by numbers, including financial numbers, but also in less tangible factors such as fellowship and encouragement. The Trustees acknowledge that these are difficult to measure but believe that 2021 was a good year in the life of the Church, particularly in the current climate.

As at 31<sup>st</sup> December there were:

Baptisms	0
New Members	0
Deaths	1 non member
Total Members	70

The average attendance for 2021, in person and on Zoom, was 50, and the wider church fellowship prospered through various activities in and with the local community.

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The Church is also involved with the Maple Drive Community Group in organising the Annual Fayre.

3 members of the church have continued their involvement with the committee. The committee also gave financial support towards a community Easter egg hunt run by Sheddingdean Baptist Church. Its committee continues to meet online and is planning future events.

In July 2021 the church held a Pandemic Remembrance event for the local community. The event allowed for an act of personal remembrance as well as a time to reflect together as a community in the planting of a tree. We wanted to give thanks for those who have kept our community going by working to keep our schools open for key workers and vulnerable children, and those working in health and social care or shops and many other services. In the afternoon in partnership with Maple Drive Community Group we held a fun afternoon of activities for children and people of all ages

The Sheddingdean Strummers, is a small group of musicians who play, sing and dance and who are members of the church. After a long period of not being able to perform due to Covid restrictions, their band started up again in November, and performed at a lunch club at Union Church in Heathfield, and at The Vintage club at St. Wilfrid's and at the W.I. in December.

### **Financial review**

Sheddingdean Baptist Church's principal source of income arises from gifts received from members and others who are personally associated with the church.

Since the launch of the Cornerstone Project, some large gifts have been donated by members of the fellowship and others have also been given and pledged by various trusts. Income has also been generated by charitable activities.

Finance is also required for the upkeep of the Manse, the stipend and housing of the Pastor and the hiring of venues for church activities. There are no other paid employees.

During the year the church continued to make significant gifts to home and overseas missions and relief appeals: many of these gifts were made directly by individual members online, rather than through the church's accounts.

#### Policy on Reserves

While the Trustees continue to believe that it is not appropriate to hold excessive reserves, they recognise that a general reserve is required to provide:

- Working capital
- A cushion against seasonal variations in income and expenditure
- Contingency provision against unexpected costs
- Flexibility to respond to unexpected needs and opportunities
- Provision for speedy access to capital for premises demands

All payments are subject to the availability of funds. In order to provide for these requirements, the Trustees believe that an appropriate level for the general reserve

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should fall about midway between the average of three months expenditure and one quarter of the annual budget. It is reviewed on an annual basis.

In 2018 the prudent balance figure was changed to £17,500 which, although slightly higher than the requirements set out above, was considered prudent whilst the Cornerstone Project is active. Reserves remained above this figure at all times throughout this year. In the event of the general reserve falling short of this 'prudent balance', action would be taken at the earliest opportunity to inform all members, and further steps would be taken to address the situation through the budgetary process. The decision to hold the majority of these reserves in a separate interest-bearing account was made by the church meeting, and after many logistical challenges was finally opened in December where £15,000 of the general reserve was transferred. Given the requirement to give 3 months' notice to withdraw the funds, the decision was made to leave the remaining £2,500 within the General current account.

The examined Accounts for the year 2021 follow in the subsequent pages of the report.

# Sheddingdean Baptist Church Annual Report and Accounts

## For year ended 31st December 2021

Sheddingdean Baptist Church							
Analysis of Receipts and Payments - 01 January 2021 to 31 December 2021							
Headings	General Account £s				Cornerstone Account £s	Totals £s	Totals £s
	Un-restricted		Designated		Restricted	This year	Last year
Receipts	General Fund <sup>a</sup>	General Reserves <sup>b</sup>	Mission <sup>c</sup>	Compassion	Corner-stone	2021	2020
<b>RECEIPTS</b>							
<b>Donations and legacies</b>							
General Collection, BACS receipts	£47,524					£47,524	£59,033
Mission			£0			£0	£19
Anniversary gift			£298			£298	£0
Mission - Seasonal			£716			£716	£402
Mission - Love Gift			£1,825			£1,825	£0
Received Funds from Operaion other						£0	£0
Premises repayments received						£0	£0
Ministry other						£0	£0
Compassion						£0	£0
General funds originally received into CS in error <sup>d</sup>	£904		£250			£1,154	£0
<b>Total Receipts - Donations and legacies</b>	<b>£48,427</b>	<b>£0</b>	<b>£3,089</b>	<b>£0</b>	<b>£0</b>	<b>£51,516</b>	<b>£59,454</b>
<b>Charitable Activities</b>							
Music for Memories						£0	£2,704
South Downs Way Walk						£0	£31
<b>Total Receipts - charitable activities</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£2,735</b>
<b>Investments</b>							
Interest General Reserve		£1				£1	£0
<b>Total Receipts - Investments</b>	<b>£0</b>	<b>£1</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£1</b>	<b>£0</b>
<b>Other Income</b>							
Gift Aid/GASDS received <sup>e</sup>	£11,490					£11,490	£7,141
<b>Total Receipts Other</b>	<b>£11,490</b>					<b>£11,490</b>	<b>£7,141</b>
<b>Receipts Grand Totals</b>	<b>£59,917</b>	<b>£1</b>	<b>£3,089</b>	<b>£0</b>	<b>£0</b>	<b>£63,007</b>	<b>£69,329</b>
<b>PAYMENTS</b>							
<b>Raising funds</b>							
<b>Payments on charitable activities</b>							
<b>Operational</b>							
Administration	£3,631					£3,631	£4,644
Community & outreach	£1,353					£1,353	£326
Youth	£0					£0	£38
Pastoral Gifts/flowers	£553					£553	£1,356
Compassion				£300		£300	£1,701
Training & BU Assembly	£224					£224	£230
Worship	£867					£867	£401
Premises <sup>f</sup>	£3,981					£3,981	£2,836
<b>Operational Sub-total</b>	<b>£10,609</b>		<b>£0</b>	<b>£300</b>		<b>£10,909</b>	<b>£11,532</b>
<b>Manse</b>							
Insurance	£309					£309	£230
Maintenance/repairs	£556					£556	£1,517
<b>Manse Sub-total</b>	<b>£865</b>					<b>£865</b>	<b>£1,747</b>
<b>Ministry</b>							
In lieu payments <sup>g</sup>	£1,050					£1,050	£1,043
Retirement Pension payments <sup>h</sup>	£750					£750	£1,800
Minister & allowances	£29,668					£29,668	£28,801
<b>Ministry Sub-total</b>	<b>£31,468</b>					<b>£31,468</b>	<b>£30,601</b>
<b>Mission</b>							
Budgeted Mission			£8,770			£8,770	£8,715
Non Budgeted Mission			£0			£0	£89
Appeals/seasonal			£3,119			£3,119	£669
Mission Sub-total			£11,889			£11,889	£9,473
<b>Payments-charitable activities Sub-totals</b>	<b>£42,943</b>		<b>£11,889</b>	<b>£300</b>		<b>£55,132</b>	<b>£53,352</b>
<b>Other Payments</b>							
Music for Memories	£0		£0	£0	£0		£6,246
<b>Other Payments Totals</b>	<b>£0</b>		<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£6,246</b>
<b>Payments Grand totals</b>	<b>£42,943</b>	<b>£0</b>	<b>£11,889</b>	<b>£300</b>	<b>£0</b>	<b>£55,132</b>	<b>£59,598</b>
<b>In year surplus/ deficit</b>	<b>£16,974</b>	<b>£1</b>	<b>-£8,800</b>	<b>-£300</b>	<b>£0</b>	<b>£7,874</b>	<b>£9,731</b>
Transfers betwn General funds during year <sup>i</sup>	-£24,050	£15,000	£8,750	£300		£0	
Transfers between different funds during year <sup>j</sup>	-£7,030					-£7,030	-£8,376
<b>In Year Balances</b>	<b>-£14,106</b>	<b>£15,001</b>	<b>-£50</b>	<b>£0</b>	<b>£0</b>	<b>£844</b>	<b>£1,355</b>
Balance B/F with EOY adjustment <sup>k</sup>	£24,650		-£50		£0	£24,600	£23,245
<b>Balance C/F<sup>l</sup></b>	<b>£10,544</b>	<b>£15,001</b>	<b>-£100</b>	<b>£0</b>	<b>£0</b>	<b>£25,444</b>	<b>£24,600</b>
End of year fund adjustments between General and Cornerstone Funds <sup>m</sup>			£100			£100	£659
<b>Balance after end of year adjustmnts (does not include fixed assets)</b>	<b>£10,544</b>	<b>£15,001</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£25,544</b>	<b>£25,258</b>

# Sheddingdean Baptist Church Annual Report and Accounts

## For year ended 31st December 2021

Sheddingdean Baptist Church Cornerstone Fund						
Analysis of Receipts and Payments - 01 January 2021 to 31 December 2021						
Headings	Cornerstone Account £s <sup>n</sup>		General Funds held £s		Totals £s	Totals £s
	Restricted	Designated	Unrestricted		This year	Last year
Receipts	Cornerstone		Mission	Gen Fund	2021	2020
Donations and legacies						
Cornerstone Offering	£525				£525	£917
CS Regular online giving	£21,069				£21,069	£20,459
CS Regular Giving (cash/cheques)	£3,619				£3,619	£5,240
In lieu of pension	£1,150				£1,150	£1,800
Cornerstone Large Gifts	£1,500				£1,500	£1,000
Money from Trusts	£0				£0	£50
Donations and legacies Totals	£27,863	£0	£0	£0	£27,863	£29,466
Charitable Activities						
Cake Fund Raiser					£0	£100
Sky Dive					£0	£385
Memorial Funds/Funerals	£1,505				£1,505	£545
Collection boxes	£140				£140	£798
Sale of coins/cables					£0	£37
Easy Fundraising	£16				£16	£45
Sheddingdean Sewers	£0				£0	£200
Sheddingdean Strummers	£15				£15	£38
Total Receipts - charitable activities <sup>o</sup>	£1,676				£0	£0
Investments						
Interest on Bank Deposit Accounts	£1,481				£1,481	£2,108
Investments Totals	£1,481	£0	£0	£0	£1,481	£2,108
Other Receipts						
Gift Aid/GASDS received <sup>e</sup>	£5,046				£5,046	£6,194
Other Receipts Totals	£5,046	£0	£0	£0	£5,046	£6,194
Receipts Grand totals	£36,067	£0	£0	£0	£36,067	£39,916
Payments	Cornerstone		Mission	Gen Fund	2021	2020
Raising funds						
Cornerstone Fundraising costs						£1,733
Payments on Charitable Purposes						
Surveys and Planning <sup>p</sup>	£26,444				£26,444	£0
Publicity						£0
Solicitor's fees						£0
Cornerstone Consultancy Fees						£3,000
Architect Fees						£0
Monthly Account Fees CAF	£96					£96
Payments on Charitable Purposes Totals	£26,540	£0	£0	£0	£26,540	£3,065
Payments Grand totals	£26,540	£0	£0	£0	£26,540	£4,798
In year surplus/ deficit	£9,527	£0	£0	£0	£9,527	£35,118
Money received for General funds during year <sup>q</sup>			£300	£2,065	£2,365	£0
Transfers between different funds during year <sup>j</sup>		£7,000	-£250	-£2,704	£4,046	£8,376
In Year Balances	£9,527	£7,000	£50	-£639	£15,938	£43,495
Adjusted b/f figure	£352,019	£9,586	£50	£639	£362,294	£318,799
Bal c/f	£361,546	£16,586	£100	£0	£378,232	£362,294
End of year fund adjustments <sup>m</sup>			-£100		-£100	
Balance after end of year adjustmnts (does not include fixed assets)	£361,546	£16,586	£0	£0	£378,132	£362,294

## **Sheddingdean Baptist Church Annual Report and Accounts For year ended 31st December 2021**

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1. The accounts have now been transferred to Excel Accounting Software which has replaced the Data Development Software used for the past 3 years. This software did not enable the General and Cornerstone (CS) accounts to be separated, and also presented some issues in relation to fund allocation.
2. Due to the change in the software used, the Receipt and Payments of the General accounts and the Cornerstone accounts have now been presented separately and it also allows them to be managed separately. Columns within each section indicate which funds are held within these accounts.
3. The balance brought forward figures have been adjusted from last year. Limitations in the operation of the software's accounts for years 2019 and 2020 in terms of fund holding, have meant that although all bank figures and net balances for the year tallied, the carried forward figures did not reflect the breakdown of funds between the General and the Cornerstone accounts. This is an accounting adjustment and does not affect the actual funds held in the bank by the General or Cornerstone accounts. The brought forward total is £673 greater than the figure in the 2020 accounts as a payment, not yet made, had been included in the expenses but as the Accruals Accounting Method is not used, this expense need not have been deducted.
4. £7,000 was transferred from the General account to the Cornerstone Designated account. This money formed part of the monies to be allocated to Cornerstone by agreement at a church meeting in 2016. At the church meeting in November, 2021, as part of the continued fulfilment of this intention, the church agreed that the Treasurer should transfer a sum of up to £10,000 depending on her discretion, dependent upon the fund situation near the very end of the year. The Treasurer decided it was prudent to transfer £7,000. There were sufficient savings from previous years' savings to transfer the remaining £3,000, but the Treasurer wished to consult with a Charity Accountant, before doing this. This amount will be transferred during the course of 2022. As at the end of 2021, of the agreed monies to be allocated to Cornerstone, £10,000 still remains to be allotted when funds allow.
5. There are no unrepresented cheques or owed amounts.
6. The Gift Aid (GA) received for Mission was £63. This money is included in the General Fund GA total. Where practical, GA money is included in the gift to the relevant Missions, in advance of the GA being received.
7. The church holds a NatWest Current account for Sheddingdean Baptist Church General Funds as well as a 3 month notice interest generating Liquid Manager Saver Account which holds the majority of the Reserve funds (see also the information given in the Financial Review). The church also holds a CAF (Charities Aid Foundation) bank account for Cornerstone funds, as well as a NatWest Current Account, Two Baptist Union Deposit Accounts and a NatWest Liquid Manager Saver Account.



## **Sheddingdean Baptist Church Annual Report and Accounts For year ended 31st December 2021**

8. The format for these accounts is set out to comply with SORP regulations. This shows in detail the Receipts and Payments, and Assets and Liabilities of the Church.
9. Assets and liabilities are recorded on a separate page.
10. For further notes, see 'notes' that follow.

JT Styles

### **These notes form an integral part of the Statement of Accounts**

- a. The General fund includes the sum of £71.20 which belongs to Chatterbox. As this activity has now ceased, the column has been removed. This General fund also holds the remaining £2,500 of Reserve funds – see Finance notes.
- b. The 'Reserve Account' column has been added. This money is held in a separate account – see previous notes.
- c. Mission Income is that due to special appeals for Mission and donations that are marked for mission. These are accounted for, over and above the church's normal allocation for mission work which is included in the Annual Budget and funded from the General Fund. Giving to mission (that was processed through the church accounts) amounted to 20% of total receipts (19.4% in 2020). Due to the nature of Covid and the change in the pattern of people's giving, many more gifts have been donated by individuals directly to an appeal, rather than being processed through the church.
- d. Monies that were received into the Cornerstone account, but were for the General account, and have now been transferred to the General account, are labelled 'General funds originally received into CS in error'.
- e. Gift Aid was received at the rate of 20% tax of gross (before tax) income. Benefit was also received from the Gift Aid Small Donation Scheme (GASDS). All Gift Aid is received into the General account and the proportion of Gift Aid that is received for donations to Cornerstone is then transferred into the Cornerstone account.
- f. A sum of money was recorded for premises expenses which was recorded in last year's accounts but had not yet been paid. This amount has been added onto the brought forward figure and the actual expense, which occurred in 2021, has been included in this figure.
- g. 'In lieu pension' - this is the amount of money that the church gives to Cornerstone instead of paying this amount into the pastor's pension fund and which matches the giving by the pastor in lieu of his paying into a pension fund. This arrangement ceased at the end of August 2021.
- h. Instead of the 'In lieu pension' arrangement, the church then began to pay a sum of money directly into the retirement pension fund used by the Pastor. The amount paid was adjusted upwards to account for the length of time the previous arrangement had existed. This entry is shown in the account as Retirement Pension payments.
- i. Transfers between General funds during the year included the levelling off of the compassion and mission funds, as, unless a specific donation has been made for a particular project or cause, the funds are set to '£0' for the following year. A budget amount is set for both these funds.
- j. Monies owing to the Cornerstone account but held in the General Current Account and vice versa, that were transferred during the year are recorded as a 'Transfers of different funds during the year' and is shown in the rows below the 'in year 'surplus/deficit' row. The transfers between different funds year total in the General accounts consisted of £30 owing from the General fund to the Cornerstone fund, and a £7,000 transfer which is part of the monies agreed by the church meeting in 2016 that would be transferred when funds allow.
- k. The brought forward total figure for the General Fund and the Cornerstone Fund is the same as in the 2020 examined accounts. The division between them, however, was inaccurate so the figures used here have been adjusted to take account of this – see note 3 above.
- l. As previously stated, this brought forward figure includes £2,500 of General Reserve funds and £71.20 of funds from the previously named 'Chatterbox' activity.
- m. Any funds still requiring to be transferred from the General fund to the Cornerstone fund or vice versa are entered in the row labelled 'End of Year adjustments.' These are transferred during the following year.
- n. The church building project is called The Cornerstone Project (labelled as Cornerstone in the accounts) and records monies given specifically for this purpose. The majority of standing orders to Cornerstone are paid into the NatWest Account and Cornerstone Collection monies are

## **Sheddingdean Baptist Church Annual Report and Accounts For year ended 31st December 2021**

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generally paid into the NatWest bank account. In order to keep the balance of money held in the NatWest Cornerstone Current Account to a level that does not attract business rates, transfers of money are made to the CAF bank account during the year. This account is used to make payments relating to Cornerstone.

- o. Fund raising opportunities this year were limited due to the impact of the pandemic Corona virus. Cornerstone has been nominated as a recipient for some memorial funds and some funds have been given by the pastor when he has officiated at a funeral.
- p. These are the costs for the application for planning permission for the Pod Developments Ltd building. Agreement to proceed with the application was made at the November Church meeting.
- q. Monies that were received into the Cornerstone Account but were for the General account and have not yet been transferred to the General account are labelled 'Money received for General funds during year'.

JT Styles (Treasurer 2021)



# Sheddingdean Baptist Church Annual Report and Accounts

## For year ended 31st December 2021

<b>Statement of Assets and Liabilities (by fund) as at 31 December 2021</b>				
			Balance 31.12.2021	Previous Balance 31.12.2020
<b>Tangible Assets</b>				
Equipment: Computer Equipment and PA	General Fund		£2,640	£2,000
Manse <sup>a</sup>	General Fund		£380,994	£360,110
	<b>Tangible Assets</b>		<b>£383,634</b>	<b>£360,110</b>
<b>Cornerstone Funds</b>			<b>31.12.2021</b>	<b>31.12.2020</b>
			Balance	Previous Balance
<b>Cash at bank and in hand</b>				
Cornerstone Current Account NatWest - Asset	<b>Funds</b>			
	Cornerstone Restricted		£19,540	£16,003
	Cornerstone Designated		£16,586	£9,586
	General Fund Unrestricted		£100	£250
			<b>£36,226</b>	<b>£25,839</b>
Cornerstone Liquid Manager NatWest	Restricted		<b>£51,019</b>	<b>£50,962</b>
CAF Bank Cornerstone Account	Cornerstone Restricted		£151,050	£146,930
	Mission Designated			£50
			<b>£151,050</b>	<b>£146,980</b>
BU Deposit Account G08S006	Restricted		<b>£52,340</b>	<b>£51,822</b>
BU Deposit Account NS024 (previously G12S001)	Restricted		<b>£87,597</b>	<b>£86,691</b>
<b>Cash at bank and in hand</b>			<b>£378,232</b>	<b>£362,294</b>
			<b>31.12.2021</b>	<b>31.12.2020</b>
			Balance	Previous Balance
<b>General Bank Account</b>				
	<b>Funds</b>			
	Chatterbox Designated		£71	£71
	Cornerstone Restricted		£0	£30
	General Unrestricted		£10,373	£24,499
			<b>£10,444</b>	<b>£24,600</b>
35 day Liquidity Manager Account Reserve Account	General Unrestricted		£15,001	£0
<b>Cash at bank and in hand<sup>b</sup></b>			<b>£25,444</b>	<b>£24,600</b>
<b>Total General and Cornerstone Cash at bank and in hand</b>			<b>£403,676</b>	<b>£386,894</b>
<b>Grand Total</b>			<b>£787,310</b>	<b>£747,004</b>

Note a: Nationwide index and recent sales in the area.

Note b: £10,000 remains of the monies agreed to be allocated to Cornerstone at a Church Meeting in 2016. This will be transferred to the Cornerstone account when funds allow.

JT Styles (Treasurer 2021)

# Sheddingdean Baptist Church Annual Report and Accounts For year ended 31st December 2021

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## Examiner of Accounts

The examiner of the 2021 accounts was Mr Neil Watts, F.P.M.I. We are very grateful to him for all his help.

## Declaration

Accounts prepared by the Treasurer

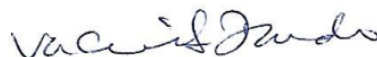
Approved by the Trustees of Sheddingdean Baptist Church on 11.09.2022 and signed on their behalf by:

Tafrina Styles

VALERIE DANDO

Treasurer/Trustee

Trustee



# Sheddingdean Baptist Church Annual Report and Accounts For year ended 31st December 2021



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Sheddingdean Baptist Church Burgess Hill SUSSEX

On accounts for the year  
ended

31<sup>st</sup> December 2021

Charity no  
(if any)

1168341

Set out on pages

1-15 + Examiners Report (1)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

11/09/2022

Name:

Neil Watts

Relevant professional  
qualification(s) or body  
(if any):

F.P.M.I.

Address:

25 Greenlands Close Burgess Hill Sussex RH150AR

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Oct 2018